



The Corporation of the
Municipality of St.-Charles
AGENDA
Regular Meeting of Council

March 19, 2025, 6:00 p.m.
Council Chambers (Municipal Office)
2 King Street East
St.-Charles, Ontario P0M 2W0

YouTube Link to Watch Live
www.youtube.com/@StCharlesCouncil

Pages

1. MEETING CALLED TO ORDER & ROLL CALL

1.1 Resolution to Open the Meeting

Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.- Charles hereby opens the Regular Meeting of Council at 6:00 p.m. on March 19, 2025.

1.2 Indigenous Land Acknowledgement

2. ADOPTION OF AGENDA

2.1 Resolution to Adopt the Agenda

Recommended Resolution

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held March 19, 2025 be adopted as presented.

3. DISCLOSURES OF PECUNIARY INTEREST

4. PRESENTATIONS AND DELEGATIONS

4.1 Proposal for a Safer School Route

Presenter: Rebecca Dure

13

4.2 Karen Jones Consulting Inc. - Strategic Plan Overview

Presenter: Karen Jones-Gibbons, Ec.D., BBA

14

5. ANNOUNCEMENTS AND INQUIRIES BY MEMBERS OF THE GENERAL PUBLIC AND BY COUNCIL

6. NOTICE OF MOTIONS

7. ADOPTION OF MINUTES

7.1 Resolution to Adopt the Minutes of Meetings

Recommended Resolution

32

BE IT RESOLVED THAT the minutes of the following meetings of Council be adopted as presented:

- **Committee of the Whole Meeting of April 5, 2023**
- **Regular Meeting of Council of February 19, 2025**
- **Committee of the Whole Meeting of March 5, 2025**

8. CORRESPONDENCE FOR INFORMATION

8.1 Resolution to Receive Correspondence for Information

59

Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. **Copy of letter from Fort Erie dated February 12, 2025, regarding Provincial Election Health Care Advocacy;**
2. **Copy of letter from Niagara-on-the-Lake dated February 13, 2025, regarding Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding;**
3. **Email from Northern Bruce Peninsula dated February 14, 2025, regarding Notice of Motion Re: Cell Towers and Their Associated Maintenance;**
4. **Copy of letter from Uxbridge dated February 14, 2025, regarding Implementation of "Buy Canadian" Policy;**
5. **Email from Tillsonburg dated February 18, 2025, regarding Tillsonburg Town Council Decision Letter February 10, 2025 - Request for the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding;**
6. **Copy of letter from Zorra dated February 19, 2025;**
7. **Email from Parry Sound dated February 20, 2025, regarding Call to "Buy Canadian";**
8. **Letter from Lions St. Charles, dated February 25, 2025;**
9. **Copy of letter from Northumberland dated February 25, 2025, regarding Correspondence, Eastern Ontario Wardens' Caucus "Canadian and Ontario Governments Negotiations with the United States Government on Trade Tariffs";**
10. **Copy of letter from Limerick dated February 27, 2025, regarding Ontario Deposit Return Program;**
11. **Copy of letter from Limerick dated February 27, 2025, regarding Negotiations on Trade Tariffs;**
12. **Copy of letter from Port Colborne dated February 27, 2025, regarding City of Port Colborne Support the Town of Fort Erie Re: Provincial Election Health Care Advocacy;**

13. Copy of letter from Durham dated February 28, 2025, regarding Motion Regarding Protecting Canadian Values: Ban the Nazi Swastika in Canada;
14. Letter from Toronto dated February 28, 2025, regarding Member Motion Item 26.7 - Creation of a City of Toronto "Buy Local, Buy Canadian" Campaign;
15. Email from Markstay-Warren dated March 1, 2025, regarding Resolution - EOWC Support for Canadian and Ontario Government Negotiations with the U.S. Government on Trade Tariffs;
16. Copy of letter from Selwyn dated March 4, 2025, regarding Support Resolution - U.S. Tariffs on Canada / Purchasing Policies;
17. Copy of letter from Central Frontenac dated March 6, 2025, regarding U.S. Tariffs on Canadian Goods;
18. Email from North Dundas dated March 6, 2025, regarding North Dundas Support for Resolution No. 254/2024 from the Township of South Stormont Re: Rural Road Safety Program;
19. Copy of letter from Sarnia dated March 6, 2025, regarding Carbon Tax;
20. Email from Richmond Hill dated March 7, 2025, regarding City of Richmond Hill Resolution - Councillor Cilevitz - Motion to Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding;
21. Letter from Stand for Canada dated March 7, 2025;
22. Copy of letter from Bradford West Gwillimbury dated March 12, 2025, regarding Motion to Request Landlord Tenant Reforms;
23. Email from East Ferris dated March 12, 2025, regarding Standing for Canada Resolution;

and directs staff to:

- draft a report on items:
- draft a Resolution in support on items:
- respond with a letter on items:
- include on the next Committee of the Whole items:

- 8.2 Resolution Stemming from February 19, 2025 Regular Meeting - Item 8.1 - Correspondence #1

Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution No. 2025-01-08-15 passed on January 8, 2025 by the Township of Brudenell, Lyndoch and Raglan, regarding the Child Welfare Funding;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be

sent to the Premier Doug Ford; the Eastern Ontario Warden's Caucus (EOWC); the Eastern Ontario Mayor's Caucus (EOMC); the Ontario Association of Children's Aid Societies; the Association of Municipalities of Ontario (AMO); the Rural Ontario Municipal Association (ROMA); our local Member of Provincial Parliament (MPP); and all Ontario Municipalities.

8.3 Resolution Stemming from February 19, 2025 Regular Meeting - Item 8.1 - Correspondence #9

Recommended Resolution

WHEREAS the Canada Industrial Relations Board, as instructed by the Federal Minister of Labour, Steven MacKinnon, ordered the end to the postal strike and the resumption of mail service at Canada Post on December 17, 2024, under Section 107 of the Canada Labour Code;

WHEREAS the Federal Minister of Labour, Steven MacKinnon, created an Industrial Inquiry Commission under Section 108 of the Canada Labour Code, led by William Kaplan, that will work with the Canadian Union of Postal Workers (CUPW) and Canada Post to examine the future of the public post office, including possible changes to the Canadian Postal Service Charter;

WHEREAS Canada Post is, first and foremost, a public service;

WHEREAS the Commission has been tasked with reviewing the obstacles to negotiated collective agreements between CUPW and Canada Post, the financial situation of Canada Post, Canada Post's expressed need to diversify and / or alter its delivery models in the face of current business demands, the viability of the business as it is currently configured, CUPW's negotiated commitments to job security, full-time employment, and the need to protect the health and safety of workers;

WHEREAS the Commission only has until May 15, 2025, to submit its final report to the government and make recommendations about the future structure of Canada Post;

WHEREAS while there is room for written input, the Commission process is not widely publicized, nor equivalent to a full and thorough public service review of Canada Post's mandate allowing for all stakeholder input, as has been undertaken by previous governments;

WHEREAS it will be crucial for the Commission to hear our views on key issues, including maintaining Canada Post as a public service, the importance of maintaining the moratorium on post office closures, improving the Canadian Postal Service Charter, home mail delivery, parcel delivery, keeping daily delivery, adding postal banking, greening Canada Post, EV charging stations, food delivery, improving delivery to rural, remote and Indigenous communities, and developing services to assist people with disabilities and help older Canadians to remain in their homes for as long as possible – and at the same time, helping to ensure Canada Post's financial self-sustainability;

BE IT THEREFORE RESOLVED THAT the Corporation of the Municipality of St.-Charles provides input to the Commission in the form of a written submission;

AND BE IF FURTHER RESOLVED THAT the Corporation of the Municipality of St.-Charles will write the Federal Minister of Labour, Steven MacKinnon, and the Federal Minister of Public Services and Procurement of Canada, Jean-Yves Duclos, who is responsible for Canada Post, to demand that no changes be made to the Canada Post Corporation Act, Canada Post's mandate or the Canadian Postal Service Charter without a full, thorough, public review of Canada Post, including public hearings, with all key stakeholders, in every region of Canada.

8.4 Resolution Stemming from February 19, 2025 Regular Meeting - Item 8.1 - Correspondence #12

Recommended Resolution

WHEREAS under Ontario Regulation 391/21: Blue Box, producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for "eligible" sources only;

AND WHEREAS "ineligible" sources which producers are not responsible for including businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings and not-for-profit organizations, such as shelters and food banks;

AND WHEREAS should a municipality continue to provide services to the "ineligible" sources, the Municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

AND WHEREAS these costs will further burden municipalities' finances and potentially take resources away from vital infrastructure projects;

BE IT THEREFORE RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby requests that the Province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be forwarded to the Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks; our local Member of Provincial Parliament (MPP), the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA); and the Federation of Northern Ontario Municipalities (FONOM).

8.5 Resolution Stemming from February 19, 2025 Regular Meeting - Item 8.1 - Correspondence #19

Recommended Resolution

A Proclamation on World Autism Day 2025

WHEREAS World Autism Day is recognized on April 2, 2025, in Canada. Autism Ontario is one of the largest collective voices representing the

autism community, and the work we do helps all autistic individuals and families in their communities have access to meaningful support, information, and connections — not only on April 2 but every day throughout the year;

AND WHEREAS Autism impacts more than 135,000 individuals in Ontario, representing 1 in every 50 Canadian children and youth. It not only influences the lives of autistics but also their friends, families, and communities. It's crucial for us to raise awareness, and acceptance, provide support and promote a more inclusive society;

AND WHEREAS Autism is a diverse spectrum that varies widely among individuals. Each person's experience with autism can change over time. This evolving journey highlights the uniqueness of every autistic individual, emphasizing the need for understanding and support tailored to their specific needs;

AND WHEREAS Autism Ontario is the leading source of information and referral on autism, and since 1973, has been providing support, information, and opportunities for thousands of families and individuals across the province;

AND WHEREAS Autism Ontario is devoted to raising public awareness about autism and addressing the everyday challenges faced by individuals with autism, their families, and the professionals who work alongside them. We urge everyone to recognize and celebrate the unique differences and needs of others, fostering an inclusive environment where all individuals can participate fully in activities and discussions. Together, we can create a society that values and includes everyone;

BE IT THEREFORE RESOLVED THAT that Council for the Corporation of the Municipality of St.-Charles hereby recognizes April 2 as World Autism Day while committing to embrace awareness and acceptance today and every day throughout the year.

- 8.6 Resolution Stemming from February 19, 2025 Regular Meeting - Item 8.1 - Correspondence #21 and #22

Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution No. 19-2025 passed on February 5, 2025 by Peterborough County, and the Resolution passed by the Eastern Ontario Wardens' Caucus, regarding Proposed U.S. Tariffs on Canadian Goods;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to The Right Honourable Justin Trudeau, Prime Minister of Canada; the Honourable Doug Ford, Premier of Ontario; the Honourable Melanie Joly, Minister of Foreign Affairs; the Honourable Vic Fedeli, Minister of Economic Development, Job Creation and Trade; the Honourable Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities; the Honourable Paul Calandra, Minister of Municipal Affairs and Housing; the Federation of Canadian Municipalities (FCM); the Association of

Municipalities of Ontario (AMO); the Eastern Ontario Warden's Caucus (EOWC); the Eastern Ontario Mayor's Caucus (EOMC); the Ontario Association of Children's Aid Societies; our local Member of Parliament (MP); our local Member of Provincial Parliament (MPP); and all Ontario Municipalities.

9. STANDING COMMITTEE RECOMMENDATIONS / REPORTS - MOTIONS

9.1 FINANCE COMMITTEE

Chair Councillor Julie Laframboise / Council

- | | | |
|-------|---|-----|
| 9.1.1 | Resolution to Receive the Cash Disbursement Register for the Month of February 2025 | 177 |
|-------|---|-----|

Recommended Resolution

BE IT RESOLVED THAT the Cash Disbursement Register for the month of February 2025 be received in the amount of:

- **\$300,920.49.**

9.2 GENERAL GOVERNMENT COMMITTEE

Chair Mayor Paul Branconnier / Council

- | | | |
|-------|--|-----|
| 9.2.1 | Report to Council - Senior of the Year Award
Prepared by: Denis Turcot, CAO | 193 |
| 9.2.2 | Report to Council - Update on Benefit Plan for Non-Union Staff
Prepared by: Denis Turcot, CAO | 196 |
| 9.2.3 | Report to Council - 4-Day Work Week Policy - 2nd Draft
Prepared by: Denis Turcot, CAO | 200 |

9.3 HEALTH SERVICES COMMITTEE

Chair Councillor Monica Loftus / Co-Chair Councillor Julie Laframboise

- | | | |
|-------|---|-----|
| 9.3.1 | For Information - Public Health Sudbury and Districts Minutes | 208 |
| 9.3.2 | Report to Council - SEAT Program Completion
Prepared by: Denis Turcot, CAO | 218 |

9.4 PARKS & RECREATION SERVICES COMMITTEE

Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance

- | | | |
|-------|--|-----|
| 9.4.1 | Report to Council - Facility Insurance
Prepared by: Tammy Godden, Clerk | 220 |
|-------|--|-----|

9.5 PLANNING & DEVELOPMENT COMMITTEE

Chair Councillor Joshua Lachance / Co-Chair Mayor Paul Branconnier

- | | |
|-------|---|
| 9.5.1 | Resolution Stemming from February 19, 2025 Regular Meeting
- Item 9.5.1 - Request for Reduction of Invoice Regarding
Section 65 Reapportionment |
|-------|---|

Recommended Resolution

WHEREAS 2249162 Ontario Incorporated initiated two (2) Consent Applications B/06/23/SC and B/07/23/SC;

AND WHEREAS a condition of the Notice of Decision was the requirement of obtaining a Section 65 reapportionment report

under the Municipal Drainage Act;

AND WHEREAS the Drainage Superintendent, K. Smart Associates Limited, issued the report together with an invoice in the amount of \$5,000.00;

AND WHEREAS Council has deemed this Invoice amount to be excessive;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to grant a reduction of \$2,500.00 on the Invoice issued to 2249162 Ontario Inc. for the Section 65 reapportionment.

- 9.5.2 Resolution Stemming from March 5, 2025 Committee of the Whole Meeting - Item 6.5.1 - Award Contract for Maintenance on Branconnier and Dorzek - Lemieux Drains

Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to award the contract for the drainage works on the Branconnier Drain and the Dorzek-Lemieux Drain pursuant the Request for Maintenance submitted by Norma Dorzek to French River Contracting in the amount of \$8,799.00 plus HST.

- 9.5.3 For Information - Sudbury East Chamber of Commerce Minutes

228

9.6 **PROTECTION TO PERSONS & PROPERTY COMMITTEE**

Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance

- 9.6.1 Report to Council - Update - Replacement of Fire Department and Parks and Recreation Vehicles
Prepared by: James Bertoia, Fire Chief

236

Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to the purchase of a Ford F250 for the Fire Department from Listowel Ford in the amount of \$62,987.00 plus HST, with upfitting to be completed by Apex Fire & Safety in the amount of \$25,795.00 plus HST;

AND BE IT FURTHER RESOLVED THAT these funds shall be paid through the AMP Reserve fund.

- 9.6.2 Report to Council - Sudbury East OPP Detachment Board 2025 Budget
Prepared by: Denis Turcot, CAO

250

Recommended Resolution

WHEREAS pursuant to the Community Safety and Policing Act, 2019 (CSPA), Section 71 (1), an O.P.P. detachment board shall prepare estimates, in accordance with the regulations made by the Minister, of the total amount required to pay the expenses of

the board's operation, excluding the remuneration of board members;

AND WHEREAS pursuant to CSPA, 2019, Section 71 (2), the O.P.P. detachment board shall submit the estimates to every municipality that receives policing services from the detachment, along with a statement of the Municipality's share of the costs, as determined in accordance with the regulations made by the Minister;

AND WHEREAS pursuant to CSPA, 2019, Section 71 (3), subject to subsection (4), the Municipalities shall contribute their share of the costs to the O.P.P. detachment board's budget in accordance with the estimates;

AND WHEREAS pursuant to O. Reg. 135/24, Section 3(2), each municipality in the area for which the O.P.P. detachment board has services shall pay an equal share of the amount set out in the board's estimates;

AND WHEREAS the Sudbury East OPP Detachment Board has prepared estimates of all sums required for the operation of the board for the fiscal year 2025, totaling \$31,276.80, to be shared equally among the participating municipalities;

AND WHEREAS the total municipal contribution is allocated as follows:

- Municipality of French River: \$7,819.20
- Municipality of St.-Charles: \$7,819.20
- Municipality of Markstay-Warren: \$7,819.20
- Municipality of Killarney: \$7,819.20

NOW THEREFORE, BE IT RESOLVED THAT the Council of Municipality of St.-Charles hereby:

1. Approves the 2025 Budget Estimates for the Sudbury East OPP Detachment Board in the total amount of \$31,276.80.
2. Confirms the Municipality's obligation to contribute its equal share in the amount of \$7,819.20, in accordance with O. Reg. 135/24, Section 3(2).
3. Provide a copy of this resolution to the Sudbury East OPP Detachment Board for their records and implementation.

9.7 TRANSPORTATION SERVICES COMMITTEE

Chair Councillor Julie Laframboise / Co-Chair Councillor Monica Loftus

9.7.1 Report to Council - Village Road Plan Options
Prepared by: Pamela McCracken, Treasurer

255

9.7.2	Report to Council - Replacement Truck – Truck #11 F550 Heavy Duty 2 Ton Prepared by: Michelle Clark, Director of Operations	259
	Recommended Resolution BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles approves the purchase of a replacement truck for the F550 Heavy Duty 2 Ton with an upset limit of \$110,000.00.	
10.	MANITOULIN-SUDBURY DISTRICT SERVICES BOARD (MSDSB) Mayor Paul Branconnier (2024 - 2026)	
10.1	For Information - Manitoulin-Sudbury District Services Board	263
11.	ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB) Councillor Monica Loftus	
11.1	Letter of Request - Community Garden	309
12.	SUDBURY EAST PLANNING BOARD (SEPB) Mayor Paul Branconnier / Councillor Joshua Lachance	
12.1	For Information - Sudbury East Planning Board Minutes	312
13.	BY-LAWS	
13.1	First and Second Reading Recommended Resolution BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.- Charles hereby gives first and second reading to the following By-Laws:	352
	<ul style="list-style-type: none"> • By-Law 2025-13 - Being a By-Law to Regulate and Prohibit Non-Compliance with Blasting Activities Under Ontario Provincial Standard (OPSS) OPSS.MUNI 120 • By-Law 2025-14 - Being a By-Law to Amend By-Law 2022-27 (AMPS By-Law) • By-Law 2025-15 - Being a By-Law to Enter into a Lease Agreement with Our Children Our Future - Family Resources / Nos Enfants, Notre Avenir - Ressources pour les Familles 	
13.2	Third and Final Reading Recommended Resolution BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2025-13.	
13.3	Third and Final Reading Recommended Resolution BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2025-14.	

13.4 Third and Final Reading

Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2025-15.

14. **ADDENDUM (If required and by Resolution)**

15. **CLOSED SESSION**

Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at **:. p.m., to discuss:**

- **personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the Municipal Act, 2001, as amended;**

Topic #1 - Wage Increase Proposal

Topic #2 - Annual Review of Non-Union Staff and Goal Setting

- **labour relations or employee negotiations, as authorized under Section 239 (2) (d) of the Municipal Act, 2001, as amended;**

Topic #1 - Wage Increase Proposal

15.1 Disclosure of Pecuniary Interest

15.2 Resolution to Adopt the Minutes of Closed Session Meetings

Recommended Resolution

BE IT RESOLVED THAT the minutes of the following closed sessions be adopted as presented:

- **Minutes of the closed session of April 5, 2023**
- **Minutes of the closed session of February 19, 2025**
- **Minutes of the closed session of March 5, 2025**

15.3 Report to Council - Wage Increase Proposal

Prepared by: Michelle Clark, Director of Operations

15.4 Closed Report to Council - Annual Review of Non-Union Staff and Goal Setting

Prepared by: Denis Turcot, CAO

16. **RECONVENE TO OPEN SESSION**

16.1 Resolution to Reconvene to Open Session

Recommended Resolution

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Regular Meeting of Council at _____ p.m.

16.2 Verbal Report from the Mayor Following Closed Session

17. ADJOURNMENT

400

17.1 Confirmation By-Law - First and Second Reading

Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- **By-Law 2026-16 - Being a By-Law to Confirm the Proceedings of Council at its Committee of the Whole Meeting Held March 5th, 2025; at its Special Meeting of Council Held March 12th, 2025; and, at its Regular Meeting of Council dated March 19th, 2025**

17.2 Confirmation By-Law - Third and Final Reading

Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2025-16.

17.3 Resolution to Adjourn the Meeting

Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at **: ** p.m. on March 19, 2025.

Tammy Godden

From: Municipality of St.-Charles <wordpress@stcharlesontario.ca>
Sent: March 5, 2025 9:04 AM
To: Tammy Godden
Subject: Municipality of St.-Charles Council Delegation Request from Rebecca Dure



COUNCIL DELEGATION REQUEST

Name: Rebecca Dure

Phone: 705 918 1710

Address: 19 Hector St. St-Charles

Preferred Method of Contact: Email

Council Meeting: 2025-03-05

TOPIC OF DISCUSSION

Proposal for a Safer School Route:

Request for a Crosswalk and Crossing Guard at Main St. And King St West & East



10 Year Community Strategic Plan

Municipality of St.-Charles



Acknowledgement

Funding provided by:



Federal Economic Development
Agency for Northern Ontario

Agence fédérale de développement
économique pour le Nord de l'Ontario

Vision Statement

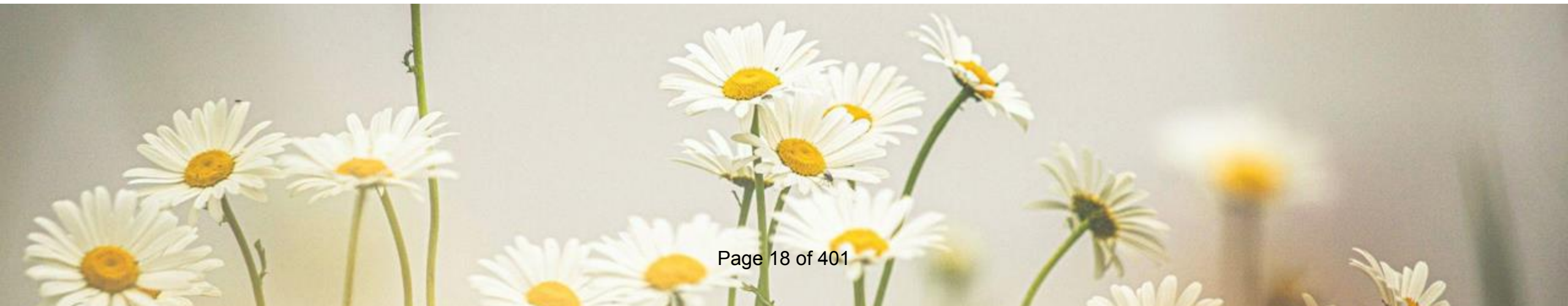
St.-Charles is a safe, welcoming, and affordable community where residents of all ages support one another with a strong sense of shared commitment and community spirit. We honour our rich agricultural, forestry and francophone heritage while embracing a future driven by the skills, creativity, and aspirations of our people.

Mission Statement

Rooted in our rural heritage, we cultivate a thriving community by prioritizing wellness, recreation, health, and education. With deep respect for our history of hard work, we empower our greatest asset—our people—to build a strong, vibrant, and prosperous future together.

Core Values

1. Community Connection
2. Environmental Stewardship
3. Rural Heritage
4. Balanced Living & Accessibility
5. Active Living, Health & Wellness



What Residents Love



- Small-town rural atmosphere
- Peaceful environment
- Safety
- Strong sense of community
- Neighbours
- Volunteers
- Open spaces
- Proximity to West Arm of Lake Nipissing
- Ability to raise animals
- Access to trails
- Lower taxes compared to urban areas
- Family connections
- Opportunity to raise children
- Close-knit community

Survey Snapshot

Summary

This document contains the results of a survey conducted in the Municipality of St.-Charles.

Demographics

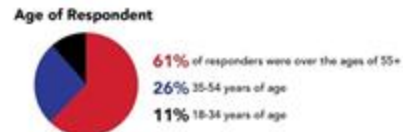
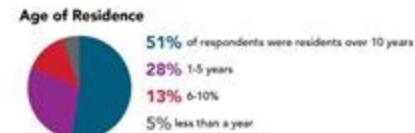


Key Themes and Issues

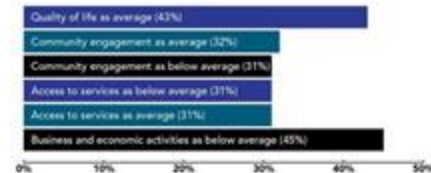
- Community Perception:** St.-Charles is seen as a friendly, charming, and naturally beautiful small town.
- Quality of Life:** Residents rated the quality of life as average.
- Community Engagement:** Community engagement was rated as average or below average.
- Access to Services:** Access to services was rated as below average or average.
- Business and Economic Activities:** Business and economic activities were rated as below average.
- Growth Opportunities:** The biggest growth opportunities for St.-Charles in the next 10 years are seen as housing and tourism.
- Economic Development Potential:** The top three sectors for potential economic development are small business development, tourism, and agriculture.
- Desired New Programs/Services:** Residents would like to see new programs and services in economic & business development, infrastructure & public services, recreation & community engagement, housing & population growth, and accessibility & inclusivity.

Data Breakdown

Demographics



Residents rated...



Respondents described St.-Charles to someone unfamiliar with the area as:

- Friendly, charming and natural beauty
- Small predominantly french-speaking bedroom community outside of Sudbury near the shores of lake Lake Nipissing
- A community off the beaten path yet close enough to good shopping and everything else you may need.

The three words best captured current feelings about St.-Charles are

quiet, friendly and small.



The biggest growth opportunities for St.-Charles in the next 10 years was housing and tourism.

Respondents felt the **biggest challenges** currently facing St.-Charles are:

Taxes (increase the need for tax base or increase tax amount)

Attracting young people Limited job opportunities

Limited or lack facilities Lack of health services

Spending on recreational facilities Lack of trades people

Limited advertising

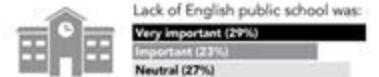
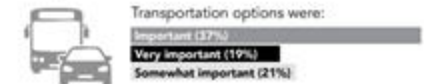
'Outsider' feel due to lack of bilingualism

Infrastructure needs Location

Residents felt that...

- Aging infrastructure (38%) was important or very important (34%)
- Limited job opportunities was important (39%) or very important (39%)
- Lack of housing opportunities was important (39%) or very important (28%)
- Access to healthcare was very important (50%) or very important (39%)

Respondents stated that...



Challenges

- Infrastructure & Access Issues
- Facility Utilization & Maintenance
- Housing & Development
- Economic Development & Employment
- Recreation & Community Life
- Communication & Inclusion

Opportunities

- Economic Growth & Business Development
- Housing & Population Growth
- Recreation & Community Facilities
- Infrastructure & Access
- Regional Collaboration
- Communication & Engagement

Priority Areas



1. Community Infrastructure & Housing Development



2. Economic Vitality & Growth



3. Recreation, Leisure & Wellness



4. Education & Youth Retention



5. Community Inclusion & Connection

Community Infrastructure & Housing Development



Goal 1: Housing Diversity

Goal 2: Water Access Development

Goal 3: Infrastructure Mapping & Assessment

Goal 4: Road Improvement Plan

Goal 5: Internet & Cellular Coverage

Economic Vitality & Growth



Goal 1: Business Retention & Expansion

Goal 2: Tourism Development Strategy

Goal 3: Youth Entrepreneurship Program

Goal 4: Industrial/Commercial Development

Goal 5: Agri-Tourism Expansion

Recreation, Leisure & Wellness



Goal 1: Multi-Season Recreation Programming

Goal 2: Arena Revitalization

Goal 3: Outdoor Recreation Development

Goal 4: Community Health Services Expansion

Goal 5: Community Events & Connection

Education & Youth Retention



Goal 1: Educational Access Improvement

Goal 2: Youth Leadership Program

Goal 3: After-School and Summer Programming

Goal 4: Digital Learning Hub

Goal 5: Youth Advisory Council

Community Inclusion & Connection



Goal 1: Newcomer Welcome Program

Goal 2: Senior Support Network

Goal 3: Intergenerational Programming

Goal 4: Volunteer Development Strategy

Goal 5: Cultural Celebration Series

Seamless Implementation



Municipal Staff Capacity Concerns

Leadership & Staffing

- Hire an Economic Development Officer
- Recruit an Intern
- Leverage Specialized Consultants

Community & Collaboration

- Empower Volunteers & Committees
- Regional Municipal Collaborations

Action Plan

- ✓ Consider the actions, roles, timelines and metrics in the Implementation Plan to move each goal forward and achieve momentum.
- ✓ Use the Strategic Plan as a living document, update and modify the actions as progress is made.
- ✓ Use the actions as guidelines as they may evolve over time.
- ✓ Use the Strategic Plan in conjunction with the Communications Plan to ensure openness and transparency with the community, stakeholders and businesses.

Next Steps

- ✓ Review the Draft Plan circulated hard copy and emailed version provided
- ✓ Provide any feedback or comments to staff by March 25th
- ✓ Staff to submit changes on March 26th
- ✓ Final plan ready by March 28th





The Corporation of the Municipality of St.-Charles
MINUTES
Committee of the Whole Meeting
April 5, 2023 at 6:00 PM
Council Chambers (Municipal Office)

MEMBERS PRESENT: Mayor Paul Branconnier
Councillor Julie Laframboise
Councillor Monica Loftus
Councillor Mathieu Pothier
Councillor Joshua Lachance

STAFF PRESENT: Denis Turcot, Chief Administrative Officer
Tammy Godden, Clerk
Pamela McCracken, Director of Finance / Treasurer
James Bertoia, Fire Chief

PUBLIC PRESENT: 2

1.0 MEETING CALLED TO ORDER AND ROLL CALL

1.1 Resolution to open the meeting

2023-66

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT the Committee of the Whole meeting of April 5, 2023 be opened at 6:00 p.m.

Carried

1.2 Indigenous Land Acknowledgement

Mayor Branconnier delivered the prepared Indigenous Land Acknowledgment.

2.0 ADOPTION OF AGENDA

2.1 Resolution to adopt the agenda

2023-67

Moved by: Councillor Pothier

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT the agenda for the Committee of the Whole meeting held April 5, 2023 be adopted as presented.

Carried

3.0 DISCLOSURES OF PECUNIARY INTEREST

None declared.

4.0 PRESENTATIONS AND DELEGATIONS

Nil.

5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC

5.1 Suzanne Lafleur – Item 8.5.1 – Parks & Recreation Committee Meeting – March 28, 2023

Ms. Lafleur commented that Council is permitting certain groups to have storage of their equipment, but the Family Baseball Tournament is being asked to remove their items currently being stored. Ms. Lafleur inquired if there are any options where they may store their equipment and were all groups or organizations invited to this meeting or consulted in the decision making.

5.2 Councillor Laframboise – Chevretils Lane

Councillor Laframboise advised that she has received an inquiry from a taxpayer on whether Chevretils Lane will be paved this year or not.

NOTICE OF MOTIONS

Nil.

CLOSED SESSION

7.1 Resolution to enter into closed session

2023-68

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 6:03 p.m. this 5th day of April, 2023 to discuss:

_____ personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;

Topic #1 - MSCOR Implementation - Organizational Chart Changes

Topic #2 - Department Head Reviews

_____ labour relations or employee negotiations, as authorized under Section 239 (2) (d) of the *Municipal Act, 2001*, as amended;

Topic #1 - MSCOR Implementation - Organizational Chart Changes

Topic #2 - Department Head Reviews

_____ litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, as authorized under Section 239 (2) (e) of the *Municipal Act, 2001*, as amended;

Topic #3 - Update - Slip & Fall - Potential Litigation

Carried

7.2 Resolution to reconvene to open session

2023-69

Moved by: Councillor Pothier

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Committee of the Whole meeting at 7:39 p.m.

Carried

7.3 Verbal Report from Mayor Following Closed Session

Upon reconvening to the open session, the Mayor reported that direction was given to staff regarding the reviews and restructuring. The Mayor also confirmed that an agreed upon settlement of \$500.00 was reached regarding a slip and fall that took place in the community.

COMMITTEES:

8.1 Environmental Services Committee

Chair Councillor Joshua Lachance / Co-Chair Councillor Mathieu Pothier

Nil.

8.2 Finance Committee

Chair Councillor Julie Laframboise / Council

8.2.1 Report to Council - 2023 Q1 Report - Treasury Department Prepared by: Pamela McCracken, Director of Finance / Treasurer

The Treasurer presented the report as provided in the agenda package.

8.2.2 Report to Council - 2023 Draft Budget Review Date Prepared by: Pamela McCracken, Director of Finance / Treasurer

The Treasurer presented the report as provided in the agenda package. Following discussion, Council agreed that the draft Budget meeting be held on April 24, 2023 at 6:00 p.m.

8.3 General Government Committee

Chair Mayor Paul Branconnier / Council

8.3.1 Report to Council - Municipal Promotion and Future Direction Prepared By: Denis Turcot, CAO

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to move forward with a grant application for a Strategic Plan. Council was not in favour of moving forward with a new logo for the Municipality.

8.3.2 Report to Council - Qualified Organization Request Prepared by: Denis Turcot, CAO

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council was in agreement with adding the Métis Nipissing Families Inc. to the list of Qualified Organizations to the Fees and Charges By-Law.

8.3.3 Report to Council - Privacy Breach - 2023 Interim Tax Bills
Prepared by: Tammy Godden, Clerk

The Clerk presented the report as provided in the agenda package. Following discussion, Council recommended that a Standard Operating Procedure be prepared in so far as dealing with future privacy breaches.

8.4 Health Services Committee

Chair Councillor Monica Loftus / Co-Chair Councillor Julie Laframboise

Nil.

8.5 Parks & Recreation Services Committee

Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance

8.5.1 Report to Council - Parks & Recreation Committee Meeting - March 28, 2023
Prepared by: Pamela McCracken, Director of Finance / Treasurer

The Treasurer presented the report as provided in the agenda package. Following discussion, Council provided recommendations regarding the proposed changes to the fees for facility rentals

8.5.2 Report to Council - Minor Hockey Request - Continued Usage of Canteen
Prepared by: Denis Turcot, CAO

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion Council agreed with the recommendation to provide Minor Hockey with free access to the fields and the outside washrooms. Council further agreed to continue free access to the canteen as well as access to the accessible washroom in the arena with conditions to clean the facility.

8.6 Planning & Development Committee

Chair Councillor Joshua Lachance / Co-Chair Mayor Paul Branconnier

8.6.1 Sudbury East Chamber of Commerce minutes of December 7, 2021

Council received the Sudbury East Chamber of Commerce minutes of December 7, 2021.

8.6.2 Sudbury East Chamber of Commerce minutes of April 5, 2022

Council received the Sudbury East Chamber of Commerce minutes of April 5, 2022.

8.6.3 Sudbury East Chamber of Commerce minutes of June 7, 2022

Council received the Sudbury East Chamber of Commerce minutes of June 7, 2022.

8.6.4 Sudbury East Chamber of Commerce minutes of September 6, 2022

Council received the Sudbury East Chamber of Commerce minutes of September 6, 2022.

8.6.5 Sudbury East Chamber of Commerce minutes of December 5, 2022

Council received the Sudbury East Chamber of Commerce minutes of December 5, 2022.

**8.6.6 Report to Council - Update - Municipal Drain - Request for Minor Improvement
Prepared by: Tammy Godden, Clerk**

The Clerk presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to appoint K. Smart & Associates Limited to examine the area and to prepare and file a report for the requested improvement.

2023-70

Moved by: Councillor Laframboise

Seconded by: Councillor Pothier

WHEREAS a Notice of Request for Drain Minor Improvement on the Lamoureux Drain was received from Ken Herron on November 1, 2022;

AND WHEREAS Council passed a Resolution on December 14, 2022 approving the Request for Drain Minor Improvement;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby appoints K. Smart & Associates Limited to make an examination of the area and, if required, prepare and file a report with the Municipality for the requested improvement.

Carried

8.7 Protection to Persons & Property Committee

Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance

8.7.1 Report to Council - Proposed Transfer of Canine Control Services to SEBBS

Prepared by: Denis Turcot, CAO

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to terminate the current Canine Control agreement and to assign these duties to SEBBS for a twelve (12) month trial; to enter into a pound services agreement with North Bay Humane Society.

8.7.2 Report to Council - 2023 Q1 Report - Fire Department

Prepared by: James Bertoia, Fire Chief

The Fire Chief presented the report as provided in the agenda package.

8.7.3 Report to Council - FireSmart Grant

Prepared by: James Bertoia, Fire Chief

The Fire Chief presented the report as provided in the agenda package.

8.7.4 Report to Council - Appointment of Volunteer Firefighter Z Pearce

Prepared by: James Bertoia, Fire Chief

The Fire Chief presented the report as provided in the agenda package.

8.8 Social & Family Services Committee

Chair Councillor Monica Loftus / Co-Chair Councillor Mathieu Pothier

8.8.1 Report to Council - Age Friendly Committee
Prepared by: Denis Turcot, CAO

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendations to appoint the membership of the Age Friendly Committee for the 2022-2026 term of Council.

8.9 Transportation Services Committee

Chair Councillor Julie Laframboise / Co-Chair Councillor Monica Loftus

Nil.

Manitoulin-Sudbury District Services Board (MSDSB)

Councillor Monica Loftus (2024) / Mayor Paul Branconnier (2025 - 2026)

Nil.

St.-Charles Public Library Board (SCPLB)

Councillor Monica Loftus

Nil.

Sudbury East Planning Board (SEPB)

Mayor Paul Branconnier / Councillor Joshua Lachance

11.1 For Information - Notice of Decision on Application for Consent - SEPB File No. B/06-07/23/SC

Council received the Notice of Decision on Application for Consent – SEPB File No. B/06-07/23/SC.

11.2 For Information - Notice of Decision on Application for Consent - SEPB File No. B/08/23/SC

Council received the Notice of Decision on Application for Consent – SEPB File No. B/08/23/SC.

11.3 For Information - Notice of Decision on Application for Consent - SEPB File No. B/14-15/23/SC

Council received the Notice of Decision on Application for Consent – SEPB File No. B/14-15/23/SC.

Sudbury East Municipal Association (SEMA)

Mayor Paul Branconnier / Councillor Monica Loftus

12.1 Sudbury East Municipal Association minutes of September 8, 2022

Council received the Sudbury East Municipal Association minutes of September 8, 2022.

ADJOURNMENT

13.1 Resolution to adjourn the meeting

2023-71

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT the Committee of the Whole meeting of April 5, 2023 be adjourned at 9:52 p.m.

Carried

PAUL BRANCONNIER, MAYOR

TAMMY GODDEN, CLERK



The Corporation of the Municipality of St.-Charles

MINUTES

Regular Meeting of Council

February 19, 2025, 6:00 p.m.
Council Chambers (Municipal Office)
2 King Street East
St.-Charles, Ontario P0M 2W0

Members Present: Mayor: Paul Branconnier
Councillor: Julie Laframboise
Councillor: Monica Loftus
Councillor: Mathieu Pothier
Councillor: Joshua Lachance

Staff Present: Chief Administrative Officer: Denis Turcot
Clerk: Tammy Godden
Director of Finance / Treasurer: Pamela McCracken
Fire Chief: James Bertoia
Director of Operations: Michelle Clark
Chief Building Official: Andrea Tarini

1. MEETING CALLED TO ORDER & ROLL CALL

1.1 Resolution to Open the Meeting

Resolution: 2025-034

Moved by: Councillor Pothier

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Regular Meeting of Council at 6:00 p.m. on February 19, 2025.

CARRIED

1.2 Indigenous Land Acknowledgement

Mayor Branconnier delivered the prepared Indigenous Land Acknowledgement.

2. ADOPTION OF AGENDA

2.1 Resolution to Adopt the Agenda

Resolution: 2025-035

Moved by: Councillor Laframboise

Seconded by: Councillor Loftus

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held February 19, 2025 be adopted as presented.

CARRIED

3. DISCLOSURES OF PECUNIARY INTEREST

None declared.

4. PRESENTATIONS AND DELEGATIONS

Nil.

5. ANNOUNCEMENTS AND INQUIRIES BY MEMBERS OF THE GENERAL PUBLIC AND BY COUNCIL

5.1 Joanne Fortin - Item 8.1.11 - Correspondence - Letter from Lucien and Joanne Fortin dated January 22, 2025

Ms. Fortin advised Council at the dogs at 466 Turcot Road have been barking non-stop and at all hours since June 24, 2023, and nothing is happening to stop it. Ms. Fortin advises that they have tried talking to the owners to reason with them, but this has been unsuccessful. By-Law has provided them a log sheet to fill out to document the noise. Mr. and Ms. Fortin would like Council to pass a By-Law not allowing the dogs to bark.

6. NOTICE OF MOTIONS

Nil.

7. ADOPTION OF MINUTES

7.1 Resolution to Adopt the Minutes of Meetings

Resolution: 2025-036

Moved by: Councillor Pothier

Seconded by: Councillor Loftus

BE IT RESOLVED THAT the minutes of the following meetings of Council be adopted as presented:

- Committee of the Whole Meeting of February 5, 2025

8. CORRESPONDENCE FOR INFORMATION

8.1 Resolution to Receive Correspondence for Information

Resolution: 2025-037

Moved by: Councillor Pothier

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Copy of letter from Brudenell, Lyndoch and Raglan dated January 8, 2025, regarding Child Welfare Funding;
2. Copy of letter from Brudenell, Lyndoch and Raglan dated January 8, 2025, regarding Requesting the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding;
3. Copy of letter from Limerick dated January 9, 2025, regarding Land Transfer Tax and GST;
4. Copy of letter from Frontenac dated January 15, 2025, regarding Motion to Support Increasing the Maximum Annual Tile Drain Loan Limit to a Minimum of \$250,000;
5. Copy of letter from South Huron dated January 15, 2025, regarding TAPMO Letter Regarding Pre-Budget Announcement;
6. Copy of letter from Pelham dated January 16, 2025, regarding Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding;
7. Copy of letter from Woolwich dated January 17, 2025, regarding Election Advocacy and Preparation;
8. Copy of letter from Hawkesbury dated January 20, 2025, regarding Municipal Accountability Act, 2024 - Municipal Code of Conduct;
9. Email from CUPW dated January 21, 2025, regarding Industrial Inquiry Commission Reviewing Canada Post;
10. Copy of letter from Peterborough dated January 21, 2025, regarding Bill 242, Safer Municipalities Act, 2024;
11. Letter from Lucien and Joanne Fortin dated January 22, 2025;
12. Email from FONOM dated January 23, 2025, regarding Resolution for Consideration - Expanding EPR to the ICI Sector;

13. Copy of letter from Fort Erie dated January 28, 2025;
14. Email from St. Charles Minor Hockey Association dated January 28, 2025, regarding Arena Rental Rates;
15. Email from Dysart dated January 29, 2025, regarding Redistribute Land Transfer Tax and GST;
16. Copy of letter from Perth dated January 30, 2025, regarding Support for Sustainable Funding for our Communities;
17. Copy of letter from Cobourg dated January 31, 2025, regarding Correspondence Received from Northumberland County Regarding the Municipal Restructuring Study;
18. Copy of letter from Northumberland dated January 31, 2025, regarding Correspondence, Municipality of St. Charles "Deposit Return Program";
19. Email from Autism Ontario dated February 2, 2025, regarding Fly the Flag on April 2, 2025 for World Autism Day;
20. Copy of letter from Lincoln dated February 4, 2025, regarding Request for Redistribution of the Provincial Land Transfer Tax and GST to Respective Municipalities for Sustainable Infrastructure Funding;
21. Copy of letter from Peterborough dated February 5, 2025, regarding Proposed US Tariffs on Canadian Goods; and,
22. Email from Eastern Ontario Warden's Caucus dated February 11, 2025, regarding EOWC Support for Canadian and Ontario Government Negotiations with the US Government on Trade Tariffs;

and directs staff to:

- draft a report on items: 11;
- draft a Resolution in support on items: 1, 9, 12, 19, 21 and 22;
- include on the next Committee of the Whole items: 14.

CARRIED

9. STANDING COMMITTEE RECOMMENDATIONS / REPORTS - MOTIONS

9.1 ENVIRONMENTAL SERVICES COMMITTEE

9.1.1 Report to Council - Update - Conservation Demand Management Plan 2024

The Clerk presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to approve the Conservation and Demand Management Plan - December 2024.

Resolution: 2025-038

Moved by: Councillor Laframboise

Seconded by: Councillor Lachance

WHEREAS Ontario Regulation 25/23 requires Municipalities to develop a Conservation and Demand Management Plan;

AND WHEREAS the Regulation further provides that the Conservation and Demand Management Plan must be updated every five (5) years;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby approves the Conservation and Demand Management Plan - December 2024.

CARRIED

9.1.2 Report to Council - Award of Proposal 2025-01 Curbside Waste Collection

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to award the contract for curbside waste collection to E360.

Resolution: 2025-039

Moved by: Councillor Lachance

Seconded by: Councillor Loftus

WHEREAS a Request for Proposal was issued for curbside waste collection services for the Municipality of St.-Charles;

AND WHEREAS bid proposals were received from the following companies:

- GFL Environmental Inc.;
- KP Retail (Kaplow Services); and,
- E360 Solutions Ltd.

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to award the contract to E360 Solutions Ltd. for weekly curbside pick up in the total amount of \$651,581.66 for a five (5) year term with an optional two (2) year renewal.

CARRIED

9.2 FINANCE COMMITTEE

- 9.2.1 Resolution to Receive the Cash Disbursement Register for the Month of January 2025

Resolution: 2025-040

Moved by: Councillor Lachance

Seconded by: Councillor Pothier

BE IT RESOLVED THAT the Cash Disbursement Register for the month of January 2025 be received in the amount of:

- \$288,923.80

CARRIED

9.3 GENERAL GOVERNMENT COMMITTEE

- 9.3.1 Resolution Stemming from February 5, 2025 Committee of the Whole Meeting - Item 9.2 - CLOSED SESSION - Closed Report to Council - Changes to the Non-Union Salary Grid

Resolution: 2025-041

Moved by: Councillor Loftus

Seconded by: Councillor Pothier

WHEREAS by Resolution Number 2020-149 Council for the Corporation of the Municipality of St.-Charles adopted Policy HR-002 Non-Union Personnel Policy;

AND WHEREAS Council deems it necessary to amend this Policy;

BE IT RESOLVED THAT the Salary Scale attached to Policy HR-002 Non-Union Personnel Policy be removed and replaced with the Salary Scale 2025 attached to this Resolution.

CARRIED

- 9.3.2 Report to Council - Strategic Asset Management Policy Review

The Treasurer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to approve the Strategic Asset Management Policy. Council further provided direction to obtain information regarding a Council training session on Asset Management Planning.

9.4 PARKS & RECREATION SERVICES COMMITTEE

9.4.1 Report to Council - Beautification Advisory Committee Appointment

The Clerk presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to appoint Ms. Shelley Whitworth to the Beautification Advisory Committee.

Resolution: 2025-042

Moved by: Councillor Lachance

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles appoints Shelley Whitworth to the Beautification Advisory Committee for the remainder of the 2022 - 2026 term of Council.

CARRIED

9.5 PLANNING & DEVELOPMENT COMMITTEE

9.5.1 Report to Council - Request for Reduction of Invoice Regarding Section 65 Reapportionment

The Clerk presented the report as provided in the agenda package. Following discussion, Council agreed with the recommended option of granting a reduction to Canadian Shield Consultants in the amount of \$2,500.00 with respect to the Invoice issued by K. Smart Associates Limited for the Section 65 reapportionment.

9.6 PROTECTION TO PERSONS & PROPERTY COMMITTEE

9.6.1 Resolution Stemming from January 15, 2025 Regular Meeting of Council - Item 8.7.2 - Declaration of an Disposal of Fire Department Assets

Resolution: 2025-043

Moved by: Councillor Loftus

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby declares the following as surplus equipment:

- 2000 White Freightliner (Pumper 1201) (VIN 1FV6JLCB1YHA72352)

AND BE IT FURTHER RESOLVED THAT this surplus equipment be offered "as is" to Battleshield Ltd. for a trade on firefighting equipment and installation valued between \$10,000.00 and \$15,000.00.

CARRIED

9.7 TRANSPORTATION SERVICES COMMITTEE

9.7.1 Report to Council - Replacement of Fire Department and Parks and Recreation Vehicle

The Director of Operations and Fire Chief jointly presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to transfer the current Fire Department Truck #12 (Unit 1203 - 2014 For F-250) to the Public Works and Park and Recreation Department and permits the replacement of the Fire Department Truck #12 with a new unit.

10. BY-LAWS

10.1 First and Second Reading

Resolution: 2025-044

Moved by: Councillor Pothier

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.- Charles hereby gives first and second reading to the following By-Laws:

- By-Law 2025-07 - Being a By-Law to Enter into a Transfer Payment Agreement with His Majesty the King in Right of Ontario as Represented by the President of the Treasury Board
- By-Law 2025-08 - Being a By-Law to Adopt an Asset Management Plan for the Corporation of the Municipality of St.-Charles
- By-Law 2025-09 - Being a By-Law to Enter into a Lease Agreement with the St.-Charles Minor Hockey Association
- By-Law 2025-10 - Being a By-Law to Adopt a Strategic Asset Management Policy
- By-Law 2025-11 - Being a By-Law to Enter into a Lease Agreement with Darlene Tindall

CARRIED

10.2 Third and Final Reading

Resolution: 2025-045

Moved by: Councillor Loftus

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2025-07.

CARRIED

10.3 Third and Final Reading

Resolution: 2025-046

Moved by: Councillor Pothier

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2025-08.

CARRIED

10.4 Third and Final Reading

Resolution: 2025-047

Moved by: Councillor Pothier

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2025-09.

CARRIED

10.5 Third and Final Reading

Resolution: 2025-048

Moved by: Councillor Laframboise

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2025-10.

CARRIED

10.6 Third and Final Reading

Resolution: 2025-049

Moved by: Councillor Lachance
Seconded by: Councillor Pothier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2025-11.

CARRIED

11. ADDENDUM (If required and by Resolution)

Nil.

12. CLOSED SESSION

Resolution: 2025-050

Moved by: Councillor Lachance
Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 7:37 p.m., to discuss:

- personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;

Topic #1 - Update – Small Claims Court Action for Recovery of Funds

- litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board, as authorized under Section 239 (2) (e) of the *Municipal Act, 2001*, as amended;

Topic #1 - Update – Small Claims Court Action for Recovery of Funds

- a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Municipality or local board, as authorized under Section 239 (2) (k) of the *Municipal Act, 2001*, as amended.

Topic #1 - Update – Small Claims Court Action for Recovery of Funds

CARRIED

12.1 Disclosure of Pecuniary Interest

12.2 Resolution to Adopt the Minutes of Closed Session Meetings

Resolution: C2025-001

Moved by: Councillor Lachance
Seconded by: Councillor Loftus

BE IT RESOLVED THAT the minutes of the following closed sessions be adopted as presented:

- Minutes of the closed session of February 5, 2025.

CARRIED

12.3 CLOSED Report to Council - Update – Small Claims Court Action for Recovery of Funds

13. RECONVENE TO OPEN SESSION

13.1 Resolution to Reconvene to Open Session

Resolution: 2025-051

Moved by: Councillor Laframboise

Seconded by: Councillor Loftus

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Regular Meeting of Council at 7:58 p.m.

CARRIED

13.2 Verbal Report from the Mayor Following Closed Session

Upon reconvening to the open session, the Mayor reported that direction was given to the Clerk regarding the negotiations involving the Small Claims Court Action for Recovery of Funds.

14. ADJOURNMENT

14.1 Confirmation By-Law - First and Second Reading

Resolution: 2025-052

Moved by: Councillor Loftus

Seconded by: Councillor Pothier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.- Charles hereby gives first and second reading to the following By-Law:

- By-Law 2025-12 - Being a By-Law to Confirm the Proceedings of Council at its Special Meeting of Council Held January 16th, 2025; at its Committee of the Whole Meeting Held February 5th, 2025; and, at its Regular Meeting of Council Held February 19th, 2025.

CARRIED

14.2 Confirmation By-Law - Third and Final Reading

Resolution: 2025-053

Moved by: Councillor Pothier

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2025-12.

CARRIED

14.3 Resolution to Adjourn the Meeting

Resolution: 2025-054

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at 8:00 p.m. on February 19, 2025.

CARRIED

Mayor

Clerk



The Corporation of the Municipality of St.-Charles

MINUTES

Committee of the Whole Meeting

March 5, 2025, 6:00 p.m.
Council Chambers (Municipal Office)
2 King Street East
St.-Charles, Ontario P0M 2W0

Members Present: Mayor: Paul Branconnier
Councillor: Julie Laframboise
Councillor: Monica Loftus
Councillor Mathieu Pothier
Councillor: Joshua Lachance

Staff Present: Chief Administrative Officer: Denis Turcot
Clerk: Tammy Godden
Director of Finance / Treasurer: Pamela McCracken
Director of Operations: Michelle Clark

Guests: Kevin Benvenuti, Manager of By-Law Services

1. MEETING CALLED TO ORDER AND ROLL CALL

1.1 Resolution to Open the Meeting

Resolution: 2025-055

Moved by: Councillor Pothier

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Committee of the Whole meeting at 6:00 p.m. on March 5, 2025.

CARRIED

1.2 Indigenous Land Acknowledgement

Mayor Branconnier delivered the prepared Indigenous Land Acknowledgement.

2. ADOPTION OF AGENDA

2.1 Resolution to Adopt the Agenda

Resolution: 2025-056

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT the agenda for the Committee of the Whole meeting held March 5, 2025 be adopted as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. ANNOUNCEMENTS AND INQUIRIES BY MEMBERS OF THE GENERAL PUBLIC AND BY COUNCIL

Nil.

5. NOTICE OF MOTIONS

Nil.

6. COMMITTEES

6.1 Environmental Services Committee

6.1.1 Report to Council - Landfill Topographic Survey

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to commission a topographic drone survey at the Landfill site to be conducted by Pinchin, at a cost of \$5,148.00 plus HST.

6.2 Finance Committee

6.2.1 Report to Council - Request for Donation - Fishing Tournament Top 50 Advertising

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed to the advertising cost of \$225.00 for a quarter page in the Top 50 Pike Series Tournament Trail Magazine, and further that the Chief Administrative Officer or designate is authorized to approve future advertising in the Top 50 Pike Series Tournament Trail Magazine so long as the budget and spending limits are respected.

6.2.2 Report to Council - Various Requests for Donations

The Chief Administrative Officer presented the report as provided in the agenda package. He did advise that it may be too late to advertise with the Women Empowering Women event, but we may still be able to give a donation. Following discussion, Council agreed to provide a six (6) month gym membership to the Sudbury East Chamber of Commerce for the Women Empowering Women event. Council further agreed to provide complimentary use of the Community Centre for their two (2) events, International Women's Day event and Volunteer Appreciation event.

6.3 General Government Committee

6.3.1 Report to Council - 2024 Council Remunerations & Attendance

The Treasurer presented the report as provided in the agenda package. Following discussion, Council requested this report be produced every six (6) months for review. Council also advised that all 2024 absences were justified.

6.3.2 Report to Council - Procedure By-Law - Changes to Meeting Format

The Clerk presented the report as provided in the agenda package. Following discussion, Council agreed with the proposed new format for meetings and provided instruction to the Clerk to move forward with changes to the Procedure By-Law.

6.4 Parks & Recreation Services Committee

6.4.1 Report to Council - St.-Charles Minor Hockey Request

The Treasurer and the Director of Operations jointly presented the report as provided in the agenda package. Following discussion, Council recommended a Parks and Recreation Committee Meeting be held to review the Fees and Charges By-Law. Council further recommended that when qualifying organizations book a weekend event, that they be give a 15% reduction instead of the 10% reduction.

6.5 Planning & Development Committee

6.5.1 Report to Council - Award Contract for Maintenance on Branconnier and Dorzek – Lemieux Drains

The Clerk presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to award the contract for clean-out of certain portions of the Branconnier Drain and the Dorzek-Lemieux Drain to French River Contracting.

6.6 Transportation Services Committee

6.6.1 Report to Council - Draft Traffic & Parking By-Law - Public Consultation

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to move forward with the Traffic and Parking By-Law.

6.6.2 Report to Council - Future Loan Forecast

The Treasurer presented the report as provided in the agenda package. Following discussion, Council requested the staff come back with a few other possible scenarios at the next meeting.

7. MANITOULIN - SUDBURY DISTRICT SERVICES BOARD (MSDSB)

7.1 For Information - 2024 Fourth Quarter Activity Report

Council received the Manitoulin-Sudbury District Services Board 2024 Fourth Quarter Activity Report.

8. ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)

8.1 Letter of Request - Community Garden

Councillor Loftus indicated that she would like to go and speak to Library about this request. Council agreed to defer the matter to the next meeting.

9. ADDENDUM (If Required and by Resolution)

9.1 Resolution to Approve the Addendum

Resolution: 2025-057

Moved by: Councillor Loftus

Seconded by: Councillor Pothier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby approves and adopts the Addendum to the March 5, 2025 Committee of the Whole.

CARRIED

9.2 Report to Council - Emergency Replacement of 2012 Western Star Plow Truck

The Director of Operations presented the report as provided in the addendum agenda package. Following discussion, Council supported the recommendation for the emergency replacement of the 2012 Western Star Plow Truck.

Resolution: 2025-058

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby approves the emergency replacement of Truck #2 being the Western Star Plow Truck with an upset limit of \$435,000.00.

CARRIED

9.3 Resolution to Adjourn the Addendum

Resolution: 2025-059

Moved by: Councillor Loftus

Seconded by: Councillor Pothier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Addendum and returns to the March 5, 2025 Committee of the Whole.

CARRIED

10. CLOSED SESSION

Resolution: 2025-060

Moved by: Councillor Pothier

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 8:13 p.m., to discuss:

- personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;

Topic #1 - Complaint - By-Law Response to Letter

CARRIED

10.1 Disclosure of Pecuniary Interest

10.2 CLOSED Report to Council - Complaint - By-Law Response to Letter - COW-2025-002

11. RECONVENE TO OPEN SESSION

11.1 Resolution to Reconvene to Open Session

Resolution: 2025-061

Moved by: Councillor Pothier

Seconded by: Councillor Loftus

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Committee of the Whole meeting at 8:53 p.m.

CARRIED

11.2 Verbal Report from the Mayor Following Closed Session

Upon reconvening to the open session, the Mayor reported that Council was advised of the progress of Sudbury East Building and By-Law Services.

12. ADJOURNMENT

12.1 Resolution to Adjourn the Meeting

Resolution: 2025-062

Moved by: Councillor Lachance

Seconded by: Councillor Loftus

BE IT RESOLVED THAT the Committee of the Whole meeting of March 5, 2025 be adjourned at 8:54 p.m.

CARRIED

Mayor

Clerk

Legal and Legislative Services

February 12, 2025

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

The Honourable Sylvia Jones,
Minister of Health
5th floor, 777 Bay Street
Toronto, ON M7A 2J3
Sylvia.Jones@pc.ola.org

Honourable and Dear Sir and Madam:

Re: Provincial Election Health Care Advocacy

The Municipal Council of the Town of Fort Erie at its Special Council meeting of February 11, 2025 passed the following resolution:

Whereas the Town of Fort Erie submitted a letter to the Minister of Health dated August 7, 2024, advocating for the continuation of the Douglas Memorial Urgent Care Centre as a primary care safety net in the community, which has not received a response, and

Whereas the Province of Ontario has appointed Dr. Philpott as the Chair of the New Primary Care Action Team to develop a strategy to address the shortage of primary care physicians with a mandate to attach all Ontarians to primary care in the next five years (2030), and

Whereas the Town of Fort Erie has a population of 36,000 residents, with over 8,000 who are unattached to a primary care physician, demonstrating a need for a primary care safety net locally, and

Whereas the Douglas Memorial Urgent Care Centre provides a first point of contact with our health care system for Niagara residents without a primary care physician, which will continue beyond the opening of the South Niagara Hospital in 2028, and

Whereas the Council for the Town of Fort Erie passed a resolution on October 21, 2024 requesting a continuation of funding for Douglas Memorial operations, without reduction of any funding to Niagara Health for construction and operation of the new South Niagara Hospital, and that the Premier support that resolution, and

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Mailing Address:

The Corporation of the Town of Fort Erie

1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 4:30 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

Now, therefore, be it resolved,

That: The Town of Fort Erie Mayor and Council requests a response from the Premier of Ontario and the Minister of Health regarding submissions by the Town of Fort Erie, including letter dated August 7, 2024, the Town of Fort Erie Rural Ontario Municipalities Association presentation to the Ministry of Health, Parliamentary Assistant, Anthony Leardi, the resolution passed by the Town Council on October 21, 2024, and the Niagara Health resolution that the Town of Fort Erie presented to the Niagara Health Board on January 28, 2025, and

That: The Town of Fort Erie Mayor and Council requests that the Province of Ontario put a moratorium on the closure of urgent care centres and the implicit removal of primary care health services from the Town of Fort Erie and all small and rural communities in Ontario until Dr. Philpott's mandate is complete to ensure that all Ontarians are attached to a primary care physician, and;

That: This resolution and the information it references be forwarded to Niagara's local MPPs and all candidates seeking election in Niagara and circulated to the Rural Ontario Municipal Association and all Ontario municipalities.

Thank you for your attention to this matter. Should you have any questions, please do not hesitate to contact me.

Kind regards,



Ashlea Carter,
Acting Manager, Legislative Services/Town Clerk
acarter@forterie.ca

AC:dlk

c.c: Niagara Region MPP's wgates-co@ndp.on.ca ; JStevens-CO@ndp.on.ca ; JBurch-QP@ndp.on.ca ;
sam.oosterhoff@pc.ola.org
Candidates Seeking an Election in Niagara info@niagaratinting.com; dumelie.gary@gmail.com;
shafolikapur@ontarioliberal.ca; wayne.gates@ontariondp.ca; contact@ruth-ann.ca; greenteam@gpo.ca
Rural Ontario Municipal Association roma@roma.on.ca
All Ontario Municipalities

Attachments:

The Honourable Sylvia Jones, Minister of Health Letter – August 7, 2024
The Honourable Doug Ford, Premier and The Honourable Sylvia Jones, Minister of Health Letter – October 22, 2024
Rural Ontario Municipalities Association presentation to the Ministry of Health, Parliamentary Assistant, Anthony Leardi –
January 21, 2024
NH Board Resolution – January 28, 2024



Office of the Mayor

WAYNE H. REDEKOP

August 7, 2024

The Honourable Sylvia Jones,
Minister of Health
5th floor, 777 Bay Street
Toronto, ON M7A 2J3
Sylvia.Jones@pc.ola.org

Honourable and Dear Madam:

Re: Urgent Care Centre, Fort Erie

I appreciate the challenges that you and your Ministry face as you endeavour to ensure that every resident of Ontario has timely, effective and meaningful access to primary health care. I also appreciate the interest that you have taken in the specific issues that challenge us in Fort Erie as we attempt to establish a model that will address the need of our residents to access primary care.

The Town of Fort Erie Council recently passed a resolution calling on you and Niagara Health for a commitment to continue the operation of the Urgent Care Centre at Douglas Memorial, in Fort Erie, following the opening of the South Niagara Hospital as our primary care safety net until a viable and sustainable alternative is in place in the community. I attach a copy of that resolution. This resolution has also been supported by the City of Niagara Falls, the City of Port Colborne and the Niagara Region.

The Town administration has been working with local family physicians, other health care providers, Bridges (the local Community Health Centre), the Indigenous community, Niagara Health, the Niagara Ontario Health Team and Ontario Health West to identify the specific service needs of our residents, the resources that we can rely on to meet our residents' needs and establish the model that will ensure that the primary health care, diagnostic and associated services are in place for the long term. As the community continues to grow, the Town is taking necessary steps to ensure that all residents will be rostered with a family physician, including continued support for a local Physician Recruitment Incentive program. As you can imagine, this is a significant investment and a moving target that is elusive for municipalities across Ontario. Fort Erie estimates that over 7,000 residents are unattached to a primary care physician and all of our 34,000 residents rely on the Urgent Care for primary care health issues. Hence the absolute importance of the Urgent Care Centre at Douglas Memorial continue its operation as our primary care safety net.

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Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 4:30 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

In July 2023, Niagara Health reduced the hours of operation of the UCC in Fort Erie (and Port Colborne) from 24 hours to essentially 10 hours (10 a.m. to 8 p.m.). This has jeopardized the access to primary care not only of unrostered patients, but for all residents of our community after available family physician working hours. The implications seem predictable: greater pressure on the Emergency Departments in Niagara Falls and Welland, lower acuity health issues using Emergency and EMS as a first point of contact, greater demand on Emergency Medical Services and offload delay pressures, delayed medical attention by those with transportation or other logistical challenges which make it difficult to seek medical service at a distance. All of these have financial impacts that erode the ability of the hospital system to provide the services required by residents. I believe that it is unlikely that the new South Niagara hospital will eliminate these concerns.

Insofar as Niagara Health is responsible for the operation of our UCC at Douglas Memorial, we understand the need to maintain a fruitful working relationship with it. Accordingly, NH has participated in our Community Health Care Services Committee and in meetings with other health care providers as we search for the model for primary care that will meet our community's needs. Regretfully, NH has recently decided that it will no longer participate in the committee or any meetings in which the Town of Fort Erie is represented for reasons best known to it. Furthermore, it removed the invitation to Fort Erie's Chief Administrative Officer and Health Services Coordinator to attend a recent meeting (Aug 2nd) with Ministry representatives, Ontario Health West, Niagara Health, the Niagara OHT and other health service partners, without an explanation to the attendees. This was very embarrassing and concerning to us and brings into question NH's ability to gain public trust and confidence as our publicly funded hospital, but more significantly, it raises community concern about its ability to understand the dynamic between operation of the UCC and our quest to find a long-term primary care solution for our residents.

We look forward to your consideration to commit to the continuation of the Urgent Care Centre beyond 2028, as our primary care safety net or until a viable and sustainable alternative is in place.

Yours very truly,



Wayne H. Redekop
Mayor

WHR:dlk

Attach

c.c C. McQueen, Chief Administrative Officer

**Town of Fort Erie - Resolutions
Regular Council**

Agenda Number: 16.2.
Resolution No. 14
Title: Councillor McDermott
Date: Monday, May 27, 2024

Moved by: Councillor McDermott
Seconded by: Councillor Christensen

Whereas Niagara Health has received approval from the Provincial Government to build a new South Niagara Hospital in Niagara Falls that will provide a range of emergency and acute care services, and

Whereas the shortage of primary care physicians in Fort Erie results in over 7,000 residents being unattached (unrostered) to a family physician, and

Whereas the Fort Erie Urgent Care Centre at Niagara Health's Douglas Memorial site provides a primary care "safety net" for the community and serves as a first point of health care contact for both attached and unattached residents who cannot receive time-sensitive primary health care, and

Whereas the Provincial Government is attempting to reduce EMS offload delays and eliminate hallway medicine arising from low acuity patients who would be better served by primary care physicians or an Urgent Care Centre providing access to the primary care "safety net", and

Whereas the viability of the health care and hospital systems in Niagara are dependent on all residents having time-sensitive access to primary health care;

Now therefore be it resolved,

That: The Town of Fort Erie advocate to the Minister of Health and Niagara Health for a commitment to continue the operation of Urgent Care Centre at Douglas Memorial in Fort Erie following the opening of the South Niagara Hospital as the primary care safety net until a viable and sustainable alternative is in place in the community, and further

That: This resolution be sent to the Niagara Region and Niagara's local area municipalities for their support and endorsement.

