



The Corporation of the
Municipality of St.-Charles
AGENDA
Regular Meeting of Council

December 11, 2024, 6:00 p.m.
Council Chambers (Municipal Office)
2 King Street East
St.-Charles, Ontario P0M 2W0

YouTube Link to Watch Live
www.youtube.com/@StCharlesCouncil

Pages

1. MEETING CALLED TO ORDER & ROLL CALL

1.1 Resolution to Open the Meeting

Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.- Charles hereby opens the Regular Meeting of Council at 6:00 p.m. on December 11, 2024.

1.2 Indigenous Land Acknowledgement

2. ADOPTION OF AGENDA

2.1 Resolution to Adopt the Agenda

Recommended Resolution

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held December 11, 2024 be adopted as presented.

3. DISCLOSURES OF PECUNIARY INTEREST

4. PRESENTATIONS AND DELEGATIONS

4.1 Sudbury East Seniors Support Inc. - Transfer of 2023 Dodge Grand Caravan

Presenter: Michelle Belanger

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4.2 Descon Construction Ltd. - Attainable Housing

Presenters: John Demeis, David Butler & Keith Harriman

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5. ANNOUNCEMENTS AND INQUIRIES BY MEMBERS OF THE GENERAL PUBLIC AND BY COUNCIL

6. NOTICE OF MOTIONS

6.1 Motion - To Discuss and Establish a Security Camera Policy

Recommended Resolution

WHEREAS it is essential to establish clear guidelines for the use and

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management of security cameras;

AND WHEREAS there is currently no defined Policy in the Municipality of St.-Charles. A defined Policy will help balance security needs with privacy considerations and ensure compliance with legal requirement;

BE IT THEREFORE RESOLVED that the Council for the Municipality of St.-Charles directs staff to draft a Policy to establish clear guidelines for the use and management of security cameras. To have first review by Council at the Regular Meeting scheduled on December 11, 2024.

7. ADOPTION OF MINUTES

7.1 Resolution to Adopt the Minutes of Meetings

34

Recommended Resolution

BE IT RESOLVED THAT the minutes of the following meetings of Council be adopted as presented:

- Committee of the Whole Meeting of November 6, 2024

8. CORRESPONDENCE FOR INFORMATION

8.1 Resolution to Receive Correspondence for Information

39

Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Copy of letter from Tecumseh dated November 14, 2024, regarding Resolution - Recommendations for Updates to the Municipal Elections Act;
2. Copy of letter from Sudbury East Planning Board dated November 18, 2024, regarding Zoning Amendment Application - SEPB File No. ZBA 24-23SC;
3. Copy of letter from Sudbury East Planning Board dated November 18, 2024, regarding Zoning Amendment Application - SEPB File No. ZBA 24-24SC;
4. Letter from Toronto dated November 18, 2024, regarding New Business Item 23.1 - Respecting Local Democracy and Cities (Ward All);
5. Copy of letter from Ashield-Colborne-Wawanosh dated November 19, 2024;
6. Copy of letter from Asphodel Norwood dated November 19, 2024, regarding Green Roads Pilot Project;
7. Copy of letter from Clearview dated November 19, 2024, regarding Support Resolution - OPP Annual Billing Statement;
8. Copy of letter from Terrace Bay dated November 19, 2024, regarding Ambulance Shortages and Healthcare System Issues;
9. Copy of letter from Terrace Bay dated November 19, 2024, regarding NOMA Letter re Billy Bishop Airport Support;

10. Copy of letter from Terrace Bay dated November 19, 2024, regarding Good Roads Association, Establishment of an Ontario Rural Road Safety Program;
11. Copy of letter from Terrace Bay dated November 19, 2024, regarding Town of Halton Hills Resolution No. 2024-0168 - Provincial Updates to the Municipal Elections Act;
12. Copy of letter from Essa dated November 21, 2024, regarding Township of Essa Motion No CR172-2024 - Fair Share of Provincial and Federal Government Financial Support;
13. Copy of letter from Ministry of Northern Development dated November 21, 2024;
14. Email from Val Rita-Harty dated November 21, 2024, regarding Resolution of Support for Establishment of Ontario Rural Road Safety Program;
15. Email from Wawa dated November 21, 2024, regarding Consider Redistributing a Portion of the Land Transfer Tax;
16. Email from Wawa dated November 21, 2024, regarding Resolution of Support - Amendment to the Ontario Building Code;
17. Email from Wawa dated November 21, 2024, regarding Resolution of Support - Urging the Government to Promptly Resume the Assessment Cycle;
18. Letter from Ministry of Natural Resources dated November 25, 2024, regarding Decision on Discussion Paper: Regulating Commercial-Scale Geologic Carbon Storage Projects in Ontario and Proposal on Enabling the Development of Commercial-Scale Geologic Carbon Storage in Ontario: The Geologic Carbon Storage Act;
19. Copy of letter from Tay Valley November 25, 2024, regarding Establishment of an Ontario Rural Road Safety Program;
20. Copy of letter from Lanark Highlands dated November 29, 2024, regarding Resolution - Support for Provincial Absorption of OPP Costs;
21. Copy of letter from Saugeen Shores dated November 26, 2024, regarding Town of Saugeen Shores Support Resolution for Intimate Partner Violence;
22. Copy of letter from Aurora dated November 27, 2024, regarding Town of Aurora Council Resolution of November 26, 2024, Member Motion 8.9.1 - Mayor Mrakas, Re: Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding;
23. Copy of letter from Petrolia dated November 27, 2024;
24. Email from Tillsonburg dated November 27, 2024, regarding

Tillsonburg Town Council Decision Letter - November 14, 2024 - Establishment of Ontario Rural Road Safety Program;

25. Copy of letter from Durham dated November 28, 2024, regarding Motion Requesting the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding;
26. Letter from Ministry of Municipal Affairs and Housing dated November 28, 2024;
27. Email from North Glengarry dated November 28, 2024, regarding Urging the Government to Promptly Resume the Assessment Cycle;
28. Copy of letter from Northumberland dated November 28, 2024, regarding Correspondence "Support for Family Physicians";
29. Copy of letter from Brantford dated November 29, 2024, regarding Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding;
30. Email from York dated December 2, 2024, regarding Motion to Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding;
31. Copy of letter from South Bruce Peninsula dated December 4, 2024; and,
32. Copy of letter from Cobourg dated December 6, 2024, regarding Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding;

and directs staff to:

- draft a report on items:
- draft a Resolution in support on items:
- respond with a letter on items:
- include on the next Committee of the Whole items:

8.2 Resolution Stemming from November 20, 2024 Regular Meeting - Item 8.1 - Correspondence #9

Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution passed on October 21, 2024 by the Town of The Blue Mountains, regarding the Establishment of an Ontario Rural Road Safety Program;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Premier Doug Ford; the Minister of Transportation, Prabmeet Sarkaria; the Minister of Infrastructure, King Surma; the Minister of Agriculture, Rob Flack; the Minister of Rural Affairs, Lisa Thompson; the

Associate Minister of Emergency Preparedness and Response, Trevor Jones; the Minister of Health, Sylvia Jones; Good Roads; and all Ontario Municipalities.

8.3 Resolution Stemming from November 20, 2024 Regular Meeting - Item 8.1 - Correspondence #35

Recommended Resolution

WHEREAS current police services within the Corporation of the Municipality of St.-Charles (hereinafter referred to as the "Municipality") are provided by the Ontario Provincial Police (hereinafter referred to as the "OPP");

AND WHEREAS the Municipality and the local OPP detachment have worked in a positive, collaborative and effective manner for decades;

AND WHEREAS the OPP submitted their 2025 Annual Billing Statement to the Municipality on October 4, 2024, that identifies an approximate \$48,379 (18.45%) increase from 2024 to 2025 that will translate to an approximate 1.6% tax rate increase, in addition to what the Municipality was contemplating for the residents of St.-Charles;

AND WHEREAS the Municipality was not consulted nor provided any advanced notice from the Commissioner regarding the significant cost increase received for OPP services;

AND WHEREAS the Municipality cannot afford to absorb this unexpected and entirely preventable increase without causing undo financial strain to our taxpayers;

BE IT THEREFORE RESOLVED THAT the Corporation of the Municipality of St.-Charles wishes to dispute the 2025 OPP Annual Billing Statement;

AND FURTHER THAT the Municipality requests that the 2025 OPP Annual Billing Statement be reduced to an approximate 5% increase that is more manageable for the Municipality and in line with historical trends;

AND BE IT FURTHER RESOLVED THAT any increase above 5% be absorbed by the province as the additional costs are directly the result of collective bargaining that was within the control of the OPP and should have been known to be financially unsustainable for the municipalities that now need to pay the bill;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Premier of Ontario, Doug Ford; the Solicitor General, Michael Kerzner; our local Member of Provincial Parliament (MPP); and, all Ontario municipalities.

9. STANDING COMMITTEE RECOMMENDATIONS / REPORTS - MOTIONS

9.1 FINANCE COMMITTEE

Chair Councillor Julie Laframboise / Council

9.1.1 Resolution to Receive the Cash Disbursement Register for the Month of October 2024

156

Recommended Resolution

BE IT RESOLVED THAT the Cash Disbursement Register of the month of October 2024 be received in the amount of:

- **\$1,396,559.07.**

- 9.1.2 Resolution to Receive the Cash Disbursement Register for the Month of November 2024 182

Recommended Resolution

BE IT RESOLVED THAT the Cash Disbursement Register of the month of November 2024 be received in the amount of:

- **\$267,609.73.**

- 9.1.3 Resolution to Authorize Spending Pending Completion of the 2025 Budget

Recommended Resolution

WHEREAS the Corporation of the Municipality of St.-Charles finalizes the annual budget providing for expenditures from year to year;

AND WHEREAS expenditures will continue prior to the budget being finalized in a fiscal year;

BE IT RESOLVED THAT until such time as Council gives final passage to the Corporation of the Municipality of St.-Charles 2025 Budget, municipal departments are hereby authorized to incur up to 50% of the previous year's approved expenditures for operating costs;

AND BE IF FURTHER RESOLVED THAT capital expenditures sought prior to Council's setting of the 2025 Budget shall be brought forward for Council approval;

AND BE IT FURTHER RESOLVED THAT Municipal Department Heads shall be advised of this direction from Council.

