



## The Corporation of the Municipality of St.-Charles

### MINUTES

#### Regular Meeting of Council

March 19, 2025, 6:00 p.m.  
Council Chambers (Municipal Office)  
2 King Street East  
St.-Charles, Ontario P0M 2W0

Members Present: Mayor: Paul Branconnier  
Councillor: Julie Laframboise  
Councillor: Monica Loftus  
Councillor: Mathieu Pothier  
Councillor: Joshua Lachance

Staff Present: Chief Administrative Officer: Denis Turcot  
Clerk: Tammy Godden  
Director of Finance / Treasurer: Pamela McCracken  
Director of Operations: Michelle Clark

Guests: Delegation - Rebecca Dure  
Delegation - Karen Jones  
Public - 0

---

#### 1. MEETING CALLED TO ORDER & ROLL CALL

##### 1.1 Resolution to Open the Meeting

**Resolution: 2025-066**

**Moved by:** Councillor Pothier

**Seconded by:** Councillor Laframboise

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.- Charles hereby opens the Regular Meeting of Council at 6:00 p.m. on March 19, 2025.

**CARRIED**

##### 1.2 Indigenous Land Acknowledgement

Mayor Branconnier delivered the prepared Indigenous Land Acknowledgement.

## **2. ADOPTION OF AGENDA**

### **2.1 Resolution to Adopt the Agenda**

**Resolution: 2025-067**

**Moved by:** Councillor Loftus

**Seconded by:** Councillor Lachance

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held March 19, 2025 be adopted as presented.

**CARRIED**

## **3. DISCLOSURES OF PECUNIARY INTEREST**

### **3.1 Mayor Branconnier - Report to Council - SEAT Program Completion**

Mayor Branconnier is a member of the St. Charles Lions Club.

### **3.2 Councillor Loftus - Report to Council - SEAT Program Completion**

Councillor Loftus is a member of the St. Charles Lions Club.

## **4. PRESENTATIONS AND DELEGATIONS**

### **4.1 Proposal for a Safer School Route**

Ms. Dure presented to Council a proposal for a safer school route. Ms. Dure expressed safety concerns with the intersection of King Street and Main Street as well as the intersection of Main Street and St. Joseph Street. Council was advised that once children reach Grade 1, they are no longer eligible for bus transportation if they live within a one-kilometre (1km) radius of the school and are expected to walk. Ms. Dure is requesting that Council implement a crossing guard program in combination with enhanced crosswalks, improved signage as well as a new crosswalk on St. Joseph Street. Following discussion, Council directed staff to prepare a report on the matter and present back to Council.

### **4.2 Karen Jones Consulting Inc. - Strategic Plan Overview**

Ms. Jones presented to Council the overview of the Strategic Plan as provided in the agenda package.

## **5. ANNOUNCEMENTS AND INQUIRIES BY MEMBERS OF THE GENERAL PUBLIC AND BY COUNCIL**

Nil.

## **6. NOTICE OF MOTIONS**

Nil.

## **7. ADOPTION OF MINUTES**

### **7.1 Resolution to Adopt the Minutes of Meetings**

**Resolution: 2025-068**

**Moved by:** Councillor Lachance

**Seconded by:** Councillor Loftus

BE IT RESOLVED THAT the minutes of the following meetings of Council be adopted as presented:

- Committee of the Whole Meeting of April 5, 2023
- Regular Meeting of Council of February 19, 2025
- Committee of the Whole Meeting of March 5, 2025

**CARRIED**

## **8. CORRESPONDENCE FOR INFORMATION**

### **8.1 Resolution to Receive Correspondence for Information**

**Resolution: 2025-069**

**Moved by:** Councillor Laframboise

**Seconded by:** Councillor Pothier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Copy of letter from Fort Erie dated February 12, 2025, regarding Provincial Election Health Care Advocacy;
2. Copy of letter from Niagara-on-the-Lake dated February 13, 2025, regarding Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding;
3. Email from Northern Bruce Peninsula dated February 14, 2025, regarding Notice of Motion Re: Cell Towers and Their Associated Maintenance;
4. Copy of letter from Uxbridge dated February 14, 2025, regarding Implementation of "Buy Canadian" Policy;
5. Email from Tillsonburg dated February 18, 2025, regarding Tillsonburg Town Council Decision Letter February 10, 2025 - Request for the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding;
6. Copy of letter from Zorra dated February 19, 2025;

