



**The Corporation of the Municipality of St.-Charles**

# **MINUTES**

## **Regular Meeting of Council**

**March 15, 2023 at 6:00 PM**

**Council Chambers (Municipal Office)**

**St.-Charles, Ontario**

**MEMBERS PRESENT:**

Mayor:

Paul Branconnier

Councillor:

Julie Laframboise

Councillor:

Monica Loftus

Councillor:

Mathieu Pothier

Councillor:

Joshua Lachance

**STAFF PRESENT:**

Chief Administrative Officer:

Denis Turcot

Clerk:

Tammy Godden

Director of Finance / Treasurer:

Pamela McCracken

**PUBLIC PRESENT:**

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### **1.0 MEETING CALLED TO ORDER & ROLL CALL**

#### **1.1 Resolution to open the meeting**

**2023-54**

**Moved by: Councillor Pothier**

**Seconded by: Councillor Laframboise**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Regular Meeting of Council at 6:00 p.m. on March 15, 2023.

Carried

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## **1.2 Indigenous Land Acknowledgement**

Mayor Branconnier delivered the prepared Indigenous Land Acknowledgment.

## **2.0 ADOPTION OF AGENDA**

### **2.1 Resolution to adopt the agenda**

**2023-55**

**Moved by: Councillor Lachance**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held March 15, 2023 be adopted as presented.

Carried

## **3.0 DISCLOSURES OF PECUNIARY INTEREST**

None declared.

## **4.0 PRESENTATIONS AND DELEGATIONS**

Nil.

## **5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC**

Nil.

## **6.0 NOTICE OF MOTIONS**

Nil.

## **7.0 CLOSED SESSION**

### **7.1 Resolution to enter into closed session**

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**2023-56**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Laframboise**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 6:03 p.m. this 15th day of March, 2023 to discuss:

\_\_\_\_\_ personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;

Topic #1 - Employee Reviews

Topic #2 - MSCOR - Staffing Recommendations / Options

\_\_\_\_\_ labour relations or employee negotiations, as authorized under Section 239 (2) (d) of the *Municipal Act, 2001*, as amended;

Topic #1 - Employee Reviews

Topic #2 - MSCOR - Staffing Recommendations / Options

Carried

## **7.2 Resolution to reconvene to open session**

**2023-57**

**Moved by: Councillor Lachance**

**Seconded by: Councillor Pothier**

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Regular Meeting of Council at 7:57 p.m.

Carried

## **7.3 Verbal Report from Mayor Following Closed Session**

Upon reconvening to the open session, the Mayor reported that direction was given to the staff on employee reviews and staffing recommendations.

## **8.0 ADOPTION OF MINUTES**

Nil.

## **9.0 CORRESPONDENCE FOR INFORMATION**

### **9.1 Resolution to receive correspondence for information**

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**2023-58**

**Moved by: Councillor Laframboise**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Letter from French River Animal Rights Committee dated January 29, 2023 (received March 7, 2023);
2. Copy of letter from Shuniah dated February 10, 2023, regarding Municipal Petition in Opposition to Bill 3;
3. Letter from Ministry of Natural Resources and Forestry dated February 24, 2023;
4. Copy of letter from Public Health Sudbury & Districts dated February 24, 2023, regarding Provincial Funding for Consumption and Treatment Services;
5. Copy of letter from Public Health Sudbury & Districts dated February 24, 2023, regarding Community Engagement to Address Food Insecurity;
6. Email from Office of MPP Mary-Margaret McMahon dated February 28, 2023, regarding MPP McMahon Press Conference Invitation;
7. Copy of letter from Trent Lakes dated February 28, 2023, regarding Oath of Office
8. Resolution from Moonbeam dated March 2, 2023;
9. Letter from Ministry of the Environment, Conservation and Parks dated March 3, 2023;
10. Email from Howick dated March 8, 2023, regarding Resolution Regarding Ontario School Board Elections;
11. Email from Carleton Place dated March 10, 2023, regarding Resolution Declaring Intimate Partner Violence and Violence Against Women an Epidemic; and,
12. Letter from Ministry of the Environment, Conservation and Parks dated March 10, 2023.