- 9.1.4 Report to Council - 2025 OPP Fees Reduction 199
Prepared by: Pamela McCracken, Treasurer

9.2 GENERAL GOVERNMENT COMMITTEE
Chair Mayor Paul Branconnier / Council

- 9.2.1 Report to Council - 2024 AMP Phase 2 Revisions 202
Prepared by: Pamela McCracken, Treasurer

- 9.2.2 Report to Council - 2024 Holiday Schedule 340
Prepared by: Denis Turcot, CAO

- 9.2.3 Report to Council - 2024 Remembrance Ceremony Report 345
Prepared by: Remembrance Day Volunteers Group

9.3 HEALTH SERVICES COMMITTEE
Chair Councillor Monica Loftus / Co-Chair Councillor Julie Laframboise

9.3.1	Public Health Sudbury & Districts Unapproved Minutes of November 21, 2024	347
9.3.2	For Information - Public Health Sudbury & Districts 2025 Levy	359
9.4	PARKS & RECREATION SERVICES COMMITTEE Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance	
9.4.1	Report to Council - Sawmill Bay Park - Approval of Additional Cost to Complete Environmental Study Prepared by: Denis Turcot, CAO	360
	Recommended Resolution WHEREAS Council wants to reduce the likelihood of further delays in the construction of the Sawmill Bay Park boat launch; BE IT RESOLVED THAT Council agrees to an upset limit of \$5,500.00 for the completion of an environmental study to facilitate the boat ramp construction.	
9.5	PROTECTION TO PERSONS & PROPERTY COMMITTEE Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance	
9.5.1	Report to Council - Signing Authority for Pound Agreement with North Bay Humane Society Prepare by: Andrea Tarini, Director of SEBBS / CBO	363
	Recommended Resolution BE IT RESOLVED THAT Council authorizes the Clerk and Director of SEBBS to enter into and sign the Agreement with the North Bay and District Humane Society for pound services once finalized.	
9.5.2	Report to Council - Information Regarding Implementing a Blasting By-Law Prepared by: Andrea Tarini, Director of SEBBS / CBO	374
9.6	SOCIAL & FAMILY SERVICES COMMITTEE Chair Councillor Monica Loftus / Co-Chair Councillor Mathieu Pothier	
9.6.1	Resolution to Approve the Terms of Reference of the St.-Charles Age-Friendly Advisory Committee	378
	Recommended Resolution BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to adopt the Terms of Reference of the St.-Charles Age-Friendly Advisory Committee, revised on December 7, 2022, as attached.	
9.7	TRANSPORTATION SERVICES COMMITTEE Chair Councillor Julie Laframboise / Co-Chair Councillor Monica Loftus	
9.7.1	Report to Council - Rehabilitation of King Street East / Part of Casimir Rd and St. Joseph Street Prepared by: Denis Turcot, CAO	380
10.	MANITOULIN-SUDBURY DISTRICT SERVICES BOARD (MSDSB)	

Mayor Paul Branconnier (2024 - 2026)

10.1	Manitoulin-Sudbury District Services Board - 2024 Third Quarter Activity Report	388
11.	ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB) Councillor Monica Loftus	
11.1	St.-Charles Public Library Board Minutes of September 12, 2024	403
11.2	St.-Charles Public Library Board Minutes of October 17, 2024	405
12.	BY-LAWS	
12.1	First and Second Reading Recommended Resolution BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.- Charles hereby gives first and second reading to the following By-Laws: <ul style="list-style-type: none">• By-Law 2024-49 - Being a By-Law to Provide for an Interim Tax Levy for the Year 2025;• By-Law 2024-50 - Being a By-Law to Appoint the Committee of Adjustment for the Corporation of the Municipality of St.- Charles;• By-Law 2024-51 - Being a By-Law to Authorize Borrowing from Time to Time to Meet Current Expenditures During the Fiscal Year Ending December 31, 2025;• By-Law 2024-52 - Being a By-Law to Enter into a Mutual Drain Agreement with Gaetan Gregoire and Diane Gregoire	407
12.2	Third and Final Reading Recommended Resolution BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2024-49.	
12.3	Third and Final Reading Recommended Resolution BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2024-50.	
12.4	Third and Final Reading Recommended Resolution BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2024-51.	
12.5	Third and Final Reading Recommended Resolution BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law	

2024-52.

13. ADDENDUM (If required and by Resolution)

14. CLOSED SESSION

Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at **:** p.m., to discuss:

- personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the Municipal Act, 2001, as amended;

Topic #1: Appointment of Community Members to the Police Services Board

Topic #2: CAO 2023 Annual Review

Topic #3: Four (4) Day Work Week

- labour relations or employee negotiations, as authorized under Section 239 (2) (d) of the Municipal Act, 2001, as amended;

Topic #1: Four (4) Day Work Week

- a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Municipality or local board, as authorized under Section 239 (2) (k) of the Municipal Act, 2001, as amended.

Topic #1: Four (4) Day Work Week

14.1 Disclosure of Pecuniary Interest

14.2 Resolution to adopt the minutes of closed session meetings

Recommended Resolution

BE IT RESOLVED THAT the minutes of the following closed sessions be adopted as presented:

- Minutes of the closed session of October 23, 2024.

14.3 CLOSED Report to Council - Appointment of Community Members to the Police Services Board

Prepared by: Tammy Godden, Clerk

14.4 CLOSED Report to Council – CAO 2023 Annual Review

Prepared by: Denis Turcot, CAO

14.5 CLOSED Report to Council - Four (4) Day Work Week

Prepared by: Denis Turcot, CAO

15. RECONVENE TO OPEN SESSION

15.1 Resolution to Reconvene to Open Session

Recommended Resolution

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Regular Meeting of Council at ____ p.m.

15.2 Verbal Report from the Mayor Following Closed Session

16. ADJOURNMENT

16.1 Confirmation By-Law - First and Second Reading

421

Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- **By-Law 2024-53 - Being a By-Law to Confirm the Proceedings of Council at its Special Meeting of Council Held November 27th, 2024; and, at its Regular Meeting of Council Held December 11th, 2024.**

16.2 Confirmation By-Law - Third and Final Reading

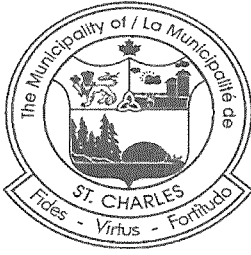
Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2024-53.

16.3 Resolution to Adjourn the Meeting

Recommended Resolution

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at **. ** p.m. on December 11, 2024.



The Corporation of the Municipality of /
 La Corporation de la Municipalité de
 St. – Charles
 2 King Street East, St.-Charles, ON, P0M 2W0
 705-867-2032

COUNCIL DELEGATION REQUEST

Name: Michelle Belanger

Address: _____

Phone: 705-207-5546

Email: michelle@aideauxseniors.ca

Preferred Method of Contact: Phone Email

Date of Council Meeting for which you are making a request to appear (*must be made at least the Wednesday prior to the meeting by 12:00 p.m.*): Sept 18 / 24

TOPIC OF DISCUSSION:

(Pursuant to Procedure By-Law - A maximum of one (1) topic, clearly identified and accompanied by all pertinent information. A maximum of ten (10) minutes speaking time will be allocated.)

Business proposal to transfer the 2023 Dodge
Caravan to Sudbury East Seniors Support.

Michelle Belanger
 Signature of Requestor

Sept 5, 2024
 Date

FOR OFFICE USE ONLY:		
Received by:	Received (date & time);	Meeting Date Assigned:
<u>Tammy Godden</u>	<u>Sept 4, 2024 @ 4:09 pm</u>	<u>September 18, 2024</u>

Business Proposal

Transfer of the Sudbury East Accessible Transportation Vehicle to Sudbury East Seniors Support Inc.

To,

The municipality of St-Charles

Event outline:

Transfer the 2023 Dodge Grand Caravan VIN # 2C4RC1ZG7PR508521 to Aide aux Séniors de Sudbury Est/Sudbury East Seniors Support Inc. on April 1, 2025.

Main Description:

Sudbury East Seniors Support Inc. (SESS) would like to formally request to have the Sudbury East Accessible Transportation (SEAT) vehicle transferred to our agency. Our volunteer transportation program plays a crucial role in providing transportation to seniors and adults with disabilities for medical appointments using volunteer drivers and the residents of Sudbury East would benefit from this transfer.

SESS's volunteer transportation program is funded through Ontario Health and has been operational since 1988 and in 2015 took on the operations of the SEAT program through the Municipally streamed grant.

The SEAT program alongside of our volunteer transportation program has helped over 105 residents and provided over 2000 rides in Sudbury East in 2022/2023, without the SEAT vehicle Sudbury East will no longer have an accessible vehicle and will have one less paid driver which keeps service consistent. Without access to the SEAT vehicle, which currently serves as an accessible transportation option, our community will experience a significant gap in service provision.

The SEAT program supports essential medical appointments including dialysis, cancer treatments, and specialist visits. Should the vehicle be transferred to SESS, we commit to maintaining transportation services to seniors and people with disabilities. Despite funding constraints preventing us from matching last year's 800 rides, we anticipate providing at least 400 rides annually to support the seniors and adults with disabilities in receiving transportation for medical appointments.

I look forward to discussing this request further and am available to provide any additional information.

Business Proposal

Transfer of the Sudbury East Accessible Transportation Vehicle to Sudbury East Seniors Support Inc.

Thank you

A handwritten signature in black ink that reads "Michelle Belanger". The signature is written in a cursive style with a large initial "M".

Michelle Belanger
Executive Director
Sudbury East Seniors Support



The Corporation of the Municipality of /
 La Corporation de la Municipalité de
 St. - Charles
 2 King Street East, St.-Charles, ON, P0M 2W0
 705-867-2032

COUNCIL DELEGATION REQUEST

Name: KEITH HARRIMAN / DAVE BUTLER / JOHN DENEIS

Address: 14494 DAWBY RD.

Phone: 705-498-9838

Email: Keith.harriman@harrimanplanning.com

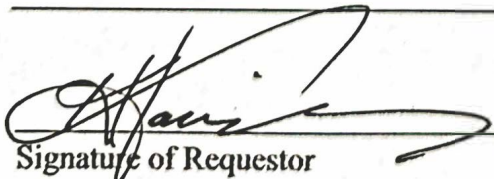
Preferred Method of Contact: Phone Email

Date of Council Meeting for which you are making a request to appear (must be made at least the Wednesday prior to the meeting by 12:00 p.m.): DEC. 11 / 2024

TOPIC OF DISCUSSION:

(Pursuant to Procedure By-Law - A maximum of one (1) topic, clearly identified and accompanied by all pertinent information. A maximum of ten (10) minutes speaking time will be allocated.)

PRESENTATION ON "AFFORDABLE HOUSING"


 Signature of Requestor

Nov. 24/24
 Date

FOR OFFICE USE ONLY:		
Received by:	Received (date & time);	Meeting Date Assigned:
<u>Tammy Godden</u>	November 26, 2024 @ 12:33 pm	December 11, 2024 @ 6:00 pm

ATTAINABLE COMMUNITY HOUSING

by Descon Team

SPECIALIZE: Implementing Attainable Housing



Typical Barriers to Implementing Attainable Housing

- ✦ No Access to Capital or Seed Funding
- ✦ Local Non-Profit Board's Low Capacity to Navigate through Development Process
- ✦ Unable to Clearly Identify Community Needs
- ✦ Limited Staff Resources at the Municipal Level
- ✦ Not Enough Federal / Provincial Government Support

Key Housing Program Features:



FINANCING
SOLUTION



HOUSING NEEDS
ANALYSIS



FIXED PROJECT
PRICING



TURN-KEY
APPROACH



Key Housing Program Features:

FINANCIAL SOLUTIONS

- No Cash Required
- 100% Capital Financed
- Initiative, Sustainable & Viable
- No Financial Impact to Municipal ARL



**Key
Housing
Program
Features:**

HOUSING NEEDS ANALYSIS

- Comprehensive Demographic Research
- Valuable Community Input
- Detailed Housing Needs Report



Key Housing Program Features:

FIXED PROJECT PRICING

- Fixed Price CCDC Contract
- No Overruns or Change Orders
- Includes, All Soft & Hard Costs
- Engage with Local Contractors & Trades



Key Housing Program Features:

TURN-KEY APPROACH

- All Aspects of the Project Included
- Project Planning to Completion
- After Project Facility Management

Turn-key Approach

WHAT CAN YOU EXPECT:



The Descon Team

John Demeis – Team Advisor, Builder – Development

David Butler – Team Advisor, Financial Advisor

Keith Harriman – Team Advisor, Planning and Development



John Demeis

- Team Advisor
- Builder
- Developer

Mr. John Demeis

John is President and General Manager of Descon Construction, having its Head Office located in North Bay, Ontario. For over 30 years, he has successfully directed the Descon Group of Companies to become one of the more prominent Construction, Design Build and Real Estate Developers in Northern Ontario.

