



The Corporation of the Municipality of St.-Charles
MINUTES
Committee of the Whole Meeting
April 5, 2023 at 6:00 PM
Council Chambers (Municipal Office)

MEMBERS PRESENT: Mayor Paul Branconnier
Councillor Julie Laframboise
Councillor Monica Loftus
Councillor Mathieu Pothier
Councillor Joshua Lachance

STAFF PRESENT: Denis Turcot, Chief Administrative Officer
Tammy Godden, Clerk
Pamela McCracken, Director of Finance / Treasurer
James Bertoia, Fire Chief

PUBLIC PRESENT: 2

1.0 MEETING CALLED TO ORDER AND ROLL CALL

1.1 Resolution to open the meeting

2023-66

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT the Committee of the Whole meeting of April 5, 2023 be opened at 6:00 p.m.

Carried

1.2 Indigenous Land Acknowledgement

Mayor Branconnier delivered the prepared Indigenous Land Acknowledgment.

2.0 ADOPTION OF AGENDA

2.1 Resolution to adopt the agenda

2023-67

Moved by: Councillor Pothier

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT the agenda for the Committee of the Whole meeting held April 5, 2023 be adopted as presented.

Carried

3.0 DISCLOSURES OF PECUNIARY INTEREST

None declared.

4.0 PRESENTATIONS AND DELEGATIONS

Nil.

5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC

5.1 Suzanne Lafleur – Item 8.5.1 – Parks & Recreation Committee Meeting – March 28, 2023

Ms. Lafleur commented that Council is permitting certain groups to have storage of their equipment, but the Family Baseball Tournament is being asked to remove their items currently being stored. Ms. Lafleur inquired if there are any options where they may store their equipment and were all groups or organizations invited to this meeting or consulted in the decision making.

5.2 Councillor Laframboise – Chevretils Lane

Councillor Laframboise advised that she has received an inquiry from a taxpayer on whether Chevretils Lane will be paved this year or not.

NOTICE OF MOTIONS

Nil.

CLOSED SESSION

7.1 Resolution to enter into closed session

2023-68

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 6:03 p.m. this 5th day of April, 2023 to discuss:

_____ personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;

Topic #1 - MSCOR Implementation - Organizational Chart Changes

Topic #2 - Department Head Reviews

_____ labour relations or employee negotiations, as authorized under Section 239 (2) (d) of the *Municipal Act, 2001*, as amended;

Topic #1 - MSCOR Implementation - Organizational Chart Changes

Topic #2 - Department Head Reviews

_____ litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, as authorized under Section 239 (2) (e) of the *Municipal Act, 2001*, as amended;

Topic #3 - Update - Slip & Fall - Potential Litigation

Carried

7.2 Resolution to reconvene to open session

2023-69

Moved by: Councillor Pothier

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Committee of the Whole meeting at 7:39 p.m.

Carried

7.3 Verbal Report from Mayor Following Closed Session

Upon reconvening to the open session, the Mayor reported that direction was given to staff regarding the reviews and restructuring. The Mayor also confirmed that an agreed upon settlement of \$500.00 was reached regarding a slip and fall that took place in the community.

COMMITTEES:

8.1 Environmental Services Committee

Chair Councillor Joshua Lachance / Co-Chair Councillor Mathieu Pothier

Nil.

8.2 Finance Committee

Chair Councillor Julie Laframboise / Council

8.2.1 Report to Council - 2023 Q1 Report - Treasury Department Prepared by: Pamela McCracken, Director of Finance / Treasurer

The Treasurer presented the report as provided in the agenda package.

8.2.2 Report to Council - 2023 Draft Budget Review Date Prepared by: Pamela McCracken, Director of Finance / Treasurer

The Treasurer presented the report as provided in the agenda package. Following discussion, Council agreed that the draft Budget meeting be held on April 24, 2023 at 6:00 p.m.

8.3 General Government Committee

Chair Mayor Paul Branconnier / Council

8.3.1 Report to Council - Municipal Promotion and Future Direction Prepared By: Denis Turcot, CAO

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to move forward with a grant application for a Strategic Plan. Council was not in favour of moving forward with a new logo for the Municipality.

8.3.2 Report to Council - Qualified Organization Request Prepared by: Denis Turcot, CAO

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council was in agreement with adding the Métis Nipissing Families Inc. to the list of Qualified Organizations to the Fees and Charges By-Law.

8.3.3 Report to Council - Privacy Breach - 2023 Interim Tax Bills
Prepared by: Tammy Godden, Clerk

The Clerk presented the report as provided in the agenda package. Following discussion, Council recommended that a Standard Operating Procedure be prepared in so far as dealing with future privacy breaches.

8.4 Health Services Committee

Chair Councillor Monica Loftus / Co-Chair Councillor Julie Laframboise

Nil.

