

**Board of Directors Meeting**  
*December 12, 2023 @ 6pm*  
Zoom

**1) Roll Call, Quorum & Welcome**

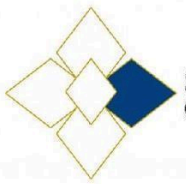
1	P	Bouffard, Claude	President
2	P	Carrier, Renee	Vice President
3	P	Allen, Julie	Treasurer
4		Chenard, Jason	
5		Pothier, Mathieu	
6		Hebert-Berube, Monique	
7	P	Lagrandeur, Sebastien	
8	P	Laframboise, Julie	
9		Pitre, Justin	
10	P	Schneider, Willy	
11	P	Bradbury, Mary	
12	P	Olsen, Steve	
13	P	LeBlanc, Lorraine	
14		Empty seat	
15		Empty seat	
Non-Voting	P	D'Amour, Jill	BDO
Non-Voting	P	Lavalee, Angele	DSS

**QUORUM: 9 of 13**

Claude Welcomed everyone at 6:03pm.

**2) Approval of Agenda & Declaration of Conflict of Interests**

Motion	<b><i>That the agenda for this meeting be approved and any conflicts of interest declared and acknowledged.</i></b>
Moved	Willy Schneider
Seconded	Steve Olsen
All in Favour	Yes
Conflicts Declared	No



### 3) Approval of Previous Minutes

Motion	<b><i>That the minutes from the previous meeting be approved and published.</i></b>
Moved	Julie Laframboise
Seconded	Willy Schneider
All in Favour	Yes

### 4) Financial Report

[Julie]

Motion	<b><i>That the presented financial statement(s) and balance sheet(s) be approved as presented.</i></b>
Moved	Lorraine Leblanc
Seconded	Renee Carrier
All in Favour	Yes

-Summer Student grant applications will be open in January 2024. Jordan is no longer a student so we will have to look at hiring another person.

-Total revenue for 2023 was 70,100.65 with expenses totalling 66,388.51 leaves a net income of 3,712.14

### 5) Approval of 2024 Budget

Motion	<b><i>That the agenda for this meeting be approved and any conflicts of interest declared and acknowledged.</i></b>
Moved	Willy Schneider
Seconded	Steve Olsen
All in Favour	Yes
Conflicts Declared	No

- Projected budget for 2024 with membership, advertising revenue etc, is 15,190.00

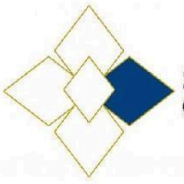
- Bank charges are increasing as well

### 6) BDO Report / DSS Report

[Jill / Angele]

- The workshops for DSS are slow and the Killarney workshops were cancelled completely for lack of interest. The St.Charles and French River workshops will continue until the end of the contract in March 2024.

- BDO will continue to try and increase memberships by visiting non members, brainstorming ideas to attract potential members and creating videos and new member packages.



**7) Open Discussion and ideas for events or suggestions for the next couple of months**

**[Board and Staff]**

- There was a discussion on how to increase interest in the DSS workshops. One suggestion was to set up a table in the communities during hockey tournaments.
- Sudbury Wolves had contacted BDO asking if the board would be interested in using the arena during a game for an event venue.
- Lorraine inquired about who was in charge of grants and asked about making staff full time. Because of our budget full time staff would not be possible right now.

**AMENDMENT- From April 2,2024- Lorraine inquired about having an auditor look through the records. Julie explained because of the amount of money the chamber has been working with, an audit is not mandatory.**

**8) Adjournment**

Motion	<b><i>That the meeting be adjourned at 7:04pm</i></b>
Moved	Julie Laframboise
Seconded	Sebastien Lagrandeur
All in Favour	Yes

*Claude Bouffard*

**President Claude Bouffard**  
***Approved on behalf of the Board of Directors***

**2024 Meetings**

***April 2, 2024***

***August 6, 2024***

***October AGM (Date to be determined)***

***December 3, 2024***