The Descon Group has been dedicated to excellence in property development, management and construction and has earned its reputation for excellence based on sound fiscal management, leading best practices, client-focused service delivery and a commitment to developing construction projects on time and on budget.

During the prior few years of working with the team, Descon has focused on supporting Northern Communities with the implementation of Seniors and Affordable Attainable Housing. John is acutely aware of the challenges associated with Non-Profits and Community Groups and has established creative solutions to executing these initiatives.

David Butler

- Team Advisor
- Financial Consultant

Mr. David Butler

David is an independent Financial Consultant. During the past 15 years he has worked along side many prominent General Contractor in Northern Ontario to implement many Affordable Housing Complexes across the region.

David is a cost accountant by trade and offers many financial solutions to housing groups.

He has studied Accounting, Commercial Law & Urban Planning.



Keith Harriman

- Team Advisor
- Planning and Development

Mr. Keith Harriman

Keith is the President of ***Harriman & Associates***, a planning and development firm located in Georgetown. Keith has specialized experience in project management specifically related to affordable housing initiatives.

He has been a senior Municipal Planner for over 30 years.

Keith studied Civil Engineering, Urban Geography & Municipal Law.

Planning and Housing Needs Studies by Harriman Team

- Municipality of Cobalt
- New Liskeard Non-Profit
- Parry Sound Non-Profit
- Town of Echo Bay
- Town of St. Joseph
- Municipality of Wawa
- Municipality of Chapleau
- Town of Fenelon Falls
- ICAN Sudbury
- Municipality of Huron Shores
- Sudbury Arts Council
- Greater Sudbury Housing Corporation
- Sudbury Arts Council, Sudbury Ontario
- New Liskeard Non-Profit Housing
- Parry Sound Non-Profit Housing
- Haileybury Veterans Senior Housing
- Municipality of Cobalt, Ontario
- NOAH Non-Profit Sundridge / Powassan
- Town of Mattawa
- Bonfield Senior Housing Corporation
- Township of Magnetawan
- Town of French River



Completed Housing Projects



Cochrane Seniors Housing - \$9,500,000

A 25,000 square foot, new build, 38-suite community senior's residence. Supportive Living with Food Services and a wide variety of on-site amenities. Owned and Operated by the Cochrane DSSB.

Contact: Lee-Ann St Jacques – Area Manager

Parry Sound Affordable Housing & Community Hub - \$9,125,000

A 43,000 sqft, school conversion, 45-suite community affordable residence, Commercial Space, Daycare and Community Hall. Owned and Operated by Parry Sound Non-Profit.

Marathon Transitional Housing Complex - \$11,250,000

A 32,000 square foot, new build, 36-suite community senior's residence. A variety of Independent, Assisted & Supportive Living with Food Services and a wide variety of on-site amenities. Owned and Operated by the Municipality of Marathon and the Local Hospital.

Contact: Daryl Skworchinski, COA/Clerk

New Liskeard-Haileybury Housing Complex Project Value: \$16,450,000

New Build, 60-unit Affordable Seniors Housing
Jan Edwards – GM of Non-Profit



Burks Falls Seniors Facility - \$8,200,000

A 25,000 square foot school conversion, 28 suites community senior's residence. Independent Living.

Contact: Owned & Operated by the Municipality of Burks Falls.

Mattawa Senior Housing - \$5,300,000

A 30,000 square foot conversion, 30 suites for independent living. Owned and operated by the Town of Mattawa.

Contact: Garry Thiebert, Municipal Official

Powassan Senior's Housing Complex - \$11,280,000

A 36,000 square foot, new build, 50 suites community senior's residence. Independent Living.

Contact: Owned and Operated by The Parry Sound DSSAB.

Bonfield Senior Housing Complex - \$5,400,000

A 15,000 square foot, Townhouse Style, 20 suites for independent living.

Contact: Lise Allard, GM of local Non-Profit.

DESCON TEAM CONTACT INFO:

John Demeis
John@descongroup.com
(705) 472-8749

David Butler
davidtbutler@outlook.com
(705) 372-8410

Keith Harriman
keith.harriman@harrimanplanning.com
(705) 498-9838



**THE CORPORATION OF THE MUNICIPALITY OF ST.-CHARLES
LA CORPORATION DE LA MUNICIPALITÉ DE ST.-CHARLES**

2, rue King Street East / Est, P.O. Box / C.P. 70
St.-Charles, Ontario
P0M 2W0

NOTICE OF MOTION FORM

Member of Council: Julie Laframboise
(print name)

Hereby files a **NOTICE OF MOTION** to be included on the Agenda for the meeting of
Council, which is scheduled to be held on: November 20th 2024
(enter date)

SUBJECT: To Discuss and Establish a Security Camera Policy
(enter subject)

and which **NOTICE OF MOTION** to read as follows (*attach additional pages as needed*):

THAT it is essential to establish clear guidelines for the use and management of security cameras

Whereas there is currently no defined policy in the municipality of St-Charles. A defined policy will help balance security needs with privacy considerations and ensure compliance with legal requirements.

Be resolved that the council of the municipality of St-Charles directs staff to draft a policy to establish clear guidelines for the use and management of security cameras. To have first review by council at the regular meeting scheduled on Dec 11 2024

Total pages (*including this page*): _____

Member of Council: Julie Laframboise November 12 2024
(signature) *(enter date form signed)*

FOR CLERK'S DEPARTMENT USE ONLY	
Date received:	November 12, 2024
Time received:	5:29 p.m. (via email)
Entered in Council Agenda for meeting date of:	November 20, 2024



The Corporation of the Municipality of St.-Charles

MINUTES

Committee of the Whole Meeting

**November 6, 2024, 6:00 p.m.
Council Chambers (Municipal Office)
2 King Street East
St.-Charles, Ontario P0M 2W0**

Members Present: Mayor: Paul Branconnier
Councillor: Julie Laframboise
Councillor: Monica Loftus
Councillor Mathieu Pothier
Councillor: Joshua Lachance

Staff Present: Chief Administrative Officer: Denis Turcot
Director of Operations: Michelle Clark

Guests: Suzanne Lafleur

1. MEETING CALLED TO ORDER AND ROLL CALL

1.1 Resolution to Open the Meeting

Resolution: 2024-395

Moved by: Councillor Laframboise

Seconded by: Councillor Pothier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Committee of the Whole meeting at 6:00 p.m. on November 6, 2024.

CARRIED

1.2 Indigenous Land Acknowledgement

Mayor Branconnier delivered the prepared Indigenous Land Acknowledgement.

2. ADOPTION OF AGENDA

2.1 Resolution to Adopt the Agenda

Resolution: 2024-396

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT the agenda for the Committee of the Whole meeting held November 6, 2024 be adopted as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. PRESENTATIONS AND DELEGATIONS

4.1 Segal Constructions - Municipal Housing Development

Mr. Daniel Segal introduced himself to Council and thanked them for accepting his delegation. Mr. Segal indicates that he believes the housing crisis is due to the lack of affordable entry level housing, being two (2) bedroom, one (1) bathroom homes. Mr. Segal confirmed that he is a for-profit business. His vision is to work with Municipalities to build compact communities of modest homes at affordable prices. He offers prefabricated homes that arrive by transport. Nobody is doing this as most buildable land is gone leaving only challenged building sites.

5. ANNOUNCEMENTS AND INQUIRIES BY MEMBERS OF THE GENERAL PUBLIC AND BY COUNCIL

5.1 Mayor Branconnier - Christmas Parade

Mayor Branconnier advised that he will be seeking help for the construction of the Santa float for the parade.

6. NOTICE OF MOTIONS

Nil.

7. COMMITTEES

7.1 General Government Committee

7.1.1 Report to Council - 2024 Christmas Parade

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council supported the recommendation regarding the 2024 Christmas Parade route. Council would like staff to explore other options for the start and end of the parade route for upcoming years. Council further agreed that the \$1,500.00 allocated in the 2024 Budget for this event can be used for expenses relating to this event as well as gifts for the children,

provided they are St-Charles residents and receipts are provided to the Treasurer for reimbursement.

Resolution: 2024-397

Moved by: Councillor Pothier

Seconded by: Councillor Loftus

WHEREAS the Corporation of the Municipality of St.-Charles has authorized the 2024 Christmas Parade to take place on Saturday, November 30th, 2024 at 6:00 p.m.;

AND WHEREAS Council must establish a prescribed parade route;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles declares the 2024 Christmas Parade as a community event of municipal significance;

AND BE IT FURTHER RESOLVED that Council authorized the 2024 Christmas Parade on the following route:

- Commencing at the St.-Charles Community Centre on Casimir Road
- Right onto Casimir Road
- Left onto King Street East
- Right onto Main Street
- Left onto St. Joseph Street
- Left onto Notre Dame Street
- Left onto to King Street West and continuing down King Street East
- Right onto Casimir Road
- Ending at the St.-Charles Community Centre on Casimir Road.

CARRIED

7.1.2 Report to Council - MOU for Snowmobile Trail System

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation and provided direction to the Chief Administrative Officer to proceed with the Memorandum of Understanding.

7.1.3 Report to Council - Alpha en Partage – Pre-Employment – Notice of Partial Termination of Lease

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council provided direction to the Chief Administrative Officer to obtain more information and make it a topic of discussion for the strategic planning.

7.2 Health Services Committee

7.2.1 Public Health Sudbury & Districts Unapproved Minutes of October 17, 2024

Council received the Public Health Sudbury & Districts unapproved minutes of October 17, 2024.

7.2.2 Report to Council - Future of Sudbury East Accessible Transportation (SEAT) Program

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council provided direction to the Chief Administrative Officer to request a more detailed plan from the Lions Club and to seek preapproval from MTO for the disposition of the van.

7.3 Transportation Services Committee

7.3.1 Report to Council - Mutual Drainage Agreement / Municipal Drainage Outlet

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council agreed with the proposed Mutual Drainage Agreement.

7.3.2 Report to Council - Proposed Winter Maintenance Policy

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council agreed with the proposed Winter Maintenance Policy.

8. **ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)**

8.1 St.-Charles Public Library Board Minutes of June 6, 2024

Council received the St.-Charles Public Library Board minutes of June 6, 2024.

9. **SUDBURY EAST MUNICIPAL ASSOCIATION (SEMA)**

9.1 Sudbury East Municipal Association Minutes of May 22, 2024

Council received the Sudbury East Municipal Association minutes of May 22, 2024.

Mayor Branconnier advised that the next meeting will be on November 15, 2024 and we will be meeting with Dr. Hirji, the Acting Medical of Health and Chief Executive Officer. Mayor Branconnier also advised they will also

be discussing DSSAB and what all municipalities need, is there anything lacking.

10. ADDENDUM (If Required and by Resolution)

Nil.

11. CLOSED SESSION

Nil.

12. RECONVENE TO OPEN SESSION

Not applicable.

13. ADJOURNMENT

13.1 Resolution to Adjourn the Meeting

Resolution: 2024-398

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT the Committee of the Whole meeting of November 6, 2024 be adjourned at 7:29 p.m.

CARRIED

Mayor

Clerk



November 14, 2024

Township of North Glengarry
3720 County Road 34
Alexandria, ON K0C 1A0

Via Email: cao@northglengarry.ca

Dear Ms. Huskinson:

Re: Resolution – Recommendations for Updates to the Municipal Elections Act

The Council of the Town of Tecumseh, at its regular meeting held November 12, 2024, gave consideration to correspondence from the Township of North Glengarry dated October 28, 2024. The Township of North Glengarry was requesting support of the Town of Tecumseh regarding their resolution on Recommendations for Updates to the Municipal Elections Act, a copy of which is enclosed.