7. Email from Parry Sound dated February 20, 2025, regarding Call to "Buy Canadian";
8. Letter from Lions St. Charles, dated February 25, 2025;
9. Copy of letter from Northumberland dated February 25, 2025, regarding Correspondence, Eastern Ontario Wardens' Caucus "Canadian and Ontario Governments Negotiations with the United States Government on Trade Tariffs";
10. Copy of letter from Limerick dated February 27, 2025, regarding Ontario Deposit Return Program;
11. Copy of letter from Limerick dated February 27, 2025, regarding Negotiations on Trade Tariffs;
12. Copy of letter from Port Colborne dated February 27, 2025, regarding City of Port Colborne Support the Town of Fort Erie Re: Provincial Election Health Care Advocacy;
13. Copy of letter from Durham dated February 28, 2025, regarding Motion Regarding Protecting Canadian Values: Ban the Nazi Swastika in Canada;
14. Letter from Toronto dated February 28, 2025, regarding Member Motion Item 26.7 - Creation of a City of Toronto "Buy Local, Buy Canadian" Campaign;
15. Email from Markstay-Warren dated March 1, 2025, regarding Resolution - EOWC Support for Canadian and Ontario Government Negotiations with the U.S. Government on Trade Tariffs;
16. Copy of letter from Selwyn dated March 4, 2025, regarding Support Resolution - U.S. Tariffs on Canada / Purchasing Policies;
17. Copy of letter from Central Frontenac dated March 6, 2025, regarding U.S. Tariffs on Canadian Goods;
18. Email from North Dundas dated March 6, 2025, regarding North Dundas Support for Resolution No. 254/2024 from the Township of South Stormont Re: Rural Road Safety Program;
19. Copy of letter from Sarnia dated March 6, 2025, regarding Carbon Tax;
20. Email from Richmond Hill dated March 7, 2025, regarding City of Richmond Hill Resolution - Councillor Cilevitz - Motion to Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding;
21. Letter from Stand for Canada dated March 7, 2025;

22. Copy of letter from Bradford West Gwillimbury dated March 12, 2025, regarding Motion to Request Landlord Tenant Reforms;

23. Email from East Ferris dated March 12, 2025, regarding Standing for Canada Resolution;

and directs staff to:

- draft a Resolution in support on item: 19.

**CARRIED**

8.2 Resolution Stemming from February 19, 2025 Regular Meeting - Item 8.1 - Correspondence #1

**Resolution: 2025-070**

**Moved by:** Councillor Loftus

**Seconded by:** Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution No. 2025-01-08-15 passed on January 8, 2025 by the Township of Brudenell, Lyndoch and Raglan, regarding the Child Welfare Funding;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Premier Doug Ford; the Eastern Ontario Warden's Caucus (EOWC); the Eastern Ontario Mayor's Caucus (EOMC); the Ontario Association of Children's Aid Societies; the Association of Municipalities of Ontario (AMO); the Rural Ontario Municipal Association (ROMA); our local Member of Provincial Parliament (MPP); and all Ontario Municipalities.

**CARRIED**

8.3 Resolution Stemming from February 19, 2025 Regular Meeting - Item 8.1 - Correspondence #9

**Resolution: 2025-071**

**Moved by:** Councillor Pothier

**Seconded by:** Councillor Lachance

WHEREAS the Canada Industrial Relations Board, as instructed by the Federal Minister of Labour, Steven MacKinnon, ordered the end to the postal strike and the resumption of mail service at Canada Post on December 17, 2024, under Section 107 of the *Canada Labour Code*;

WHEREAS the Federal Minister of Labour, Steven MacKinnon, created an *Industrial Inquiry Commission* under Section 108 of the *Canada Labour Code*, led by William Kaplan, that will work with the Canadian Union of Postal Workers (CUPW) and Canada Post to examine the future of the

public post office, including possible changes to the *Canadian Postal Service Charter*;