Carried

Legal and Legislative Services

October 22, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

The Honourable Sylvia Jones,
Minister of Health
5th floor, 777 Bay Street
Toronto, ON M7A 2J3
Sylvia.Jones@pc.ola.org

Honourable and Dear Sir and Madam:

Re: Request Provincial Funding Remain Available to Support Fort Erie's Primary Care Initiative

The Municipal Council of the Town of Fort Erie at its Council meeting of October 21, 2024 unanimously passed the following resolution:

Whereas the Douglas Memorial Hospital was built primarily with funds left by the estate of William Douglas on his death in 1929; and

Whereas the Douglas Memorial Hospital ("the Hospital") opened for operation in 1931; and

Whereas the Hospital operated in the black during all of its years of operation (1931- 1998) as a full-service hospital under the management and guidance of its own Board of Trustees; and

Whereas the Health Services Restructuring Commission ("HSRC") recommended in 1998 that Douglas Memorial continue operation as a hospital within the new Niagara Health System ("NHS"), with acute and chronic care beds, emergency and ambulatory services and a range of diagnostics; and

Whereas despite the creation of a standing committee of the NHS Board for Fort Erie, pursuant to recommendation of the HSRC, to assure local input into Board decision making and that no decision to eliminate any inpatient or emergency services would be made unless approved by such standing committee, the NHS embarked on a systematic reduction or elimination of various services at the Hospital until the adoption by the NHS of its "Hospital Improvement Plan" ("HIP") in 2008; and

Whereas pursuant to the HIP the NHS eliminated emergency and all other health care services at the Hospital in 2009, with the exception of a 24-hour Urgent Care Centre ("UCC"), chronic care beds, palliative care beds and some diagnostics, without the approval of the Hospital standing committee; and

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Mailing Address:

The Corporation of the Town of Fort Erie

1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 4:30 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

Whereas in July 2023 Niagara Health (“NH”), as it is now designated, reduced the hours of operation of the Hospital UCC to 12 hours, although the public only has access to the UCC from 10 a.m. to 8 p.m. daily; and

Whereas NH has recently adopted a 3 hospital model for the future of hospital services in Niagara that intends to completely close the Hospital, resulting in no urgent, chronic or palliative or diagnostic services in Fort Erie once the new South Niagara Hospital is opened in or about 2028; and

Whereas the most recent population data available indicates that Fort Erie’s current population is 36,200, far greater than projected during deliberations with respect to Niagara Region’s new Official Plan, adopted in July 2022; and

Whereas the Niagara Region’s population is growing at a rate far greater than anticipated by the Province or NH, particularly when projections were being made for the hospital needs of South Niagara when planning for the new South Niagara Hospital; and

Whereas there are over 7,000 Fort Erie residents unattached to a primary care physician, necessitating a primary care “safety net”, such as a UCC or alternative to avoid first point of health care contact at local emergency departments; and

Whereas the UCC at Douglas Memorial forms that primary health care “safety net” in the absence of sufficient primary care physicians or service providers in Fort Erie; and
Whereas the removal of UCC services, chronic care beds, palliative care beds and diagnostics from the Hospital will result in an unreasonable and unnecessary hardship for current and future residents of Fort Erie and will foreclose the use of the Hospital as a safety valve for NH patients anywhere in Niagara in the event the new South Niagara Hospital is unable to meet the demands that the increasing population of Niagara will place on it; and
Whereas a prudent approach to managing the hospital and health care needs of Niagara, particularly South Niagara and Fort Erie, would recognize the value of retaining a fully-operational UCC, with diagnostics and clinics, as well as chronic care and palliative care beds at the Hospital; and

Whereas there is no indication that NH has any intention of changing course on its 3 hospital model for Niagara despite requests by the Town of Fort Erie to continue the services available at the Hospital; and

Whereas the residents of Fort Erie need and deserve equitable primary health care services, including 24-hour Urgent Care and associated services;

Now therefore be it resolved,

1. **That** the Council for the Town of Fort Erie requests that the Minister of Health commit to funding all necessary services at the new South Niagara hospital without the removal or reallocation of operational funding from the Douglas Memorial for the UCC and other current health services, and further

.../3

2. **That** the Council for the Town of Fort Erie requests that the Minister of Health direct any and all funding from the Province of Ontario for the operation of the UCC (primary care), chronic care beds and palliative care beds, and all diagnostic and associated services at Douglas Memorial remain in Fort Erie for use by Niagara Health as part of a revised hospital model for Niagara or an alternative model operated by a qualified designated health care services entity working in collaboration with the Town of Fort Erie should NH close Douglas Memorial as a hospital site, either before or following the completion and opening of the new South Niagara Hospital, and further
3. **That:** the Mayor and Town of Fort Erie staff enter into discussions with the Minister of Health and Niagara Health and such other health care providers as deemed appropriate to ensure the continued operation of primary care and other current services at Douglas Memorial, with or without the involvement of NH, and further
4. **That:** the Premier of Ontario, the Honourable Doug Ford, be requested to support this initiative, and further
5. **That:** a copy of this Resolution be provided to the Premier of Ontario, the Honourable Doug Ford; the Ontario Minister of Health, Sylvia Jones; the Prime Minister of Canada, the Honourable Justin Trudeau; the federal Minister of Health, Mark Holland; the four MPPs and MPs who represent Niagara; the Niagara Region and the other 11 local area municipalities in Niagara for support.

Thank you for your attention to this matter. Should you have any questions, please do not hesitate to contact me.

Sincerely,



Peter Todd,
Manager, Legislative Services / Town Clerk

ptodd@forterie.ca

PT:dlk

cc: The Honourable Justin Trudeau, Premier of Ontario Justin.trudeau@parl.gc.ca
The Honourable Mark Holland, Federal Minister of Health mark.holland@parl.gc.ca
Lynn Guerriero, President and CEO, Niagara Health, Lynn.Guerriero@niagarahealth.on.ca
Niagara Region MPP's wgates-co@ndp.on.ca; JStevens-CO@ndp.on.ca; JBurch-QP@ndp.on.ca;
sam.oosterhoff@pc.ola.org
Niagara Region MP's Vance.Badawey@parl.gc.ca; tony.baldinelli@parl.gc.ca; Chris.Bittle@parl.gc.ca;
dean.allison@parl.gc.ca
Niagara Region
Local Area Municipalities



Presentation to:
Anthony Leardi, Parliamentary Assistant
to the Minister of Health
January 21, 2025



Overview

- A leader in community Health Care
- Investing in our community
- Community profile
- Our Issue
- Our Challenges
- Current Impacts on access
- How the Province can help
- Progress with Niagara Health
- Indigenous Health Services



■ A Leader in Community Health Care

Community Collaboration

- Creation of a Community Health Care Services Committee with representation from Regional Public Health, Niagara Health System, Primary Care Physicians, Fort Erie Native Friendship Centre (initially established in 2003, first of its kind in Ontario)
- Conversion of former fire hall into medical clinic (underway)

Physician Recruitment

- Promoted establishment of family group practice in clinics
- Secured 4 new physicians in past 5 years – 2 new physicians in 2022/23
- 1 new physician recruitment pending
- Recent policy changes allowing streamlining and credentialing for certified physicians is removing barriers to repatriate or relocate practices to Canada.
- Attended UK/Ireland repatriation recruitment with Niagara Region

Physician Retention

- Facilitating a local family physicians network (Community of Practice)
- For over 20 years have provided physician retention incentives to address planned retirements

Education

- Partnership funding – Rural Medicine Week, Student Assistance Programs, Clerkships

Programs

- Nurse Practitioner, Mental Health, Memory Clinic
- Mobile clinics – Cancer Screening, Dental Services, REACH Mobile Bus



■ Investing in our Community

- Community Health and Wellness has been a Council priority since 1999/2000 and took on critical importance in 2008 when Douglas Memorial Hospital was converted to an Urgent Care Centre.
- Council's 2023 – 2026 Corporate Strategic Plan was unanimously supported with an enhanced focus to secure and enhance essential health care services in Fort Erie when new South Niagara Hospital opens (2028).
- Since 2012, the Town has invested over **\$2.7 million** in health- related services, as well as contributions to the Community Health & Wellness Reserve (**since 2019 - \$885,000**).
- Council committed **\$3 million** to the South Niagara Hospital and **\$150,000** toward Hospice Niagara's 10 bed hospice residence to be built in Fort Erie.



■ A Growing, Diverse Community



- Fort Erie has a population of approximately 36,000 persons. It has the perfect mix of rural and urban settings – a lot of green space but within close proximity to international airports and larger city centres.
- Approximately 5% of our population identifies as Indigenous (First Nations, Metis, Inuit).
- Over 156 new businesses have opened since the start of the pandemic (March 2020)
- Strategically situated on the Canada/USA border, from a trade standpoint, Fort Erie is important as one of North America's busiest gateways. Presently about 14% of all Canada-US trade crosses at Fort Erie with access to a U.S. population of over 44 million within a daily trucking distance, including 9 marine ports of entry/exit.
- From an immigration standpoint, Fort Erie plays an important role in welcoming newcomers, working with many service providers and the Fort Erie Multicultural Centre in providing settlement programs and services.
- Thousands of visitors are attracted to the beautiful sandy beaches in Fort Erie. Our Bay Beach Master Plan improvements make the experience at our most popular beaches even better and accessible. More than 86,000 annual visitors come to the beach and tens of thousands of others come for the boating, fishing, bird-watching and cycling opportunities.
- Fort Erie continues to be identified as a strategic location for investment by Invest Ontario and Niagara Economic Development.



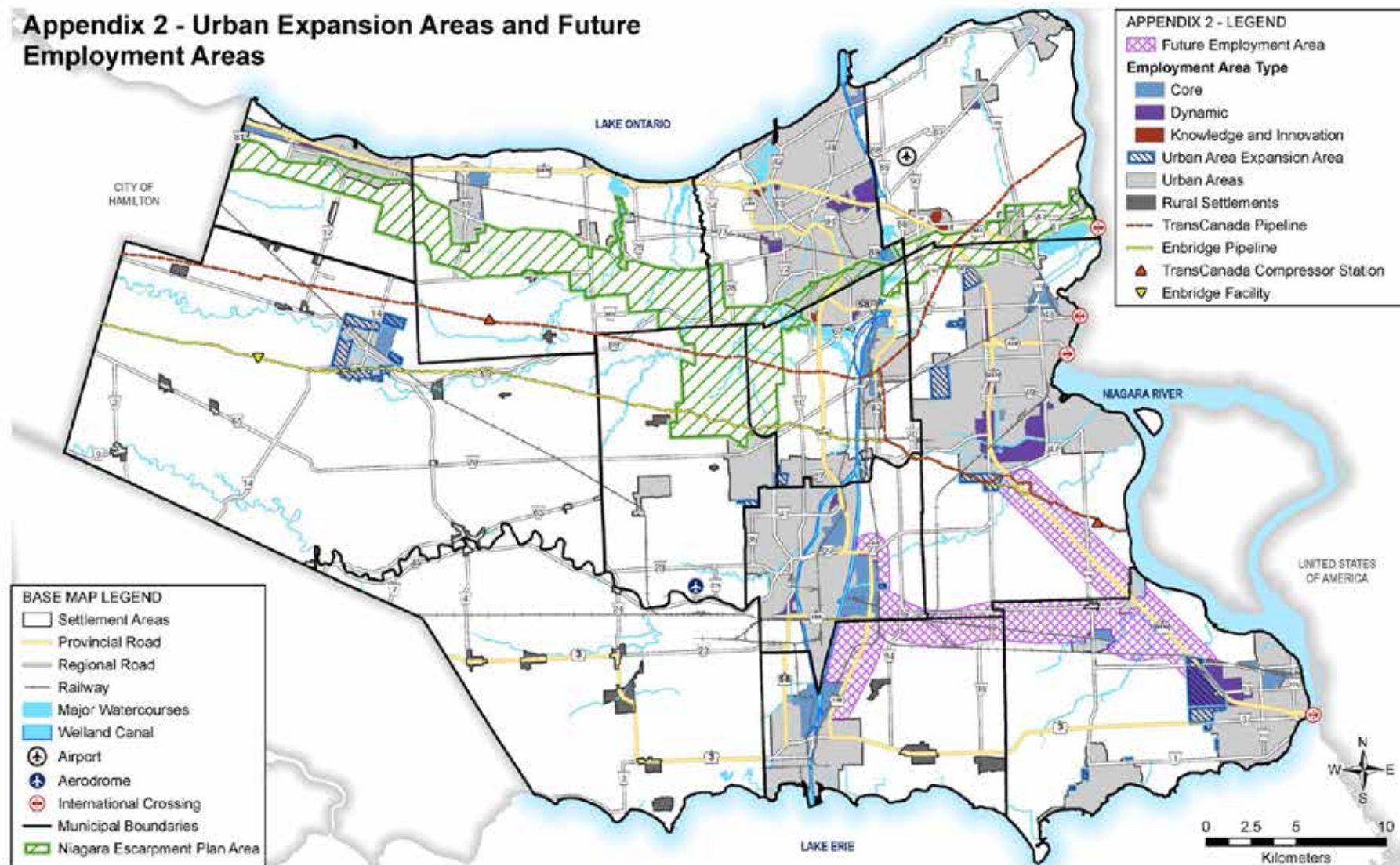
Our Issue:

- Currently, 8,000 Fort Erie residents are not rostered to a family physician in Fort Erie or not receiving care at all. *
- First point of care for unattached and many attached residents is Fort Erie Urgent Care Centre; however, service hours were reduced from 24 hour care to 10 hour care (10 a.m. to 8 p.m.), effective July 5, 2023.
- Fort Erie Urgent Care has served the community as appropriate first point of contact for lower acuity health issues (for both attached and unattached residents - 36,000) and it is considered a primary health care “**safety net**”.
- Niagara Health plans to close the Fort Erie Urgent Care in 2028, with the opening of the new South Niagara Hospital. Without a first point of contact “safety net” for low acuity health conditions, residents will go to the emergency department or call EMS.
- Primary Care was identified as a priority by the province, leading to the appointment of Dr.Philpott to address this issue.

* Ministry of Health Statistics, 2024



Appendix 2 - Urban Expansion Areas and Future Employment Areas



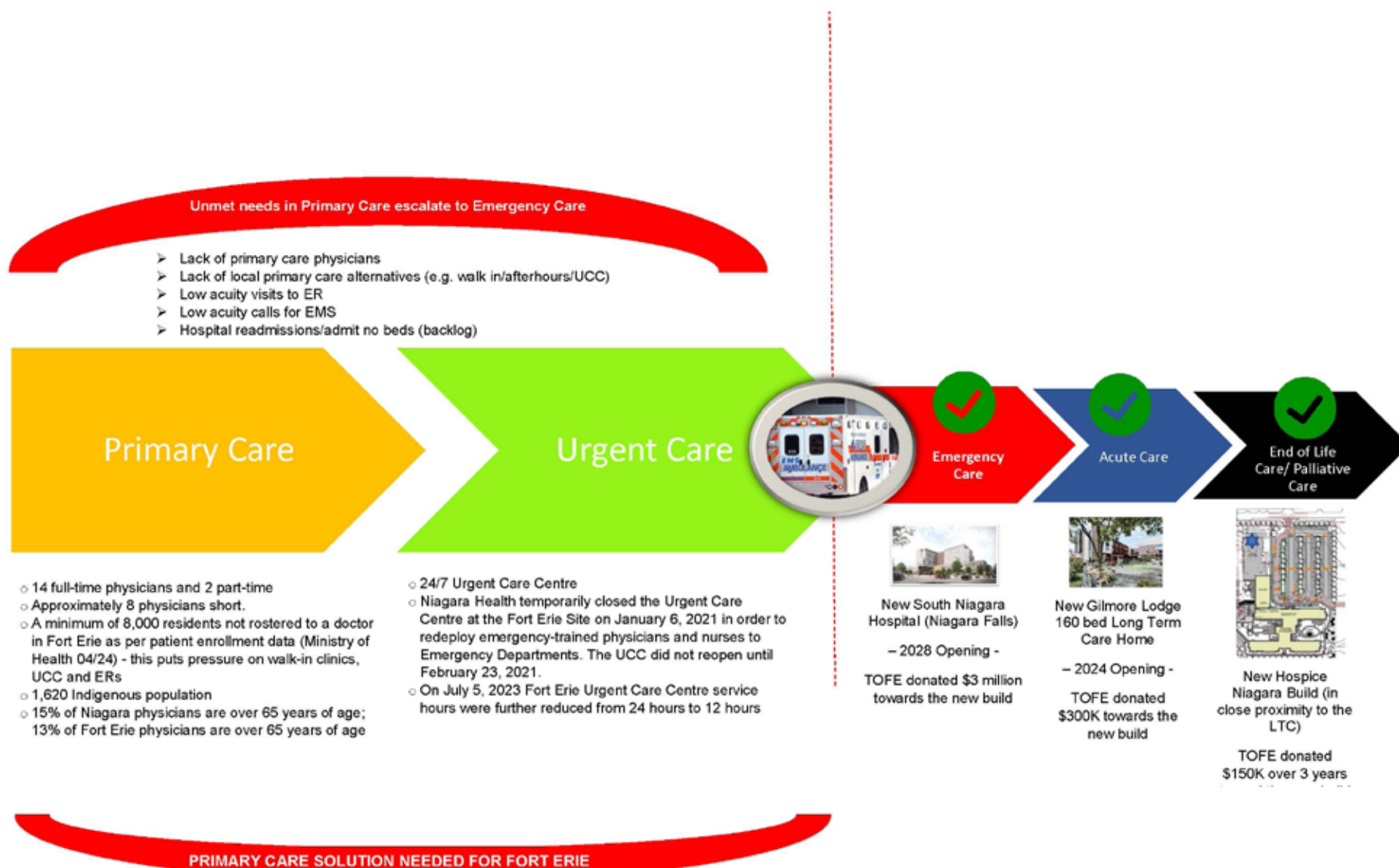
© 2011 Niagara Region and its suppliers. Projection: UTM Zone 18N CRS: NAD83. This map was compiled from various data sources. The Niagara Region makes no representation or warranty of accuracy, reliability, or otherwise of the information shown on this map.

■ Our Challenge:

- **Douglas Memorial Urgent Care Centre (UCC) needs to be available 24/7 post 2028 (when South Niagara Hospital opens) OR until an alternate plan to secure primary care services is in place for our growing community.**
- Town is working with local health service partners, Niagara Ontario Health Team, local family physicians and Community Health Centre (CHC) to collaborate on an EOI Interdisciplinary Care Team (ICT) submission as an interim measure to address primary care physician shortages. Fort Erie UCC remains as a critical primary care “safety net” to avoid emergency room crowding.
- Fort Erie is prepared to support Niagara Health as a credible and sustainable health care provider to oversee a local health service solution after 2028. Such a solution breaks down health care silos, facilitates continuity of care, and reduces pressures on hospitals (e.g. ED overcrowding; EMC offload delays) by addressing primary care access in the community.



■ Current Impacts on Access



■ Statement by the Minister

- The release of the “Your Health: a Plan for Connected and Convenient Care” includes a statement by the Minister of Health, as follows:



“Our goal is to make health care more convenient for Ontarians by connecting you to care closer to home ... we will continue to prioritize making it easier for you and your family to connect to the care you need... we are focused on connecting you to the care you need, when and where you need it.”

With the recent appointment of Dr. Philpott, the Minister also added

“There’s no one I trust more than Dr. Philpott with her considerable experience to keep moving us forward and get us across the finish line of connecting everyone in the province to more convenient primary health care within the next five years. Doing so will have enormous benefits for people’s health and wellbeing, as well as the province’s health care system by reducing pressures on emergency departments.”

■ Progress with Niagara Health:

- Niagara Health publicly stated that they are not in the primary care business.
- They confirmed plans to cease operations of the Fort Erie Urgent Care Centre upon the opening of the South Niagara Hospital.
- They plan to allocate primary care spending dollars from Fort Erie Urgent Care Centre to operations at South Niagara Hospital.
- Niagara Health has excluded town staff from local health services discussions and has withdrawn their participation on the Fort Erie Health Services Committee.



■ How the Province can help:

- Request that Niagara Health restore and continue Urgent Care hours/operations in order to provide continued services to our residents and with consideration to meet the primary and incidental health care needs for the growth that our community continues to experience.
- Provide Niagara Health with the required operational funding for the new South Niagara Hospital so that current primary care funding for the UCC remains in our community to address primary care needs.
- Work with Town, Niagara Health, the Indigenous community and local physicians to develop a funded Fort Erie Health Services Model that will provide essential, sustainable and reliable first point of contact primary care health services to all residents (attached and unattached) beyond 2028.



■ How the Province can help:

- Continue to review/update the new practice agreement for family physicians to remove barriers that would discourage a collaborative primary care facility model (e.g. distance between members/clinics, funding caps) and increase incentives or create attractive conditions for family physicians to work after hours at UCCs.
- Address health care as “one envelope” of funding vs. fractured health funding envelopes (primary care, hospitals, EMS, public health, home and community care, etc.)
- Continue to advocate for additional seats on health and medical professional training programs - opportunities for post-secondary training in Fort Erie (FEIA/ Sheridan/Niagara College).



Indigenous Health Services

Challenges:

- Indigenous community and clients already experience access to care issues. The potential closure of the Douglas Memorial Hospital and access to urgent care present more barriers to access.
- Mainstream and conventional models of health services offered through Niagara Health System (NHS) and the Ministry of Health (MOH) do not meet specific needs of Indigenous community and clients.
- Lack of physicians especially those familiar with holistic medicines.
- Lack of addiction services/harm reduction services that align to Indigenous healing journey.
- Child care pressures.
- Housing pressures.
- Transportation accessing programs out of Town is a barrier for many.



Indigenous Health Services

Success with Indigenous-led Services:

- Wellbriety -12 week program based on Medicine Wheel Teachings that connects addiction and recovery services offered at the Fort Erie Native Friendship Centre facilitation in circles that begin the healing journey using a holistic approach with a mental health component (Niagara Health System does not provide support for this model). While main stream addiction services is well-intentioned, it can be more dangerous for Indigenous people to participate in these programs and lead to additional health crises.
- Under the Rainbow Childcare Centre is open to all Fort Erie residents and currently has a large wait list due to its popular programming.
- Fort Erie Native Friendship Centre has undertaken training their own ECE workers to compliment the Childcare Centre and Head Start program.
- Fort Erie Native Friendship Centre is represented on the Town's Community Health Care Services Committee and other municipal committees, and brings thoughts and ideas that help plan for the future of the community and Indigenous Health Services.



What the Province can do to help

- Support the Town's request to continue operation of the Urgent Care Centre (UCC) beyond 2028 as a local primary care access for the Indigenous community as part of Fort Erie's primary health care "safety net". The Town's request has also been supported by the Niagara Region, City of Niagara Falls, and City of Port Colborne.
- Encourage the inclusion of the Ministry of Health and Niagara Health System in facilitating health services specific to Indigenous Health.
- Encourage the acceptance of addiction services/harm reduction with more of an Indigenous lens that will assist with the healing journey.
- Consider support for the expansion of child care services at Under the Rainbow, provided through the Fort Erie Native Friendship Centre.



Thank you for providing us with this opportunity to share with you the commitment that the Town continues to make in addressing community health care needs and discuss with you the importance of all Fort Erie residents having equitable access to comprehensive, community-based, innovative health care.

Mayor Wayne H. Redekop
Councillor Joan Christensen
Councillor George McDermott
Chris McQueen, Chief Administrative Officer





Proposed Resolution for the Niagara Health Board of Directors

Whereas, the Town of Fort Erie has clearly stated its position that the community requires a primary health care “safety net”, currently provided at the Douglas Memorial Urgent Care Centre, that should responsibly continue operation in Fort Erie until a viable alternative is in place.

Now, therefore, be it resolved that,

That the Niagara Health Board of Directors instruct Niagara Health representatives to re-engage with the Town of Fort Erie Health Services Committee to assist with local health and community service discussions; and

That Niagara Health commit to include the Town of Fort Erie Mayor, Chief Administrative Officer, Community Health Services Coordinator and/or Director of Community Services in all discussions regarding local health services that impact the Town of Fort Erie; and

That the Niagara Health Board of Directors advocate to the Minister of Health to commit to the operational funding for all necessary services at the new South Niagara hospital without the removal or reallocation of operational funding from Douglas Memorial Urgent Care Centre (primary care services) to allow the continuation of the UCC and other current health services beyond 2028 or until a sustainable alternative is established; and

That the Niagara Health Board of Directors advocate to the Ministry of Health to direct all existing provincial funding for the operation of the Douglas Memorial UCC (primary care), chronic care beds and palliative care beds, and all diagnostic and associated services to remain in Fort Erie for use by Niagara Health as part of a revised hospital model for Niagara or an alternative model operated by a qualified designated health care services entity working in collaboration with the Town of Fort Erie should Niagara Health close Douglas Memorial as a hospital site, either before or following the completion and opening of the new South Niagara Hospital; and

That the Niagara Health Board notify the Town of Fort Erie of its decisions with respect to the above resolutions.

February 13, 2025

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

EMAIL: justin.trudeau@parl.gc.ca

Dear Prime Minister,

RE: Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

Please be advised that at its meeting of January 28, 2025, Council of the Town of Niagara on-the-Lake adopted the following resolution:

Whereas municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

Whereas the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

Whereas the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

Whereas the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

Whereas redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

Whereas a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

1. Now Therefore Be It Hereby Resolved That Niagara-on-the-Lake Town Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and

2. Be It Further Resolved That Niagara-on-the-Lake Town Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and

3. Be It Further Resolved That this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and

4. Be It Further Resolved That copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and

5. Be It Further Resolved That copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy

If you have any questions or require further information, please contact our office at 905-468-3266.

Sincerely,



Grant Bivol
Town Clerk

c.c. Ontario Minister of Finance Hon. Peter Bethlenfalvy - Minister.fin@ontario.ca
Minister of Municipal Affairs and Housing Hon. Paul Calandra - minister.mah@ontario.ca
The Federation of Canadian Municipalities - Info@fcm.ca
The Association of Municipalities of Ontario - resolutions@amo.on.ca
All local Members of Parliament (MPs)
All local Members of Provincial Parliament (MPPs)
All 444 Municipalities of Ontario

Tammy Godden

From: Lindsay Forbes <lforbes@northernbruce.ca>
Sent: February 14, 2025 3:48 PM
Cc: ISED@Canada.ca; Alex.Ruff@parl.gc.ca; rick.byers@pc.ola.org
Subject: Notice of Motion Re: Cell Towers and their associated maintenance
Attachments: Notice of Motion - Cell Towers and their associated maintenance.pdf; Notice of Motion - Cell Towers and their associated maintenance.pdf

Please see the attached Notice of Motion from the Municipality of Northern Bruce Peninsula regarding Cell Towers and their associated maintenance.

Kind Regards,

Lindsay Forbes
Deputy Clerk
Municipality of Northern Bruce Peninsula
56 Lindsay Road 5, Lion's Head, ON N0H 1W0
T: 1-833-793-3537 x 260
lforbes@northernbruce.ca | northbrucepeninsula.ca



Municipality of Northern Bruce Peninsula

56 Lindsay Road 5, R.R. #2, Lion's Head, ON N0H 1W0

Telephone: 1-833-793-3537 | Fax: (519)-793-3823

www.northbrucepeninsula.ca

Notice of Motion

RE: Cell Towers and their Associated Maintenance

#06-05-2025

Moved by Aman Sohrab

Seconded by Laurie (Smokey) Golden

Whereas the Municipality of Northern Peninsula experienced several power outages in the fall of 2024;

Whereas this resulted in loss of cellular services that was caused by a faulty generator on the cell tower site and, the entire Northern Bruce Peninsula had no cellular and/or communication services; and

Whereas intermittent or complete lack of cellular services and maintenance of current cellular infrastructure in rural communities creates a significant barrier to access to emergency services, negatively affects emergency response time, and increase public safety risk;

Therefore, it is resolved that Canada and the Province of Ontario set targets to close gaps in cellular service in rural communities and mandate service providers in partnership with all levels of government to develop a 48-hour maximum maintenance period for repairing of cellular infrastructure;

Further that a copy of this motion be sent to the Federal Department of innovation, Science and Economic Development Canada (ISED), Municipalities throughout Ontario, MP for Bruce-Grey-Owen Sound, Alex Ruff and MPP for Bruce-Grey-Owen Sound

Signed


Councillor Todd Dowd



The Corporation of the

Township
of
Uxbridge

In The Regional Municipality of Durham

SENT VIA E-MAIL

Town Hall
51 Toronto Street South
P.O. Box 190
Uxbridge, ON L9P 1T1
Telephone (905) 852-9181
Facsimile (905) 852-9674
Web www.uxbridge.ca

February 14, 2025

Premier Doug Ford
Legislative Building, Queen's Park
Toronto, Ontario, M7A 1A1
premier@ontario.ca

**RE: IMPLEMENTATION OF "BUY CANADIAN" POLICY
TOWNSHIP FILE: A-00 G**

Please be advised that during the regular meeting of the General Purpose and Administration Committee of February 3, 2025, the following motion was carried:

THAT the Administration and Special Projects Committee receive Report CAO-04/25 regarding the implementation of "Buy Canadian" Policy;

AND THAT the Policy remain in place until such time as there is clear indication from the Provincial and Federal Governments that trade relations have been normalized;

AND THAT the Policy be forwarded to all municipalities in Ontario requesting they implement similar policies;

AND THAT the Policy be forwarded to AMO and ROMA;

AND THAT the Policy be forwarded to the Premier of Ontario, MP O'Connell, all Durham MPP's and appropriate Provincial Ministers;

AND THAT the Policy be forwarded to all Township Committee Chairs for information;

AND THAT Committee support this Policy in principle;

AND THAT the final document be run through the CAO's office for final approval.

I trust you will find the above to be satisfactory.

Yours truly,


Emily Elliott
Deputy Clerk
/ljr

cc: Honourable Jennifer O'Connell, MP
Honourable Peter Bethlenfalvy, MPP (peter.bethlenfalvy@pc.ola.org)
Minister of Finance (Minister.fin@ontario.ca)
Minister of Public and Business Service Deliver (todd.mccarthy@ontario.ca)
AMO (amo@amo.on.ca)
ROMA (roma@roma.on.ca)
All Ontario Municipalities

Tammy Godden

From: Clerks <Clerks@tillsonburg.ca>
Sent: February 18, 2025 3:36 PM
To: Clerks
Subject: Tillsonburg Town Council Decision Letter February 10, 2025 - Request for the redistribution of the Provincial Land Transfer Tax and GST to municipalities for Sustainable Infrastructure Funding

Hello,

At the February 10, 2025, meeting of Tillsonburg Town Council, a resolution was passed requesting the redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding. Please see below for your review:

Resolution # 2025-059

Moved By: Deputy Mayor Beres

Seconded By: Councillor Spencer

Whereas municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

Whereas the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

Whereas the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

Whereas the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

Whereas redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

Whereas a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

1. Now Therefore Be It Hereby Resolved That Tillsonburg Town Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and
2. Be It Further Resolved That Tillsonburg Town Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and
3. Be It Further Resolved That this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and
4. Be It Further Resolved That copies of this resolution be forwarded to the Prime Minister's Office, the Premier of Ontario's Office, the Ontario Minister of Finance, the Minister of Municipal Affairs

and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and

5. Be It Further Resolved That copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Carried

Regards,

Amelia Jaggard

Deputy Clerk

Town of Tillsonburg

10 Lisgar Ave

Tillsonburg, ON N4G 5A5

Phone: 519-688-3009 Ext. 4041

Ranked one of “Canada’s Top 25 Communities to Live and Work Remotely” (*Maclean’s 2021 Best Communities*)

www.Tillsonburg.ca

www.DiscoverTillsonburg.ca

www.Facebook.com/TillsonburgON



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 Please consider the environment before printing this email.



CORPORATION OF THE TOWNSHIP OF ZORRA

163 Brock Street, PO Box 189 Thamesford, ON, N0M 2M0
Ph. 519-485-2490 • 1-888-699-3868 • Fax 519-485-2520

Item 14(a)

Date: February 19, 2025

29-02-2025

Moved by Katie Grigg

Seconded by *Crystal Fede*

WHEREAS speeding, distracted driving, and impaired driving are among the leading causes of driving related collisions, injuries, and fatalities in Ontario; and,

WHEREAS municipalities are called upon to modify driver behaviour through expensive infrastructure and even more expensive policing; and,

WHEREAS infrastructure and policing are inherently limited in their effectiveness at reducing speed and distracted driving, and entirely ineffective at reducing impaired driving;

THEREFORE BE IT RESOLVED THAT Zorra Township calls on the Provincial and Federal governments to do everything in their power to limit speeding, distracted driving, and impaired driving, and thereby reduce collisions, injuries, and fatalities in our communities;

THAT the Township of Zorra specifically requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead, which will allow Ontario's rural municipalities to make the critical investments needed to reduce the number of people being killed and seriously injured on Ontario's rural roads; and

AND THAT Zorra Township Staff work with Oxford County and all Oxford municipalities on the feasibility of implementing a long term Vision Zero Policy and the Good Roads Rural Road Safety strategy across all of Oxford; and,

THAT a copy of this resolution be forwarded to the Ontario Premier, Ontario Minister of Transportation, Ontario Minister of Infrastructure, Ontario Minister of Agriculture, Ontario Minister of Rural Affairs, Ontario Associate Minister of Emergency Preparedness and Response, and Ontario Minister of Health, and Good Roads; and

FURTHER THAT this resolution be circulated to all Oxford police services boards, Safe and Well Oxford, Good Roads, and all municipalities in Ontario requesting their support.

☒ Carried

☐ Defeated

☐ Recorded Vote

☐ Deferred

Recorded Vote:

	Yea	Nay
Mayor Ryan		
Councillor Stewart		
Councillor Grigg		
Councillor Mitchell		
Councillor Finch		



 Mayor

Tammy Godden

From: Rebecca Johnson <rjohnson@parrysound.ca>
Sent: February 20, 2025 10:53 AM
To: Prime Minister Justin Trudeau; premier@ontario.ca
Cc: Scott Aitchison, MP ; Smith, Graydon; james.king@pc.ola.org; resolutions@amo.on.ca; resolutions@fcm.ca
Subject: Call to "buy Canadian"
Attachments: 2025-018 Endorse federal-provincial call to buy Canadian in countering US tariffs.pdf

Prime Minister Trudeau, Premier Ford,

At its February 18, 2025 meeting, Town of Parry Sound Council passed the attached Resolution 2025-018, which in the wake of U.S. pending tariffs on Canadian goods, calls upon the federal and provincial government to remove any impediments to municipalities preferring to engage Canadian companies for capital projects and supplies when appropriate and feasible.

Sincerely,

Rebecca Johnson
Clerk
rjohnson@parrysound.ca

Town of Parry Sound
52 Seguin St
Parry Sound, ON P2A 1B4
T. (705) 746-2101 x220
F. (705) 746-7461
www.parrysound.ca

9/5.2



THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2025 – 018

DIVISION LIST

YES NO

DATE: February 18, 2025

Councillor **G. ASHFORD**
Councillor **J. BELESKEY**
Councillor **P. BORNEMAN**
Councillor **B. KEITH**
Councillor **D. McCANN**
Councillor **C. McDONALD**
Mayor **J. McGARVEY**

MOVED BY:

G.A.

SECONDED BY:

J. Beleskey

CARRIED: ✓ DEFEATED: _____ Postponed to: _____

Whereas United States President Donald Trump, issued executive orders to impose tariffs on imports from Canada effective March 12, 2025; and

Whereas these tariffs will have a significant detrimental impact on the economic stability in both countries; and

Whereas federal and provincial leaders are encouraging Canadians to buy Canadian; and

Whereas municipalities have significant purchasing power through capital and infrastructure programs; and

Whereas according to data from the Association of Municipalities of Ontario, Ontario municipalities are expected to spend \$250 to \$290 billion on infrastructure in the next 10 years; and

Whereas municipalities have traditionally been prevented by trade agreements and legislation from giving preference to the purchase of Canadian products and services; and

Whereas municipalities can assist in the effort to combat tariffs and support businesses in the procurement for capital and infrastructure programs;

Now therefore be it resolved that the Council of the Town of Parry Sound endorse the federal and provincial call to action to buy Canadian where and when possible; and

That the federal and provincial governments work with municipalities on measures to protect Canadian consumers and businesses; and

That Council call on the federal and provincial government to remove any impediments to municipalities preferring to engage Canadian companies for capital projects and supplies when appropriate and feasible; and

That this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Association of Municipalities of Ontario, the Federation of Canadian Municipalities and all Ontario municipalities.



St. Charles

Municipality of St. Charles
2 King St E
St Charles, ON P0M 2W0

Feb 25, 2025

Dear Mayor, Council Members, and Mr. Denis Turcot, CAO,

The St. Charles Lions Club would like to extend our heartfelt gratitude for allowing us to use the Council Chambers for our monthly meetings. Your support has been instrumental in helping us establish our newly formed club and engage with our community.

As a newly established organization, we have encountered challenges with the monthly fees adding up, which is affecting our ability to pursue other important endeavors and initiatives. We are committed to making a positive impact in our community, and your continued support would greatly help us achieve our goals.

Thank you once again for your generosity and for supporting the St. Charles Lions Club. We look forward to working together to make St. Charles an even better place for everyone.

Warm regards,

Angie Whitty, President
St. Charles Lions Club



Northumberland County

Council Resolution

SENT VIA EMAIL

February 25, 2025

Right Hon. Justin Trudeau (Prime Minister of Canada)
Hon. Melanie Joly, (Minister of Foreign Affairs),
Hon. Nate Erskine-Smith (Minister of Housing, Infrastructure and Communities),
Hon. Doug Ford (Premier of Ontario and Leader of the Progressive Conservative Party),
Marit Stiles (Leader of the Ontario New Democratic Party),
Bonnie Crombie (Leader of the Ontario Liberal Party),
Mike Schreiner (Leader of the Ontario Green Party),
Ontario's Minister of Economic Development, Job Creation and Trade,
Ontario's Minister of Municipal Affairs and Housing,
Rebecca Bligh (President, FCM and Councillor, City of Vancouver),
Robin Jones (President, AMO and Mayor of Westport),
Christa Lowry (Chair, Rural Ontario Municipal Association),
Jeff Leal (Chair, Eastern Ontario Leadership Council),
John Beddows (Chair, Eastern Ontario Mayors' Caucus),
All regional Members of Canadian Parliament,
All candidates running as Ontario Members of Parliament,
All of Ontario Municipalities

Re: Correspondence, Eastern Ontario Wardens' Caucus 'Canadian and Ontario Governments Negotiations with the United States Government on Trade Tariffs'

At a meeting held on February 19, 2025 Northumberland County Council approved Council Resolution # 2025-02-19-134, adopting the below recommendation:

Moved by: Councillor Scott Jibb

Seconded by: Councillor John Logel

"That County Council support the correspondence from the Eastern Ontario Wardens' Caucus (EOWC) regarding 'Canadian and Ontario Governments Negotiations with the United States Government on Trade Tariffs', and direct staff to send a copy of the resolution to:

- The Right Hon. Justin Trudeau (Prime Minister of Canada),
- Hon. Melanie Joly (Minister of Foreign Affairs),
- Hon. Nate Erskine-Smith (Minister of Housing, Infrastructure and Communities),

- Hon. Doug Ford (Premier of Ontario and Leader of the Progressive Conservative Party),
- Marit Stiles (Leader of the Ontario New Democratic Party),
- Bonnie Crombie (Leader of the Ontario Liberal Party),
- Mike Schreiner (Leader of the Ontario Green Party),
- Ontario's Minister of Economic Development, Job Creation and Trade,
- Ontario's Minister of Municipal Affairs and Housing,
- Rebecca Bligh (President, FCM and Councillor, City of Vancouver),
- Robin Jones (President, AMO and Mayor of Westport),
- Christa Lowry (Chair, Rural Ontario Municipal Association),
- Jeff Leal (Chair, Eastern Ontario Leadership Council),
- John Beddows (Chair, Eastern Ontario Mayors' Caucus),
- All regional Members of Canadian Parliament,
- All candidates running as Ontario Members of Parliament,
- All of Ontario's municipalities.

Council Resolution # 2025-02-19-134

Carried

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at matherm@northumberland.ca or by telephone at 905-372-3329 ext. 2238.

Sincerely,
Maddison Mather



Manager of Legislative Services / Clerk
Northumberland County

Council Resolution

Moved By S. [Signature]

Seconded By J. [Signature]

Agenda
Item 8.a

Resolution Number
2025-02-19- 134

Council Date: February 19, 2025

"That County Council support the correspondence from the Eastern Ontario Wardens' Caucus (EOWC) regarding 'Canadian and Ontario Governments Negotiations with the United States Government on Trade Tariffs', and direct staff to send a copy of the resolution to:

- The Right Hon. Justin Trudeau (Prime Minister of Canada),
- Hon. Melanie Joly (Minister of Foreign Affairs),
- Hon. Nate Erskine-Smith (Minister of Housing, Infrastructure and Communities),
- Hon. Doug Ford (Premier of Ontario and Leader of the Progressive Conservative Party),
- Marit Stiles (Leader of the Ontario New Democratic Party),
- Bonnie Crombie (Leader of the Ontario Liberal Party),
- Mike Schreiner (Leader of the Ontario Green Party),
- Ontario's Minister of Economic Development, Job Creation and Trade,
- Ontario's Minister of Municipal Affairs and Housing,
- Rebecca Bligh (President, FCM and Councillor, City of Vancouver),
- Robin Jones (President, AMO and Mayor of Westport),
- Christa Lowry (Chair, Rural Ontario Municipal Association),
- Jeff Leal (Chair, Eastern Ontario Leadership Council),
- John Beddows (Chair, Eastern Ontario Mayors' Caucus),
- All regional Members of Canadian Parliament,
- All candidates running as Ontario Members of Parliament,
- All of Ontario's municipalities.

Recorded Vote
Requested by

Councillor's Name

Carried

Warden's Signature

Deferred

Warden's Signature

Defeated

Warden's Signature

Resolution: EOWC Support of Canadian and Ontario Governments' Negotiations with the United States Government on Trade Tariffs

Moved by: Corinna Smith-Gatcke, Warden of the United Counties of Leeds & Grenville
Seconded by: Steve Ferguson, Vice-Chair, EOWC / Mayor of Prince Edward County

Whereas the Canadian government is currently in negotiations with the United States (U.S.) government on their proposed 25% tariffs on Canadian goods exported to the U.S.; and

Whereas Canada's Prime Minister and Ontario's Premier have outlined several plans to combat the impact that the proposed tariffs would have on Ontario which focus on strengthening trade between Ontario and the U.S. while bringing jobs back home for workers on both sides of the border; and

Whereas the Canadian government has also outlined several ways to address the current relationship with the U.S. including establishing the Council on Canada-U.S. relations to support the federal government as it negotiates with the U.S. on tariffs; and

Whereas trade between Ontario and the U.S. is very important to our residents and local economies, and requires all levels of government to work together in the best interest of those residents; and

Whereas according to data from the Association of Municipalities of Ontario, across Ontario municipalities are expected to spend between \$250 and \$290 billion on infrastructure in the next 10 years; and

Whereas Ontario municipalities have traditionally treated trade partners equally and fairly in all procurements in accordance with our established international trade treaties; and

Whereas municipalities play a crucial role as part of the Team Canada approach to combat tariffs and support businesses in our procurement for capital and infrastructure programs; and

Whereas there are trade barriers between Canadian provinces and territories.

Therefore, be it resolved that the Eastern Ontario Wardens' Caucus supports the Canadian and Ontario governments on the measures they have put in-place in response to the proposed U.S. tariffs on Canadian goods and ask that they take any and all measures to protect the interests of Ontario in any upcoming trade negotiations, and ensure municipalities are part of the coordinated Team Canada approach;

And that the Canadian and Ontario governments remove any impediments to municipalities preferring Canadian companies and services for capital projects and other supplies;

And that the Canadian and Ontario governments take action to remove trade barriers between provinces as a response to U.S. tariffs and support Canadian businesses;

And that the Canadian and Ontario governments remove all legislative barriers that impact the ability to buy local, and indemnify municipalities should there be challenges to buying Canadian;

And that the Canadian and Ontario governments continue to invest in infrastructure to provide stability, jobs, and support our communities' social and economic prosperity over the long-term.

Be it further resolved, that copies of this motion be sent to:

- The Right Hon. Justin Trudeau, Prime Minister of Canada
- The Hon. Melanie Joly, Minister of Foreign Affairs
- The Hon. Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities
- Doug Ford, Leader of the Progressive Conservative Party
- Marit Stiles, Leader of the Ontario New Democratic Party
- Bonnie Crombie, Leader of the Ontario Liberal Party
- Mike Schreiner, Leader of the Ontario Green Party
- Ontario's Minister of Economic Development, Job Creation and Trade
- Ontario's Minister of Municipal Affairs and Housing
- Rebecca Bligh, President, FCM and Councillor, City of Vancouver
- Robin Jones, President, AMO and Mayor of Westport
- Christa Lowry, Chair, Rural Ontario Municipal Association
- Jeff Leal, Chair, Eastern Ontario Leadership Council
- John Beddows, Chair, Eastern Ontario Mayors' Caucus
- All regional Members of Canadian Parliament
- All candidates running as Ontario Members of Parliament
- All of Ontario's municipalities for their support

Carried

A handwritten signature in cursive script that reads "Bonnie Clark".

Chair Bonnie Clark, EOWC

February 10, 2025



RE: Ontario Deposit Return Program

February 27, 2025

Hon. Andrea Khanjin, Minister of Environment, Conservation and Parks
5th Floor
777 Bay Street
Toronto, ON M7A 2J3

Dear Minister Khanjin,

At the Council Meeting held on February 19, 2025, Limerick Township Council approved Council Resolution 007-2025, supporting the letter submitted by Bradford West Gwillimbury regarding the Ontario Deposit Return Program.

Motion007-2025

Moved by Councillor Jan MacKillican
Seconded by Councillor Glenn Locke

THAT Council for the Township of Limerick hereby supports the letter dated September 20, 2024 by the Town of Bradford West Gwillimbury, regarding the Ontario Deposit Return Program;

AND FURTHER THAT a copy of this resolution be sent to the Minister of Environment, Conservation and Parks, Andrea Khanjin; The Minister of Finance, Peter Bethlenfalvy; the Association of Municipalities of Ontario (AMO); our local MPP, Ric Bresee; and all Ontario Municipalities.

Carried

If you have any questions regarding this matter, please contact the undersigned at clerk@township.limerick.on.ca or by phone at 613-474-2863.

Sincerely,

Victoria Tisdale

Clerk-Treasurer

Township of Limerick

Victoria Tisdale, Clerk Treasurer
clerk@township.limerick.on.ca
Telephone: 613-474-2863
Fax: 613-474-0478

EST. 1792
Hastings
COUNTY
Page 103 of 401

Nicole Ilcio, Deputy Clerk Treasurer
assistant@township.limerick.on.ca
Telephone: 613-474-2863
Fax: 613-474-0478

September 20, 2024

BY E-MAIL

Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

Dear Minister Khanjin:

Ontario Deposit Return Program

I hope this letter finds you well. I am writing to formally address the recent discussions surrounding the Ontario Deposit Return Program, particularly regarding our community residents asking us about the recycling of nonalcoholic beverage plastics.

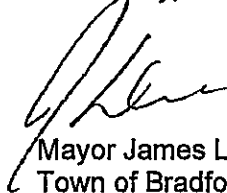
Whereas the Ontario Deposit Return Program has successfully incentivized the recycling of alcoholic beverage containers, resulting in the removal of over 204,000 tonnes of greenhouse gas emissions, we recognize the potential for similar success with nonalcoholic beverages.

The Ministry of the Environment, Conservation and Parks highlighted in their June 2023 letter that they are considering the adoption of a deposit-and-return system for nonalcoholic beverages. This initiative presents a unique opportunity to further promote recycling, reduce litter, and encourage sustainable practices among consumers.

Therefore, I am proud to announce that our Council endorses the expansion of the Ontario Deposit Return Program to include nonalcoholic beverage containers. We believe that this expansion will not only enhance environmental stewardship but also foster a culture of sustainability within our community.

We encourage all stakeholders to support this initiative and work collaboratively towards its implementation. Together, we can make a significant impact on our environment and set a positive example for future generations.

Yours truly,



Mayor James Leduc
Town of Bradford West Gwillimbury

CC:

Hon. Peter Bethlenfalvy, Minister of Finance
Hon. Caroline Mulroney, Member of Provincial Parliament for York-Simcoe
MPP Sandy Shaw, Opposition Environment, Conservation and Parks Critic
Ontario's Municipal Councils and Conservation Authorities



Northumberland County Council Resolution

SENT VIA EMAIL

January 31, 2025

Honourable Andrea Khanjin (Minister of Environment, Conservation and Parks)
Honourable Peter Bethlenfalvy (Minister of Finance)
Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development
and MPP for Northumberland Peterborough-South)
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

Re: Correspondence, Municipality of St. Charles 'Deposit Return Program'

At a meeting held on January 22, 2025 Northumberland County Council approved Council Resolution # 2025-01-22-035, adopting the below recommendation from the January 6, 2025 Public Works Committee meeting:

Moved by: Councillor Mandy Martin
Seconded by: Councillor John Logel

"That the Public Works Committee, having considered correspondence from the Municipality of St. Charles regarding 'Deposit Return Program' recommend that County Council support this correspondence; and

Further That the Committee recommend that County Council direct staff to send a copy of this resolution to the Honourable Andrea Khanjin (Minister of Environment, Conservation and Parks), the Honourable Peter Bethlenfalvy (Minister of Finance), the Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland Peterborough-South), the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities."

Council Resolution # 2025-01-22-035

Carried

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at matherm@northumberland.ca or by telephone at 905-372-3329 ext. 2238.

Sincerely,
Maddison Mather



Manager of Legislative Services / Clerk
Northumberland County



Council Resolution

Moved By M. Martin

Seconded By J. Fogel

Agenda
Item 10

Resolution Number
2025-01-22- 035

Council Date: January 22, 2025

"That Council adopt all recommendations from the three Standing Committees, as contained within the Committee Minutes (meetings held January 6 and 8, 2025)."

Recorded Vote
Requested by

Councillor's Name

Deferred

Warden's Signature

Carried

Warden's Signature

Defeated

Warden's Signature

Public Works Committee Resolution

Committee Meeting Date: January 6, 2025

Agenda Item: 7.b

Resolution Number: 2025-01-06-004

Moved by: B. Oshander

Seconded by: C. Logel

Council Meeting Date: January 22, 2025

"That the Public Works Committee, having considered correspondence from the Municipality of St. Charles regarding 'Deposit Return Program' recommend that County Council support this correspondence; and

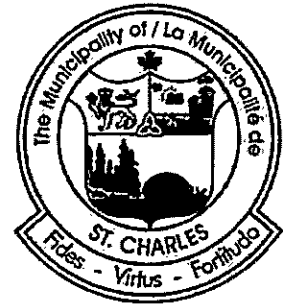
Further That the Committee recommend that County Council direct staff to send a copy of this resolution to the Honourable Andrea Khanjin (Minister of Environment, Conservation and Parks), the Honourable Peter Bethlenfalvy (Minister of Finance), the Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland Peterborough-South), the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities."

Carried 
Committee Chair's Signature

Defeated _____
Committee Chair's Signature

Deferred _____
Committee Chair's Signature

**The Corporation of the Municipality of St. Charles
RESOLUTION PAGE**



Regular Meeting of Council

Agenda Number: 8.2.

Resolution Number 2024-403

Title: Resolution Stemming from October 16, 2024 Regular Meeting of Council - Item 8.1 - Correspondence #4

Date: November 20, 2024

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the letter dated September 20, 2024 by the Town of Bradford West Gwillimbury, regarding the Ontario Deposit Return Program;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Minister of the Environment, Conservation and Parks, Andrea Khanjin; the Minister of Finance, Peter Bethlenfalvy; the Association of Municipalities of Ontario (AMO); our local Member of Provincial Parliament (MPP); and all Ontario Municipalities.

CARRIED


MAYOR



RE: Negotiations on Trade Tarriffs

February 27, 2025

Right Hon. Prime Minister, Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Dear Prime Minister Trudeau,

At the Council Meeting held on February 19, 2025, Limerick Township Council approved Council Resolution 008-2025, supporting the letter submitted by the Eastern Ontario Warden's Caucus regarding negotiations on Trade Tarriff's.

Motion008-2025

Moved by Councillor Shawn Pack
Seconded by Councillor Jan MacKillican

THAT Council for the Township of Limerick hereby supports the letter dated February 10, 2025 by the Eastern Ontario Warden's Caucus, regarding the Canadian and Ontario Governments' Negotiations with the United States Government on Trade Tarriffs;

AND FURTHER THAT a copy of this resolution be sent to:

- The Right Hon. Justin Trudeau, Prime Minister of Canada
- The Hon. Melanie Joly, Minister of Foreign Affairs
- The Hon. Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities
- Doug Ford, Leader of the Progressive Conservative Party
- Marit Stiles, Leader of the Ontario New Democratic Party
- Bonnie Crombie, Leader of the Ontario Liberal Party
- Mike Schreiner, Leader of the Ontario Green Party
- Ontario's Minister of Economic Development, Job Creation and Trade
- Ontario's Minister of Municipal Affairs and Housing
- Rebecca Bligh, President, FCM and Councillor, City of Vancouver
- Robin Jones, President, AMO and Mayor of Westport
- Christa Lowry, Chair, Rural Ontario Municipal Association
- Jeff Leal, Chair, Eastern Ontario Leadership Council
- John Beddows, Chair, Eastern Ontario Mayors' Caucus

Victoria Tisdale, Clerk Treasurer
clerk@township.limerick.on.ca
Telephone: 613-474-2863
Fax: 613-474-0478

Nicole Ilcio, Deputy Clerk Treasurer
assistant@township.limerick.on.ca
Telephone: 613-474-2863
Fax: 613-474-0478



- All regional Members of Canadian Parliament
- All candidates running as Ontario Members of Parliament
- All of Ontario's municipalities for their support

Carried

If you have any questions regarding this matter, please contact the undersigned at clerk@township.limerick.on.ca or by phone at 613-474-2863.

Sincerely,

Victoria Tisdale

Clerk-Treasurer

Township of Limerick

Victoria Tisdale, Clerk Treasurer
clerk@township.limerick.on.ca
Telephone: 613-474-2863
Fax: 613-474-0478

EST. 1792
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Page 110 of 401

Nicole Ilcio, Deputy Clerk Treasurer
assistant@township.limerick.on.ca
Telephone: 613-474-2863
Fax: 613-474-0478

Resolution: EOWC Support of Canadian and Ontario Governments' Negotiations with the United States Government on Trade Tariffs

Moved by: Corinna Smith-Gatcke, Warden of the United Counties of Leeds & Grenville
Seconded by: Steve Ferguson, Vice-Chair, EOWC / Mayor of Prince Edward County

Whereas the Canadian government is currently in negotiations with the United States (U.S.) government on their proposed 25% tariffs on Canadian goods exported to the U.S.; and

Whereas Canada's Prime Minister and Ontario's Premier have outlined several plans to combat the impact that the proposed tariffs would have on Ontario which focus on strengthening trade between Ontario and the U.S. while bringing jobs back home for workers on both sides of the border; and

Whereas the Canadian government has also outlined several ways to address the current relationship with the U.S. including establishing the Council on Canada-U.S. relations to support the federal government as it negotiates with the U.S. on tariffs; and

Whereas trade between Ontario and the U.S. is very important to our residents and local economies, and requires all levels of government to work together in the best interest of those residents; and

Whereas according to data from the Association of Municipalities of Ontario, across Ontario municipalities are expected to spend between \$250 and \$290 billion on infrastructure in the next 10 years; and

Whereas Ontario municipalities have traditionally treated trade partners equally and fairly in all procurements in accordance with our established international trade treaties; and

Whereas municipalities play a crucial role as part of the Team Canada approach to combat tariffs and support businesses in our procurement for capital and infrastructure programs; and

Whereas there are trade barriers between Canadian provinces and territories.

Therefore, be it resolved that the Eastern Ontario Wardens' Caucus supports the Canadian and Ontario governments on the measures they have put in-place in response to the proposed U.S. tariffs on Canadian goods and ask that they take any and all measures to protect the interests of Ontario in any upcoming trade negotiations, and ensure municipalities are part of the coordinated Team Canada approach;

And that the Canadian and Ontario governments remove any impediments to municipalities preferring Canadian companies and services for capital projects and other supplies;

And that the Canadian and Ontario governments take action to remove trade barriers between provinces as a response to U.S. tariffs and support Canadian businesses;

And that the Canadian and Ontario governments remove all legislative barriers that impact the ability to buy local, and indemnify municipalities should there be challenges to buying Canadian;

And that the Canadian and Ontario governments continue to invest in infrastructure to provide stability, jobs, and support our communities' social and economic prosperity over the long-term.

Be it further resolved, that copies of this motion be sent to:

- The Right Hon. Justin Trudeau, Prime Minister of Canada
- The Hon. Melanie Joly, Minister of Foreign Affairs
- The Hon. Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities
- Doug Ford, Leader of the Progressive Conservative Party
- Marit Stiles, Leader of the Ontario New Democratic Party
- Bonnie Crombie, Leader of the Ontario Liberal Party
- Mike Schreiner, Leader of the Ontario Green Party
- Ontario's Minister of Economic Development, Job Creation and Trade
- Ontario's Minister of Municipal Affairs and Housing
- Rebecca Bligh, President, FCM and Councillor, City of Vancouver
- Robin Jones, President, AMO and Mayor of Westport
- Christa Lowry, Chair, Rural Ontario Municipal Association
- Jeff Leal, Chair, Eastern Ontario Leadership Council
- John Beddows, Chair, Eastern Ontario Mayors' Caucus
- All regional Members of Canadian Parliament
- All candidates running as Ontario Members of Parliament
- All of Ontario's municipalities for their support

Carried



Chair Bonnie Clark, EOWC

February 10, 2025



PORT COLBORNE

Legislative Services

Municipal Offices: 66 Charlotte Street
Port Colborne, Ontario L3K 3C8 • www.portcolborne.ca

T 905.228.8031 F 905.834.5746

E charlotte.madden@portcolborne.ca

February 27, 2025

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

The Honourable Sylvia Jones
Minister of Health
5th Floor, 777 Bay Street
Toronto, ON M7A 2J3
Sylvia.Jones@pc.ola.org

Dear Honourable Doug Ford and Honourable Sylvia Jones:

Re: City of Port Colborne Support the Town of Fort Erie Re: Provincial Election Health Care Advocacy

Please be advised that, at its meeting of February 25, 2025 the Council of The Corporation of the City of Port Colborne supported the resolution from the Town of Fort Erie regarding Provincial Election Health Care Advocacy.

Please find the correspondence attached for your consideration.

Sincerely,

Charlotte Madden
City Clerk

ec: Niagara Region MPP's

- Wayne Gates
- Jennie Stevens
- Jeff Burch
- Sam Oosterhoff

Candidates Seeking an Election in Niagara:

info@niagaratinting.com; dumelie.gary@gmail.com;
shafolikapur@ontarioliberal.ca; wayne.gates@ontariondp.ca; contact@ruth-ann.ca;
greenteam@gpo.ca

Rural Ontario Municipal Association
All Ontario Municipalities

Legal and Legislative Services

February 12, 2025

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

The Honourable Sylvia Jones,
Minister of Health
5th floor, 777 Bay Street
Toronto, ON M7A 2J3
Sylvia.Jones@pc.ola.org

Honourable and Dear Sir and Madam:

Re: Provincial Election Health Care Advocacy

The Municipal Council of the Town of Fort Erie at its Special Council meeting of February 11, 2025 passed the following resolution:

Whereas the Town of Fort Erie submitted a letter to the Minister of Health dated August 7, 2024, advocating for the continuation of the Douglas Memorial Urgent Care Centre as a primary care safety net in the community, which has not received a response, and

Whereas the Province of Ontario has appointed Dr. Philpott as the Chair of the New Primary Care Action Team to develop a strategy to address the shortage of primary care physicians with a mandate to attach all Ontarians to primary care in the next five years (2030), and

Whereas the Town of Fort Erie has a population of 36,000 residents, with over 8,000 who are unattached to a primary care physician, demonstrating a need for a primary care safety net locally, and

Whereas the Douglas Memorial Urgent Care Centre provides a first point of contact with our health care system for Niagara residents without a primary care physician, which will continue beyond the opening of the South Niagara Hospital in 2028, and

Whereas the Council for the Town of Fort Erie passed a resolution on October 21, 2024 requesting a continuation of funding for Douglas Memorial operations, without reduction of any funding to Niagara Health for construction and operation of the new South Niagara Hospital, and that the Premier support that resolution, and

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Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6
Office Hours 8:30 a.m. to 4:30 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

Now, therefore, be it resolved,

That: The Town of Fort Erie Mayor and Council requests a response from the Premier of Ontario and the Minister of Health regarding submissions by the Town of Fort Erie, including letter dated August 7, 2024, the Town of Fort Erie Rural Ontario Municipalities Association presentation to the Ministry of Health, Parliamentary Assistant, Anthony Leardi, the resolution passed by the Town Council on October 21, 2024, and the Niagara Health resolution that the Town of Fort Erie presented to the Niagara Health Board on January 28, 2025, and

That: The Town of Fort Erie Mayor and Council requests that the Province of Ontario put a moratorium on the closure of urgent care centres and the implicit removal of primary care health services from the Town of Fort Erie and all small and rural communities in Ontario until Dr. Philpott's mandate is complete to ensure that all Ontarians are attached to a primary care physician, and;

That: This resolution and the information it references be forwarded to Niagara's local MPPs and all candidates seeking election in Niagara and circulated to the Rural Ontario Municipal Association and all Ontario municipalities.

Thank you for your attention to this matter. Should you have any questions, please do not hesitate to contact me.

Kind regards,



Ashlea Carter,
Acting Manager, Legislative Services/Town Clerk

acarter@forterie.ca

AC:dlk

c.c: Niagara Region MPP's wgates-co@ndp.on.ca ; JStevens-CO@ndp.on.ca ; JBurch-QP@ndp.on.ca ;

sam.oosterhoff@pc.ola.org

Candidates Seeking an Election in Niagara info@niagaratinting.com; dumelie.gary@gmail.com;

shafolikapur@ontarioliberal.ca; wayne.gates@ontariondp.ca; contact@ruth-ann.ca; greenteam@gpo.ca

Rural Ontario Municipal Association roma@roma.on.ca

All Ontario Municipalities

Attachments:

The Honourable Sylvia Jones, Minister of Health Letter – August 7, 2024

The Honourable Doug Ford, Premier and The Honourable Sylvia Jones, Minister of Health Letter – October 22, 2024
Rural Ontario Municipalities Association presentation to the Ministry of Health, Parliamentary Assistant, Anthony Leardi –

January 21, 2024

NH Board Resolution – January 28, 2024



Office of the Mayor

WAYNE H. REDEKOP

August 7, 2024

The Honourable Sylvia Jones,
Minister of Health
5th floor, 777 Bay Street
Toronto, ON M7A 2J3
Sylvia.Jones@pc.ola.org

Honourable and Dear Madam:

Re: Urgent Care Centre, Fort Erie

I appreciate the challenges that you and your Ministry face as you endeavour to ensure that every resident of Ontario has timely, effective and meaningful access to primary health care. I also appreciate the interest that you have taken in the specific issues that challenge us in Fort Erie as we attempt to establish a model that will address the need of our residents to access primary care.

The Town of Fort Erie Council recently passed a resolution calling on you and Niagara Health for a commitment to continue the operation of the Urgent Care Centre at Douglas Memorial, in Fort Erie, following the opening of the South Niagara Hospital as our primary care safety net until a viable and sustainable alternative is in place in the community. I attach a copy of that resolution. This resolution has also been supported by the City of Niagara Falls, the City of Port Colborne and the Niagara Region.

The Town administration has been working with local family physicians, other health care providers, Bridges (the local Community Health Centre), the Indigenous community, Niagara Health, the Niagara Ontario Health Team and Ontario Health West to identify the specific service needs of our residents, the resources that we can rely on to meet our residents' needs and establish the model that will ensure that the primary health care, diagnostic and associated services are in place for the long term. As the community continues to grow, the Town is taking necessary steps to ensure that all residents will be rostered with a family physician, including continued support for a local Physician Recruitment Incentive program. As you can imagine, this is a significant investment and a moving target that is elusive for municipalities across Ontario. Fort Erie estimates that over 7,000 residents are unattached to a primary care physician and all of our 34,000 residents rely on the Urgent Care for primary care health issues. Hence the absolute importance of the Urgent Care Centre at Douglas Memorial continue its operation as our primary care safety net.

..../2

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 4:30 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

In July 2023, Niagara Health reduced the hours of operation of the UCC in Fort Erie (and Port Colborne) from 24 hours to essentially 10 hours (10 a.m. to 8 p.m.). This has jeopardized the access to primary care not only of unrostered patients, but for all residents of our community after available family physician working hours. The implications seem predictable: greater pressure on the Emergency Departments in Niagara Falls and Welland, lower acuity health issues using Emergency and EMS as a first point of contact, greater demand on Emergency Medical Services and offload delay pressures, delayed medical attention by those with transportation or other logistical challenges which make it difficult to seek medical service at a distance. All of these have financial impacts that erode the ability of the hospital system to provide the services required by residents. I believe that it is unlikely that the new South Niagara hospital will eliminate these concerns.

Insofar as Niagara Health is responsible for the operation of our UCC at Douglas Memorial, we understand the need to maintain a fruitful working relationship with it. Accordingly, NH has participated in our Community Health Care Services Committee and in meetings with other health care providers as we search for the model for primary care that will meet our community's needs. Regretfully, NH has recently decided that it will no longer participate in the committee or any meetings in which the Town of Fort Erie is represented for reasons best known to it. Furthermore, it removed the invitation to Fort Erie's Chief Administrative Officer and Health Services Coordinator to attend a recent meeting (Aug 2nd) with Ministry representatives, Ontario Health West, Niagara Health, the Niagara OHT and other health service partners, without an explanation to the attendees. This was very embarrassing and concerning to us and brings into question NH's ability to gain public trust and confidence as our publicly funded hospital, but more significantly, it raises community concern about its ability to understand the dynamic between operation of the UCC and our quest to find a long-term primary care solution for our residents.

We look forward to your consideration to commit to the continuation of the Urgent Care Centre beyond 2028, as our primary care safety net or until a viable and sustainable alternative is in place.

Yours very truly,



Wayne H. Redekop
Mayor

WHR:dlk

Attach

c.c C. McQueen, Chief Administrative Officer

**Town of Fort Erie - Resolutions
Regular Council**

Agenda Number: 16.2.
Resolution No. 14
Title: Councillor McDermott
Date: Monday, May 27, 2024

Moved by: Councillor McDermott
Seconded by: Councillor Christensen

Whereas Niagara Health has received approval from the Provincial Government to build a new South Niagara Hospital in Niagara Falls that will provide a range of emergency and acute care services, and

Whereas the shortage of primary care physicians in Fort Erie results in over 7,000 residents being unattached (unrostered) to a family physician, and

Whereas the Fort Erie Urgent Care Centre at Niagara Health's Douglas Memorial site provides a primary care "safety net" for the community and serves as a first point of health care contact for both attached and unattached residents who cannot receive time-sensitive primary health care, and

Whereas the Provincial Government is attempting to reduce EMS offload delays and eliminate hallway medicine arising from low acuity patients who would be better served by primary care physicians or an Urgent Care Centre providing access to the primary care "safety net", and

Whereas the viability of the health care and hospital systems in Niagara are dependent on all residents having time-sensitive access to primary health care;

Now therefore be it resolved,

That: The Town of Fort Erie advocate to the Minister of Health and Niagara Health for a commitment to continue the operation of Urgent Care Centre at Douglas Memorial in Fort Erie following the opening of the South Niagara Hospital as the primary care safety net until a viable and sustainable alternative is in place in the community, and further

That: This resolution be sent to the Niagara Region and Niagara's local area municipalities for their support and endorsement.