At their meeting, Tecumseh Council passed the following resolution:

“Motion: RCM – 262/24

Moved by: Deputy Mayor Joe Bachetti
Seconded by: Councillor Rick Tonial

That the Town of Tecumseh support the resolution from North Glengarry dated October 28, 2024 with the following:

Whereas election rules need to be clear, supporting candidates and voters in their electoral participation and election in running elections;

And Whereas the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that responds to the unique circumstances of their local communities;

And Whereas the Municipal Elections Act, 1996 (MEA) will be 30 years old by the next municipal and school board elections in 2026;

And Whereas the MEA sets out the rules for local elections, the Assessment Act, 1990 and the Education Act, 1990 also contain provisions impacting local elections adding more places for voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario;

And Whereas with rules across three pieces of legislation, and the MEA containing a patchwork of clauses, there are interpretation challenges, inconsistencies, and gaps to fill;

And Whereas the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce;

And Whereas while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges;

And Whereas to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape which impacts elections administration including privacy, the threats of foreign interference, increased spread of mis/disinformation and the increased use of technologies like artificial intelligence and use of digital identities;

And Whereas the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration;

And Whereas AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendations for amendments ahead of the 2030 elections;

Now therefore be it resolved that the Council of the Town of Tecumseh calls for the Province to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections.

And further that that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing; the Minister of Education; the Minister of Public and Business Service Delivery; Minister of Finance; the Premier of Ontario; MPP - Windsor-Tecumseh, Andrew Dowie; AMCTO; the Association of Municipalities of Ontario (AMO); and all Ontario Municipalities, to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape which impacts elections administration including privacy, the threats of foreign"

Please consider this letter as confirmation of the Town of Tecumseh's action on the above matter.

Yours very truly,



Robert Auger, LL.B.
Director Legislative Services & Clerk

RA/kb

Attachments

1. Township of North Glengarry Resolution Recommendations for Updates to the Municipal Elections Act

cc: Mr. Doug Ford, Premier of Ontario (premier@ontario.ca)
Mr., Minister of Education (jill.dunlopco@pc.ola.org)
Ms. Chrystia Freeland, Minister of Finance (Chrystia.freeland@parl.gc.ca)
Mr. Paul Calandra, Minister of Municipal Affairs and Housing (paul.calandra@pc.ola.org)
Mr. Todd McCarthy, Minister of Public and Business Service Delivery
(todd.mccarthy@pc.ola.org)
Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO)
(amcto@amcto.com)
Association of Municipalities of Ontario (AMO) – (amo@amo.on.ca)
Mr. Andrew Dowie, MPP – Windsor-Tecumseh (Andrew.dowie@pc.ola.org)

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Council Meeting

Resolution # 3

Date: October 28, 2024

MOVED BY: Jamie MacDonald

SECONDED BY: Carma Williams

WHEREAS elections rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections;

AND WHEREAS legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process;

AND WHEREAS the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that responds to the unique circumstances of their local communities;

AND WHEREAS the Municipal Elections Act, 1996 (MEA) will be 30 years old by the next municipal and school board elections in 2026;

AND WHEREAS the MEA sets out the rules for local elections, the Assessment Act, 1990 and the Education Act, 1990 also contain provisions impacting local elections adding more places for voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario;

AND WHEREAS with rules across three pieces of legislation, and the MEA containing a patchwork of clauses, there are interpretation challenges, inconsistencies, and gaps to fill;

AND WHEREAS the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce;

AND WHEREAS while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges;

AND WHEREAS to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape which impacts elections administration including privacy, the threats of foreign interference, increased spread of mis/disinformation and the increased use of technologies like artificial intelligence and use of digital identities;

AND WHEREAS the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration;

AND WHEREAS AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendations for amendments ahead of the 2030 elections;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of North Glengarry calls for the Province to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections.

AND FURTHER THAT that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing; the Minister of Education; the Minister of Public and Business Service Delivery; Minister of Finance; the Premier of Ontario; the Local Member of Provincial Parliament; AMCTO; the Association of Municipalities of Ontario (AMO); and all Ontario Municipalities.”

CARRIED

DEFEATED

DEFERRED



MAYOR / DEPUTY MAYOR

- Deputy Mayor:** Carma Williams
- Councillor:** Jacques Massie
- Councillor:** Brian Caddell
- Councillor:** Jeff Manley
- Councillor:** Michael Madden
- Councillor:** Gary Martin
- Mayor:** Jamie MacDonald

	YEA	NEA
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____



November 18th, 2024

Ryan McBane
141 Northland Road
St. Charles ON P0M 2W0

Dear Mr. McBane:

Re: **Zoning Amendment Application – SEPB File No. ZBA 24-23SC**
Applicant/Owner: Ryan McBane
Part of Lot 12, Concession 1
in the Township of Dunnet
now in the Municipality of St.-Charles
Territorial District of Sudbury
Being Lot 16, Plan 53M-1140
Parcel 53M-1140-16 Sudbury East Section
(Roll No. 5204-000-003-044-15)

This will acknowledge receipt of your request for a Zoning By-law Amendment, received by this office on **October 31st, 2024**. The file has been assigned **Application number ZBA 24-23SC**.

A summary review of the application would indicate that it contains all the prescribed information and material under the Planning Act, R.S.O. 1990, Chapter P.13. As such, the Planning Board will begin processing the application as soon as possible. You will be advised of the date when the application will be considered as soon as it is set.

Please quote both the application number and the assessment roll number on any correspondence with this office.

Should you have any questions, please do not hesitate to contact our office.

Yours truly,

'Matthew Dumont'

Matthew Dumont, MCIP, RPP
Director of Planning

MD:nr
Encl.

Copy: Municipality of St. Charles

**NOTICE OF RECEIPT OF COMPLETE APPLICATION
CONCERNING A PROPOSED
ZONE CHANGE TO ZONING BY-LAW 2014-26 FOR
THE MUNICIPALITY OF ST. CHARLES**

Respecting application by Ryan McBane
to rezone lands described as
Part of Lot 12, Concession 1
in the Township of Dunnet
now in the Municipality of St. Charles
Territorial District of Sudbury
Sudbury East Section
(Roll No. 5204-000-003-044-015) (SEPB File No. ZBA 24-23SC)

Pursuant to Section 34 (10.7) – Zoning Amendments, of the Planning Act, R.S.O. 1990, as amended

DESCRIPTION OF THE APPLICATION: The subject property is presently zoned ‘Rural (RU)’ under Zoning By-law 2014-26 of the Municipality of St. Charles. The Site is to be rezoned from ‘Rural (RU)’ to ‘Special Residential One (R1)’ to permit a semi-detached dwelling unit and to regulate a minimum lot area without municipal sewer services (lot area requirement is 0.4 hectares). The lot is approximately 0.156 hectares in lot area with a lot frontage of approximately 36.57 metre and is presently vacant. The Site is located at the corner of King Street East and Emily Street.

Please note this is not a notice of Public Hearing. Prior to the Public Meeting, you will receive a “Public Notice” informing you of the date, time and location of the public hearing, together with a description of the proposal.

ADDITIONAL INFORMATION is available for public review, or a written copy of this Notice can be obtained Monday to Friday (8:30 a.m. to 4:00 p.m.) at the Sudbury East Planning Board Office, 39 Lafontaine Street, Unit 4, P.O. Box 250, Warren, Ontario, POH 2N0. If you have any questions regarding this application, please contact this office to arrange an appointment with Matthew Dumont. Please include the applicant’s name and file number on all correspondence.

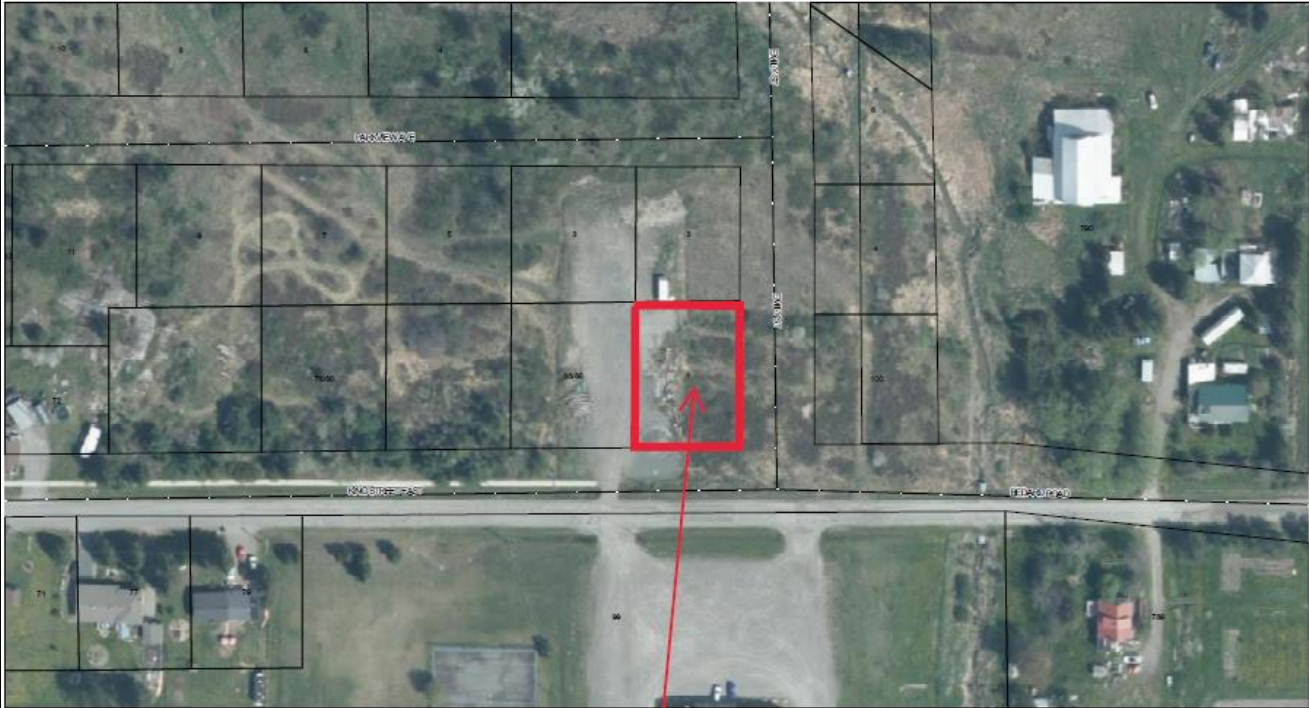
Dated Warren, this 18th, day of November 2024.

Matthew Dumont, MCIP, RPP
Director of Planning



KEY MAP

Zoning By-law Amendment Application
 (Ryan McBane)
 Part of Lot 12, Concession 1
 in the Township of Dunnet
 now in the Municipality of St.-Charles
 Territorial District of Sudbury
 being Lot 16, Plan 53M-1140
 Parcel 53M-1140-16 S.E.S.
 (Roll No. 5204-000-003-044-15)
 (SEPB File No. ZBA 24-23SC)



The Site is to be rezoned from Rural to Special Residential Zone to permit a semi-detached dwelling unit on the Site.



AERIAL PHOTOGRAPHY

Zoning By-law Amendment Application

(Ryan McBane)

Part of Lot 12, Concession 1

in the Township of Dunnet

now in the Municipality of St.-Charles

Territorial District of Sudbury

being Lot 16, Plan 53M-1140

Parcel 53M-1140-16 S.E.S.