WHEREAS Canada Post is, first and foremost, a public service;

WHEREAS the *Commission* has been tasked with reviewing the obstacles to negotiated collective agreements between CUPW and Canada Post, the financial situation of Canada Post, Canada Post's expressed need to diversify and / or alter its delivery models in the face of current business demands, the viability of the business as it is currently configured, CUPW's negotiated commitments to job security, full-time employment, and the need to protect the health and safety of workers;

WHEREAS the *Commission* only has until May 15, 2025, to submit its final report to the government and make recommendations about the future structure of Canada Post;

WHEREAS while there is room for written input, the *Commission* process is not widely publicized, nor equivalent to a full and thorough public service review of Canada Post's mandate allowing for all stakeholder input, as has been undertaken by previous governments;

WHEREAS it will be crucial for the *Commission* to hear our views on key issues, including maintaining Canada Post as a public service, the importance of maintaining the moratorium on post office closures, improving the *Canadian Postal Service Charter*, home mail delivery, parcel delivery, keeping daily delivery, adding postal banking, greening Canada Post, EV charging stations, food delivery, improving delivery to rural, remote and Indigenous communities, and developing services to assist people with disabilities and help older Canadians to remain in their homes for as long as possible – and at the same time, helping to ensure Canada Post's financial self-sustainability;

BE IT THEREFORE RESOLVED THAT the Corporation of the Municipality of St.-Charles provides input to the *Commission* in the form of a written submission;

AND BE IF FURTHER RESOLVED THAT the Corporation of the Municipality of St.-Charles will write the Federal Minister of Labour, Steven MacKinnon, and the Federal Minister of Public Services and Procurement of Canada, Jean-Yves Duclos, who is responsible for Canada Post, to demand that no changes be made to the *Canada Post Corporation Act*, Canada Post's mandate or the *Canadian Postal Service Charter* without a full, thorough, public review of Canada Post, including public hearings, with all key stakeholders, in every region of Canada.

**CARRIED**

- 8.4 Resolution Stemming from February 19, 2025 Regular Meeting - Item 8.1 - Correspondence #12

**Resolution: 2025-072**

**Moved by:** Councillor Loftus

**Seconded by:** Councillor Laframboise

WHEREAS under Ontario Regulation 391/21: Blue Box, producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for "eligible" sources only;

AND WHEREAS "ineligible" sources which producers are not responsible for including businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings and not-for-profit organizations, such as shelters and food banks;

AND WHEREAS should a municipality continue to provide services to the "ineligible" sources, the Municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

AND WHEREAS these costs will further burden municipalities' finances and potentially take resources away from vital infrastructure projects;

BE IT THEREFORE RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby requests that the Province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be forwarded to the Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks; our local Member of Provincial Parliament (MPP), the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA); and the Federation of Northern Ontario Municipalities (FONOM).

**CARRIED**

- 8.5 Resolution Stemming from February 19, 2025 Regular Meeting - Item 8.1 - Correspondence #19

**Resolution: 2025-073**

**Moved by:** Councillor Loftus

**Seconded by:** Councillor Lachance

WHEREAS World Autism Day is recognized on April 2, 2025, in Canada. Autism Ontario is one of the largest collective voices representing the autism community, and the work we do helps all autistic individuals and

families in their communities have access to meaningful support, information, and connections — not only on April 2 but every day throughout the year;

AND WHEREAS Autism impacts more than 135,000 individuals in Ontario, representing 1 in every 50 Canadian children and youth. It not only influences the lives of autistics but also their friends, families, and communities. It's crucial for us to raise awareness, and acceptance, provide support and promote a more inclusive society;

AND WHEREAS Autism is a diverse spectrum that varies widely among individuals. Each person's experience with autism can change over time. This evolving journey highlights the uniqueness of every autistic individual, emphasizing the need for understanding and support tailored to their specific needs;

AND WHEREAS Autism Ontario is the leading source of information and referral on autism, and since 1973, has been providing support, information, and opportunities for thousands of families and individuals across the province;

AND WHEREAS Autism Ontario is devoted to raising public awareness about autism and addressing the everyday challenges faced by individuals with autism, their families, and the professionals who work alongside them. We urge everyone to recognize and celebrate the unique differences and needs of others, fostering an inclusive environment where all individuals can participate fully in activities and discussions. Together, we can create a society that values and includes everyone;

BE IT THEREFORE RESOLVED THAT that Council for the Corporation of the Municipality of St.-Charles hereby recognizes April 2 as World Autism Day while committing to embrace awareness and acceptance today and every day throughout the year.