Carried

Legal and Legislative Services

October 22, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

The Honourable Sylvia Jones,
Minister of Health
5th floor, 777 Bay Street
Toronto, ON M7A 2J3
Sylvia.Jones@pc.ola.org

Honourable and Dear Sir and Madam:

Re: Request Provincial Funding Remain Available to Support Fort Erie's Primary Care Initiative

The Municipal Council of the Town of Fort Erie at its Council meeting of October 21, 2024 unanimously passed the following resolution:

Whereas the Douglas Memorial Hospital was built primarily with funds left by the estate of William Douglas on his death in 1929; and

Whereas the Douglas Memorial Hospital ("the Hospital") opened for operation in 1931; and

Whereas the Hospital operated in the black during all of its years of operation (1931- 1998) as a full-service hospital under the management and guidance of its own Board of Trustees; and

Whereas the Health Services Restructuring Commission ("HSRC") recommended in 1998 that Douglas Memorial continue operation as a hospital within the new Niagara Health System ("NHS"), with acute and chronic care beds, emergency and ambulatory services and a range of diagnostics; and

Whereas despite the creation of a standing committee of the NHS Board for Fort Erie, pursuant to recommendation of the HSRC, to assure local input into Board decision making and that no decision to eliminate any inpatient or emergency services would be made unless approved by such standing committee, the NHS embarked on a systematic reduction or elimination of various services at the Hospital until the adoption by the NHS of its "Hospital Improvement Plan" ("HIP") in 2008; and

Whereas pursuant to the HIP the NHS eliminated emergency and all other health care services at the Hospital in 2009, with the exception of a 24-hour Urgent Care Centre ("UCC"), chronic care beds, palliative care beds and some diagnostics, without the approval of the Hospital standing committee; and

../2

Mailing Address:

The Corporation of the Town of Fort Erie

1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 4:30 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

Whereas in July 2023 Niagara Health (“NH”), as it is now designated, reduced the hours of operation of the Hospital UCC to 12 hours, although the public only has access to the UCC from 10 a.m. to 8 p.m. daily; and

Whereas NH has recently adopted a 3 hospital model for the future of hospital services in Niagara that intends to completely close the Hospital, resulting in no urgent, chronic or palliative or diagnostic services in Fort Erie once the new South Niagara Hospital is opened in or about 2028; and

Whereas the most recent population data available indicates that Fort Erie’s current population is 36,200, far greater than projected during deliberations with respect to Niagara Region’s new Official Plan, adopted in July 2022; and

Whereas the Niagara Region’s population is growing at a rate far greater than anticipated by the Province or NH, particularly when projections were being made for the hospital needs of South Niagara when planning for the new South Niagara Hospital; and

Whereas there are over 7,000 Fort Erie residents unattached to a primary care physician, necessitating a primary care “safety net”, such as a UCC or alternative to avoid first point of health care contact at local emergency departments; and

Whereas the UCC at Douglas Memorial forms that primary health care “safety net” in the absence of sufficient primary care physicians or service providers in Fort Erie; and
Whereas the removal of UCC services, chronic care beds, palliative care beds and diagnostics from the Hospital will result in an unreasonable and unnecessary hardship for current and future residents of Fort Erie and will foreclose the use of the Hospital as a safety valve for NH patients anywhere in Niagara in the event the new South Niagara Hospital is unable to meet the demands that the increasing population of Niagara will place on it; and
Whereas a prudent approach to managing the hospital and health care needs of Niagara, particularly South Niagara and Fort Erie, would recognize the value of retaining a fully-operational UCC, with diagnostics and clinics, as well as chronic care and palliative care beds at the Hospital; and

Whereas there is no indication that NH has any intention of changing course on its 3 hospital model for Niagara despite requests by the Town of Fort Erie to continue the services available at the Hospital; and

Whereas the residents of Fort Erie need and deserve equitable primary health care services, including 24-hour Urgent Care and associated services;

Now therefore be it resolved,

1. **That** the Council for the Town of Fort Erie requests that the Minister of Health commit to funding all necessary services at the new South Niagara hospital without the removal or reallocation of operational funding from the Douglas Memorial for the UCC and other current health services, and further

.../3

2. **That** the Council for the Town of Fort Erie requests that the Minister of Health direct any and all funding from the Province of Ontario for the operation of the UCC (primary care), chronic care beds and palliative care beds, and all diagnostic and associated services at Douglas Memorial remain in Fort Erie for use by Niagara Health as part of a revised hospital model for Niagara or an alternative model operated by a qualified designated health care services entity working in collaboration with the Town of Fort Erie should NH close Douglas Memorial as a hospital site, either before or following the completion and opening of the new South Niagara Hospital, and further
3. **That:** the Mayor and Town of Fort Erie staff enter into discussions with the Minister of Health and Niagara Health and such other health care providers as deemed appropriate to ensure the continued operation of primary care and other current services at Douglas Memorial, with or without the involvement of NH, and further
4. **That:** the Premier of Ontario, the Honourable Doug Ford, be requested to support this initiative, and further
5. **That:** a copy of this Resolution be provided to the Premier of Ontario, the Honourable Doug Ford; the Ontario Minister of Health, Sylvia Jones; the Prime Minister of Canada, the Honourable Justin Trudeau; the federal Minister of Health, Mark Holland; the four MPPs and MPs who represent Niagara; the Niagara Region and the other 11 local area municipalities in Niagara for support.

Thank you for your attention to this matter. Should you have any questions, please do not hesitate to contact me.

Sincerely,



Peter Todd,
Manager, Legislative Services / Town Clerk

ptodd@forterie.ca

PT:dlk

cc: The Honourable Justin Trudeau, Premier of Ontario Justin.trudeau@parl.gc.ca
The Honourable Mark Holland, Federal Minister of Health mark.holland@parl.gc.ca
Lynn Guerriero, President and CEO, Niagara Health, Lynn.Guerriero@niagarahealth.on.ca
Niagara Region MPP's wgates-co@ndp.on.ca; JStevens-CO@ndp.on.ca; JBurch-QP@ndp.on.ca;
sam.oosterhoff@pc.ola.org
Niagara Region MP's Vance.Badawey@parl.gc.ca; tony.baldinelli@parl.gc.ca; Chris.Bittle@parl.gc.ca;
dean.allison@parl.gc.ca
Niagara Region
Local Area Municipalities



Presentation to:
Anthony Leardi, Parliamentary Assistant
to the Minister of Health
January 21, 2025



Overview

- A leader in community Health Care
- Investing in our community
- Community profile
- Our Issue
- Our Challenges
- Current Impacts on access
- How the Province can help
- Progress with Niagara Health
- Indigenous Health Services



■ A Leader in Community Health Care

Community Collaboration

- Creation of a Community Health Care Services Committee with representation from Regional Public Health, Niagara Health System, Primary Care Physicians, Fort Erie Native Friendship Centre (initially established in 2003, first of its kind in Ontario)
- Conversion of former fire hall into medical clinic (underway)

Physician Recruitment

- Promoted establishment of family group practice in clinics
- Secured 4 new physicians in past 5 years – 2 new physicians in 2022/23
- 1 new physician recruitment pending
- Recent policy changes allowing streamlining and credentialing for certified physicians is removing barriers to repatriate or relocate practices to Canada.
- Attended UK/Ireland repatriation recruitment with Niagara Region

Physician Retention

- Facilitating a local family physicians network (Community of Practice)
- For over 20 years have provided physician retention incentives to address planned retirements

Education

- Partnership funding – Rural Medicine Week, Student Assistance Programs, Clerkships

Programs

- Nurse Practitioner, Mental Health, Memory Clinic
- Mobile clinics – Cancer Screening, Dental Services, REACH Mobile Bus



■ Investing in our Community

- Community Health and Wellness has been a Council priority since 1999/2000 and took on critical importance in 2008 when Douglas Memorial Hospital was converted to an Urgent Care Centre.
- Council's 2023 – 2026 Corporate Strategic Plan was unanimously supported with an enhanced focus to secure and enhance essential health care services in Fort Erie when new South Niagara Hospital opens (2028).
- Since 2012, the Town has invested over **\$2.7 million** in health- related services, as well as contributions to the Community Health & Wellness Reserve (**since 2019 - \$885,000**).
- Council committed **\$3 million** to the South Niagara Hospital and **\$150,000** toward Hospice Niagara's 10 bed hospice residence to be built in Fort Erie.



■ A Growing, Diverse Community



- Fort Erie has a population of approximately 36,000 persons. It has the perfect mix of rural and urban settings – a lot of green space but within close proximity to international airports and larger city centres.
- Approximately 5% of our population identifies as Indigenous (First Nations, Metis, Inuit).
- Over 156 new businesses have opened since the start of the pandemic (March 2020)
- Strategically situated on the Canada/USA border, from a trade standpoint, Fort Erie is important as one of North America's busiest gateways. Presently about 14% of all Canada-US trade crosses at Fort Erie with access to a U.S. population of over 44 million within a daily trucking distance, including 9 marine ports of entry/exit.
- From an immigration standpoint, Fort Erie plays an important role in welcoming newcomers, working with many service providers and the Fort Erie Multicultural Centre in providing settlement programs and services.
- Thousands of visitors are attracted to the beautiful sandy beaches in Fort Erie. Our Bay Beach Master Plan improvements make the experience at our most popular beaches even better and accessible. More than 86,000 annual visitors come to the beach and tens of thousands of others come for the boating, fishing, bird-watching and cycling opportunities.
- Fort Erie continues to be identified as a strategic location for investment by Invest Ontario and Niagara Economic Development.



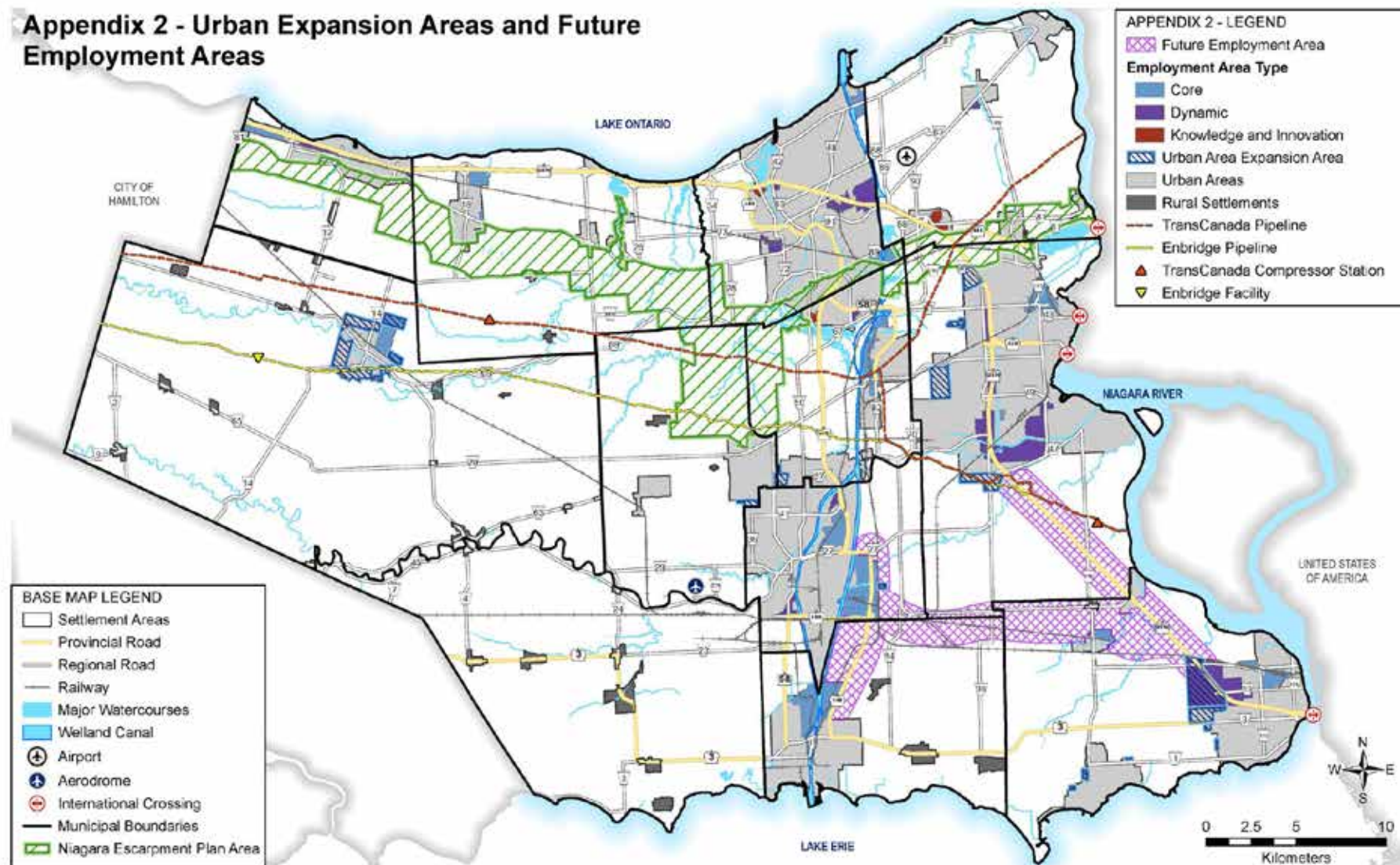
Our Issue:

- Currently, 8,000 Fort Erie residents are not rostered to a family physician in Fort Erie or not receiving care at all. *
- First point of care for unattached and many attached residents is Fort Erie Urgent Care Centre; however, service hours were reduced from 24 hour care to 10 hour care (10 a.m. to 8 p.m.), effective July 5, 2023.
- Fort Erie Urgent Care has served the community as appropriate first point of contact for lower acuity health issues (for both attached and unattached residents - 36,000) and it is considered a primary health care “**safety net**”.
- Niagara Health plans to close the Fort Erie Urgent Care in 2028, with the opening of the new South Niagara Hospital. Without a first point of contact “safety net” for low acuity health conditions, residents will go to the emergency department or call EMS.
- Primary Care was identified as a priority by the province, leading to the appointment of Dr.Philpott to address this issue.

* Ministry of Health Statistics, 2024



Appendix 2 - Urban Expansion Areas and Future Employment Areas



© 2011 Niagara Region and its suppliers. Projection: NAD83, UTM Zone 18N, CRS: NAD83. This map was compiled from various data sources. The Niagara Region makes no representation or warranty as to the accuracy, completeness, reliability, or otherwise of the information shown on this map.

■ Our Challenge:

- **Douglas Memorial Urgent Care Centre (UCC) needs to be available 24/7 post 2028 (when South Niagara Hospital opens) OR until an alternate plan to secure primary care services is in place for our growing community.**
- Town is working with local health service partners, Niagara Ontario Health Team, local family physicians and Community Health Centre (CHC) to collaborate on an EOI Interdisciplinary Care Team (ICT) submission as an interim measure to address primary care physician shortages. Fort Erie UCC remains as a critical primary care “safety net” to avoid emergency room crowding.
- Fort Erie is prepared to support Niagara Health as a credible and sustainable health care provider to oversee a local health service solution after 2028. Such a solution breaks down health care silos, facilitates continuity of care, and reduces pressures on hospitals (e.g. ED overcrowding; EMC offload delays) by addressing primary care access in the community.



■ Current Impacts on Access



■ Statement by the Minister

- The release of the “Your Health: a Plan for Connected and Convenient Care” includes a statement by the Minister of Health, as follows:



“Our goal is to make health care more convenient for Ontarians by connecting you to care closer to home ... we will continue to prioritize making it easier for you and your family to connect to the care you need... we are focused on connecting you to the care you need, when and where you need it.”

With the recent appointment of Dr. Philpott, the Minister also added

“There’s no one I trust more than Dr. Philpott with her considerable experience to keep moving us forward and get us across the finish line of connecting everyone in the province to more convenient primary health care within the next five years. Doing so will have enormous benefits for people’s health and wellbeing, as well as the province’s health care system by reducing pressures on emergency departments.”

■ Progress with Niagara Health:

- Niagara Health publicly stated that they are not in the primary care business.
- They confirmed plans to cease operations of the Fort Erie Urgent Care Centre upon the opening of the South Niagara Hospital.
- They plan to allocate primary care spending dollars from Fort Erie Urgent Care Centre to operations at South Niagara Hospital.
- Niagara Health has excluded town staff from local health services discussions and has withdrawn their participation on the Fort Erie Health Services Committee.



■ How the Province can help:

- Request that Niagara Health restore and continue Urgent Care hours/operations in order to provide continued services to our residents and with consideration to meet the primary and incidental health care needs for the growth that our community continues to experience.
- Provide Niagara Health with the required operational funding for the new South Niagara Hospital so that current primary care funding for the UCC remains in our community to address primary care needs.
- Work with Town, Niagara Health, the Indigenous community and local physicians to develop a funded Fort Erie Health Services Model that will provide essential, sustainable and reliable first point of contact primary care health services to all residents (attached and unattached) beyond 2028.



■ How the Province can help:

- Continue to review/update the new practice agreement for family physicians to remove barriers that would discourage a collaborative primary care facility model (e.g. distance between members/clinics, funding caps) and increase incentives or create attractive conditions for family physicians to work after hours at UCCs.
- Address health care as “one envelope” of funding vs. fractured health funding envelopes (primary care, hospitals, EMS, public health, home and community care, etc.)
- Continue to advocate for additional seats on health and medical professional training programs - opportunities for post-secondary training in Fort Erie (FEIA/ Sheridan/Niagara College).



Indigenous Health Services

Challenges:

- Indigenous community and clients already experience access to care issues. The potential closure of the Douglas Memorial Hospital and access to urgent care present more barriers to access.
- Mainstream and conventional models of health services offered through Niagara Health System (NHS) and the Ministry of Health (MOH) do not meet specific needs of Indigenous community and clients.
- Lack of physicians especially those familiar with holistic medicines.
- Lack of addiction services/harm reduction services that align to Indigenous healing journey.
- Child care pressures.
- Housing pressures.
- Transportation accessing programs out of Town is a barrier for many.



Indigenous Health Services

Success with Indigenous-led Services:

- Wellbriety -12 week program based on Medicine Wheel Teachings that connects addiction and recovery services offered at the Fort Erie Native Friendship Centre facilitation in circles that begin the healing journey using a holistic approach with a mental health component (Niagara Health System does not provide support for this model). While main stream addiction services is well-intentioned, it can be more dangerous for Indigenous people to participate in these programs and lead to additional health crises.
- Under the Rainbow Childcare Centre is open to all Fort Erie residents and currently has a large wait list due to its popular programming.
- Fort Erie Native Friendship Centre has undertaken training their own ECE workers to compliment the Childcare Centre and Head Start program.
- Fort Erie Native Friendship Centre is represented on the Town's Community Health Care Services Committee and other municipal committees, and brings thoughts and ideas that help plan for the future of the community and Indigenous Health Services.



What the Province can do to help

- Support the Town's request to continue operation of the Urgent Care Centre (UCC) beyond 2028 as a local primary care access for the Indigenous community as part of Fort Erie's primary health care "safety net". The Town's request has also been supported by the Niagara Region, City of Niagara Falls, and City of Port Colborne.
- Encourage the inclusion of the Ministry of Health and Niagara Health System in facilitating health services specific to Indigenous Health.
- Encourage the acceptance of addiction services/harm reduction with more of an Indigenous lens that will assist with the healing journey.
- Consider support for the expansion of child care services at Under the Rainbow, provided through the Fort Erie Native Friendship Centre.



Thank you for providing us with this opportunity to share with you the commitment that the Town continues to make in addressing community health care needs and discuss with you the importance of all Fort Erie residents having equitable access to comprehensive, community-based, innovative health care.

Mayor Wayne H. Redekop
Councillor Joan Christensen
Councillor George McDermott
Chris McQueen, Chief Administrative Officer





Proposed Resolution for the Niagara Health Board of Directors

Whereas, the Town of Fort Erie has clearly stated its position that the community requires a primary health care “safety net”, currently provided at the Douglas Memorial Urgent Care Centre, that should responsibly continue operation in Fort Erie until a viable alternative is in place.

Now, therefore, be it resolved that,

That the Niagara Health Board of Directors instruct Niagara Health representatives to re-engage with the Town of Fort Erie Health Services Committee to assist with local health and community service discussions; and

That Niagara Health commit to include the Town of Fort Erie Mayor, Chief Administrative Officer, Community Health Services Coordinator and/or Director of Community Services in all discussions regarding local health services that impact the Town of Fort Erie; and

That the Niagara Health Board of Directors advocate to the Minister of Health to commit to the operational funding for all necessary services at the new South Niagara hospital without the removal or reallocation of operational funding from Douglas Memorial Urgent Care Centre (primary care services) to allow the continuation of the UCC and other current health services beyond 2028 or until a sustainable alternative is established; and

That the Niagara Health Board of Directors advocate to the Ministry of Health to direct all existing provincial funding for the operation of the Douglas Memorial UCC (primary care), chronic care beds and palliative care beds, and all diagnostic and associated services to remain in Fort Erie for use by Niagara Health as part of a revised hospital model for Niagara or an alternative model operated by a qualified designated health care services entity working in collaboration with the Town of Fort Erie should Niagara Health close Douglas Memorial as a hospital site, either before or following the completion and opening of the new South Niagara Hospital; and

That the Niagara Health Board notify the Town of Fort Erie of its decisions with respect to the above resolutions.



February 28, 2025

The Honourable Arif Virani
Minister of Justice
House of Commons
Ottawa, ON K1A 0A6

Dear Minister Virani:

**RE: Motion regarding Protecting Canadian Values: Ban the
Nazi Swastika in Canada, Our File: C00**

**The Regional
Municipality of
Durham**

Corporate Services
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Legislative Services
Division

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**Alexander Harras
M.P.A.
Director of
Legislative Services
& Regional Clerk**

Council of the Region of Durham, at its meeting held on February 26, 2025, adopted the following recommendations of the Committee of the Whole, as amended:

“Whereas in recent years, Nazi iconography has surfaced with alarming frequency in the public sphere, used by an increasing number of groups and individuals to promote hate and instill fear within Canadian society; and

Whereas since the atrocities of WWII, the Nazi swastika, also known as the hakenkreuze, has become universally synonymous with systematic violence, terror and hate. Its growing presence in our country poses a threat to every single Canadian citizen, undermining the core values of equality, diversity, and inclusion that define our nation, and

Whereas eighteen countries have already taken action to ban these symbols, it is imperative that Canada follow suit;

Therefore be it resolved, that Durham Region Council supports B’Nai Brith’s call to the Government of Canada to pass legislation banning, with exceptions for certain educational and artistic purposes, the public display of Nazi symbols and iconography, including the Nazi swastika (hakenkreuze). Specifically, demanding that the Government of Canada immediately:

1. Ban the Nazi swastika (hakenkreuze)

2. Ban all Nazi symbols and iconography

Durham Region Council agrees that the people of Canada are counting on the federal government to ensure a future free from hate, where every Canadian is protected, valued, and respected; and

That a copy of this motion is sent to all Canadian Municipalities.”

Alexander Harras

Alexander Harras, M.P.A.
Director of Legislative Services & Regional Clerk
AH/tf

c: B'nai Brith Canada
All Canadian Municipalities

City Clerk's Office

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Council Secretariat Support
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**In reply please quote:
Ref.: 25-MM26.7**

(Sent by Email)

February 28, 2025

ALL ONTARIO MUNICIPALITIES:

**Subject: Member Motion Item 26.7
Creation of a City of Toronto "Buy Local, Buy Canadian" Campaign - by
Councillor Mike Colle, seconded by Councillor Jennifer McKelvie (Ward All)**

City Council on February 5, 2025, adopted [Item MM26.7](#) as amended and, in so doing, has forwarded the Item to all Ontario municipalities and encouraged them to join Toronto in a "Buy Local, Buy Canadian" campaign.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Przedziecki".

for City Clerk

S. Przedziecki/mp

Attachment

c. City Manager

City Council

Member Motions - Meeting 26

MM26.7	ACTION	Amended		Ward: All
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Creation of a City of Toronto “Buy Local, Buy Canadian” Campaign - by Councillor Mike Colle, seconded by Councillor Jennifer McKelvie

City Council Decision

City Council on February 5, 2025, adopted the following:

1. City Council request the City Manager, and relevant Divisions to develop a comprehensive, multifaceted “Buy Local, Buy Canadian” campaign in response to the potential 25-percent tariffs announced by the Trump Administration, such campaign to encourage Toronto residents and businesses to join the City of Toronto's divisions and its agencies and corporations in purchasing locally made Canadian goods and services in order to protect local jobs in Toronto and Ontario where the proposed punitive tariffs would result in hundreds of thousands of job losses if imposed on Canada.
2. City Council direct the Chief Financial Officer and Treasurer and the City Manager, in consultation with the Chief Procurement Officer and the General Manager, Economic Development and Culture, to accelerate the development of local procurement approaches as set out in Sidewalks to Skylines: A Ten-Year Action Plan for Toronto’s Economy to strengthen local businesses and protect local jobs.
3. City Council request the Federal Government to develop a standard recognizable label to be placed on all Canadian goods in clear, readable fonts that clearly shows percentages of Canadian content and any and all foreign content.
4. City Council forward the Item to all Ontario municipalities and encourage them to join Toronto in a “Buy Local, Buy Canadian” campaign.

City Council Decision Advice and Other Information

City Council considered the following Items together:

MM26.7 headed “Creation of a City of Toronto “Buy Local, Buy Canadian” Campaign - by Councillor Mike Colle, seconded by Councillor Jennifer McKelvie”; and

MM26.13 headed “Affirming Our Canadian Independence - by Councillor Stephen Holyday, seconded by Councillor Vincent Crisanti”.

Summary

With recent threats from President Donald Trump to impose a 25 percent tariff on Canadian products and services, it is important that municipalities, businesses, and residents across Canada stand up for our country, our economy, and our businesses.

The City of Toronto, Canada's largest municipality, has an opportunity to encourage residents, businesses, and cities across Canada to create and participate in a "Buy Local, Buy Canadian" campaign to ensure that we support local products, local businesses, and local growth.

This motion requests that the City Manager and relevant City Divisions develop a comprehensive "Buy Local, Buy Canadian" campaign that will encourage spending to further develop our own local economies through the purchasing of local goods and services when available.

Background Information (City Council)

Member Motion MM26.7

(<https://www.toronto.ca/legdocs/mmis/2025/mm/bgrd/backgroundfile-252857.pdf>)

Communications (City Council)

(February 2, 2025) E-mail from George Bell (MM.Supp)

Tammy Godden

From: Denise Hamilton <dhamilton@markstay-warren.ca>
Sent: March 1, 2025 9:54 AM
To: premier@ontario.ca; Minister of Finance (Servicom@fmf.gov.ng); Minister of Finance (2) (minister-ministre@fin.gc.ca); minister.mah@ontario.ca; jvanthof-co@ndp.on.ca; marc.serre@parl.gc.ca; resolutions@fcm.ca; amo@amo.oc.ca; info@eowc.org; alonemachar@vianet.ca; dmctavish@enniskillen.ca; ddeforge@centralmanitoulin.ca; clerk@papineaucameron.ca; clerk@tudorandcashel.com; katie.scott@blindriver.ca; pamlortie@townofspanish.com; athens@myhighspeed.ca; admin@nipissingtownship.com; cbeauvais@municipalityofkillarney.ca; twpoconn@tbaytel.net; clerk@mcmurrichtownship.ca; mluey@wainfleet.ca; bmackinnon@siouxlookout.ca; moneill@wawa.ca; clerk@ryersontownship.ca; cao-clerk@oliverpaipoonge.on.ca; scasey@dubreuilville.ca; clerk@tarbutt.ca; cmcgregor@twp.beckwith.on.ca; clerk@faraday.ca; szwiers@countyofessex.ca; clerk@southalgonquin.ca; jcjohnson@norwich.ca; clerk@gordonbarrieisland.ca; annetteg@eganville.com; crystallabbe@larderlake.ca; tgorgerat@khrtownship.ca; cao@whiteriver.ca; mtownsend@townofgrandvalley.ca; jenny.leblond@townofkearney.ca; bgravel@moonbeam.ca; rvanhorne@warwicktownship.ca; mgraves@ingersoll.ca; rreymer@lucanbiddulph.on.ca; dsauriol@lvtownship.ca; psinamon@chatsworth.ca; clerk@southriver.ca; clerk@wollaston.ca; cao@osmtownship.ca; dholmes@melancthontownship.ca; clerk@dawneuphemia.on.ca; hschlange@gorebay.ca; cherd@centralelgin.org; gdyke@haliburtoncounty.ca; jdenkers@brookealvinston.com; cao@marathon.ca; bparkin@elgin.ca; cao@laurentianhills.ca; vlatimer@frontenacislands.ca; clerk@tayvalleytwp.ca; cao@billingstwp.ca; ccalders@northstormont.ca; cao@terracebay.ca; tchoinard@centrehastings.com; clerk@burksfalls.ca; cryder@dnetworktownship.ca; clerk@magnetawan.com; cao@madawaskavalley.ca; cao@northglengarry.ca; jburns@villageofpointedward.com; clerk@carlowmayo.ca; cao@admastonbromley.com; lmartin@southbruce.ca; kmcllwain@carling.ca; clerk@strongtownship.com; clerk.administrator@tehkummah.ca; cao@villageofwestport.ca; llee@mcnabbraeside.com; gcoulombe@matticevalcote.ca; clerk@howick.ca; lynn.phillips@trenthills.ca; rnolan@ektwp.ca; hdiabough@hortontownship.ca; thallam@morristurnberry.ca; natashia@huronshores.ca; avickery@englehart.ca; nmartin@amaranth.ca; townclerk@picklelake.org; clerk@lairdtownship.ca; holly@cramahe.ca; dhobson@westperth.com; awhalen@sables-spanish.ca; cao@hornepayne.ca; clerk@mckellar.ca; laceyk@ontera.net; cao@schreiber.ca; cao@chapleau.ca; nicole.gourlay@townofkearney.ca; jmaguire@johnsontownship.ca; municipal.admin@townshipofjoly.com; nigel.black@whitestone.ca; hlei@twpbrm.ca; wkabel@snnf.ca; tatkinson@mulmur.ca; cmacmun@centralfrontenac.com; beth.morton@townshipofperry.ca; jburke@espanola.ca; coslund@colemantownship.ca; clerk@armourtownship.ca; kballance@ear-falls.com; cao.clerk@bonfieldtownship.com; vfinch@charltonanddack.com; cao@emo.ca; clerk@addingtonhighlands.ca; cao@redrocktownship.com; dan.thibeault@armstrong.ca; cao@chapple.on.ca; cao@lavallee.ca; rrcao@tbaytel.net; treasurer@township.montague.on.ca; cao@nalgona.wil.com; belindaketchabaw@nairncentre.ca; vfinch@chamberlaintownship.com; clerkadmin@stjosephstownship.com; sdalley@cobalt.ca; cao@calvintownship.ca; clerktreasurer@matachewan.ca; albertonadmin@alberton.ca; spawlikowski@fauquierstrickland.com; alysha.dyach@brant.ca; kkitteringham@markham.ca; tmckenzie@lennox-addington.on.ca; bradleyc@hastingscounty.com; hpihulak@kenora.ca;

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jjaynes@cityofkingston.ca; ellism@northumberlandcounty.ca;
krista.power@thunderbay.ca; scarr@assignack.ca; nina.lecic@erin.ca;
asage@northdumfries.ca; shuschilt@hastingshighlands.ca; mcadieux@prescott-
russell.on.ca; samantha.yew@burlington.ca; mbishop@dysartetal.ca;
cdoiron@brighton.ca; carol.schofield@portcolborne.ca; anoel@perth.ca;
jennifer.montreuil@tkl.ca; jault@frontofyonge.com; cmiller@whitewaterregion.ca; ann-
marie.norio@niagararegion.ca; annilene@town.minto.on.ca;
hvilleeneuve@easthawkesbury.ca; blarmer@cobourg.ca; jkennedy@eastgarafraxa.ca;
mmedeiros@oshawa.ca; clerk@gananoque.ca; valeriep@haltonhills.ca;
todd.coles@vaughan.ca; mantond@cambridge.ca; smatheson@blandfordblenheim.ca;
shelmkay@clearview.ca; jkirkelos@lincoln.ca; hwillford@pelham.ca;
sdion@casselman.ca; arochefort@alfred-plantagenet.com; jharfield@mississippimills.ca;
mschulth@london.ca; naustin@sundridge.ca; rreid@adjtos.ca; Tammy Godden;
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clerk@perthcounty.ca; melliott@bayham.on.ca; clerk@shuniah.org;
cparoschy@muskokalakelakes.ca; amy.honen@mattawa.ca; rwalton@scugog.ca;
hutson@middlesexcentre.ca; ccurtis@haldimandcounty.on.ca;
kevin.klingenberg@caledon.ca; bteeple@stonemills.com;
ymurphy@tyendinagatownship.com; ndebono@thorold.ca; clebrun@southdundas.com;
tlajevardi@eastgwillimbury.ca; jdyson@westlincoln.ca; fhamilton@brockton.ca;
wshort@regionofwaterloo.ca; tkretschmer@duttondunwich.on.ca;
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ranstett@centralhuron.com; matthew.trennum@hamilton.ca;
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jwhite@huronkinloss.com; clerk@westelgin.net; sgirard@hawkesbury.ca;
jdavis@brucemines.ca; jmalandrucolo@essex.ca; choward@petawawa.ca;
jonathan.magill@simcoe.ca; aquinn@powassan.net; mhudson@antownship.ca;
geoff.clarke@uclg.on.ca; kariujanen@jocelyn.ca; awannamaker@bancroft.ca;
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lcotnam@plummertownship.ca; afisher@goderich.ca; mducharme@westnipissing.ca;
clerkplanning@northfrontenac.ca; martinac@dourodummer.on.ca; lwest@mcdougall.ca;
clerk@madoc.ca; clamb@northhuron.ca; dtimm@king.ca; nicole.cooper@ajax.ca;
jnethercott@thamescentre.on.ca; kfox@amherstburg.ca; mpearson@petrolia.ca;
kstevenson@ptbocounty.ca; rauger@tecumseh.ca; clerks@greatersudbury.ca;
olivia.leger@county-lambton.on.ca; townshipofgauthier@hotmail.com;
dawsontwp@tbaytel.net; thornloe@outlook.com; debbie@thessalon.ca;
cockburnisland1@gmail.com; townshipofmorley@gmail.com; harris@parolink.net;

To: clerk@neebing.org; clerk@callander.ca; clerk-treasurer@blrtownship.ca;
stephany@headclaramaria.ca; admin@mattawan.ca; burpeemills@vianet.ca;
krystle.seymour@harley.ca; krystle.seymour+1@harley.ca; krystle.seymour+2@harley.ca;
krystle.seymour+3@harley.ca; clerk@valharty.ca; brethour@parolink.net;
clerk@hiltonbeach.com; municipalclerk@townshipofthenorthshore.ca;
admin@hiltontownship.ca; clerktreasurer@opasatika.net; Kate Burns Gallagher; Michelle
Baker

Cc: Kim Morris

Subject: Resolution - EOWC Support for Canadian & Ontario Government Negotiations with the
U.S. Government on Trade Tariffs

Attachments: Resolutions - Honourable Prime Minister Trudeau - February 18, 2025-RCM-09.pdf

Good Day,

Council for the Corporation of the Municipality of Markstay-Warren has passed the attached resolution in support of the EOWC regarding negotiations on Trade Tariffs with the United States Government.

Regards,

Denise Hamilton
Deputy Clerk
Municipality of Markstay-Warren
Phone: (705) 853-4536 / Fax: (705) 853-4964
dhamilton@markstay-warren.ca



THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN

RESOLUTION

Agenda Item #13c

DATE: February 18, 2025

NO: 2025-RCM-09

MOVED BY: Rachelle Poirier

SECONDED BY: Francine Bérubé

WHEREAS, municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

WHEREAS, the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

WHEREAS, the Province of Ontario currently collects the Land Transfer Tax (L TT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and **WHEREAS**, the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

WHEREAS, redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and further

WHEREAS, a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents.

1. **NOW THEREFORE BE IT RESOLVED THAT THE MUNICIPALITY OF MARKSTAY-WARREN COUNCIL** formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and
2. **THAT** Council for the Municipality of Markstay-Warren calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and
3. **THAT** this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and

4. **THAT** copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and further
5. **THAT** copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

DEFEATED

Signature of Presiding Officer

CARRIED



Signature of Presiding Officer

DIVISION VOTE

	Yea	Nay		Disclosure on Interest
Steven Olsen				
Rachelle Poirier				
Laura Schell				
Mark Corner				
Francine Bérubé				

March 4, 2025

email: KStevenson@ptbocounty.ca

Keri Stevenson
Director of Legislative Services/Clerk
The County of Peterborough
470 Water Street
Peterborough, ON
K9H 3M3

Re: Support Resolution – U.S. Tariffs on Canada/Purchasing Policies

Dear Ms. Stevenson,

Please be advised that at its meeting held the 25th day of February 2025 the Council of the Township of Selwyn passed the following resolution:

Resolution No. 2025 – 033 – Support Resolution – U.S. Tariffs on Canada/Purchasing Policies

Councillor John Boyko – Councillor Brian Henry –

That the Township of Selwyn supports the County of Peterborough's Resolution No. 19-2025 which urges the federal and provincial governments to take all necessary actions to protect Ontario's interests in trade negotiations with the U.S. and investigate purchasing policies; and that this motion be copied to those included in the County's motion.

Carried.

I trust you find this in order. Please do not hesitate to contact the Selwyn Township Office if you have any questions.

Sincerely,

Megin Hunter
Office Assistant / Reception

Encl.

cc: The Right Hon. Justin Trudeau, Prime Minister of Canada
The Hon. Doug Ford, Premier of Ontario
The Hon. Melanie Joly, Minister of Foreign Affairs
The Hon. Vic Fedeli, Minister of Economic Development, Job Creation and Trade

The Hon. Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities

The Hon. Paul Calandra, Minister of Municipal Affairs and Housing

Rebecca Bligh, President, FCM and Councillor, City of Vancouver

Robin Jones, President, AMO and Mayor of Westport

Bonnie Clark, Chair, Eastern Ontario Wardens' Caucus

Jeff Leal, Chair, Eastern Ontario Leadership Council

John Beddows, Chair, Eastern Ontario Mayors' Caucus

All provincial and territorial Premiers

All local MPs and MPPs

All Ontario Municipalities for their support



Township of Central Frontenac

1084 Elizabeth Street, P.O. Box 89, Sharbot Lake, ON K0H 2P0
Tel: 613-279-2935 or 1-800-300-6851, Fax: 613-279-2422
www.centralfrontenac.com



March 6, 2025

The Honourable Doug Ford
Premier's Office, Room 281
Legislative Building, Queens Park,
Toronto, Ontario, M7A 1A1
Delivered via email: premier@ontario.ca

RE: U.S Tariffs on Canadian Goods.
Supporting the letter from Peterborough County dated February 5, 2025.

Please be advised that, at its regular meeting of Council held on February 11, 2025, The Corporation of the Township of Central Frontenac supported a resolution from Peterborough County, regarding U.S Tariffs on Canadian Goods.

The correspondence is attached for your consideration.

Motion #: 26-2025

THAT Council authorize staff to create a letter of support for the following correspondence received, #14 b;

AND FURTHER THAT the letters of support be sent to All Municipalities of Ontario, the Ontario Premier and the associated Provincial Ministers.

Kind Regards,

Cathy MacMunn AMCT ACST
Chief Administrative Officer/Clerk
cmacmunn@centralfrontenac.com

cc. Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, & All Municipalities of Ontario

CM/am



February 5, 2025

To Whom it May Concern,

Re: Proposed U.S. tariffs on Canadian Goods

Please note at their Regular meeting held on February 5, 2025, Peterborough County Council passed the following resolution:

Resolution No. 19-2025

Moved by Deputy Warden Senis

Seconded by Warden Clark

Whereas the federal government is currently in negotiations with the U.S. government on their proposed 25% tariffs on Canadian goods exported to the U.S.; and

Whereas Premier Doug Ford has outlined several plans to combat the impact the proposed tariffs would have on Ontario including Fortress Am-Can which focus on strengthening trade between Ontario and the U.S. while bringing good jobs back home for workers on both sides of the border; and

Whereas the federal government has also outlined several ways to address the current relationship with the U.S. including establishing the Council on Canada-U.S. relations to support the federal government as it negotiates with the U.S on tariffs; and

Whereas trade between Ontario and the United States is very important to our residents and local economies and requires all levels of government to work together in the best interest of those residents; and

Whereas according to data from the Association of Municipalities of Ontario, across Ontario municipalities are expected to spend between \$250 and \$290 billion on infrastructure in the next 10 years; and

Whereas municipalities have traditionally treated all procurements from trade partners equally and fairly; and

Whereas municipalities can assist in the Team Canada effort to combat tariffs and support businesses in our procurement for capital and infrastructure programs; and

Whereas there are trade barriers between Canadian provinces.

Therefore, be it resolved that, the County of Peterborough supports the provincial and federal governments on the measures they have put in place in response to the proposed U.S. tariffs on Canadian goods and ask that they take any and all measures to protect the interests of Ontario in any upcoming trade negotiations;

And that federal and provincial governments remove any impediments to municipalities preferring Canadian companies and services for capital projects and other supplies;

And that the provincial and federal governments take action to remove trade barriers between provinces as a response to US tariffs and support Canadian businesses.

And that the CAO be directed to bring back a report detailing a temporary purchasing policy that integrates and addresses these concerns;

And that County Economic Development & Tourism Division be directed to implement a “Buy Local Peterborough County, Buy Canadian” campaign to encourage residents and businesses to purchase locally made and Canadian goods and services.

Be it further resolved, that copies of this motion be sent to:

- The Right Hon. Justin Trudeau, Prime Minister of Canada
- The Hon. Doug Ford, Premier of Ontario
- The Hon. Melanie Joly, Minister of Foreign Affairs
- The Hon. Vic Fedeli, Minister of Economic Development, Job Creation and Trade
- The Hon. Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities
- The Hon. Paul Calandra, Minister of Municipal Affairs and Housing
- Rebecca Bligh, President, FCM and Councillor, City of Vancouver



- Robin Jones, President, AMO and Mayor of Westport
- Bonnie Clark, Chair, Eastern Ontario Wardens' Caucus
- Jeff Leal, Chair, Eastern Ontario Leadership Council
- John Beddows, Chair, Eastern Ontario Mayors' Caucus
- All provincial and territorial Premiers.
- All local MPs and MPPs,
- All Ontario Municipalities for their support.

Carried

Should you have any questions or concerns please contact Kari Stevenson, Director of Legislative Services/Clerk at kstevenson@ptbocounty.ca.

Yours truly,

Holly Salisko
Administrative Services Assistant – Clerk's Division/Planning
hsalisko@ptbocounty.ca

Tammy Godden

From: Nancy Johnston <njohnston@northdundas.com>
Sent: March 6, 2025 1:05 PM
To: premier@ontario.ca; prabmeet.sarkaria@pc.ola.ca; info@eowc.org;
alonymachar@vianet.ca; dmctavish@enniskillen.ca; ddeforge@centralmanitoulin.ca;
clerk@papineaucameron.ca; clerk@tudorandcashel.com; katie.scott@blindriver.ca;
pamlortie@townofspanish.com; athens@myhighspeed.ca;
admin@nipissingtownship.com; cbeauvais@municipalityofkillarney.ca;
twpoconn@tbaytel.net; clerk@mcmurrichmonteith.com; mluey@wainfleet.ca;
bmackinnon@siouxlookout.ca; moneill@wawa.ca; clerk@ryerson township.ca; cao-
clerk@oliverpaipoonge.on.ca; scasey@dubreuilville.ca; clerk@tarbutt.ca;
cmcgregor@twp.beckwith.on.ca; clerk@faraday.ca; szwiers@countyofessex.ca;
clerk@southalgonquin.ca; jcjohnson@norwich.ca; clerk@gordonbarrieisland.ca;
annetteg@eganville.com; crystallabbe@larderlake.ca; tgorgerat@khrtownship.ca;
cao@whiteriver.ca; mtownsend@townofgrandvalley.ca;
jenny.leblond@townofkearney.ca; bgravel@moonbeam.ca;
rvanhorne@warwicktownship.ca; mgraves@ingersoll.ca; rreymer@lucanbiddulph.on.ca;
dsauriol@lvtownship.ca; psinnamon@chatsworth.ca; clerk@southriver.ca;
clerk@wollaston.ca; cao@osmtownship.ca; dholmes@melancthontownship.ca;
clerk@dawneuphemia.on.ca; hschlange@gorebay.ca; cherd@centralelgin.org;
gdyke@haliburtoncounty.ca; jdenkers@brookealvinston.com; cao@marathon.ca;
bparkin@elgin.ca; cao@laurentianhills.ca; vlatimer@frontenacislands.ca;
clerk@tayvalleytwp.ca; cao@billingstwp.ca; ccalders@northstormont.ca;
cao@terracebay.ca; tchoinard@centrehastings.com; clerk@burksfalls.ca;
cryder@dnetownship.ca; clerk@magnetawan.com; cao@madawaskavalley.ca;
cao@northglengarry.ca; jburns@villageofpointedward.com; clerk@carlowmayo.ca;
cao@admastonbromley.com; lmartin@southbruce.ca; kmcllwain@carling.ca;
clerk@strongtownship.com; clerk.administrator@tehkummah.ca;
cao@villageofwestport.ca; llee@mcnabbraeside.com; gcoulombe@matticevalcote.ca;
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hdillabough@hortontownship.ca; thallam@morristurnberry.ca;
natashia@huronshores.ca; avickery@englehart.ca; nmartin@amaranth.ca;
townclerk@picklelake.org; clerk@lairdtownship.ca; holly@cramahe.ca;
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sdalley@cobalt.ca; cao@calvintownship.ca; clerktreasurer@matachewan.ca;
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tdaniels@tillsonburg.ca; alanb@northmiddlesex.on.ca; josh.machesney@quintewest.ca;
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christine.goulet@redlake.ca; genevieve.scharback@brampton.ca;
pshipway@middlesex.ca; dlivingstone@hamiltontownship.ca; clerk@muskoka.on.ca;
cpage@cavanmonaghan.net; jennifera@wellington.ca; aknight@get.on.ca;
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mdunne@dufferincounty.ca; bbloomfield@owensound.ca; sblair@carletonplace.ca;
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kway@gbtownship.ca; cblumenberg@pecounty.on.ca; ekwarciak@plympton-
wyoming.ca; rrogers@highlandseast.ca; clerk@wasagabeach.com;

To:

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lbelanger@temiskamingshores.ca; jlecours@hearst.ca; clerk@tweed.ca;
vbull@mindenhills.ca; jeff.bunn@wilmot.ca; clerk@municipalityofbluewater.ca;
kzamojski@arnprior.ca; rrich@twpec.ca; aroy@nationmun.ca;
jjaynes@cityofkingston.ca; ellism@northumberlandcounty.ca;
krista.power@thunderbay.ca; scarr@assignack.ca; nina.lecic@erin.ca;
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cdoiron@brighton.ca; carol.schofield@portcolborne.ca; anoel@perth.ca;
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To: krystle.seymour+3@harley.ca; clerk@valharty.ca; brethour@parolink.net;
clerk@hiltonbeach.com; municipalclerk@townshipofthenorthshore.ca;
admin@hiltontownship.ca; clerktreasurer@opasatika.net; Kate Burns Gallagher; Michelle Baker; Cc: Kim Morris

Subject: RE: North Dundas Support for Resolution No. 254/2024 from the Township of South Stormont re: rural road safety program

Attachments: South Stormont - Resolution re Rural Road Safety Program (1).pdf; Township of North Dundas Resolution in support of rural road safety program - Feb12, 2025.pdf

Good afternoon,

The Council of the Township of North Dundas has passed the attached resolution at its meeting on February 12, 2025 in support of a resolution passed by the Township of South Stormont with regards to the rural road safety program.

The correspondence is attached for your consideration.

Kind Regards,

Nancy Johnston



Nancy Johnston, MBA

Director of Corporate Services/Clerk

Township of North Dundas

636 St. Lawrence Street, P.O. Box 489, Winchester, ON, K0C 2K0

P: 613-774-2105 ext.226

njohnston@northdundas.com

www.northdundas.com



My working hours may be different than yours. Please do not feel obligated to reply outside of your normal work schedule.

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**THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS
RESOLUTION**

Regular Meeting

Resolution: 2025-28
Date: February 12, 2025

Moved By: Councillor Lennox
Seconded By: Councillor Annable

THAT the Council of the Township of North Dundas supports resolution No. 254/2024 from the Township of South Stormont passed on December 18, 2024 requesting that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead; AND FURTHER that this resolution be circulated to all municipalities in Ontario requesting their support, as well as the Premier of Ontario and the Minister of Transportation.

Carried

Good day,

Please be advised that Council of the Township of South Stormont passed the following resolution on December 18, 2024:

Resolution No.: 254/2024

Moved By: Councillor Reid McIntyre

Seconded by: Councillor Jennifer MacIsaac

**Whereas rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;
And whereas preventing crashes reduces the burden on Ontario's already strained rural health care system;
And whereas roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums; preventing car crashes can have a significant impact in improving municipal risk profiles;
Therefore, be it resolved that the Township of South Stormont requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead;
And further that this resolution be circulated to all municipalities in Ontario requesting their support, as well as the Premier of Ontario and the Minister of Transportation.
Result: CARRIED**

Kind regards,



Ashley Sloan, AMP

Deputy Clerk

Marriage Officiant

Email: ashley@southstormont.ca

Phone: 613-534-8889 ext. 204

2 Mille Roches Road, PO Box 84, Long Sault, ON K0C 1P0

<https://www.southstormont.ca>

March 6, 2025

The Right Honourable Justin Trudeau, P.C., M.P.
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2
Justin.trudeau@parl.gc.ca

Re: Carbon Tax

Dear Prime Minister,

At the meeting of Sarnia City Council held on March 3, 2025, the following resolution was adopted:

That given the advent of the US tariffs and the economic impact on Canadians it is even more critical at this time to petition our own Federal liberal government to put a stop the 20 percent increase to the carbon tax scheduled to be implemented April 1, 2025. The vast majority of Canadians do not support the carbon tax, and the timing could not be worse for the impact to our citizens; and

That the resolution be forwarded to the Prime Minister, his Cabinet, Leaders of Opposition, our MP, and All Ontario Municipalities.

Your consideration of this matter is respectfully requested.

Yours sincerely,



Amy Burkhart
City Clerk

Cc: Cabinet Ministers
The Honourable Pierre Poilievre, M.P.
The Honourable Marilyn Gladu, M.P.
All Ontario Municipalities

Tammy Godden

From: Info
Sent: March 7, 2025 1:12 PM
To: Tammy Godden
Subject: FW: City of Richmond Hill Resolution - Councillor Cilevitz - Motion to Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding
Attachments: 2025-02-26 Council Meeting - Extract - Item 16.1 - Redistribution of Land Transfer Tax and GST.pdf

From: Stephanie Dumont <stephanie.dumont@richmondhill.ca> **On Behalf Of** Clerks Richmondhill
Sent: March 7, 2025 11:03 AM
To: Clerks Richmondhill <clerks@richmondhill.ca>
Subject: City of Richmond Hill Resolution - Councillor Cilevitz - Motion to Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

Good morning,

Richmond Hill City Council, at its meeting held on February 26, 2025, adopted the following resolution:

Whereas municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

Whereas the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

Whereas the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

Whereas the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

Whereas redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

Whereas a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents; and

Now Therefore Be It Resolved:

- a) That Richmond Hill Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities;
- b) That Richmond Hill Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities;
- c) That this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure and program delivery needs;
- d) That this initiative be in addition to the efforts made by OBCM and AMO in addressing the funding shortfall of municipalities in a targeted and individualized manner to ensure funding sources are sustainable for all services provided by municipalities including mental health and homelessness.
- e) That copies of this resolution be forwarded to Prime Minister of Canada and local Members of Parliament (MPs), and to the Premier of Ontario, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing and Members of Provincial Parliament (MPPs) following the Provincial Election on February 27, 2025
- f) That copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Please find a copy of the Council endorsed resolution for your records.

If you have any questions, please feel free to contact me at (905) 771-9996, ext. 2529.

Yours sincerely,



Stephen M.A. Huycke
Director of Legislative Services/City Clerk

Attachment

This electronic transmission, including all attachments, is directed in confidence solely to the person(s) to which it is addressed, or an authorized recipient, and may not otherwise be distributed, copied, printed or disclosed. Any review or distribution by others is strictly prohibited. If you have received this electronic transmission in error, please notify the sender immediately by return electronic transmission and then immediately delete this transmission, including all attachments, without copying, printing, distributing or disclosing same. Thank you.

16. Other Business

16.1 Member Motion - Councillor Cilevitz - Motion to Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

Moved by: Councillor Cilevitz
Seconded by: Councillor DiPaola

Whereas municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

Whereas the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

Whereas the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

Whereas the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

Whereas redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

Whereas a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents; and

Now Therefore Be It Resolved:

a) That Richmond Hill Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities;

For Your Information and Any Action Deemed Necessary

- b) That Richmond Hill Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities;
- c) That this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure and program delivery needs;
- d) That this initiative be in addition to the efforts made by OBCM and AMO in addressing the funding shortfall of municipalities in a targeted and individualized manner to ensure funding sources are sustainable for all services provided by municipalities including mental health and homelessness.
- e) That copies of this resolution be forwarded to Prime Minister of Canada and local Members of Parliament (MPs), and to the Premier of Ontario, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing and Members of Provincial Parliament (MPPs) following the Provincial Election on February 27, 2025
- f) That copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Carried Unanimously

March 7, 2025

To: Canada's Mayors, Wardens, Chairs, and Local Government Leaders

As Mayor of Brampton, I am writing to you today about the *Stand For Canada* campaign, designed to encourage local governments across Canada to take a united stand in protecting local interests and fostering a stronger, more resilient Canadian economy in the face of U.S.-imposed tariffs.

In recent months, we have witnessed significant challenges to our nation's economy, particularly with the imposition and looming deadlines of new tariffs by the United States on Canadian goods. These actions have highlighted the need for a coordinated effort from all levels of government to ensure the protection and growth of Canadian businesses, workers, and communities – and our strong future together.

As part of this initiative, I am urging all levels of government to consider taking impactful steps:

- 1. Banning US-owned companies or their subsidiaries from bidding on new municipal contracts for goods and services. By doing so, we will send a clear message that Canadian communities and businesses must be prioritized, especially in the face of unfair trade practices.**
- 2. Reviewing existing contracts to pivot to Made in Canada solutions.**

The *Stand For Canada* campaign calls for a *Team Canada* approach to trade — one where local leaders work together to defend our country's economic interests and create opportunities for Canadian businesses to thrive. Through this collective action, we will ensure local government contracts are awarded to companies supporting Canadian jobs and our Canadian economy.

I invite you to join this critical movement by visiting our campaign website, Stand4Canada.ca where you can learn more about the initiative and sign the pledge to stand with Canada.

We are pleased to share your support for Team Canada on the website, if you email your name and the logo/crest of the city, township, region, county or district you represent to stand4canada@brampton.ca. By signing the pledge, you are taking a meaningful step toward building a more competitive and self-sustaining Canadian economy.

Together, we can remain strong, resilient and prosperous in the face of external challenges. I look forward to your support as we continue to stand for Canada.

Sincerely,



Patrick Brown, Mayor of Brampton

March 12, 2025

VIA EMAIL

The Hon. Doug Ford
Legislative Building
Queen's Park
Toronto ON M7A 1A1
premier@ontario.ca

Dear Premier Ford

Re: Motion to Request Landlord Tenant Reforms

At its Regular Meeting of Council held on Tuesday, March 4, 2025, the Town of Bradford West Gwillimbury Council approved the following resolution:

Resolution 2025-79
Moved: Councillor Giordano
Seconded: Councillor Dykie

WHEREAS Ontario has expanded the accessory dwelling unit (ADU) framework to address the housing supply crisis, which includes the need to balance the interests of both tenants and small-scale landlords;

WHEREAS small-scale landlords may face financial strain when tenants withhold rent in bad faith, and delayed dispute resolution systems can result in undue hardship for landlords, while also affecting tenants' security and well-being;

WHEREAS it is crucial to support the development of legal ADUs and secondary rentals while ensuring tenants' rights are respected and upheld;

WHEREAS proposed reforms could include:

- Accelerating dispute resolution for ADUs and secondary rentals at the Landlord and Tenant Board (LTB) within 30 days, ensuring fairness for both tenants and landlords
- Introducing mediation services to resolve disputes quickly and amicably, reducing reliance on lengthy hearings
- Providing both landlords and tenants with enhanced tools for clear communication, such as standardized rental agreements and better screening practices

- Strengthening protections for tenants against unfair eviction while enforcing stricter penalties for tenants withholding rent in bad faith
- Ensuring law enforcement access to properties only under appropriate circumstances, respecting tenants' rights while supporting landlords in the resolution of unpaid rent issues
- Establishing a hardship relief fund for landlords impacted by unpaid rent, while ensuring tenants are also supported in cases of financial distress
- Offering free or low-cost legal assistance to both landlords and tenants to navigate disputes fairly.

NOW THEREFORE BE IT RESOLVED that the Town of Bradford West Gwillimbury Council requests the provincial government to look at ways to implement these balanced reforms that protect both small-scale landlords and tenants, ensuring fairness in the rental market; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Premier Doug Ford, our local Member of Provincial Parliament, President of the Association of Municipalities of Ontario, Minister of Municipal Affairs and Housing, Attorney General, and all Ontario municipalities to support the creation of balanced protections for both landlords and tenants

CARRIED.

Thank you for your consideration of this request.

Regards,



Tara Reynolds
Clerk, Town of Bradford West Gwillimbury
(905) 775-5366 Ext 1104
treynolds@townofbwg.com

CC: President of Association of Municipalities of Ontario, Robin Jones - resolutions@amo.on.ca
Hon. Paul Calandra, Minister of Municipal Affairs and Housing- minister.mah@ontario.ca
Hon. Doug Downey, Attorney General - attorneygeneral@ontario.ca
All Ontario Municipalities

Tammy Godden

From: Kari Hanselman <kari.hanselman@eastferris.ca>
Sent: March 12, 2025 2:10 PM
To: Abigail McKinnon; dmctavish@enniskillen.ca; ddeforge@centralmanitoulin.ca; clerk@papineaucameron.ca; katie.scott@blindriver.ca; pamlortie@townofspanish.com; admin@nipissingtownship.com; cbeauvais@municipalityofkillarney.ca; twpoconn@tbaytel.net; clerk@mcmurrichmonteith.com; mluey@wainfleet.ca; bmackinnon@siouxlookout.ca; moneill@wawa.ca; clerk@ryerson township.ca; cao-clerk@oliverpaipoonge.on.ca; scasey@dubreuilville.ca; clerk@tarbutt.ca; cmcgregor@twp.beckwith.on.ca; clerk@faraday.ca; szwiers@countyofessex.ca; clerk@southalgonquin.ca; jcjohnson@norwich.ca; clerk@gordonbarrieisland.ca; annetteg@eganville.com; crystallabbe@larderlake.ca; tgorgerat@khrtownship.ca; cao@whiteriver.ca; mtownsend@townofgrandvalley.ca; jenny.leblond@townofkearney.ca; bgravel@moonbeam.ca; rvanhorne@warwicktownship.ca; mgraves@ingersoll.ca; rreymer@lucanbiddulph.on.ca; dsauriol@lvtownship.ca; psinnamon@chatsworth.ca; clerk@southriver.ca; clerk@wollaston.ca; cao@osmtownship.ca; dholmes@melancthontownship.ca; clerk@dawneuphemia.on.ca; hschlange@gorebay.ca; cherd@centralelgin.org; gdyke@haliburtoncounty.ca; jdenkers@brookealvinston.com; cao@marathon.ca; bparkin@elgin.ca; cao@laurentianhills.ca; vlatimer@frontenacislands.ca; clerk@tayvalleytwp.ca; cao@billingstwp.ca; ccalders@northstormont.ca; cao@terracebay.ca; tchoinard@centrehastings.com; clerk@burksfalls.ca; cryder@dnetownship.ca; clerk@magnetawan.com; cao@madawaskavalley.ca; cao@northglengarry.ca; jburns@villageofpointedward.com; clerk@carlowmayo.ca; cao@admastonbromley.com; lmartin@southbruce.ca; kmcllwain@carling.ca; clerk@strongtownship.com; clerk.administrator@tehkummah.ca; cao@villageofwestport.ca; llee@mcnabbraeside.com; gcoulombe@matticevalcote.ca; clerk@howick.ca; lynn.phillips@trenthills.ca; rnolan@ektwp.ca; hdillabough@hortontownship.ca; thallam@morristurnberry.ca; natashia@huronshores.ca; avickery@englehart.ca; nmartin@amaranth.ca; townclerk@picklelake.org; clerk@lairdtownship.ca; holly@cramahe.ca; dhobson@westperth.com; awhalen@sables-spanish.ca; cao@hornepayne.ca; clerk@mckellar.ca; laceyk@ontera.net; cao@schreiber.ca; cao@chapleau.ca; nicole.gourlay@townofkearney.ca; jmaguire@johnsontownship.ca; municipal.admin@townshipofjoly.com; nigel.black@whitestone.ca; hlei@twpbm.ca; wkabel@snnf.ca; tatkinson@mulmur.ca; Cathy Macmunn; beth.morton@townshipofperry.ca; jburke@espanola.ca; coslund@colemantownship.ca; clerk@armourtownship.ca; kballance@ear-falls.com; cao.clerk@bonfieldtownship.com; vfinch@charltonanddack.com; cao@emo.ca; clerk@addingtonhighlands.ca; cao@redrocktownship.com; dan.thibeault@armstrong.ca; cao@chapple.on.ca; cao@lavallee.ca; rrcao@tbaytel.net; treasurer@township.montague.on.ca; cao@nalgona.wil.com; belindaketchabaw@nairncentre.ca; vfinch@chamberlaintownship.com; clerkadmin@stjosephtownship.com; sdalley@cobalt.ca; cao@calvintownship.ca; clerktreasurer@matachewan.ca; albertonadmin@alberton.ca; spawlikowski@fauquierstrickland.com; alysha.dyjach@brant.ca; kkitteringham@markham.ca; tmckenzie@lennox-addington.on.ca; bradleyc@hastingscounty.com; hpihulak@kenora.ca; bhammer@strathroy-caradoc.ca; clerk@twpec.ca; achittick@selwyntownship.ca; msmith@meaford.ca; kcostello@smithsfalls.ca; lmcdonald@bracebridge.ca; stroyer-boyd@lambtonshores.ca; csykes@lakeofbays.on.ca; loriann@southstormont.ca; kmartin@zorra.ca; jsmith@woolwich.ca; mtruelove@rideaulakes.ca;

To:

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Baker; Cc: Kim Morris
Cc: premier@ontario.ca; justin.trudeau@parl.gc.ca; resolutions@amo.on.ca;
roma@roma.on.ca; Good Roads; resolutions@fcm.ca; FONOM Office/ Bureau de
FONOM
Subject: Standing for Canada Resolution
Attachments: Resolution No. 2025-76 Standing for Canada.pdf

Good afternoon,

The Council of the Corporation of the Municipality of East Ferris has passed the attached resolution -
Standing for Canada.

The correspondence is attached for your consideration.

Kind Regards,

Kari Hanselman, Dipl. M.A.

Clerk



25 Taillefer Road, Corbeil, ON P0H 1K0

T: 705-752-2740 ext. 235 | F: 705-752-2452 | W: eastferris.ca

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REGULAR COUNCIL MEETING

HELD
March 11th, 2025

2025-76

Moved by Councillor Trahan

Seconded by Councillor Kelly

WHEREAS Canada and the United States have a shared history of friendship, respect and neighbourly relations;

AND WHEREAS Canada is a sovereign nation with a peaceful history of self-governance dating to its Confederation in 1867;

AND WHEREAS the Canadian identity is marked by a deep-rooted pride in its heritage and culture founded by French and British settlement, enriched by Indigenous culture and traditions and by more than a century and a half of multi-cultural immigration;

AND WHEREAS Canada has significant global standing, consistently supporting its allies, including the United States, in global conflicts such as two world wars, and wars in Korea and Afghanistan; and in international coalitions and in being consistently recognized as among the top countries in the world for quality of life;

AND WHEREAS newly elected President Donald Trump has suggested that with the use of economic force such as tariffs, Canada should become the 51st state of the United States;

AND WHEREAS President Trump, has now imposed tariffs on imports from Canada that will have a significant detrimental impact on the economic stability in both countries;

AND WHEREAS federal and provincial leaders are encouraging Canadians to buy Canadian, at the same time as it seeks to remove inter-provincial trade barriers within Canada;

AND WHEREAS municipalities have significant purchasing power through capital and infrastructure programs and can assist in the effort to combat tariffs and support Canadian businesses by their procurement of Canadian products and services;

AND WHEREAS municipalities have traditionally been prevented by trade agreements and legislation from giving preference to the purchase of Canadian products and services;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of East Ferris categorically rejects any efforts by President Trump or any others to undermine the sovereignty of Canada, and we stand united with our provincial and federal leaders for a Canada that remains strong, free, independent, and characterized by peace, order, and good government;

AND FURTHERMORE that Council endorses the federal and provincial call to action to buy Canadian and therefore remove any impediments to municipalities preferring to engage Canadian companies for products and services when appropriate and feasible;

AND FURTHERMORE that Council encourages the provincial and federal governments to remove trade barriers between provinces in support of Canadian businesses;

AND FURTHERMORE that the CAO be directed to prepare a report detailing a temporary purchasing policy that integrates and addresses these concerns;

AND FURTHERMORE that this resolution be forwarded to Prime Minister Justin Trudeau, Ontario Premier Doug Ford, Nipissing-Timiskaming MP Anthony Rota, Nipissing MPP Vic Fedeli, the Association of Municipalities of Ontario, the Rural Ontario Municipal Association, Ontario Good Roads Association, Federation of Northern Ontario Municipalities, the Federation of Canadian Municipalities and all Ontario municipalities.

Carried Mayor Rochefort

CERTIFIED to be a true copy of
Resolution No. 2025-76 passed by the
Council of the Municipality of East Ferris
on the 11th day of March, 2025.

A handwritten signature in brown ink that reads "K. Hanselman".

