



**Draft Minutes  
of the May 18, 2023  
MANITOULIN-SUDBURY DSB BOARD MEETING**

**Present:** Angela Kelly, Kevin Burke, Bruce Killah, Jim Cahill, Roger Landry, Rob Campbell, Al MacNevin, David Santi, Denise Portelance-Godin, Ken Duplessis, Vern Gorham, Ned Whynott

**Regrets:** John Deforge, Ryan Bignucolo

**Staff:** Donna Stewart, Lori Clark, Connie Morphet, Paul Myre, Lora Wahamaa, Bryan Welsh

**1.0 Call to Order**

**2.0 Declarations of Conflict of Interest**

**3.0 Closed Session**

**Resolution 23-42**

**Moved by:** Kevin Burke

**Seconded by:** Jim Cahill

BE IT RESOLVED THAT the Board move into closed session at 10:01 a.m.

**Carried**

**4.0 Adjournment – Closed Session**

**Resolution 23-43**

**Moved by:** Jim Cahill

**Seconded by:** Rob Campbell

BE IT RESOLVED THAT the Board adjourn this closed session at 10:15am and move to the regular Manitoulin-Sudbury DSB Board meeting.

**Carried**

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**Regrets:** John Deforge, Ryan Bignucolo

**Staff:** Donna Stewart, Lori Clark, Connie Morphet, Paul Myre, Lora Wahamaa, Joshua Parkinson, Amy Winnington-Ingram

**Guest:** Cynthia MacKenzie and Josh Blasutti, Freelandt Caldwell Reilly LLP

**Media:** Michael Erskine, The Manitoulin Expositor

**1.0 Call to Order**

Bruce Killah called the meeting to order at 10:15 am.

**2.0 Land Acknowledgement**

We begin this meeting by acknowledging that we are all on land that has been inhabited by Anishnawbek Nations for 10's of thousands of years.

We'd like to acknowledge that we are here in the Robinson-Huron Treaty territory and the land on which we gather is the traditional territory of the Atikameksheng Anishnawbek and we would like to give thanks for sharing this land in order for us to continue in our work.

Today, this meeting place is still the home to many Anishnabek nations from across Turtle Island and we are grateful to have the opportunity to unite, live, work and play on this land.

**3.0 Business Arising from Closed Session**

No business arising from closed session.

**4.0 Adoption of Agenda**

**Resolution 23-44**

**Moved by:** Ken Duplessis

**Seconded by:** Vern Gorman

BE IT RESOLVED THAT the Agenda be adopted.

**Carried**

## 5.0 Declarations of Conflict of Interest

There were no declarations of a conflict of interest.

## 6.0 Adoption of Minutes

### Resolution 23-45

**Moved by:** Angela Kelly

**Seconded by:** Roger Landry

BE IT RESOLVED THAT the minutes of the [April 20, 2023](#), Board meetings be approved as presented.

**Carried**

## 7.0 2022 Audited Financial Statements

The 2022 Audited Financial Statement were presented by Josh Blasutti and Cynthia MacKenzie, accountants with Freelandt Caldwell Reilly LLP.

### Resolution 23-46

**Moved by:** Denise Portelance-Godin

**Seconded by:** David Santi

BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accept receipt of the [Audited Financial Statement](#) for the year ended December 31, 2022, as prepared by the Freelandt, Caldwell, and Reilly Accountants.

**Carried**

## 8.0 Committee Meetings

### 8.1 Program Planning Committee

The Program Planning Committee met yesterday. Kevin Burke, Chair of the Program Planning Committee provided the Board with an update on items discussed at the meeting. Kevin Burke asked Lori Clark, Director of Human Services to walk the board through the items below.

#### **Ministry of Municipal Affairs and Housing**

Lori Clark, Director of Integrated Human Services, walked the board through the [Homelessness Prevention Program Investment Plan](#) and the [Homelessness Prevention Program Issue Report](#).

Program Planning Committee Chair, Kevin Burke presented the resolution below.

## **Resolution 23-47**

**Moved by:** Ned Whynott

**Seconded by:** Al MacNevin

WHEREAS the Program Planning Committee has reviewed the Homelessness Prevention Program Investment Plan and the Homelessness Prevention Program Issue Report.

THEREFORE BE IT RESOLVED that the Board accept the Program Planning Committees recommendation and approves the Homelessness Prevention Program Investment Plan and the Homelessness Prevention Program Issue Report and direct staff to action the recommendations in the report.

**Carried**

## **Ministry of Education**

Lori Clark, Director of Integrated Human Services, briefed the board on the [Child Care 2024 Funding Formula](#) as well as the [Child Care 2024 Funding Formula Issue Report](#).

Program Planning Committee Chair, Kevin Burke presented the resolution below.

## **Resolution 23-48**

**Moved by:** Kevin Burke

**Seconded by:** Angela Kelly

WHEREAS the Program Planning Committee has reviewed the Child Care 2024 Funding Formula Discussion Paper and the Child Care 2024 Funding Formula Issue Report.

THEREFORE BE IT RESOLVED that the Board accept the Program Planning Committees recommendation and approves the Child Care 2024 Funding Formula Issue Report and direct staff to action the recommendations in the report.