**CARRIED**

- 8.6 Resolution Stemming from February 19, 2025 Regular Meeting - Item 8.1 - Correspondence #21 and #22

**Resolution: 2025-074**

**Moved by:** Councillor Lachance

**Seconded by:** Councillor Pothier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution No. 19-2025 passed on February 5, 2025 by Peterborough County, and the Resolution passed by the Eastern Ontario Wardens' Caucus, regarding Proposed U.S. Tariffs on Canadian Goods;



AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to The Right Honourable Justin Trudeau, Prime Minister of Canada; the Honourable Doug Ford, Premier of Ontario; the Honourable Melanie Joly, Minister of Foreign Affairs; the Honourable Vic Fedeli, Minister of Economic Development, Job Creation and Trade; the Honourable Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities; the Honourable Paul Calandra, Minister of Municipal Affairs and Housing; the Federation of Canadian Municipalities (FCM); the Association of Municipalities of Ontario (AMO); the Eastern Ontario Warden's Caucus (EOWC); the Eastern Ontario Mayor's Caucus (EOMC); our local Member of Parliament (MP); our local Member of Provincial Parliament (MPP); and all Ontario Municipalities.

**CARRIED**

## **9. STANDING COMMITTEE RECOMMENDATIONS / REPORTS - MOTIONS**

### **9.1 FINANCE COMMITTEE**

- 9.1.1 Resolution to Receive the Cash Disbursement Register for the Month of February 2025

**Resolution: 2025-075**

**Moved by:** Councillor Laframboise

**Seconded by:** Councillor Loftus

BE IT RESOLVED THAT the Cash Disbursement Register for the month of February 2025 be received in the amount of:

- \$300,920.49.

**CARRIED**

### **9.2 GENERAL GOVERNMENT COMMITTEE**

- 9.2.1 Report to Council - Senior of the Year Award

The Chief Administrative Officer presented the report as provided in the agenda package.

- 9.2.2 Report to Council - Update on Benefit Plan for Non-Union Staff

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation that the Non-Union Staff's benefits remain with Mosey & Mosey (Sun Life).

- 9.2.3 Report to Council - 4-Day Work Week Policy - 2nd Draft

The Chief Administrative Officer presented the report as provided in the agenda package. The Chief Administrative Officer advised Council that the Union has placed a procedural grievance on this matter but it is on hold. Following discussion, Council was generally satisfied with the draft Policy but provided recommendations on changing some of the terminology as well as suggested separate policies for Unionized and Non-Unionized staff.

### 9.3 HEALTH SERVICES COMMITTEE

#### 9.3.1 For Information - Public Health Sudbury and Districts Minutes

Council received the Public Health Sudbury and Districts minutes from February 20, 2025.

#### 9.3.2 Report to Council - SEAT Program Completion

Mayor Branconnier declared a conflict on this item. (Mayor Branconnier is a member of the St. Charles Lions Club.)

Councillor Loftus declared a conflict on this item. (Councillor Loftus is a member of the St. Charles Lions Club.)

Mayor Branconnier and Councillor Loftus stepped back from Council table.

The Chief Administrative Officer presented the report as provided in the agenda package. The Chief Administrative Officer further advised that he had received the proposal from Aide aux Seniors on March 18, 2025 however, he indicated that he did not agree with the last line item and the gift baskets. A copy of the proposal was provided to Council. The Chief Administrative Officer also advised that he received the proposal from the St. Charles Lions Club also on March 18, 2025 and a copy was provided to Council. Following discussion, Council agreed with the recommendation to put the insurance proceeds towards the purchase of a van by the St. Charles Lions Club to continue a transportation service. Council further agreed that the funds could be deposited into a trust account until such time as the St. Charles Lions Club finds a suitable van. Council did also agree to reimburse the Sudbury East Senior Support for the wheelchair lost in the fire in the amount of \$500.00.