Kari Hanselman, Dipl. M.A.
Clerk

11:21 AM
12-03-25

Municipality of St.-Charles
Cash Disbursements
February 2025

Date	Name	Class	Paid Amount	Memo
2025-02-04 AMAZON.COM.CA				
2025-01-22		Admin	-15.25	POST IT NOTES
	Receiver General		-1.69	HST Rebate
2025-01-22		Public Works	-34.38	HESCHEN M30 CAPACITIVE PROXIMITY SENSOR SWITCH
	Receiver General		-3.80	HST Rebate
2025-01-25		Admin	-24.85	T4 ENVELOPES
	Receiver General		-2.75	HST Rebate
2025-01-25		Public Works	-23.31	USB WALL CHARGER
	Receiver General		-2.57	HST Rebate
2025-01-25		Public Works	-28.48	USB C CHARGER STATION
	Receiver General		-3.15	HST Rebate
2025-01-25		Public Works	-50.85	367 PCS 20 KITS WATERPROOF AUTOMOTIVE ELECTRICAL CONNECTORS
	Receiver General		-5.62	HST Rebate
TOTAL			-196.70	
2025-02-13 AMAZON.COM.CA				
2024-11-01		Admin	-274.71	GARMENT BAGS - STAFF APPRECIATION (pd by donation)
	Receiver General		-30.34	HST Rebate
2024-11-01		Admin	-164.82	GARMENT BAGS - STAFF APPRECIATION (pd by donation)
	Receiver General		-18.21	HST Rebate
2024-11-01		Admin	-274.72	GARMENT BAGS - STAFF APPRECIATION (pd by donation)
	Receiver General		-30.34	HST Rebate
2024-11-07		Admin	-34.18	GIFT BAGS STAFF APPRECIATION
	Receiver General		-3.78	HST Rebate
2024-11-07		Admin	-5.13	GIFT BAG STAFF APPRECIATION
	Receiver General		-0.57	HST Rebate
2024-11-08		Admin	-60.43	BANKERS BOXES
	Receiver General		-6.68	HST Rebate
2024-11-09		Public Works	-61.03	2000 LUMEN SUPER BRIGHT MOTION SENSOR HEADLAMP
	Receiver General		-6.74	HST Rebate
2024-11-09		Public Works	-25.30	WALL CALENDAR
	Receiver General		-2.79	HST Rebate
2024-11-13		Municipal Facilities:Communi...	-429.00	602850-103 COMBO SLEEVE AND BULB
	Receiver General		-55.77	HST (ON) on purchases (Input Tax Credit)
2024-11-19		Municipal Facilities:Communi...	-123.42	WATER FILTERS
	Receiver General		-16.04	HST (ON) on purchases (Input Tax Credit)
2024-11-19		Municipal Facilities:Arena	-57.00	SEDIMENT FILTER
	Receiver General		-7.41	HST (ON) on purchases (Input Tax Credit)
2024-11-21		Public Works	-15.88	43650 TYPE A 3 PRONG SOLENOID CONNECTOR PLUG W/LED
	Receiver General		-1.75	HST Rebate
2024-12-07		Admin	-1,424.61	CHRISTMAS LIGHTS
	Receiver General		-157.36	HST Rebate
2024-12-12		Council	-529.49	BLINDS FOR COUNCIL CHAMBERS
	Receiver General		-58.48	HST Rebate

Total February 2025 Disbursements - \$300,920.49

11:21 AM

12-03-25

Municipality of St.-Charles
Cash Disbursements
February 2025

Date	Name	Class	Paid Amount	Memo
2024-12-18	Receiver General	Public Works	-16.98	HESCHEN M30 CAPACITIVE PROXIMITY SENSOR SWITCH
			-1.88	HST Rebate
2024-12-18	Receiver General	Public Works	-118.64	CASE & 4 X SAMSUNG GALAXY TAB S6 LITE
			-13.11	HST Rebate
2024-12-19	Receiver General	Public Works	-65.20	SENSOR SWTCH
			-7.20	HST Rebate
TOTAL			-4,098.99	
2025-02-18 B&M Heating & Air Conditio...				
2025-02-12	Receiver General	Municipal Facilities:Arena	-226.42	REPAIR RADIANT HEATERS IN ZAMBONI ROOM
			-29.44	HST (ON) on purchases (Input Tax Credit)
TOTAL			-255.86	
2025-02-04 BAY GRINDING INC.				
2024-12-17	Receiver General	Municipal Facilities:Arena	-80.00	ZAMBONI BLADES SHARPENED
			-10.40	HST (ON) on purchases (Input Tax Credit)
TOTAL			-90.40	
2025-02-10 Bell Canada				
2025-01-22	Receiver General	Fire Department	-85.53	FEBRUARY 2025
			-9.45	HST Rebate
2025-01-22	Receiver General	Fire Department	-85.53	FEBRUARY 2025
			-9.45	HST Rebate
TOTAL			-189.96	
2025-02-28 Bell Canada				
2025-02-05	Receiver General	Admin	-140.37	FEBRUARY 2025
			-15.51	HST Rebate
TOTAL			-155.88	

Total February 2025 Disbursements - \$300,920.49

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Municipality of St.-Charles
Cash Disbursements
February 2025

Date	Name	Class	Paid Amount	Memo
2025-02-04 BRANCONNIER, LISE				
2025-01-22		Admin:Hot and Cold Meals	-49.40	76KMS
2025-02-03		Admin:Hot and Cold Meals	-103.35	CANADA POST 55 CONNECT MENU MAILOUT
	Receiver General		-11.42	HST Rebate
TOTAL			-164.17	
2025-02-18 BRANCONNIER, LISE				
2024-11-30		Admin	-2.99	CORNSTARCH
		Admin	-48.72	12 ROUND TABLECLOTHS
	Receiver General		-5.38	HST Rebate
2024-12-31		Admin:Foodbank	-104.85	BREAD
		Admin	-115.58	SANTA CLAUSE PARADE MAIL OUT
	Receiver General		-12.77	HST Rebate
2025-02-05		Admin:Hot and Cold Meals	-125.22	WHOLESALE CLUB - SAUCE BUTTER GROUND BEEF
		Admin:Hot and Cold Meals	-42.71	RND CONTAINER
		Admin:Hot and Cold Meals	-63.18	CABBAGE, CELERY, SPLIT PEAS & BREAD
		Admin:Hot and Cold Meals	-10.16	KEYS CUT
		Admin:Hot and Cold Meals	-50.86	NEW LOCKS
	Receiver General		-11.46	HST Rebate
2025-02-05		Admin:Hot and Cold Meals	-103.35	159KMS
2025-02-10	GRANT - Fednor - Strategic Pl...	Admin	-1,800.00	MEAL PREPATED 100 PEOPLE
TOTAL			-2,497.23	
2025-02-04 CAMBRIAN TRUCK CENTRE...				
2025-01-22		Public Works:# 2 - 2012 Wes...	-175.84	FUEL L & SLACK
	Receiver General		-19.42	HST Rebate
TOTAL			-195.26	
2025-02-18 CGIS Centre				
2025-03-01		Admin	-898.39	SLIMS CONTRACTED SERVICES
	Receiver General		-99.23	HST Rebate
TOTAL			-997.62	

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Municipality of St.-Charles
Cash Disbursements
February 2025

Date	Name	Class	Paid Amount	Memo
2025-02-07	CO-OP Réginale Nipissing S...			2023900
2025-01-17	Receiver General	Public Works	-565.77	FUEL OIL COLORED DIE
			-62.49	HST Rebate
TOTAL			-628.26	
2025-02-28	CO-OP Réginale Nipissing S...			2023900
2025-01-31		Admin	-37.39	LATE PAYMENT FIN CHARGE
TOTAL			-37.39	
2025-02-19	COLLABRIA			
2024-12-31		Public Works	-202.76	AMAZON-3 TABLETS
		Admin	-219.10	ONT GOOD ROADS-2025 MEMBERSHIP
		Council	-41.87	VISTA PRINT-LUGGAGE TAGS STAFF APPRECIATION
		Council	-228.02	AMAZON - BOOSTER PACKS STAFF APPRECIATION
		Public Works:Snow Removal:...	-838.64	AVIATION-BATTERIES
		Admin	-106.33	BRMB-BACKROAD MAPS
		Admin	-107.56	QUICKBOOKS
		Admin	-5.67	ROGERS-ADMIN
		CBO	-5.60	ROGERS-CBO
		Public Works	-5.93	ROGERS-DOO
		Parks & Recreation	-1.37	ROGERS-P&r
		Public Works	-135.17	AMAZON- 2 TABLETS
		Public Works:#11 - Utility Truck	-146.13	MTO-STICKERS
		Public Works:# 1 - 2015 Wes...	-953.81	MTO-STICKERS
		Public Works:# 2 - 2012 Wes...	-531.67	MTO-STICKERS
		Fire Department	-325.32	AMAZON-CARDPRINTER
		Admin	-95.51	MFOA-RENEWAL FEES
	Receiver General		-0.18	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-255.98	HST Rebate
2024-12-31		Fire Department	-16.01	CANADIAN TIRE-CHAIN & STORAGE BINS
		Fire Department	-2.54	STC FOODMARKET-TOILET REPAIR/CLEANING SUPPLIES
		Fire Department	-94.27	AMAZON-HEAT PUMP
		Fire Department	-3.32	AMAZON-ID BADGES
		Fire Department	-5.98	AMAZON-BEVERAGE WARMERS
	Receiver General		-13.49	HST Rebate
2024-12-31		Parks & Recreation:#13 - 201...	-359.21	NORMS SERVICE-NEW CV SHAFT
		Public Works:# 1 - 2015 Wes...	-79.07	JULES & FILS-LUMBER
		Public Works:# 2 - 2012 Wes...	-79.07	JULES & FILS-LUMBER
	Receiver General		-57.14	HST Rebate
TOTAL			-4,916.72	

Total February 2025 Disbursements - \$300,920.49

11:21 AM
12-03-25

Municipality of St.-Charles
Cash Disbursements
February 2025

Date	Name	Class	Paid Amount	Memo
2025-02-04	Cunningham Swan Lawyers			VOID:
TOTAL			0.00	
2025-02-18	Cunningham Swan Lawyers			
2025-01-29	Receiver General	Admin	-152.64	FILE #32998-3
			-16.86	HST Rebate
TOTAL			-169.50	
2025-02-11	DERKS & FIVESTAR			
2025-01-24	Receiver General	Fire Department	-130.49	UNIVERSAL RADIO HOLSTER
			-14.41	HST Rebate
TOTAL			-144.90	
2025-02-11	DL SIGNS & DESIGNS			
2025-01-16	Receiver General	Parks & Recreation:Splash Pad	-345.98	4X8 COROPLAST GOVERNMENT SIGN
			-38.22	HST Rebate
TOTAL			-384.20	
2025-02-04	EMSON MECHANICAL			
2025-01-14		Municipal Facilities:Arena	-457.30	REPAIR LEAKING 3/4" COPPER COLD WATER SUPPLY & 2 URINAL FLUSH VALVES
	Receiver General	Admin	-122.11	REPAIR DRIPPING SERVICE VALVES
	Receiver General		-59.45	HST (ON) on purchases (Input Tax Credit)
			-13.49	HST Rebate
TOTAL			-652.35	
2025-02-04	ENERCARE HOME SERVICE			QuickBooks generated zero amount transaction for bill payment stub
2024-12-28	ENERCARE HOME SERVICE		0.00	
TOTAL			0.00	

Total February 2025 Disbursements - \$300,920.49

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Municipality of St.-Charles
Cash Disbursements
February 2025

Date	Name	Class	Paid Amount	Memo
2025-02-04 EXP SERVICES INC.				
2025-01-21	PROJECT - EAST SIDE Receiver General	Public Works:Hardtop Road ...	-3,108.77 -343.38	NTB-23000213-01 East Village HST Rebate
2025-01-24	PROJECT-WEST SIDE Receiver General	Public Works:Hardtop Road ...	-2,785.68 -307.70	NTB-23000213-02- West Village HST Rebate
TOTAL			-6,545.53	
2025-02-04 GRANDBOIS, YVETTE				
2025-01-22		Admin:Hot and Cold Meals	-41.60	64 KMS
TOTAL			-41.60	
2025-02-18 GRANDBOIS, YVETTE				
2025-02-05		Admin:Hot and Cold Meals	-37.70	58KMS
TOTAL			-37.70	
2025-02-27 HILLARY SANCHE				
2025-02-28	Receiver General	Municipal Facilities:Arena	-315.00 -40.95	MARCH 1 2025 CANCELLATION HST (ON) on purchases (Input Tax Credit)
TOTAL			-355.95	
2025-02-09 HYDRO ONE NETWORKS INC.				
2024-12-31	Receiver General	Public Works:Street Lights	-154.06 -17.02	NOV 26 - DEC 23, 2024 HST Rebate
TOTAL			-171.08	
2025-02-02 HYDRO ONE NETWORKS INC.				
2024-12-31	Receiver General	Municipal Facilities:Arena	-13,472.52 -1,751.43	NOV 27 - DEC 25, 2024 HST (ON) on purchases (Input Tax Credit)
TOTAL			-15,223.95	

Total February 2025 Disbursements - \$300,920.49

11:21 AM
12-03-25

Municipality of St.-Charles
Cash Disbursements
February 2025

Date	Name	Class	Paid Amount	Memo
2025-02-10 HYDRO ONE NETWORKS INC.				
2024-12-31		Sewer	-49.55	NOV 27 - DEC 25, 2024 DUNNET
	Receiver General		-5.47	HST Rebate
2024-12-31		Parks & Recreation	-28.22	NOV 27 - DEC 25, 2024
	Receiver General		-3.67	HST (ON) on purchases (Input Tax Credit)
2024-12-31		Municipal Facilities:Wellness ...	-2,186.44	NOV 27 - DEC 25, 2024
	Receiver General		-284.24	HST (ON) on purchases (Input Tax Credit)
2024-12-31		Public Works	-434.78	NOV 27 - DEC 25, 2024
	Receiver General		-48.02	HST Rebate
2024-12-31		Sewer	-459.49	NOV 27 - DEC 25, 2024 CASIMIR
	Receiver General		-50.75	HST Rebate
2024-12-31		Fire Department	-312.05	NOV 27 - DEC 25, 2024
	Receiver General		-34.47	HST Rebate
2024-12-31		Municipal Facilities:Communi...	-1,074.73	NOV 27 - DEC 25, 2024
	Receiver General		-139.71	HST (ON) on purchases (Input Tax Credit)
2024-12-31		Admin	-336.38	NOV 27 - DEC 25, 2024
	Receiver General		-37.15	HST Rebate
TOTAL			-5,485.12	
2025-02-03 HYDRO ONE NETWORKS INC.				
2024-12-31		Public Works:Street Lights	-18.30	NOV 26 - DEC 23, 2024
	Receiver General		-2.02	HST Rebate
TOTAL			-20.32	
2025-02-11 INNOV8 OFFICE SOLUTIONS				
2025-01-31		Admin:Hot and Cold Meals	-112.97	FAMILY FUN DAY MAILOUT DOUBLE SIDED
		Admin	-745.83	Printing
	Receiver General		-94.86	HST Rebate
TOTAL			-953.66	
2025-02-28 INNOV8 OFFICE SOLUTIONS				
2025-02-28		Admin	-288.70	FEBRUARY 2025
	Receiver General		-31.89	HST Rebate
TOTAL			-320.59	

Total February 2025 Disbursements - \$300,920.49

11:21 AM
12-03-25

Municipality of St.-Charles
Cash Disbursements
February 2025

Date	Name	Class	Paid Amount	Memo
2025-02-28 INNOVATION, SCIENCE & E...				
2025-02-08		Fire Department	-773.66	2025 RENEWAL
		Public Works	-672.56	2025 RENEWAL
TOTAL			-1,446.22	
2025-02-18 Jean's Home Hardware				
2025-01-08		Public Works	-34.06	UTILITY RED W/SPT & PLS BLACK & ELBOW BRS PNC 1"
	Receiver General		-3.76	HST Rebate
TOTAL			-37.82	
2025-02-04 K. SMART ASSOCIATES LIM...				
2025-01-20		Public Works:Drainage	-503.71	DECEMBER 1-31, 2024
	Receiver General		-55.64	HST Rebate
2025-01-22		Public Works:Drainage	-5,000.00	DEC 1, 2024 - JAN 23, 2025 SECTION 65 REPORT
	Receiver General		-650.00	HST (ON) on purchases (Input Tax Credit)
TOTAL			-6,209.35	
2025-02-26 KAREN JONES CONSULTIN...				
2025-01-17		Admin	-19,130.88	COMMUNITY STRATEGIC PLAN - SECOND INSTALLMENT
	Receiver General		-2,113.12	HST Rebate
TOTAL			-21,244.00	
2025-02-04 KING, TAMMY				
2025-01-22		Admin:Hot and Cold Meals	-78.00	120KMS
2025-02-03		Admin:Hot and Cold Meals	-526.73	WHOLESALE CLUB-TOMATOES, WALNUTS, RAISINS, SPAGATINI, SALT, PASTA, LETTUCE, ...
		Admin:Hot and Cold Meals	-30.48	WHOLESALE CLUB-CONTAINERS
		Admin:Hot and Cold Meals	-34.38	WALMART-MAGIC BP, SUGAR & CUCUMBERS
		Admin:Hot and Cold Meals	-21.28	WALMART-BAGS
		Admin:Hot and Cold Meals	-13.98	FOOD MARKET-CREAM
	Receiver General		-5.71	HST Rebate
TOTAL			-710.56	

Total February 2025 Disbursements - \$300,920.49

11:21 AM
12-03-25

Municipality of St.-Charles
Cash Disbursements
February 2025

Date	Name	Class	Paid Amount	Memo	
2025-02-04 LAS AMO BUSINESS SERVI...					
2025-01-23	Receiver General	Admin	-120.06	2 BOXES OF PAPER	
			-13.26	HST Rebate	
TOTAL			-133.32		
2025-02-05 LIUNA 493					
2025-01-31	Receiver General	Public Works	-295.10	415	
		Public Works	-295.10	407	
		Public Works	-295.10	576	
		Admin	-295.10	232	
			-258.00	Union Dues	
		Public Works	-295.10	253	
		Municipal Facilities:Arena	-295.10	569	
			-100.92	HST Rebate	
TOTAL			-2,129.52		
2025-02-18 MANITOULIN-SUDBURY DIS...					
2025-03-01		Admin	-24,708.50	AMBULANCE	
		Admin	-13,582.91	SOCIAL HOUSING, ONT WORKS, CHILD CARE	
TOTAL			-38,291.41		
2025-02-18 MARKSTAY ELEVATOR LTD.					
2025-02-07	Receiver General	Municipal Facilities:Wellness ...	-276.79	MAINTENANCE ON LULA ELEVATOR	
			-30.57	HST Rebate	
TOTAL			-307.36		
2025-02-04 MASLACK SUPPLY LIMITED			005933		
2025-01-22	Receiver General	Public Works	-341.53	EXTENSION CABLE 3 CON 14 GA - GPS INSTALL	
			-37.72	HST Rebate	
TOTAL			-379.25		

Total February 2025 Disbursements - \$300,920.49

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Municipality of St.-Charles
Cash Disbursements
February 2025

Date	Name	Class	Paid Amount	Memo
2025-02-04 Metal-Air Mechanical Syste...				
2024-10-07	Receiver General	Municipal Facilities:Arena	-481.09	RESET CONTROL & CHECK OPERATION OF PLANT AFTER POWER OUTAGE FROM STORM
			-62.54	HST (ON) on purchases (Input Tax Credit)
TOTAL			-543.63	
2025-02-11 Ministry of Finance				
2025-01-24		Admin	-761.28	MUNICIPAL POLICING COTNRACTS P-PSAP ANNUAL BILLING (JAN 1, 2025 - DEC 31, 2025)
2024-12-31		Admin	-21,839.00	DECEMBER 2024 POLICING SERVICES
TOTAL			-22,600.28	
2025-02-07 Ministry of Finance - EHT				
			-1,307.94	January 2025 EHT
TOTAL			-1,307.94	
2025-02-18 MJ Electric				
2025-01-16	Receiver General	Public Works:Street Lights	-1,856.97	BUCKET TRUCK & STREET LIGHT PHOTOCELL
			-205.11	HST Rebate
TOTAL			-2,062.08	
2025-02-04 Moore Propane Limited			1116	
2025-01-16	Receiver General	Municipal Facilities:Communi...	-777.91	Propane
			-85.93	HST Rebate
2025-01-16	Receiver General	Public Works	-1,567.11	Propane
			-173.10	HST Rebate
2025-01-20	Receiver General	Fire Department	-788.96	Propane
			-87.14	HST Rebate
2025-01-20	Receiver General	Municipal Facilities:Arena	-151.74	Propane
			-19.73	HST (ON) on purchases (Input Tax Credit)
2025-01-23	Receiver General	Municipal Facilities:Arena	-86.56	Propane
			-11.25	HST (ON) on purchases (Input Tax Credit)
2025-01-31	Receiver General	Municipal Facilities:Arena	-6.00	Propane
			-0.78	HST (ON) on purchases (Input Tax Credit)
2025-01-31	Receiver General	Municipal Facilities:Arena	-24.00	Propane
			-3.12	HST (ON) on purchases (Input Tax Credit)
2025-02-01	Receiver General	Fire Department	-802.56	Propane
			-88.65	HST Rebate

Total February 2025 Disbursements - \$300,920.49

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Municipality of St.-Charles
Cash Disbursements
February 2025

Date	Name	Class	Paid Amount	Memo
2025-02-01	Receiver General	Admin	-910.08	Propane
			-100.52	HST Rebate
TOTAL			-5,685.14	
2025-02-18	Moore Propane Limited			1116
2025-02-01	Receiver General	Public Works	-1,857.44	Propane
			-205.16	HST Rebate
2025-02-01	Receiver General	Municipal Facilities:Communi...	-702.67	Propane
			-91.35	HST (ON) on purchases (Input Tax Credit)
2025-02-01	Receiver General	Municipal Facilities:Arena	-218.58	Propane
			-28.42	HST (ON) on purchases (Input Tax Credit)
TOTAL			-3,103.62	
2025-02-18	Municipality of French River			
2024-12-30		CBO	-58,550.00	MAY 16 TO DEC 31 2024 SEBBS
2025-02-04		CBO	-23,851.00	2025 Q1 SEBBS BUDGET
TOTAL			-82,401.00	
2025-02-18	NorthStar Mat & Uniform Re...			
2025-01-29		Admin	-59.01	MAT RENTAL
		Municipal Facilities:Wellness ...	-30.14	MAT RENTAL
		Municipal Facilities:Arena	-35.14	MAT RENTAL
		Municipal Facilities:Communi...	-52.08	MAT RENTAL
	Receiver General		-15.26	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-6.52	HST Rebate
TOTAL			-198.15	
2025-02-05	OMERS Pension			
			-4,876.96	OMERS Company
			-4,876.96	OMERS Employee
TOTAL			-9,753.92	

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Municipality of St.-Charles
Cash Disbursements
February 2025

Date	Name	Class	Paid Amount	Memo
2025-02-04	ONTARIO CLEAN WATER A...			
2025-01-01		Sewer	-5,179.83	WWT FACILITY
TOTAL			-5,179.83	
2025-02-18	ONTARIO CLEAN WATER A...			
2025-02-01		Sewer	-5,179.83	WWT FACILITY
TOTAL			-5,179.83	
2025-02-04	PPE SOLUTIONS INC			STC002
2024-11-13		Fire Department	-3,333.66	BUNKER GEAR PER SPEC, STARFIELD LION
	Receiver General		-368.22	HST Rebate
TOTAL			-3,701.88	
2025-02-18	PSD CITYWIDE INC.			
2025-01-31		Admin	-1,696.01	2024/2025 ASSET MANAGEMENT PLAN
	Receiver General		-187.33	HST Rebate
TOTAL			-1,883.34	
2025-02-04	Public Health Sudbury & Dis...			
2025-02-01		Admin	-7,142.62	FEBRUARY 2025 MUNICIPAL LEVY
TOTAL			-7,142.62	
2025-02-11	PUROLATOR			
2025-01-18		Admin	-2.54	PAPER INVOICE CHARGE
		Fire Department	-173.60	CANADIAN SAFETY RETURN
	Receiver General		-19.47	HST Rebate
TOTAL			-195.61	

Total February 2025 Disbursements - \$300,920.49

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Municipality of St.-Charles
Cash Disbursements
February 2025

Date	Name	Class	Paid Amount	Memo
2025-02-14	Receiver General			
			-3,686.62	CPP Company
			-3,686.62	CPP Employee
			-1,411.64	EI Company
			-1,008.30	EI Employee
			-9,950.40	Income Tax
TOTAL			-19,743.58	
2025-02-18	RESURRECTION DESIGN CO.			
2025-02-06	Receiver General	Fire Department	-416.05	LONG SLEEVE SHIRTS
			-45.95	HST Rebate
TOTAL			-462.00	
2025-02-04	SERVICE 1 2022 INC			
2025-01-21	Receiver General	Public Works:# 2 - 2012 Wes...	-41.50	6 OVAL STOP TURN LAMP RED & HARNESS ADAPTOR
			-4.58	HST Rebate
2025-01-28	Receiver General	Public Works	-28.72	STANDARD TIE BLK
			-3.17	HST Rebate
TOTAL			-77.97	
2025-02-18	SERVICE 1 2022 INC			
2025-02-04	Receiver General	Public Works:# 1 - 2015 Wes...	-120.52	BRAKE CHAMBER
		Public Works:# 2 - 2012 Wes...	-120.52	BRAKE CHAMBER
			-26.63	HST Rebate
TOTAL			-267.67	
2025-02-18	St. Charles Foodmarket			
2025-01-05	Receiver General	Admin	-7.11	ANCHORS
			-0.79	HST Rebate
2025-01-06	Receiver General	Admin	-7.11	ANCHORS
			-0.79	HST Rebate
2025-01-07	Receiver General	Municipal Facilities:Arena	-49.95	WINDSOR SALT
			-6.49	HST (ON) on purchases (Input Tax Credit)
2025-01-07	Receiver General	Municipal Facilities:Wellness ...	-19.98	WINDSOR SALT
			-2.60	HST (ON) on purchases (Input Tax Credit)
2025-01-08		Public Works:# 2 - 2012 Wes...	-5.27	3/8 ELBOWS

Total February 2025 Disbursements - \$300,920.49

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Municipality of St.-Charles
Cash Disbursements
February 2025

Date	Name	Class	Paid Amount	Memo
2025-01-08	Receiver General	Public Works:# 2 - 2012 Wes...	-0.58	HST Rebate
			-5.27	3/8 NIPPLES
2025-01-10	Receiver General	Admin	-0.58	HST Rebate
			-22.53	ADHESIVE POLY, DOOR HINGES
2025-01-13	Receiver General	Admin	-2.49	HST Rebate
			-5.08	STANDARD TIES
2025-01-13	Receiver General	Fire Department	-0.56	HST Rebate
			-12.20	CASTROL GIX ULTRA CLEAN
2025-01-14	Receiver General	Municipal Facilities:Arena	-1.35	HST Rebate
			-49.95	WINDSOR SALT
2025-01-21	Receiver General	Municipal Facilities:Arena	-6.49	HST (ON) on purchases (Input Tax Credit)
			-49.95	WINDSOR SALT
2025-01-21	Receiver General	Public Works	-6.49	HST (ON) on purchases (Input Tax Credit)
			-65.13	HARDWARE FOR GPS INSTALL
2025-01-22	Receiver General	Public Works	-7.19	HST Rebate
			-50.83	WINDSOR SALT
2025-01-25	Receiver General	Landfill	-5.61	HST Rebate
			-12.20	PROPANE CYLINDER
2025-01-26	Receiver General	Municipal Facilities:Wellness ...	-1.35	HST Rebate
			-16.47	BLEACH, COMET, SCRUNGE GLS
2025-01-28	Receiver General	Admin	-2.14	HST (ON) on purchases (Input Tax Credit)
			-19.86	MENDING PLATE, CORNER BRACE
2025-01-31	Receiver General	Fire Department:#1201 - 200...	-2.19	HST Rebate
		Fire Department:#1202 - 200...	-67.11	JANUARY 2025 FUEL
		Fire Department:#1202 - 200...	-216.29	JANUARY 2025 FUEL
		Fire Department:#1203 - 201...	-168.38	JANUARY 2025 FUEL
	Receiver General		-49.90	HST Rebate
TOTAL			-948.26	
2025-02-04 Sun Life Assurance Compan...				
2025-02-01		Admin	-4.20	EAP 205
		Admin	-4.20	EAP 206
		Admin	-4.20	EAP 199
		Public Works	-4.20	EAP DOO
	Receiver General		-1.87	HST Rebate
TOTAL			-18.67	

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Municipality of St.-Charles
Cash Disbursements
February 2025

Date	Name	Class	Paid Amount	Memo
2025-02-01 Sun Life Assurance Compan...				
2025-01-23		Admin	-1,123.73	205
		Admin	-1,123.73	206
		Admin	-1,123.73	199
		Public Works	-1,123.73	DOO
TOTAL			-4,494.92	
2025-02-04 Sunwire Inc.				
2025-01-31		Admin	-3.21	JANUARY 2025 LONG DISTANCE USAGE
	Receiver General		-0.36	HST Rebate
2025-02-01		Service Ontario	-22.34	FEBRUARY 2025
		Admin	-384.80	FEBRUARY 2025
	Receiver General		-44.97	HST Rebate
TOTAL			-455.68	
2025-02-18 TEMISKAMING PRINTING C...				
2025-01-15		Admin	-306.76	ENVELOPS
	Receiver General		-33.88	HST Rebate
TOTAL			-340.64	
2025-02-04 TRANS CANADA SAFETY				
2025-01-23		Fire Department	-472.30	WARRIOR WATERPROOF FIRE BOOTS SIZE 11, GLOVES, MED RESPONDER WIPES, LENS ...
	Receiver General		-52.17	HST Rebate
2025-01-23		Fire Department	-193.33	8" STEEL TOE WORK BOOTS FOR WOMEN
	Receiver General		-21.36	HST Rebate
2025-01-31		Fire Department	-815.40	KARKEN EXO ORANGE, ALUM. COUPLING
	Receiver General		-90.07	HST Rebate
TOTAL			-1,644.63	
2025-02-04 TURBO MOBILE SERVICES				
2025-01-14		Public Works:# 2 - 2012 Wes...	-647.17	SERVICE CALL FOR UNIT WITH R-3 WHEEL SEAL BLOWN
	Receiver General		-71.48	HST Rebate
TOTAL			-718.65	

Total February 2025 Disbursements - \$300,920.49

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Municipality of St.-Charles
Cash Disbursements
February 2025

Date	Name	Class	Paid Amount	Memo
2025-02-18 TURBO MOBILE SERVICES				
2025-02-11		Public Works:# 8 - Backhoe	-2,928.24	REMOVED FUEL LINES AND ALL COMPONENTS
	Receiver General		-323.44	HST Rebate
2025-02-11		Public Works:# 1 - 2015 Wes...	-629.07	Replaced faulty slack adjuster
	Receiver General		-69.48	HST Rebate
TOTAL			-3,950.23	
2025-02-18 WHITWORTH, SHELLEY				
2025-02-05		Admin:Hot and Cold Meals	-22.75	35KMS
TOTAL			-22.75	
2025-02-18 ZOO CASUALS INC.				
2025-01-23		Fire Department	-915.18	FD CRESTS, NAME CREST WHITE ON NAVY
	Receiver General		-101.09	HST Rebate
TOTAL			-1,016.27	

Report to Municipal Council



Meeting Date: March 19, 2025	Report Date: March 12, 2025
Reason Before Council: Policy Direction / Approval	Priority: Normal
Department: General Government	Type of Meeting: Regular Meeting

Report Title: Senior of the Year Award

Recommended Resolution:

That Council endorses the Senior of the Year Award and directs staff to promote the submission of candidates to be reviewed and nominated at the April 16 Regular Meeting of Council.

Analysis & Background:

From the last Age Friendly Committee meeting, the recommendation was to restart the Ontario Senior of the Year Award.

Prior to Covid, Council would on a yearly basis put a call out for nominations for a Senior of the Year Award which is administered by the Province.

Council may also choose to recognize additional candidates however only one (1) nomination is allowed per Municipality. Additional awards would be from Council.

Because it is a decision to be made at Council and the due date is April 30, 2025, we require additional lead time to promote the award.

The requirements of the award can be found below. In addition, past nominations required a short rational / reason for the nomination in addition to the required information found below.

<https://www.ontario.ca/page/honours-and-awards-community>

From the Website

"This award is given by a municipality to recognize an outstanding senior who, after age 65, enriches the social, cultural or civic life of the community."



Eligibility

The person you nominate (the nominee) must be:

- *at least 65 years of age*
- *a resident of Ontario*
- *a living person who has made their community a better place to live*
- *nominated by a municipality in Ontario*

You cannot nominate:

- *yourself*
- *someone who has passed away*
- *elected federal, provincial, municipal representatives or political appointees*

Required information

To submit a nomination, you will need to provide:

- *The municipality's information, address, email and phone number*
- *The nominee's first name, last name, home address, email address and phone number*
- *The municipal representative's title, first name, last name, email address and phone number. etc.)*

How to nominate someone

1. *Gather the required information.*
2. *Create an account (or sign in for returning users) on the Ontario Honours and Awards Portal.*
3. *Submit your nomination on the portal.*

[Go to nomination portal](#)

If you don't want to apply online, you can download the [Ontario Senior of the Year nomination form](#) and submit it by mail to:

*Ontario Honours and Awards Secretariat
Ministry of Citizenship and Multiculturalism
1075 Bay Street, 7th Floor
Toronto, Ontario M5S 2B1*

Only municipalities can submit a nomination. If you know someone who should be considered for this award, please contact your municipality.

Deadline

The deadline to nominate someone is April 30 of each year. Nominations received after the deadline will be considered in the following year.

Selection process

If nomination criteria are met, a certificate will be mailed to the municipality within three to four weeks of receiving the submission.



Award presentation

The award certificates are presented to recipients at a local event, typically during Seniors' Month in June."

Tentative schedule

Decision Date: April 16, Regular Meeting of Council

Submission of nomination: April 16-17

Presentation to Senior: Past presentations were at the last lunch held at the Seniors Club by the Mayor or designate.

Attachments:

- Nil.

Prepared By: Denis Turcot, CAO

Report to Municipal Council



Meeting Date: March 19, 2025	Report Date: March 10, 2025
Reason Before Council: For Information Only	Priority: Normal
Department: General Government	Type of Meeting: Regular Meeting

Report Title: Update on Benefit Plan for Non-Union Staff

Recommended Resolution:

That the Non-Union Staff's benefit plan remains with Mosey & Mosey / Sun Life.

Analysis & Background:

Following direction from Council at a previous meeting to switch the non-union Health Benefit Plan to the Canoe Broker (LAS), staff proceeded with the necessary notice to Sun Life to terminate the plan.

This notice to Sun Life initiated additional discussions with Mosey & Mosey, and multiple emails and phone calls explaining our reasons were made. We even shared the Union member plan details as a comparison and reason for our decisions.

Sun Life came back with a retention offer with a 20.3% reduction in the rate.

Canoe Offer \$3,844 per month (+tax)

Sun Life original offer \$4,162 per month (+tax)

Sun Life retention offer \$3,318 per month (+tax) Total \$3,583 with tax. Price effective April 1, 2025 and valid until **November 1, 2026**

With the obvious price difference, I rescinded our direction to terminate the plan with Sun Life.



I also reached out to the Canoe representative with the results of the counteroffer. They were not able to match the counteroffer. They did provide some advice / caution as follows:

- They believe that the 20% reduction may not be sustainable and that we may be looking at increases at renewal. They remain open for discussion if we wish to change plans in the future.
- The Sun Life Plan does not offer an HR consultant benefit.
- They had some high-cost drug price protection in their plan where the Sun Life Plan does not.
- They did admit that a 20% rate reduction is not normally seen, the actual words used were "it's unheard of".

From Mosey & Mosey,

"Hi Denis,

Thank you for the email and message below.

We are happy to hear that the Municipality has decided to remain with Sun Life and that we will continue to partner together.

We will inform Sun Life of the decision and have them adjust the rates as of April 1, 2025, these rates will be guaranteed until November 1, 2026.

Looking ahead, it is difficult to determine rates as we will need to review claims experience at that time for both your Municipality and the LAS Consortium. We will continue to provide renewal projections which will include information in regards to future rates.

Looking back at the premium/rate history;

November 2020; savings of 24.6%

November 2021; no change to rates

November 2022; reduction of 1.8%

November 2023; reduction of 1.0%

November 2024; reduction of 1.5%

April 2025; reduction of 20.3%



We will continue to negotiate the best rate possible and provide the service required to ensure that you and the Municipality see value from us here at Mosey & Mosey.

*Best Regards,
DJ*

Please note at anytime, with 30 days notice, we can withdraw from the benefit plan.

Attachments:

- Offer from Sun Life

Prepared By: Denis Turcot, CAO

The Municipality of St. Charles

Under the Auspices of Local Authority Services

Underwritten by Sun Life Financial Policy # 102704

Benefits	Volume or # of Lives	Current Costs		Proposed Reduced Costs		
		Monthly Rate	Monthly Premium	Monthly Rate	Monthly Premium	Rate Change
Basic Life	\$560,000	0.210	\$118	0.210	\$118	0.0%
AD&D	\$560,000	0.054	\$30	0.054	\$30	0.0%
Dependent Life	4	1.90	\$8	1.90	\$8	0.0%
Short Term Disability	4,000	0.482	\$193	0.482	\$193	0.0%
Long Term Disability	12,000	4.528	\$543	2.943	\$353	-35.0%
Pooled Benefits Monthly Premium			\$892		\$701	-21.3%
Extended Health Care	Single: 0	300.42	\$0	240.34	\$0	-20.0%
	Family: 4	664.86	\$2,659	531.89	\$2,128	-20.0%
EHC Total			\$2,659		\$2,128	-20.0%
Dental	Single: 0	76.37	\$0	61.10	\$0	-20.0%
	Family: 4	152.73	\$611	122.18	\$489	-20.0%
Dental Total			\$611		\$489	-20.0%
Experience-Rated Benefits Monthly Premiums			\$3,270		\$2,616	-20.0%
TOTAL MONTHLY PREMIUMS:			\$4,162		\$3,318	
PROVINCIAL SALES TAX (CURRENTLY 8%):			\$333		\$265	
TOTAL MONTHLY PAYABLE INCLUDING SALES TAX:			\$4,495		\$3,583	-20.3%
TOTAL ANNUAL COSTS			\$53,939		\$42,998	
ANNUAL DOLLAR SAVINGS OVER CURRENT COSTS					-\$10,941	

Report to Municipal Council



Meeting Date: March 19, 2025	Report Date: March 13, 2025
Reason Before Council: Policy Direction / Approval	Priority: Normal
Department: General Government	Type of Meeting: Regular Meeting

Report Title: 4-Day Work Week Policy - 2nd Draft

Recommended Resolution:

That Council review the attached draft Policy and recommend for adoption.

Analysis & Background:

The Union representative met with Union members, and they agreed in most part with the Policy with the following comments which some have been integrated in the Policy (2nd version):

- It was suggested that the term “compressed work week” be substituted with another term, we suggest modified work week. He sights that the term is used in other contracts he administers and has a slightly different meaning. Seeing that there is no perceived impact, I have amended the Policy as such.
- The detailed schedule is not necessary, and that we should describe how we will schedule. I have attempted to replace the schedule with language in the Policy.
- They wanted the staff responsible for Service Ontario to be included in the Policy. I explained that the Service Ontario counter must be open five (5) days a week and without additional funding from Service Ontario, the position must remain a five (5) day a week schedule.
- The Union requested a greater notification of schedule change forty-eight (48) hours to two (2) weeks if reverting to a five (5) day per week schedule. I made the change in the Policy. The department can still change the days to work within a week as long as it is scheduled by the Friday of the previous week.
- The Union prefers that for statutory holidays that a full ten (10) hour day be given either the day of or the day preceding. The general impact for all staff would be:



- A modified work week will have ten (10) hours for a forty (40) hour work week or +/-8.75 hours for a thirty (35) hour work week, in this current Policy the morning and afternoon break remain at fifteen (15) minutes each, saving thirty (30) minutes per week or roughly just over two (2) hours per month offsetting the additional statutory pay. No perceived financial impact.
- I added language dealing with when a statutory holiday should be taken e.g. For inside workers, Good Friday should be taken on Thursday if you are scheduled off on the Friday and Easter Monday taken on Tuesday. This leaves sufficient staff to cover the Thursday and Tuesday schedule. Outside workers could be set for operational need.

ESA implications to be considered: Please note that some interpretation of the Act should be confirmed. In general, unless the 4-Day Work Week Policy (or any other policies) violates the ESA, the non-union employee's decision to join the 4-Day Work Week Policy could be conditional of acceptance of terms and agree to modification of the terms in the employee letter of offer.

<https://www.ontario.ca/laws/statute/00e41#BK5>

There is still some language duplication in the Policy that can be improved, the current intent is to build a framework to improve upon as we progress with the implementation. Some other items that were adjusted that are in red. Items in Yellow are generally items discussed above.

Attachments:

- Draft policy

Prepared By: Denis Turcot, CAO

Municipality of St Charles

2nd Draft 4-day trial Policy

Initial Trial period: April 15 to July 31.

Initial review period: Report due at Council July 16, 2025

Staff affected: All full-time staff

Purpose of Policy: Implementation of a Four-Day Work Week

Purpose: To enhance employee morale, improve work-life balance, and align with modern workplace trends by implementing a four-day work week on a trial basis.

Policy Statement: This policy establishes the framework for transitioning to ~~ana~~ modified work week schedule to reduce a traditional five-day work week to a four-day work week where mutually agreed to. The initiative aims to maintain operational efficiency while offering staff greater flexibility. The implementation will be monitored through a pilot program starting in April 15 at the earliest and evaluated after July 16. If both parties agree to continue or amend the policy, the trial period will be extended to October 31, 2025 at the latest.

Termination of 4-Day Work Week Trial Policy

Upon the conclusion of the 4-day work week trial period, the employer shall have no further obligation or liability to the employee, this includes, but is not limited to, the continuation of the 4-day work week schedule except in specific circumstances where this modified schedule has been negotiated as a term of employment.

Scope: This policy applies to all municipal staff, with specific considerations for departments where modified schedules may impact operational requirements.

Key Provisions:

1. Work Hours:

- Specific department schedules will vary:

- **Office Staff:** Staff will work four days per week with extended daily hours, generally nine (9) hours per day except on the final day, which will be eight (8) hours.
 - Staff will be scheduled to work a 4-day work week between Monday and Friday. The days to be worked will be determined by the CAO upon consultation with the department heads.
 - The days start time and end time can vary with immediate Supervisor's approval, however there will be a requirement that office staff be in attendance when the Office is open to the public.
 - Scheduling of 15-minute breaks will be required where staff compliment would fall below two office staff. Staff may be required to stay on property during the paid 15-minute break and/or stagger breaks with co-worker.
- **Public Works and Parks & Recreation:**
 - Summer: Four 10-hour days generally from starting mid-April to mid-October.
 - Winter: Five 8-hour days due to operational needs. Generally, from mid-October to mid-April.
 - With reasonable notice, the Department Head may adjust the start and end date or time of the scheduled work week hours pending operational need.
- **Service Ontario:** Continues a five-day schedule to meet public service demands. Where qualified staff rotation is available to fill in fifth day, the staff will be permitted to request to amend his or her work week work schedule. The Service Ontario position is dependent on funding from the province.

2. Vacation, overtime, banked time and Coverage:

- A minimum staffing level will be maintained to ensure operational continuity.
- Staff vacations will be planned to prevent overlapping vacation time, with no more than two staff members per work location absent simultaneously.

Commented [TG1]: Per department?

- ⊖ If minimum staffing is not met and where unionized staff cannot be scheduled at regular time, department head coverage will be required i.e. will be required to amend their schedule to ensure that minimum staffing is available.
- Where operational needs require a traditional 5-day work week e.g. unexpected incident, abnormal absence of staff including vacation/sickness, contract stipulation for a special event (tournament, extended facility rentals, ...) During the trial period, the Municipality with reasonable notice of no less than the Friday prior to the week in question, can suspend the modified work week schedule.
- Under any circumstances during this trial period, the municipality reserves the right to terminate modified work week schedule with two-week notice except where negotiated as a term of employment.
- Where modified work week schedule is agreed to, overtime shall only be applicable to hours beyond the agreed “modified regular workday hours” e.g. if you are schedule for 10 hours in a 4-day work week, only hours beyond 10 hours would qualify for overtime for that specific day, and overtime will be paid on the day(s) that no work hours were scheduled.
- For office staff, banked time will generally not be allowed to be taken either on a Monday or Friday.
- For the purpose of this policy, vacation allocation will be calculated on a hourly basis.
- Employees will maintain a 15-minute break in the morning and a 15-minute break in the afternoon.

Commented [TG2]: again except where negotiated as a term of employment.

3. Evaluation Period:

- The trial will run from (start date to be determined) April to July 16 and if mutually agreed to, extended to October 31, 2025.
- Performance metrics, staff feedback, and operational impacts will be assessed. (Productivity, Absenteeism, Staff Satisfaction, Operational Cost)
- Adjustments to the policy will be made based on evaluation outcomes.

4. Operational Exceptions:

- o Departments with specific demands e.g., arena, custodial services, snow clearing, may be required to retain a traditional five-day schedule between fall and spring.
- o The Department head may delay the start and end of the modified work week schedule to maintain operational efficiency. Notice shall be provided to staff at least one week prior to the start or end of the modified schedule.
- o Flexibility for staff preferring a five-day work week will be considered if operationally viable. Where operational conditions do not allow differing schedules, the modified work week schedule may be terminated.

5. Union Considerations:

- o Union staff will be consulted, and agreements will incorporate the four-day schedule as applicable and concurrence with this policy is required prior to start of the trial policy.
- o Ongoing negotiations will address potential impacts on wages and working conditions.
- o The initial request will be that a 90-day trial be considered by all staff. The trial may be extended by another 90-day period if agreed by the municipality and a sufficient number of staff to maintain operational effectiveness.
- o If a staff member does not wish to participate in the modified work week schedule, the policy may still be implemented if practical to do so.
- o If a staff member wishes to return to a 5-day schedule, a 2-week notice is requested, however any reasonable request will not be denied.

6. Customer Service:

- o Customer service hours may be adjusted to accommodate the modified schedule, ensuring minimal disruption.

7. Schedule (proposed)

Office staff – 2 King Street

In general, the staff which is comprised of +/- four individual positions will be scheduled to work in this location shall be scheduled on a consecutive 4 days per week, 2 staff will start on the Monday and the other 2 will start on the

Tuesday. The schedule may be altered by mutual agreement by staff and department head.

*Service Ontario is a dedicated position, since the province is funding the position with a 5 days a week requirement, we would require such funding to cover the fifth day of operation to consider this position eligible for the modified work week schedule.

Outside staff

PW staff will generally be scheduled four consecutive days per week, the week schedule shall be provided by the department head on the Thursday proceedings the week. The schedule may be altered by mutual agreement by staff and department head.

Other staff including the Arena Worker and Custodial/landfill attendant staff shall be schedule according to operational needs. The work week shall be four consecutive days where possible. Where four consecutive days are not operationally feasible, no less than two consecutive days off will be required.

Statuary Holiday:

- If you are scheduled to work on a statutory holiday, all employees on a compressed work week shall be entitled to be paid for the normally scheduled hours.
- If you are not scheduled to work on the statutory holidays you shall:
 - Be entitled to take the immediate regularly schedule workday following the statutory holiday except where operational needs may be impacted, the supervisor may schedule the day preceding the statutory holiday in lieu with at least one weeks notice.
 - Staff will be entitled to overtime if called into work if not scheduled to work.

8. Rational for modified work week schedule:

Advantages:

- Improved employee well-being and job satisfaction.
- Increased attraction and retention of talent.
- Potential for extended public service hours.

- Reduction in operational costs, such as energy usage.

Challenges:

- Ensuring adequate staff coverage for essential services.
- Adjusting to longer workdays without reducing productivity.
- Potential scheduling conflicts with external stakeholders.

9. Responsibilities:

- **CAO/Management/Supervisor:** Oversee the implementation, address operational issues, and provide regular updates to the Council.
- **Employees:** Adhere to the revised schedules and provide feedback during the trial.
- **Council:** Review and approve the policy based on trial outcomes.

-
- 10. Review:** This policy will be reviewed after the 3 months at staff level and full review brought to council by October 2025.
- Input from all staff will be sought with findings presented to the Council for potential permanent adoption or further adjustment or termination.



UNAPPROVED MINUTES – SECOND MEETING

BOARD OF HEALTH

PUBLIC HEALTH SUDBURY & DISTRICTS

BOARDROOM, SECOND FLOOR

THURSDAY, FEBRUARY 20, 2025 – 1:30 P.M.

BOARD MEMBERS PRESENT

Ryan Anderson
Robert Barclay
Michel Brabant
Renée Carrier

René Lapierre
Abdullah Masood
Ken Noland
Michel Parent

Mark Signoretti
Natalie Tessier

BOARD MEMBERS REGRET

Guy Despatie
Natalie Labbée

STAFF MEMBERS PRESENT

Kathy Dokis
Stacey Gilbeau
Emily Groot

M. Mustafa Hirji
Sandra Laclé
Stacey Laforest

Rachel Quesnel
Renée St Onge

M. SIGNORETTI PRESIDING

1. CALL TO ORDER AND TERRITORIAL ACKNOWLEDGMENT

The meeting was called to order at 1:30 p.m.

- City of Greater Sudbury Council motion dated January 21, 2025, re: appointment of Natalie Labbée to the Board of Health for Public Health Sudbury & Districts
- Thank you letter to René Lapierre from the Acting Medical Officer of Health and Chief Executive Officer dated February 13, 2025

The Board Chair announced that N. Labbée has been appointed by the City of Greater Sudbury to the Board of Health for Public Health Sudbury & Districts, replacing Pauline Fortin. N. Labbée extended her regrets for today's Board meeting.

Today is R. Lapierre's last Board of Health meeting. He was thanked for serving as the Board of Health Chair for Public Health Sudbury & Districts for 10 years and a letter of recognition is included in the agenda package.

2. ROLL CALL

3. REVIEW OF AGENDA/DECLARATIONS OF CONFLICTS OF INTEREST

The agenda package was pre-circulated. There were no declarations of conflict of interest.

4. DELEGATION/PRESENTATION

i) Recruitment and Retention

- Troy Haslehurst, Manager, Human Resources, Corporate Services Division
- Julia Demianiuk, Human Resources Officer, Corporate Services Division

Troy Haslehurst, Manager of Human Resources and Julia Demianiuk, Human Resources Officer were invited to co-present regarding recruitment and retention at Public Health Sudbury & Districts.

Similar to other organizations, Public Health Sudbury & Districts is facing market challenges including shortages and increased demand for talent. PHSD is experiencing skill gaps as baby boomers retire and exit the workforce. Greater competition in the labour market is impacting employee retention. Budget constraints and economic uncertainty, particularly for publicly funded organizations, compound recruitment challenges.

COVID-19 also had a substantial staffing impact on the agency's staffing with an increase in hiring and turnaround. The staffing complement surged in 2021 and 2022, before declining in 2023 when recovery work began to transition its COVID-related efforts to regular program work.

Challenges currently being faced include competing demands for health professionals, recruitment challenges due to difficulties in matching or exceeding total compensation packages such as relocation allowance. There has been an increase in employees moving on to job opportunities with other organizations or retiring earlier than expected. Staff leaves have increased requiring recruitment of temporary staff.

The multiple strategies being implemented or maintained to address the recruitment and retention challenges and to ensure PHSD is an employer of choice were summarized.

Questions and comments were entertained, and it was noted that these challenges are also being experienced in other public health units, including in the north. It was clarified that executive search firms have and continue to be used at times when agency recruitment

efforts are not producing desired candidates for specific roles. Trends are also monitored, including through exit interviews and cultural surveys.

It was clarified that PHSD collaborates and has strong connections with educational institutions and there is good work undertaken through the Chief Nursing Officer, Professional Practice Manager and robust professional development program as well as student placement programs.

In response to a question regarding trends with retirements such as whether unplanned retirements happen consistently, it was noted that an operational Policy and Procedure is being restored post-pandemic and reports will resume being shared regularly with senior management.

The presenters were thanked.

5. CONSENT AGENDA

- i) Minutes of Previous Meeting**
 - a. First Meeting – January 16, 2025
- ii) Business Arising from Minutes**
- iii) Report of Standing Committees**
- iv) Report of the Medical Officer of Health/Chief Executive Officer**
 - a. MOH/CEO Report, February 2025
- v) Correspondence**
 - a. Calling for the Selection of Indigenous Municipal and Provincial Appointees to Board of Health for Public Health Sudbury & Districts
(Related motion from Board of Health Public Sudbury & Districts [Motion #31-24](#))
 - Letter from Middlesex-London Health Unit Board of Health Chair and Secretary to Mark Signoretti, dated January 31, 2025
- vi) Items of Information**
 - a. Letter from alPHa Chair to the Minister of Finance regarding 2024 Pre-Budget Submission: Public Health Programs and Services, dated January 20, 2025

M.M. Hirji noted that the Joint Board/Staff Accountability Working Group is responsible to review draft Accountability Monitoring reports including annual Accountability Monitoring Reports. One of the Board members on the Joint Board/Staff Accountability Working Group is R. Lapierre and with his resignation effective following today's Board of Health meeting, a Board of Health member replacement is being sought. Anyone interested is invited to email

the Board Chair or Board Secretary.

M.M. Hirji provided highlights from the virtual alPHa Winter Symposium and the Council of Ontario Medical Officers of Health (COMOH) section meeting he attended February 12 to 14, 2025. He shared an example of resulting collaboration in that a PHSD staff who presented at the Symposium has been contacted by another health unit with a request to share our work.

In advance of the provincial election, the PHSD awareness campaign highlights the importance of sustainably funding local public health efforts. M.M. Hirji added that continues to communicate the importance of public health in all appropriate forums and audiences and encouraged Board members to raise awareness about and speak of the value of Public Health.

In response to an inquiry, it was noted that a presentation on Artificial Intelligence will be made at a future Board of Health meeting once the project work has advanced. It was shared that the needle/syringe program is tracking stats and work is underway to have the data posted to phsd.ca for the public and to greater transparency. Additional information was provided regarding the increase in flu cases this year and risk of reassortment.

11-25 APPROVAL OF CONSENT AGENDA

MOVED BY LAPIERRE– PARENT: THAT the Board of Health approve the consent agenda as distributed.

CARRIED

6. NEW BUSINESS

i) Accountability Monitoring Report

- Briefing Note from the Acting Medical Officer of Health and Chief Executive Officer to the Board of Health Chair dated February 13, 2025
- 2024 Accountability Monitoring Report
- Public Health Sudbury & Districts Overview of Planning and Reporting

In November 2023, the Board of Health approved the 2024–2028 Strategic Plan for Public Health Sudbury & Districts and directed the Medical Officer of Health to operationalize the Plan, ensuring regular monitoring reports to the Board of Health. The Public Health Sudbury & Districts 2024–2028 Accountability Monitoring Plan, which was approved by the Board of Health in April 2024, outlines this monitoring process. The Monitoring Report is shared yearly with the Board of Health and with other stakeholders such as staff and community.

On February 4, 2025, the Joint Board of Health/Staff Accountability Working Group met to review the draft 2024 Accountability Monitoring Report and provided comments and

direction to finalize the report for submission to the Board of Health. As a member of the Working Group, R. Barclay summarized questions and clarification that were entertained at the Working Group meeting regarding the Accountability Monitoring Report that is included in today's agenda package for the Board of Health's information. R. Barclay was thanked for his engagement and staff thanked for the final report and accompanying briefing note.

ii) Part VIII - Ontario Building Code Fee Increases

- Briefing Note from the Acting Medical Officer of Health and Chief Executive Officer to the Board of Health Chair dated February 13, 2025
- Revised Board of Health Manual G-I-50 By-law 01-98 and Schedule A

Public Health Sudbury & Districts is mandated under the *Ontario Building Code Act* (S.O. 1992 c. 23), to enforce the provisions of the Act and the Building Code pertaining to sewage systems. Under the authority of the *Ontario Building Code Act*, Public Health Sudbury & Districts collects fees for Part VIII (private sewage system permits) and services in order to recover all costs associated with administration and enforcement of the Act.

The current user fees have been in place and not increased since 2018. Since 2018, there has been substantial inflation in the broader economy which has similarly increased costs to deliver this program. Per budget discussions, the proposed fee increases are recommended to address these increasing program operation and delivery costs and bring Sudbury & Districts fees into line with those in other Northern Ontario health units.

In accordance with *Building Code* requirements, Public Health Sudbury & Districts has notified all contractors, municipalities, lawyers, and other affected individuals of the proposed fee increases and conducted a public meeting on January 29, 2025, to discuss the proposed changes. The notification process has now concluded with no concerns having been reported.

Questions were entertained and it was clarified that although the recommendation includes a comprehensive review of fees conducted once every five years for the Board's approval, there will be an annual adjustment in accordance with the rate of inflation. The Board has full authority to set fees and a recommendation to further adjust rates can be brought at any time while following the public consultation process that would include the Board's final approval.

M.M. Hirji reviewed proposed revisions to amend program user fees to continue to administer the Part VIII (Sewage System) *Ontario Building Code* program on a cost-recovery basis.

12-25 AMENDMENT TO THE FEE SCHEDULE FOR SERVICES UNDER PART VIII OF THE ONTARIO BUILDING CODE AND TO BOARD OF HEALTH MANUAL BY-LAW 01-98

MOVED BY BARCLAY - TESSIER: WHEREAS the Board of Health is mandated under the Ontario Building Code Act (S.O. 1992 c. 23), to enforce the provisions of this Act and the Building Code related to sewage systems; and

WHEREAS program related costs are funded through user fees on a cost-recovery basis; and

WHEREAS the proposed fees are necessary to address current program associated operational and delivery costs; and

WHEREAS in accordance with Building Code requirements, staff have held a public meeting and notified all contractors, municipalities, lawyers, and other affected individuals of the proposed fee increases, with no concerns having been reported;

THEREFORE BE IT RESOLVED THAT the Board of Health approve the amendments in Part VIII-Ontario Building Code fees as outlined within Schedule “A” to Board of Health By-law 01-98, and

FURTHER THAT the Board of Health direct staff to plan to adjust Part VIII – Ontario Building Code fees on an annual basis in accordance with the rate of inflation, with a comprehensive review of fees conducted once every five years, for Board of Health consideration.

CARRIED

iii) Ontario Building Code – By-Law 02-02

- Revised Board of Health Manual G-I-60, By-law 02-02

M.M. Hirji noted that this proposed by-law revision is housekeeping in nature. We are required to name the person who is responsible for the Chief Building Official role and, due to a retirement, the by-law is being updated to reflect the employee in the role.

13-25 BOARD OF HEALTH MANUAL – AMENDMENT TO BY-LAW 02-02

MOVED BY NOLAND – BRABANT: WHEREAS changing personnel requires updates to this by-law,

BE IT RESOLVED THAT the Board of Health approve the proposed revision to By-Law 02-02.

CARRIED

iv) Public Health Sudbury & Districts Infrastructure Projects

- Briefing Note from the Acting Medical Officer of Health and Chief Executive Officer to the Board of Health Chair dated February 13, 2025

M.M. Hirji recapped the infrastructure modernization initiative at 1300 Paris Street building that the Board approved in 2020 to address aging infrastructure in a then 48-year-old building. The infrastructure modernization initiative addressed the second and third floors at 1300 Paris Street. Not within scope of the project were the district offices in Chapleau, Manitoulin Island, and Espanola, nor did the ground floor of 1300 Paris Street.

The modernization initiative in 2020 was extensive and the Board had authorized the transfer of up to \$11 million from its Reserve Funds to the operating budget as the budget for infrastructure modernization. The ultimate expenditure for infrastructure modernization was under budget at \$9.625 million, \$1.375 million less than the Board's authorized budget for this project, and remaining funds were maintained in the reserves for future needs.

The infrastructure in Espanola and Manitoulin District Offices, including paint and flooring, has aged and deteriorated and it is recommended that this work be completed. In addition, colour schemes, naming, and logos needs to be updated to reflect the organization's updated branding.

With experience gained in using the redesigned spaces at 1300 Paris Street, some collaborative spaces have not been successful and get limited use, while other spaces have been extremely well-used and have greater demand. With a better understanding of the needs of hybrid workplaces and the spaces needed to support that work, additional space modifications are recommended for 1300 Paris Street, particularly converting unused open collaborative spaces to smaller, closed offices and meeting rooms to match patterns of work. Reconfiguration of the Indigenous cultural space is also recommended to address limitations that has precluded its use for meetings as well as to provide ventilation for smudging.

The Board's support is sought to transfer up to \$879,000 from the Reserve Funds to the operating budget to offset expenses related to the supplementary infrastructure modernization projects. It was noted that Public Health Sudbury & Districts will submit a capital funding application to the provincial government for District office infrastructure improvements and if successful, we will use this funding to offset the costs.

Questions and comments were entertained, and M.M. Hirji provided an overview of the reserve funds noting that the Board of Health has established reserve funds and will ensure critical work on infrastructure does not impact municipal levies. It was also clarified with

the allocation of the recommended \$879,000 in this briefing note, the reserves would remain at 9 weeks of cash flow.

In response to a question about recent flood damage, it was clarified that funding has already been allocated to fix a pipe under the parking lot at 1300 Paris Street this spring. Broader renovations to L1 are not recommended at this point in time.

The district office renovations will be approx. \$150,000 and the main office renovations approx. \$729,000.

M.M. Hirji noted that there is a fulsome communication plan and staff will continue to be kept updated.

14-25 INFRASTRUCTURE MODERNIZATION PROJECTS: RESERVE FUNDS

MOVED BY ANDERSON – MASOOD: THAT the Board of Health, per By-Law G-I-70, authorize the transfer of up to \$879k from the Reserve Funds to the operating budget to offset expenses related to the supplementary infrastructure modernization projects.

CARRIED

v) Board of Health Manual

- Board of Health Manual By-law 04-88, G-I-30
- Board of Health Manual By-law 01-93, G-I-40

The proposed revisions were reviewed. G-I-30 reflects the recording and posting of delegations that took effect January 2025.

Proposed revisions to G-I-10 formally outlines the delegation of Board Chair approval for MOH/CEO all expenses, including credit card expenses.

15-25 BOARD OF HEALTH MANUAL – AMENDMENTS TO BY-LAW 04-88 AND BY-LAW 01-93

MOVED BY LAPIERRE – PARENT: THAT the Board of Health, having reviewed the revised by-law 04-88 and by-law 01-93, approve the contents therein for inclusion in the Board of Health manual.

CARRIED

vi) Unlearning & Undoing White Supremacy and Racism Project – Unlearning Club Launch

- Briefing Note from the Acting Medical Officer of Health and Chief Executive Officer to the Board of Health Chair dated February 13, 2025
- Invitation to the March 21, 2025, Unlearning Club launch event

Board members were reminded that the Unlearning Club is a structured, 18-month learning journey that reflects the Board's commitment to transformative action. The Board has

committed to monthly self-guided learning and closed group discussions. The Unlearning Project includes three additional components that make up the total of the project structure including cultural competency training, foundational obligations to Indigenous Peoples Series and Thinking Intersectionally Series.

The Unlearning Club will officially launch on March 21, 2025. To mark the beginning of this important journey, the launch event will be held in ceremony at 1300 Paris Street in the Ramsey Room, led by Nokomis (Grandmother) Martina Osawamick, followed by a feast to mark the occasion together. All Board members are invited to attend the event. The launch event is an essential part of the overall learning experience for the staff as well as Board of Health members for Public Health Sudbury & Districts. Each Board of Health member is encouraged to attend the March 21 ceremonial launch of the project.

7. ADDENDUM

None.

8. ANNOUNCEMENTS

M. Signoretti was pleased to share that, in alignment with the Board of Health motion [#41-21 Calling for the Selection of Indigenous Municipal and Provincial Appointees for Board of Health for Public Health Sudbury & Districts](#), on February 18, 2025, the City of Greater Sudbury Council agreed to appoint an Indigenous representative as one of the City of Greater Sudbury appointments on the Board of Health to fill a vacancy resulting from R. Lapierre's resignation. The City of Greater Sudbury will receive applications from Indigenous persons in the community and a representative will be appointed to the Board by the City's Nominations Committee.

M.M. Hirji announced that a meeting with indigenous partner communities will be held on Manitoulin Island and the meeting is being aligned with the June 12 Board of Health meeting date. The meeting with Indigenous partners will be held in the late morning and following lunch, the regular June Board of Health meeting will be held. Joint transportation is being explored. Board members are asked to hold June 12, 2025, in their calendars.

Board members are encouraged to complete the Board of Health meeting survey.

There is no regular Board meeting in March; therefore, the next regular Board of Health meeting will be held on Thursday, April 17, 2025, at 1:30 pm

Board members and senior managers are invited to stay for the celebration to thank R. Lapierre for his ten-year commitment as Board of Health Chair.

9. ADJOURNMENT

The meeting was adjourned at 2:49 p.m.

16-25 ADJOURNMENT

MOVED BY NOLAND -BRABANT: THAT we do now adjourn. Time: 2:49 p.m.

CARRIED

(Chair)

(Secretary)

Report to Municipal Council



Meeting Date: March 19, 2025	Report Date: March 13, 2025
Reason Before Council: Policy Direction / Approval	Priority: Normal
Department: Health Services	Type of Meeting: Regular Meeting

Report Title: SEAT Program Completion

Recommended Resolution:

That Council provide direction to staff in regard to the SEAT Program:

Options:

1. If we know the insurance payout at time of meeting:
 - put funds towards new van. Confirm with St.-Charles Lion's Club if still interested and then request from MTO to allocate the funds. Request may be difficult because we are so close to March 31.
 - approve request from SEAT Committee. I would immediately follow up with MTO to seek approval to extend beyond March 31 or pre-pay SEAT programing or something similar to be able to use funds rather than return it to MTO.
2. If we do not know the insurance payout:
 - Approve request from SEAT with MTO approval to extend program without van beyond March 31. (if possible)
 - Request from MTO to be able to put funds aside for a new van but this will require an unknown commitment from the organization willing to take the program on, ask for an extension beyond March 31 on the decision.
3. If funds are recommended to be allocated to a van purchase by Council and if then denied by MTO, that staff is authorized to seek any alternate use of funds to be used by Aide Aux Seniors rather than just returning the unused funds to the Province.



Analysis & Background:

Per the MTO Agreement, cash on hand (or due) on March 31 must be returned to the MTO.

Also, any alternate use of proceeds from disposition of any capital asset **must be approved by the Council** in St.-Charles and MTO per the agreement.

When Council last discussed this subject, they wanted to know the insurance payout before they decided on the use of funds.

Seeing that the question at least with St.-Charles Council was to either put funds toward a new van to then continue program past March 31 (St.-Charles Lion's request) or approve alternate use of the funds such as recommended at the last SEAT meeting to extend the service with private vehicle service similar to the Aide Aux Senior regular service for seniors, we are running out of time before official program end of March 31.

A decision is needed. From discussions with MTO, they seem fairly open to suggestions, I need what permission to ask for.

Attachments:

- Nil.

Prepared By: Denis Turcot, CAO



Report to Municipal Council

Meeting Date: March 19, 2025	Report Date: March 11, 2025
Reason Before Council: For Information Only	Priority: Low
Department: Parks & Recreation	Type of Meeting: Regular Meeting

Report Title: Facility Insurance

Recommended Resolution:

For information only.

Analysis & Background:

Staff have successfully adopted a “partnership” for facility insurance with Instant Risk. This was facilitated through our insurance broker. There is no cost to the Municipality for this service. Being able to offer this option to facility renters will greatly ease the stress for renters of seeking insurance and increase compliance with the Municipality’s requirement for all rentals to carry liability insurance. Going with this model ensures that we have proper coverages for all events according to our requirements. Facility users are not required to use Instant Risk, but it offers an option for them if they do not already have their own insurance coverage.

The rates offered through Instant Risk are extremely reasonable. As well this is an online process available 24-7 and has 24-7 support. If a user encounters issues while filling the online application, they are to seek support directly from Instant Risk and not the Municipality. Once insurance coverage is issued the certificate is automatically emailed to the Municipality

Attachments:

- Instant Risk Information Flyer
- How to Use the Portal
- List of Activities

Prepared By: Tammy Godden, Clerk



Turnkey insurance solution
for municipalities, brokers,
venue owners and event
organizers

Instant Risk Coverage is pioneering the event insurance industry with our web-based platform, offering transparent, efficient, and compliant coverage solutions.

We believe the future of insurance lies in online accessibility.

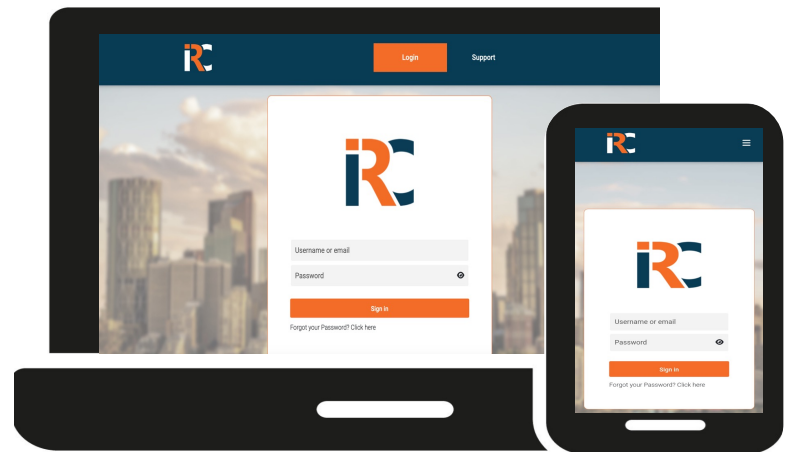
Our software delivers coverage instantly, 24/7, meeting the demand for fast, hassle-free solutions. Trusted by municipalities and insurers alike, our platform is acclaimed for its efficiency and regulatory compliance.

