



The Corporation of the Municipality of St.-Charles

MINUTES

Committee of the Whole Meeting

October 2, 2024, 6:00 p.m.
Council Chambers (Municipal Office)
2 King Street East
St.-Charles, Ontario P0M 2W0

Members Present: Mayor: Paul Branconnier
Councillor: Julie Laframboise
Councillor: Monica Loftus
Councillor Mathieu Pothier
Councillor: Joshua Lachance

Staff Present: Chief Administrative Officer: Denis Turcot
Clerk: Tammy Godden
Director of Operations: Michelle Clark

Guests: Nil.

1. MEETING CALLED TO ORDER AND ROLL CALL

1.1 Resolution to open the meeting

Resolution: 2024-350

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Committee of the Whole meeting at 6:00 p.m. on October 2, 2024.

CARRIED

1.2 Indigenous Land Acknowledgement

Mayor Branconnier delivered the prepared Indigenous Land Acknowledgement.

2. ADOPTION OF AGENDA

2.1 Resolution to adopt the agenda

Resolution: 2024-351

Moved by: Councillor Laframboise

Seconded by: Councillor Pothier

BE IT RESOLVED THAT the agenda for the Committee of the Whole meeting held October 2, 2024 be adopted as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. ANNOUNCEMENTS AND INQUIRIES BY MEMBERS OF THE GENERAL PUBLIC AND BY COUNCIL

4.1 Councillor Pothier - Christmas Parade

Councillor Pothier advised that there has already been interest expressed in Christmas Parade and someone may be coming forward soon.

5. NOTICE OF MOTIONS

Nil.

6. COMMITTEES

6.1 Environmental Services Committee

6.1.1 Report to Council - Landfill Design and Operations Consulting Proposal

The Director of Operations presented the report as provided in the agenda package. The Director of Operations further indicated that Pinchin Ltd. has suggested that more research should be undertaken to determine where the current dumping is relative to the old cell that was closed. Following discussion, Council agreed with the recommendation to move forward with the Proposal for Waste Management Strategies and Design from Pinchin Ltd. at a cost of \$8,510.00.

6.2 General Government Committee

6.2.1 Report to Council - Future of Service Ontario Counter

The Chief Administrative Officer presented the report as provided in the agenda package. The Chief Administrative Officer further indicated that Service Ontario are working on something to make the Municipality whole without loss, but so far there is no commitment from the Province. They are trying to make the Municipality whole. Following discussion, Council requested that further information be brought back after a response is received from French River and Markstay-Warren

regarding contribution and more data is collected as to current service numbers following the recent elimination of sticker renewals in July.

6.3 Health Services Committee

6.3.1 Public Health Sudbury & Districts Unapproved Minutes of September 19, 2024

Council received the Public Health Sudbury & Districts unapproved minutes of September 18, 2024.

6.4 Parks & Recreation Services Committee

6.4.1 Resolution Stemming from September 18, 2024 Regular Meeting of Council - Item 8.4.3 - Grant Update - Arena

Resolution: 2024-352

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

WHEREAS the Municipality of St.-Charles has only one (1) dedicated facility to deliver public sports and recreation activities in our municipality, being the St.-Charles Arena;

AND WHEREAS the facility is over fifty (50) years old and requires important investment to continue to make the facility viable, affordable and relevant to the demographic of our community of today;

BE IT RESOLVED THAT Council for the Municipality of St.-Charles unequivocally supports an application to the Green and Inclusive Community Buildings (GICB) Program and associated share of the cost of the project of 20% for the following retrofits, repairs, and upgrades to the St.-Charles Arena:

- 325kw Solar PV Array: The high energy cost of operation of the facility is a significant burden to the community. Installation of a Solar PV Array will reduce the ongoing cost of the facility. Due to space requirements a roof mount is preferred. Project cost estimate \$950,000;
- Roof Rehabilitation: The metal roof requires ongoing maintenance to prevent rust and failure of the structure. Propose treating the surface with product (white in colour if available) extending the lifespan of the facility for a minimum of twenty (20) years. If a roof mount Solar PV Array is chosen, roof rehabilitation is requirement prior to installation. Project cost estimated at \$400,000;

- Installation of door seals, low flush toilets, energy efficient and timed shower heads. Projected cost of \$40,000;
- Accessibility measures within retrofits or renovations:- The current LULA (Limited Use / Limited Application elevator) is nearing its end of life and the need for staff to be present during its operation is limiting what programs can be delivered in the arena room / hall / kitchen. The installation of a full-service elevator at a projected cost of \$165,000 will open up the facility to deliver more activities in addition to current programming such as yoga classes;
 - To compliment our new outdoor pickle ball court, renovation to the main entrance to the arena to allow for daytime access to the accessible washroom for pickle ball players, including a fob system at a projected cost of \$60,000;

AND BE IT FURTHER RESOLVED THAT the Municipality commits \$371,450 toward the proposed project deliverable including up to 15% contingency cost + HST.

CARRIED

6.4.2 Report to Council - Update – Columbarium Site Selection

The Clerk presented the report as provided in the agenda package. Following discussion, Council agreed with the recommended location of the new columbarium site as indicated on the map provided with the report as an orange dot.

6.5 Transportation Services Committee

6.5.1 Report to Council - Work Order / Fleet Operations Software

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to reallocate the \$20,000.00 which was approved in the 2024 Budget for the purchase work order software for the purchase of fleet operations software instead.

6.5.2 Report to Council - Streetlight Policy

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to implement the Streetlight Policy.

7. ADDENDUM (If Required and by Resolution)

8. CLOSED SESSION

8.1 Disclosure of Pecuniary Interest

9. RECONVENE TO OPEN SESSION

10. ADJOURNMENT

10.1 Resolution to adjourn the meeting

Resolution: 2024-353

Moved by: Councillor Loftus

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT the Committee of the Whole meeting of October 2, 2024 be adjourned at 6:48 p.m.

CARRIED

Mayor

Clerk