(Roll No. 5204-000-003-044-15)

(SEPB File No. ZBA 24-23SC)



ZONING BY-LAW AMENDMENT APPLICATION FORM

FOR OFFICE USE ONLY:	DATE STAMP - RECEIVED
Application No. <u>ZBA 24-23 SC</u>	Oct. 31/24
Application Fee: <u>\$1000.00</u>	
Received by: <u>MO</u>	
Assessment Roll No. <u>5204-000-003-044-15</u>	
Official Plan Designation: _____	
Zoning Classification: _____	

*All application questions must be answered.
Incomplete applications shall be returned to the applicant (please type or print in ink).*

1. Registered Owner(s): Ryan McBarne
2. Address: 141 Northland RD ST CHARLES
3. Tel. Nos.: 705-690-9205 E-mail: McBarne.Construction@gmail.com
4. Agent: (if applicable) _____
5. Address: _____
6. Tel. Nos.: _____ E-mail: _____
7. Name of any mortgages, charges, or other encumbrances in respect of the subject lands:
None
8. Address: N/A
9. The current designation of the subject land in the applicable official plans, and an explanation of how the application conforms with the official plans
Village of St Charles. Designated Village Residential which supports duplex
10. The ~~current~~ zoning of the subject land R4
11. Nature and extent of the rezoning being requested:
R4 to R1 with special provision to permit 0.156 HA in lot AREA where 0.4 HA is required which out
12. Reason why rezoning is being requested: Brewers. R4 Doesn't Allow Duplex
13. Legal description of the subject lands: (lot, concession, township, municipality, parcel number, assessment roll number, registered or reference plan, municipal or 911 address)
1 Emily St 5204000003441500 Dunnet Con 1 PT Lot 12m1140 Lot 16 PCL S3m-1140-16

14. Dimensions of the subject lands: *(please use metric units)*

Area 0.156 HA Frontage 36.58 Depth 42.6

15. Access to the subject lands and road maintenance: (i.e. - name of access road and year-round or seasonal road maintenance)

King st E & Emily st year round RD maintenance

16. If access is by water: (parking and docking facilities used or to be used *and* distance of such facilities from the subject lands & the nearest public road)

N/A

17. Existing use(s) of the subject lands:

Vacant land

18. Particulars of existing building(s) on the subject lands: (please specify the following: type; building floor area; front, rear, and side yard setbacks; and building height) *(this information may be indicated on a site plan - please use metric units)*

None

19. Proposed use(s) of the subject lands:

Duplex Dwelling with septic and well

20. Particulars of proposed building(s) on the subject lands: (please specify the following: type; building floor area; front, rear, and side yard setbacks; and building height) *(this information may be indicated on a site plan - please use metric units)*

please refer to site plan

21. Date the subject lands were acquired by the current owner:

April 2024

22. Date the existing building(s) was/were constructed on the subject lands:

None

23. Length of time the existing use(s) on the subject lands have continued:

N/A

24. Municipal services provided: (please state water source, sewage disposal system, and storm drainage system)

None

25. If the application would permit development on privately owned and operated individual or communal septic systems, and more than 4500 litres of effluent/day would be produced/day as a result of the development being completed, please provide a copy of: servicing options statement and hydrogeological report.

N/A

26. Other services provided: (electricity, school busing, garbage collection, fire protection, etc.) (please specify)

Hydro, septic, garbage busing

27. If known, have these lands been subject to any of the following development applications:

	Yes	No	File No. / Status
Minor Variance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Zoning Amendment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Current app
Official Plan Amendment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Deeming By-law	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Plan Agreement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Shore Road/Road Closing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Plan of Subdivision/Condominium	<input checked="" type="checkbox"/>	<input type="checkbox"/>	SAT-77056
Severance/Consent	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Building Permit	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

28. Are any of the following uses or features on the subject lands or within 500 metres of the subject lands, unless otherwise specified: (please check the appropriate use or feature, if any apply)

	On the Subject Lands	Within 500 metres of the Subject Lands
An agricultural operation, including livestock facility, stockyard, or barn	No	No
A waste disposal site, including landfill, wood waste (operating or closed)	No	
A sewage treatment plant, waste stabilization plant, or sewage lagoon	No	
A provincially significant wetland (Class 1, 2, or 3 Wetland)	No	
A provincially significant wetland within 120 metres of the subject lands		
Flood plain		
A rehabilitated mine site		
A non-operating or abandoned mine site within 1 kilometre of the subject lands		
An active mine site; active pit or quarry; non-operating pit or quarry (please specify)		
An industrial or commercial use (please specify)		
A railway line		
A private, municipal, or federal airport		
A designated heritage site		
A known archaeological site		
A utility corridor (i.e. – gas, hydro, etc.) (please specify)		
Within 100 metres of a major watercourse (i.e. – river, lakeshore, large creek, or confluence of 2 or more watercourses)	No	No

29. An explanation of how the application for an amendment to the zoning by-law is consistent with policy statements issued under subsection 3(1) of The Planning Act:

PPS 2024 Support Duplex in the settlement area of ST CHARLES

30. Is the subject land within an area of land designated under any provincial plan or plans:

yes growth plan for Northern Ont

31. If YES to Section 30 above, an explanation of how the application conforms or does not conflict with the provincial plan or plans:

using existing lot of record from sub plan #1016 to build duplex in the village of St Charles

32. If the application is to implement an alteration to the boundary of an area of settlement or to implement a new area of settlement, please provide details of the official plan or official plan amendment that deals with the matter:

N/A

33. If the application is to remove land from an area of employment, please provide details of the official plan or official plan amendment that deals with the matter:

N/A

34. If the subject land is within an area where zoning with conditions may apply, please provide an explanation of how the application conforms to the official plan policies relating to zoning with conditions:

N/A

35. Is there any other information that you think may be useful to the Sudbury East Planning Board in reviewing this application? If so, please explain below or attach a separate page.

* site plan
* Sewerage permit Approvals
* Allowance letter to use shield bed in Village

NOTE:

As part of streamlining the processing of development applications, the Sudbury East Planning Board requires approvals from the Ministry of Transportation where access to the subject lands is by or there is a potential impact on a provincial highway. This pre-consultation report is required as part of the application form submission; failure to submit this report may delay or restrict the Sudbury East Planning Board's or the Municipal Council's ability to make a decision on the proposal.

AUTHORIZED AGENT

I/We _____ am/are the registered owner(s) of the subject lands for which this application is to apply. I/We do hereby grant authorization to _____ to act on my/our behalf in regard to this application.

Date

Signature of Registered Owner(s)

DECLARATION OF OWNER(S) OR AUTHORIZED AGENT

I/We Ryan McBane of the Township
of Dumont in the Municipality
of St Charles

solemnly declare that the information contained in this application and in the documents that accompany this application are true. I/We make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the CANADA EVIDENCE ACT.

Declared before me at the SEPB in the Community
of Warren this 5th day of November 2024

[Signature]

A Commissioner of Oaths, etc.

Matthew A Dumont
a Commissioner, etc.,
Province of Ontario, for
Sudbury East Planning Board.
Expires January 12, 2028

[Signature]
Signature of Registered Owner(s) or Authorized Agent

This information has been collected in accordance with Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13. This information is to be used solely for the purpose of administering this application. For further information, please contact the Sudbury East Planning Board at 39 Lafontaine Street, Unit 4, P.O. Box 250, Warren, Ontario, P0H 2N0 (Office: Tel. (705) 967-2174 & Fax (705) 967-2177).

Pursuant to Section 1.0.1 of the Planning Act, R.S.O., Chapter P.13 and in accordance with Section 32(e) of the Municipal Freedom of Information and Protection of Privacy Act, it is the policy of the Planning Board to make all planning applications and supporting material available to the public.

PERMISSION TO ENTER

I/We hereby authorize the members of the Sudbury East Planning Board and members of the staff of the Sudbury East Planning Board, or the members of the Council for the Municipality and members of the staff for the Municipality (Council and staff members for the Municipality in which the subject lands are situated), whichever is applicable, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

[Signature]
Signature of Registered Owner(s) or Authorized Agent

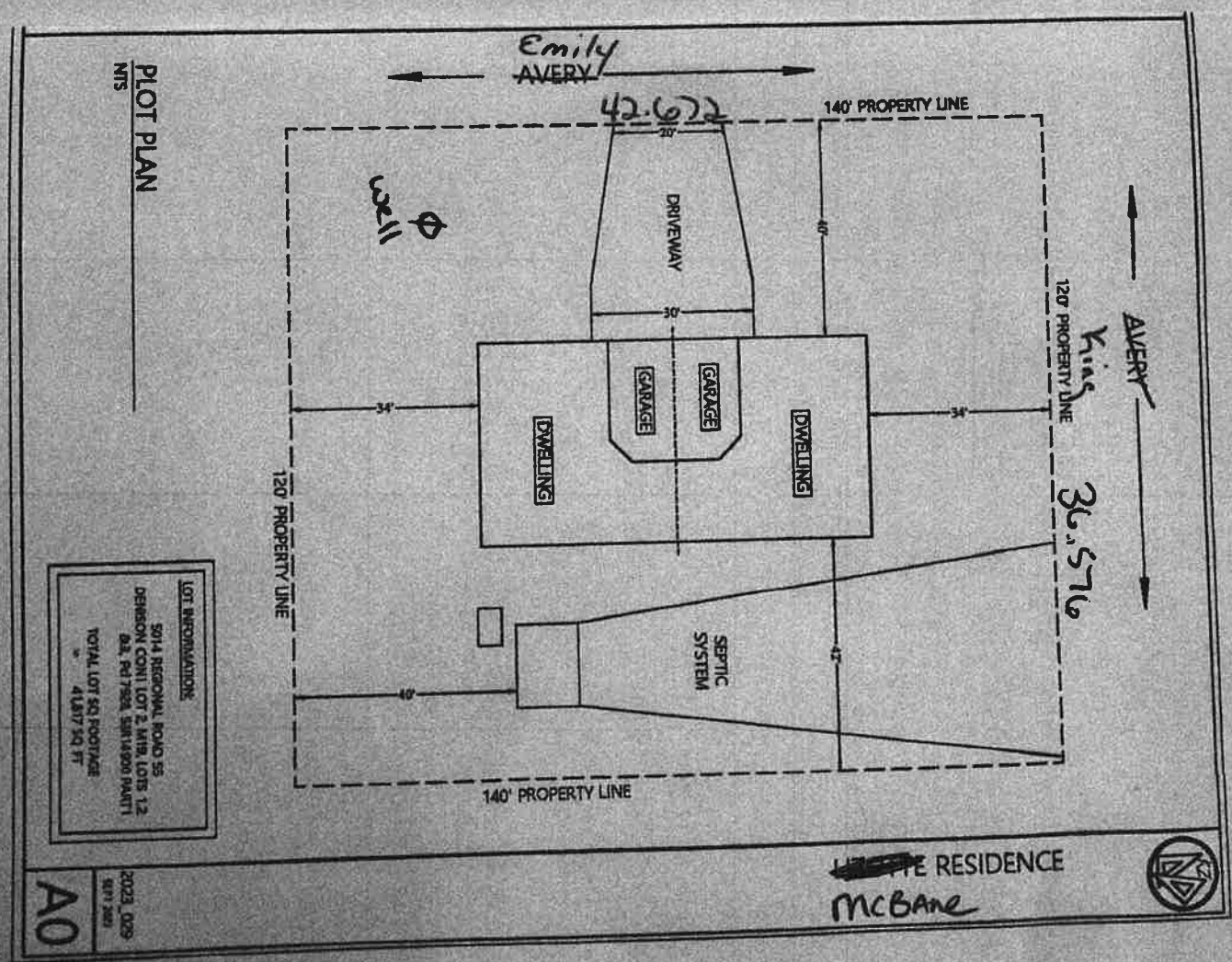
The subject property must have the appropriate municipal address, or other adequate identification conspicuously posted on the subject lands. Failure to comply may result in a deferral of the application.