### 9.4 PARKS & RECREATION SERVICES COMMITTEE

#### 9.4.1 Report to Council - Facility Insurance

Mayor Branconnier and Councillor Loftus resumed their places back at the Council table.

The Clerk presented the report as provided in the agenda package.

## 9.5 PLANNING & DEVELOPMENT COMMITTEE

- 9.5.1 Resolution Stemming from February 19, 2025 Regular Meeting - Item 9.5.1 - Request for Reduction of Invoice Regarding Section 65 Reapportionment

**Resolution: 2025-076**

**Moved by:** Councillor Loftus

**Seconded by:** Councillor Laframboise

WHEREAS 2249162 Ontario Incorporated initiated two (2) Consent Applications B/06/23/SC and B/07/23/SC;

AND WHEREAS a condition of the Notice of Decision was the requirement of obtaining a Section 65 reapportionment report under the *Municipal Drainage Act*;

AND WHEREAS the Drainage Superintendent, K. Smart Associates Limited, issued the report together with an invoice in the amount of \$5,000.00;

AND WHEREAS Council has deemed this Invoice amount to be excessive;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to grant a reduction of \$2,500.00 on the Invoice issued to 2249162 Ontario Inc. for the Section 65 reapportionment.

**CARRIED**

- 9.5.2 Resolution Stemming from March 5, 2025 Committee of the Whole Meeting - Item 6.5.1 - Award Contract for Maintenance on Branconnier and Dorzek - Lemieux Drains

**Resolution: 2025-077**

**Moved by:** Councillor Lachance

**Seconded by:** Councillor Pothier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to award the contract for the drainage works on the Branconnier Drain and the Dorzek-Lemieux Drain pursuant the Request for Maintenance submitted by Norma Dorzek to French River Contracting in the amount of \$8,799.00 plus HST.

**CARRIED**

- 9.5.3 For Information - Sudbury East Chamber of Commerce Minutes

Council received the Sudbury East Chamber of Commerce minutes from April 2, 2024 and September 3, 2024.

#### 9.6 PROTECTION TO PERSONS & PROPERTY COMMITTEE

##### 9.6.1 Report to Council - Update - Replacement of Fire Department and Parks and Recreation Vehicles

**Resolution: 2025-078**

**Moved by:** Councillor Lachance

**Seconded by:** Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to the purchase of a Ford F250 for the Fire Department from Listowel Ford in the amount of \$62,987.00 plus HST, with upfitting to be completed by Apex Fire & Safety in the amount of \$25,795.00 plus HST;

AND BE IT FURTHER RESOLVED THAT these funds shall be paid through the AMP Reserve fund.

**CARRIED**

##### 9.6.2 Report to Council - Sudbury East OPP Detachment Board 2025 Budget

The Chief Administrative Officer presented the report as provided in the agenda package. Mayor Branconnier added that this is a worst case scenario budget and that it could end up being lower. Following discussion, Council supported the recommendation to approve the 2025 Budget Estimates for the Sudbury East OPP Detachment Board and to confirm its contributory obligation of \$7,819.20.

**Resolution: 2025-079**

**Moved by:** Councillor Pothier

**Seconded by:** Councillor Laframboise

WHEREAS pursuant to the *Community Safety and Policing Act, 2019* (CSPA), Section 71 (1), an O.P.P. detachment board shall prepare estimates, in accordance with the regulations made by the Minister, of the total amount required to pay the expenses of the board's operation, excluding the remuneration of board members;

AND WHEREAS pursuant to *CSPA, 2019*, Section 71 (2), the O.P.P. detachment board shall submit the estimates to every municipality that receives policing services from the detachment, along with a statement

of the Municipality's share of the costs, as determined in accordance with the regulations made by the Minister;

