



The Corporation of the Municipality of St.-Charles
MINUTES
Committee of the Whole Meeting
March 1, 2023 at 6:00 PM
Council Chambers (Municipal Office)

MEMBERS PRESENT: Mayor Paul Branconnier
Councillor Julie Laframboise
Councillor Monica Loftus
Councillor Mathieu Pothier
Councillor Joshua Lachance

STAFF PRESENT: Denis Turcot, Chief Administrative Officer
Tammy Godden, Clerk

PUBLIC PRESENT: 3

1.0 MEETING CALLED TO ORDER AND ROLL CALL

1.1 Resolution to open the meeting

2023-49

Moved by: Councillor Laframboise
Seconded by: Councillor Pothier

BE IT RESOLVED THAT the Committee of the Whole meeting of March 1, 2023 be opened at 6:00 p.m.

Carried

1.2 Indigenous Land Acknowledgment

Mayor Branconnier delivered the prepared Indigenous Land Acknowledgment.

2.0 ADOPTION OF AGENDA

2.1 Resolution to adopt the agenda

2023-50

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT the agenda for the Committee of the Whole meeting of Council held March 1, 2023 be adopted as presented.

Carried

3.0 DISCLOSURES OF PECUNIARY INTEREST

None declared.

4.0 PRESENTATIONS AND DELEGATIONS

Nil.

5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC

5.1 Councillor Laframboise – Director of Operations Position

At the Regular Meeting of Council on January 18, 2024, it was discussed that the Director of Operations would be posting and hiring a temporary Public Works employee. Was this position every posted. The Chief Administrative Officer advised that the Director of Operations has been absent. During that time, we contacted the regular person who usually fills in when needed. This person is not interested in a permanent or even semi-permanent position. This person covered until the Director of Operations returned. We are now on schedule to post for the position now that the Department Head has returned.

5.2 Councillor Laframboise – Performance Appraisal Policy

There is a Performance Appraisal Policy that was approved in 2016. This Policy states that Performance Appraisals are conducted annually. Has this been followed for all employees on an annual basis. The Chief Administrative Officer advised that

the Department Head appraisals were due in theory at the Regular Meeting of Council, however, there were a few reports that needed to be discussed with Council prior to completing the appraisals. Councillor Laframboise inquired whether the union employees get that as well as it does state that in the Policy. The Chief Administrative Officer advised that there have been limited reviews, but most are not formal and are usually verbal. These performance appraisals cannot affect the union employees' wages. The Chief Administrative Officer further advised that there will have to be further discussion with the Department Heads about implementing this.

6.0 NOTICE OF MOTIONS

Nil.

7.0 CLOSED SESSION

7.1 Resolution to enter into closed session

2023-51

Moved by: Councillor Loftus

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 6:06 p.m. this 1st day of March 2023 to discuss:

____ personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;
Topic - MSCOR - Phase 1 - Implementation of Staff Restructuring

____ labour relations or employee negotiations, as authorized under Section 239 (2) (d) of the *Municipal Act, 2001*, as amended;
Topic - MSCOR - Phase 1 - Implementation of Staff Restructuring

____ litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, as authorized under Section 239 (2) (e) of the *Municipal Act, 2001*, as amended;
Topic - Slip & Fall - Potential Litigation

Carried

7.2 Resolution to reconvene to open session

2023-52

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Committee of the Whole meeting at 7:43 p.m.

Carried

7.3 Verbal Report from Mayor Following Closed Session

Upon reconvening to the open session, the Mayor reported that direction was given to the staff regarding staff restructuring and the litigation matter.

8.0 COMMITTEES:

8.1 Environmental Services Committee

Chair Councillor Joshua Lachance / Co-Chair Councillor Mathieu Pothier

Nil.

8.2 Finance Committee

Chair Councillor Julie Laframboise / Council

Nil.

8.3 General Government Committee

Chair Mayor Paul Branconnier / Council

8.3.1 Report to Council - Action Plan for the Implementation of the MCSOR By: Denis Turcot, CAO

The Chief Administrative Officer presented the report as provided in the agenda package.

8.3.2 Report to Council - MSCOR - Recommended Phase 1 Short-Term Items

By: Denis Turcot, CAO

The Chief Administrative Officer presented the report as provided in the agenda package.

8.3.3 Report to Council - Meeting Software

By: Tammy Godden, Clerk

The Clerk presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation of moving to eScribe for meeting software and to provide notice of termination to CivicWeb.

8.4 Health Services Committee

Chair Councillor Monica Loftus / Co-Chair Councillor Julie Laframboise

Nil.

8.5 Parks & Recreation Services Committee

Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance

Nil.

8.6 Planning & Development Committee

Chair Councillor Joshua Lachance / Co-Chair Mayor Paul Branconnier

8.6.1 Report to Council - Response to Delegation to Council by Terry Tompkins

By: Andrea Tarini, Chief Building Official

The Chief Administrative Officer advised that the Chief Building Official sent her regrets. The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation for staff to work with the developer to get a Construction Agreement in place.

**8.6.2 Report to Council - Municipal Drain - Request for Minor Improvement
By: Tammy Godden, Clerk**

The Clerk presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation not to approve the Notice of Request for Drain Minor Improvement as it forms part of a future municipal road

8.7 Protection to Persons & Property Committee

Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance

Nil.

8.8 Social & Family Services Committee

Chair Councillor Monica Loftus / Co-Chair Councillor Mathieu Pothier

Nil.

8.9 Transportation Services Committee

Chair Councillor Julie Laframboise / Co-Chair Councillor Monica Loftus

Nil.

9.0 Manitoulin-Sudbury District Services Board (MSDSB)

Councillor Monica Loftus (2024) / Mayor Paul Branconnier (2025 - 2026)

Nil.

10.0 St.-Charles Public Library Board (SCPLB)

Councillor Monica Loftus

Nil.

11.0 Sudbury East Planning Board (SEPB)

Mayor Paul Branconnier / Councillor Joshua Lachance

11.1 For Information - Notice of Application for Consent - SEPB File No. B/06-07/23/SC

Council received the Notice of Application for Consent on SEPB File No. B/06-07/23/SC.

11.2 For Information - Notice of Application for Consent - SEPB File No. B/08/23/SC

Council received the Notice of Application for Consent on SEPB File No. B/08/23/SC.

11.3 For Information - Notice of Application for Consent - SEPB File No. B/14-15/23/SC

Council received the Notice of Application for Consent on SEPB File No. B/14-15/23/SC.

12.0 Sudbury East Municipal Association (SEMA)

Mayor Paul Branconnier / Councillor Monica Loftus

Nil.

13.0 ADJOURNMENT

13.1 Resolution to adjourn the meeting

2023-53

Moved by: Councillor Pothier

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT the Committee of the Whole meeting of March 1, 2023 be adjourned at 8:08 p.m.

Carried

PAUL BRANCONNIER, MAYOR

TAMMY GODDEN, CLERK