Lot 16 & 17 Rezoning

Lot size 36.576 m x 42.672 m

Lot size in Hectare 0.156 Hectare

Driveway location centered on Emily





November 18th, 2024

Ryan McBane
141 Northland Road
St. Charles ON P0M 2W0

Dear Mr. McBane:

Re: **Zoning Amendment Application – SEPB File No. ZBA 24-24SC**
Applicant/Owner: Ryan McBane
in the Township of Dunnet
now in the Municipality of St.-Charles
Territorial District of Sudbury
Being Lot 17, Plan 53M-1140
(Roll No. 5204-000-003-044-16)

This will acknowledge receipt of your request for a Zoning By-law Amendment, received by this office on **October 31st, 2024**. The file has been assigned **Application number ZBA 24-24SC**.

A summary review of the application would indicate that it contains all the prescribed information and material under the Planning Act, R.S.O. 1990, Chapter P.13. As such, the Planning Board will begin processing the application as soon as possible. You will be advised of the date when the application will be considered as soon as it is set.

Please quote both the application number and the assessment roll number on any correspondence with this office.

Should you have any questions, please do not hesitate to contact our office.

Yours truly,

'Matthew Dumont'

Matthew Dumont, MCIP, RPP
Director of Planning

MD:nr
Encl.

Copy: Municipality of St. Charles

**NOTICE OF RECEIPT OF COMPLETE APPLICATION
CONCERNING A PROPOSED
ZONE CHANGE TO ZONING BY-LAW 2014-26 FOR
THE MUNICIPALITY OF ST. CHARLES**

Respecting application by Ryan McBane
to rezone lands described as
in the Township of Dunnet
now in the Municipality of St. Charles
Territorial District of Sudbury
Sudbury East Section
(Roll No. 5204-000-003-044-016) (SEPB File No. ZBA 24-24SC)

Pursuant to Section 34 (10.7) – Zoning Amendments, of the Planning Act, R.S.O. 1990, as amended

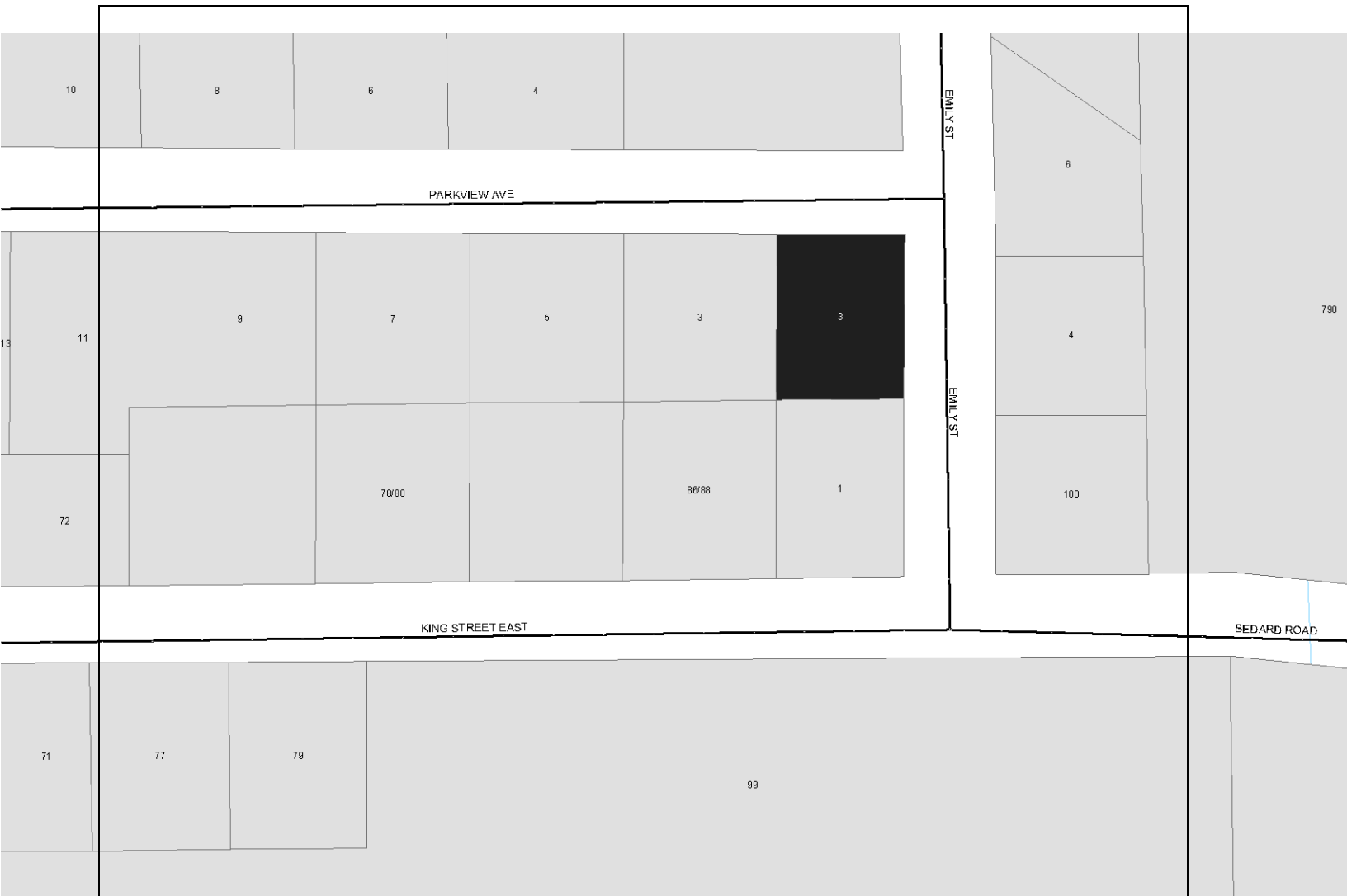
DESCRIPTION OF THE APPLICATION: The subject property is presently zoned 'Rural (RU)' under Zoning By-law 2014-26 of the Municipality of St. Charles. The Site is to be rezoned from 'Rural (RU)' to 'Special Residential One (R1)' to permit a semi-detached dwelling unit and to regulate a minimum lot area without municipal sewer services (lot area requirement is 0.4 hectares). The lot is approximately 0.156 hectares in lot area with a lot frontage of approximately 35.28 metre and is presently vacant. The Site is located at the corner of Parkview Avenue and Emily Street.

Please note this is not a notice of Public Hearing. Prior to the Public Meeting, you will receive a "Public Notice" informing you of the date, time and location of the public hearing, together with a description of the proposal.

ADDITIONAL INFORMATION is available for public review, or a written copy of this Notice can be obtained Monday to Friday (8:30 a.m. to 4:00 p.m.) at the Sudbury East Planning Board Office, 39 Lafontaine Street, Unit 4, P.O. Box 250, Warren, Ontario, P0H 2N0. If you have any questions regarding this application, please contact this office to arrange an appointment with Matthew Dumont. Please include the applicant's name and file number in all correspondence.

Dated Warren, this 18th, day of November 2024.

Matthew Dumont, MCIP, RPP
Director of Planning



KEY MAP

Zoning By-law Amendment Application
 (Ryan McBane)
 in the Township of Dunnet
 now in the Municipality of St.-Charles
 Territorial District of Sudbury
 being Lot 17, Plan 53M-1140
 (Roll No. 5204-000-003-044-16)
 (SEPB File No. ZBA 24-24SC)



The Site is to be rezoned from Rural to Special Residential Zone to permit a semi-detached dwelling unit on the Site



AERIAL PHOTOGRAPHY
Zoning By-law Amendment Application
(Ryan McBane)
in the Township of Dunnet
now in the Municipality of St.-Charles
Territorial District of Sudbury
being Lot 17, Plan 53M-1140
(Roll No. 5204-000-003-044-16)
(SEPB File No. ZBA 24-24SC)



ZONING BY-LAW AMENDMENT APPLICATION FORM

FOR OFFICE USE ONLY:

DATE STAMP - RECEIVED

Application No. ZBA 24-245C
 Application Fee: \$1000.00
 Received by: MD
 Assigned to: _____
 Assessment Roll No. 5204-000-003-044-16
 Official Plan Designation: _____
 Zoning Classification: _____

Oct. 31/24

*All application questions must be answered.
 Incomplete applications shall be returned to the applicant (please type or print in ink).*

1. Registered Owner(s): Ryan McBane
2. Address: 141 Northland RD ST CHARLES
3. Tel. Nos.: 705-690-9205 E-mail: _____
4. Agent: (if applicable) _____
5. Address: _____
6. Tel. Nos.: _____ E-mail: _____
7. Name of any mortgages, charges, or other encumbrances in respect of the subject lands:
None
8. Address: A/A
9. The current designation of the subject land in the applicable official plans, and an explanation of how the application conforms with the official plans
Village of St Charles Designated Village Residential
10. The Ru current zoning of the subject land
11. Nature and extent of the rezoning being requested:
Ru to R1 with special provision to permit 0.156 HA in lot area where 0.4 HA is required without sewer
12. Reason why rezoning is being requested:
Ru Doesn't Allow Duplex
13. Legal description of the subject lands: (lot, concession, township, municipality, parcel number, assessment roll number, registered or reference plan, municipal or 911 address)
3 Emity st 52040000030441000 Punnet Con 1 Pt
 Lot 12 M1140 Lot 17 PCC 53M-1140-17

39 Lafontaine Street Unit 4 P.O. Box 250 Warren, Ontario POH 2N0
 Telephone: (705) 967-2174 Fax: (705) 967-2177 Watts: 1-877-540-7372
 www.sepb.org

14. Dimensions of the subject lands: (please use metric units)

Area 0.156 HA Frontage 36.58 Depth 42.6

15. Access to the subject lands and road maintenance: (i.e. - name of access road and year-round or seasonal road maintenance)

Park View & Emily Year Round RD maintenance

16. If access is by water: (parking and docking facilities used or to be used and distance of such facilities from the subject lands & the nearest public road)

N/A

17. Existing use(s) of the subject lands:

Vacant land

18. Particulars of existing building(s) on the subject lands: (please specify the following: type; building floor area; front, rear, and side yard setbacks; and building height) (this information may be indicated on a site plan - please use metric units)

None

19. Proposed use(s) of the subject lands:

Duplex Dwelling with septic and well

20. Particulars of proposed building(s) on the subject lands: (please specify the following: type; building floor area; front, rear, and side yard setbacks; and building height) (this information may be indicated on a site plan - please use metric units)

Refer to site plan

21. Date the subject lands were acquired by the current owner:

April 2024

22. Date the existing building(s) was/were constructed on the subject lands:

None

23. Length of time the existing use(s) on the subject lands have continued:

N/A

24. Municipal services provided: (please state water source, sewage disposal system, and storm drainage system)

None

25. If the application would permit development on privately owned and operated individual or communal septic systems, and more than 4500 litres of effluent/day would be produced/day as a result of the development being completed, please provide a copy of: servicing options statement and hydrogeological report.

