



2 King Street East, P. O. Box 70, St.-Charles, ON, P0M 2W0

STREETLIGHT POLICY

Policy Record

Policy No.: SER-XXX	Effective Date:
Replaces: n/a	Last Review Date:
Approval:	Next Review Date:
Reference: <i>Municipal Act, 2001, S.O. 2001, c. 25</i>	

1.0 Intent

- 1.1 The intent of this Streetlight Policy is to implement responsible lighting practices that minimize light pollution, protect nocturnal environments, promote an energy conservation approach, and enhance the quality of life for our community. Streetlights located within settlement areas of the Municipality are intended to provide illumination on public streets and pedestrian crossings. Secondary benefits of street lighting include perceived personal security, lighting of property, and public safety.

2.0 Purpose

- 2.1 The purpose of this Policy is to establish guidelines for the installation of streetlights and will assist in evaluating and prioritizing requests for streetlight installations. The Policy will ensure the safety of the Municipality's residents, provide a consist approach to expanding on the street lighting network and commit to adopting innovative and environmentally conscious lighting solutions that will protect the character of the rural landscapes within the Municipality.

3.0 Definitions

- 3.1 “Council” means the Council for The Corporation of the Municipality of St.-Charles.
- 3.2 “Director of Operations” means the Director of Public Works or designate for The Corporation of the Municipality of St.-Charles.
- 3.3 “Municipality” means The Corporation of the Municipality of St. Charles.
- 3.4 “Public Works Department” means the Public Works Department for The Corporation and the Municipality of St.-Charles.
- 3.5 “Streetlight” means an outdoor light or a series of outdoor lights that can be attached to poles, are spaced at intervals along a public street or roadway and are illuminated from dusk to dawn.

4.0 Scope

- 4.1 This Policy applies to the installation of all new streetlights within the jurisdiction of the Municipality. The management of existing and new installations of all municipal streetlights will be overlooked by the Public Works Department.

5.0 Streetlight Requirements

- 5.1 All street lighting within the Municipality of St.-Charles shall conform to approved MTO and Hydro One Engineering and Design Standards. New streetlight technology shall be reviewed and considered when installing or replacing existing streetlights as they become available and are feasible for the Municipality.
- 5.2 The following criterion will be utilized to determined whether a new streetlight installation is required / warranted:
 - 5.2.1 Location of streetlight is at an intersection of a municipal road which is maintained year-round.
 - 5.2.2 Location of streetlights at intersections between new development roads and municipal roads, or between new development roads and provincially maintained highways.
 - 5.2.3 Location of streetlight at an intersection of a municipal road where both roads are maintained year-round and are warranted by traffic count (300 or more vehicles per day), business activity, and / or pedestrian activity.

- 5.2.4 Location of streetlight is in an area that is determined by historical data as a safety concern, including but not limited to: number of accidents, road engineering, potential hazards, available hydro poles and connection.

6.0 Public Requests

- 6.1 Requests for additional street lighting may be submitted to the Municipality for a variety of reasons, including requests for increased or decreased lighting, rearrangement of existing lights, or refurbishment of current lighting fixtures. To ensure consistency, residents seeking new street lighting or modifications to existing lighting should adhere to the following process:
- 6.1.1 Submission of Requests: Written requests for the installation of new streetlights or alterations to existing streetlights on current roadways must be directed to the Director of Operations. These requests should detail the primary concerns and include a contact person for follow-up. If the request originates from an organized group, it should be submitted through that entity.
- 6.1.2 Field Survey: Upon receipt of a streetlight request, the Public Works Department will conduct a field survey of the proposed site. This survey will assess the current lighting conditions, including the number, location, spacing, types of fixtures, and poles, as well as any other relevant information. The findings from this survey will be incorporated into the streetlight database. Inspections may occur during nighttime hours if necessary. The results of the field survey will be submitted to the Director of Operations.
- 6.1.3 Site Plan Determination: If the installation of additional street lighting is recommended, the Director of Operations will determine the exact placement of the new streetlight(s) or the replacement of existing streetlights, as appropriate. This will be documented in a site plan.
- 6.1.4 Project Prioritization: Once the site plan is approved, the project will be added to the list for new streetlight installations. The installations on this list will be completed in accordance with the annual budgetary allocations and limitations.

7.0 General

- 7.1 Authority to control streetlighting is derived from Section 11 of the *Municipal Act, 2001*, S.O. 2001, c. 25.
- 7.2 This Policy shall be administered by the Public Works Department.

7.3 This Policy shall be referred to as the “Streetlight Policy”.

7.4 This Policy shall come into force and effect on the day of passing.

8.0 Policy Review

8.1 The Municipality of St.-Charles will review this Policy as needed.

Dated at St.-Charles, Ontario, this _____ day of xxx, 20xx.

X

Paul Branconnier
Mayor

X

Tammy Godden
Clerk