

# Report to Municipal Council



<b>Meeting Date:</b> April 16, 2025	<b>Report Date:</b> April 9, 2025
<b>Reason Before Council:</b> Policy Direction / Approval	<b>Priority:</b> Normal
<b>Department:</b> Transportation / Public Works	<b>Type of Meeting:</b> Regular Meeting

**Report Title:** Report to Award – Roadside Grass Cutting

## **Recommended Resolution:**

That Council award Tender # 2025-03 to TMI Brushing for a three (3) year term for the amounts of \$6,250.00 (Year 1), \$6,437.50 (Year 2) and \$6,766.25 (Year 3).

## **Background:**

Annually the Municipality contracts roadside grass cutting operations, the operation promotes road safety by removing overgrown vegetation which obstruct drivers' visibility, block road signs, and create hazards at intersections. Roadside grass cutting controls the spread of invasive plant species and provides aesthetics for community image.

## **Analysis:**

Tender #2025-03 for roadside grass cutting for a three (3) year term was posted publicly on March 24, 2025, with a closing date of April 8<sup>th</sup>, 2025. The scope of work includes grass cutting on all Municipally maintained roadways and at the Municipal Lagoon.

The following chart is an analysis of the total costs excluding HST for the recommended award.

<b>Company</b>	<b>Year -1</b>	<b>Year-2</b>	<b>Year-3</b>	<b>Total Cost</b>
TMI Brushing	\$6,250.00	\$6,437.50	\$6,766.25	\$19,453.75
Canadian Sheild Consultants	\$11,200.00	\$11,640.00	\$12,100.00	\$34,940.00



The draft 2025 operating budget for roadside grass cutting was presented for the amount of \$7,500.00 and the lagoon mowing for the amount of \$1,750.00.

**Prepared By:** Michelle Clark, Director of Operations