**Carried**

## **9.0 New Business**

### **9.1 CAO First Quarter Report**

Donna Stewart, Chief Administrative Officer, walked the board through the [2023 CAO First Quarter Report](#). This report will be shared with member municipalities who are encouraged to add it to Council agenda packages.

## **Resolution 23-49**

**Moved by:** Rob Campbell

**Seconded by:** Ken Duplessis

BE IT RESOLVED THAT the 2023 CAO First Quarter Activity Report be approved as presented.

**Carried**

## 9.2 First Quarter Unaudited Financial Report

Connie Morphet, Director of Finance, walked the Board through the [2023 First Quarter Unaudited Financial Report](#), which is forecasting a year-end surplus of \$110,146.

### Resolution 23-50

**Moved by:** Vern Gorham

**Seconded by:** Denise Portelance-Godin

BE IT RESOLVED THAT the 2023 First Quarter Unaudited Financial Report be approved as presented.

**Carried**

## 9.3 Annual Report on Reserves

Connie Morphet, Director of Finance, walked the Board through the [2023 Annual Report on Reserves](#).

### Resolution 23-51

**Moved by:** Al MacNevin

**Seconded by:** Roger Landry

WHEREAS the Manitoulin-Sudbury DSB Board has reviewed the 2022 Annual Report on Reserves.

THEREFORE BE IT RESOLVED that the Manitoulin-Sudbury DSB approves the 2022 Annual Report on Reserves and directs staff to action the recommendations contained within the report.

**Carried**

## 9.4 DSB Surplus for the 2022 Calendar Year

### [Revised 2022 Fourth Quarter Financial Report](#)

Connie Morphet, Director of Finance, walked the Board through the DSB Surplus for the 2022 Calendar Year.

The 2022 fourth quarter financial report has been revised to reflect the audited financial statements for 2022.

The original unaudited fourth quarter showed a surplus of \$963,534 and the revised audited fourth quarter report shows a surplus of \$1,018,228, a difference of \$54,694 due to a gain on disposal of Paramedic Services vehicles.

The surplus will be transferred to the DSB Capital Reserve.

### Resolution 23-52

**Moved by:** Rob Campbell

**Seconded by:** Jim Cahill

WHEREAS the Board has reviewed the Revised Audited Fourth Quarter Financial Report and the 2022 Audited Financial Statements which recorded a surplus of \$1,018,228; and

WHEREAS the DSB legislation allows 15% of gross estimated costs to determine the maximum working funds reserve in consideration of the fact that the Board expends gross funds prior to receiving any offsets from provincial grants, cost sharing and municipal levies. According to legislation and based on the 2023 operating budget of \$45,078,872, the working reserve should not exceed 15% or \$6,761,831.

THEREFORE BE IT RESOLVED THAT the Board approves the Revised Audited Fourth Quarter Financial Report; and

FURTHER BE IT RESOLVED THAT the Recommendation from the Reserves Report is to transfer the surplus into the DSB Capital Reserve.

FURTHER BE IT RESOLVED THAT 2022 the Municipal Surplus in the amount of \$1,018,228 be transferred to the DSB Capital Reserve.

**Carried**

## **9.5 Occupational Health and Safety**

Paul Myre, Chief of Paramedic Services, walked the board through a new regulation for the [Occupational Health and Safety Act](#) coming into effect June 1, 2023. There are scenarios that require naloxone in the workplace, not all employers must comply. While the DSB is not required to comply, work has commenced to establish a process where kits will be available for employees as a measure of safety and risk mitigation.

## **9.6 Ministry of Health**

Paul Myre, Chief of Paramedic Services, informed the board that on March 31, 2023, the DSB received a [notice](#) from the Ministry of Health's acting Director of Emergency Health Regulatory and Accountability Branch supporting Co-Op placements of high school students in Paramedic Services.

## **9.7 Ministry of Long-Term Care**

Paul Myre, Chief of Paramedic Services, presented information regarding the funding for Community Paramedicine. The Ontario Government in their [2023 Budget](#) has committed to investing \$174 million into the programs for 2 more years starting in the 2024-2025 fiscal year.

## **10.0 Other Business**

### **Paramedic Services Week**

Paul Myre, Chief of Paramedicine, informed the board that he and Donna Stewart, CAO, will be visiting the Paramedic Service Stations in our service area to show DSB Management and Boards appreciation.

## **Noelville OPP Detachment Closure Update**

Roger Landry, Board Member, played an audio recording from his council meeting. This recording presented preliminary conversations on options for police services in the affected communities. The letter campaign had great success. The map of the service area that the Noelville detachment covers and the highlights of the needs of the community were impactful. The Noelville OPP Detachment closure has been delayed indefinitely. The OPP has gone from closing to potentially building a new detachment in the area.

## **Board Member Update**

Mayor Ned Whynott has resigned from his position as Mayor of Markstay-Warren, due to personal reasons.

## **11.0 Next Meeting – June 15, 2023**

## **12.0 Adjournment**

### **Resolution 23-53**

**Moved by:** Ned Whynott

**Seconded by:** Denise Portelance-Godin

BE IT RESOLVED THAT we do now adjourn at 11:35 am until the next regular meeting to be held on June 15, 2023.

**Carried**