

Report to Municipal Council



Meeting Date: July 16, 2025	Report Date: July 3, 2025
Reason Before Council: Financial Approval	Priority: Normal
Department: General Government	Type of Meeting: Regular Meeting

Report Title: Tender 2025-06 Results - Columbarium

Recommended Resolution:

That Council awards the contract for the design, supply and installation of a 72-niche columbarium with a dome top and with the concrete pad to Bazinet Monuments in the amount of \$49,000.00 plus HST.

Analysis & Background:

Tender #2025-06 for the design, supply and installation of a 72-niche columbarium was posted publicly June 5, 2025, and closed on June 26, 2025. The opening and recording of the bids were available for public attendance.

All bidding companies met the requirements of the Tender.

The following chart is an analysis of the total costs excluding HST for the submissions received.

	Flat Top with Pad	Dome Top with Pad	Flat Top without Pad	Dome Top without Pad	Extras
Sunset Memorial & Stone Ltd. (12 x 12 x 16) Sturgeon Etching (12 x 12 x 12) Bazinet Monuments (12 x 12 x 12)	n/a	n/a	50,778.00	59,287.00	
	n/a	48,000.00	n/a	43,500.00	
	38,500.00	46,000.00	34,250.00	41,750.00	



Nelson Granite (12.5 x 12.5 x 14)	n/a	n/a	41,132.80	46,132.80	Inner doors \$2,160.00; Fluted panels \$1,000 per panel (\$6,000.00)
---	-----	-----	-----------	-----------	---

The 2025 Capital Budget for the Columbarium was approved in the amount of \$60,000.00.

Council may also wish to consider the interior size of the niche itself. Our current columbarium measures 12 x 11.5 x 15.5 and adequately fits two (2) urns.

The interior size of the columbarium unit being considered is only 12 x 12 x 12. A query of Copilot regarding the typical sizing of adult urns results are below.

Common Measurements for Adult Urns

- **Height:** 9 to 12 inches (23 to 30 cm)
- **Width/Diameter:** 6 to 8 inches (15 to 20 cm)
- **Opening:** Usually 2 to 4 inches wide, depending on the design

These measurements can vary based on the urn's shape—whether it's a classic vase style, box-shaped, or something more artistic.

I did inquire from Bazinet Monuments if it was possible to get a deeper niche size and he has come back with the following pricing for units with a niche size of 12" x 12" x 15".

Flat top with pad - \$40,500 + HST

Flat top without page - \$36,250 + HST

Dome top with pad (16" pitch) - \$49,000 + HST (Recommended)

Dome top without pad (16" pitch) - \$45,000 + HST

Dome top with pad (12" pitch) - \$48,000 + HST

Dome top without pad (12" pitch) - \$44,000 + HST

Please note that when purchasing a unit, individuals are always advised of the interior size of the niche (if fact is it written right on the Certificate of Interment Rights) so that these measurements can be considered when they are purchasing an urn.

The bid documents have been attached so that Council can see examples of the units being proposed as the aesthetic appeal of the unit itself is also important.

Attachments:



- Bid – Sunset Memorial & Stone Ltd.
- Bid – Sturgeon Etching
- Bid – Bazinet Monuments
- Bid – Nelson Granite

Prepared By: Tammy Godden, Clerk