N/A

26. Other services provided: (electricity, school busing, garbage collection, fire protection, etc.) (please specify)

Hydro busing garbage fire

27. If known, have these lands been subject to any of the following development applications:

	Yes	No	File No. / Status
Minor Variance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Zoning Amendment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Official Plan Amendment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Current app</u>
Deeming By-law	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Plan Agreement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Shore Road/Road Closing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Plan of Subdivision/Condominium	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>S27-77056</u>
Severance/Consent	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Building Permit	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

28. Are any of the following uses or features on the subject lands or within 500 metres of the subject lands, unless otherwise specified: (please check the appropriate use or feature, if any apply)

	On the Subject Lands	Within 500 metres of the Subject Lands
An agricultural operation, including livestock facility, stockyard, or barn	<u>No</u>	<u>No</u>
A waste disposal site, including landfill, wood waste (operating or closed)	<input type="checkbox"/>	<input type="checkbox"/>
A sewage treatment plant, waste stabilization plant, or sewage lagoon	<input type="checkbox"/>	<input type="checkbox"/>
A provincially significant wetland (Class 1, 2, or 3 Wetland)	<input type="checkbox"/>	<input type="checkbox"/>
A provincially significant wetland within 120 metres of the subject lands	<input type="checkbox"/>	<input type="checkbox"/>
Flood plain	<input type="checkbox"/>	<input type="checkbox"/>
A rehabilitated mine site	<input type="checkbox"/>	<input type="checkbox"/>
A non-operating or abandoned mine site within 1 kilometre of the subject lands	<input type="checkbox"/>	<input type="checkbox"/>
An active mine site; active pit or quarry; non-operating pit or quarry (please specify)	<input type="checkbox"/>	<input type="checkbox"/>
An industrial or commercial use (please specify)	<input type="checkbox"/>	<input type="checkbox"/>
A railway line	<input type="checkbox"/>	<input type="checkbox"/>
A private, municipal, or federal airport	<input type="checkbox"/>	<input type="checkbox"/>
A designated heritage site	<input type="checkbox"/>	<input type="checkbox"/>
A known archaeological site	<input type="checkbox"/>	<input type="checkbox"/>
A utility corridor (i.e. – gas, hydro, etc.) (please specify)	<input type="checkbox"/>	<input type="checkbox"/>
Within 100 metres of a major watercourse (i.e. – river, lakeshore, large creek, or confluence of 2 or more watercourses)	<u>No</u>	<u>No</u>

29. An explanation of how the application for an amendment to the zoning by-law is consistent with policy statements issued under subsection 3(1) of The Planning Act:

PPS 2024 Supports Duplex in the settlement Area of ST CHARLES

30. Is the subject land within an area of land designated under any provincial plan or plans:

yes growth plan for Northern Ont

31. If YES to Section 30 above, an explanation of how the application conforms or does not conflict with the provincial plan or plans:

Using Existing lot of Record from Sub plan # 60-17 to build duplex in the Village of ST CHARLES

32. If the application is to implement an alteration to the boundary of an area of settlement or to implement a new area of settlement, please provide details of the official plan or official plan amendment that deals with the matter:

N/A

33. If the application is to remove land from an area of employment, please provide details of the official plan or official plan amendment that deals with the matter:

N/A

34. If the subject land is within an area where zoning with conditions may apply, please provide an explanation of how the application conforms to the official plan policies relating to zoning with conditions:

N/A

35. Is there any other information that you think may be useful to the Sudbury East Planning Board in reviewing this application? If so, please explain below or attach a separate page.

site plan
sewage permit Approval
allowance letter to use field bed in Village

NOTE:

As part of streamlining the processing of development applications, the Sudbury East Planning Board requires approvals from the Ministry of Transportation where access to the subject lands is by or there is a potential impact on a provincial highway. This pre-consultation report is required as part of the application form submission; failure to submit this report may delay or restrict the Sudbury East Planning Board's or the Municipal Council's ability to make a decision on the proposal.

AUTHORIZED AGENT

I/We _____ am/are the registered owner(s) of the subject lands for which this application is to apply. I/We do hereby grant authorization to _____ to act on my/our behalf in regard to this application.

Date

Signature of Registered Owner(s)

DECLARATION OF OWNER(S) OR AUTHORIZED AGENT

I/We Ryan M Bace of the township of Dumont
of Dumont in the Municipality
of St Charles

solemnly declare that the information contained in this application and in the documents that accompany this application are true. I/We make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the CANADA EVIDENCE ACT.

Declared before me at the SEPB in the Community
of WARREN this 5th day of November 2024

Matthew A Dumont
A Commissioner of Oaths, etc.

[Signature]
Signature of Registered Owner(s) or Authorized Agent

Matthew A Dumont
a Commissioner, etc.,
Province of Ontario, for
Sudbury East Planning Board
Expires January 12, 2026
This information has been prepared pursuant to Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13. This information is to be used solely for the purpose of administering this application. For further information, please contact the Sudbury East Planning Board at 39 Lafontaine Street, Unit 4, P.O. Box 250, Warren, Ontario, P0H 2N0 (Office: Tel. (705) 967-2174 & Fax (705) 967-2177).

Pursuant to Section 1.0.1 of the Planning Act, R.S.O., Chapter P.13 and in accordance with Section 32(e) of the Municipal Freedom of Information and Protection of Privacy Act, it is the policy of the Planning Board to make all planning applications and supporting material available to the public.

PERMISSION TO ENTER

I/We hereby authorize the members of the Sudbury East Planning Board and members of the staff of the Sudbury East Planning Board, or the members of the Council for the Municipality and members of the staff for the Municipality (Council and staff members for the Municipality in which the subject lands are situated), whichever is applicable, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

[Signature]
Signature of Registered Owner(s) or Authorized Agent

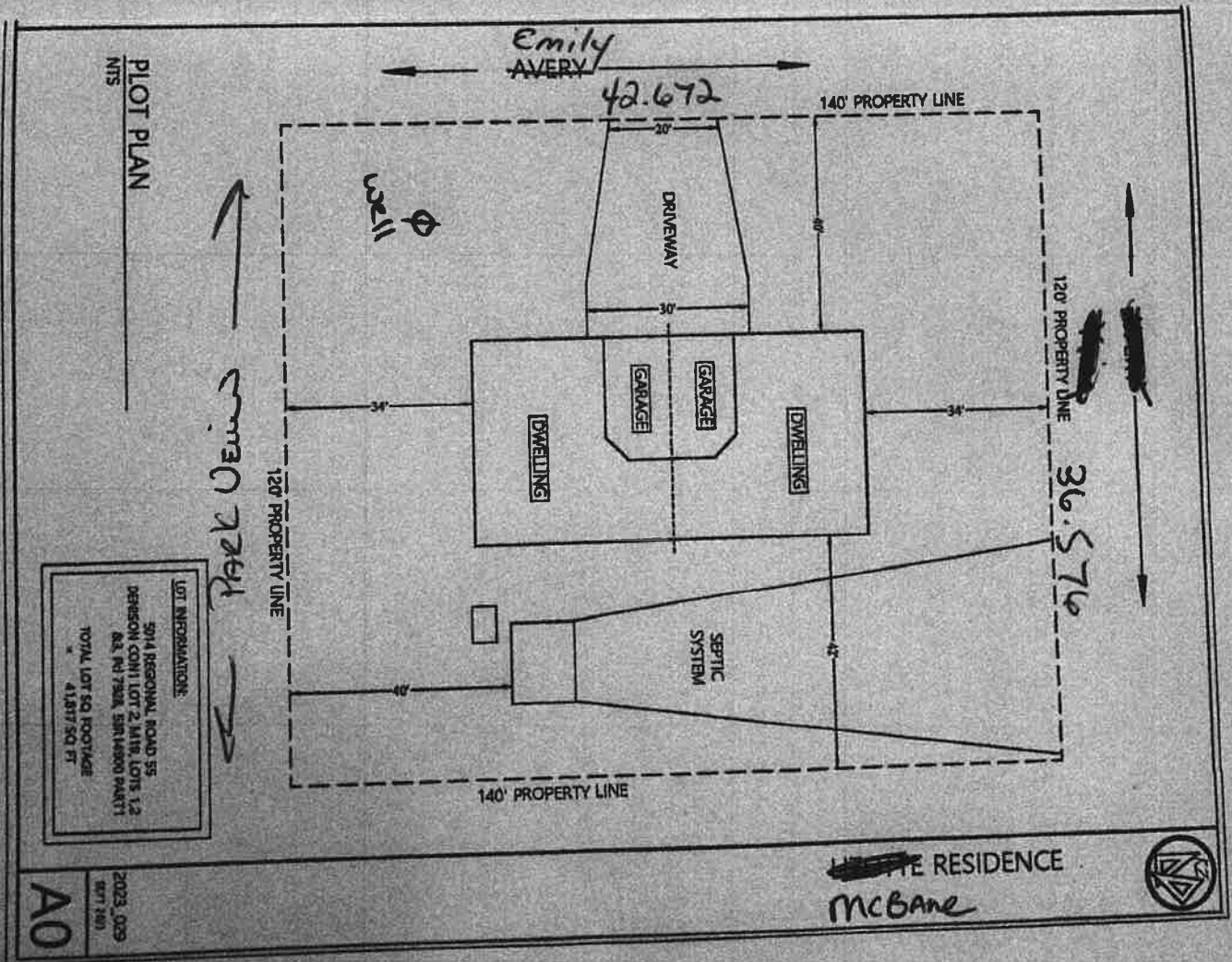
The subject property must have the appropriate municipal address, or other adequate identification conspicuously posted on the subject lands. Failure to comply may result in a deferral of the application.

Lot 16 & 17 Rezoning

Lot size 36.576 m x 42.672 m

Lot size in Hectare 0.156 Hectare

Driveway location Centered on Emily

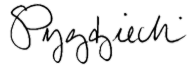


City Clerk's Office

Secretariat
Sylvia Przedziecki
Council Secretariat Support
City Hall, 12th Floor, West
100 Queen Street West
Toronto, Ontario M5H 2N2Tel: 416-392-7032
Fax: 416-392-2980
e-mail:
Sylvia.Przedziecki@toronto.ca
web: www.toronto.ca**In reply please quote:
Ref.: 24-CC23.1**

(Sent by Email)

November 18, 2024

ALL ONTARIO MUNICIPALITIES:**Subject: New Business Item 23.1
Respecting Local Democracy and Cities (Ward All)**City Council on November 13 and 14, 2024, considered [Item CC23.1](#) and a copy is attached for your information or appropriate action.

for City Clerk

S. Przedziecki/wg

Attachment

c. City Manager

City Council

New Business - Meeting 23

CC23.1	ACTION	Amended		Ward: All
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Respecting Local Democracy and Cities

City Council Decision

City Council on November 13 and 14, 2024, adopted the following:

1. City Council express its opposition to the proposed amendments to Part XII of the Highway Traffic Act contained in Bill 212, and any related proposed regulations, both of which contradict the stated purpose of the City of Toronto Act, 2006, to allow the City to determine what is in the public interest of the city.

2. City Council request the Province to work collaboratively with cities to address congestion and road safety, and accordingly withdraw the proposed amendments to Part XII of the Highway Traffic Act contained in Bill 212.

3. City Council direct the City Solicitor to review Bill 212 and any accompanying regulations, once in force, and to report to City Council with a summary of the legislation and regulations and the potential for commencing litigation to challenge Bill 212 or the regulations.

