

# Report to Municipal Council



<b>Meeting Date:</b> April 2, 2025	<b>Report Date:</b> March 25, 2025
<b>Reason Before Council:</b> Policy Direction / Approval	<b>Priority:</b> Normal
<b>Department:</b> General Government	<b>Type of Meeting:</b> Committee of the Whole

**Report Title:** HR-004 Volunteer Policy Review

## **Recommended Resolution:**

That Council review and agree to adopt the proposed changes to Policy HR-004 Volunteer Policy.

## **Analysis & Background:**

During a recent review of this Policy the following was noted:

1. When the Policy was initially adopted it was improperly numbered HR-004. There was already an HR-004 Covid-19 Policy in place. It is recommended that this Policy be renumbered a HR-005.
2. Sections referring to the Criminal Record Check and Vulnerable Sector Check were unclear and required rewording. The draft Policy is attached with the proposed changes noted.

## **Attachments:**

- HR-005 Volunteer Policy (Rev 1-2025)

**Prepared By:** Tammy Godden, Clerk