Our team is dedicated to deliver insurance products through an online portal, providing unmatched convenience, reliability, and cost-effectiveness

Operating nationwide, we serve more than 350 municipalities and venue owners, spanning every province and territory in Canada

Our mission is to be a marketplace that offers the most competitive rates with the best coverage. Our vision is an industry where more is done with less.

- **Broad Coverage of Events:** Our portal offers coverage for a plethora of events, such as socials, meetings, sports, large festivals and many others.
- **Consistency:** Documents are delivered clearly and consistently to each insured, enhancing user experience and satisfaction.
- **Cost Reduction:** Save on administration costs. Our certificates are automatically sent to municipality or facility owner.
- **Instant insurance:** 24/7 purchase available for your facility renters through the platform.
- **Compliance:** Our system automatically checks all insured parties against Canadian and American Watch Lists, ensuring regulatory compliance.



Contact

624-90 Stadium Road
Toronto, ON M5V 3W5

www.instantriskcoverage.com

1 (800) 517-1390

customersuccess@instantriskcoverage.com



Instant Risk Coverage Inc.

Instant Risk Coverage Inc.
SUITE 3403, 628 FLEET ST
TORONTO, ONTARIO, CANADA
M5V 1A8

HOW TO USE THE IRC PORTAL

NAME OF YOUR BROKER: AON

Note: Any coverage questions should be directed to your Insurance Broker. Should you need technical help while using the portal, click the support help link.

LINK TO PORTAL: <https://stcharles.instantriskcoverage.com/>

STEP BY STEP DIRECTIONS:

1. Click on "Create Account". Use the name your rental agreements will be under. This will allow the policy documents to be issued correctly.
2. Create a "Password". The password must be at least 6 characters long and contain 1 Capital letter, 1 Lowercase letter, and 1 number.
3. The system will then ask you to log back on using the Account Name and Password you created.
4. After successfully logging in, complete your account profile by adding in your address, telephone number, and email address. This will allow the policy documents to be issued from the system. Once your profile is complete, you are ready to purchase coverage.
5. INITIATE COVERAGE – Click on "Add Event", then follow the step-by-step directions. This will prompt you through the process of identifying the type of event and the amount of coverage required.
6. REQUEST REVIEW – At the end of the above process, you will be provided with a summary of the event and the type of coverage you are requesting insurance for. At this time, you can go back and revise anything that is not reflected correctly for the type of coverage, or limit of coverage, you are requiring.
7. QUOTE – Once you have reviewed the insurance coverage request, you will be presented with a quotation for the insurance coverage you wish to purchase.
8. PURCHASE – Should you wish to proceed with the coverage, select "Purchase." You will be asked a few additional questions to ensure you understand the coverage and exclusions in the policy, then asked to enter your credit or debit card information to confirm payment.
9. POLICY DOCUMENTS – Once payment is completed, the system will automatically provide you with a PDF of the documents, as well as send a copy to your email. The wordings that are provided with the documents can be found under our Policy Information tab.
10. REVIEW OF PRIOR PURCHASES – Should you wish to not purchase coverage immediately, or wish to review past purchases, click on "past purchase" and all of your prior coverage activity will be listed. Additionally, unpurchased coverage will also be listed, allowing you to complete the purchase at any time by following steps 6 and 7 above.



LIST OF NON-SPORT ACTIVITIES INSURED UNDER THE IRC FACILITY USER PROGRAM

CLASS ONE EVENTS

Anniversary Parties	Antique Shows	Art Classes
Art Festivals	Art Shows	Auctions
Award Presentations	Baby Showers	Ballets
Banquets	Baptisms	Baptisms in Pool
Bar Mitzvahs	Beauty Pageants	Birthday Parties
Bridal Showers	Business Meetings	Business Parties
Catering Services	Campaign Fund Raisers	Celebrations of Life
Charity Auctions	Charity Benefits	Charity Dances
Charity Fundraiser Dinners	Charity Sales	Children's Programming
Christenings	Church Services	Classical Dance Shows
Community Barbecues	Community Garage Sales	Concerts - Band Rehearsals
Concerts - Choirs	Concerts - Classical	Concerts - Cover Bands
Concerts - Doo-Wop	Concerts - Gospels	Concerts - Jazz
Concerts - Operas	Concerts - Orchestras	Concerts - Spirituals
Concerts - Symphonies	Consumer Shows	Conventions
Cooking Classes	Craft Shows	Co-working Desks
Dance Parties	Debutante Balls	Demonstrations
Dog Training	Educational Classes	Engagement Parties
Festivals	Flower Shows	Funeral Services
Gatherings	Gardening	Garden Shows



LIST OF NON-SPORT ACTIVITIES INSURED UNDER THE IRC FACILITY USER PROGRAM

Graduations	Job Fairs	Lectures
Luncheons	Meetings	Music Performers
Music Rehearsals	Open Door Events	Pageants
Photography Classes	Photography Walk-Around	Poetry Readings
Product Demonstrations	Quinceañeras	Receptions
Recitals	Religious Assemblies	Seminars
Social Receptions	Speaking Engagements	Stag & Doe
Talent Shows	Trade Shows	Voter Registrations
Webinar	Wedding Receptions	Weddings
Zentangle		

CLASS TWO EVENTS

Bazaars	Bingo Games	Block Parties
Board Games	Card Games	Chess Tournaments
Comedy Shows	Concerts – Classic Rock	Concerts - Country
Computer Shows	Fashion Shows	Farmers Market
Flea Market	Golf Tournaments	Ice Skating Shows
Math Tournaments	Picnics	Play Readings
Reunions	Salsa Shows	Tap Dancing Shows
Theatrical Practice	Theatrical Productions	Video Game Contests



LIST OF NON-SPORT ACTIVITIES INSURED UNDER THE IRC FACILITY USER PROGRAM

ABSOLUTE EXCLUDED ONLINE EVENTS

- Aviation exposures (hot air balloons, planes, helicopters)
- Events with excluded sport activity unless demonstration
- Fairs
- Movie Shoots
- Stunts
- Fireworks (unless provided by professionals)
- Any Events not listed (must have been approved by the Underwriter to be included in approved events)
- Beer Gardens with over 3000 people
- Events with Carriage / Wagon / Sleigh Rides
- Carnivals with mechanical rides
- Filming with budgets over \$15,000
- Pyrotechnics
- Raves

DEFINITION OF A PUBLIC EVENT

A Public Event refers to any event open for the general public. It includes, but is not limited to: exhibitions, expositions, fairs, festivals, entertainment, cause-related fundraising, and leisure events. A public event can be one-time or periodic, free or ticketed, cultural, charitable or cause-related, and conducted for the purpose of attracting revenue, support, awareness, or for entertainment purposes for the general public.

ADDING AN ACTIVITY OR EVENT

If an event or activity is not included under the list of covered events, it can be added upon request and underwriting approval. Once approved, the rate will be established, and it will be added to the approved list.



LIST OF SPORT ACTIVITIES INSURED UNDER THE IRC FACILITY USER PROGRAM

LOW RISK SPORTS

- Aqua-Fit
- Backpacking
- Badminton
- Baton Twirling
- Bocce Ball
- Bunnock
- Children's Programming
- Cornhole
- Croquet
- Darts
- Frisbee
- Hacky Sack
- Hiking
- Horse Shoes
- Juggling
- Lawn Bowling
- Mini Golf
- Paddle Ball
- Pickleball
- Shuffleboard
- Skipping Rope
- Snowshoeing
- Table Tennis
- Tennis
- Walk-a-Thon
- Yoga

MEDIUM RISK SPORTS

- 5ks
- 10ks
- Aerobics
- Archery
- Baseball
- Basketball
- Broomball (Non-Contact)
- Cheerleading
- Cricket
- Cross Country
- Cross Country Skiing
- Curling
- Dance Class
- Dance Competitions
- Dance Lessons
- Dance Practice
- Dodgeball
- Dry Land Training
- Essentrics
- Fishing
- Fitness Classes
- Flag Football
- Golf
- Half Marathons
- Handball
- Kickball
- Lawn Darts
- Marching Band Competition
- Marching Band Practice
- Minds in Motion
- Net Ball
- Nerf Guns
- Nordic Walk
- Pilates
- Qi Gong
- Racquetball
- Rollerblading
- Slo-Pitch
- Softball
- Squash
- T-Ball
- Tai Chi
- Touch Football
- Touch Rugby
- Track and Field
- Ultimate Frisbee
- Volleyball
- Weight Training
- Zumba



LIST OF SPORT ACTIVITIES INSURED UNDER THE IRC FACILITY USER PROGRAM

HIGH RISK SPORTS

- 3 v 3 Hockey
- Field Hockey
- Hockey Power Drills
- Ice Skating
- Indoor Rock Wall
- Old Timer Hockey
- Roller Derby
- Skateboarding
- Soccer
- Ball Hockey
- Figure Skating
- Hockey Speed Drills
- Ice Tennis
- Lacrosse
- Pick-up Hockey
- Roller Hockey
- Skating / Public Skate
- Speed Skating
- Cycling
- Floor Hockey
- Ice Hockey
- In-Line Skating
- Mountain Biking
- Ringette
- Roller Skating
- Sledge Hockey

HIGH RISK CONTACT SPORTS

- Ball Hockey Contact
- Ice Hockey Contact
- Sledge Hockey Contact
- Field Hockey Contact
- Quidditch
- Floor Hockey Contact
- Roller Derbys Contact

MARTIAL ARTS SPORTS

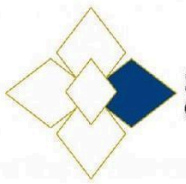
- Soft Touch Martial Arts

WATER SPORTS

- Aqua Fit
- Paddle Boarding
- Swimming w/ Slide
- Water Zumba
- Canoeing
- Swimming
- Water Aerobics
- Water Aerobics
- Kayaking
- Swimming Meet
- Water Polo

TYPES OF SPORT EVENTS PREMIUM CLASSIFICATIONS

- Individual Private Rentals
- Sport League Rentals
- Instructor Rentals
- Corporate Rentals
- Sport School Rentals
- Instructor Year Rentals
- Sport Camp Rentals
- Sport Tournament Rentals



Board of Directors Meeting

April 2, 2024 @ 6pm

Noelville Boardroom + Zoom

1) Roll Call, Quorum & Welcome

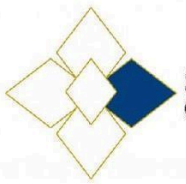
1	P	Bouffard, Claude	President
2	P	Carrier, Renee	Vice President
3	P	Allen, Julie	Treasurer
4		Chenard, Jason	
5		Pothier, Mathieu	
6		Hebert-Berube, Monique	
7	P	Lagrandeur, Sebastien	zoom
8	P	Laframboise, Julie	zoom
9	P	Pitre, Justin	zoom
10	P	Schneider, Willy	
11		Bradbury, Mary	
12		Olsen, Steve	
13	P	LeBlanc, Lorraine	
14		Empty seat	
15		Empty seat	
Non-Voting	P	D'Amour, Jill	BDO

QUORUM: 7 of 13

8 attended. Due to technical difficulties the meeting started late. Claude welcomed everyone at 6:10 pm

2) Approval of Agenda & Declaration of Conflict of Interests

Motion	<i>That the agenda for this meeting be approved and any conflicts of interest declared and acknowledged.</i>
Moved	Willy
Seconded	Julie
All in Favour	yes
Conflicts Declared	



3) Approval of Previous Minutes

Motion	<i>That the minutes from the previous meeting be approved and published.</i>
Moved	Willy
Seconded	Renee
All in Favour	Yes - as amended

****Lorraine had discussed having an auditor view our records at the December 12, 2023 meeting. That discussion was not in the minutes but has since been amended to include that discussion.**

4) Financial Report 2023

[Julie]

Motion	<i>That the presented financial statement(s) and balance sheet(s) be approved as presented.</i>
Moved	Willy
Seconded	Julie
All in Favour	Yes

5) Financial Report 2024

Motion	<i>That the presented financial statement(s) and balance sheet(s) be approved as presented.</i>
Moved	Lorraine
Seconded	Willy
All in Favour	Yes

The fiscal year is from January 1 to December 31.

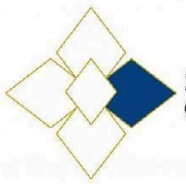
As of now we have 17 outstanding members.

The DSS unused grant money will be returned as the DSS program is over.

6) Business Event with Fednor, Economic Partners and NOHFC

Motion	<i>That the presented idea for the event be approved and any conflicts of interest declared and acknowledged.</i>
Moved	Julie
Seconded	Sebastien
All in Favour	Yes
Conflicts Declared	

The business event will take place on May 22, 2024 at the Markstay town office. With 4 guest speakers FedNor, OMAFRA, Economic Partners, NOHFC. The topic is Funding for Businesses. The venue holds 20 people and this is the second year for this event. The ticket price for non members will increase this year to \$15 and that can be used towards a 2024 chamber membership. Will provide light refreshments/snacks.



7) Business Event “Women in Business”

A possible event in August that will highlight women in business. The idea is to have a few Keynote speakers, lunch, etc. In order to find potential sponsors, there could be an ad in the newsletter and on our social media. Guest speaker ideas would be Amy shopmann, Gisele Pageau, kathleen Rochon. A suggestion was to have the event later in the fall, possibly September.

8) ANGELES PROPOSAL

Motion	<i>That the contract be approved and signed between Milestone Marketing & Events and SECC</i>
Moved	Lorraine
Seconded	Justin
All in Favour	Yes
Conflicts Declared	

Angele’s proposal is basically she will do website and social media updating and light help with some events in return for committed advertising for her business Milestone Marketing and Events. This was accepted with certain conditions. She would need to be a member of the chamber and that the contract be reviewed each year and approved by the board. It was suggested an invitation for tender should be sent out for all members. This option will be considered when the contract has expired in April 2025.

9) BDO

[Jill]

- **Events planning; women in business, small business event, Agm**
- **Member discount ideas**

A few events are being planned for the year;

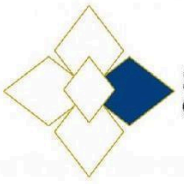
The Funding Your Business Event on May 22, 2024 - discussed in article 6.

The Women in Business Event in late fall 2024- discussed in article 7.

The AGM is set to take place at the Noelville art gallery on October 1, 2024. There will be certificates handed out to nominated businesses, cheese and cracker tray with wine. The planning is in preliminary stages as of right now.

A new window decal for members was designed and printed. I’ve visited a few new and existing members to introduce myself and give them a decal. I’ve also designed a new ‘In Review’ page that showcases everything that the chamber has accomplished over the previous year. The template can be re-used and added to the newsletter at the beginning of each year and in presentations during events.

Attending Advocacy Day in February has taught me a lot of important things about advocating for our members. I was able to represent the chamber in a distinguished setting and speak with other chamber professionals on matters that affect the Sudbury East area. Andy Veilleux from the Sudbury Chamber of Commerce has taken some time to help me understand the steps that are important to take in order to have our voices heard. The AGM in 2025 would be an important event to attend.



10) Grocery Store development for Markstay Warren

[Lorraine]

Lorraine is working with the Markstay Seniors Club who are proposing a grocery store/delivery service for Markstay - Warren and area. With the closure of the Markstay store, this has left many residents with food insecurities. Warren has some infrastructure for delivery and potential business development for a small grocery store.

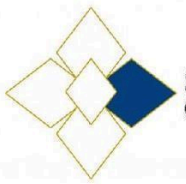
Infrastructure is an issue in the Markstay village but potential space in the Markstay Arena. Creative Meats may have the infrastructure to hold food for distribution and potential business development. Rustic Cafe in Warren may have space. They are presently doing errands in Verner for some residents in need and preparing meals.

Lorraine started talks with the Independent in Coniston and the Coop in Verner. The Co-op has shown interest in getting involved. The project must include the farmers in the area to assure sustainability and lower footprint.. A questionnaire is being circulated in both communities in order to determine what is feasible. The Municipality is kept informed of the project but will not be involved.

Lorraine is asking for volunteers to form a small committee for this project.

Funding: Claude has suggested contacting Co-op Canada, College Boreal, Economic Partners to see if there are any programs or grants that may be available. Once the project is up and running the Chamber may be able to provide assistance.

Lorraine plans to attend the 'Fund your Business' meeting on May 22 to discuss the project.



11) Open Discussion and ideas for events or suggestions for the next couple of months

[Board and Staff]

- Lorraine has asked about the SECC By-Laws, Code of Conduct and Privacy Policy. She would like to have them sent to her and added to our website.
- Justin Suggested the chamber organize a Home and Rec show each year. It can be held in a different community each year. We could look into the fairgrounds, arenas etc for a venue. An idea for pricing would be that our members get a discounted rate. The bigger the booth the more it would be for the vendor.
- We should try and get more food oriented businesses on board with the chamber. Our local caterer's, restaurants, grocery stores, etc.
- We should have Dokis First Nation more involved as well as Henvey Inlet. Jill will reach out to Dokis.
- A vendor market/Youth event could possibly bring in memberships from the younger entrepreneurs. Maybe having a table or speaking at a highschool could generate interest.
- The Warren agricultural association is partnering with the Verner Rodeo this fall. It could be an opportunity to get out into the community.

12) Adjournment

Motion	<i>That the meeting be adjourned at 7:45 pm</i>
Moved	Willy
Seconded	Julie
All in Favour	Yes

Claude Bouffard

President Claude Bouffard

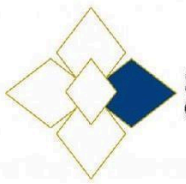
Approved on behalf of the Board of Directors

2024 Meetings

September 3, 2024

October 1, 2024 AGM

December 3, 2024



Board of Directors Meeting
September 3, 2024 @ 6pm
Noelville Boardroom + Zoom

1) Roll Call, Quorum & Welcome

1	X	Bouffard, Claude	President
2		Carrier, Renee	Vice President
3	X	Allen, Julie	Treasurer
4		Chenard, Jason	Past President
5	X	Pothier, Mathieu	
6		Hebert-Berube, Monique	
7	X	Lagrandeur, Sebastien	
8		Laframboise, Julie	
9		Pitre, Justin	
10	X	Schneider, Willy	
11	X	Bradbury, Mary	
12		Olsen, Steve	
13		LeBlanc, Lorraine	
14		Empty seat	
15		Empty seat	
Non-Voting		D'Amour, Jill	BDO

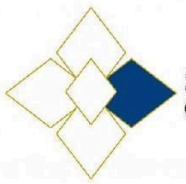
QUORUM: 6 of 13 - We didn't have a quorum. The motions will be presented at the next meeting to be accepted.

Meeting began at 6:10pm

Claude thanked everyone who attended the meeting and the French River municipality for allowing us to use the boardroom.

2) Approval of Agenda & Declaration of Conflict of Interests

Motion	<i>That the agenda for this meeting be approved and any conflicts of interest declared and acknowledged.</i>
Moved	Julie
Seconded	Willy
All in Favour	yes
Conflicts Declared	Amended the agenda to include Vice President resignation and the 5 year budget



3) Approval of Previous Minutes

Motion	<i>That the minutes from the previous meeting be approved and published.</i>
Moved	Mathieu
Seconded	Mary
All in Favour	yes

4) Financial Report

[Julie]

Motion	<i>That the balance sheet and income statement be accepted as presented</i>
Moved	Willy
Seconded	Mathieu
All in Favour	yes

- The DSS grant money that we didn't use was returned
- There is still one owing member
- Wix was paid for a 2 year subscription

Income statement

- Member revenue and group insurance commission is lower than expected
- Investment income - will be from long term investment

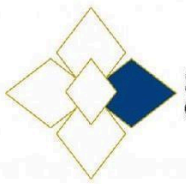
Future Financing

Julie recommends we talk to Caisse Alliance for advice on options for investing the chamber funds. She will meet with Caisse and see what they suggest and bring the recommendations to the AGM.

5) 5 Year Budget

[Julie]

Motion	<i>That the 5 year budget be accepted as presented</i>
Moved	Willy
Seconded	Mathieu
All in Favour	yes



5) BDO Report

[Jill]

- Plan to set up a vendor table at the Warren Fair on September 6&7 2024. This will be an opportunity to answer questions, and showcase what we offer businesses.
- Organized a successful event - *Capital Connect Event* - with Sebastien Lagrandeur from Economic Partners.
- Currently enrolled in a Chamber of Commerce Executives of Canada (CCEC) course.
- General Meetings for 2025; April 1, Aug 5, November 8(tentatively) GALA , Dec 2

6) Open Discussion

[Board and Staff]

Resignation of Renee - We are looking Vice President please email Jill if you are interested in the position

We will have a directors meeting before the AGM at 5:30pm. We will vote on motions at AGM

7) Adjournment

Motion	<i>That the meeting be adjourned at 6:58</i>
Moved	Julie
Seconded	Sebastien
All in Favour	Yes

Claude Bouffard

President Claude Bouffard

Approved on behalf of the Board of Directors

2024 Meetings

October 1, 2024 AGM

December 3, 2024



Report to Municipal Council

Meeting Date: March 19, 2025	Report Date: March 11, 2025
Decision Requested: Yes	Priority: Medium
Direction Only: No	Type of Meeting: RMC

Report Title: Update - Replacement of Fire Department and Parks and Recreation Vehicles

Recommendation:

Proceed with purchase and upfitting of Fire Department replacement vehicle through Listowel Ford in the amount of \$88,782.00.

Background / Discussion:

Following the February 19th, 2025 Regular Council meeting, Council requested that all quotes be brought forward as part of the final resolution for vehicle purchase. They are included as attachments to this report.

Analysis

Below is a breakdown of quotes received for Council's review.

Quotes below were provided for replacement ¾ ton truck.

Vendor	Cost
Cambrian Ford	\$66,784.00
Savage Ford	\$81,851.25
Crosstown Chevrolet	\$89,889.54
Tremblay GM Chevrolet	\$90,016.81
Listowel Ford	\$62,987.00



Quote below was provided for a replacement ½ ton truck.

Vendor	Cost
Cambrian Ford	\$59,054.00

Upfitting costs supplied below.

Vendor	Cost
Apex Fire & Safety through Listowel Ford	\$25,795.00
Battleshield Industries Ltd.	\$32,451.72**

** This price does not include back rack, toolbox, or tonneau cover

Conclusion:

Purchasing the replacement truck through Listowel Ford and Apex Fire & Safety is the most cost and time effective replacement option.

Prepared by: James D. Bertoia, Fire Chief



Preview Order 8822 - W2B 4X4 Crew Cab Srw : Order Summary Time of Preview: 01/31/2025 16:09:28 Receipt: 1/9/2025

Dealership Name : Cambrian Ford Sales Ltd.

Sales Code : CB8165

Dealer Rep.	Alex Allard	Type	Fleet	Vehicle Line	Superduty	Order Code	8822
Customer Name	Mun of St Charles	Priority Code	B3	Model Year	2025	Price Level	525

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F250 4X4 CREW CAB PICKUP/160	\$73795	SNOW PLOW PACKAGE	\$160
160 INCH WHEELBASE	\$0	AM/FM STEREO/CLOCK	\$0
2025 MODEL YEAR	\$0	ROOF CLEARANCE LIGHTS	\$100
FEDERAL EXCISE TAX	\$100	JACK	\$0
TOTAL BASE VEHICLE	\$73895	SPLASH GUARDS - FRONT	\$100
OXFORD WHITE	\$0	ADJUSTABLE GAS/BRAKE PEDAL	\$200
40/20/40 CLOTH SEAT	\$0	SPLASH GUARDS - REAR	\$100
MEDIUM DARK SLATE	\$0	UPFITTER SWITCHES	\$200
PREFERRED EQUIPMENT PKG.603A	\$0	410 AMP ALTERNATOR	\$150
.XLT TRIM	\$0	PAYLOAD PACKAGE UPGRADE	\$0
.SIRIUSXM SAT RADIO	\$0	PARTIAL GAS FILL	\$0
.DRIV/PASS FRONT & SIDE AIRBAGS	\$0	TAILGATE STEP	\$400
.AIR CONDITIONING -- CFC FREE	\$0	TOUGH BED SPRAY IN BEDLINER	\$600
7.3L DEVCT NA PFI V8 ENGINE	\$1500	DUAL BATTERY	\$300
10-SPEED AUTOMATIC 10R100	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
LT275/70R18E BSW ALL TERRAIN	\$300	*****	\$0
3.73 ELECTRONIC LOCKING AXLE	\$0	*"THIS VEH. NOT INTENDED FOR *	\$0
JOB #1 ORDER	\$0	* SALE OR REGISTRATION IN US**	\$0
FRONT LICENSE PLATE BRACKET	\$0	* RETAIL PRICES EXCLUDE *	\$0
ALL WEATHER MATS W/CARPT MATS	\$250	* GST/HST *	\$0
PLATFORM RUNNING BOARDS	\$600	*****	\$0
10500# GVWR PACKAGE	\$0	U.S. GAL FUEL CHARGE	\$0
ENGINE BLOCK HEATER	\$375	FDAF ASSESSMENT	\$0
SKID PLATES	\$200	DESTINATION & DELIVERY	\$0
50 STATE EMISSIONS	\$0		\$2395

TOTAL BASE AND OPTIONS

DISCOUNTS

TOTAL

\$ 72,039 PCPG

+ 320 D.P.

- 5,575 GPC

MSRP

\$81825

NA

\$81825

\$66,784 plus taxes, plate.



SAVAGE FORD SALES LIMITED Rep: ERIK DESORMIERS
 72 FRONT ST Phone: (705) 753-2110
 STURGEON FALLS, ON, P2B 2H2 Fax: (705) 753-0477

Date: 02/21/2025
 Key: 6777
 Tax: ON

Vehicle

Stock
 Type New Vehicle
 Odometer 0

Options

Selling Price \$71,525.00

Customer

Name	MUNICIPALITY OF ST CHARLES	Lead	Not Set
City, Province	ON	Cell	(705) 626-9166
Code	27557	Contract Date	02/21/2025
Email	firechief@stcharleson tario.ca	Payment Date	02/21/2025

Cash

Selling Price	\$71,525.00	PST Taxable	\$0.00
Fuel	\$200.00	PST 8%	\$0.00
Non Tax Item	\$0.00	HST Taxable	\$72,036.50
License Fee	\$250.00	HST 13%	\$9,364.75
Admin Fee	\$499.00	Luxury Tax Taxable	\$0.00
CarFax	\$0.00	Luxury Tax 10%	\$0.00
OMVIC	\$12.50	Payout Lien Amount	\$0.00
Trade	\$0.00	Cash Down	\$0.00
Sub-Total	\$72,486.50	Total Balance Due	\$81,851.25
		Amount Received	\$0.00
		Due on Delivery	\$81,851.25

I / We have reviewed the above disclosure and agree to the vehicle, price and payment information as declared.

X

MUNICIPALITY OF ST CHARLES

X

Dealer Acceptance



Preview Order F221 - W2B 4X4 Crew Cab Srw : Order Summary Time of Preview: 02/21/2025 07:57:13 Receipt: NA

Dealership Name : Savage Ford Sales Limited

Sales Code : CB8017

Dealer Rep.	ERIK DESORMIERS	Type	Retail	Vehicle Line	Superduty	Order Code	F221
Customer Name	M St Charles	Priority Code	19	Model Year	2025	Price Level	530

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F250 4X4 CREW CAB PICKUP/160	\$74795	50 STATE EMISSIONS	\$0
160 INCH WHEELBASE	\$0	SNOW PLOW PACKAGE	\$160
2025 MODEL YEAR	\$0	AM/FM STEREO/CLOCK	\$0
FEDERAL EXCISE TAX	\$100	ROOF CLEARANCE LIGHTS	\$100
TOTAL BASE VEHICLE	\$74895	JACK	\$0
OXFORD WHITE	\$0	SPLASH GUARDS - FRONT	\$100
40/20/40 CLOTH SEAT	\$0	ADJUSTABLE GAS/BRAKE PEDAL	\$200
MEDIUM DARK SLATE	\$0	SPLASH GUARDS - REAR	\$100
PREFERRED EQUIPMENT PKG.603A	\$0	UPFITTER SWITCHES	\$200
.XLT TRIM	\$0	410 AMP ALTERNATOR	\$150
.SIRIUSXM SAT RADIO	\$0	PAYLOAD PACKAGE UPGRADE	\$0
.DRIV/PASS FRONT & SIDE AIRBAGS	\$0	PARTIAL GAS FILL	\$0
.AIR CONDITIONING -- CFC FREE	\$0	TAILGATE STEP	\$400
7.3L DEVCT NA PFI V8 ENGINE	\$1500	TOUGH BED SPRAY IN BEDLINER	\$600
10-SPEED AUTOMATIC 10R100	\$0	DUAL BATTERY	\$300
LT275/70R18E BSW ALL TERRAIN	\$300	*****	\$0
3.73 ELECTRONIC LOCKING AXLE	\$0	"THIS VEH. NOT INTENDED FOR *	\$0
JOB #1 ORDER	\$0	* SALE OR REGISTRATION IN US"	\$0
CV LOT MANAGEMENT	\$0	* RETAIL PRICES EXCLUDE *	\$0
FRONT LICENSE PLATE BRACKET	\$0	* GST/HST *	\$0
ALL WEATHER MATS W/CARPT MATS	\$250	*****	\$0
PLATFORM RUNNING BOARDS	\$600	U.S. GAL FUEL CHARGE	\$0
10500# GVWR PACKAGE	\$0	FDAF ASSESSMENT	\$0
ENGINE BLOCK HEATER	\$375	DESTINATION & DELIVERY	\$0
SKID PLATES	\$200		\$2395

	MSRP
TOTAL BASE AND OPTIONS	\$82825
DISCOUNTS	NA
TOTAL	\$82825



DEAL SUMMARY
DESKIT CUST# 14331442 | DMS CUST# 85304

5104121
DEAL#

STOCK#
F&I Manager:

280 Falconbridge Rd, Sudbury, ON, P3A 5K3, Tel:7055664804 Fax:705-566-9723

BUYER	DATE OF SALE	YEAR	TYPE	MAKE	MODEL	MFR MOD CODE
JAMES D BERTOIA		2025	New	Chevrolet	Silverado 2500HD	CK20743
218 Decosse Rd		TRIM		EXT. COLOR	INT. COLOR	
St.-Charles ON P0M 2W0		4WD Crew Cab 159" LT		Summit White		
Cell Phone: (705) 626-9166		VIN		MAX DIST. TRAV.	DELIVERY DATE	
Email: langskib@hotmail.com				10 KMs		
LIC.						
B2774-38328-80630						

VEHICLE AND OPTIONS

Basic MSRP	\$75,099.00
Tires, LT275/65R20 all-terrain, blackwall	\$480.00
Seats, front bucket	\$860.00
Trail Boss Package	\$3,140.00
Safety Package	\$1,730.00
Convenience Package	\$1,390.00
Gooseneck/5th Wheel Prep Package	\$1,255.00
Leather Package	\$1,135.00
Convenience Package II	\$515.00
Z71 Off-Road Package	\$440.00
Remote Start Package	\$625.00
Heat Package	\$580.00
Wheelhouse liners, rear	\$180.00
LPO, Moulded splash guards, Black	\$300.00
Lamps, Smoked Amber roof marker, (LED)	\$85.00
Tailgate, Multi-Flex	\$510.00
LPO, All-weather floor liners	\$335.00
LT Preferred Equipment Group, Engine, 6.6L V8, Transmission, Allison 10-Speed automatic, GVWR, 10,850 lbs. (4921 kg), Rear axle, 3.73 ratio, Wheels, 20" (50.8 cm) High gloss Black painted wheel, Tire, spare LT275/70R18 all-terrain, blackwall, Summit White, Audio system, Chevrolet Infotainment 3 Premium system,	0.00
Destination	\$2,400.00
Air Tax	\$100.00
Total MSRP	\$91,159.00
BASIC FLEET (CKG/A4F)	-\$7,000.00
Loyalty discount	-\$1,000.00
Adjustment	\$0.00

PRICE INFORMATION

Total Vehicle Price	\$83,159.00
Admin	\$699.00
Subtotal	\$83,858.00
HST	13%
Subtotal	\$94,759.54
License	\$130.00
Subtotal	\$130.00

DOWN PAYMENT

Sierra/Silverado HD Conquest Offer (2025-270)	-\$5,000.00
TOTAL	\$89,889.54

REMARKS

I / We have reviewed the above disclosure and agree to the vehicle, price and payment information as declared.

JAMES D BERTOIA Signature

Signature
Authorized Rep #

JILLIAN BOIVIN Signature
Prov License #5766027

PURCHASER INFORMATION					
Municipality De St-charles			January 28, 2025		
NAME	STOCK NUMBER		DEAL NUMBER	DATE	
2 King St	St Charles		ON	P0M2W0	
ADDRESS	CITY		PROVINCE	POSTAL CODE	
(705) 867-2032			ACCOUNTING@STCHARLESONTARIO.CA	Steven Beauparlant	
HOME PHONE	CELL PHONE	WORK PHONE	E-MAIL ADDRESS	SALESPERSON	

NEW VEHICLE INFORMATION						
2025	Chevrolet	Silverado 2500HD Crew Cab 4WD LT 1LT L5P (CK207431LT)		CK20743		
YEAR	MAKE	MODEL		MODEL CODE	MILEAGE	COLOUR
						VIN

TRADE-IN INFORMATION					
YEAR	MAKE	MODEL	MILEAGE	COLOUR	VIN

VEHICLE PRICING - CASH	
Sales Amount	\$85,804.00
Before-Tax Rebates	\$9,000.00 -
Subtotal	\$76,804.00
Accessories	\$2,088.45
Options & Fees	\$805.75
HST (13%)	\$10,318.61 +
Total After Tax	\$90,016.81

ACCESSORIES	
back rack installed	\$820.84
tonneau cover installed	\$767.61
pick up fee	\$500.00
Total	\$2,088.45

OPTIONS & FEES	
Globali.com	\$469.00
License Fee	\$324.25
OMVIC	\$12.50
Total	\$805.75

REBATES	
Commercial Competitive Assistance Program	\$9,000.00

VEHICLE PURCHASE AGREEMENT

H.S.T. VENDOR NO.

795619915RT0001
DEALER REG. NO.

5547021

LISTOWEL FORD

1199 WALLACE AVENUE N

LISTOWEL, ON N4W 1L8

Phone: (519)291-3520

Deal #:STCH250306 Customer #: 169610

☒ NEW ☐ USED

DATE 03/06/2025

PURCHASER St Charles Fire Dept		HOME PHONE NO.		BUSINESS PHONE NO.		CELL PHONE NO.	
ADDRESS 2 KING ST E		APT. NO.	CITY ST CHARLES	PROVINCE ON	POSTAL CODE P0M 2W0		
E-MAIL		DRIVER'S LIC. NO.		INSURANCE CO.		POLICY NO.	EXPIRY DATE

I, THE PURCHASER, AGREE TO PURCHASE THE FOLLOWING VEHICLE FROM YOU, THE DEALER, ON THE TERMS SET OUT IN THIS AGREEMENT INCLUDING THE VEHICLE INFORMATION DOCUMENT WHICH FORMS PART OF THIS AGREEMENT.

VEHICLE DESCRIPTION

STOCK NO 124297	YEAR 2024	MAKE FORD	MODEL SUPER DUTY F-250 S XL	TRIM	BODY TYPE 4WD Crew Cab 6.75' Box	COLOUR OXFORD WHITE	LIC. NO.
V.I.N. 1 F T 7 W 2 B A 8 R E F 8 7 9 5 2							
DATE OF DELIVERY		DISTANCE TRAVELLED 810		ON DELIVERY DATE ODOMETER READING WILL NOT EXCEED		KMS (MAXIMUM KILOMETRES)	
				KM <input checked="" type="checkbox"/> PURCHASER'S INITIALS			

BASIC VEHICLE AND OPTIONS

PURCHASE PRICE AND PAYMENT

BASIC VEHICLE PRICE (MSRP)	73,795.00	TOTAL SALE PRICE	58,951.00
OPTIONAL EXTRAS (MSRP)		FREIGHT	2,395.00
TIRES: LT275/70RX18E BSW A/T (4)	300.00	FEDERAL AIR CONDITIONER TAX	100.00
DUAL 68 AH AGM 750 CCA BATTERIES	300.00	ADMINISTRATION FEE	N/A
UPFITTER SWITCHES (6)	200.00	FEDERAL LUXURY TAX	N/A
SNOW PLOW PREP PACKAGE	160.00		
410 AMP DUAL ALTERNATORS	150.00	PRODUCT NAME AND DESCRIPTION	WARRANTY PERIOD
LED ROOF CLEARANCE LIGHTS	100.00		NO. OF MONTHS
TRANSMISSION: TORQSHIFT-G 10-SPEED AU	Included	SPLASH GUARDS	NO. OF KMS
All Other Options	-2,500.00	Spray In Liner	DATE OF COMMENCEMENT
TOTAL BASIC VEHICLE AND OPTIONAL EXTRAS PRICE (TOTAL MSRP)	72,505.00	ACCESSORIES	
Discount	13,554.00		
TOTAL	58,951.00		
PRE-DELIVERY EXPENSE			
TOTAL SALE PRICE	58,951.00		

Commissions: The dealership receives a fee from the institution that is providing my financing. Init. _____

Financing Information: I confirm that the financial institution providing financing for the Purchase of this Vehicle has provided me with the initial disclosure statement regarding financial information as required under the Consumer Protection Act, 2002.

I have received the Vehicle Information form required under the Motor Vehicle Dealers Act, 2002. Init. _____

Service Plan: This Vehicle was sold with a Service Plan. [] Yes [] No

TRADE-IN DESCRIPTION AND LIEN DISCLOSURE

V.I.N.				TRADE-IN ALLOWANCE			
<input type="checkbox"/> DAILY RENTAL <input type="checkbox"/> POLICE/EMERGENCY VEHICLE <input type="checkbox"/> TAXI/LIMOUSINE				TOTAL VEHICLE PRICE LESS TRADE-IN ALLOWANCE			
YEAR	MAKE No Trade-In	BODY TYPE	TRIM	MODEL	H.S.T. ON TOTAL VEHICLE PRICE LESS TRADE-IN ALLOWANCE (\$ 0.00)		
COLOUR	H.S.T. REGISTRANT NO.	VEHICLE TO BE TRADED IN ON	H.S.T. ON TRADE IN \$ N/A	LICENCE FEE <input checked="" type="checkbox"/> TRANSFER NEW PLATES			
DISTANCE TRAVELLED	<input type="checkbox"/> KM <input type="checkbox"/> MI	LIENHOLDER	AMT OF OUTSTANDING LIENS \$ N/A	FUEL (INCLUDES H.S.T.)			

PRIVACY STATEMENT: I understand that you and your service providers, affiliates and business partners collect, use and retain my personal information that I disclose to you for the purpose of (i) providing motor vehicle products and related services that I have requested; (ii) providing me with related information and services including licensing, credit reporting, financing, servicing, warranty, insurance, safety, and other products and services that you believe may be of interest to me; and (iii) compiling aggregated or statistical data in which I will not be personally identifiable. I may notify you in writing at any time if I no longer consent to any of these uses, and to update or correct my personal information.

TOTAL PURCHASE PRICE	71,284.31
DEPOSIT <input type="checkbox"/> CASH <input type="checkbox"/> CHEQUE <input type="checkbox"/> CREDIT CARD <input type="checkbox"/> DEBIT	
AMOUNT FINANCED (SUBJECT TO LENDER'S APPROVAL)	
AMOUNT DUE ON DELIVERY	71,284.31

FINANCING TERMS

PRINCIPAL AMOUNT	N/A
LIFE INSURANCE (IF REQUESTED)	N/A
ACCIDENT AND HEALTH INSURANCE (IF REQUESTED)	N/A
P.S.T. ON TOTAL INSURANCE	N/A
CONTRACT REGISTRATION FEE	N/A
TOTAL TO BE FINANCED (SUBJECT TO LENDER'S APPROVAL)	N/A
INTEREST RATE OF N/A % PER ANNUM	FINANCE COST FOR TERM N/A
TIME BALANCE (TOTAL TO BE FINANCED PLUS FINANCE COST)	N/A
VALUE OF INCENTIVE AVAILABLE ONLY FOR CASH CUSTOMERS	N/A
SERVICE FEE NOT PAYABLE BY CASH CUSTOMERS	N/A
A.P.R. N/A %	COST OF BORROWING (TOTAL COST OF CREDIT) N/A
PAYMENT AMOUNT N/A	TERM (NO. OF PAYMENTS) N/A
AMORTIZATION N/A	WITH ONE FINAL PAYMENT OF N/A
PAYMENT START DATE	

ACCEPTANCE OF TERMS

Sales Final. Please review the entire contract, including all attached statements, before signing. This contract is final and binding once I have signed it unless the motor vehicle dealer has failed to comply with certain legal obligations. No other promises or terms have been made to me that are not part of this contract.

X	X
PURCHASER'S SIGNATURE	CO-SIGNER (IF ANY)
NAME AND POSITION OF DEALER'S AUTHORIZED REPRESENTATIVE	
SIGNATURE OF DEALER'S AUTHORIZED REPRESENTATIVE	
REG. NO. 2311787	
SALESPERSON'S NAME	
SALESPERSON'S SIGNATURE	
REG. NO.	

VEHICLE PURCHASE TERMS

THE FOLLOWING TERMS HAVE BEEN APPROVED BY THE MOTOR VEHICLE RETAILERS OF ONTARIO FOR USE IN THE PROVINCE OF ONTARIO.

In this Vehicle Purchase Agreement references to "I", "me" and "my" are to the purchaser of the Vehicle and references to "you" and "your" are to the dealership.

ADDITIONAL TERMS

1. **Distance Travelled.** You represent to me that to the best of your knowledge the distance travelled by the Vehicle as shown on the other side of this page will be the odometer reading on the day the Vehicle is delivered to me and in case of a Trade-In, I represent to you that to the best of my knowledge the distance travelled by the Trade-In is as shown on the other side of this page.
2. **Original Pollution Equipment.** You and I will ensure in the case of a Trade-In, that all the original pollution control equipment on the Trade-In certified under the Motor Vehicle Safety Act of Canada is intact and operational at the time of delivery.
3. **Trade-Ins.** I will transfer the Trade-In to you at the time that you deliver the Vehicle to me, or at such earlier time as we may agree to, free and clear of all liens (other than the liens which I have disclosed to you on the other side of this page). At the time of transfer, the Trade-In will be equipped and in the same condition, except for reasonable wear and tear, as it is on the date of this Agreement. If you determine that the Trade-In is not in the same condition, I may pay you for all necessary repairs or agree to reduce the Trade-In Allowance by the cost of the repairs. If we are unable to make arrangements which are satisfactory to both of us for the payment of any necessary repairs, this Agreement will be cancelled and you will be entitled to deduct your damages from my Deposit. If I transfer the Trade-In to you prior to the Vehicle being delivered to me, the Trade-In will form part of my Deposit.
4. **Manufacturer's Suggested Retail Price (MSRP).** The Basic Vehicle Price and the prices of the Optional Extras are the MSRP. If the Vehicle is being ordered by you from the manufacturer and there is any increase in the MSRP after the date of this Agreement, the increases will be added to the Total Basic Vehicle and Optional Extras Price. If I refuse to pay the increase in the Amount Due on Delivery, you will have the right to waive the increase or to cancel this Agreement and return my Deposit.
5. **Payment of Additional and Increased Taxes.** If any federal or provincial taxes relating to the Vehicle or my purchase of the Vehicle under this Agreement are increased after the date of this Agreement and prior to my taking delivery of the Vehicle, I will pay you the amount of the increased taxes at the time of delivery.
6. **Administration Fee.** Administration Fee covers but is not limited to the costs incurred by you to register the Vehicle and warranty with the manufacturer; prepare and execute all transactions and all documentation to validate and register life, accident and health insurance, extended warranties, anti-vehicle theft programs, corrosion protection products and related programs and all other vehicle protection products and warranties; to check for liens, accident damage, and vehicle history; for appraisal of my trade-in; for the costs of dealer trades and costs of all office materials utilized to complete this transaction
7. **Ownership Transfers Only Upon Payment in Full.** I agree that I will not become the owner of the Vehicle or have any other interest whatsoever in the Vehicle until I have paid the Amount Due on Delivery in full (including the amount of any increases resulting from increased taxes or changes in the manufacturer's suggested retail prices). I will pay you by certified cheque unless we otherwise agree.
8. **Date of Delivery:** is the day you will deliver the Vehicle to me. If the Vehicle is to be ordered from the manufacturer and you are unable to deliver the Vehicle to me within 90 days of the date of this Agreement, you will notify me in writing of the reason for the delay and thereafter either one of us may terminate this Agreement by giving written notice of the termination to the other person. Unless we agree in writing to a New Revised Delivery Date, this Agreement will be terminated automatically at the end of the 5 day period following my receipt of your notice of the delay. If you are unable to deliver the Vehicle to me by the new Revised Delivery Date, this Agreement will be terminated automatically. If this Agreement is terminated for any of the above reasons, you will return my Deposit and neither one of us will have any further obligations under this Agreement.
9. **Failure to Accept Delivery or to Pay.** If I fail to accept delivery of the Vehicle within 7 days of you notifying me by registered mail that the Vehicle is available for delivery, or if I fail to pay you the full Amount Due on Delivery, you will be entitled, in addition to any other rights or remedies you may have, to cancel this Agreement and to deduct the amount of your damages from my Deposit.
10. **Explanation of Damages.** If you keep any part of my Deposit you will provide me with a written calculation and brief explanation of your damages.
11. **Dealing with Trade-Ins as Deposits.** If my Deposit includes a Trade-In, you may sell it and upon the completion of the sale my Deposit will be increased by the amount of the Trade-In Allowance, less any amounts paid by you to reduce any outstanding liens. If I am entitled to the return of my Deposit and you have not sold the Trade-In, you will transfer the Trade-In back to me and I will pay you for the Safety Standards Certificate and all other costs associated with transferring the Trade-In back into my name, all repairs and improvements which you may have made to the Trade-In and for all payments which you may have made to reduce any outstanding liens.

Important Information Respecting Motor Vehicle Sales

Ontario Motor Vehicle Industry Council

In case of any concerns with this sale, you should first contact your motor vehicle dealer. If concerns persist, you may contact the Ontario Motor Vehicle Industry Council as the administrative authority designated for administering the *Motor Vehicle Dealers Act, 2002*.

You may be eligible for compensation from the Motor Vehicle Dealers Compensation Fund if you suffer a financial loss from this trade and if your dealer is unable or unwilling to make good on the loss.

You may have additional rights at law.

Telephone: 416-226-4500 or 1-800-943-6002 EXT: 22645



**Ontario Motor
Vehicle Industry
Council**

**Conseil ontarien
de commerce des
véhicules automobiles**

Web Site: www.omvic.on.ca

Canadian Motor Vehicle Arbitration Plan

The Canadian Motor Vehicle Arbitration Plan may be available to resolve disputes concerning alleged manufacturer's defects or implementation of the manufacturer's new motor vehicle warranty.

Canadian Motor Vehicle Arbitration Plan Not Available.

The manufacturer of this vehicle is not a participant in the Canadian Motor Vehicle Arbitration Plan. Therefore, the program under that Plan is not available to resolve disputes concerning alleged manufacturer's defects or implementation of the manufacturer's new motor vehicle warranty. ☐

CAMVAP is only available if the model year of the motor vehicle is the current model year or one of the four preceding years and the vehicle has been driven less than 160,000 kms.

Tel: 1-800-207-0685

Web: www.camvap.ca

VEHICLE SOLD "AS-IS" The motor vehicle sold under this contract is being sold "as-is" and is not represented as being in road worthy condition, mechanically sound maintained at any guaranteed level of quality. The vehicle may not be fit for use as a means of transportation and may require substantial repairs at the purchaser's expense. It may not be possible to register the vehicle to be driven in its current condition. INIT. _____ DATE: _____

SAFETY STANDARDS CERTIFICATE A safety certificate is only an indication that the motor vehicle met certain basic standards of vehicle safety on the date of inspection.



Attn: James From: Mark

2025 F150

Preview Order 8833 - W3L - 4x4 XLT SuperCrew: Order Summary Time of Preview: 03/04/2025 12:13:54 Receipt: 1/31/2025

Dealership Name: Cambrian Ford Sales Ltd.

Sales Code: C88165

Dealer Rep.	Mark Hodgson	Type	Fleet	Vehicle Line	F-150	Order Code	8833
Customer Name	Mun of St Charles	Priority Code	D2	Model Year	2025	Price Level	535

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCREW-145	\$65375	TOW/HAUL PACKAGE	\$900
145 INCH WHEELBASE	\$0	.INTEGRATED TRLR BRAKE CNTRL	\$0
2025 MODEL YEAR	\$0	MIRROR MAN FOLD W/POWER GLASS	\$0
FEDERAL EXCISE TAX	\$100	18" CHROME-LIKE PVD WHEELS	\$0
TOTAL BASE VEHICLE	\$65475	136 LITRE/ 36 GALLON FUEL TANK	\$0
OXFORD WHITE	\$0	BED UTILITY PACKAGE	\$850
CLOTH BUCKET SEATS W/ CONSOLE	\$0	.TAILGATE STEP	\$0
MEDIUM DARK SLATE	\$0	PARTIAL GAS FILL	\$0
EQUIPMENT GROUP 302A	\$7440	BEDLINER SPRAY-IN *ACCY	\$600
.XLT SERIES	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
LED SIDE-MIRROR SPOT LIGHTS	\$0	*****	\$0
.POWER SLIDING REAR WINDOW	\$0	*"THIS VEH. NOT INTENDED FOR *	\$0
5.0L V8 ENGINE	\$4000	* SALE OR REGISTRATION IN US**	\$0
ELECTRONIC 10-SPD AUTO	\$0	* RETAIL PRICES EXCLUDE *	\$0
275/65R18 BSW ALL-TERRAIN	\$0	* GST/HST *	\$0
3.73 ELECTRONIC LOCK RR AXLE	\$0	*****	\$0
7100# GVWR PACKAGE	\$0		\$0
JOB #2 ORDER	\$0	U.S. GAL FUEL CHARGE	\$0
FRONT LICENSE PLATE BRACKET	\$0	FDAF ASSESSMENT	\$0
ENGINE BLOCK HEATER	\$550	DESTINATION & DELIVERY	\$2395
SKID PLATES	\$120	FRONT & REAR MOLDED SPLASH GUA	\$330
50 STATE EMISSIONS	\$0	TOTAL DIO OPTS	\$330
LINER-TRAY STYLE-W/CARPET MAT	\$250		
			MSRP
TOTAL BASE AND OPTIONS			\$82910
XLT SERIES DISCOUNT			\$-1750
302A DISCOUNT			\$-500
TOTAL DISCOUNT			\$-2250
TOTAL			\$80660

ORDERING FIN: 0G100 END USER FIN: 0G100

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

\$71059 PCP6
+ 320

Customer Signature


Date

This order has not been submitted to the order bank.

This is not an invoice.

- 12,325 BPC.

\$59,054 + taxes, plates.

	<h2 style="text-align: center;"><u>Wildland F250 Truck Pricing</u></h2>	Apex Fire & Safety 1199 Wallace Ave N, Listowel, Ontario N4W 3J1 519-292-6137
Department / End User	St Charles Fire - Wildland Truck	
Distributor	Apex Fire & Safety	
Distributor Sales Representative	Chris Newman	
Tender Close Date	TBD	
Regional Sales Manager	Chris Newman	

Project Scope : Complete Emergency upfit of Ford F250 designed for Wildland Fire use Including:

UPFIT COMPONENTS

QTY

ION T-SERIES LINEAR DUO RIB, mounted in grille	2
ION T-SERIES LINEAR DUO RIB, side fenders	2
ION T-SERIES LINEAR DUO RIB, mounted in rear steps side facing	2
ION T-SERIES LINEAR DUO RIB, mounted between bumper & tailgate	3
CENATOR WCX LIN6 54 DDE	1
CENATOR ADJ MOUNT KIT 94	1
CENCOM CORE WCX CONTROL CENTER	1
WeCanX KNOB/SLIDE CONTROL HEAD	1
SCANport KIT FOR C399	1
Speaker, Black Plastic	1
SA-315 MT KIT 2017 F-250 DRVR	1
ARGES 5 DEG REMOTE SPOTLIGHT	1
ARGES BAIL MT CONTROL HEAD	1
DRVR FENDER MT FORD SUPER-DUTY	1
WIRING, LOOM, BRACKETS, SHOP SUPPLIES	TBD
CUSTOM CENTER CONSOLE	1
INTERIOR FINISHES	1
BACKRACK	1
ST CHARLES GRAPHICS PACKAGE	1
MECHANICAL LABOR	1



SUBTOTAL

\$25,795.00

All quotes will be subject to applicable taxes

Please note: All quotes are valid for 30 days from time of issue - pricing may be held or extended at the discretion of Apex Fire & Safety

Date:

1/31/2025

Authorized Signature:



Quote



Battleshield Industries Limited

P.O. Box 126
Embrun, ON
CANADA, K0A 1W0
Phone : 613-443-1911
admin@battleshield.ca

Quote No.	41276
Date :	2025-02-11
Contact :	James Bertoia Phone : 705-867-2032 Fax : 705-867-5789

Bill To	0438
St-Charles, Municipality of	
PO Box 70, 2 King Street East	
St-Charles, ON	
CANADA, P0M 2W0	

Ship To	0438
St-Charles, Municipality of	
PO Box 70, 2 King Street East	
St-Charles, ON	
CANADA, P0M 2W0	

Expiration Date	Price Request	Terms	Carrier	FOB
2025-03-11	NFPA Compliant F-250 PKG	Net 30 days	Not Applicable	
Sales Rep		Currency	Lead Time (Days)	Tax Group
Marc Cousineau (MC01)		CAD	0	ON

No.	Qty	UN	Item	Description	Net Price	Amount
1	1.000	EA	FIT-UP	Small fleet Parts Installation	6,980.49 \$	6,980.49 \$
Job Details						
		Part No.	Service		Quantity	Price
			Assembly Small Fleet		64.00	\$6,720.00
		HARDWARE	Hardware		50.00	\$85.39
		ELECTRICAL SUPPLY	Electrical Supplies		125.00	\$175.10
2	1.000	EA	ZONE A_FRONT	ZONE A_Front of Vehicle	736.71 \$	736.71 \$
Job Details						
		Part No.	Service		Quantity	Price
		IONB	Blue ION LED		2.00	\$368.35
		IONR	Red ION LED		2.00	\$368.36
3	1.000	EA	ZONE B_PASSENGER SIDE	ZONE B_Passenger Side	377.98 \$	377.98 \$
Job Details						
		Part No.	Service		Quantity	Price
		TLIR	WHELEN - ION T-SERIES LINEAR RED		1.00	\$188.99
		TLIB	Blue T-ION LED		1.00	\$188.99
4	1.000	EA	ZONE C_REAR	ZONE C_Rear of Vehicle	847.22 \$	847.22 \$
Job Details						
		Part No.	Service		Quantity	Price
		VTX9D	Red/White Vertex LED		1.00	\$119.23
		VTX9E	Blue/White Vertex LE		1.00	\$119.23
		V98-112267-060150	SECURITRIM - 6" Florecent Lime yellow reflective tape		0.50	\$313.12

		V98-12075-060150	SECURITRIM - 6" Red reflective tape		0.50	\$295.65
5	1.000	EA	ZONE D_DRIVER SIDE	ZONE D_Driver Side	4,366.61 \$	4,366.61 \$
Job Details						
Part No.		Service			Quantity	Price
091-3YW		KUSSMAUL - YELLOW COVER			1.00	\$0.00
091-215-12		KUSSMAUL - AUTO CHARGER 1000			1.00	\$1,237.49
091-199-001		KUSSMAUL - SINGLE BAR GRAPH DISPLAY FOR AUTOCHARGER 1000			1.00	\$233.57
091-55-20-120-SP16		Kussmaul super eject, side wire with 16ft and 20amp			1.00	\$821.62
TLIR		WHELEN - ION T-SERIES LINEAR RED			1.00	\$188.99
TLIB		Blue T-ION LED			1.00	\$188.99
ARGFMKT		Arges® Kit, Includes ARGES1 Spotlight, ARGCH1 Control Head and ARGFM Flat Mount			1.00	\$1,695.95
6	1.000	EA	ZONE E_ROOF	ZONE E_Roof of Vehicle	5,120.91 \$	5,120.91 \$
Job Details						
Part No.		Service			Quantity	Price
BB2SP3J		Liberty 2 DUO 54inch Lighthbar Red/Blue			1.00	\$5,120.91
7	1.000	EA	ZONE_CONSOLE_CONTROLLER	Interior Console and Controller / Siren Systems	6,038.42 \$	6,038.42 \$
Job Details						
Part No.		Service			Quantity	Price
C399		Module WCX Cencom Core			1.00	\$1,472.98
CCTL6		Module WCX Control Head Knob/Slide			1.00	\$506.22
SA315P		SIREN SPEAKER 100W BLACK PLASTIC			1.00	\$0.00
SAK1		WHELEN - MOUNTING KIT (UNIVERSAL			1.00	\$0.00
60CREGCS		WHT/RED 6" Dome Light			1.00	\$312.49
BU-ALARM		Back Up Alarm			1.00	\$53.23
SSFPOS		SOLID STATE HEADLIGHT FLASHER (Halogen			1.00	\$117.97
HAVIS_CONS_PK G_GENERIC		Havis Console Package Generic			1.00	\$3,575.54
C399K5		OBDII Canport 2020-2022 F-250/F-350/F-450/F550			1.00	\$0.00
8	1.000	EA	GRAPHICS	Graphics PKG Truck Decals to meet NFPA Standard to Match Municipality Fleet	3,500.00 \$	3,500.00 \$
9	1.000	EA	SUB LABOUR	ESA Certification	750.00 \$	750.00 \$
GST/HST # 838453447RT0001 QST # 1220178681TQ0001 <ul style="list-style-type: none"> Interest of 2% per month on overdue account All returns may be subject to a restocking/handling charge All goods sold on this invoice remains Battleshield's property until this invoice is paid in full Hours of Operation: Mon -Thu 7:00am to 4:30pm / Fri 7:00am - 12:00pm						

Subtotal: 28,718.34 \$

HST: 3,733.38 \$

Total: 32,451.72 \$

CAD

Report to Municipal Council



Meeting Date: March 19, 2025	Report Date: March 13, 2025
Reason Before Council: Financial Approval	Priority: Normal
Department: Protection to Persons & Property	Type of Meeting: Regular Meeting

Report Title: Sudbury East OPP Detachment Board 2025 Budget

Recommended Resolution:

WHEREAS pursuant to the Community Safety and Policing Act, 2019 (CSPA), Section 71 (1), an O.P.P. detachment board shall prepare estimates, in accordance with the regulations made by the Minister, of the total amount required to pay the expenses of the board's operation, excluding the remuneration of board members; and

WHEREAS pursuant to CSPA, 2019, Section 71 (2), the O.P.P. detachment board shall submit the estimates to every municipality that receives policing services from the detachment, along with a statement of the municipality's share of the costs, as determined in accordance with the regulations made by the Minister; and

WHEREAS pursuant to CSPA, 2019, Section 71 (3), subject to subsection (4), the municipalities shall contribute their share of the costs to the O.P.P. detachment board's budget in accordance with the estimates; and

WHEREAS pursuant to O. Reg. 135/24, Section 3(2), each municipality in the area for which the O.P.P. detachment board has services shall pay an equal share of the amount set out in the board's estimates; and

WHEREAS the Sudbury East OPP Detachment Board has prepared estimates of all sums required for the operation of the board for the fiscal year 2025, totaling \$31,276.80, to be shared equally among the participating municipalities; and

WHEREAS the total municipal contribution is allocated as follows:

- **Municipality of French River:** \$7,819.20
- **Municipality of St.-Charles:** \$7,819.20
- **Municipality of Markstay-Warren:** \$7,819.20
- **Municipality of Killarney:** \$7,819.20

NOW THEREFORE, BE IT RESOLVED THAT the Council of Municipality of St.-Charles hereby:



1. Approves the 2025 Budget Estimates for the Sudbury East OPP Detachment Board in the total amount of \$31,276.80.
2. Confirms the municipality's obligation to contribute its equal share in the amount of \$7,819.20, in accordance with O. Reg. 135/24, Section 3(2).
3. Provide a copy of this resolution to the **Sudbury East OPP Detachment Board** for their records and implementation.

Analysis & Background:

The newly formed Police Board has certain financial obligations such as having members of the public required to sit on the board. As such administrative expenses, mileage, per diem, conferences and other obligations are required to be paid by CSPA, 2019.

The above resolution provides additional information. Attached is the Police Board budget.

Attachments:

- 2025 Police Board budget

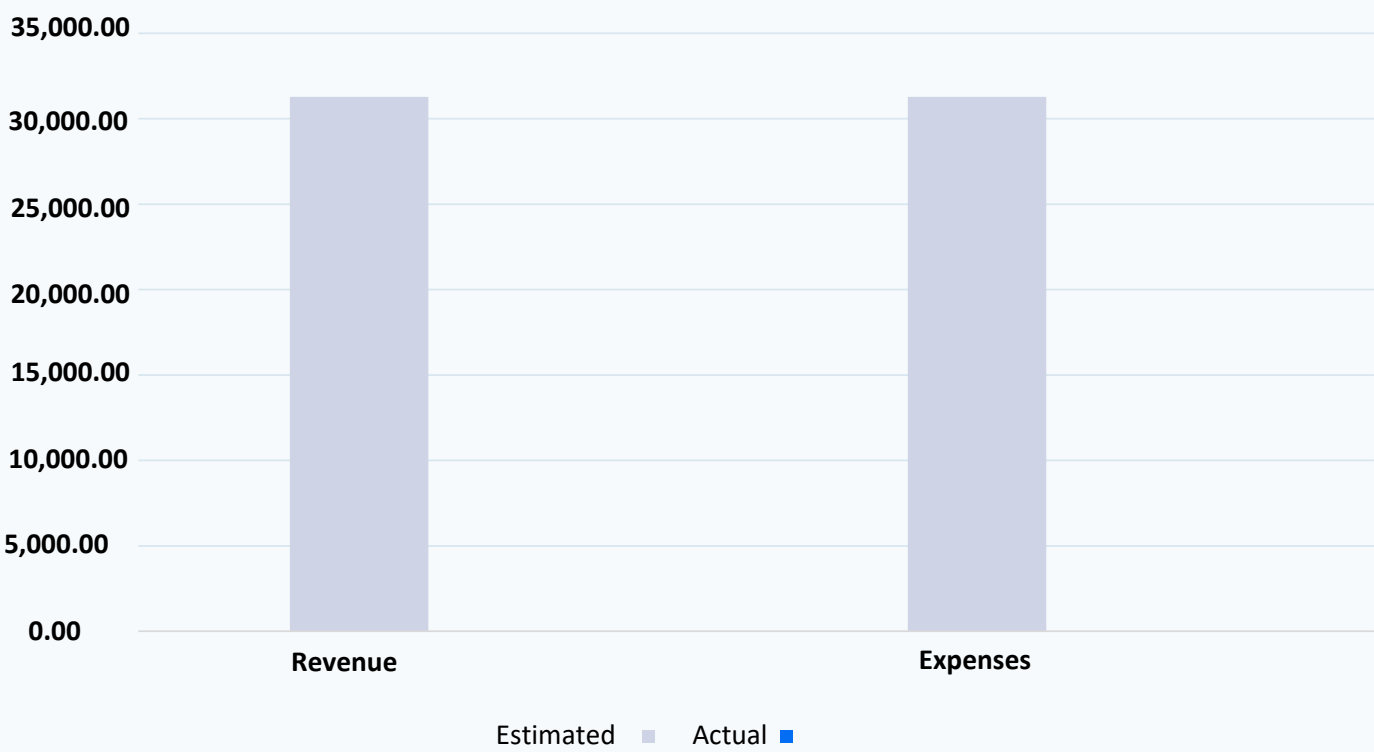
Prepared By: Denis Turcotte, CAO

Budget Summary

Police Board Budget code 04201

Budget Area	Estimated	Actual	Difference
Revenue	31,276.80	0.00	31,276.80
Expenses	31,276.80	0.00	31,276.80
Balance (income minus expenses)	0.00	0.00	0.00

Budget Overview



Revenue

Income	Estimated	Actual	Difference
Municipality of French River	7,819.20		-7,819.20
Municipality of St. -Charles	7,819.20		-7,819.20
Municipality of Markstay-Warren	7,819.20		-7,819.20
Municipality of Killarney	7,819.20		-7,819.20
Total Revenue	31,276.80	0.00	-31,276.80

Expenses

Expenses	Estimated	Actual	Difference
Chair (1)	700.00		700.00
Secretary (1)	1,200.00		1,200.00
Board Members (5)	3,000.00		3,000.00
Provincial Member (1)	600.00		600.00
Travel - Conferences & Meetings	12,000.00		12,000.00
Course/Conference Registration	3,000.00		3,000.00
Membership Dues (OAPSB)	1,500.00		1,500.00
Accounting Services	2,000.00		2,000.00
Other Professional Services	2,500.00		2,500.00
Insurance Premiums	4,276.80		4,276.80
Office Supplies	500.00		500.00
Total Expenses	31,276.80	0.00	31,276.80

Report to Municipal Council



Meeting Date: March 19, 2025	Report Date: March 13, 2025
Reason Before Council: Financial Approval	Priority: Normal
Department: Transportation / Public Works	Type of Meeting: Regular Meeting

Report Title: Village Road Plan Options

Recommended Resolution:

That Council direct staff to proceed with the tendering process right away for the roads Council has decided to go ahead with.

Options:

1. Proceed with tender process for King Street East and Casimir Road.
2. Proceed with tender process for King Street, Casimir Road, and St. Joseph Street.
3. Proceed with tender process for all Village Roads.

Analysis & Background:

The attached spreadsheet is a summary at the future loans document from the Council meeting from February 5, 2025, where Council had requested a few different scenarios be run.

Again, this is for information only, and other than directing staff to proceed with the tendering process.

Version 1 – King Street East, Casimir Road and St. Joseph Year 1, rest of the roads to follow original version.

Version 2 - King Street East, Casimir Road and St. Joseph, the rest of the roads to return to gravel.



Version 3 - King Street East, Casimir Road, and St. Joseph in Year 1; John, Hector, and Lapensee Street to follow, Notre Dame Ave, St Anne Street and Chevrefills Lane to return to gravel.

Version 4 - King Street East, Casimir Road, and St. Joseph in Year 1; Notre Dame Ave, St. Anne Street to follow; John, Hector, Lapensee Street and Chevrefills Lane to return to gravel.

Version 5 - King Street East, Casimir Road, and St. Joseph in Year 1; Chevrefills Lane to follow, Notre Dame Ave, St Anne, John, Hector, Lapensee Street and to return to gravel.

Version 6 – All Village roads to be completed in Year 1.

Council had also asked staff to reach out the EXP with a few questions to aide in their decision. An e-mail was sent on March 6, and a following response was received in March 13.

Debating whether to do King/Casimir St or Ste Joseph or both street at the same time, the question is what is the approximate savings of doing both projects together/at same time rather than 2 separate projects?

Most of the cost saving will come from only having only having one mobilization, material testing, and CCTV inspections of the new sewers. However, it is also likely that you will gain some additional savings through economy of scale (general the higher quantity of an item the cheaper unit rate). It's hard to quantify the amount of saving on the economy of scale, but the other items will save around \$40,000.00.

As we are getting closer to spring, what is the latest we should have our tenders out?

We want to get tenders out as soon as possible. But ideally we will want to award any project early May so that we do not miss out on any time during the construction season.

For our budget purposes, do you know the approximate split of the project that would be attributable to wastewater?

There will not be a huge amount towards to wastewater budget. On St. Joseph, King Street and Casimir there will only be more minor repairs to the sanitary sewer system. It will depend on what council decides to move forward with, but most of the work would be on St. Joseph and includes some trenchless repairs for a pipe joint separation, and manhole replacement to resolve infiltration issues.



Also, I looked at the cost saving on Casimir from reducing the asphalt paving from the public works garage to the drainage ditch. This reduction in paving/road reconstruction will save around \$42,000.00

Assumption used are stated below.