AND WHEREAS pursuant to *CSPA, 2019*, Section 71 (3), subject to subsection (4), the Municipalities shall contribute their share of the costs to the O.P.P. detachment board's budget in accordance with the estimates;

AND WHEREAS pursuant to O. Reg. 135/24, Section 3(2), each municipality in the area for which the O.P.P. detachment board has services shall pay an equal share of the amount set out in the board's estimates;

AND WHEREAS the Sudbury East OPP Detachment Board has prepared estimates of all sums required for the operation of the board for the fiscal year 2025, totaling \$31,276.80, to be shared equally among the participating municipalities;

AND WHEREAS the total municipal contribution is allocated as follows:

- Municipality of French River:\$7,819.20
- Municipality of St.-Charles: \$7,819.20
- Municipality of Markstay-Warren: \$7,819.20
- Municipality of Killarney: \$7,819.20

NOW THEREFORE, BE IT RESOLVED THAT the Council of Municipality of St.-Charles hereby:

1. Approves the 2025 Budget Estimates for the Sudbury East OPP Detachment Board in the total amount of \$31,276.80.
2. Confirms the Municipality's obligation to contribute its equal share in the amount of \$7,819.20, in accordance with O. Reg. 135/24, Section 3(2).
3. Provide a copy of this resolution to the Sudbury East OPP Detachment Board for their records and implementation.

**CARRIED**

## 9.7 TRANSPORTATION SERVICES COMMITTEE

### 9.7.1 Report to Council - Village Road Plan Options

The Treasurer presented the report as provided in the agenda package. Following discussion, Council provided direction to move forward with the tendering process for the completion of King Street East, Casimir Road and St. Joseph Street this year.

### 9.7.2 Report to Council - Replacement Truck – Truck #11 F550 Heavy Duty 2 Ton

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to replace Truck #11 - F550 with an upset limit of \$110,000.00.

**Resolution: 2025-080**

**Moved by:** Councillor Laframboise

**Seconded by:** Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles approves the purchase of a replacement truck for the F550 Heavy Duty 2 Ton with an upset limit of \$110,000.00.

**CARRIED**

## 10. MANITOULIN-SUDBURY DISTRICT SERVICES BOARD (MSDSB)

### 10.1 For Information - Manitoulin-Sudbury District Services Board

Council received the Manitoulin-Sudbury District Services Board minutes from September 19, 2024, October 17, 2024, November 21, 2024, December 19, 2024, January 16, 2025 and February 20, 2025.

## 11. ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)

### 11.1 Letter of Request - Community Garden

Councillor Loftus provided an update on the letter of request following her discussion with the Chief Executive Officer of the Library. Councillor Loftus advised that she did advise the library that the planters should not be along the fence. Apparently, the school is offering the use of two (2) planter boxes in front of school. Councillor Loftus confirmed that the request is for the municipality to water them when watering the flowers. Following discussion, Councillor Loftus advised that she would speak directly with the person who is wanting to set up the program and suggest perhaps going with rain barrels.

## 12. SUDBURY EAST PLANNING BOARD (SEPB)

12.1 For Information - Sudbury East Planning Board Minutes

Council received the Sudbury East Planning Board minutes from June 13, 2024, August 13, 2024, October 10, 2024, November 14, 2024, and December 12, 2024.

**13. BY-LAWS**

13.1 First and Second Reading

**Resolution: 2025-081**

**Moved by:** Councillor Pothier

**Seconded by:** Councillor Laframboise

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Laws:

- By-Law 2025-13 - Being a By-Law to Regulate and Prohibit Non-Compliance with Blasting Activities Under Ontario Provincial Standard (OPSS) OPSS.MUNI 120
- By-Law 2025-14 - Being a By-Law to Amend By-Law 2022-27 (AMPS By-Law)
- By-Law 2025-15 - Being a By-Law to Enter into a Lease Agreement with Our Children Our Future - Family Resources / Nos Enfants, Notre Avenir - Ressources pour les Familles

**CARRIED**

13.2 Third and Final Reading

**Resolution: 2025-082**

**Moved by:** Councillor Lachance

**Seconded by:** Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2025-13.

**CARRIED**

13.3 Third and Final Reading

**Resolution: 2025-083**

**Moved by:** Councillor Laframboise

**Seconded by:** Councillor Pothier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2025-14.

**CARRIED**

13.4 Third and Final Reading

**Resolution: 2025-084**

**Moved by:** Councillor Loftus

**Seconded by:** Councillor Pothier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2025-15.

**CARRIED**

**14. ADDENDUM (If required and by Resolution)**

Nil.

