

Report to Municipal Council



Meeting Date: July 16, 2025	Report Date: July 7, 2025
Reason Before Council: For Information Only	Priority: Normal
Department: Transportation / Public Works	Type of Meeting: Regular Meeting

Report Title: 2025 Q2 Report – Public Works / Transportation Services

BACKGROUND:

The quarterly report has been developed to provide interim updates on departmental activities as an ongoing effort to be able to communicate activities, initiatives, and the impact of the department to Council and the Municipality's ratepayers.

ANALYSIS:

The Public Works Department oversees the rehabilitation, development, and maintenance of approximately 120 kms of road network throughout the Municipality as per legislative requirements and levels of service set by Council. It provides for the efficient and safe movement of people and merchandise and is also responsible for overseeing Environmental Services operations.

The Public Works Department operations include:

- Maintains fleet (preventative maintenance only).
- Grading, pothole patching, regulatory signage, luminaires, winter operations (including sidewalk maintenance, snow removal & sanding on roadways and parking lots, thawing culverts, ice blading and snowbank pushbacks).
- Culvert replacements.
- Road rehabilitation projects (ditching, brushing, granular lifts).
- Sand / salt mixture for winter operations.



**Public Works / Transportation Services
2025 Second Quarter Report**

Description	Q1	Q2	Q3	Q4	2025	2024
Request for Services						
Request for Services Received	22	6	*	*	28	135
Request for Services Completed	25	5	*	*	30	93
Permits						
Entrance Permits	0	3	*	*	3	3
911 Permits	0	0	*	*	0	2
Maintenance						
Driveway Culvert Requests	0	0	*	*	0	3
Culvert Replacements	1	3	*	*	4	9
Culverts Steamed	15	0	*	*	15	0
Signage Installation	0	0	*	*	0	3
Streetlight Outages (Reported)	0	0	*	*	0	4
Guardrail Repairs	0	0	*	*	0	18
Winter Operations (Deployed)	23	0	*	*	23	11
Temporary Measures						
Temporary Road Closures	1	0	*	*	1	9
Contracted Services						
Beaver Dam Removals	0	6	*	*	6	7
Beaver Control	0	37	*	*	37	9
Streetlight Repairs	4	0	*	*	4	0
Fleet						
2015 - # 1 Western Star	1	16	*	*	17	9
2012 - # 2 Western Star	O/S	O/S	*	*	O/S	20
2004 - Ford 550 Utility Truck	O/S	O/S	*	*	O/S	32
2014 - Chevrolet Silverado	0	0	*	*	0	13
2005 - Case 580sm Backhoe	29	17	*	*	46	0
2022 - Chevrolet Silverado	0	0	*	*	0	1
2011 - 621 E Case Loader	0	0	*	*	0	1

- Note: * data not available/ tracked
- Fleet is tracked in # of days tagged out of service. Only vehicles with breakdowns are tracked
- O/S – out of Service



The variance in requests for services is due to departmental projects and will be addressed by priority.

KEY HIGHLIGHTS FOR THIS QUARTER:

- Street Sweeping
- Ditching and Culvert Changes
- Grading and Calcium Application
- Received New Tandem Dump Snowplow
- Assets listed and sold on GovDeals (2012 Western Star and 2004 Ford 550)

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