- The interest rate is 4.45%
- The length of the term chosen is 25 years
- The project costing will come in at engineer estimation
- Inflation will be stable
- Impact of tariff will not impact pricing
- New construction activity will be constant

Attachments:

- Future Loans Summary

Prepared By: Pamela McCracken, Treasurer

Annual Tax Income Required

		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Original		\$3,137,007.79	\$3,602,445.29	\$3,850,261.88	\$4,048,745.71	\$4,330,024.71	\$4,613,729.99	\$4,941,248.50	\$5,165,916.00	\$5,486,678.87	\$5,724,436.71	\$6,015,920.16
Version 1	Move Up St. Joseph Street	\$3,137,007.79	\$3,680,476.85	\$3,930,166.20	\$4,130,567.73	\$4,335,778.90	\$4,619,622.28	\$4,947,282.20	\$5,172,094.52	\$5,493,005.67	\$5,730,915.35	\$6,022,554.29
Version 2	King, Casimir & St. Joseph Only	\$3,137,007.79	\$3,680,476.85	\$3,930,166.20	\$4,130,567.73	\$4,335,778.90	\$4,619,622.28	\$4,836,570.76	\$5,058,726.00	\$5,286,212.97	\$5,519,159.63	\$5,757,697.01
Version 3	Include John, Hector & Lapansee Only	\$3,137,007.79	\$3,680,476.85	\$3,930,166.20	\$4,241,279.17	\$4,449,147.42	\$4,735,711.64	\$4,955,446.26	\$5,180,454.52	\$5,410,862.97	\$5,646,801.23	\$5,888,402.00
Version 4	Include Notre Dame & St. Anne Only	\$3,137,007.79	\$3,680,476.85	\$3,930,166.20	\$4,221,271.07	\$4,428,659.12	\$4,714,731.63	\$4,933,962.73	\$5,158,455.38	\$5,388,335.86	\$5,623,733.46	\$5,864,780.61
Version 5	Include Chevrefills Only	\$3,137,007.79	\$3,680,476.85	\$3,930,166.20	\$4,178,587.15	\$4,384,950.79	\$4,669,974.29	\$4,888,131.22	\$5,111,523.91	\$5,340,278.03	\$5,574,522.25	\$5,814,388.33
Version 6	All Roads right away	\$3,137,007.79	\$3,929,911.05	\$4,185,586.82	\$4,392,118.45	\$4,603,606.84	\$4,893,878.08	\$5,117,408.70	\$5,346,304.06	\$5,580,692.90	\$5,820,707.07	\$6,066,481.59

Annual Tax Increase

		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	AVG
Original		6.08%	13.71%	5.90%	4.24%	6.07%	5.74%	6.33%	3.83%	5.53%	3.69%	4.47%	5.96%
Version 1	Move Up St. Joseph Street	6.08%	16.20%	5.82%	4.20%	4.11%	5.73%	6.33%	3.83%	5.52%	3.69%	4.47%	6.00%
Version 2	King, Casimir & St. Joseph Only	6.08%	16.20%	5.82%	4.20%	4.11%	5.73%	3.93%	3.86%	3.80%	3.74%	3.68%	5.56%
Version 3	Include John, Hector & Lapansee Only	6.08%	16.20%	5.82%	7.02%	4.07%	5.65%	3.89%	3.83%	3.77%	3.71%	3.65%	5.79%
Version 4	Include Notre Dame & St. Anne Only	6.08%	16.20%	5.82%	6.51%	4.08%	5.66%	3.90%	3.83%	3.77%	3.71%	3.66%	5.75%
Version 5	Include Chevrefills Only	6.08%	16.20%	5.82%	5.42%	4.09%	5.69%	3.92%	3.85%	3.78%	3.72%	3.67%	5.66%
Version 6	All Roads right away	6.08%	24.15%	5.61%	4.09%	4.01%	5.54%	3.85%	3.78%	3.72%	3.67%	3.62%	6.19%

Annual Debt Repayment Limit

		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Original		3.46%	11.99%	11.53%	10.60%	12.00%	12.93%	14.53%	13.57%	14.73%	13.87%	13.21%
Version 1	Move Up St. Joseph Street	3.46%	14.48%	13.40%	12.37%	11.77%	12.91%	14.51%	13.55%	14.72%	13.86%	13.20%
Version 2	King, Casimir & St. Joseph Only	3.46%	14.48%	13.40%	12.37%	11.77%	12.91%	12.12%	11.57%	11.06%	10.59%	9.19%
Version 3	Include John, Hector & Lapansee Only	3.46%	14.48%	13.40%	15.18%	14.07%	15.07%	14.16%	13.53%	12.94%	12.39%	10.94%
Version 4	Include Notre Dame & St. Anne Only	3.46%	14.48%	13.40%	14.67%	13.66%	14.69%	13.80%	13.18%	12.61%	12.07%	10.63%
Version 5	Include Chevrefills Only	3.46%	14.48%	13.40%	13.59%	12.78%	13.89%	13.01%	12.43%	11.89%	11.39%	9.96%
Version 6	All Roads right away	3.46%	22.43%	18.90%	17.57%	16.74%	17.58%	16.53%	15.81%	15.13%	14.50%	13.00%

Report to Municipal Council



Meeting Date: March 19, 2025	Report Date: March 13, 2025
Reason Before Council: Financial Approval	Priority: Urgent
Department: Transportation / Public Works	Type of Meeting: Regular Meeting

Report Title: Replacement Truck – Truck #11 F550 Heavy Duty 2 Ton

Recommended Resolution:

That Council approves the purchase of a replacement truck for the F550 Heavy Duty 2 Ton for an upset limit of \$110,000.00

Background:

The Public Works department put Truck #11 out of service on March 4th, 2025, the vehicle had been recognized to have three (3) major defects: rotten frame, bald tires and deficient steering drag link. The truck previously had issues with passing its annual inspection last year and was scheduled for replacement in 2025.

Analysis:

Truck #11 was a significant vehicle in the Public Works fleet as it served as a dump box for hauling gravel to job sites and small wash outs, cold mix for pothole patching, garbage, and brush.

In previous years, the truck had been used more in summer months, the intent of the new truck will be for all season operations including plowing and sanding municipal parking lots which will reduce time and labor required by heavy equipment (loader) maximizing productivity throughout the winter season.

Staff received one quote / estimate for a Heavy Duty 2 Ton Truck in the amount of \$108,500.00 the truck includes a dump box, upfitting for lighting and plow attachments.



Staff will further report on the sander and plow equipment costs during budget deliberation.

The intent of the Public Works Department is to sell Truck #11 through process of disposal of surplus goods.

Attachments:

- Vehicle Specifications – Cost Estimate

Prepared By: Michelle Clark, Director of Operations

FD

OHI-000018

9-NORMAL, NE, 100018, RE011

147

ULT

CERT

CERT

TRD

RAMP

BUMP

CAMP

BOOK

EXFL

ROTA

023424


147/420

1FDUF5HTX

RD A18079

NE

BC09



VEHICLE DESCRIPTION

SUPER DUTY

RD A18079

2024 F-550 4X4 REG CHAS CAB

XL 169" WB CHASSIS

6.7L POWER STROKE V8 DIESEL

10-SPEED AUTOMATIC 10R140

EXTERIOR

OXFORD WHITE

INTERIOR

MEDIUM DARK SLATE CLOTH

ENERGUIDE

Ask your dealer for the FUEL CONSUMPTION GUIDE or CALL 1-800-387-2000

L/100km NOT APPLICABLE / L/100km NON APPLICABLE

Canada

STANDARD EQUIPMENT

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE IN THE BASE PRICE BELOW

EXTERIOR

- HEADLAMPS - AUTOLAMP (ON/OFF)
- LIGHTS, ROOF CLEARANCE
- TOW HOOKS
- WIPERS, FIXED INTERVAL

INTERIOR

- 4.2" PRODUCTIVITY SCREEN
- DR LOCKS & WINDOWS, POWER
- DUAL SUNVISORS
- FLOOR COVERING, BLK VINYL
- MANUAL LUMBAR, DRIVER
- STEERING WHEEL, TILT/TELES
- TACHOMETER
- UPFITTER SWITCHES (6)

FUNCTIONAL

- ABS
- CRUISE CONTROL
- FORDPASS™ CONNECT
- REMOTE KEYLESS ENTRY
- STEERING, POWER
- SYNCHRO 8" SCRIN
- TRAILER BRAKE CONTROLLER
- TRAILER SWAY CONTROL
- TRAILER TOW/7-WIRE HARNESS

SAFETY/SECURITY

- ADVANCETRACTION™/ROLL STABILITY CONTROL
- AIRBAGS - SAFETY CANOPY®
- AIRBAGS, DRIVER & PASS
- BELT-MINDER CHIME
- PASSIVE ANTI-THEFT SYSTEM
- SOS POST CRASH ALERT SYST

WARRANTY

- 3 YR/50,000 KM BASIC
- 5 YEAR/100,000 KM POWERTRAIN
- ROADSIDE ASSISTANCE 24 HRS

INCLUDED ON THIS VEHICLE	(MSRP)*	PRICE INFORMATION	(MSRP)*
OPTIONAL EQUIPMENT/OTHER		BASE PRICE	\$72,079.00
2024 MODEL YEAR		TOTAL OPTIONS/OTHER	15,495.00
FEDERAL EXCISE TAX	100.00		
PREFERRED EQUIPMENT PKG.660A		TOTAL VEHICLE & OPTIONS/OTHER	87,574.00
.TRANS POWER TAKE-OFF PROVIS		DESTINATION & DELIVERY	2,295.00
6.7L POWER STROKE V8 DIESEL	10,975.00		
10-SPEED AUTOMATIC 10R140	NO CHARGE		
225/70R19.5G TRACTION	300.00		
4.30 RATIO LIMITED SLIP AXLE	NO CHARGE		
PAYLOAD PLUS PACKAGE UPGRADE	1,100.00		
PLATFORM RUNNING BOARDS	600.00		
LESS TIRE INFLATION MONITOR			
19500# GVWR PACKAGE			
PTC SUPPLEMENTAL HEATER	NO CHARGE		
ENGINE BLOCK HEATER	200.00		
SKID PLATES	NO CHARGE		
50 STATE EMISSIONS	160.00		
SNOW PLOW PACKAGE	500.00		
HIGH CAPACITY TRAILER TOW PKG	NO CHARGE		
AFT OF AXLE FUEL TANK	NO CHARGE		
410 AMP ALTERNATOR	150.00		
EXTERIOR BACKUP ALARM	NO CHARGE		
DUAL BATTERY	100.00		
LOW DEFLECTION PACKAGE	550.00		
REAR VIEW CAMERA & PREP KIT	260.00		
CLOTH 40/20/40 SEAT	500.00		
XL CHROME PACKAGE			
.FOG LAMPS			
.REMOTE START			

2024 F550 Dump Truck (Aluminum Body) that is complete and ready to go.

Its 4wd, 6.7 Diesel with an Alum dump box, (which is nicer as it's a lot lighter and won't rust up like a steel one will once the paint is broken from cargo in the box) It also has the upfitter switches for additional lighting / electrical load and the Snowplow prep package already installed.

We can get this one around \$108,500.00 plus taxes.

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MANITOULIN-SUDBURY DSB BOARD MEETING

Draft Minutes

September 19, 2024

10:30 a.m.

Board Room

Members Present: Bruce Killah
Kevin Burke
Angela Kelly
Steven Olsen
Al MacNevin
Denise Portelance-Godin
Ken Duplessis
Ian Anderson
David Santi
John Deforge
Vern Gorham

Regrets: Rob Campbell
Ryan Bignucolo
Paul Branconnier

Staff Present: Lori Clark
Connie Morphet
Josh Parkinson
Amy Winnington-Ingram
Kristian Thorne

Others Present: Robert Smith, Interim Chief of Paramedic Services

- 1. Call to Order**
- 2. Land Acknowledgement**

We begin this meeting by acknowledging that we are all on land that has been inhabited by Anishnawbek Nations for 10's of thousands of years.

We'd like to acknowledge that we are here in the Robinson Huron Treaty territory and the land on which we gather is the traditional territory of the Atikameksheng

Anishnawbek and we would like to give thanks for sharing this land in order for us to continue in our work.

Today, this meeting place is still the home to many Anishnabek nations from across Turtle Island and we are grateful to have the opportunity to unite, live, work and play on this land.

3. Declarations of Conflict of Interest

4. Business Arising from Closed Session

During it's Closed Session the Board discussed Human Resources issues.

5. Adoption of Agenda

Resolution 24- 53

Moved by: Vern Gorham

Seconded by: Kevin Burke

BE IT RESOLVED THAT the Agenda be adopted.

CARRIED

6. Adoption of the Minutes

Resolution 24- 54

Moved by: Denise Portelance-Godin

Seconded by: John Deforge

BE IT RESOLVED THAT the minutes of the June 20, 2024 Board meeting be approved as presented.

CARRIED

7. Committee Meetings

7.1 HR Committee

7.1.1 OPSEU 679

Resolution 24- 55

Moved by: Al MacNevin

Seconded by: Steven Olsen

WHEREAS the Collective Agreement between the Manitoulin-Sudbury DSB and OPSEU Local 679 expired on December 31, 2023; and

WHEREAS the Board has authorized the Human Resources Consultant and other designated managers to negotiate the renewal of the Collective Agreement including the signing of the Memorandum of Settlement on behalf of the Board; and

WHEREAS the parties have signed a Memorandum of Settlement on August 16, 2024; and

WHEREAS the parties are unanimously recommending ratification of this Memorandum of Settlement to their respective principals.

THEREFORE BE IT RESOLVED THAT the Board ratifies the Memorandum of Settlement between Manitoulin-Sudbury DSB and OPSEU Local 679 dated August 16, 2024 and authorizes, subject to the ratification by the employees represented by OPSEU 679 Paramedic Services, the signing of a new Collective Agreement that expires on December 31, 2024.

CARRIED

7.2 Program Planning Committee

7.2.1 Sudbury North Housing Case Management

Kristian Thorne, Integrated Human Services Manager, walked the Board through the [Sudbury North Case Management - Issue Report](#).

In September 2023 the Manitoulin-Sudbury District Services Board (DSB) launched a housing case management pilot program in Sudbury North. The program is designed to support the tenants living in Community Housing to have successful tenancies.

The program was first offered in partnership with Canadian Mental Health Association (CMHA) the program struggled with recruitment and retention challenges. In response to community need the DSB created an internal HCM position on a 1-year pilot.

Housing Case Management Support is needed in the community, staff are recommending the Finance Committee review the financial impact of providing a HCM internally during the 2025 budget process.

Resolution 24- 56

Moved by: Ian Anderson

Seconded by: Denise Portelance-Godin

WHEREAS the Program Planning Committee has reviewed the Sudbury North Housing Case Management - Issue Report and is recommending approval to the Board;

THEREFORE BE IT RESOLVED that the Board accept the Program Planning Committees recommendation and approve the Sudbury North Housing Case Management - Issue Report and authorize staff to action the recommendations contained within the report.

CARRIED

7.2.2 New Child Care Funding Approach

Amy Winnington-Ingram, Integrated Human Services Manager, walked the Board through the [New Child Care Funding Approach - Issue Report](#).

The new formula will come into effect on January 1, 2025.

The Ministry of Education shared guidelines for the new model that will fund child care services for children aged 0-5. Funding for children aged 6-12 and EarlyON programs will remain separate, with the guidelines coming later in 2024. The allocation for 2025 includes cost-based funding, local priorities funding, and start-up funding.

The next parent fee reduction will take place starting on January 1, 2025. Fees will be capped at \$22 per day.

DSB staff are in conversation with the school boards, the Ministry and local providers to possibly open facilities where there is a need. Updates will be provided to the Board as talks progress.

Resolution 24- 57

Moved by: David Santi

Seconded by: Angela Kelly

WHEREAS the Program Planning Committee has reviewed the New Child Care Funding - Issue Report and is recommending approval to the Board;

THEREFORE BE IT RESOLVED that the Board accept the Program Planning Committees recommendation and approve the New Child Care Funding - Issue Report and authorize staff to action the recommendations contained within the report.

CARRIED

7.2.3 Housing and Homelessness Annual Report

Kristian Thorne, Integrated Human Services Manager, updated the Board on the final year of our [10-Year Housing and Homelessness Plan](#) she provided examples of activities supporting each of the goals in the plan.

Resolution 24- 58

Moved by: John Deforge

Seconded by: Vern Gorham

WHEREAS the Program Planning Committee has reviewed the Housing and Homelessness Annual Report and is recommending approval to the Board:

THEREFORE BE IT RESOLVED that the Board accept the Program Planning Committees recommendation and approve the Housing and Homelessness Annual Report and authorize staff to action the recommendations contained within the report.

CARRIED

7.2.4 2024-25 Homelessness Prevention Program

Kristian Thorne, Integrated Human Services Manager, advised the Board that on August 28th, 2024 staff received confirmation of the [Homelessness Prevention Program \(HPP\) Investment Plan Approval](#).

7.2.5 2025 Ontario Works Program Delivery Funding

Lori Clark, Acting CAO, updated the Board on the [2025 Ontario Works Program Delivery Funding](#).

On September 6th, staff received verification of the 2025 Ontario Works Program Delivery Funding (PDF) planning allocations from the Ministry of Children, Community and Social Services (MCCSS). Given the rise in caseload numbers, the ministry has changed the funding model and will no longer be holding Ontario Works delivery partners at their 2018 expenditure actuals.

The total allocation for 2025 is \$1,221,500. Of this total, \$277,000 is the allocated ministry share for the 100% provincial Ontario Works Employment Assistance PDF and \$944,500 is the ministry share for Ontario Works Administration PDF 50/50 funding.

The 2025 funding has been adjusted to account for the transfers related to the Employment Services Transformation (EST).

7.2.6 HART Hubs

Kristian Thorne, Integrated Human Services Manager, walked the Board through the introduction of [Homelessness and Addiction Recovery Treatment \(HART\) Hubs](#).

On August 20, 2024, the Ministry of Health announced the introduction of HART Hubs. Staff received communication on August 29, 2024, advising that HART Hubs will be led by the Ministry of Health in partnership with the Ministry of Municipal Affairs and Housing, the Ministry of Children Community and Social Services, and the Ministry of Labour, Immigration, Training and Skills.

Ontario is investing \$378 million over four years to support a Demonstration Project for 10 new HART Hubs across the province, 2 of which will be Indigenous-Led.

HART Hubs will be in a community setting and will incorporate a range of critical services such as primary care, mental health services, addiction treatment, supportive housing and case management to support access to social and employment support.

HART Hubs will be selected through a Call for Proposals. Service Managers were asked to share the Call for Proposals with community partners.

Proposals must identify a Health Services Provider lead that will receive and administer the Hub funding. Applicants must also demonstrate endorsement from the service manager indicating that the proposal aligns with local planning.

Interested applicants are required to submit an Intent to Apply by September 20th, 2024, with proposal submissions due on October 18th, 2024. Staff have engaged with community partners to support proposal development and will provide additional updates to the board should there be any successful proponents in the district.

8. New Business

8.1 2024 Second Quarter CAO Activity Report

Lori Clark, Acting Chief Administrative Officer, walked the Board through the [2024 CAO Second Quarter Report](#). This report will be shared with member municipalities who are encouraged to add it to Council agenda packages.

Resolution 24- 59

Moved by: Ken Duplessis

Seconded by: Angela Kelly

BE IT RESOLVED THAT the 2024 Second Quarter CAO Activity Report be approved as presented.

CARRIED

8.2 2024 Second Quarter Unaudited Financial Report

Connie Morphet, Director of Finance, walked the Board through the [2024 Second Quarter Unaudited Financial Report](#), which is forecasting a year-end surplus of \$405,254.

Resolution 24- 60

Moved by: David Santi

Seconded by: Al MacNevin

BE IT RESOLVED THAT the 2024 Second Quarter Unaudited Financial Report be approved as presented.

CARRIED

8.3 NOSDA AGM

Lori Clark, Acting CAO, gave a brief overview of the [resolutions](#) that came out of the NOSDA AGM that was held on June 26 and 27, 2024, in Sudbury. The Board will be updated on any notable outcomes from the resolutions.

Resolution 24- 61

Moved by: Kevin Burke

Seconded by: Ian Anderson

WHEREAS the Manitoulin-Sudbury District Services Board has reviewed the 2024 NOSDA resolutions that were presented and adopted at the Annual General Meeting on June 27, 2024.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB endorses the NOSDA Resolutions and encourages NOSDA members to advance these issues with the Federal and Provincial governments.

CARRIED

8.4 Wiikwemkoong Financial Statements

Connie Morphet, Director of Finance, walked the Board through the [Wiikwemkoong Financial Statements](#).

The Wiikwemkoong Ambulance Service is administered by the Manitoulin-Sudbury District Services Board on behalf of the Ministry of Health and Long-Term Care (MOHLTC).

The financial statements for the year ended March 31, 2024, for this Ambulance Service were audited during the summer months and reported to MOHLTC.

The total expenses of \$3,345,220 were within the approved Ministry budget and are 100% funded by the MOHLTC.

Resolution 24- 62

Moved by: David Santi

Seconded by: Denise Portelance-Godin

BE IT RESOLVED THAT the Wiikwemkoong Financial Statements be approved as presented.

CARRIED

9. Other Business

9.1 AMO

Lori Clark, Acting CAO, gave the Board a brief overview of the AMO Conference.

The AMO Conference was held on August 19-21, 2024. This year the DSB did not submit any delegation requests, the Acting CAO did attend all the NOSDA delegations. Staff will keep the board apprised of any notable outcomes because of the delegations.

9.2 Ending Chronic Homelessness Research, Advocacy Project

Correspondence was shared with the board regarding an unprecedented research project being undertaken by the Association of Municipalities of Ontario (AMO), the Ontario Municipal Social Services Association (OMSSA), and the Northern Ontario Service Deliverers Association (NOSDA).

On Aug 30th, 2024 AMO, OMSSA and NOSDA forwarded a [memo](#) to all Ontario Municipal Social Managers, CAO's, City Managers, Heads of Council and District Social Services Administration Boards to advise of a unprecedented research project.

AMO, OMSSA and NOSDA, have partnered together with HelpSeeker Technologies to undertake an Assessment of Need and Cost to End Chronic Homelessness in Ontario.

The objectives of the research project are to:

- quantify the current scale and scope of homelessness in Ontario and potential growth without additional interventions;
- identify and cost solutions at a provincial level to end chronic homelessness in Ontario to a functional zero standard by 2030, as defined by Built for Zero: and,

- identify the gap between current municipal, provincial, and federal investments and the required investments to end chronic homelessness in Ontario by 2030.

The project is in the data collection phase with an expected completion date of the end of 2024.

Helpseeker has designed and distributed a data collection survey to all previously mentioned provincial partners. The Manitoulin-Sudbury DSB is participating in the project and will be providing our data in the near future. Once completed the work will serve as a platform for evidence based-informed policy development, advocacy and service planning to end chronic homelessness.

10. Next Meeting - October 17, 2024

11. Adjournment

Resolution 24- 63

Moved by: Steven Olsen

Seconded by: Vern Gorham

BE IT RESOLVED THAT we do now adjourn at 11:20 a.m. until the next regular meeting to be held on October 17, 2024.

CARRIED

Board Chair

CAO



MANITOULIN-SUDBURY DSB BOARD MEETING

Draft Minutes

October 17, 2024

10:30 a.m.

Board Room

Members Present: Ryan Bignucolo
Angela Kelly
Kevin Burke
Bruce Killah
Al MacNevin
John Deforge
Denise Portelance-Godin
Ken Duplessis
David Santi
Vern Gorham
Steven Olsen

Regrets: Paul Branconnier
Rob Campbell
Ian Anderson

Staff Present: Donna Stewart
Lori Clark
Connie Morphet
Robert Smith
Josh Parkinson
Sherry Frost
Ehren Baldauf

-
- 1. Call to Order**
 - 2. Land Acknowledgement**

We begin this meeting by acknowledging that we are all on land that has been inhabited by Anishnawbek Nations for 10's of thousands of years.

We'd like to acknowledge that we are here in the Robinson Huron Treaty territory and the land on which we gather is the traditional territory of the Atikameksheng Anishnawbek and we would like to give thanks for sharing this land in order for us to continue in our work.

Today, this meeting place is still the home to many Anishnabek nations from across Turtle Island and we are grateful to have the opportunity to unite, live, work and play on this land.

3. Declarations of Conflict of Interest

None declared.

4. Business Arising from Closed Session

Resolution 24- 66

Moved by: David Santi

Seconded by: Kevin Burke

WHEREAS the Human Resources Committee reviewed the Reorganization-Issue Report and is recommending approval to the Board;

THEREFORE BE IT RESOLVED that the Board accept the Human Resources Committee's recommendation and approves the Reorganization - Issue Report and directs the Finance Committee to consider the report during the 2025 Budget Meeting.

CARRIED

5. Adoption of Agenda

Resolution 24- 67

Moved by: Vern Gorham

Seconded by: Angela Kelly

BE IT RESOLVED THAT the Agenda be adopted.

CARRIED

6. Adoption of the Minutes

Resolution 24- 68

Moved by: Ken Duplessis

Seconded by: Ryan Bignucolo

BE IT RESOLVED THAT the minutes of the [September 19, 2024](#) Board meeting be approved as presented.

7. Committee Meetings

7.1 Program Planning Committee

7.1.1 2025 Response Time Standards

Robert Smith, Interim Chief of Paramedic Services, walked the Board through the [Response Time Standards - Issue Report](#).

Paramedic Services across Ontario are required by law to establish a performance plan for the following calendar year regarding overall response times to calls for service.

The plan must provide targets for Paramedic Service response times to 911 calls sequenced by acuity using the Canadian Triage and Acuity Scale (CTAS). This tool prioritizes patients based on their medical presentation/assessment on a scale from 1-5. CTAS 1 assignments are the most severe while CTAS 5 are the least.

The Response Time Standards (RTS) plan includes established targets set by the Province for CTAS 1 (8 mins) and Sudden Cardiac Arrest (6 mins). The Manitoulin-Sudbury DSB sets out the expected response time percentage and target time for CTAS 2 through CTAS 5 calls.

The legislation further mandates that Paramedic Services continuously monitor, evaluate and amend the RTS plan throughout the year, as such Paramedic Services is developing a number of strategies to improve capacity for responses to community needs.

The proposed 2025 RTS target plan will be kept unchanged from 2024. Staff will monitor the efficacy of model changes and assess changes in future years.

The 2024 Response Time Standards results will be shared with the Board at the March 2025 meeting.

Resolution 24- 69

Moved by: Steven Olsen

Seconded by: Al MacNevin

WHEREAS the Program Planning Committee has reviewed the 2025 Response Time Standards - Issue Report and is recommending approval to the Board;

THEREFORE BE IT RESOLVED that the Board accept the Program Planning Committee recommendation and approve the 2025

Response Time Standards - Issue Report and direct staff to action the recommendations in the report.

CARRIED

7.1.2 Capital Expenditures

Lori Clark, Director of Integrated Human Services, walked the Board through the [Capital Expenditure - Issue Report](#).

The DSB has been utilizing the Canada-Ontario Housing Initiative (COCHI) and Ontario Priorities Housing Initiative (OPHI) funding to address maintenance/capital issues. Unfortunately 2024/2025 is the final year for COCHI/OPHI.

In consultation with Housing Services Corporation, staff have determined that all of our Building Condition Assessment's (which includes community housing buildings, administrative buildings and paramedic bases) require updating as they are 7 years old.

Staff are recommending that the Finance Committee review the financial impact of updating the BCA's and adjusting the capital contribution during the 2025 budget process.

Resolution 24- 70

Moved by: Kevin Burke

Seconded by: Denise Portelance-Godin

WHEREAS the Program Planning Committee has reviewed the Capital Expenditures - Issue Report and is recommending approval to the Board;

THEREFORE BE IT RESOLVED that the Manitoulin-Sudbury District Services Board accept the Program Planning Committees recommendation and approve the Capital Expenditures - Issue Report and direct staff to action the recommendations in the report.

CARRIED

8. New Business

8.1 Ministry of Education

8.1.1 Canada-Wide Early Learning and Child Care Funding

Lori Clark, Director of Integrated Human Services, updated the Board on the implementation of the [Canada-Wide Early Learning and Child Care Funding](#) updates to 2024 allocations for emerging issues.

In November 2023 we received [information](#) regarding emerging issues funding as a new and separate allocation to address non-discretionary costs for CWELCC-enrolled licensees.

DSB has received the following amounts:

- January 2024, \$70,542
- April 2024, \$21,681
- September 2024, a further of \$72,319 for the remainder of the year.

The total emerging issues allocation for 2024 is \$164,542. This funding supports providers in managing their non-discretionary costs, ensuring that services remain stable and accessible for families.

8.2 Ministry of Municipal Affairs and Housing

8.2.1 Canada-Ontario Community Housing Initiative & Ontario Priorities Housing Initiative Plan

Lori Clark, Director of Integrated Human Services, updated the Board on the MSDSB COCHI-OPHI Investment Plan approval.

On October 9th 2024, the Ministry of Municipal Affairs and Housing provided [communication](#) that they have approved our Canada-Ontario Community Housing Initiative (COCHI) & Ontario Priorities Housing Initiative (OPHI) Investment Plan for 2024-25.

The DSB's COCHI/OPHI Investment Plan is comprised of capital projects for Community Housing building repairs. This year we are focusing on windows, accessibility ramps, and sewer lines.

8.2.2 2024-25 Confirmed Funding Allocations for the Canada-Ontario Housing Benefit (COHB) Program

Lori Clark, Director of Integrated Human Services, updated the Board on the allocation of the Canada-Ontario Housing Benefit (COHB) program for 2024-25.

On [September 26, 2024](#) the Ministry of Municipal Affairs and Housing provided communication confirming our allocation for the COHB program for the 2024-25 year, in the amount of \$74,200.

Currently approximately 55 households in the DSB area are already receiving the COHB benefit, the 2024-25 allocation will allow for approximately 18 new households to access rent subsidy.

This year, Ontario is waiving the requirement for households that hold a Special Priority status under the Housing Services Act to be removed from the housing community housing wait-list. This means, Special

Priority households can remain on a waitlist even if they accept a COHB benefit.

8.3 Ministry of Children, Community and Social Services

8.3.1 2025 Ontario Works Performance Measures and Targets

Lori Clark, Director of Integrated Human Services, briefed the Board on the Ministry of Children, Community and Social Services performance measures and targets.

On [September 12, 2024](#), staff received notice of the DSB's 2025 performance measures and targets from The Ministry of Children, Community and Social Services.

For 2025, the DSB's performance measures and targets are as follows;

- Ontario Works adults and ODSP non-disabled adults with participation requirements that have a proper action plan created is a target of 100%.
- Ontario Works adults and ODSP non-disabled adults with participation requirements who are referred to Employment Ontario is a target of 32% (Based on our August caseload for OW and ODSP participating, this would be about 175 people)
- Ontario Works cases (individual or family units) that exited to employment is a target of 14%
- Ontario Works cases (individual or family units) who exited the program for any reason and return within one year is a target of 38%

8.3.2 Centralized Intake Policy Changes

Lori Clark, Director of Integrated Human Services, updated the Board on the [Centralized Intake Policy Changes](#).

As of October 1, 2024, regulatory changes have been made to designate the Ministry of Children, Community and Social Services as the Ontario Works delivery agent in 10 municipal geographic areas in the province and designate these Consolidated Municipal Services Manager's as delivery partners. None of the areas are in Northern Ontario.

In these 10 areas, the ministry will be responsible for initial eligibility decisions, including authorization of initial payments, and notifying applicants. Full implementation across the province for the remaining municipalities and DSSAB's will be completed in 2025.

8.4 Ministry of Health

8.4.1 2024-25 Base and One-Time Funding for Community Services Increase

Connie Morphet, Director of Finance and Administration, updated the Board on the 2024-25 base and one-time funding for Community Services increase.

Correspondence was received from Ontario Health on [October 7, 2024](#) notifying the DSB of both one-time and annualized funding increases to be used for provision of the Community Paramedic program. Increases for one-time funding in the amount of \$3,719 and base funding of \$21,073 have been allocated for use during 2024-25.

Staff will continue to work with Ontario Health and all other funding partners to improve program evolution.

9. Other Business

9.1 Child Care Worker and Early Childhood Educators

Lori Clark, Director of Integrated Human Services, spoke to the Board about the Child Care Worker and Early Childhood Educators Appreciation Day.

Tuesday, October 24th, 2024 marks the 24th annual Child Care Worker and Early Childhood Educator Appreciation Day.

This day is all about recognizing the incredible dedication, hard work, and commitment of the staff who work with young children. This year's theme - Worth More - highlights the immense value these professionals bring to our communities.

Today, the Board to formally recognizes October 24th, 2024, as the 24th annual Child Care Worker & Early Childhood Educator Appreciation Day.

This recognition honors the dedication and commitment that child care workers bring to children, families, and the overall quality of life in our communities.

Resolution 24- 71

Moved by: Angela Kelly

Seconded by: John Deforge

WHEREAS years of research confirms the experiences children have in the early years have an extraordinary impact on children's intellectual, emotional, social, and physical development and later life outcomes; and

WHEREAS quality Child Care and EarlyON experiences promote the well-being of children and respond to the needs of parents, Child Care workers and the broader community by supporting quality of life so that citizens

can fully participate in and contribute to the economic and social life of their community; and

WHEREAS many studies show trained and knowledgeable Early Childhood Educators and early years staff are the most important element in quality Child Care and EarlyON programs;

THEREFORE BE IT RESOLVED THAT October 24, 2024 be designated the 24th annual "Child Care Worker & Early Childhood Educator Appreciation Day" in recognition of the education, dedication, and commitment of Child Care workers to children, their families and quality of life of the community.

CARRIED

9.2 eScribe

Donna Stewart, CAO, informed the Board that the DSB will be moving from its current system for Board meetings to eScribe beginning in February 2025.

Staff have been using eScribe for approximately 6 months.

Training for the Board will take place in January 2025 during the Board meeting with Board members moving to the new platform for the February Board meeting.

10. Next Meeting - November 21, 2024

11. Adjournment

Resolution 24- 72

Moved by: Vern Gorham

Seconded by: Ryan Bignucolo

BE IT RESOLVED THAT we do now adjourn at 11:00 a.m. until the next regular meeting to be held on November 21, 2024.

CARRIED

Board Chair

CAO



MANITOULIN-SUDBURY DSB BOARD MEETING

Minutes

November 21, 2024

10:30 a.m.

Board Room

Members Present: Ian Anderson
Angela Kelly
Kevin Burke
Bruce Killah
Al MacNevin
Ken Duplessis
David Santi
Steven Olsen
Vern Gorham
Ryan Bignucolo
Paul Branconnier
John Deforge

Regrets: Denise Portelance-Godin

Staff Present: Donna Stewart
Lori Clark
Connie Morphet
Bryan Welsh
Robert Smith
Megan Brazeau

Others Present: Jim Kroesen, Director of Technical Services at Housing
Services Corporation
Michael Erskine - Manitoulin Expositor

-
- 1. Call to Order**
 - 2. Land Acknowledgement**

We begin this meeting by acknowledging that we are all on land that has been inhabited by Anishnawbek Nations for 10's of thousands of years.

We'd like to acknowledge that we are here in the Robinson-Huron Treaty territory and the land on which we gather is the traditional territory of the (Ah-tik-a-mek-sheng Ah-nish-na-bek) Atikameksheng Anishnawbek and we would like to give thanks for sharing this land in order for us to continue in our work.

Today, this meeting place is still the home to many Anishnabek nations from across Turtle Island and we are grateful to have the opportunity to unite, live, work and play on this land

3. Declarations of Conflict of Interest

4. Business Arising from Closed Session

Resolution 24- 75

Moved by: Angela Kelly

Seconded by: John Deforge

WHEREAS the Human Resources Committee has reviewed the Recruitment and Retention - Issue Report and is recommending approval to the Board, and

THEREFORE BE IT RESOLVED that the Board accept the Human Resources Committee's recommendation and approve the Recruitment and Retention - Issue Report and direct staff to action the recommendations in the Program Design section of the report presented to the Board during the closed session.

CARRIED

5. Adoption of Agenda

Resolution 24- 76

Moved by: Vern Gorham

Seconded by: Ken Duplessis

BE IT RESOLVED THAT the Agenda be adopted.

CARRIED

6. Adoption of the Minutes

Resolution 24- 77

Moved by: Ian Anderson

Seconded by: Kevin Burke

BE IT RESOLVED THAT the minutes of the October 17, 2024 Board meeting be approved as presented.

CARRIED

7. Committee Meetings

7.1 Property Committee

7.1.1 Espanola Supportive Housing New Build

Jim Kroesen, Director of Technical Services at Housing Services Corporation, gave a presentation to the board on the progression of the new supportive housing building in Espanola, Cornerstone Homes.

Cornerstone Homes will have eight (8) 1 bedroom accessible units and two (2) 1 bedroom barrier-free units. Accessible units are built to a universal design standard, which includes wider doors which will allow easier and more cost effective revisions if the unit needs to be modified. Barrier free units are built to the current accessibility standards for people with disabilities.

The expected completion date is June 2025.

7.2 Finance Committee

7.2.1 Finance Committee Terms of Reference

7.2.2 Annual Budget Guidelines

7.2.3 2025 Allocation of Program Support Costs

7.2.4 2024 Annual Report on Reserves

7.2.5 2025 Budget Summary

Connie Morphet, Director of Finance and Administration, walked the Board through the [2025 Budget](#) highlights, outlining the 5.34% increase to the Municipal share.

Resolution 24- 78

Moved by: Ryan Bignucolo

Seconded by: Al MacNevin

WHEREAS the Finance Committee met on November 12, 2024 to review the [Finance Committee Terms of Reference](#), [Annual Budget Guidelines](#), 2025 Allocation of Program Support, 2024 Annual Report on Reserves, and

WHEREAS the Finance Committee is recommending to the Board the approval of the 2025 Allocation of Program Support, and 2025 Budget estimates.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accepts the Finance Committee's recommendation and approves the 2025 Allocation of Program Support; and

FURTHER BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accepts the recommendation of the Finance Committee and approves the 2025 Operating Budget in the amount of **\$55,742,923** gross and municipal share in the amount of **\$12,246,056** which represents an increase of **\$620,988 or 5.34%** in the municipal share.

CARRIED

8. New Business

8.1 Third Quarter CAO Activity Report

Donna Stewart, CAO, informed the Board that the [2024 3rd Quarter Activity Report](#) will be shared with all 18 member municipalities and encourage the board members to add it to their council agendas and to their municipal websites.

Resolution 24- 79

Moved by: Paul Branconnier

Seconded by: Steven Olsen

BE IT RESOLVED THAT the 2024 Third Quarter CAO Activity Report be approved as presented.

CARRIED

8.2 Third Quarter Unaudited Financial Statement

Connie Morphet, Director of Finance and Administration, walked the Board through the [2024 3rd Quarter Unaudited Financial Report](#), which is forecasting a year-end surplus of \$662,784.

Resolution 24- 80

Moved by: David Santi

Seconded by: Ken Duplessis

BE IT RESOLVED THAT the 2024 Third Quarter Unaudited Financial Statement be approved as presented.

CARRIED

9. Other Business

9.1 Years of Service Awards

Donna Stewart, CAO, took a few minutes to acknowledge DSB staff for their years of service.

5 years of service

Case Managers: Andrea Bernier and Jenna Bourcier

Community Paramedic: Ashleigh Desormeaux

Paramedics: Travis Clelland, Devan Deschamps and James Stefanko

10 years of service

Director of Integrated Human Services: Lori Clark

Paramedics: Travis Allen-Lamothe and Scott Burns

15 years of service

Paramedics: Jeffery Hinschberger, Jarret Maltby, Shawn Marcoux, Davide Perrotta, and Gary Welch

20 years of service

Deputy Chief of Paramedic Services: Jennifer Tasse

Community Programs Supervisor: François Seguin

Community Paramedic: Sherri Chopra

Paramedics: Darren Assiniwe, Tiffany Brault, Scott Cameron, Keith Crockford, Dwayne Elliott, Jeanette Fox, Audrey Jones, Gaetan Lagrandeur, Melanie Laramee, Ron Mailloux, Todd McKenzie, Patrick McKinnon, Ray Patrie, Blair Peltier, James Robinson, Monic Rochon-Shaw, Denis Seguin, Michael St. Amour, Rod Steele, Andre Therrien, and Aaron Wright

For 25 years of service

Director of Finance and Administration: Connie Morphet

Information Systems Manager: Iain Stephens

Executive Assistant: Melody Ouellette

Case Manager: Jim Putman

Employment Consultant: Tara O'Hearn

Finance Assistant: Leslie Giroux

9.2 Sudbury East Municipal Association

Sudbury East board member Steven Olsen asked Donna Stewart, CAO, and the Manitoulin-Sudbury DSB Chair to meet with the Sudbury East Municipal Association (SEMA). The meeting will take place in late January 2025.

Questions will be sent to the CAO, Donna Stewart, in advance of the meeting.

10. **Next Meeting - January 16, 2025**

11. **Adjournment**

Resolution 24- 81

Moved by: Ian Anderson

Seconded by: Angela Kelly

BE IT RESOLVED THAT we do now adjourn at 11:20 am until the next regular meeting to be held on January 16, 2025.

CARRIED

Board Chair

CAO



MANITOULIN-SUDBURY DSB BOARD MEETING

Minutes

December 19, 2024

2:15 p.m.

Board Room

Members Present: Bruce Killah
Kevin Burke
Al MacNevin
John Deforge
Denise Portelance-Godin
Ken Duplessis
Vern Gorham
Ryan Bignucolo
Steven Olsen

Regrets: Paul Branconnier
Angela Kelly
David Santi
Ian Anderson
DSB Boardmember

Staff Present: Donna Stewart
Lori Clark
Connie Morphet
Bryan Welsh
Ehren Baldauf

-
- 1. Call to Order**
 - 2. Declarations of Conflict of Interest**
 - 3. Business Arising from Closed Session**

Resolution 24- 84

Moved by: Kevin Burke

Seconded by: Ryan Bignucolo

WHEREAS the Collective Agreement between the Manitoulin-Sudbury DSB and OPSEU Local 679 expires on December 31, 2024; and

WHEREAS the Board has authorized the Human Resources Consultant and other designated managers to negotiate the renewal of the Collective Agreement including the signing of the Memorandum of Settlement on behalf of the Board; and

WHEREAS the parties have signed a Memorandum of Settlement on December 11, 2024; and

WHEREAS the parties are unanimously recommending ratification of this Memorandum of Settlement to their respective principals; and

THEREFORE BE IT RESOLVED THAT the Board ratifies the Memorandum of Settlement between the Manitoulin-Sudbury DSB and OPSEU Local 679 dated December 11, 2024 and authorizes, subject to the ratification by the employees represented by OPSEU, the signing of a new Collective Agreement that expires on December 31, 2028.

CARRIED

4. Ministry of Municipal Affairs and Housing

Lori Clark, Director of Integrated Human Services, briefed the board on a letter received from the Ministry of Municipal Affairs and Housing (MMAH).

On December 13th staff received a [communication](#) from the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, regarding investments to support homelessness prevention.

The investments include:

- **\$5.5 million** top-up to the **Canada Ontario Housing Benefit** to immediately free up shelter spaces for those living in encampments to move people from shelters to longer term housing.
- **\$20 million** investment to **expand shelter capacity** and create additional temporary housing to provide people living in encampments with accessible alternative living options
- **\$50 million** in last-mile funding **for ready to build long term affordable housing** projects across the province.

The expectation is that the funding is tied to clearing out encampments. The funding is being provided to municipalities that demonstrate their commitment to and show results in winding down encampment sites. To be considered for the additional funding the Ministry requires a written pledge from the local Service Manager to use the funds towards ending encampments in the service area.

It is clear that the eligibility criteria for the funding does not capture what homelessness means in rural settings. The homeless demographic in our service areas is not visible. Homelessness in rural communities is individuals residing in accommodations that most likely could be condemned but if this were to happen there would be no where for these individuals to go, overcrowding and couch surfing. These are not visible encampments and have not been considered in the provinces response to encampments.

There are 105 households on the community housing waitlist currently that are estimated at risk of homelessness.

Numbers are too small to mention for Sudbury North and Sudbury East.

Lacloche: 55 households

Manitoulin: 38 households

Staff reviewed our By-Name List, we have 31 actively homeless individuals within the entire district. The majority are in the Lacloche area (19) with smaller numbers in Sudbury East and Manitoulin. We do not have referrals for any actively homeless individuals in Sudbury North. It is important to note that we have had 36 households removed from our By-Name List as we have lost contact with them, this does not mean that they are housed. Staff feel these stats do not capture the state of homelessness in our district. We know there are many more households experiencing these hardships within our districts, but we need the entire community onboard to help identify these individuals and participate in addressing homelessness.

As per board direction, staff will write a letter to Minister Paul Calandra addressing our concerns about the eligibility criteria of this funding being targeted to large urban areas and will outline what homelessness looks like in rural communities.

Resolution 24- 85

Moved by: Steven Olsen

Seconded by: Denise Portelance-Godin

WHEREAS our government recently announced that we are better protecting community safety and making investments to further support homelessness prevention; and

WHEREAS our government recently announced that we are better to provide people living in encampments with access to reasonable alternative accommodation; and

WHEREAS the government is responding to the calls for action to address encampments in our communities and restore safety to public spaces ; and

WHEREAS the DSB staff reviewed the memo and business cases dated December 13, 2024 from the Ministry of Municipal Affairs and Housing with the Manitoulin-Sudbury District Services' board of directors ; and

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury District Services board of directors directs staff to submit a written letter of return to the Ministry of Municipal Affairs and Housing indicating that this funding does not fit the criteria for our small remote municipalities.

CARRIED

5. Adjournment

Resolution 24- 86

Moved by: Denise Portelance-Godin

Seconded by: John Deforge

BE IT RESOLVED THAT we do now adjourn at 2:50 p.m. until the next regular meeting to be held on January 16, 2025.

CARRIED

Board Chair

CAO



MANITOULIN-SUDBURY DSB BOARD MEETING

Minutes

January 16, 2025

10:30 a.m.

Board Room

Members Present: Paul Branconnier
Kevin Burke
Bruce Killah
Al MacNevin
John Deforge
Denise Portelance-Godin
Ken Duplessis
David Santi
Steven Olsen
Ian Anderson
Roger Landry

Regrets: Ryan Bignucolo
Angela Kelly
Vern Gorham

Staff Present: Donna Stewart
Lori Clark
Connie Morphet
Bryan Welsh
Josh Parkinson
Kristian Thorne
Robert Smith
Travis Dewar
Melody Ouellette

Others Present:

-
- 1. Call to Order**
 - 2. Land Acknowledgement**

3. Declarations of Conflict of Interest

4. Adoption of Agenda

Resolution 24- 03

Moved by: Denise Portelance-Godin

Seconded by: John Deforge

BE IT RESOLVED THAT the Agenda be adopted.

CARRIED

5. 2025 Board Elections

5.1 Chair Nominations & Election

Denise Portelance-Godin nominated Bruce Killah for Board Chair.

There were no other nominations.

Bruce Killah accepted

Resolution 24- 04

Moved by: Ian Anderson

Seconded by: Paul Branconnier

WHEREAS Regulation 278/98 of the District Social Services Administration Boards Act requires that at its first meeting after January 1 in each year, a Board shall appoint one of its members as chair of the Board.

BE IT RESOLVED THAT Bruce Killah is hereby proclaimed as Chair of the Manitoulin-Sudbury District Services Board for the year 2025.

CARRIED

5.2 Vice-Chair Nominations & Election

Denise Portelance-Godin nominated Kevin Burke for Board Vice-Chair.

There were no other nominations.

Kevin Burke accepted

Resolution 24- 05

Moved by: David Santi

Seconded by: Al MacNevin

BE IT RESOLVED THAT Kevin Burke is hereby proclaimed Vice-Chair of the Manitoulin-Sudbury District Services Board for the calendar year 2025.

6. Board Governance Policy Review

Bryan Welsh, HR Consultant, reviewed the [By-Law](#), [Roles of a Board Member](#), [Code of Conduct](#) and [Code of Ethics](#), with the Board.

7. DSB Committees & Membership

7.1 Program Planning Committee (max. 5 members)

Ian Anderson, Denise Portelance-Godin, Kevin Burke, Roger Landry, Al MacNevin, and Bruce Killah (ex officio)

7.2 Human Resources Committee (max. 5 members)

Ken Duplessis, David Santi, Paul Branconnier, Kevin Burke, John Deforge, and Bruce Killah (ex officio)

7.3 Property Committee (max. 5 members)

Roger Landry, David Santi, Paul Branconier, Kevin Burke, Ken Duplessis, and Bruce Killah (ex officio)

7.4 Finance Committee (max. 6 members)

Denise Portelance-Godin, Steven Olsen, Al MacNevin, John Deforge, David Santi, and Bruce Killah (ex officio)

7.5 Strategic Planning Committee (max. 4 members)

Densie Portelance-Godin, Al MacNevin, Kevin Burke, Steven Olsen, and Bruce Killah (ex officio)

7.6 Ad-Hoc Board Representation Committee (max. 6 members)

7.7 Emergency Planning Committee (max. 5 members)

7.8 French Language Services Committee (max. 3 members)

8. Business Arising from Closed Session

8.1 Strategic Planning Resolution

Resolution 24- 06

Moved by: Al MacNevin

Seconded by: Ken Duplessis

WHEREAS the Board has reviewed the Strategic Plan – Issue Report reviewed by the CAO; and

WHEREAS the creation of a 5-Year Strategic Plan will offer the Board, Management Team, and Staff to have conversations and start to focus on organizational goals; and

WHEREAS staff will build a Request for Proposal to focus on being inclusive of many voices and to allow people from across the district, inside and outside of the organization, to contribute their insights and opinions.

THEREFORE BE IT RESOLVED THAT the Board accepts the Strategic Plan - Issue Report and directs staff to action the recommendations in the report.

CARRIED

8.2 Recruitment and Retention Resolution

Resolution 24- 07

Moved by: David Santi

Seconded by: Ian Anderson

WHEREAS the Board has reviewed the Recruitment and Retention Follow Up - Issue Report: and

WHEREAS the Board acknowledges the recruitment and retention challenges of the Paramedic Services Department; and

WHEREAS the Board approves the expansion in the Paramedic Services department of Full-Time Float positions as a measure to reduce dependency on part-time primary care paramedics and;

WHEREAS the Board approves the Advanced Care Paramedic concept as a measure to improve patient care and;

WHEREAS the Board approves the associated cost of staged addition of Full-Time Float Positions in the Paramedic Services and the deployment of Advanced Care Paramedics where possible.

THEREFORE BE IT RESOLVED that the Board approves the Recruitment and Retention Follow Up - Issue Report and directs staff to action the recommendations contained within the report.

CARRIED

9. Adoption of the Minutes

Resolution 24- 08

Moved by: Denise Portelance-Godin

Seconded by: Kevin Burke

BE IT RESOLVED THAT the minutes of the November 21, 2024 and December 19, 2024 Board meetings be approved as presented.

CARRIED

10. New Business

10.1 DSB Signing Authority

Connie Morphet, Director of Finance and Administration, walked the Board through the Financial Approval Policy and the DSB Signing Authority.

The Manitoulin-Sudbury DSB requires (2) two signatures to be on all cheques. In January of each year the DSB revisits the signing authority for the DSB financial cheque signing authority.

The signing officers are usually the Chair of the Board and (2) two other Board members who live close to the main office.

The DSB Signing Authority resolution will be forwarded to the Royal Bank.

Resolution 24- 09

Moved by: Ian Anderson

Seconded by: John Deforge

BE IT RESOLVED THAT the following persons shall have signing authority for the Manitoulin-Sudbury District Services Board, effective as of this date: January 16, 2025.

Board Member: Bruce Killah

Board Member: Ken Duplessis

Board Member: Kevin Burke

Chief Administrative Officer: Donna Stewart

Director of Finance & Administration: Connie Morphet

Director of Integrated Human Services: Lori Clark

Chief of Paramedic Services: Robert Smith

Information Systems Manager: Iain Stephen

FURTHER BE IT RESOLVED THAT each cheque be signed by two of the above-named persons, and as per the dictates of existing Board [3.03 Financial Approval Policy](#).

CARRIED

10.2 Apportionment 2025

Connie Morphet, Director of Finance and Administration, walked the Board through the [2025 Apportionment](#).

The Manitoulin-Sudbury DSB uses a modified default formula. Apportionment is distributed to the municipalities based on weighted assessment and includes Payments in Lieu and Power Dam assessments.

The 2025 Apportionment invoices will be issued to the municipalities following this meeting.

10.3 Mental Health Supports for Public Safety Personnel

Robert Smith, Chief of Paramedic Services, reviewed the Mental Health Supports for Public Safety Personnel with the Board.

In [November of 2024](#), the Provincial Government released information detailing their plan to invest more than 32 million dollars to ensure first responders, which includes police, fire fighters and paramedics across Ontario, have access to mental health support.

Manitoulin-Sudbury DSB is working with our PEER support team and Dr. Nicole Ethier to develop some education to be delivered in the first quarter of 2025.

10.4 Ministry of Education

10.4.1 Learn and Stay Grant

Lori Clark, Director of Integrated Human Service, shared an update on advocacy efforts to expand the Ontario Learn and Stay Grant to include Early Childhood Education (ECE) programs.

The Learn and Stay provincial program was designed to tackle workforce shortages in priority sectors and regions. The program covers tuition, books, fees, and other costs for eligible students. In exchange, recipients agree to work in the region where they studied, for six months for each year of funding received.

The Learn and Stay program has already been successful in helping address shortages in nursing, paramedic services, and medical laboratory technology.

In January 2023, the Manitoulin-Sudbury Network for Children and Families sent a letter to the Ministry of Education, highlighting the child care crisis. The letter explaining that staffing shortages were preventing child care providers from meeting demand.

In February 2023, a joint issue report was presented to the Board that while the Learn and Stay Grant was helping with paramedic

recruitment, there was potential to extend the grant to ECE's to combat the workforce challenges being felt by child care providers.

In [November of 2024](#), the Manitoulin-Sudbury Network for Children and Families submitted an advocacy letter to the Minister of Education and the Minister of Families, Children, and Social Development calling for expansion of the Learn and Stay Grant to include ECE programs.

10.4.2 Ontario Child Care and Early Years

Lori Clark, Director of Integrated Human Services, updated the Board on the Ontario Child Care and Early Years funding and the new guidelines.

In [September 2024](#) the Board was apprised of the details of the new cost-based funding model for the Canada-Wide Early Learning and Child Care (CWELCC), at that time we received the guidelines for children aged 0-5 years.

In [November 2024](#), the Manitoulin-Sudbury DSB received the remaining guidelines, covering funding for children 6-12 years, and the EarlyON guidelines.

In response to this new funding, staff are developing new policies and revising existing ones to align with the updated approach. Policy changes will be brought to the Board in February.

Additional information regarding space recalibrations for 2025 and 2026 as well as updates on new funding programs will be provided to the Board as soon as it is available.

10.5 Boréal Service System Manager

Lori Clark, Director of Integrated Human Services, updated the Board on the 2025-26 [funding confirmation letter](#) from Collège Boréal for March 1, 2025 to March 31, 2026.

This funding confirmation of \$306,000 for operations is for the employment services provided in our Chapleau office.

For 2025-26 our Key Performance Indicators (KPIs) and funding overview will consist:

- of a caseload of 180, clients with complex needs making up 65% of the caseload.
- \$306,000 in 100% provincially funded operational funding.
- \$32,000 in employment-related financial supports, plus an additional \$6,993 related to ODSP clients.

- \$36,708 in performance-based funding, contingent on meeting specific KPI's - including client volume, job starts, and retention rates at 3, 6 and 12 month intervals.

10.6 Ending Chronic Homelessness Research Report

Lori Clark, Director of Integrated Human Services, reviewed the Ending Chronic Homelessness Research Report [*Municipalities Under Pressure: The Human and Financial Cost of Ontario's Homelessness Crisis.*](#)

On January 9, press releases were sent out from [NOSDA](#), [AMO](#) and the [Manitoulin-Sudbury DSB](#) regarding the report created in collaboration by NOSDA, AMO, OMSSA and HelpSeeker.

The results of the research show a staggering growth in homelessness across Northern Ontario, with an increase of 204% since 2016, with homelessness outside of Northern Ontario increasing by 46% for the same time period.

The Manitoulin-Sudbury DSB sent a response letter to Minister Calandra regarding the Ministry of Municipal Affairs and Housing's [letter](#) dated December 13, 2024. The letter outlined how the approach announced by the Ministry of Municipal Affairs and Housing to increase resources to support and provide long-term stable housing and temporary accommodations for those living in encampments are not sufficient for rural communities without shelters and visible encampments.

The CAO, Donna Stewart and Lori Clark, Director of Integrated Human Services will be meeting with Minister Calandra to discuss critical topics related to housing and homelessness and what that looks like in Northern Ontario, and the unique challenges communities in the North face when dealing with homelessness.

11. Next Meeting - February 20, 2025

12. Adjournment

Resolution 24- 10

Moved by: Denise Portelance-Godin

Seconded by: David Santi

BE IT RESOLVED THAT we do now adjourn at 11:05 am until the next regular meeting to be held on February 20, 2025.

CARRIED

13. eScribe Training

Board Chair

CAO



MANITOULIN-SUDBURY DSB BOARD MEETING

Minutes

February 20, 2025

10:30 a.m.

Board Room

Members Present: Al MacNevin
Angela Kelly
Bruce Killah
David Santi
Denise Portelance-Godin
Douglas Gervais
Ian Anderson
John Deforge
Kevin Burke
Paul Branconnier
Roger Landry
Ryan Bignucolo
Vern Gorham

Regrets: Steven Olsen
DSB Boardmember

Staff Present: Donna Stewart
Lori Clark
Amy Winnington-Ingram
Connie Morphet
Josh Parkinson
Bryan Welsh

Others Present: Chad Minten

- 1. Call to Order**
- 2. Land Acknowledgement**
- 3. Declarations of Conflict of Interest**

None declared.

4. Business Arising from Closed Session

5. Adoption of Agenda

Resolution 25- 13

Moved by: Ryan Bignucolo

BE IT RESOLVED THAT the Agenda be adopted.

CARRIED

6. Adoption of the Minutes

Resolution 25- 14

Moved by: Vern Gorham

Seconded by: John Deforge

BE IT RESOLVED THAT the minutes of the January 16, 2025 Board meeting be approved as presented.

CARRIED

7. Committee Meetings

7.1 Program Planning Committee

7.1.1 Program Policy Updates

7.1.1.1 Ontario Works

Kevin Burke, Chair of the Program Planning Committee gave the Board a brief update on what was discussed at the committee meeting on February 19, 2025.

Lori Clark, Director of Integrated Human Services, walked the Board through the revisions to the [Ontario Works Policy H.7A.4 Travel Transportation for Medical Purposes](#).

The Northern Health Travel Grant has expanded and improved services for those travelling for medical purposes.

Effective December 1, 2024 there will be:

- Increased reimbursements for overnight trips to reflect increased costs from \$100 per night to \$175 per night as well as increasing the total allowance for eight or more nights from \$550 to \$1,150.

- a reduction in the travel distance requirement to be eligible for overnight accommodation from 200 km to 100 km.
- Increased eligibility to include medical travel companions accompanying a patient who is hospitalized.
- the elimination of the need for signature from the referring health care provider which will help expedite the process
- 100 km deductible has been removed meeting every kilometer travelled is covered to offset higher fuel prices
- additions of more eligible health care providers and more facility locations to help more people get reimbursed for incurred costs.

Our internal policy for Travel and Transportation for Medical Purposes has been updated to align with these changes as the DSB forefronts the money to client in turn to be reimbursed as a third party organization.

7.1.1.2 Children's Services

Lori Clark, Director of Integrated Human Services, walked the Board through the revisions and additions to [Children's Services Policies](#).

Updates focus on funding eligibility, streamlined procedures, and increased clarity.

Highlights include:

- New policies for local priorities and workforce compensation, providing greater flexibility and addressing sector compensation.
- Updates to General Operating Grants and Fee Subsidies to better align with local priorities and ensure funding supports specific needs.
- New CWELCC policies to reflect the shift to a cost-based funding approach and strengthen the overall funding strategy.
- Clarifications to the Special Needs Resourcing, Play-Based Material, and Capacity Building policies to

clarify eligibility criteria and strengthen program support.

These revision and additions will aid in how staff manage the CWELCC program and allocate funding.

Resolution 25- 15

Moved by: Kevin Burke

Seconded by: Ian Anderson

WHEREAS the Program Planning Committee has reviewed the revised Ontario Works policy

- [H.7A.4 Travel Transportation for Medical Purposes](#), and

the revised Children's Services policies

- [F.1.2 Mission Statement](#)
- [F.2.1 General Operating Grant](#)
- [F.3.1 Special Needs Resourcing](#)
- [F.5.1 Fee Subsidy and Service Data Elements](#)
- [F.5.2 Rates Policy](#)
- [F.10.1 Repairs and Maintenance](#)
- [F.10.2 Capacity Building Funding](#)
- [F.10.3 Play Based Materials and Equipment](#), and,

the new Children's Services Policies

- [F.2.2 Local Priorities](#)
- [F.10.4 Professional Learning](#)
- [F.11.2 Canada-Wide Early Learning and Child Care Cost Base Funding](#)
- [F.11.3 Canada-Wide Early Learning and Child Care One-Time Costs](#)
- [F.12.1 Wage Enhancement Grant and Home Child Care Enhancement Grant](#)
- [F.12.2 Workforce Funding](#)

and is recommending approval to the Board.

THEREFORE BE IT RESOLVED that the Manitoulin-Sudbury DSB accepts the recommendation of the Program Planning Committee and approves,

- the revised policy H.7A.4, in the Ontario Works Policy Manual effective February 1, 2025, and
- the revisions to the Children's Services policies F.1.2, F.2.1, F.3.1, F.5.1, F.5.2, F.10.1, F.10.2, F.10.3, and
- the addition of the new Children's Services policies F.2.2, F.10.4, F.11.2, F.11.3, F.12.1, and F.12.2 in the Children's Services Manual effective January 1, 2025.

CARRIED

7.1.2 Ontario's Early Years and Child Care Annual Report and Licensed Child Care Data Profiles

Lori Clark, Director of Integrated Human Services, walked the Board through the [Ontario's Early Years and Child Care Annual Report and Licensed child Care Data Profiles - Issue Report](#).

The report is based on 2023 data. It aids in tracking trends and changes in the child care system at both the provincial and district level, which supports service planning.

Within our district:

- Licensed child care spaces in our catchment area have increased by 69% since 2014-15, compared to 47% provincially for the same time period. We currently sit at 897 spaces.
- Most spaces are occupied by school-age programs, followed by preschool, kindergarten, toddler, and infant. Family age group dedicated spaces has proven successful in small communities.
- Serious occurrences have decreased significantly in our region, with a 43% decline over the past decade, which is well above the 15% provincial decline.
- Continued progress in reducing fees and increasing accessibility.
- The cost of care in our district remains well below the provincial averages.
- Professional development continues to be a priority.

- Investments in mental health resources and professional learning opportunities help support staff retention.
- EarlyON Child and Family Centre participation continues to rise, with a 57% increase in visits from 2022-2023.

Resolution 25- 16

Moved by: Angela Kelly

Seconded by: David Santi

WHEREAS the Program Planning Committee has reviewed the Ontario's Early Years and Child Care Annual Report and Licensed Child Care Data Profiles 2024 - Issue Report and is recommending approval to the Board.

THEREFORE BE IT RESOLVED that the Board accepts the Program Planning Committee's recommendation and approves the Ontario's Early Years and Child Care Annual Report and Licensed Child Care Data Profiles 2024 - Issue Report as presented.

CARRIED

7.1.3 Early Years and Child Care Service System Plan

Lori Clark, Director of Integrated Human Services, presented a slideshow, showcasing the priorities of the [Early Years and Child Care Service System Plan](#).

The 5 year plan sets a clear vision for how we will support children and aligns with the provincial requirement to review and update our plan as needed every 5 years.

The plan focuses on practical goals and strategies to create a child care and early years system that is high-quality, sustainable, and responsive to our communities needs.

The plan was built in consultations with families, service providers, and stakeholders, it addresses the challenges encountered in rural, francophone, and indigenous communities while also tackling workforce shortages and expanding access to affordable child care.

The focus of the plan is on 5 priorities:

- expanding access to affordable and inclusive programs.
- building and retaining a strong workforce.
- enhancing quality and program delivery.
- improving communication, engagement, and partnerships.

- strengthening service system administration.

Looking ahead, this plan focuses on equity, accessibility, and sustainability. Together these priorities set a strong foundation for the future of child care services in the Manitoulin-Sudbury District.

Resolution 25- 17

Moved by: Paul Branconnier

WHEREAS the Program Planning Committee has reviewed the Early Years and Child Care Service System Plan and is recommending approval from the Board.

THEREFORE BE IT RESOLVED THAT the Board accepts the Program Planning Committee's recommendation and approves the Early Years and Child Care Service System Plan and authorize staff to action the priorities contained in the plan.

CARRIED

7.1.4 2025 Ontario Works Service Plan

Lori Clark, Director of Integrated Human Services, walked the Board through the 2025 Ontario Works Service Plan.

Throughout the plan we have highlighted the DSB's integrated approach to service delivery as well as the DSB's strong relationships with community partners.

The plan identified some gaps in Manitoulin-Sudbury DSB's communities including lack of public transportation, lack of emergency housing and long waitlists for child care and mental health services across the district.

The DSB's commitment to create a meaningful and sustainable framework which involves policies, employee engagement, and the development of a strategic roadmap focused on diversity, equity, and inclusivity.

Service delivery expectations which involves internal tracking mechanisms, monitoring activities and a privacy risk assessment.

Resolution 25- 18

Moved by: Al MacNevin

Seconded by: Roger Landry

WHEREAS the Program Planning Committee has reviewed the 2025 Ontario Works Service Plan and is recommending approval from the Board.

THEREFORE BE IT RESOLVED THAT the Board accepts the Program Planning Committee's recommendation and approves the 2025 Ontario Works Service Plan and authorize staff to action the strategies contained in the plan.

CARRIED

8. New Business

8.1 2024 Fourth Quarter CAO Activity Report

Donna Stewart, CAO, walked the board through the [2024 Fourth Quarter CAO Activity Report](#). This report will be shared with member municipalities who are encouraged to add it to their council agenda packages.

Resolution 25- 19

Moved by: John Deforge

Seconded by: Angela Kelly

BE IT RESOLVED THAT the 2024 Fourth Quarter CAO Activity Report be approved as presented.

CARRIED

8.2 2024 Fourth Quarter Unaudited Financial Statement

Connie Morphet, Director of Finance and Administration, walked the Board through the [2024 4th Quarter Unaudited Financial Report](#), which is forecasting a year-end surplus of \$742, 804.

Resolution 25- 20

Moved by: Vern Gorham

Seconded by: Ryan Bignucolo

BE IT RESOLVED THAT the 2024 Fourth Quarter Unaudited Financial Statement be approved as presented.

CARRIED

8.3 Ministry of Children, Community and Social Services

Lori Clark, Director of Integrated Human Services, walked the Board through the Centralized Intake, Consolidated Q&A, and the Ontario Works Debts.

Centralized intake is a process designed to simplify the Ontario Works application process for clients and to streamline district service board's (DSB) processes by transferring the responsibility for making initial eligibility decisions to the province.

Applications for those under the age of 18, temporary assistance, and emergency assistance applications will be completed by the DSB.

The Ministry of Children, Community and Social Services (MCCSS) has advised that they are expanding their overpayment collection efforts.

Effective January 27, 2025, the Manitoulin-Sudbury District Services Board is one of ten Ontario Works offices that will refer new inactive OW overpayments to the Financial Services Unit.

Overpayments owed by OW recipients who are terminated before January 27, 2025, are historical debts and continue to be owed to and remain collectible by the municipality.

8.3.1 Centralized Intake

8.3.2 Consolidated Q&A on Centralized Intake

8.3.3 Ontario Works Debts

8.4 Ministry of Health

8.4.1 Wiikwemkoong First Nation Ambulance Service Funding

Connie Morphet, Director of Finance and Administration, briefed the Board on the Wiikwemkoong First Nation Ambulance Service Funding.