8.5 Parks & Recreation Services Committee

Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance

8.5.1 Report to Council - Parks & Recreation Committee Meeting - March 28, 2023
Prepared by: Pamela McCracken, Director of Finance / Treasurer

The Treasurer presented the report as provided in the agenda package. Following discussion, Council provided recommendations regarding the proposed changes to the fees for facility rentals

8.5.2 Report to Council - Minor Hockey Request - Continued Usage of Canteen
Prepared by: Denis Turcot, CAO

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion Council agreed with the recommendation to provide Minor Hockey with free access to the fields and the outside washrooms. Council further agreed to continue free access to the canteen as well as access to the accessible washroom in the arena with conditions to clean the facility.

8.6 Planning & Development Committee

Chair Councillor Joshua Lachance / Co-Chair Mayor Paul Branconnier

8.6.1 Sudbury East Chamber of Commerce minutes of December 7, 2021

Council received the Sudbury East Chamber of Commerce minutes of December 7, 2021.

8.6.2 Sudbury East Chamber of Commerce minutes of April 5, 2022

Council received the Sudbury East Chamber of Commerce minutes of April 5, 2022.

8.6.3 Sudbury East Chamber of Commerce minutes of June 7, 2022

Council received the Sudbury East Chamber of Commerce minutes of June 7, 2022.

8.6.4 Sudbury East Chamber of Commerce minutes of September 6, 2022

Council received the Sudbury East Chamber of Commerce minutes of September 6, 2022.

8.6.5 Sudbury East Chamber of Commerce minutes of December 5, 2022

Council received the Sudbury East Chamber of Commerce minutes of December 5, 2022.

**8.6.6 Report to Council - Update - Municipal Drain - Request for Minor Improvement
Prepared by: Tammy Godden, Clerk**

The Clerk presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to appoint K. Smart & Associates Limited to examine the area and to prepare and file a report for the requested improvement.

2023-70

Moved by: Councillor Laframboise

Seconded by: Councillor Pothier

WHEREAS a Notice of Request for Drain Minor Improvement on the Lamoureux Drain was received from Ken Herron on November 1, 2022;

AND WHEREAS Council passed a Resolution on December 14, 2022 approving the Request for Drain Minor Improvement;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby appoints K. Smart & Associates Limited to make an examination of the area and, if required, prepare and file a report with the Municipality for the requested improvement.

Carried

8.7 Protection to Persons & Property Committee

Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance

8.7.1 Report to Council - Proposed Transfer of Canine Control Services to SEBBS

Prepared by: Denis Turcot, CAO

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to terminate the current Canine Control agreement and to assign these duties to SEBBS for a twelve (12) month trial; to enter into a pound services agreement with North Bay Humane Society.

8.7.2 Report to Council - 2023 Q1 Report - Fire Department

Prepared by: James Bertoia, Fire Chief

The Fire Chief presented the report as provided in the agenda package.

8.7.3 Report to Council - FireSmart Grant

Prepared by: James Bertoia, Fire Chief

The Fire Chief presented the report as provided in the agenda package.

8.7.4 Report to Council - Appointment of Volunteer Firefighter Z Pearce

Prepared by: James Bertoia, Fire Chief

The Fire Chief presented the report as provided in the agenda package.

8.8 Social & Family Services Committee

Chair Councillor Monica Loftus / Co-Chair Councillor Mathieu Pothier

8.8.1 Report to Council - Age Friendly Committee
Prepared by: Denis Turcot, CAO

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendations to appoint the membership of the Age Friendly Committee for the 2022-2026 term of Council.

8.9 Transportation Services Committee

Chair Councillor Julie Laframboise / Co-Chair Councillor Monica Loftus

Nil.

Manitoulin-Sudbury District Services Board (MSDSB)

Councillor Monica Loftus (2024) / Mayor Paul Branconnier (2025 - 2026)

Nil.

St.-Charles Public Library Board (SCPLB)

Councillor Monica Loftus

Nil.

Sudbury East Planning Board (SEPB)

Mayor Paul Branconnier / Councillor Joshua Lachance

11.1 For Information - Notice of Decision on Application for Consent - SEPB File No. B/06-07/23/SC

Council received the Notice of Decision on Application for Consent – SEPB File No. B/06-07/23/SC.

11.2 For Information - Notice of Decision on Application for Consent - SEPB File No. B/08/23/SC

Council received the Notice of Decision on Application for Consent – SEPB File No. B/08/23/SC.

11.3 For Information - Notice of Decision on Application for Consent - SEPB File No. B/14-15/23/SC

Council received the Notice of Decision on Application for Consent – SEPB File No. B/14-15/23/SC.

Sudbury East Municipal Association (SEMA)

Mayor Paul Branconnier / Councillor Monica Loftus

12.1 Sudbury East Municipal Association minutes of September 8, 2022

Council received the Sudbury East Municipal Association minutes of September 8, 2022.

ADJOURNMENT

13.1 Resolution to adjourn the meeting

2023-71

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT the Committee of the Whole meeting of April 5, 2023 be adjourned at 9:52 p.m.

Carried

PAUL BRANCONNIER, MAYOR

TAMMY GODDEN, CLERK