



The Corporation of the Municipality of St.-Charles

MINUTES

Committee of the Whole Meeting

March 5, 2025, 6:00 p.m.
Council Chambers (Municipal Office)
2 King Street East
St.-Charles, Ontario P0M 2W0

Members Present: Mayor: Paul Branconnier
Councillor: Julie Laframboise
Councillor: Monica Loftus
Councillor Mathieu Pothier
Councillor: Joshua Lachance

Staff Present: Chief Administrative Officer: Denis Turcot
Clerk: Tammy Godden
Director of Finance / Treasurer: Pamela McCracken
Director of Operations: Michelle Clark

Guests: Kevin Benvenuti, Manager of By-Law Services

1. MEETING CALLED TO ORDER AND ROLL CALL

1.1 Resolution to Open the Meeting

Resolution: 2025-055

Moved by: Councillor Pothier

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Committee of the Whole meeting at 6:00 p.m. on March 5, 2025.

CARRIED

1.2 Indigenous Land Acknowledgement

Mayor Branconnier delivered the prepared Indigenous Land Acknowledgement.

2. ADOPTION OF AGENDA

2.1 Resolution to Adopt the Agenda

Resolution: 2025-056

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT the agenda for the Committee of the Whole meeting held March 5, 2025 be adopted as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. ANNOUNCEMENTS AND INQUIRIES BY MEMBERS OF THE GENERAL PUBLIC AND BY COUNCIL

Nil.

5. NOTICE OF MOTIONS

Nil.

6. COMMITTEES

6.1 Environmental Services Committee

6.1.1 Report to Council - Landfill Topographic Survey

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to commission a topographic drone survey at the Landfill site to be conducted by Pinchin, at a cost of \$5,148.00 plus HST.

6.2 Finance Committee

6.2.1 Report to Council - Request for Donation - Fishing Tournament Top 50 Advertising

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed to the advertising cost of \$225.00 for a quarter page in the Top 50 Pike Series Tournament Trail Magazine, and further that the Chief Administrative Officer or designate is authorized to approve future advertising in the Top 50 Pike Series Tournament Trail Magazine so long as the budget and spending limits are respected.

6.2.2 Report to Council - Various Requests for Donations

The Chief Administrative Officer presented the report as provided in the agenda package. He did advise that it may be too late to advertise with the Women Empowering Women event, but we may still be able to give a donation. Following discussion, Council agreed to provide a six (6) month gym membership to the Sudbury East Chamber of Commerce for the Women Empowering Women event. Council further agreed to provide complimentary use of the Community Centre for their two (2) events, International Women's Day event and Volunteer Appreciation event.

6.3 General Government Committee

6.3.1 Report to Council - 2024 Council Remunerations & Attendance

The Treasurer presented the report as provided in the agenda package. Following discussion, Council requested this report be produced every six (6) months for review. Council also advised that all 2024 absences were justified.

6.3.2 Report to Council - Procedure By-Law - Changes to Meeting Format

The Clerk presented the report as provided in the agenda package. Following discussion, Council agreed with the proposed new format for meetings and provided instruction to the Clerk to move forward with changes to the Procedure By-Law.

6.4 Parks & Recreation Services Committee

6.4.1 Report to Council - St.-Charles Minor Hockey Request

The Treasurer and the Director of Operations jointly presented the report as provided in the agenda package. Following discussion, Council recommended a Parks and Recreation Committee Meeting be held to review the Fees and Charges By-Law. Council further recommended that when qualifying organizations book a weekend event, that they be give a 15% reduction instead of the 10% reduction.

6.5 Planning & Development Committee

6.5.1 Report to Council - Award Contract for Maintenance on Branconnier and Dorzek – Lemieux Drains

The Clerk presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to award the contract for clean-out of certain portions of the Branconnier Drain and the Dorzek-Lemieux Drain to French River Contracting.

6.6 Transportation Services Committee

6.6.1 Report to Council - Draft Traffic & Parking By-Law - Public Consultation

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to move forward with the Traffic and Parking By-Law.

6.6.2 Report to Council - Future Loan Forecast

The Treasurer presented the report as provided in the agenda package. Following discussion, Council requested the staff come back with a few other possible scenarios at the next meeting.

7. MANITOULIN - SUDBURY DISTRICT SERVICES BOARD (MSDSB)

7.1 For Information - 2024 Fourth Quarter Activity Report

Council received the Manitoulin-Sudbury District Services Board 2024 Fourth Quarter Activity Report.

8. ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)

8.1 Letter of Request - Community Garden

Councillor Loftus indicated that she would like to go and speak to Library about this request. Council agreed to defer the matter to the next meeting.

9. ADDENDUM (If Required and by Resolution)

9.1 Resolution to Approve the Addendum

Resolution: 2025-057

Moved by: Councillor Loftus

Seconded by: Councillor Pothier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby approves and adopts the Addendum to the March 5, 2025 Committee of the Whole.

CARRIED

9.2 Report to Council - Emergency Replacement of 2012 Western Star Plow Truck

The Director of Operations presented the report as provided in the addendum agenda package. Following discussion, Council supported the recommendation for the emergency replacement of the 2012 Western Star Plow Truck.

Resolution: 2025-058

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby approves the emergency replacement of Truck #2 being the Western Star Plow Truck with an upset limit of \$435,000.00.

CARRIED

9.3 Resolution to Adjourn the Addendum

Resolution: 2025-059

Moved by: Councillor Loftus

Seconded by: Councillor Pothier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Addendum and returns to the March 5, 2025 Committee of the Whole.

CARRIED

10. CLOSED SESSION

Resolution: 2025-060

Moved by: Councillor Pothier

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 8:13 p.m., to discuss:

- personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;

Topic #1 - Complaint - By-Law Response to Letter

CARRIED

10.1 Disclosure of Pecuniary Interest

10.2 CLOSED Report to Council - Complaint - By-Law Response to Letter - COW-2025-002

11. RECONVENE TO OPEN SESSION

11.1 Resolution to Reconvene to Open Session

Resolution: 2025-061

Moved by: Councillor Pothier

Seconded by: Councillor Loftus

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Committee of the Whole meeting at 8:53 p.m.

CARRIED

11.2 Verbal Report from the Mayor Following Closed Session

Upon reconvening to the open session, the Mayor reported that Council was advised of the progress of Sudbury East Building and By-Law Services.

12. ADJOURNMENT

12.1 Resolution to Adjourn the Meeting

Resolution: 2025-062

Moved by: Councillor Lachance

Seconded by: Councillor Loftus

BE IT RESOLVED THAT the Committee of the Whole meeting of March 5, 2025 be adjourned at 8:54 p.m.

CARRIED

Mayor

Clerk