On January 23, 2025, the Manitoulin-Sudbury DSB received a letter from the Ministry of Health advising of the Wiikwemkoong First Nation Ambulance Service Budget has been approved for 2024-25.

The funding contains an additional base funding of \$141,930 and up to \$185,865 in one time funding.

The total approved funding is less than requested.

8.4.2 Homelessness and Addiction Recovery Treatment Hubs Three-Year Demonstration Project: Call for Proposal Results

Lori Clark, Director of Integrated Human Services, updated the Board on the Homelessness and Addiction Recovery Treatment Hub Proposal submitted by the Manitoulin-Sudbury DSB in the summer of 2024.

On January 27, 2025, we received correspondence from the Ministry of Health informing us that the Hart Hub proposal submitted by Gwekwaadziwin Miikan in conjunction with a variety of partners, including the DSB, was not successful.

9. Other Business

9.1 ROMA Conference/Delegations

Donna Stewart, CAO, updated the Board on the ROMA Conference Delegations.

Delegation with Minister Nolan Quinn, Ministry of Colleges and Universities to discuss an increase to the admission caps for paramedic programs at Northern Ontario Colleges, designated minimum Northern Ontario student admission numbers, and the Learn and Stay Grant design gap.

Delegation with Deputy Minister Deborah Richardson, Ministry of Health to discuss competition in the procurement of paramedic services fleet, improved delivery, and limitations on use of deposit costs.

Delegation with Parliamentary Assistant, Matthew Rae, Ministry of Municipal Affairs and Housing to discuss an increase in funding to support costs for existing housing stock and to support new builds or purchase acquisitions.

Donna Stewart and Bruce Killah also met with the Sudbury East Municipality Association to answer questions and to showcase what the Manitoulin-Sudbury DSB provides for community members.

10. Next Meeting - March 20, 2025

11. Adjournment

Resolution 25- 21

Moved by: Denise Portelance-Godin

Seconded by: Vern Gorham

BE IT RESOLVED THAT we do now adjourn at 11:20 a.m. until the next regular meeting to be held on March 20, 2025.

CARRIED

Board Chair

CAO



**Bibliothèque publique
St. Charles
Public Library**

**stcharles_library@yahoo.ca
www.olsn.ca/stcharles**

**22 Ste Anne Street
St-Charles, On
P0M 2W0**

**Tel. / Tél. : 705-867-5332
Fax / Téléc. : 705-867-2511**

Dear St Charles Municipal Council,

Please accept this letter as a request for both information and assistance in regard to a possible community garden for the spring / summer 2025.

The location that we would like to utilize would be running along the outside of the fence that is perpendicular with St Joseph Street. Ideally, we will have boxes donated to plant our vegetables.

We would rally local businesses to aide in the purchase of materials and building of raised planters.

Local volunteers, the St Charles Public Library and Lovett Landscaping would be responsible for the care and maintenance of the gardens. The produce would be available to anyone in the community to come pick and utilize as needed once plants start to produce.

I've approached the principle with regards to water supply, however my request was denied due to an unreliable water system.

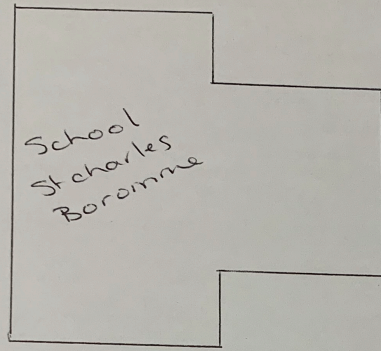
Our questions are as follows;

Is this location agreeable?

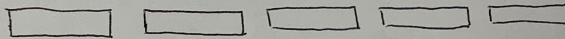
Would it be possible to add the few boxes to the watering route that is currently done for the Municipal boxes that have flowers planted in them?

We thank you for taking the time to look at our proposal/questions.

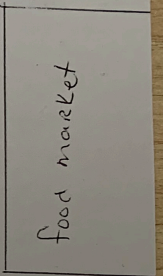
Marie Richer CEO



Proposed
location for
garden
Boxes



School fencing



St Joseph st

**SUDBURY EAST PLANNING BOARD
MINUTES
Thursday, June 13, 2024 at 5:30 p.m.
Virtual Meeting/ Municipal Office of French River**

MEMEBERS PRESENT

VIRTUALLY: Steve Olsen, Rachelle Poirier, Paul Branconnier

MEMBERS PRESENT: Bob Prevost, Carol Lemmon, Dave Viau, Mary Bradbury, Josh Lachance

MEMBERS ABSENT: Renee Germain, Dave Froats

OFFICIALS PRESENT: Matthew Dumont, Director of Planning/Secretary-Treasurer
Nancy Roy, Administrative Assistant

PUBLIC PRESENT

VIRTUALLY: None

1. MEETING CALLED TO ORDER

Chairperson Prevost called the meeting to order at 5:30 p.m.

2. ADOPTION OF THE AGENDA

Resolution: 24-033

BE IT RESOLVED THAT the agenda for the Sudbury East Planning Board regular meeting of June 13, 2024 be adopted as distributed.

MOVED BY: Dave Viau

SECONDED BY: Carol Lemmon

Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No disclosures of Pecuniary Interest.

4. **ADOPTION OF MINUTES**

- a) Sudbury East Planning Board – Regular meeting May 02nd, 2024 be adopted as distributed.

Resolution: 24-034

BE IT RESOLVED THAT the minutes of the Sudbury East Planning Board's regular meeting of May 02, 2024 be adopted as distributed.

MOVED BY: Josh Lachance

SECONDED BY: Rachelle Poirier

Carried

5. **PRESENTATIONS/DELEGATIONS**

6. **CONSENT APPLICATIONS**

The chair advised that a Public Hearing will be held before the Planning Board makes a decision on a Consent Application. Also that the analysis and discussion serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Consent Application; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning Advised that Notice of the Public Hearing was posted in the Planning Board office and sent by First Class Mail to assessed owners within 60.0 metres of the property subject to the Consent Applications and to those persons and agencies likely to have an interest in the applications. The Notice was sent on May 27th, 2024, being over fourteen (14) days prior to this evenings meeting (B/17-18/24/MW Morgan Sattler). Included with the Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulation was provided in accordance with the provisions of the Planning Act, R.S.O., Chapter P.13.

a) **B/17-18/24/MW – Morgan Sattler**

The Director of Planning summarized the application.

The Sudbury East Planning Board has received applications for consent and zoning by-law amendment which proposes to create two (2) residential rural lots from the subject lands and to rezone such lots from 'Rural (RU)' to 'Residential Rural (RR)' to recognize the intended use of the lots.

The lands are located on the south side of Highway 17 (approximately 300 metres) and south of the Village of Markstay. The subject lands are in an area of predominantly rural uses.

The subject lands are located on Nepewassi Lake Road, which is a publicly assumed road that is maintained year-round by the Municipality of Markstay-Warren.

The proposed severed Lot A is to be approximately 1.18 hectares in lot area with approximately 97 metres on Nepewassi Lake Road and is presently vacant.

The proposed severed Lot B is to be approximately 1.11 hectares in lot area with approximately 97 metres on Nepewassi Lake Road and is presently vacant.

The proposed retained lands are to be approximately 10.39 hectares in lot area with a lot frontage of approximately 97 metres on Nepewassi Lake Road and containing a shed (1950's).

With respect to the OP

The proposed severed lots conform to their respective proposed zones (residential rural) in terms of proposed lot frontages and lot areas. The proposed retained lot conforms with the minimum lot area (5.0 hectares), however, presently, does not conform with the minimum lot frontage (requirement is 100 m whereas 97 m is being proposed). Once a survey is conducted, it will be determined whether a minor variance application is required to recognize the proposed reduced lot frontage of 97 metres where 100 metres is required for the Rural Zone. With respect to servicing, the applicant has provided the required documentation to demonstrate reasonable expectation of potable water (Gilles Bouffard Drilling Ltd.) and capacity for hauled sewage (Proficient Excavating). With respect to Sudbury District Health Unit (site suitability for a septic system), the applicants received approval (letter dated July 25th, 2023) from SDHU. The Manager of Public Works for Markstay-Warren advised the Planning Board by email that he had no issues with the locations for the proposed driveway permits.

With respect to zoning

Current Zoning: **Rural (RU) Zone**

Proposed Zoning: Severed Lot A - Residential Rural (RR) Zone
 Severed Lot B - Residential Rural (RR) Zone
 Retained Lot – Rural (RU)

The 'Rural (RU)' zone requires a minimum lot area of 5.0 hectares and a minimum lot frontage of 100 metres. The proposed retained lot may require a minor variance application for relief of the proposed lot frontage of 97 metres. The proposed lot area for the retained lands conform to the RR zone requires.

The 'Residential Rural (RR)' zone requires a minimum lot area of 0.8 hectares and a minimum lot frontage of 60 metres. The proposed severed Lot A and Lot B are to be approximately 1.18 and 1.11 hectares, respectively, in lot area with approximately 97 metres on Nepewassi Lake Road, therefore both lots will meet the requirements of the RR Zone.

The application, as proposed, generally conforms to the Zoning By-Law 2014-27.

Agency Comments:

Bell Canada: no concerns with this application.

Sudbury District Health Unit: It appears that the proposed severed and retained lots are capable of development for installation of a septic system and leaching bed system.

Manager of Public Works: no issues with the locations for the proposed driveway permits.

No other comments were received as of the date this report was written.

The application for consent is consistent with the 2020 Provincial Policy Statement, conforms with the intent of the Official Plan for the Sudbury East Planning Area and the Zoning By-law for the Municipality of Markstay-Warren, therefore can be supported from planning perspective.

Member Branconnier questioned why the lots have such large frontages. The Director of Planning stated that the frontages were decided by the applicants for their own personal preferences.

Resolution: 24-035

BE IT RESOLVED THAT Consent Application B/17-18/24/MW submitted by Morgan Sattler be recommended for approval as per the report prepared by the Director of Planning.

MOVED BY: Steve Olsen

SECONDED BY: Rachelle Poirier

Carried

The Chair advised that there is a 20 day appeal period during which time any person or public body may appeal the decision or any condition imposed by the Planning Board by filing an appeal with the Secretary-Treasurer as prescribed by the Local Planning Appeal Tribunal Act.

The applicants have two years to fulfill the conditions of this provisional consent or the approval will lapse

7. BUSINESS ARISING FROM PREVIOUS MINUTES

- Development of new Website

Staff recommends PG Creative, led by Paul Gomirato, to Revitalize and Rebrand the Sudbury East Planning Board's website which is to improve accessibility and engagement within our Planning Area.

Sudbury East Planning Board (SEPB) requires the services of a qualified firm to develop and maintain an informative, userfriendly website that reflects cultural norms that would fit within a First Nation context. The website's primary purpose is to provide information on services and promote funding initiatives.

The following will be implemented in to the website:

- develop the website from start to finish
- collaborate with SEPB in the ongoing development and refinement of the website
- ensure website is compatible with all major platforms, responsive, user friendly and secure
- ensure the website is visually appealing and reflects a professional quality
- implement simple, intuitive navigation and clean design
- content organized in a way as to help the ratepayer reach the desired information easily and intuitively
- CONTENT - based on current website content
- convert existing user forms (standard PDFs) to fillable PDF forms
- employ tracking of statistics (Google Analytics) via web hosting service
- utilize a widely used and supported content management system that is easy to maintain by non-technical staff
- provide staff training (webinar) on the administration of the website
- provide ongoing website support (CMS/extension updates) via web hosting service

PHASES

Discovery Meeting (ZOOM)

- Site map development/Site direction
- Client to provide all content

Creative Development 2-3

- Set up development site on production server
- Website Design Development (look and feel)
- Website prototype review/feedback (ZOOM) 3
- Ongoing production of web pages and specialty content
- Ongoing client review and feedback as required

Client final approval

- Collaborate with client to make any changes in preparation of live launch

Site Migration

- Move production site to live site status
- Training on website admin

The above noted phases are to be completed in approximately 4 weeks.

Paul established a creative communications consultancy in 1987 after having completed a six-year Multidisciplinary background in advertising and graphic design. He is responsible for overseeing standards of excellence in creative development and production; account management and client relations; as well as website development and integration.

- Espanola Regional Hospital
- Boreal Appraisals
- Municipality of Killarney
- Helvis Catering
- United Way Centraide Northeast Ontario
- Abacus Group
-

Project management, design, and production

\$7,500

- Administration, email, and phone correspondence
- Website design (look and feel)
- Content production

- Migration and testing of live website

Fillable Forms

\$100

ea.

- Individual form configuration based on samples provided

Website Admin Training

\$200

Webinar (up to 1hrs) - Video Recorded

Annual HOSTING SERVICES

\$479.40

(Hosting support, CMS/plugins updates, daily backup/recovery, email)

- Annual Pro plugins fee

\$150

- Annual Dedicated SSL (Dedicated IP, certificate and installation)

\$260

- Annual Website-level security integration

\$75

The overall cost would be approximately \$9864.40. Subsequently, in 2025 and every year thereafter, SEPB is to incur a subscription fee of approximately \$479.40 to cover the fees associated with hosting SEPB website.

Staff recommends SEPB to select PG Creative, led by Paul Gomirato, to Revitalize and Rebrand the Sudbury East Planning Board's website which is to improve accessibility and engagement within our planning area. The overall project cost is approximately \$9864.40 (appendix attachment of the proposal on record for SEPB members to review from PG Creative). Altogether, staff reached out to each member municipality in the planning area and received a total of 3 website development proposals from consultants.

Resolution: 24-036

BE IT RESOLVED THAT the Sudbury East Planning Board selects PG Creative, led by Paul Gomirato, to complete the new revitalized and rebranded website.

MOVED BY: Carol Lemmon

SECONDED BY: Mary Bradbury

Carried

8. NEW BUSINESS

9. NOTICES OF MOTION RECEIVED BY THE SECRETARY-TREASURER PRIOR TO THE CLOSING OF THE MEETING

10. PAYMENT OF VOUCHERS

a) **April 2024 and May 2024**

Resolution 24-037

BE IT RESOLVED THAT the statement of disbursements for the month April 2024 in the amount of \$28,358.33 and for the month of May 2024 in the amount of \$14,397.24 to be distributed and is hereby approved for payment.

Moved BY: Dave Viau

SECONDED BY: Josh Lachance

Carried

12. ADJOURNMENT

Resolution: 24-038

BE IT RESOLVED THAT the Meeting be adjourned at 6:12 P.M.

AND THAT the next regular meeting be held on August 13th, 2024 at 5:30 p.m. at the Municipality of French River Municipal Office Virtually and in person.

Moved BY: Rachelle Proirier

SECONDED BY: Carol Lemmon

Carried.



CHAIR

SECRETARY-TREASURER

**SUDBURY EAST PLANNING BOARD
MINUTES
Thursday, August 13, 2024 at 5:30 p.m.
Virtual Meeting/ Municipal Office of French River**

MEMEBERS PRESENT

VIRTUALLY: Steve Olsen, Rachelle Poirier, Paul Branconnier, Carol Lemmon, Dave Froats

MEMBERS PRESENT: Dave Viau, Mary Bradbury, Josh Lachance

MEMBERS ABSENT: Renee Germain, Bob Prevost

OFFICIALS PRESENT: Matthew Dumont, Director of Planning/Secretary-Treasurer
Nancy Roy, Administrative Assistant

PUBLIC PRESENT

VIRTUALLY: Pierre Tessier, Micheline Tessier

1. MEETING CALLED TO ORDER

Vice-Chairperson Viau called the meeting to order at 5:30 p.m.

2. ADOPTION OF THE AGENDA

Resolution: 24-039

BE IT RESOLVED THAT the agenda for the Sudbury East Planning Board regular meeting of August 13, 2024 be adopted as distributed.

MOVED BY: Josh Lachance

SECONDED BY: Paul Branconnier

Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No disclosures of Pecuniary Interest.

4. ADOPTION OF MINUTES

- a) Sudbury East Planning Board – Regular meeting June 13th, 2024 be adopted as distributed.

Resolution: 24-040

BE IT RESOLVED THAT the minutes of the Sudbury East Planning Board's regular meeting of June 13, 2024 be adopted as distributed.

MOVED BY: Steve Olsen

SECONDED BY: Mary Bradbury

Carried

5. PRESENTATIONS/DELEGATIONS

6. ZONING BY-LAW AMENDMENTS

a) ZBA 24-15BRW – Pierre and Micheline Tessier

The Vice-chair advised that a Public Hearing will be held before the Planning Board makes a decision on a zoning by-law amendment. Also that the analysis and discussion serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Zoning By-law Amendment; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning Advised that Notice of the Public Hearing was posted in the Planning Board office and sent by First Class Mail to assessed owners within 120 metres of the property subject to the Zoning By-law Amendment Application and to those persons and agencies likely to have an interest in the application. The Notice was sent on July 22, 2024, being over twenty (20) days prior to this evenings meeting (ZBA 24-15BRW- Pierre and Micheline Tessier). Included with the Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulation was provided in accordance with the provisions of the Planning Act, R.S.O., Chapter P.13.

The Director of Planning summarized the application.

The Sudbury East Planning Board has received an application for consent and zoning by-law amendment which proposes to create one Special Residential Rural (RR) lot. The proposed lot to be severed is to be approximately 2.0 hectares in lot area with a road frontage of 213 metres and contains an existing telecommunication tower. The proposed lot to be retained is to be approximately 22.0 hectares in lot area with a road frontage of 720 metres and contains a single-family home and accessory structures (shed, shop, and Quonset building). The proposed severed lot is to be rezoned from Rural (RU) to Special Residential Rural (RR) to recognize the deficiency being proposed for lot area and the permission/additional use to the RR zone - an existing telecommunication tower. Both the proposed severed and retained lots have access from Elbow Ridge Road.

With respect to OP:

In this case, the proposed retained parcel of land will continue to conform to the requirements of the 'Rural (RU)' Zone. The proposed severed lot is to be rezoned from Rural (RU) to Residential Rural (RR) to recognize the proposed lot area deficiency and to add an additional use – an existing telecommunication tower. Adequate access for the proposed lot to be severed and a retained is to be from Elbow Ridge Road. Elbow Ridge Road was dedicated as a public road by MTO as part of the Burwash-Hendrie Locals Roads Board area. Minimum Distance Separation (MDS) is not applicable in this instance, as there are no farming-related activities in the area. With respect to servicing, the owners have provided previous comments obtained from the Sudbury and District Health Unit that are supportive. Appropriate documentation with respect to availability of sewage hauling services and probability of potable water was provided to the Planning Board was supportive.

With respect to zoning:

Proposed Zoning: Special Residential Rural (RR); Special Provision 40 – proposed lot to be severed.

The Rural (RU) Zone requires a minimum lot area of 5.0 hectares and a minimum lot frontage of 100.0 metres. The proposed retained lot is to have 22 hectares in lot area and a minimum lot frontage of 720 metres, thus conforming to the requirements of the RU Zone.

The Residential Rural (RR) Zone requires a minimum lot area of 0.8 hectares and a minimum lot frontage of 60.0 metres. The proposed severed lot is to have 2.0 hectares in lot area and a minimum lot frontage of 720 metres, therefore, requiring a change in land use to recognize the deficiency in lot area and to permit an existing telecommunication tower where no telecommunication tower is permitted under the RR Zone.

Agency Comments:

The Sudbury & District Health Unit concluded that the proposed severed and retained parcels are capable of development for installation of a septic tank and leaching bed system.

Union Gas: no concerns or comments with respect to the proposal.

Bell Canada: no comments with respect to the proposed application.

No other comments were received as of the date this report was written.

The application for ZBA and Consent is consistent with the 2020 Provincial Policy Statement, conforms with the Official Plan for the Sudbury East Planning Area and zoning by-law for the unincorporated townships, therefore can be supported from a planning perspective.

There were no comments from the board.

Resolution: 24-041

BE IT RESOLVED THAT By-law Number 24-02 being a By-law for the purpose of amending Zoning By-law No. 14-01 of the Sudbury East Planning Board, in respect of application ZBA 24-15BRW, submitted by Pierre and Micheline Tessier be read a first and second time this 13th day of August, 2024.

MOVED BY: Josh Lachance

SECONDED BY: Carol Lemmon

Carried

Resolution: 24-042

BE IT RESOLVED THAT By-law Number 24-02 being a By-law for the purpose of amending Zoning By-law No. 14-01 of the Sudbury East Planning Board, in respect of application ZBA 24-15BRW submitted by Pierre and Micheline Tessier be read a third and final time this 13th day of August, 2024.

MOVED BY: Rachelle Poirier

SECONDED BY: Dave Froats

Carried

7. CONSENT APPLICATIONS

The Vice-chair advised that a Public Hearing will be held before the Planning Board makes a decision on a Consent Application. Also that the analysis and discussion serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Consent Application; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning Advised that Notice of the Public Hearing was posted in the Planning Board office and sent by First Class Mail to assessed owners within 60.0 metres of the property subject to the Consent Applications and to those persons and agencies likely to have an interest in the applications. The Notice was sent on July 22nd, 2024, being over fourteen (14) days prior to this evenings meeting (B/19/24/BRW Pierre and Micheline Tessier). Included with the Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulation was provided in accordance with the provisions of the Planning Act, R.S.O., Chapter P.13.

a) **B/19/24/BRW – Pierre and Micheline Tessier**

Resolution: 24-043

BE IT RESOLVED THAT Consent Application B/19/24/BRW submitted by Pierre and Micheline Tessier be recommended for approval as per the report prepared by the Director of Planning.

MOVED BY: Josh Lachance

SECONDED BY: Carol Lemmon

Carried

The Vice-Chair advised that there is a 20 day appeal period during which time any person or public body may appeal the decision or any condition imposed by the Planning Board by filing an appeal with the Secretary-Treasurer as prescribed by the Local Planning Appeal Tribunal Act.

The applicants have two years to fulfill the conditions of this provisional consent or the approval will lapse

b) **B/20/24/SC – Jeff Burke**

The Vice-chair advised that a Public Hearing will be held before the Planning Board makes a decision on a Consent Application. Also that the analysis and discussion serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Consent Application; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning Advised that Notice of the Public Hearing was posted in the Planning Board office and sent by First Class Mail to assessed owners within 60.0 metres of the property subject to the Consent Applications and to those persons and agencies likely to have an interest in the applications. The Notice was sent on September 29th, 2024, being over fourteen (14) days prior to this evenings meeting (B/20/24/SC Jeff Burke). Included with the Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulation was provided in accordance with the provisions of the Planning Act, R.S.O., Chapter P.13.

The Director of Planning summarized the application

The Sudbury East Planning Board has received an application for consent which proposes to create an access easement (right-of-way) over the above noted parcel of land to provide continued, shared, legal access over an existing driveway. 202 D Island Road East is to benefit from the access easement.

With respect to the OP:

As per Section 3.3.2.19, Private Roads are roads that are not owned or maintained by the province or a municipality or maintained by a local roads board that service two or more properties in separate ownership. Development, i.e. lot creation on private roads is discouraged. However, there are many instances in the Planning Area where there are existing lots of record on private roads or that are accessed over crown land or via easement over private land.

In this case, access was through 202B Island Road East, however the owner of the subject property no longer permitted access to 202C and 202D Island Road East. As a result, the owners require access to each waterfront property and have proposed a shared driveway from Island Road East.

With respect to Zoning:

Current Zoning: Waterfront Residential (WR)

Proposed Zoning: Same as above.

The proposal involves no new land use or change in land use.

With Respect to agency comments:

Clerk/Treasurer for Municipality of St. Charles: If the property abuts Island Road East – road allowance will need to be transferred to Municipality of St. Charles.

Chief Building Official: no concerns.

Public Works Superintendent: no concerns.

Fire Department: Unable to read measurements on R-Plan. Ensure driveway is wide enough for fire truck access and staging proximate to house. The driveway should be a minimum of 10 feet wide.

No other comments were received as of the date this report was written.

The application for consent is consistent with the 2020 Provincial Policy Statement, conforms with the Official Plan for the Sudbury East Planning Area and conforms to the Zoning By-law 2014-26 for the Municipality of St. Charles, therefore can be supported from planning perspective.

Member Proirier questioned what would happen to the easement if the property was sold. The Director of Planning assured her that the easement would still be on title.

Resolution: 24-044

BE IT RESOLVED THAT Consent Application B/20/24/SC submitted by Jeff Burke be recommended for approval as per the report prepared by the Director of Planning.

MOVED BY: Josh Lachance

SECONDED BY: Paul Branconnier

The Vice-Chair advised that there is a 20 day appeal period during which time any person or public body may appeal the decision or any condition imposed by the Planning Board by filing an appeal with the Secretary-Treasurer as prescribed by the Local Planning Appeal Tribunal Act.

The applicants have two years to fulfill the conditions of this provisional consent or the approval will lapse

c) B/21/24/SC – Darren Lachance

The Vice-chair advised that a Public Hearing will be held before the Planning Board makes a decision on a Consent Application. Also that the analysis and discussion serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Consent Application; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning Advised that Notice of the Public Hearing was posted in the Planning Board office and sent by First Class Mail to assessed owners within 60.0 metres of the property subject to the Consent Applications and to those persons and agencies likely to have an interest in the applications. The Notice was sent on September 29th, 2024, being over fourteen (14) days prior to this evenings meeting (B/20/24/SC Darren Lachance). Included with the Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulation was provided in accordance with the provisions of the Planning Act, R.S.O., Chapter P.13.

The Director of Planning summarized the application.

The Sudbury East Planning Board has received an application for consent which proposes to create an access easement (right-of-way) over the above noted parcel of land to provide continued, shared, legal access over an existing driveway. 202 C Island Road East is to benefit from the access easement.

With respect to the OP:

As per **Section 3.3.2.19, Private Roads** are roads that are not owned or maintained by the province or a municipality or maintained by a local roads board that service two or more properties in separate ownership. Development, i.e. lot creation on private roads is discouraged. However, there are many instances in the Planning Area where there are existing lots of record on private roads or that are accessed over crown land or via easement over private land.

In this case, access was through 202B Island Road East, however the owner of the subject property no longer permitted access to 202C and 202D Island Road East. As a result, the owners require access to each waterfront property and have proposed a shared driveway from Island Road East.

Current Zoning: Waterfront Residential (WR)

Proposed Zoning: Same as above.

The proposal involves no new land use or change in land use

With Respect to agency comments:

Clerk/Treasurer for Municipality of St. Charles: If the property abuts Island Road East – road allowance will need to be transferred to Municipality of St. Charles.

Chief Building Official: no concerns.

Public Works Superintendent: no concerns.

Fire Department: Unable to read measurements on R-Plan. Ensure driveway is wide enough for fire truck access and staging proximate to house. The driveway should be a minimum of 10 feet wide.

No other comments were received as of the date this report was written.

The application for consent is consistent with the 2020 Provincial Policy Statement, conforms with the Official Plan for the Sudbury East Planning Area and conforms to the Zoning By-law 2014-26 for the Municipality of St. Charles, therefore can be supported from planning perspective.

No questions were brought forward from the board,

Resolution: 24-045

BE IT RESOLVED THAT Consent Application B/21/24/SC submitted by Darren Lachance be recommended for approval as per the report prepared by the Director of Planning.

MOVED BY: Mary Bradbury

SECONDED BY: Dave Froats

The Vice-Chair advised that there is a 20 day appeal period during which time any person or public body may appeal the decision or any condition imposed by the Planning Board by filing an appeal with the Secretary-Treasurer as prescribed by the Local Planning Appeal Tribunal Act.

The applicants have two years to fulfill the conditions of this provisional consent or the approval will lapse

8. BUSINESS ARISING FROM PREVIOUS MINUTES

9. NEW BUSINESS

10. NOTICES OF MOTION RECEIVED BY THE SECRETARY-TREASURER PRIOR TO THE CLOSING OF THE

MEETING**11. PAYMENT OF VOUCHERS**a) **JUNE 2024****Resolution 24-046**

BE IT RESOLVED THAT the statement of disbursements for the month of June 2024 in the amount of \$28,074.43 to be distributed and is hereby approved for payment.

MOVED BY: Carol Lemmon**SECONDED BY:** Josh Lachance**Carried****12. ADJOURNMENT****Resolution: 24-047**

BE IT RESOLVED THAT the Meeting be adjourned at 6:04 P.M.

AND THAT the next regular meeting be held on October 10th, 2024 at 5:30 p.m. at the Municipality of French River Municipal Office Virtually and in person.

MOVED BY: Josh Lachance**SECONDED BY:** Paul Branconnier**Carried.**

Vice Chair 
 CHAIR

 SECRETARY-TREASURER

**SUDBURY EAST PLANNING BOARD
MINUTES
Thursday, October 10, 2024 at 5:30 p.m.
Virtual Meeting/ Municipal Office of French River**

MEMEBERS PRESENT

VIRTUALLY: Steve Olsen, Rachelle Poirier, Dave Froats, Renee Germain, David Viau

MEMBERS PRESENT: Carol Lemmon, Paul Branconnier, Bob Prevost

MEMBERS ABSENT: Josh Lachance, Mary Bradbury

OFFICIALS PRESENT: Matthew Dumont, Director of Planning/Secretary-Treasurer
Nancy Roy, Administrative Assistant

PUBLIC PRESENT

VIRTUALLY: Gabriel Parent, Bruce Bichel, Debbie Owens, John Kotyluk

1. MEETING CALLED TO ORDER

Vice-Chairperson Viau called the meeting to order at 5:30 p.m.

2. ADOPTION OF THE AGENDA

Resolution: 24-048

BE IT RESOLVED THAT the agenda for the Sudbury East Planning Board regular meeting of October 10, 2024 be adopted as distributed.

MOVED BY: Paul Branconnier

SECONDED BY: Steve Olsen

Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No disclosures of Pecuniary Interest.

4. ADOPTION OF MINUTES

- a) Sudbury East Planning Board – Regular meeting August 13th, 2024 be adopted as distributed.

Resolution: 24-049

BE IT RESOLVED THAT the minutes of the Sudbury East Planning Board's regular meeting of August 13, 2024 be adopted as distributed.

MOVED BY: Steve Olsen

SECONDED BY: Dave Froats

Carried

5. PRESENTATIONS/DELEGATIONS

6. ZONING BY-LAW AMENDMENTS

a) ZBA 24-18DVS – Bruce and Paula Bichel

The Chair advised that a Public Hearing will be held before the Planning Board makes a decision on a zoning by-law amendment. Also that the analysis and discussion serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Zoning By-law Amendment; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning Advised that Notice of the Public Hearing was posted in the Planning Board office and sent by First Class Mail to assessed owners within 120 metres of the property subject to the Zoning By-law Amendment Application and to those persons and agencies likely to have an interest in the application. The Notice was sent on September 19, 2024, being over twenty (20) days prior to this evenings meeting (ZBA 24-18DVS- Bruce and Paula Bichel, ZBA 24-19HND- Gabriel Parent). Included with the Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulation was provided in accordance with the provisions of the Planning Act, R.S.O., Chapter P.13.

The Director of Planning summarized the application.

The Sudbury East Planning Board has received an application for zoning by-law amendment. The subject property is presently zoned Waterfront Residential (WR) Zone under Zoning By-law 2014-01 of the Unincorporated Township of Davis. The subject lands will maintain the current WR zoning, however a regulation is to be implemented to facilitate the construction of an accessory structure (detached garage) providing a maximum height of 5.36 metres (17.58 feet), whereas the maximum height of any accessory structure on a waterfront lot shall be 5.0 metres (16.40 feet). The Site is approximately 0.81 hectares in lot area with a water frontage of approximately 78.19 metres and contains a single-family home and sauna.

OFFICIAL PLAN:

Waterfront Policy Area, as identified in the Official Plan for the Sudbury East Planning Area (adopted April 27th, 2010, approved by the Ministry of Municipal Affairs and Housing September 28th, 2010). Lands designated "Waterfront" shall be used primarily for water-oriented **single detached dwellings**. The subject property contains a single detached dwelling, and a sauna.

In the Waterfront land use designation, **one primary dwelling** is permitted on each residential lot. single secondary sleeping cabin may also be permitted provided it complies with provisions of the implementing Zoning By-law.

The application, as proposed, generally conforms to the intent and the policies of the Official Plan.

ZONING:

7.7.2(c)(v). All accessory buildings	5.0 metres or 1.5 storeys	5.36 metres
Maximum Building Height	(whichever is the lesser)	

Staff notes that the detached garage would otherwise appear to comply with all other applicable development standards (lot frontage, lot area, lot coverage, interior side yard setback, exterior side yard setback, rear yard setback, setback from the optimal summer water level) for an accessory building situated within the Waterfront Residential Zone. Staff recommends that the variances be approved as they are minor, appropriate development for the area and the intent of both the Official Plan and Zoning By-law are maintained.

The Site is surrounded by mature, full-grown trees, to the north, south and west of the interior and rear lot lines, thus creating a natural buffer. Due to the proposed location, Staff is satisfied that the additional 0.36 m (1.18 ft) in maximum accessory building height would not have any negative impact on the waterfront character that exists along this area of Fines Road and Ashigami Lake.

The application, as proposed, complies with the regulations of the Zoning By-law.

AGENCY COMMENTS:

No comments have been received through the agency circulation process.

The application for ZBA and Consent is consistent with the 2020 Provincial Policy Statement, conforms with the Official Plan for the Sudbury East Planning Area and zoning by-law for the unincorporated townships, therefore can be supported from a planning perspective.

There were no comments from the board.

Resolution: 24-50

BE IT RESOLVED THAT By-law Number 24-03 being a By-law for the purpose of amending Zoning By-law No. 14-01 of the Sudbury East Planning Board, in respect of application ZBA 24-18DVS, submitted by Bruce and Paula Bichel be read a first and second time this 10th day of October, 2024.

MOVED BY: Dave Viau
SECONDED BY: Rachelle Poirier

Carried

Resolution: 24-050

BE IT RESOLVED THAT By-law Number 24-03 being a By-law for the purpose of amending Zoning By-law No. 14-01 of the Sudbury East Planning Board, in respect of application ZBA 24-18DVS submitted by Bruce and Paula Michel be read a third and final time this 10th day of October, 2024.

MOVED BY: Carol Lemmon
SECONDED BY: Steve Olsen

Carried

b) ZBA 24-19HND – Gabriel Parent

The Chair advised that a Public Hearing will be held before the Planning Board makes a decision on a zoning by-law amendment. Also that the analysis and discussion serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Zoning By-law Amendment; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning Advised that Notice of the Public Hearing was posted in the Planning Board office and sent by First Class Mail to assessed owners within 120 metres of the property subject to the Zoning By-law Amendment Application and to those persons and agencies likely to have an interest in the application. The Notice was sent on September 19, 2024, being over twenty (20) days prior to this evenings meeting (ZBA 24-18DVS- Bruce and Paula Bichel, ZBA 24-19HND- Gabriel Parent). Included with the Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulation was provided in accordance with the provisions of the Planning Act, R.S.O., Chapter P.13.

The Director of Planning summarized the application.

The Sudbury East Planning Board has received an application for zoning by-law amendment. The subject property is presently zoned Waterfront Residential (WR) Zone under Zoning By-law 2014-01 of the Unincorporated Township of Hendrie. The subject lands will maintain the current WR zoning, however a regulation is to be implemented to facilitate the construction of an accessory structure (detached garage) providing a maximum height of 6.9 metres (22'6 1/4"), whereas the maximum height of any accessory structure on a waterfront lot shall be 5.0 metres (16.40 feet). The Site is approximately 0.36 hectares in lot area with a water frontage of approximately 55.16 metres and contains a cottage, boathouse, sleep cabin, and outhouse.

OFFICIAL PLAN:

Section 4.2.5 of the Official Plan states that when reviewing an application for a minor variance the Planning Board will be satisfied that the resulting development would be compatible with adjacent uses and in character with the established or planned development in the area and that the

application deals with circumstances particular to the site in which design of the building or structure in conformity with the by-law is not feasible or possible. The Planning Board does not approve minor variance applications; however, this application would normally be approved through a municipality's Committee of Adjustment

The application, as proposed, generally conforms to the intent and the policies of the Official Plan.

ZONING:

	<u>Zone Requirement</u>	<u>Proposed</u>
7.7.2(c)(v). All accessory buildings	5.0 metres or 1.5 storeys	6.9 metres
Maximum Building Height	(whichever is the lesser)	

When considering this application, the zoning by-law should considering the following:

- a) be minor;
- b) be desirable for the appropriate development or use of the land, building, or structure;
- c) maintain the general intent and purpose of the Zoning By-law; and
- d) maintain the general intent and purpose of the Official Plan.

Staff conducted a site visit on August 1st, 2024. While on Site, Staff discussed potential amendments to the initial design of the detached garage. Subsequently, the owner submitted a revised design the depicted a reduced proposed height, removed the proposed gable roof on the rear elevation, and indicated that windows would not be included on the rear and side elevation of the detached garage. It was noted that the detached garage would be situated in the rear yard of the Site, specifically near the southwest lot line and conforms to the standards under the WR zone for interior side yard (1.5 metres) and rear yard (3.0 metres) setbacks. The subject property to the west subject property will not be negatively impacted by the additional height because an existing buffer of vegetation exists and the applicant is proposing a 3.04 metres setback where the minimum setback for an interior lot line is 1.5 metres. The proposed lot coverage is to be 11.69 percent, which conforms to the WR lot coverage requirements (maximum lot coverage is 15 percent). Staff is satisfied that the additional height being 0.66 metres (2.16 feet) will not have any negative impact on the abutting residential properties. Staff recommends that the variance be approved as it is minor, appropriate development for the area and meets the intent of both the Official Plan and Zoning By-law.

The application, as proposed, complies with the regulations of the Zoning By-law.

AGENCY COMMENTS:

Hydro One: no issue with the variance of maximum height.

As of the writing of this report, two phone calls were received from 58 Ashick Drive and roll number 5202-250-000-018-00 regarding design of the structure, lot coverage and height.

The application for ZBA and Consent is consistent with the 2020 Provincial Policy Statement, conforms with the Official Plan for the Sudbury East Planning Area and zoning by-law for the unincorporated townships, therefore can be supported from a planning perspective.

The owner explains to the Board that he is requesting the rezoning application to accommodate his

double decker pontoon. Mr. Kotyluk explains that he fully supports the application and that he appreciates Mr. Parent agreeing to not putting any windows on the garage wall facing his property in order to maintain his privacy.

Resolution: 24-52

BE IT RESOLVED THAT By-law Number 24-04 being a By-law for the purpose of amending Zoning By-law No. 14-01 of the Sudbury East Planning Board, in respect of application ZBA 24-19HND, submitted by Gabriel Parent be read a first and second time this 10th day of October, 2024.

MOVED BY: Carol Lemmon

SECONDED BY: Dave Viau

Carried

Resolution: 24-053

BE IT RESOLVED THAT By-law Number 24-04 being a By-law for the purpose of amending Zoning By-law No. 14-01 of the Sudbury East Planning Board, in respect of application ZBA 24-19DHND submitted by Gabriel Parent be read a third and final time this 10th day of October, 2024.

MOVED BY: Paul Branconnier

SECONDED BY: Rachelle Poirier

Carried

7. CONSENT APPLICATIONS

The Vice-chair advised that a Public Hearing will be held before the Planning Board makes a decision on a Consent Application. Also that the analysis and discussion serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Consent Application; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning Advised that Notice of the Public Hearing was posted in the Planning Board office and sent by First Class Mail to assessed owners within 60.0 metres of the property subject to the Consent Applications and to those persons and agencies likely to have an interest in the applications. The Notice was sent on September 19th, 2024, being over fourteen (14) days prior to this evenings meeting (B/22-23/24/SC Deborah and Kenneth Owen). Included with the Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulation was provided in accordance with the provisions of the Planning Act, R.S.O., Chapter P.13.

a) B/22-23/24/SC – Deborah and Kenneth Owen

The Director of Planning summarized the application.

The Sudbury East Planning Board has received applications for consent and zoning by-law amendment to create two rural lots on Montee Brazeau Road. A zoning by-law amendment application is required to rezone Lot 1 and Lot 2 from 'Rural' to 'Special Rural' to recognize the environmental impact study recommendations.

The proposed severed Lot 1 is to be approximately 12.97 hectares in lot area with approximately 343.0 metres of lot frontage on Montee Brazeau Road and is presently vacant.

The proposed severed Lot 2 is to be approximately 24.23 hectares in lot area with approximately 537.0 metres of lot frontage on Montee Brazeau Road and is presently vacant.

The proposed retained lot is to be approximately 23.77 hectares in lot area with a lot frontage of approximately 617.0 metres Montee Brazeau Road and 393.51 metres on Pothier Road and is presently vacant.

OFFICIAL PLAN:

The proposed severed and retained lots are adequate for their respective proposed zones (rural and rural special) and it is anticipated that the proposed rural uses will be compatible with the surrounding rural uses. With respect to servicing, the applicant has provided the required documentation to demonstrate reasonable expectation of potable water (Houle Well Drilling Limited) and capacity for hauled sewage (West Nipissing Sanitation INC.). With respect to Sudbury District Health Unit (site suitability for a septic system), the applicants received approval (letter dated June 25th, 2024) from SDHU.

With respect to section 3.5, Natural Heritage, it is the goal of the Planning area to protect significant and sensitive features and functions. PINCHIN Environment completed an environmental impact study to address the concerns regarding existing wetlands (Great Lakes St. Lawrence Mineral Meadow Marsh (2.72 ha in size) and Great Lakes St. Lawrence Organic Thicket Swamp (9.31 ha in size)) across the site and species at risk associated with the wetlands. The findings in the report determined that the severance will not impact the watercourse, waterbodies and wetlands throughout the Site. However, mitigation measures relating to the protection of setbacks and buffers during onsite works must be implemented prior to the commencement of the proposed works – such a fencing, sediment control fencing or equivalent is to be established a minimum 15 metres setback from the wetlands, waterbodies and watercourses.

Site Plan Control for the purposes of this Section, development means the change in use of a parcel of land. Some of the considerations that the Planning Board and/or the applicable municipality will have due regard for during the site plan approval process is a) the preservation of the natural views cape and landscape; entrance permit areas and parking areas are safe and convenient; surface water drainage will not negatively impact wetlands. No building permits shall be issued for development subject to site plan control until a Site Plan Agreement has been executed.

ZONING:

Current Zoning: **Rural (RU)**

Proposed Zoning: Severed Lot 1 - Special Rural (RU) with a Special Provision 27 (SP27).
 Severed Lot 2 – Special Rural (RU) with a Special Provision 27 (SP27).
 Retained Lot – Special Rural (RU) with a Special Provision 27 (SP27).

The Rural (RU) Zone requires a minimum lot area of 5.0 hectares and a minimum lot frontage of 100.0 metres.

Each of the proposed severed lots and proposed retained lot conform to the standards under the RU Zone are intended to be used for residential uses as permitted by the zone.

Several mitigation measures were recommended by PINCHIN which will be addressed and implemented through a by-law. The proposed by-law is to include Site Plan Control requirement for the future development of each lot. These measures will ensure there will be no negative impacts on the watercourse, waterbodies, and wetlands.

AGENCY COMMENTS:

Chief Administrative Officer/Clerk/Treasurer:

Property subject to municipal drains and may require apportionment. Please advise the Applications to Contact the Clerk to request re-apportionment as fees are applicable.

Zoning by-law amendment for Special Rural – Municipality must still be able to maintain municipal drains.

Chief Building Official: no issues per email.

Fire Department: no issues per email.

Public Works Superintendent:

Road allowance on Pothier Road and Montee Brazeau to be transferred to the Municipality of St. Charles.

Sudbury District Health Unit:

It appears that the proposed severed and retained lots are capable of development for installation of a septic system and leaching bed system. June 25th, 2024.

No other comments were received as of the date this report was written.

The application for consent is consistent with the 2020 Provincial Policy Statement, conforms with the Official Plan for the Sudbury East Planning Area and conforms to the Zoning By-law 2014-26 for the Municipality of St. Charles, therefore can be supported from planning perspective.

Resolution: 24-054

BE IT RESOLVED THAT Consent Application B/22-23/24/SC submitted by Deborah and Kenneth Owen be recommended for approval as per the report prepared by the Director of Planning.

MOVED BY: Paul Branconnier

SECONDED BY: Steve Olsen

Carried

The Vice-Chair advised that there is a 20 day appeal period during which time any person or public body may appeal the decision or any condition imposed by the Planning Board by filing an appeal with the Secretary-Treasurer as prescribed by the Local Planning Appeal Tribunal Act.

The applicants have two years to fulfill the conditions of this provisional consent or the approval will lapse

8. BUSINESS ARISING FROM PREVIOUS MINUTES

9. NEW BUSINESS

a) Official Plan 2024 Response to Ministry Queries Invoice-J.L. Richards & Associates Limited

All members agreed that it was in the best interest of the Sudbury East Planning Board to wait for the Final Total amount remaining for the approval of the New Official Plan before discussing how to proceed with dividing the fees.

10. NOTICES OF MOTION RECEIVED BY THE SECRETARY-TREASURER PRIOR TO THE CLOSING OF THE MEETING

11. PAYMENT OF VOUCHERS

a) July 2024, August 2024, and September 2024

Resolution 24-055

BE IT RESOLVED THAT the statement of disbursements for the month of July 2024 in the amount of \$19,880.00 and for the month of August 2024 in the amount of \$20, 855.98 and the month of September 2024 in the amount of \$19,154.19 to be distributed and is hereby approved for payment.

MOVED BY: Dave Froats

SECONDED BY: Rachelle Poirier

Carried

12. ADJOURNMENT

Resolution: 24-056


BE IT RESOLVED THAT the Meeting be adjourned at 6:27 P.M.

AND THAT the next regular meeting be held on November 14th, 2024 at 5:30 p.m. at the Municipality of French River Municipal Office Virtually and in person.


MOVED BY: Renne Germain

SECONDED BY: Dave Froats

Carried.



CHAIR



SECRETARY-TREASURER

**SUDBURY EAST PLANNING BOARD
MINUTES
Thursday, November 14, 2024 at 5:30 p.m.
Virtual Meeting/ Municipal Office of French River**

MEMEBERS PRESENT

VIRTUALLY: Dave Froats

MEMBERS PRESENT: Carol Lemmon, Paul Branconnier, Bob Prevost, Steve Olsen, Rachelle Poirier, Mary Bradbury, Dave Viau

MEMBERS ABSENT: Josh Lachance, Renee Germain

OFFICIALS PRESENT: Matthew Dumont, Director of Planning/Secretary-Treasurer
Nancy Roy, Administrative Assistant, Kim Morris (CAO-Markstay-Warren),

PUBLIC PRESENT

VIRTUALLY: Dave Nieuwenhuis, Andrian Bortolussi

1. MEETING CALLED TO ORDER

Chairperson Prevost called the meeting to order at 5:30 p.m.

2. ADOPTION OF THE AGENDA

Resolution: 24-057

BE IT RESOLVED THAT the agenda for the Sudbury East Planning Board regular meeting of November 14, 2024 be adopted as distributed.

MOVED BY: Dave Viau

SECONDED BY: Carol Lemmon

Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No disclosures of Pecuniary Interest.

4. **ADOPTION OF MINUTES**

- a) Sudbury East Planning Board – Regular meeting October 10th, 2024 be adopted as distributed.

Resolution: 24-058

BE IT RESOLVED THAT the minutes of the Sudbury East Planning Board's regular meeting of October 10, 2024 be adopted as distributed.

MOVED BY: Paul Branconnier

SECONDED BY: Rachelle Poirier

Carried

5. **PRESENTATIONS/DELEGATIONS**

6. **CONSENT APPLICATIONS**

The chair advised that a Public Hearing will be held before the Planning Board makes a decision on a Consent Application. Also that the analysis and discussion serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Consent Application; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning Advised that Notice of the Public Hearing was posted in the Planning Board office and sent by First Class Mail to assessed owners within 60.0 metres of the property subject to the Consent Applications and to those persons and agencies likely to have an interest in the applications. The Notice was sent on October 31st, 2024, being over fourteen (14) days prior to this evenings meeting (B/24/24/FR- Nadon Lumber 2016 Limited and B/25-26-27/24/FR – Artour Aslanian). Included with the Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulation was provided in accordance with the provisions of the Planning Act, R.S.O., Chapter P.13.

a) **B/24/24/FR – Nadon Lumber 2016 Limited**

The Director of Planning summarized the application.

The lands are abutting the Village of Noelville, west of St. David Street South and south of Notre Dame Street West. The subject property has road frontage on St. David Street South and Notre

Dame Street West which changes to Mayer Road (further west). The large parcel of land is surrounded by a mix of uses including commercial, residential, and rural. Further north of the subject property is Highway 535 and further east, and south is Highway 64.

The Sudbury East Planning Board has received applications for a lot addition and zoning by-law amendment. The lot addition proposes to sever approximately 0.36 hectares from the subject land (69 Notre Dame Street West) and add such lands to the immediate east (131 St. David Street South). The purpose and intent of the lot addition is to benefit Nadon Lumber by providing additional acreage at the rear of the property to store materials. A zoning by-law amendment application is required for the proposed severed lot to ensure that the enlarged lot is under one zone classification – Commercial Community (CC) Zone. The proposed retained lot is to have approximately 40.98 hectares in lot area with a lot frontage of 260 metres on Notre Dame Street West while having road frontage on St. David Street South and Lahaie Street, and is presently vacant.

With respect to the OP

Section 4.5 of the Plan contains policies pertaining to Consents. Subsection 1, outlines criteria where consents are generally limited to:

- a) New lots that represent minor infilling;
- b) The mortgaging of land beyond 21 years;
- c) Lot boundary adjustments;**
- d) Facilitating the disposal of a second legal dwelling;
- e) Separating existing legal uses;
- f) Providing a retirement residence on non-prime agricultural lands for a farmer who worked on the subject farm much of their adult life;
- g) Separating lots that have merged on title; and,
- h) Easements or rights-of-way.

The above noted proposals will not have a negative impact on the adjacent land uses and is deemed Appropriate development. The proposals conform to Section 4.5 (c) of the OP which supports lot boundary adjustments.

With respect to zoning

Current Zoning: **Rural (RU)**

Proposed Zoning: Retained Lot - Rural
 Severed Lot – Commercial Community (CC)
 Enlarged Lot – Commercial Community (CC)

The proposed lot to be retained is zoned Rural (RU) which requires a minimum lot area of 5.0 hectares and a minimum lot frontage of 100 metres. The proposed lot to be retained has an approximate lot area of 40.98 hectares and an approximate road frontage of 260 metres on Notre Dame Street and Mayer Road. The proposed retained lot will continue to meet the requirements of the RU Zone.

The proposed lot to be severed, currently zoned Rural (RU), is 0.36 hectares in area with no lot frontage and is to be added to the parcel to the immediate west (131 St. David Street South). The enlarged parcel of land will have an approximate lot area of 0.88 hectares and a road frontage of 82.65 metres and have split zoning (Rural and Commercial Community Zone). To prohibit split zoning, a zoning by-law amendment application is to ensure that the consolidated parcels of land remain under one zone which is Commercial Community (CC). The CC zone requires a minimum lot frontage of 15.0 metres and does not require a minimum lot area, therefore the enlarged lot will continue to meet the minimum requirements of the CC Zone.

Agency Comments:

Municipal Clerk: no comments or concerns in relation to this application and that the application is not subject to any municipal related conditions.

Enbridge Gas: does not object to the proposed application, however, we reserve the right to amend or remove development conditions.

Ministry of Transportation (MTO): MTO supports the proposed lot addition and zoning by-law amendment applications, in principle. Comments were provided as part of the planning process.

No other comments were received as of the date this report was written.

The application for consent is consistent with the 2024 Provincial Policy Statement, conforms with the intent of the Official Plan for the Sudbury East Planning Area and the Zoning By-law for the Municipality of French River, therefore can be supported from planning perspective.

There were no questions from the board members.

Resolution: 24-059

BE IT RESOLVED THAT Consent Application B/24/24/FR submitted by Nadon Lumber 2016 Limited be recommended for approval as per the report prepared by the Director of Planning.

MOVED BY: Steve Olsen

SECONDED BY: Carol Lemmon

Carried

The Chair advised that there is a 20 day appeal period during which time any person or public body may appeal the decision or any condition imposed by the Planning Board by filing an appeal with the Secretary-Treasurer as prescribed by the Local Planning Appeal Tribunal Act.

The applicants have two years to fulfill the conditions of this provisional consent or the approval will lapse

b) **B/24/24/FR – Nadon Lumber 2016 Limited**

The Director of Planning summarized the application.

The Sudbury East Planning Board has received applications for consent which proposes to create three rural lots from the subject lands on Forest Hill Road and Monetville Road in the Municipality of French River. Each of the proposed three lots will have lot areas ranging from 5.01 hectares to 5.06 hectares and lot frontages (Forest Hill Road) ranging from 232 metres to 286 metres and the lands are presently vacant; the proposed retained lot will have a lot area of 49.5 hectares and a lot frontage (Monetville Road) of approximately 608 metres and contains a single-family home, detached garage and woodshed.

With respect to the OP

Creation of rural residential lots will be evaluated using a number of criteria including:

- Size and dimensions of the **severed and retained parcels are adequate** to accommodate the proposed use;
- **Adequate access** can be provided from a year-round publicly maintained road;
- **Access will not create a traffic hazard;**
- The severed and retained parcels comply with MDS;
- **Adequate sewage and water servicing** can or will be provided;
- It is feasible with regard to the other provisions of the Plan, provincial legislation, policies and appropriate
- guidelines and **support studies for uses within or adjacent to any development constraint;** and
- The request, if granted, would **not pose an undue financial burden on the applicable municipality.**

In this case, the proposed lots to be severed (Lot 1 through to Lot 3) and the proposed lot to be retained conform to the requirements of the Rural Zone Standards. Adequate access for the proposed lots to be severed and retained parcel of land are to be accessed from Forest Hill Road and Monetville Road, which is a public road, maintained year-round by the Municipality of French River. Minimum Distance Separation (MDS) is not applicable in this instance, as there are no farming-related activities in the area. With respect to servicing, the agent obtained approvals from the Sudbury District Health Unit regarding the installation of a septic system and leaching bed system. Appropriate documentation with respect to availability of sewage hauling services and probability of potable water was obtained and supported for the proposed severances.

With respect to zoning

Current Zoning: **Rural (RU) Zone**

Proposed Zoning: Proposed Severed Lot 1 - Same as above.
 Proposed Severed Lot 2 - Same as above.
 Proposed Severed Lot 3 - Same as above.
 Proposed Retained Lot - Same as above.

The Rural (RU) Zone requires a minimum lot area of 5.0 hectares and a minimum lot frontage of

100.0 metres. The proposed Lot 1, Lot 2, and Lot 3 exceed the minimum standard requirements for lot frontage and lot area under the RU Zone and are intended to be used for residential uses. Also, the proposed retained lands will conform to the minimum standard requirements of the RU Zone.

The proposal involves no new land use or change in land use.

Agency Comments:

The Municipality of French River has no objection to the severance. Please be advised that through the circulation, there were no comments or concerns in relation to this application. However, the Consent Application will be subject to Conditions relating to Parkland contribution of \$1,500 per new lot created.

The Manager of Public Works said the location of the proposed entrances are deemed to be approved. Please note that while the road is approved for entrances, the property owner must still adhere to all applicable guidelines and obtain any required permits for the construction of the entrance

The Ministry of Transportation had no objection to the proposed severance (May 25, 2021).

Sudbury District Health Unit: supportive comments. Both the severed lots and the retained lot are capable of development of installation of a septic tank and leaching bed system.

No other comments were received as of the date this report was written.

The application for consent is consistent with the 2024 Provincial Policy Statement, conforms with the intent of the Official Plan for the Sudbury East Planning Area and the Zoning By-law for the Municipality of French River, therefore can be supported from planning perspective.

No questions were asked from the board members.

Resolution: 24-060

BE IT RESOLVED THAT Consent Application B/25-27/24/FR submitted by Artour Aslanian be recommended for approval as per the report prepared by the Director of Planning.

MOVED BY: Dave Froats

SECONDED BY: Carol Lemmon

Carried

The Chair advised that there is a 20 day appeal period during which time any person or public body may appeal the decision or any condition imposed by the Planning Board by filing an appeal with the Secretary-Treasurer as prescribed by the Local Planning Appeal Tribunal Act.

The applicants have two years to fulfill the conditions of this provisional consent or the approval will lapse

7. BUSINESS ARISING FROM PREVIOUS MINUTES

8. NEW BUSINESS

a) Office Move

Ms. Morris gave the below presentation regarding SEPB move:

A lease agreement was made **December 13th, 2021** between the Municipality of Markstay Warren and the Sudbury East Planning Board. This five year lease was for office space Unit 6 (935 sq ft), at 39 Lafontaine Street in Warren, our Multiplex building. The termination date for this lease is December 31, 2026.

The Municipality has recently been approached by Centre Univi to expand their services and programs at the Multiplex in Warren. This is a great opportunity for our residents. Centre Univi would like to take over the present SEPB office space. This is Phase 1 of Centre Univi's expansion strategy.

If the Board is in agreement, we would move the SEPB office space where the Library is presently, Unit 101, at the front of the building. The space is larger, and it is more visible to the street traffic. Our Municipality proposes to keep the same agreement and not increase the rent, except as provided in the initial agreement. We would like to extend the agreement for another 5 years as well (for a total of 7 years total). There is still plenty of parking and it is fully accessible. Time is of the essence for this move and the Municipality would assist with the moving, as well as leasehold improvements.

Thank you for considering this request.

Member Viau stated he would like to hear what staff has to say regarding the move.

Administrative assistant stated that she felt it would be a great move as the space would be much larger and has many windows which will allow for extra natural lighting. She also stated that she is from Warren and her children attend the Warren Catholic school and that she would love that her office stay close to her children for many reasons.

The Director of Planning added that he agrees with everything that the Administrative has noted and that he also commutes from Coniston and would like keep the location of the office in Warren for that reason. He also stated that he agrees the new location would only benefit The Sudbury East Planning Board.

Member Lemmon questioned what the last 5 years on the new 7 year lease would be at? Ms. Morris stated that the rate if any would be a minimal increase of approximately 1-2 %.

Member Branconnier states that he would like to see to rate forecast and that at the next meeting Municipality of Markstay-Warren should present the details for all members to review.

Member Viau agrees with Member Branconnier and states that the board should agree to the changes to the current agreement for the next 2 years and that at the next SEPB meeting members should review the additional agreement for the 5 years added onto the original agreement making a total of 7 years for the new agreement.

All members were in agreement.

Resolution: 24-061

BE IT RESOLVED THAT the current lease agreement effective of December 13th, 2021 be amended to reflect unit #106(where current unit #4 existing)be changed to unit # 101(library) and the remaining lease agreement be intact until termination date of December 31, 2026. And modifications agreed upon for lease agreement.

MOVED BY: Dave Viau

SECONDED BY: Dave Froats

Carried

10. NOTICES OF MOTION RECEIVED BY THE SECRETARY-TREASURER PRIOR TO THE CLOSING OF THE MEETING

11. PAYMENT OF VOUCHERS

a) OCTOBER 2024

Resolution 24-062

BE IT RESOLVED THAT the statement of disbursements for the month of October 2024 in the amount of \$19,134.88 to be distributed and is hereby approved for payment.

MOVED BY: Dave Viau

SECONDED BY: Mary Bradbury

Carried

12. ADJOURNMENT**Resolution: 24-063****BE IT RESOLVED THAT** the Meeting be adjourned at 6:31 P.M.**AND THAT** the next regular meeting be held on December 12th, 2024 at 5:30 p.m. at the Municipality of French River Municipal Office Virtually and in person.**MOVED BY:** Dave Froats**SECONDED BY:** Steve Olsen**Carried.**

CHAIR_____
SECRETARY-TREASURER

**SUDBURY EAST PLANNING BOARD
MINUTES
Thursday, December 12, 2024 at 5:30 p.m.
Virtual Meeting/ Municipal Office of French River**

MEMEBERS PRESENT

VIRTUALLY: Dave Froats, Renne Germain

MEMBERS PRESENT: Carol Lemmon, Bob Prevost, Steve Olsen, Mary Bradbury, Dave Viau, Josh Lachance

MEMBERS ABSENT: Rachelle Poirier, Paul Branconnier

OFFICIALS PRESENT: Matthew Dumont, Director of Planning/Secretary-Treasurer
Nancy Roy, Administrative Assistant, Kim Morris (CAO-Markstay-Warren),

PUBLIC PRESENT

VIRTUALLY:

1. MEETING CALLED TO ORDER

Chairperson Prevost called the meeting to order at 5:30 p.m.

2. ADOPTION OF THE AGENDA

Resolution: 24-064

BE IT RESOLVED THAT the agenda for the Sudbury East Planning Board regular meeting of December 12, 2024 be adopted as distributed.

MOVED BY: Josh Lachance

SECONDED BY: Carol Lemmon

Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No disclosures of Pecuniary Interest.

4. ADOPTION OF MINUTES

- a) Sudbury East Planning Board – Regular meeting November 14th, 2024 be adopted as distributed.

Resolution: 24-065

BE IT RESOLVED THAT the minutes of the Sudbury East Planning Board's regular meeting of November 14, 2024 be adopted as distributed.

MOVED BY: Dave Viau

SECONDED BY: Mary Bradbury

Carried

5. PRESENTATIONS/DELEGATIONS

6. CONSENT APPLICATIONS

The chair advised that a Public Hearing will be held before the Planning Board makes a decision on a Consent Application. Also that the analysis and discussion serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Consent Application; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning Advised that Notice of the Public Hearing was posted in the Planning Board office and sent by First Class Mail to assessed owners within 60.0 metres of the property subject to the Consent Applications and to those persons and agencies likely to have an interest in the applications. The Notice was sent on November 26th, 2024, being over fourteen (14) days prior to this evenings meeting (B/28-29/24/FR- Christine Charron). Included with the Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulation was provided in accordance with the provisions of the Planning Act, R.S.O., Chapter P.13.

a) **B/28-29/24/FR – Christine Charron**

The Director of Planning summarized the application.

The Sudbury East Planning Board has received applications for consents and zoning By-law amendments which proposes to create two Rural lots from the subject lands on Highway 535 in the Municipality of French River, and to rezone a portion of the lot (both the proposed severed lots) from 'Rural (RU)' to 'Special Rural (SRU)' to recognize the proposed lot areas. Each of the proposed

lots will have lot areas of approximately 4.8 hectares and lot frontages of approximately 120 metres on Highway 535 and are presently vacant land; the proposed retained lot will have a lot area of 15 hectares and a lot frontage of approximately 380 metres and is presently vacant.

With respect to the OP

4.5.1 Consent Policies

In this case, proposed severed 'Lot 1' and 'Lot 2' will not meet the requirements for minimum lot area under the 'Rural (RU)' Zone. The proposed retained parcel of land will meet the requirements of the 'Rural (RU)' Zone. Adequate access for the proposed lots to be severed and retained parcel of land are to be accessed from Highway 535 which is maintained year-round by the Ministry of Transportation (MTO). MTO provided comments on November 5th, 2024, and they support the proposed severance in principle, with the following comments to consider: **MTO residential entrance permits** will be required for the proposed driveways on lots A & B as well as the existing driveway on lot C, placement of any buildings or structures within 45 meters of the Hwy 535 right of-way will require an MTO building/land use permit, no additional entrances and/or direct highway access will be granted for lots A, B and C, MTO policy to only allow one access connection per lot of record, and any future development or change in land use must be subject to MTO review. Minimum Distance Separation (MDS) is not applicable in this instance, as there are no farming related activities in the area. With respect to Sudbury District Health Unit (site suitability for a septic system), comments were received stating that it appears that the proposed severed and retained lots are capable of development for installation of a septic tank and leaching bed system. Appropriate documentation with respect to availability of sewage hauling services and probability of potable water have been provided and are supported. No development constraints have been identified that would require support studies and municipal staff have expressed no concern with respect to access or other municipal considerations.

With respect to zoning

Current Zoning: **Rural (RU) Zone**

Proposed Zoning: **Special Rural (SRU) – Special Provision 109**

The proposed lot to be retained is zoned Rural (RU) which requires a minimum lot area of 5.0 hectares and a minimum lot frontage of 100 metres. The proposed lot to be retained has an approximate lot area of 15 hectares and an approximate road frontage of 380 metres on Highway 535. The proposed retained lot will continue to meet the requirements of the RU Zone.

Each of the proposed severed lots will have lot areas of approximately 4.8 hectares and lot frontages of approximately 120 metres on Highway 535 and are presently vacant land. Rural (RU) Zone requires a minimum lot area of 5.0 hectares, therefore Special Provision 108 is to recognize the proposed 4.8 hectares of lot area. All the other applicable standards under the RU Zone are to conform to the proposed severed lots.

Agency Comments:

The Municipality of French River has no objection to the severance. The Consent Application will be subject to Conditions relating to Parkland contribution.

Sudbury District Health Unit: it appears that the proposed severed and retained lots are capable of development for installation of a septic tank and leaching bed system

The Ministry of Transportation: please refer to comments noted in the Official Plan Section of the report.

No other comments were received as of the date this report was written.

The application for consent is consistent with the 2024 Provincial Planning Statement, conforms with the intent of the Official Plan for the Sudbury East Planning Area and the Zoning By-law for the Municipality of French River, therefore can be supported from planning perspective.

Member Viau asks if the Special Provision Rural is to recognize the size of the lot. The Director of Planning states that it is.

Member Lemmon questions if the retained lot is vacant and why did the owners choose the size they did? The Director of planning states that it is vacant and that the severed size of lot was the personal preference of the owners.

There were no more questions from the board.

Resolution: 24-066

BE IT RESOLVED THAT Consent Application B/28-29/24/FR submitted by Christine Charron be recommended for approval as per the report prepared by the Director of Planning.

MOVED BY: Mary Bradbury

SECONDED BY: Dave Froats

Carried

The Chair advised that there is a 20 day appeal period during which time any person or public body may appeal the decision or any condition imposed by the Planning Board by filing an appeal with the Secretary-Treasurer as prescribed by the Local Planning Appeal Tribunal Act.

The applicants have two years to fulfill the conditions of this provisional consent or the approval will lapse

7. BUSINESS ARISING FROM PREVIOUS MINUTES

- Office Relocation Agreement (document for the Board Members for information purposes only)

8. **NEW BUSINESS**

9. **NOTICES OF MOTION RECEIVED BY THE SECRETARY-TREASURER PRIOR TO THE CLOSING OF THE MEETING**

10. **PAYMENT OF VOUCHERS**

a) **November 2024**

Resolution 24-067

BE IT RESOLVED THAT the statement of disbursements for the month of November 2024 in the amount of \$16,228.61 to be distributed and is hereby approved for payment.

MOVED BY: Dave Viau

SECONDED BY: Mary Bradbury

Carried

11. **ADJOURNMENT**

Resolution: 24-068

BE IT RESOLVED THAT the Meeting be adjourned at 6:08 P.M.

AND THAT the next regular meeting be held on February 13th, 2025 at 5:30 p.m. at the Municipality of French River Municipal Office Virtually and in person.

MOVED BY: Carol Lemmon

SECONDED BY: Mary Bradbury

Carried.



CHAIR



SECRETARY-TREASURER

**THE CORPORATION OF THE MUNICIPALITY
OF ST.-CHARLES**

BYLAW NO. 2025-13

**BEING A BYLAW TO REGULATE AND PROHIBIT NON-COMPLIANCE WITH
BLASTING ACTIVITIES UNDER ONTARIO PROVINCIAL STANDARD (OPSS)
OPSS.MUNI 120**

WHEREAS Ontario Provincial Standard (OPSS) OPSS.MUNI 120 prescribes requirements for blasting activities to ensure public safety, environmental protection, and adherence to technical standards;

AND WHEREAS the Municipality of St.-Charles has the authority under the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, to pass By-Laws regulating and prohibiting activities that may affect the health and safety of its residents;

NOW THEREFORE, Council for the Corporation of the Municipality of St.-Charles hereby enacts as follows:

1. SHORT TITLE

- 1.1. This By-Law may be cited as the "Blasting Regulation By-Law."