**15. CLOSED SESSION**

**Resolution: 2025-085**

**Moved by:** Councillor Lachance

**Seconded by:** Councillor Laframboise

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 9:09 p.m., to discuss:

- personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;

Topic #1 - Wage Increase Proposal

Topic #2 - Annual Review of Non-Union Staff and Goal Setting

- labour relations or employee negotiations, as authorized under Section 239 (2) (d) of the *Municipal Act, 2001*, as amended;

Topic #1 - Wage Increase Proposal

**CARRIED**

15.1 Disclosure of Pecuniary Interest



15.2 Resolution to Adopt the Minutes of Closed Session Meetings

**Resolution: C2025-002**

**Moved by:** Councillor Pothier

**Seconded by:** Councillor Loftus

BE IT RESOLVED THAT the minutes of the following closed sessions be adopted as presented:

- Minutes of the closed session of April 5, 2023
- Minutes of the closed session of February 19, 2025
- Minutes of the closed session of March 5, 2025

**CARRIED**

15.3 Report to Council - Wage Increase Proposal

15.4 Closed Report to Council - Annual Review of Non-Union Staff and Goal Setting

**16. RECONVENE TO OPEN SESSION**

16.1 Resolution to Reconvene to Open Session

**Resolution: 2025-086**

**Moved by:** Councillor Lachance

**Seconded by:** Councillor Laframboise

BE IT RESOLVED THAT having dealt with some matters pertaining to the closed session, we hereby reconvene to the Regular Meeting of Council at 9:54 p.m.

**CARRIED**

**Resolution: 2025-087**

**Moved by:** Councillor Pothier

**Seconded by:** Councillor Loftus

BE IT RESOLVED THAT the Regular Meeting of Council of March 19, 2025 be extended past the automatic 10:00 p.m. adjournment;

AND BE IT FURTHER RESOLVED that the meeting automatic adjournment time be extended to 11:00 p.m.

**CARRIED**

**Resolution: 2025-088**

**Moved by:** Councillor Loftus  
**Seconded by:** Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 9:56 p.m., to discuss:

- personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;

Topic #2 - Annual Review of Non-Union Staff and Goal Setting

**CARRIED**

**Resolution: 2025-089**

**Moved by:** Councillor Laframboise  
**Seconded by:** Councillor Pothier

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Regular Meeting of Council at 10:55 p.m.

**CARRIED**

16.2 Verbal Report from the Mayor Following Closed Session

Upon reconvening to the open session, the Mayor reported that some reviews were completed, but that the remaining will be deferred to another closed session at a later date.

**17. ADJOURNMENT**

17.1 Confirmation By-Law - First and Second Reading

**Resolution: 2025-090**

**Moved by:** Councillor Lachance  
**Seconded by:** Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.- Charles hereby gives first and second reading to the following By-Law:

- By-Law 2025-16 - Being a By-Law to Confirm the Proceedings of Council at its Committee of the Whole Meeting Held March 5th, 2025; at its Special Meeting of Council Held March 12th, 2025; and, at its Regular Meeting of Council dated March 19th, 2025

**CARRIED**

17.2 Confirmation By-Law - Third and Final Reading

**Resolution: 2025-091**

**Moved by:** Councillor Loftus

**Seconded by:** Councillor Pothier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2025-16.

**CARRIED**

17.3 Resolution to Adjourn the Meeting

**Resolution: 2025-092**

**Moved by:** Councillor Pothier

**Seconded by:** Councillor Laframboise

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at 10:57 p.m. on March 19, 2025.

**CARRIED**

---

Mayor

---

Clerk