Carried

## **10.0 STANDING COMMITTEE RECOMMENDATIONS/REPORTS - MOTIONS**

### **10.1 ENVIRONMENTAL SERVICES COMMITTEE**

**Chair Councillor Joshua Lachance / Co-Chair Councillor Mathieu Pothier**

Nil.

### **10.2 FINANCE COMMITTEE**

**Chair Councillor Julie Laframboise / Council**

#### **10.2.1 Resolution to receive the Cash Disbursement Register for the month of February 2023**

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**2023-59**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lachance**

BE IT RESOLVED THAT the Cash Disbursement Register for the month of February 2023 be received in the amount of:

- \$775,529.68

Carried

**10.2.2 Report to Council - Council Remunerations 2022**

**Prepared By: Pamela McCracken, Director of Finance / Treasurer**

The Director of Finance presented the report as provided in the agenda package.

**10.3 GENERAL GOVERNMENT COMMITTEE**

**Chair Mayor Paul Branconnier / Council**

**10.3.1 Resolution Stemming from March 1, 2023 Committee of the Whole Meeting - Item 8.3.3. Meeting Software**

**2023-60**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lachance**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles approves the purchase of eScribe Meeting Software with an initial set up cost of \$2,617.00 plus HST and an annual subscription of \$5,900.00 plus HST.

Carried

**10.4 HEALTH SERVICES COMMITTEE**

**Chair Councillor Monica Loftus / Co-Chair Councillor Julie Laframboise**

**10.4.1 Public Health Sudbury & Districts unapproved minutes of February 16, 2023**

Council received the Public Health Sudbury & Districts unapproved minutes of February 16, 2023.

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**10.5 PARKS & RECREATION SERVICES COMMITTEE**

**Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance**

Nil.

**10.6 PLANNING & DEVELOPMENT COMMITTEE**

**Chair Councillor Joshua Lachance / Co-Chair Mayor Paul Branconnier**

Nil.

**10.7 PROTECTION TO PERSONS & PROPERTY COMMITTEE**

**Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance**

**10.7.1 Canine Control Report for the month of February 2023  
Prepared By: Sharon Gauthier & Denis Lefebvre**

Council received the Canine Control Report for the month of February 2023.

**10.8 SOCIAL & FAMILY SERVICES COMMITTEE**

**Chair Councillor Monica Loftus / Co-Chair Councillor Mathieu Pothier**

Nil.

**10.9 TRANSPORTATION SERVICES COMMITTEE**

**Chair Councillor Julie Laframboise / Co-Chair Councillor Monica Loftus**

Nil.

**11.0 MANITOULIN-SUDBURY DISTRICT SERVICES BOARD (MSDSB)**

Councillor Monica Loftus (2024) / Mayor Paul Branconnier (2025 - 2026)

Nil.

**12.0 ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)**

Councillor Monica Loftus

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Nil.

### **13.0 SUDBURY EAST PLANNING BOARD (SEPB)**

Mayor Paul Branconnier / Councillor Joshua Lachance

Nil.

### **14.0 SUDBURY EAST MUNICIPAL ASSOCIATION (SEMA)**

Mayor Paul Branconnier / Councillor Monica Loftus

Nil.

### **15.0 BY-LAWS**

#### **15.1 First and second reading**

**2023-61**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Laframboise**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- By-Law 2023-10 Being a By-Law to Establish a Site Plan Control Area Within the Limits of the Corporation of the Municipality of St.-Charles

Carried

#### **15.2 Third and final reading**

**2023-63**

**Moved by: Councillor Lachance**

**Seconded by: Councillor Pothier**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2023-10.

Carried

### **16.0 ADDENDUM (if required and by resolution)**

Nil.

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## **17.0 ADJOURNMENT**

### **17.1 Confirmation By-Law**

**2023-63**

**Moved by: Councillor Laframboise**

**Seconded by: Councillor Pothier**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- By-Law 2023-11, Being a By-Law to Confirm the Proceedings of Council at its Committee of the Whole Meeting Held March 1st, 2023, and at its Regular Meeting of Council Held March 15th, 2023.

Carried

**2023-64**

**Moved by: Councillor Laframboise**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2023-11.

Carried

### **17.2 Resolution to adjourn the meeting**

**2023-65**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Pothier**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at 8:21 p.m. on March 15, 2023.

Carried

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PAUL BRANCONNIER, MAYOR

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TAMMY GODDEN, CLERK

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