2. DEFINITIONS

- 2.1. **"Blasting Activities"** means any activities involving the use of explosives for demolition, construction, excavation, or similar purposes as defined under OPSS 120;
- 2.2. **"Contractor"** means any company or individual performing blasting activities within the boundaries of the Municipality of St.-Charles;
- 2.3. **"Council"** means the elected Council for the Corporation of the Municipality of St.-Charles;
- 2.4. **"Municipality"** means the Corporation of the Municipality of St.-Charles;
- 2.5. **"Municipal Law Enforcement Officer"** means anyone appointed by the Municipality to enforce the provisions of this By-Law;
- 2.6. **"Person"** means an individual, firm, corporation or partnership;

- 2.7. **"OPSS 120"** means the Ontario Provincial Standard (OPSS) for the use of explosives, otherwise known as OPSS.MUNI 120. This standard regulates blasting in Ontario, including pre-blast surveys, monitoring, and inspections.

3. PROHIBITED ACTS

No contractor shall commit the following offences, and no person shall allow a contractor in their employ to commit the following offences:

- 3.1. Fail to comply with the submission requirements outlined in OPSS 120 before undertaking blasting activities;
- 3.2. Perform blasting activities during unauthorized times of day or under unfavorable conditions as outlined in OPSS 120;
- 3.3. Perform blasting activities near concrete that has been placed less than seventy-two (72) hours according to provisions outlined in OPSS 120;
- 3.4. Perform blasting activities without conducting a Pre-Blast Survey as outlined in OPSS 120;
- 3.5. Fail to follow notification procedures as outlined in OPSS 120;
- 3.6. Fail to employ a blast monitoring consultant to monitor blasting activity as outlined in OPSS 120;
- 3.7. Fail to prepare a post-blast record according to the requirements outlined in OPSS 120;
- 3.8. Fail to notify the Municipality of any blasting activities that will be undertaken; and,
- 3.9. Fail to provide any documentation related to OPSS 120 to a Municipal Law Enforcement Officer if requested.

4. ENFORCEMENT

- 4.1. Every person who contravenes any provision of this By-Law is guilty of an offence and upon conviction shall be liable to a fine prescribed and recoverable under the provisions of the *Provincial Offences Act*, R.S.O. 1990, c. P.33, as amended, for each offence committed.

- 4.2. Upon registering a conviction for a contravention of any provision of this By-Law, the Provincial Offences Court may, in addition to any other remedy and to any penalty imposed by this By-Law, make an order prohibiting the continuation or repetition of the offence by the person convicted.
- 4.3. The Administrative Monetary Penalty System By-Law, as amended, applies to each administrative penalty issued pursuant to this By-Law.
- 4.4. No person shall hinder or otherwise obstruct, nor attempt to hinder or obstruct, either directly or indirectly, an Officer, an employee and / or agent of the Municipality in the lawful exercise of a power or duty under this By-Law.
- 4.5. Each person who contravenes any provision of this By-Law shall, upon issuance of a penalty notice in accordance with Administrative Monetary Penalty System By-Law, as amended, be liable to pay to the Municipality an administrative monetary penalty.
- 4.6. Before the Officer and other appointed officials takes any action as a result of a complaint, the complainant shall give to the investigative Officer involved a written statement describing the incident, stating his or her name, address, telephone number, and date and time of incident.
- 4.7. Any person who fails to comply with an order that is final and binding under this By-Law is guilty of an offence and is liable to a penalty or penalties as set out in the *Provincial Offences Act*.

5. SEVERABILITY

- 5.1. Should a Court of competent jurisdiction declare a part or whole of any provision of this By-Law to be invalid or of no force and effect, the provision or part is deemed severable from this By-Law, and it is the intention of Council that the remainder survive and be applied and enforced in accordance with its terms to the extent possible under law.

6. SCHEDULES

- 6.1. Schedule "A" shall be deemed to form part of this By-Law.

7. EFFECTIVE DATE

- 7.1. All other By-Laws on the same subject matter which are inconsistent with this By-Law are hereby repealed.

7.2. This By-Law shall come into force and take effect on the day it is passed.

**READ A FIRST TIME AND CONSIDERED READ A SECOND AND THIRD TIME
AND FINALLY PASSED IN OPEN COUNCIL THIS 19TH DAY OF MARCH 2025.**

MAYOR

CLERK

**SCHEDULE “A” – SET FINES
BY-LAW NO. 2025-13 - BLASTING REGULATION BY-LAW
MUNICIPALITY OF ST.-CHARLES**

PART 1 – PROVINCIAL OFFENCE ACT FINES

ITEM	SHORT FORM WORDING	PROVISION CREATING OR DEFINING THE OFFENCE	SET FINES
1.	Fail to comply with submission requirements	Section 3.1	\$500.00
2.	Blast at unauthorized times	Section 3.2	\$500.00
3.	Blast near concrete inappropriately	Section 3.3	\$500.00
4.	Fail to conduct a pre-blast survey	Section 3.4	\$500.00
5.	Fail to properly notify	Section 3.5	\$500.00
6.	Fail to employ a blast monitoring consultant	Section 3.6	\$500.00
7.	Fail to prepare a post-blast record	Section 3.7	\$500.00
8.	Fail to notify the Municipality of blasting	Section 3.8	\$500.00
9.	Fail to provide documentation	Section 3.9	\$500.00
10.	Hindering an officer	Section 4.4	\$500.00

NOTE: Penalty Provisions for the offences indicated above is Section 4.1 of the By-law 2025-13, a certified copy of which has been filed.

**THE CORPORATION OF THE MUNICIPALITY
OF ST.-CHARLES**

BY-LAW 2025-14

**BEING A BY-LAW TO AMEND BY-LAW 2022-27
(AMPS BY-LAW)**

WHEREAS the Corporation of the Municipality of St.-Charles has adopted By-Law 2022-27 being a By-Law to implement and Administrative Monetary Penalty System in the Municipality of St.-Charles;

AND WHEREAS Council deems it necessary to amend this By-Law;

NOW THEREFORE, Council for the Corporation of the Municipality of St.-Charles hereby enacts as follows:

1. THAT **Schedule “A” Designated By-Laws, Short Form Wording and Administrative Penalties** to By-Law 2022-27 is deleted in its entirety and replaced with the Schedule “A” Designated By-Laws, Short Form Wording and Administrative Penalties list per the attached **Appendix “A”** of this By-Law.
2. THAT all other provisions of By-Law 2022-27 not amended by this By-Law, remain in full force and effect.
3. THAT By-Law 2024-31 is hereby repealed.
4. THAT this By-Law shall come into effect on the day it is passed.

**READ A FIRST TIME AND CONSIDERED READ A SECOND AND THIRD TIME
AND FINALLY PASSED IN OPEN COUNCIL THIS 19TH DAY OF MARCH 2025.**

MAYOR

CLERK

APPENDIX “A” TO BY-LAW 2025-14

BY-LAW 2022-27 – AMPS BY-LAW

SCHEDULE “A”

DESIGNATED BY-LAWS, SHORT FORM WORDING AND ADMINISTRATIVE PENALTIES

1. For the purposes of Section 2 of this By-Law, Column 1 in the following Table lists the provisions in the Designated By-Law identified in the Schedule, as amended.
2. Column 2 in the following Table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
3. Column 3 in the following Table sets out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 1.

LIST OF DESIGNATED BY-LAWS		
APPENDIX	BY-LAW	DATE ADDED
1.	Clean Yard By-Law 2018-56	July 20, 2022
2.	Property Standards By-Law 2022-22	July 20, 2022
3.	Noise By-Law 2024-10	March 20, 2024
4.	Open Air Burning By-Law 2024-12	March 20, 2024
5.	Responsible Animal Ownership By-Law 2024-27	June 19, 2024
6.	Short-Term Rental Licensing By-Law 2024-28	June 19, 2024
7.	Travel Trailer Licensing By-Law 2024-29	June 19, 2024
8.	Fire Prevention and Mitigation By-Law 2024-30	June 19, 2024
9.	Blasting Regulation By-Law 2025-13	March 19, 2025

BY-LAW 2022-27 – AMPS BY-LAW

SCHEDULE “A” Appendix 1

Designated By-Law Provisions for Clean Yard By-Law 2018-56

TABLE 1: BY-LAW NO. 2018-56 - BEING A BY-LAW TO PROVIDE FOR THE MAINTENANCE OF LAND (CLEAN YARD BY-LAW) WITHIN THE MUNICIPALITY OF ST.-CHARLES			
ITEM	COLUMN 1 – DESIGNATED BY-LAW & SECTION	COLUMN 2 – SHORT FORM WORDING	COLUMN 3 - ADMINISTRATIVE PENALTY
1.	Section 2(a)	Fail to maintain and keep trimmed their lawns, hedges, and bushes.	\$80.00
2.	Section 2(b)	Throw / place / deposit waste material / refuse on private property without the written consent of the property owner / occupant.	\$350.00
3.	Section 2(c)	Throw / place / deposit waste material / refuse on Municipal property without the written consent from the Municipality.	\$350.00
4.	Section 2(d)	Throw / place / deposit snow / ice on property without the written consent of the property owner / occupant.	\$150.00
5.	Section 2(e)	Fail to maintain residential land free from dead / diseased / decayed / damaged trees.	\$250.00
6.	Section 2(f)	Fail to maintain residential land free from injurious insects / rodents / vermin / termites.	\$150.00
7.	Section 3(a)	Fail to maintain land free from inoperative/ unlicensed vehicles, boats, trailers, aircraft, or mechanical equipment.	\$450.00
8.	Section 3(b)	Keeping / maintaining an illegal wrecking yard and or salvage operation.	\$450.00
9.	Section 3(d)	Store a vehicle / boat / trailer / recreational vehicle on an area not properly surfaced/ covered.	\$350.00
10.	Section 4(a)	Fail to maintain land free from domestic waste.	\$350.00
11.	Section 4(b)	Fail to maintain land free from industrial waste.	\$450.00

12.	Section 4(c)	Using any land or structure within the municipality for dumping or disposing of Domestic Waste or Industrial Waste.	\$500.00
13.	Section 5(a)	Fail to maintain land free from standing water.	\$150.00

BY-LAW 2022-27 – AMPS BY-LAW

**SCHEDULE “A”
Appendix 2**

Designated By-Law Provisions for Property Standards By-Law 2022-22

TABLE 2: BY-LAW NO. 2022-22- BEING A BY-LAW TO PROVIDE STANDARDS FOR THE MAINTENANCE AND OCCUPANCY OF PROPERTY IN THE MUNICIPALITY OF ST.-CHARLES

ITEM	COLUMN 1 – DESIGNATED BY-LAW & SECTION	COLUMN 2 – SHORT FORM WORDING	COLUMN 3 ADMINISTRATIVE PENALTY
1.	Section 2.01 (a)	Failing to repair with sufficient materials.	\$200.00
2.	Section 2.01 (b)	Failing to conform to legislation.	\$100.00
3.	Section 2.02 (1)	Failing to keep yard free of rubbish.	\$100.00
4.	Section 2.02 (2)	Failing to keep yard free of machinery.	\$450.00
5.	Section 2.02 (3)	Failing to cut grass or weeds.	\$100.00
6.	Section 2.02 (4)	Fail to remove dilapidated structure.	\$100.00
7.	Section 2.02 (5)	Fail to remove pests.	\$150.00
8.	Section 2.02 (6)	Fail to cap wells.	\$150.00
9.	Section 2.02 (7)	Fail to fill in abandoned well.	\$150.00
10.	Section 2.02 (8)	Fail to remove damaged growth.	\$150.00

11.	Section 2.03 (1)	Fail to prevent ponding of storm water.	\$150.00
12.	Section 2.03 (2)	Fail to prevent erosion of soil.	\$150.00
13.	Section 2.03 (3)	Fail to prevent water from entering basements.	\$150.00
14.	Section 2.03 (4)	Fail to prevent unsightly appearance.	\$150.00
15.	Section 2.03 (5)	Fail to keep free of garbage.	\$150.00
16.	Section 2.03 (6)	Fail to keep free of ruts and holes.	\$150.00
17.	Section 2.03 (7)	Fail to provide safe passage.	\$150.00
18.	Section 2.03 (8)	Fail to prevent a nuisance to other properties.	\$150.00
19.	Section 2.04	Fail to discharge sewage into an approved system.	\$150.00
20.	Section 2.05	Discharging sewage onto the ground.	\$150.00
21.	Section 2.06	Improper drainage from a roof.	\$150.00
22.	Section 2.07	Improper drainage of storm and pumped water – erosion.	\$150.00
23.	Section 2.08	Improper drainage of storm and pumped water – municipal sanitary system.	\$150.00
24.	Section 2.09	Failing to maintain eavestroughs and downspouts.	\$150.00
25.	Section 2.10	Improper drainage onto downstream properties.	\$150.00

26.	Section 2.11	Blocking a drainage area or swale.	\$150.00
27.	Section 2.12	Discharging water onto sidewalks or stairs	\$150.00
28.	Section 2.15	Failing to keep parking area in good repair.	\$150.00
29.	Section 2.16	Failing to keep passage safe.	\$150.00
30.	Section 2.17	Failing to maintain accessory structures.	\$150.00
31.	Section 2.18	Failing to maintain cladding in good repair.	\$150.00
32.	Section 2.19	Posting unauthorized signs, slogans, or defacement.	\$150.00
33.	Section 2.20 (1)	Failing to clear garbage or refuse from a damaged building.	\$150.00
34.	Section 2.20 (2)	Failing to properly support a damaged building.	\$150.00
35.	Section 2.20 (3)	Failing to turn off services on a damaged building.	\$150.00
36.	Section 2.20 (4)	Failing to prevent further damage on a damaged building.	\$150.00
37.	Section 2.20 (5)	Failing to secure a damaged building.	\$150.00
38.	Section 2.20 (6)	Failing to demolish a damaged building.	\$150.00
39.	Section 2.21	Failing to repair a damaged building before occupying.	\$150.00
40.	Section 2.22	Failing to clear damaged building.	\$150.00

41.	Section 2.23	Failing to provide sufficient number of garbage receptacles.	\$150.00
42.	Section 2.24	Failing to place garbage in a container.	\$150.00
43.	Section 2.25	Failing to screen garbage storage.	\$150.00
44.	Section 2.26	Light installed more than 9.0 m above finished grade.	\$150.00
45.	Section 2.27	Failing to direct exterior light downward.	\$150.00
46.	Section 2.28	Improper compost heap.	\$150.00
47.	Section 3.01 (1)	Failing to maintain rental property in a clean and safe condition.	\$150.00
48.	Section 3.01 (2)	Failing to remove garbage regularly.	\$150.00
49.	Section 3.01 (3)	Failing to keep building clean.	\$150.00
50.	Section 3.02 (1)	Failing to prevent insect or animal infestation – rental properties.	\$150.00
51.	Section 3.02 (2)	Failing to seal openings – rental properties.	\$150.00
52.	Section 3.02 (3)	Failing to maintain a structural sound building – rental properties.	\$150.00
53.	Section 3.02 (4)	Improperly secured cladding – rental properties.	\$150.00
54.	Section 3.02 (5)	Failing to maintain building foundation – rental properties.	\$150.00
55.	Section 3.02 (6)	Failing to maintain windows and doors – rental properties.	\$150.00

56.	Section 3.02 (7)	Failing to provide locking systems – rental properties.	\$150.00
57.	Section 3.02 (8)	Failing to provide an entrance – rental properties.	\$150.00
58.	Section 3.02 (9)	Failing to provide a voice communication unit where required – rental properties.	\$150.00
59.	Section 3.02 (10)	Failing to prevent windows from opening – rental properties.	\$150.00
60.	Section 3.02 (11)	Failing to provide a weather tight roof – rental properties.	\$150.00
61.	Section 3.02 (12)	Failing to maintain eaves and gutters in good repair – rental properties.	\$150.00
62.	Section 3.02 (13)	Failing to repair holes or cracks – interior – rental properties.	\$150.00
63.	Section 3.02 (14)	Failing to provide safe floor – rental properties.	\$150.00
64.	Section 3.02 (15)	Failing to provide proper flooring – rental properties.	\$150.00
65.	Section 3.02 (16)	Failing to repair holes or cracks – exterior of rental properties.	\$150.00
66.	Section 3.02 (17)	Failing to repair stairs – rental properties.	\$150.00
67.	Section 3.02 (18)	Failing to provide proper guardrails – rental properties.	\$150.00
68.	Section 3.02 (19)	Failing to provide proper handrails – rental properties.	\$150.00
69.	Section 3.02 (22)	Failing to provide a kitchen in a dwelling – rental properties.	\$150.00
70.	Section 3.02 (23)	Failing to provide toilet and bathroom facilities in a dwelling – rental properties.	\$150.00

71.	Section 3.02 (24)	Failing to provide a lock on toilet and bathroom facilities – rental properties.	\$150.00
72.	Section 3.02 (25)	Failing to provide appropriate entrance to a shared bathroom facility – rental properties.	\$150.00
73.	Section 3.02 (26)	Failing to provide hot and cold water – rental properties.	\$150.00
74.	Section 3.02 (27)	Failing to provide potable water – rental properties.	\$150.00
75.	Section 3.02 (28)	Failing to maintain plumbing – rental properties.	\$150.00
76.	Section 3.02 (29)	Failing to provide proper traps – rental properties.	\$150.00
77.	Section 3.02 (30)	Failing to provide appropriate surfaces – rental properties.	\$150.00
78.	Section 3.02 (31)	Failing to connect to electrical supply system – rental properties.	\$150.00
79.	Section 3.02 (32)	Failing to maintain electrical components – rental properties.	\$150.00
80.	Section 3.02 (33)	Failing to provide electrical outlets – rental properties.	\$150.00
81.	Section 3.02 (34)	Failing to provide lighting – rental properties.	\$150.00
82.	Section 3.02 (35)	Failing to provide sufficient illumination – rental properties.	\$150.00
83.	Section 3.02 (36)	Failing to provide heating system – rental properties.	\$150.00
84.	Section 3.02 (37)	Improper installation of fuel burning appliances – rental properties.	\$150.00
85.	Section 3.02 (38)	Failing to maintain safe fuel receptacle – rental properties.	\$150.00

86.	Section 3.02 (39)	Failing to seal dwelling from smoke, fumes and gasses fuel burning appliances – rental properties.	\$150.00
87.	Section 3.02 (40)	Failing to properly vent fuel burning appliances– rental properties.	\$150.00
88.	Section 3.02 (41)	Failing to properly install a chimney, smoke pipe, flue, or vents – rental properties.	\$150.00
89.	Section 3.02 (42)	Failing to properly maintain a chimney, smoke pipe, flue, or vents – rental properties.	\$150.00
90.	Section 3.02 (43)	Failing to provide required fire alarm and detection system – rental properties.	\$150.00
91.	Section 3.02 (44)	Failing to provide required smoke and CO monitors – rental properties.	\$150.00
92.	Section 3.02 (45)	Failing to provide unobstructed egress – rental properties.	\$150.00
93.	Section 3.02 (46)	Blocking required egress – rental properties.	\$150.00
94.	Section 3.02 (47)	Failing to provide required natural light – rental properties.	\$150.00
95.	Section 3.02 (48)	Failing to provide required ventilation in living spaces – rental properties.	\$150.00
96.	Section 3.02 (49)	Failing to maintain ventilation systems – rental properties.	\$150.00
97.	Section 3.02 (50)	Failing to provide required ventilation for enclosed spaces – rental properties.	\$150.00
98.	Section 3.02 (51)	Failing to maintain elevating devices in good working order – rental properties.	\$150.00
99.	Section 3.02 (52)	Over occupancy of a dwelling – rental properties.	\$150.00
100.	Section 3.02 (53)	Failing to provide minimum sized bedroom in a rental unit – rental properties.	\$150.00

101.	Section 3.02 (54)	Failing to provide a safe basement dwelling unit – rental properties.	\$150.00
102.	Section 3.02 (55)	Failing to provide connection to utilities – rental properties.	\$150.00
103.	Section 4.01 (1)	Failing to maintain vacant land	\$150.00
104.	Section 4.01 (2)	Failing to maintain vacant buildings in a clean safe manner.	\$150.00
105.	Section 4.01 (3)	Failing to secure vacant buildings.	\$150.00
106.	Section 5.01 (1)	Improper or unsightly storage – nonresidential property.	\$150.00
107.	Section 5.01 (2)	Failing to maintain structural soundness in all building – nonresidential property.	\$150.00
108.	Section 5.01 (3)	Failing to maintain outside cladding – nonresidential properties.	\$150.00
109.	Section 5.01 (4)	Failing to provide appropriate lighting that does not affect neighboring properties.	\$150.00

BY-LAW 2022-27 – AMPS BY-LAW

**SCHEDULE “A”
Appendix 3**

Designated By-Law Provisions for Noise By-Law 2024-10

TABLE 3: BY-LAW NO. 2024-10 - BEING A BY-LAW TO PROHIBIT AND REGULATE NOISES IN THE MUNICIPALITY OF ST.-CHARLES			
ITEM	COLUMN 1 – DESIGNATED BY- LAW & SECTION	COLUMN 2 – SHORT FORM WORDING	COLUMN 3 ADMINISTRATIVE PENALTY
1.	Section 3.1 Sch A (1)	Cause / allow noise from the operation of an auditory signaling device.	\$125.00
2.	Section 3.1 Sch A (2)	Cause / allow excessive noise made by a human	\$125.00
3.	Section 3.1 Sch A (3)	Cause / allow noise from prohibited racing.	\$200.00
4.	Section 3.1 Sch A (4)	Cause / allow noise from the operation of an engine without muffling device.	\$125.00
5.	Section 3.1 Sch A (5)	Cause / allow noise from a motorized vehicle or part.	\$125.00
6.	Section 3.1 Sch A (6)	Cause / allow noise from idling.	\$125.00
7.	Section 3.1 Sch A (7)	Cause / allow noise from the use of an electronic audio device during prohibited hours.	\$125.00
8.	Section 3.1 Sch A (8)	Cause / allow noise from persistent use of a generator.	\$125.00
9.	Section 3.1 Sch A (9)	Allow excessive noise from a domestic animal.	\$125.00
10.	Section 3.1 Sch A (10)	Cause / allow noise while repairing machinery.	\$125.00

11.	Section 3.1 Sch A (11)	Cause / allow noise from any manufacturing industry.	\$300.00
12.	Section 3.1 Sch A (12)	Cause / allow noise from use of an engine intended for use in a model, toy, or drone.	\$85.00
13.	Section 3.1 Sch A (13)	Cause / allow noise from the operation of construction equipment.	\$300.00
14.	Section 3.1 Sch A (14)	Cause / allow noise operating a domestic tool or device.	\$85.00
15.	Section 3.1 Sch A (15)	Cause / allow noise from loading or delivering items outside of allowed hours.	\$85.00
16.	Section 3.1 Sch A (16)	Cause / allow the discharge of a firearm.	\$300.00
17.	Section 3.1 Sch A (17)	Cause / allow the discharge of fireworks when prohibited.	\$300.00
18.	Section 3.1 Sch A (18)	Cause / allow unusual noise.	\$300.00

BY-LAW 2022-27 – AMPS BY-LAW

**SCHEDULE “A”
Appendix 4**

Designated By-Law Provisions for Open Air Burning By-Law 2024-12

TABLE 4: BY-LAW NO. 2024-12 - BEING A BY-LAW TO ESTABLISH OPEN-AIR BURNING PROCEDURES AND PRESCRIBING TIMES FOR SETTING FIRES, PRECAUTIONS TO BE TAKEN AND FOR ISSUING PERMITS FOR BURNING			
ITEM	COLUMN 1 – DESIGNATED BY-LAW & SECTION	COLUMN 2 – SHORT FORM WORDING	COLUMN 3 - ADMINISTRATIVE PENALTY
1.	Section 5.1	Set, Permit, and / or Allow a fire other than a campfire without an Open-Air Burning Permit.	\$150.00
2.	Section 5.2	Set, Permit, and / or Allow a campfire to exceed prescribed size.	\$150.00
3.	Section 5.3	Use and / or Allow the use of a non-approved permanent or portable stove.	\$150.00
4.	Section 5.4	Set, Permit, and / or Allow a fire during restricted hours.	\$150.00
5.	Section 5.5	Set, Permit, and / or Allow an unauthorized fire on municipal land without permission.	\$250.00
6.	Section 5.6	Set, Permit, and / or Allow a fire that affects visibility on a highway.	\$250.00
7.	Section 5.7	Set, Permit, and / or Allow a fire without owner’s permission.	\$150.00
8.	Section 5.8	Burn waste – Cause, Permit, and / or Allow excessive smoke or fumes.	\$150.00
9.	Section 5.9	Set, Permit, and / or Allow a fire under unsafe conditions.	\$250.00
10.	Section 5.10	Fail to provide extinguishment equipment.	\$250.00

11.	Section 5.11	Improper minimum safe distance utilized.	\$150.00
12.	Section 5.12	Improper minimum safe distance utilized for fire larger than one (1) cubic metre.	\$150.00
13.	Section 5.13	Set and / or Permit a fire causing damage to property.	\$250.00
14.	Section 5.13	Set and / or Permit a fire causing injury to people.	\$250.00
15.	Section 5.14	Set, Permit, and / or Allow a fire in high wind.	\$250.00
16.	Section 5.15	Leave a fire unattended.	\$250.00
17.	Section 5.16	Set, Permit, and / or Allow a nuisance fire.	\$150.00
18.	Section 5.17	Refuse to extinguish a fire when directed.	\$250.00
19.	Section 5.18	Set, Permit, and / or Allow a fire or campfire during a Fire Ban or in a Restricted Fire Zone.	\$250.00
20.	Section 5.19.1	Fail to have a permit on site of fire.	\$150.00
21.	Section 5.19.2	Fail to produce a permit at site of fire.	\$150.00
22.	Section 5.20	Set, Permit, and / or Allow burning of land clearing piles / windrows closer than prescribed distance.	\$350.00
23.	Section 5.20	Set, Permit, and / or Allow burning of land clearing piles / windrows greater than the prescribed length.	\$350.00
24.	Section 5.21	Detonation of Fireworks or Firecrackers during a Fire Ban or in a Restricted Fire Zone	\$450.00

25.	Section 5.22	Set, Permit, and / or Allow the ignition or release of flying lanterns	\$450.00
26.	Section 11.6	Hinder or obstruct an officer.	\$450.00

BY-LAW 2022-27 – AMPS BY-LAW

SCHEDULE “A” Appendix 5

Designated By-Law Provisions for Responsible Animal Ownership By-Law 2024-27

TABLE 5: BY-LAW 2024-27 BEING A BY-LAW TO REGULATE, LICENCE AND CONTROL ALL ANIMALS IN THE MUNICIPALITY OF ST.-CHARLES			
ITEM	COLUMN 1 – DESIGNATED BY-LAW SECTION	COLUMN 2 – SHORT FORM WORDING	COLUMN 3 – ADMINISTRATIVE PENALTY
1.	Section 3.1	Fail to license a dog	\$100.00
2.	Section 3.2	Fail to renew license	\$100.00
3.	Section 3.6	Fail to keep a tag fixed to a dog while off premises	\$50.00
4.	Section 3.16	Keep more than three (3) dogs	\$100.00
5.	Section 3.17	Keep more than three (3) cats	\$75.00
6.	Section 4.1 (a)	Fail to provide a clean and sanitary environment for an animal	\$200.00
7.	Section 4.1 (b)	Fail to provide appropriate care, food, water, shelter, or physical activity to an animal	\$200.00
8.	Section 4.1 (c)	Fail to provide necessary veterinary care to an animal	\$200.00
9.	Section 4.2 (a)	Fail to provide sufficient and appropriate shelter for a dog kept outside	\$300.00
10.	Section 4.2 (b)	Fail to provide an adequate exercise area for a dog kept outside	\$200.00
11.	Section 4.2 (c)	Fail to provide an adequate leash with no obstructions for a dog kept outside	\$200.00
12.	Section 4.3	Improperly hitch, tie, or fasten an animal	\$200.00
13.	Section 4.4	Fail to provide an animal with proper ventilation	\$200.00
14.	Section 4.5	Improperly transport an animal	\$200.00
15.	Section 4.7	Improperly muzzle a dog	\$200.00
16.	Section 4.8	Neglect, abuse, torment or punish an animal	\$300.00
17.	Section 4.9	Cause or allow the abandonment of an animal	\$300.00
18.	Section 4.10	Cause or allow a dog in heat to be	\$150.00

		unattended	
19.	Section 5.1	Operate a kennel without a license	\$500.00
20.	Section 5.2	Operate a kennel with a suspended license	\$400.00
21.	Section 5.10 (m)	Fail to maintain a kennel in a clean and sanitary condition	\$300.00
22.	Section 5.10 (n)	Fail to remove waste from a kennel in a timely fashion	\$300.00
23.	Section 5.10 (v)	Fail to keep and maintain records	\$400.00
24.	Section 6.1	Allow or permit livestock to run at large	\$150.00
25.	Section 6.2	Allow or permit a dog to run at large	\$100.00
26.	Section 7.4	Unlawfully unlock, unlatch, or open a vehicle or cage containing seized animal	\$300.00
27.	Section 8.1	Fail to remove feces left by an animal	\$100.00
28.	Section 8.2	Fail to possess necessary equipment to remove feces	\$75.00
29.	Section 8.3	Fail to remove feces from own property / dwelling in a timely manner	\$100.00
30.	Section 8.5	Fail to remove feces left by a horse	\$100.00
31.	Section 9.1	Keep or permit to be kept a prohibited animal	\$400.00
32.	Section 9.2	Keep or permit to be kept livestock in an area not zoned for agricultural use	\$300.00
33.	Section 9.4	Fail to keep an insect, arachnid or squamate in an escape proof enclosure	\$100.00
34.	Section 9.5	Fail to keep a lagomorph, marsupial or rodent in a suitable enclosure	\$100.00
35.	Section 10.1	Permit a dog to attack or bite	\$300.00
36.	Section 10.2	Permit a dog to harass or menace	\$150.00
37.	Section 10.5 (a)	Fail to muzzle a vicious dog	\$200.00
38.	Section 10.5 (b)	Fail to keep a vicious dog under control	\$400.00
39.	Section 10.6	Fail to properly contain a vicious dog in a vehicle	\$200.00
40.	Section 10.8	Fail to contain a vicious dog within an enclosed area	\$200.00
41.	Section 10.9	Fail to notify the Municipality of a change of ownership or residence of a vicious dog	\$150.00
42.	Section 10.10	Fail to notify the Municipality of the death of a vicious dog	\$75.00
43.	Section 10.13	Fail to notify a kennel owner that a dog is designated as vicious	\$150.00

44.	Section 10.15	Operate a kennel containing a vicious dog	\$300.00
45.	Section 12.3	Hinder or obstruct an officer	\$500.00

BY-LAW 2022-27 – AMPS BY-LAW

SCHEDULE “A” Appendix 6

Designated By-Law Provisions for Short-Term Rental Licensing By-Law 2024-28

TABLE 6: BY-LAW 2024-28 BEING A BY-LAW TO LICENSE AND REGULATE SHORT-TERM RENTAL ACCOMMODATIONS			
ITEM	COLUMN 1 – DESIGNATED BY-LAW SECTION	COLUMN 2 – SHORT FORM WORDING	COLUMN 3 – ADMINISTRATIVE PENALTY
1.	Section 4.1	Operate an STR without a valid licence	\$600.00
2.	Section 4.4	Operate an STR in contravention of a Public Health Order	\$400.00
3.	Section 4.6	Operating an STR in a restricted area.	\$600.00
4.	Section 4.7	Fail to ensure that renters comply with code of conduct or legislation	\$400.00
5.	Section 4.8	Rent a guest room not identified as approved for an STR licence	\$400.00
6.	Section 4.9	Rent a trailer as a STR	\$400.00
7.	Section 4.12	Post an STR licence on an unlicensed property	\$400.00
8.	Section 4.13	Alter a STR licence	\$400.00
9.	Section 4.14	Remove a posted order	\$600.00
10.	Section 4.15	Advertise false information.	\$600.00
11.	Section 4.16	Permit an occupancy in excess of approved limits.	\$600.00
12.	Section 4.17	Violate provisions of Renter Code of Conduct	\$200.00
13.	Section 4.18	Violate provisions of Licensee Code of Conduct	\$200.00
14.	Section 5.5	Fail to post required information	\$150.00
15.	Section 5.6	Fail to provide complete information package	\$100.00
16.	Section 5.7	Fail to include licence number in advertisements	\$150.00
17.	Section 5.9	Fail to ensure proper parking	\$250.00
18.	Section 5.10	Park in an area not designated for parking	\$50.00
19.	Section 5.11	Fail to provide proof of suitable parking for water access only STRs	\$250.00
20.	Section 5.16	Fail to appropriately store waste	\$150.00

21.	Section 5.17	Fail to remove waste in an appropriate timeline	\$150.00
22.	Section 5.20	DRP fail to respond	\$300.00
23.	Section 6.4	Fail to update information	\$50.00
24.	Section 7.12	Fail to keep a registry of renters	\$100.00

BY-LAW 2022-27 – AMPS BY-LAW

SCHEDULE “A” Appendix 7

Designated By-Law Provisions for Travel Trailer Licensing By-Law 2024-29

TABLE 7: BY-LAW 2024-29 BEING A BY-LAW TO LICENSE TRAVEL TRAILERS IN THE MUNICIPALITY OF ST.-CHARLES			
ITEM	COLUMN 1 – DESIGNATED BY-LAW SECTION	COLUMN 2 – SHORT FORM WORDING	COLUMN 3 – ADMINISTRATIVE PENALTY
1.	Section 3.2	Using a trailer without a licence.	\$400.00
2.	Section 3.2	Allowing a trailer to be used without a licence.	\$400.00
3.	Section 3.3	Occupy a trailer on prohibited dates.	\$300.00
4.	Section 3.3	Permit occupation of a trailer on prohibited dates.	\$300.00
5.	Section 3.4	Constructing an unauthorized structure.	\$300.00
6.	Section 3.4	Allow construction of an unauthorized structure.	\$300.00
7.	Section 3.6	Use a trailer on a vacant lot.	\$500.00
8.	Section 3.6	Allow a trailer to be used on a vacant lot.	\$500.00
9.	Section 3.7	Unauthorized connection to septic or greywater.	\$500.00
10.	Section 3.7	Allowing an unauthorized connection to septic or grey water.	\$500.00
11.	Section 3.8	Improper disposal of grey water or sewage.	\$500.00
12.	Section 3.8	Allowing improper disposal of grey water or sewage.	\$500.00
13.	Section 3.9	Unauthorized transfer of a licence.	\$200.00
14.	Section 3.10	Failure to display a licence.	\$100.00
15.	Section 3.11	Providing false information on licence application.	\$100.00
16.	Section 3.12	Obstruct person designated to enforce this By-Law.	\$300.00

BY-LAW 2022-27 – AMPS BY-LAW

SCHEDULE “A” Appendix 8

Designated By-Law Provisions for Fire Prevention and Mitigation By-Law 2024-30

TABLE 8: BY-LAW 2024-30 BEING A BY-LAW FOR THE PREVENTION AND MITIGATION OF FIRESREAD IN THE MUNICIPALITY OF ST.-CHARLES			
ITEM	COLUMN 1 – DESIGNATED BY-LAW SECTION	COLUMN 2 – SHORT FORM WORDING	COLUMN 3 – ADMINISTRATIVE PENALTY
1.	Section 6.1	Fail to prepare written record of corrective measure as required.	\$195.00
2.	Section 6.2	Fail to prepare written record of operational procedure as required.	\$195.00
3.	Section 6.3	Fail to prepare written record of inspection of supported group living residence as required.	\$195.00
4.	Section 6.4	Fail to prepare written record of inspection of intensive support residence as required.	\$195.00
5.	Section 6.5	Fail to retain record of building as required.	\$195.00
6.	Section 6.6	Fail to retain initial verification report for fire protection system as required.	\$195.00
7.	Section 6.7	Fail to retain initial test report for fire protection system as required.	\$195.00
8.	Section 6.8	Fail to make record available to Chief Fire Official on request.	\$195.00
9.	Section 6.9	Fail to repair damaged closure.	\$195.00
10.	Section 6.10	Fail to maintain closure in fire separation as required.	\$195.00
11.	Section 6.11	Obstruct a closure in fire separation.	\$295.00
12.	Section 6.12	Block a closure in a fire separation.	\$295.00
13.	Section 6.13	Wedge open a closure in a fire separation.	\$295.00
14.	Section 6.14	Alter a closure in a fire separation to prevent intended operation.	\$195.00
15.	Section 6.15	Fail to install smoke and / or carbon monoxide alarms where required.	\$295.00
16.	Section 6.16	Have smoke and / or carbon monoxide alarm which does not comply with required standards.	\$195.00

17.	Section 6.17	Have a carbon monoxide alarm not installed at manufacturer's recommended height.	\$195.00
18.	Section 6.18	Have a carbon monoxide alarm not installed on or near ceiling.	\$195.00
19.	Section 6.19	Fail to provide extinguisher where required.	\$195.00
20.	Section 6.20	Fail to repair and / or recharge defective extinguisher so it operates effectively and safely.	\$195.00
21.	Section 6.21	Fail to attach tag to extinguisher as required.	\$195.00
22.	Section 6.22	Fail to maintain extinguisher maintenance records.	\$195.00
23.	Section 6.23	Fail to replace and / or recharge extinguisher after use.	\$195.00
24.	Section 6.24	Fail to maintain smoke and / or carbon monoxide alarm in operating condition.	\$295.00
25.	Section 6.25	Fail to maintain smoke and / or carbon monoxide alarm power supply in operating condition.	\$295.00
26.	Section 6.26	Fail to maintain smoke and / or carbon monoxide alarm visual signaling component in operating condition.	\$295.00
27.	Section 6.27	Fail to give tenant smoke and / or carbon monoxide alarm maintenance instructions.	\$195.00
28.	Section 6.28	Fail to notify landlord that smoke and / or carbon monoxide alarm is disconnected.	\$295.00
29.	Section 6.29	Fail to notify landlord that smoke and / or carbon monoxide alarm is not operating.	\$295.00
30.	Section 6.30	Fail to notify landlord that operation of smoke and / or carbon monoxide alarm is impaired.	\$295.00
31.	Section 6.31	Disable a smoke and / or carbon monoxide alarm.	\$295.00
32.	Section 6.32	Fail to replace smoke and / or carbon monoxide alarm within time frame in manufacturer's instructions.	\$195.00
33.	Section 6.33	Replace a carbon monoxide alarm with a unit not in compliance with required standards.	\$195.00

BY-LAW 2022-27 – AMPS BY-LAW

**SCHEDULE “A”
Appendix 9**

Designated By-Law Provisions for Blasting Regulation By-Law 2025-13

TABLE 9: BY-LAW 2025-13 BEING A BY-LAW TO REGULATE AND PROHIBIT NON-COMPLIANCE WITH BLASTING ACTIVITIES UNDER ONTARIO PROVINCIAL STANDARD (OPSS) OPSS.MUNI 120			
ITEM	COLUMN 1 – DESIGNATED BY- LAW SECTION	COLUMN 2 – SHORT FORM WORDING	COLUMN 3 – ADMINISTRATIVE PENALTY
1.	Section 3.1	Fail to comply with submission requirements	\$500.00
2.	Section 3.2	Blast at unauthorized times	\$500.00
3.	Section 3.3	Blast near concrete inappropriately	\$500.00
4.	Section 3.4	Fail to conduct a pre-blast survey	\$500.00
5.	Section 3.5	Fail to properly notify	\$500.00
6.	Section 3.6	Fail to employ a blast monitoring consultant	\$500.00
7.	Section 3.7	Fail to prepare a post-blast record	\$500.00
8.	Section 3.8	Fail to notify the Municipality of blasting	\$500.00
9.	Section 3.9	Fail to provide documentation	\$500.00
10.	Section 4.4	Hindering an officer	\$500.00

**THE CORPORATION OF THE MUNICIPALITY
OF ST.-CHARLES**

BY-LAW 2025-15

**BEING A BY-LAW TO ENTER INTO A LEASE AGREEMENT WITH OUR CHILDREN
OUR FUTURE – FAMILY RESOURCES / NOS ENFANTS, NOTRE AVENIR –
RESSOURCES POUR LES FAMILLES**

WHEREAS Council for the Corporation of the Municipality of St.-Charles deems it desirable to enter into a Lease Agreement with Our Children our Future – Family Resources / Nos Enfants, Notre Avenir – Ressources pour les Familles for Room 223 located at 22 Ste. Anne Street, 2nd Floor, St.-Charles, Ontario;

NOW THEREFORE, Council for the Corporation of the Municipality of St.-Charles hereby enacts as follows:

1. THAT the Corporation of the Municipality of St.-Charles enter into a Lease Agreement with Our Children our Future – Family Resources / Nos Enfants, Notre Avenir – Ressources pour les Familles.
2. THAT the Mayor and Clerk are hereby authorized and directed to execute, on behalf of the Corporation of the Municipality of St.-Charles, the Agreement attached hereto and identified as Appendix “A” to this By-Law.
3. THAT the attached Appendix “A” forms part of this By-Law.
4. THAT all other By-Laws on the same subject matter which are inconsistent with this By-Law are hereby repealed.
5. THAT this By-Law shall come into force and take effect on the day it is passed.

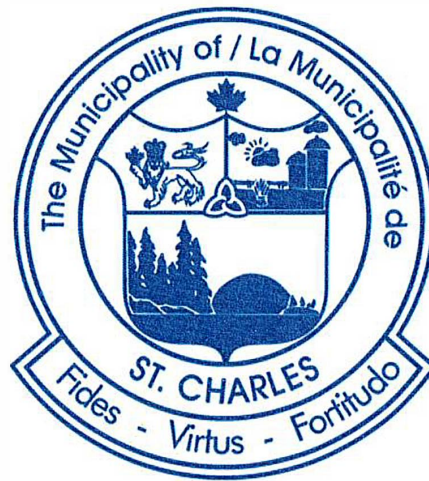
**READ A FIRST TIME AND CONSIDERED READ A SECOND AND THIRD TIME
AND FINALLY PASSED IN OPEN COUNCIL THIS 19TH DAY OF MARCH 2025.**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF ST.-CHARLES

**2nd Floor School Lease, 22 Ste. Anne Street, St.-Charles, ON
Room 223**



THIS LEASE made as of the 1st day of April, 2024.

PURSUANT OF THE *SHORT FORMS OF LEASES ACT*, R.S.O 1990, CHAPTER S.11

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF ST.-CHARLES

2 King Street East, St.-Charles, Ontario, P0M 2W0

Herein referred to as the "Landlord"
OF THE FIRST PART,

- and -

**OUR CHILDREN OUR FUTURE – FAMILY RESOURCES / NOS
ENFANTS, NOTRE AVENIR – RESSOURCES POUR LES FAMILLES**

201 Jogues Street, Sudbury, Ontario, P3C 5L7

Herein referred to as the "Tenant"
OF THE SECOND PART

WHEREAS

The Landlord has entered in a Lease Agreement with the Le Conseil Scolaire Catholique du Nouvel-Ontario for the property known as the Second Floor of the St-Charles Borromée, 22 Ste. Anne Street, St.-Charles (Fabien Centre).

AND WHEREAS

The Tenant currently sub-leases a portion of the property known as Room 223 for the purposes of operating an EarlyON Child and Family Centre.

AND WHEREAS

The Parties wish to set out the terms and provisions of the tenancy of Room 223.

NOW THEREFORE WITNESSETH:

1. Grant of Lease

- (a) In consideration of the rents reserved and the covenants and agreements herein contained on the part of the Tenant, the Landlord hereby sub-leases to the Tenant, Room 223 (hereinafter "Unit") as hereinafter described in the building on the lands known municipally as Second Floor of the St-Charles Borromée, 22 Ste. Anne Street, in the Town of St.-Charles (Fabien Centre) (herein referred to as the "Premises").

2. Description of Premises

- (a) The Premises consist of an equivalent value of eleven (11) rentable units of which the Tenant occupies an equivalent value of one (1) unit (hereinafter referred to as "Rentable Rooms") of the Premises. A layout of the Premises is included as **Schedule A**.
- (c) The use in common with all other persons entitled thereto, of the entrance doors, entrance hall, elevator, staircases and corridors in the Premises for the purpose of ingress to and egress from the Premises during normal working hours on each business day, by the Tenant, its directors, officers, employees, clients, agents, workmen and all persons lawfully requiring communication with the Tenant; and,
- (d) The use in common with all other persons entitled thereto, of the washrooms on the second floor and of the vehicle parking areas on the Premises adjacent to the building during normal working hours on each business day, by the Tenant, its directors, officers, employees, clients, agents, workmen and all persons lawfully requiring communication with the Tenant.

- 3. The exterior walls of the building are expressly excluded from the Premises.

4. Use

- (a) The Premises shall be used only for the operation of an EarlyON Child and Family Center and to conduct related services.
- (b) The EarlyON Child and Family Center generally operate daily from Monday to Friday with the occasional Saturday.

5. Term of Lease

- (a) The Lease shall be for a term of twenty-one (21) months commencing on the 1st day of April 2024 and terminating on the 31st day of December 2025.
- (b) **Option to Renew**
Provided the Tenant is not at any time in default of any covenants within the Lease, the Tenant shall be entitled to renew this Lease for an additional term of one (1) year (twelve (12) months) each on written notice to the Landlord given not less than three (3) months prior to the expiry of the current term at a rental rate to be negotiated.
- (c) **Early Termination**
The Parties shall have the option, at their sole discretion to terminate this Lease on three (3) months written notice, after which this Lease shall terminate and be of no further effect and the Parties shall be released from all obligations thereunder.
- (d) **Over Holding**
In case the Tenant shall, without objection by the Landlord, continue as Tenant of the Premises after the expiry of the Term or the Renewal Term, as the case may be, without written agreement as to the tenancy, the Tenant shall in such event become and be a Tenant from month to month and be subject to the provisions of this Lease insofar as they apply.
- (e) **Fixturing Period**
The Tenant shall have access to the rentable area for leasehold improvements in advance of the lease period, based on the time period negotiated with the Landlord.

6. Rent:

- (a) Commencing April 1, 2024, the Rent shall be payable to the Landlord in advance in equal monthly installments of \$283.10 plus HST (which is 1/12th of the annual Rent excluding HST) and commencing January 1, 2025, the Rent shall be payable to the Landlord in advance in equal monthly installments of \$332.03 plus HST (which is 1/12th of the annual Rent excluding HST) on the 1st day of each month at such place or places as the Landlord may hereafter designate by notice to the Tenant.

- (b) A breakdown of costs and yearly rent increases are documented in **Schedule B**.
- (c) It is the intent of the Parties that this Lease shall be a gross Lease and not a net Lease and the Tenant shall be responsible for payment only of the Rent as aforesaid.
- (d) Any leasehold improvements must be approved by the Landlord. The Landlord may also be required to obtain the approval of Le Conseil Scolaire Catholique du Nouvel-Ontario prior to granting approval to the Tenant.

7. Tenant's Covenants

The Tenant covenants with the Landlord:

- (a) To pay Rent as herein provided.
- (b) To maintain the Premises in good order and condition and to make repairs in keeping with the age and character of the building with due diligence, except for reasonable wear and tear and damage by fire, lightning and tempest and except for repairs to the plumbing, sewage, water, electrical, mechanical, heating and air conditioning systems and except for repairs specifically designated as the responsibility of the Landlord; and notwithstanding the foregoing, the Tenant shall repair all broken glass in the Premises caused by internal forces.
- (c) To permit the Landlord or its agent at all reasonable times during the said Term to enter the Premises to examine the condition thereof; and should the Landlord find that any repairs that are the responsibility of the Tenant as hereinbefore provided are necessary, the Landlord shall give written notice to the Tenant, specifying the repairs required to be done, and the Tenant shall with reasonable promptitude after such notice, make such repairs in the manner hereinbefore provided.
- (d) Upon expiry and / or termination of the Lease, the Tenant shall be responsible to restore the Premises to their original condition, at the discretion of the Landlord.
- (e) Should the Tenant, refuse or neglect to make the repairs as aforesaid the Landlord may cause such repairs to be affected, and the Tenant shall be liable to pay the cost thereof to the Landlord upon demand. If the Tenant shall

default in any payment or expenditure other than Rent required to be paid by the Tenant under the terms hereof, the Landlord may at its option make such payment or expenditure, and in such event the amount shall be payable by the Tenant to the Landlord on the next accruing rent day, together with interest at the rate of 6% per annum from the date of such payment or expenditure by the Landlord and on default the Landlord shall have the same remedies as on default of payment of rent.

- (f) To abide by and comply with all lawful statutes, By-Laws, rules and regulations of every parliamentary, municipal or other authority which in any manner relate to or affect the Premises by reason of the tenancy of the Tenant; and to put the Premises in such state of repair as to comply with the said statutes, By-Laws, rules and regulations and to indemnify and save harmless the Landlord from any penalty, costs, charges or damages to which the said Landlord may be put or suffer by reason of having to alter the Premises to conform with any such statute, By-Laws, rules or regulations by reason of the tenancy of the Tenant.
- (g) To obtain, and to pay the premium for, liability insurance covering the Landlord and the Tenant in respect of the Premises and the Tenant's operations therein to the extent of not less than \$2 Million Dollars (or such greater amount as the Tenant's insurance agent may recommend) inclusive of all injuries or death to persons and damage to property of others arising from any one occurrence. A copy of the Certificate of Insurance shall be provided by the Tenant to the Landlord no later than January 31st annually.
- (h) Save as hereinbefore provided, not to erect signs including window displays and other advertising visible from the exterior of the Premises without approval of the Landlord acting reasonably.
- (i) Not to assign or sublet the whole or any portion of the Premises in whole or in part without the consent of the Landlord in writing firsthand and obtained, which consent may not be unreasonably withheld.
- (j) To yield up the Premises at the end of the Term in good order and condition as hereinbefore provided.
- (k) To only use the Premises to operate an EarlyON Child and Family Centre.

8. Proviso

(a) Proviso for Re-entry

The Landlord may re-enter the Premises for non-payment of Rent and / or non-performance of covenants.

(b) Re-entry by Landlord

If the Landlord shall re-enter, or this Lease shall be terminated, Rent shall immediately become due and paid up to the time of such re-entry or termination. The Landlord may re-let the Premises or any part thereof either in the name of the Tenant or otherwise for such term as the Landlord may determine. The Landlord may, at its option, in addition to any other remedy, require the Tenant to pay to the Landlord as reasonable damages for the failure of the Tenant to observe and perform the conditions and covenants in this Lease contained, monthly, on the first day of each month following such re-entry or termination, until the expiration of the Term, the average monthly rental paid hereunder immediately preceding the re-entry or termination, less the amount collected by the Landlord in re-letting the Premises.

9. Alterations to the Premises

(a) Provided the written consent of the Landlord and Le Conseil Scolaire Catholique du Nouvel-Ontario has been first obtained, the Tenant shall have the right to make, at its own expense, such alterations in, or additions and improvements to, the Premises as it may require; provided that no such alterations, addition or improvement shall reduce the value or character of the Premises or weaken its structural safety or be detrimental to its use and any such alteration, addition or improvement so made (excluding Tenant's fixtures) at the expiry or termination of this Lease shall become and remain the property of the Landlord.

(b) Upon expiry and / or termination of the Lease, the Tenant shall be responsible to restore the Premises to their original condition, at the discretion of the Landlord.

10. Removal of Fixtures

(a) At the expiration of the Term hereby granted, provided the Tenant shall not be in default hereunder, the Tenant may remove from the Premises all of its chattels and fixtures and shall make good any damages which the Tenant may occasion to the Premises thereby; and all alterations in, additions and

improvements to, and fixtures (except fixtures in the nature of trade or tenant's fixtures) upon, the Premises which are in any manner attached to the floors, walls or ceilings and all floor coverings, shall remain upon the Premises and become the property of the Landlord at the expiry or termination of this Lease. All Leasehold Improvements to the Premises are the property of the Landlord and shall remain upon the Premises at the expiry or termination of this Lease.

11. Landlord's Covenants

The Landlord covenants with the Tenant:

- (a) To permit the Tenant, its directors, officers, employees, servants, agents, customers, invitees, and clients to access the Premises as hereinbefore provided;
- (b) To provide and maintain at the Landlord's expense the washrooms on the second floor and vehicle parking spaces on the land adjacent to the building for the use by the Tenant, its directors, officers, employees, clients, agents, workmen and all other persons lawfully requiring communication with the Tenant, as hereinbefore provided;
- (c) To maintain, at the Landlord's expense, the vehicle parking spaces and the vehicle parking areas in good repair, including the snow removal therefrom;
- (d) To install and maintain, at the Landlord's expense, all fire extinguishers and other fire protection and warning apparatus as may be required by law from time to time;
- (e) To keep in good repair and condition the building, its foundations, outer walls, roof and all the common areas therein, and the plumbing, sewage, water, electrical, mechanical, heating and air conditioning systems therein excepting only the maintenance and repairs to the Premises required by the Tenant's covenant to repair. The Landlord shall repair all broken glass caused by outside forces.
- (f) To pay municipal realty taxes and local improvement charges levied against the land and building, including the Premises, if applicable;
- (g) To provide reasonable refuse and garbage removal services to the Tenant;

- (h) To provide electricity, water, heating, and air-conditioning to the Premises and to provide heat and cooling to the Premises as the Tenant shall require, acting reasonably;
- (i) To provide janitorial services to the shared portion of the Premises. Janitorial services for the rest of the Premises will be the responsibility of the Tenant.
- (j) To provide conditional access to the shared "Lunchroom 221" as follows:

The following conditions are to ensure the shared lunchroom remains a pleasant and functional space for all tenants:

Cleanliness: All users must clean up after themselves, including wiping down surfaces, washing dishes, and disposing of trash properly.

Scheduling: If necessary, establish a schedule to ensure all tenants have fair access to the lunchroom without overcrowding.

Labeling: Encourage tenants to label their food and beverages to avoid mix-ups and ensure that everyone respects each other's belongings.

Shared Supplies: Agree on the use of shared supplies such as utensils, condiments, and appliances, and set guidelines for their maintenance and replenishment, if applicable.

Noise Level: Maintain a reasonable noise level to ensure the lunchroom remains a relaxing space for everyone.

Hygiene: Promote good hygiene practices, such as handwashing before and after eating, to maintain a healthy environment.

Storage: Set rules for the use of shared storage areas like the fridge and cabinets, including a system for regularly discarding expired items. Please note that no appliances are supplied, the refrigerator, microwave and others are the property of various tenant. You shall not utilise any items for which permission as not been received.

If the above conditions are not meant, tenants may lose privilege to this common area. Municipal staff will periodically inspect the lunchroom to ensure compliance.

12. Statutory Clauses

AND IT IS HEREBY DISTINCTLY UNDERSTOOD AND AGREED BY AND BETWEEN THE LANDLORD AND THE TENANT THAT:

- (a) The Tenant waives and renounces the benefit of any present or future statute taking away or limiting the Landlord's right of distress and agrees with the Landlord that notwithstanding any such enactment, all goods and chattels from time to time on the demised premises shall be subject to distress for rent.
- (b) In case, without the written consent of the Landlord, the said Premises shall become and remain vacant or not used for a period of ninety (90) days or be used by any person other than the Tenant or for any other purpose than that for which the same are hereby demised, or in case the term hereby granted or any of the goods and chattels of the Tenant shall at any time be seized or taken in execution or attachment by any creditor of the Tenant or the Tenant shall make any assignment for the benefit of creditors, or becoming bankrupt or insolvent, shall take the benefit of any act that may be in force for bankrupt or insolvent debtors, or (if the Tenant is a corporation) any proceedings shall be taken or orders shall be made for the winding up of the Tenant or for the surrender or forfeiture of the charter of the Tenant, then and in every such case the then current month's rent and the next ensuing three (3) months Rent shall immediately become due and payable, and, at the option of the Landlord, this Lease shall cease and determine and the said term shall immediately become forfeited and void, in which event the Landlord may re-enter into and upon the said premises or any part thereof in the name of the whole and the same to have again, repossess and enjoy as of their former estate, anything herein contained to the contrary notwithstanding.

13. Damage by Fire:

If, during the Term hereby demised, the Premises shall be destroyed or damaged by fire or the elements or by causes for which the Tenant is not responsible to repair as hereinbefore set out, the following provisions shall have effect:

- (a) If the Premises shall be so badly injured as to be unfit for occupancy and to be incapable, with reasonable diligence of being repaired and rendered fit for occupation within one-hundred and twenty (120) days from the happening of such injury, then the Term hereby granted, at the option of the Tenant, shall cease and be at an end to all intents and purposes from the date of such

damage or destruction and the Tenant shall immediately surrender the same and yield up possession of the Premises to the Landlord and the Rent hereunder shall be apportioned and paid to the date of such termination.

- (b) If the Premises shall be capable, with reasonable diligence, of being repaired and rendered fit for occupation within one-hundred and twenty (120) days from the happening of such injury as aforesaid, but if the damage is such to render the Premises wholly unfit for occupation, then the Rent hereby reserved shall not run or accrue after such injury or while the process of repair is going on, and the Landlord shall repair same with all reasonable speed, and the Rent shall recommence immediately after such repairs shall be completed and the Premises rendered fit for occupation.
- (c) If the Premises can be repaired within one-hundred and twenty (120) days as aforesaid, and if the damage is such that the said Premises are capable of being partially used, then until such repairs shall have been made to the extent of enabling the use of the damaged portion of the Premises, the Rent shall abate in the proportion that the part of the Premises rendered unfit for occupation bears to the whole of the Premises, and the amount of the abatement shall, in the event of the Parties not being able to agree thereon, be determined by arbitration pursuant to the Ontario *Arbitration Act*.

14. Loss Due to Injury

The Landlord shall not be responsible in any way for any injury to any person or for any loss of or damage to any property belonging to the Tenant, or to employees, invitees or licensees of the Tenant while such person or property is in the Premises, including (without limiting the foregoing) any damage to any such property caused by steam, water, rain or snow which may leak into, issue or flow from any part of the Building or any adjacent or neighboring Landlord's Lands or premises or from the water, steam or drainage pipes or plumbing work of the same or from any other place, quarter or for any damage caused by anything done or omitted to be done by any other Tenant of the Landlord's Lands or Building. The Tenant covenants to indemnify the Landlord of and from all loss, costs, claims, or demands in respect of any injuries or damage referred to in this paragraph for which the Tenant is in law responsible.

15. Performance by Landlord of Tenant's Covenants

If the Tenant shall fail to perform any of the covenants or obligations of the Tenant under or in respect of this Lease, the Landlord may from time to time, in its discretion, perform or cause to be performed any of such covenants or obligations, or any part thereof

as the Landlord may consider requisite or necessary. The Tenant covenants that all expenses incurred, and expenditures made by or on behalf of the Tenant together with interest thereon at the rate of six percent (6.0%) per annum, shall be forthwith paid by them to the Landlord, upon receiving written demand, and failing payment, forthwith upon such demand, such amounts may be collected as Rent in arrears.

16. Postponement to Mortgage

This Lease and the Tenant's rights hereunder are, and will at all times be, subordinate to all mortgages, trust deeds or the charge or lien resulting from, or any instruments of, any financing, refinancing or collateral financing (collectively, a "Mortgage") or any renewals or extensions thereof from time to time in existence against the Leased Premises or any part thereof. Upon request, the Tenant will subordinate this Lease in such form as the Landlord requires to any Mortgage and, if requested, the Tenant will attorn to the holder of the Mortgage (a "Mortgagee").

17. Arbitration

If any differences shall arise between the Parties hereto concerning the interpretation of any of the clauses hereof, such differences shall be referred to arbitration pursuant to the provisions of the *Arbitration Act* of Ontario and the laws of the Province of Ontario.

18. Language

Words importing the singular number only shall include the plural and vice versa, and words importing the masculine gender shall include the feminine gender and words importing persons shall include firms and corporations and vice versa.

19. Successors

Unless the context otherwise requires, the word "Landlord" and the word "Tenant" whenever used herein shall be construed to include and shall mean the successors and assigns of the Landlord and the heirs, executors, administrators, successors and assigns of the Tenant.

20. Notices

Any notice relating hereto or provided for herein shall be in writing. In addition to any provision contained herein and in any Schedule hereto, this offer, any counter-offer, notice of acceptance thereof or any notice to be given or received pursuant to this Agreement or

any Schedule hereto (any of them, "Document") shall be deemed given and received when delivered personally or hand delivered to the Address for Service provided in the Acknowledgement below, or where a facsimile number or email address is provided herein, when transmitted electronically to that facsimile number or email address, respectively, in which case, the signature(s) of the Party (Parties) shall be deemed to be original.

21. Schedules

The Schedules attached hereto shall form an integral part of this Agreement to Lease and consist of:

Schedule "A" – Floorplan - 22 Ste. Anne Street, 2nd Floor

Schedule "B" – Rent Schedule

Landlord Contact Information:

The Corporation of the Municipality of St.-Charles

2 King Street East

P.O. Box 70

St.-Charles, ON, P0M 2W0

Telephone: 705-867-2032

Fax: 705-867-5789

Tenant Contact Information:

***Our Children Our Future – Family Resources / Nos Enfants, Notre Avenir
Ressources Pour Les Familles***

201 Jogues Street

Sudbury, ON, P3C 5L7

Telephone: 705-677-0440

IN WITNESS WHEREOF the Landlord and Tenant have hereunto affixed their hands and seals.

SIGNED, SEALED AND DELIVERED
In the presence of

**OUR CHILDREN OUR FUTURE – FAMILY
RESOURCES / NOS ENFANTS, NOTRE
AVENIR – RESSOURCES POUR LES
FAMILLES**

Date: March 10th, 2025

)
)
) France Gauthier
) Per: France Gauthier, Executive Director
) *I have authority to bind the corporation*

**THE CORPORATION OF THE MUNICIPALITY
OF ST.-CHARLES**

Date: March , 2025

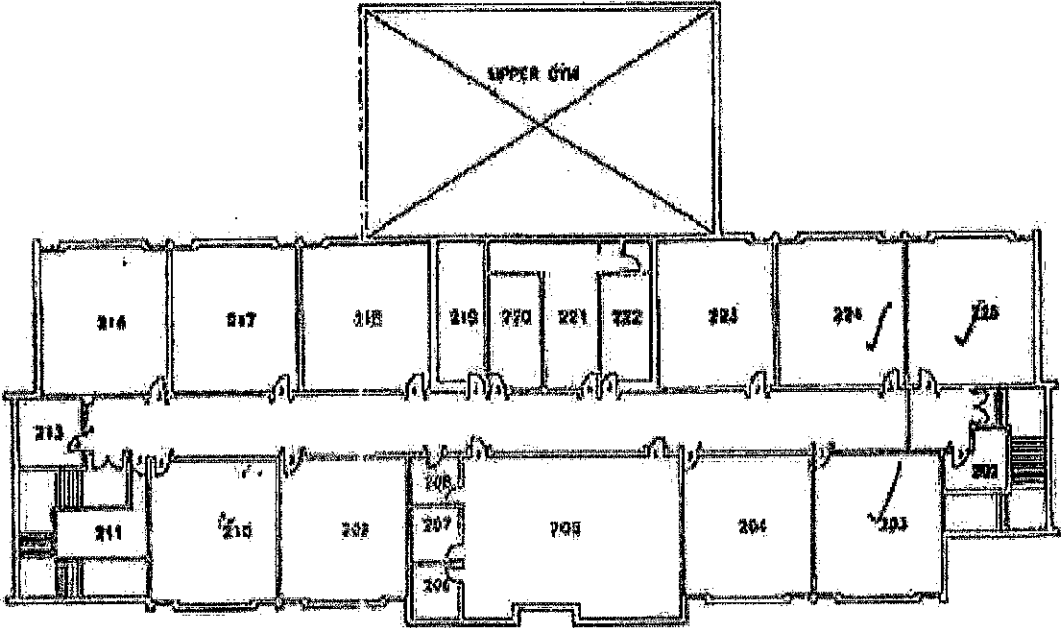
)
)
) _____
) Per: Paul Branconnier Mayor
) *We have authority to bind the corporation*

**THE CORPORATION OF THE MUNICIPALITY
OF ST.-CHARLES**

Date: March , 2025

)
)
) _____
) Per: Tammy Godden, Clerk
) *We have authority to bind the corporation*

Schedule "A"



SECOND FLOOR

Schedule "B"

2024 & 2025 Lease schedule - OCOF

Total rentable units	11
Total Rental cost	\$34,750.92
Janitor & supplies	\$6,969.36
Elevator cost	\$2,108.01
Total operating cost	<u>\$43,828.29</u>

2023 Operating cost proportioned

<u>Organization</u>	<u># units</u>	<u>Cost</u>
Library	4	\$13,945.37
Municipality - Storage	1	\$1,992.20
Alpha en Partage	4	\$15,937.56
Pre-Employment	1	\$3,984.39
Contact Nord	1	\$3,984.39
Our Children our Future	1	\$3,984.39
Total	<u>11</u>	<u>\$43,828.29</u>

January to December 2024

Jan	\$283.10	\$36.80	\$319.90
Feb	\$283.10	\$36.80	\$319.90
Mar	\$283.10	\$36.80	\$319.90
Apr	\$283.10	\$36.80	\$319.90
May	\$283.10	\$36.80	\$319.90
Jun	\$283.10	\$36.80	\$319.90
Jul	\$283.10	\$36.80	\$319.90
Aug	\$283.10	\$36.80	\$319.90
Sep	\$283.10	\$36.80	\$319.90
Oct	\$283.10	\$36.80	\$319.90
Nov	\$283.10	\$36.80	\$319.90
Dec	\$283.10	\$36.80	\$319.90
Total	<u>\$3,397.20</u>	<u>\$441.64</u>	<u>\$3,838.84</u>

January to December 2025

	\$332.03	\$43.16	\$375.19
	\$332.03	\$43.16	\$375.19
	\$332.03	\$43.16	\$375.19
	\$332.03	\$43.16	\$375.19
	\$332.03	\$43.16	\$375.19
	\$332.03	\$43.16	\$375.19
	\$332.03	\$43.16	\$375.19
	\$332.03	\$43.16	\$375.19
	\$332.03	\$43.16	\$375.19
	\$332.03	\$43.16	\$375.19
	\$332.03	\$43.16	\$375.19
Total	<u>\$3,984.36</u>	<u>\$517.97</u>	<u>\$4,502.33</u>

**THE CORPORATION OF THE MUNICIPALITY
OF ST.-CHARLES**

BY-LAW 2025-16

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS
COMMITTEE OF THE WHOLE MEETING HELD MARCH 5TH, 2025; AT ITS SPECIAL
MEETING OF COUNCIL HELD MARCH 12TH, 2025; AND, AT ITS REGULAR
MEETING OF COUNCIL HELD MARCH 19TH, 2025**

WHEREAS Section 5(1) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that the powers of a municipality shall be exercised by its Council;

AND WHEREAS Section 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipal power, including a municipality's capacity, rights, powers, and privileges under Section 9 shall be exercised by By-Law unless the Municipality is specifically authorized to do otherwise;

AND WHEREAS Council deems it expedient that proceedings of the Council of the Corporation of the Municipality of St.-Charles as herein set forth be confirmed and adopted by By-Law;

NOW THEREFORE, the Council for the Corporation of the Municipality of St.-Charles hereby enacts as follows:

1. THAT each motion, resolution, and other action passed and taken by the Council at its Committee of the Whole Meeting held March 5th, 2025; at its Special Meeting of Council held March 12th, 2025; and, at its Regular Meeting of Council held February 19th, 2025, are, except where their prior approval of the Ontario Municipal Board is required, hereby adopted, ratified, and confirmed.
2. THAT the Mayor and proper officials of the Corporation of the Municipality of St.-Charles are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and except where otherwise provided, the Mayor and the Clerk are hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

“”

“”

“”

“”

“”

“”

“”

3. THAT this By-Law shall come into force and take effect on the day it is passed.

**READ A FIRST TIME AND CONSIDERED READ A SECOND AND THIRD TIME
AND FINALLY PASSED IN OPEN COUNCIL THIS 19TH DAY OF MARCH 2025.**

MAYOR

CLERK