4. City Council request the General Manager, Transportation Services, or designates, to appear before the Ontario Legislature’s Standing Committee on Heritage, Infrastructure, and Cultural Policy as part of public hearings regarding Bill 212 to give testimony in accordance with the position outlined in this item.

5. City Council request the City Manager to submit written comments to Ontario’s Regulatory Registry and Environment Registry of Ontario that reflect the City’s positions outlined in this item, including the City's opposition to any requirement of the City to provide support in the removal of City Infrastructure approved by its democratically elected City Council.

6. City Council adopt the position that no costs associated with the amendments to Part XII of the Highway Traffic Act should be incurred or paid by the City of Toronto, including staff time, planning, design, construction, and traffic management as a result of the congestion created by the removal.

7. City Council forward this item to the Premier of Ontario, the Minister of Transportation, the Minister of Municipal Affairs and Housing, the Leader of the Official Opposition, all Ontario Members of Provincial Parliament, the Association of Municipalities of Ontario, the Ontario Big City Mayors, and all Ontario municipalities and include City Council's commitment to the right of municipalities to govern their own affairs and represent the interests of their residents and electors.

8. City Council request the Ministry of Transportation to permit the publication of the results of the Transportation Tomorrow Survey 2022 as soon as possible to facilitate the use of the study in informing collaborative consultations with cities regarding options for addressing congestion and road safety.

9. City Council direct the City Manager to report back on the feasibility of placing signs on City roads where there are traffic delays resulting from the Provincial mandate to remove bike lanes from Toronto roads and that these signs would read "This road congestion and traffic delay is the result of Premier Ford's Bill 212".

10. City Council direct that Confidential Attachment 1 to the supplementary report (November 13, 2024) from the City Manager remain confidential in its entirety, as it contains information explicitly supplied in confidence to the City of Toronto as a partner municipality in the Transportation Tomorrow Survey 2022, conducted by a consultant retained by the Ministry of Transportation of Ontario as part of a cooperative effort by local and provincial government agencies to collect information about urban travel in southern Ontario, until such time as the Transportation Tomorrow Survey 2022 is authorized to be published by the Ministry of Transportation of Ontario.

Confidential Attachment 1 to the supplementary report (November 13, 2024) from the City Manager remains confidential in its entirety in accordance with the provisions of the City of Toronto Act, 2006, as it contains information explicitly supplied in confidence to the City of Toronto as a partner municipality in the Transportation Tomorrow Survey 2022, conducted by a consultant retained by the Ministry of Transportation of Ontario as part of a cooperative effort by local and provincial government agencies to collect information about urban travel in southern Ontario, until such time as the Transportation Tomorrow Survey 2022 is authorized to be published by the Ministry of Transportation of Ontario.

Summary

The recent provincial Bill 212 seeks to overturn the decisions and work of our locally elected Toronto City Council. If passed, the Bill means one government would, at tremendous cost to the taxpayer and without collaboration, undo another government's work.

As Mayor, it is my responsibility to stand up for the decision-making authority of City Council and the expertise of our professional public service which supports that decision-making. As such, I am working with City Staff to review the City's options and will provide recommendations on this item prior to the City Council meeting on November 13, 2024.

Background Information (City Council)

(November 5, 2024) Report from the Mayor on Respecting Local Democracy and Cities (CC23.1)

<https://www.toronto.ca/legdocs/mmis/2024/cc/bgrd/backgroundfile-250054.pdf>

(November 13, 2024) Supplementary report and Attachments 2 to 5 from the City Manager on Respecting Local Democracy and Cities - Supplemental Report: Impact of Bill 212 Bike Lanes Framework (CC23.1a)

<https://www.toronto.ca/legdocs/mmis/2024/cc/bgrd/backgroundfile-250545.pdf>

Confidential Attachment 1

Communications (City Council)

(November 7, 2024) E-mail from Matthew Freedlander (CC.Supp)

(November 8, 2024) E-mail from Adam Rodgers (CC.Supp)

(November 7, 2024) E-mail from Derek van Vliet (CC.Supp)

(November 7, 2024) E-mail from Beverley Yu (CC.Supp)

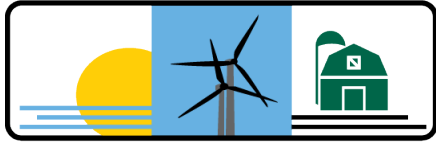
(November 7, 2024) E-mail from Santiago Pacheco Perez (CC.Supp)

(November 7, 2024) E-mail from Genessa Radke (CC.Supp)
(November 7, 2024) E-mail from Jesse Knapp (CC.Supp)
(November 7, 2024) E-mail from Ernest Tam (CC.Supp)
(November 8, 2024) E-mail from Keyondre Young (CC.Supp)
(November 8, 2024) E-mail from Adam Rodgers (CC.Supp)
(November 7, 2024) E-mail from Bryn Kennedy (CC.Supp)
(November 8, 2024) E-mail from Lilia Kazberuk (CC.Supp)
(November 8, 2024) E-mail from Aaron MacLean (CC.Supp)
(November 9, 2024) E-mail from Conrad Heidenreich (CC.Supp)
(November 9, 2024) E-mail from Jack Wynne (CC.Supp)
(November 9, 2024) E-mail from Omar Khan (CC.Supp)
(November 9, 2024) E-mail from Arkady Arkhangorodsky (CC.Supp)
(November 9, 2024) E-mail from Debbie Green (CC.Supp)
(November 10, 2024) E-mail from Mike D'Agostino (CC.Supp)
(November 10, 2024) E-mail from Darren Donahue (CC.Supp)
(November 10, 2024) E-mail from Stacy Kennedy (CC.Supp)
(November 8, 2024) E-mail from Isabel Reid (CC.Supp)
(November 8, 2024) E-mail from David Eddison (CC.Supp)
(November 10, 2024) E-mail from Zachary Davis (CC.Supp)
(November 9, 2024) E-mail from Susan Ye (CC.Supp)
(November 10, 2024) E-mail from Robert J A Zaichkowski (CC.Supp)
(November 10, 2024) E-mail from Michael Ross (CC.Supp)
(November 9, 2024) Letter from Cathie Macdonald, President and Richard Steele, Board member, Deer Park Residents Group (CC.Supp)
(<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184523.pdf>)
(November 10, 2024) E-mail from Loudon Young (CC.Supp)
(November 10, 2024) E-mail from Justin EJ Sharp (CC.Supp)
(November 10, 2024) Letter from Alison Stewart, Bicycle Mayor of Toronto (CC.Supp)
(<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184527.pdf>)
(November 11, 2024) E-mail from David Safran (CC.Supp)
(November 11, 2024) E-mail from Caitlin Walsh (CC.Supp)
(November 12, 2024) E-mail from Catherine Clark (CC.Supp)
(November 9, 2024) E-mail from Alex Bonenfant (CC.Supp)
(November 10, 2024) E-mail from Cameron MacDonald (CC.Supp)
(November 10, 2024) E-mail from Holly Reid (CC.Supp)
(November 10, 2024) E-mail from M. Kalocilja (CC.Supp)
(November 10, 2024) E-mail from Leona Laird (CC.Supp)
(November 10, 2024) E-mail from Kenneth Brown (CC.Supp)
(November 10, 2024) E-mail from Jenny Sin (CC.Supp)
(November 10, 2024) E-mail from Jane Auster (CC.Supp)
(November 10, 2024) E-mail from Elizabeth Osborne (CC.Supp)
(November 10, 2024) E-mail from Geoff Hodgson (CC.Supp)
(November 10, 2024) E-mail from Brian Dunfield (CC.Supp)
(November 10, 2024) E-mail from John Oyston (CC.Supp)
(November 10, 2024) E-mail from Sean Cooper (CC.Supp)
(November 10, 2024) E-mail from Fernando Gonçalves (CC.Supp)
(November 10, 2024) E-mail from Gillian Bogden (CC.Supp)
(November 10, 2024) E-mail from Siobhan Fitzmaurice (CC.Supp)
(November 12, 2024) E-mail from Steve Cooke (CC.Supp)
(November 12, 2024) E-mail from Susan Raphael (CC.Supp)
(November 12, 2024) E-mail from Lee Giles (CC.Supp)
(November 12, 2024) E-mail from Melinda Rawn (CC.Supp)
(November 12, 2024) E-mail from Hamish Wilson (CC.Supp)
(November 12, 2024) E-mail from Shelly Nixon (CC.Supp)

(November 12, 2024) E-mail from Kerry Scott (CC.Supp)
(November 12, 2024) E-mail from Amanda Parcher (CC.Supp)
(November 12, 2024) E-mail from Elizabeth Hallerman (CC.Supp)
(November 12, 2024) E-mail from Ralph Callebert (CC.Supp)
(November 10, 2024) E-mail from Ryan Mumby (CC.Supp)
(November 10, 2024) E-mail from Gray E Taylor (CC.Supp)
(November 10, 2024) E-mail from Alexander Saxton (CC.Supp)
(November 10, 2024) E-mail from Lisa Bonney (CC.Supp)
(November 10, 2024) E-mail from David Nash (CC.Supp)
(November 10, 2024) E-mail from Tim Morawetz (CC.Supp)
(November 10, 2024) E-mail from James Deutsch (CC.Supp)
(November 10, 2024) E-mail from Linda Rowe (CC.Supp)
(November 10, 2024) E-mail from Michael Chung (CC.Supp)
(November 10, 2024) E-mail from Kathy Chung (CC.Supp)
(November 10, 2024) E-mail from Harold Smith (CC.Supp)
(November 10, 2024) E-mail from Dawn Scarrow (CC.Supp)
(November 10, 2024) E-mail from Steve Clayman (CC.Supp)
(November 10, 2024) E-mail from David Johnson (CC.Supp)
(November 11, 2024) E-mail from Jan Gould (CC.Supp)
(November 11, 2024) E-mail from Emily Tate (CC.Supp)
(November 11, 2024) E-mail from Rebecca Southgate (CC.Supp)
(November 12, 2024) E-mail from Hamish Wilson 2 (CC.Supp)
(November 12, 2024) E-mail from Charlotte Graham (CC.Supp)
(November 12, 2024) E-mail from Elizabeth Hallerman, BeRationalTO (CC.Supp)
(November 12, 2024) E-mail from JJ. Fueser (CC.Supp)
(November 12, 2024) E-mail from Linda Brett, President, Bloor Street East Neighbourhood Association (CC.Supp)
<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184636.pdf>
(November 12, 2024) E-mail from Cait and Ty (CC.Supp)
(November 10, 2024) E-mail from Yuen Chua (CC.Supp)
(November 10, 2024) E-mail from Karen Wyler (CC.Supp)
(November 10, 2024) E-mail from Noreen Jamal (CC.Supp)
(November 10, 2024) E-mail from Piotr Sepski (CC.Supp)
(November 10, 2024) E-mail from Lauren McVittie (CC.Supp)
(November 10, 2024) E-mail from Alice Baujet (CC.Supp)
(November 10, 2024) E-mail from Linh Tran (CC.Supp)
(November 10, 2024) E-mail from Theresa Campbell (CC.Supp)
(November 10, 2024) E-mail from Filip Matovina (CC.Supp)
(November 10, 2024) E-mail from Greg Kozma (CC.Supp)
(November 10, 2024) E-mail from Steven Fistell (CC.Supp)
(November 10, 2024) E-mail from Jenna Blumenthal (CC.Supp)
(November 11, 2024) E-mail from Barbara Captijn (CC.Supp)
(November 11, 2024) E-mail from Hamish Wilson (CC.Supp)
(November 11, 2024) E-mail from Kevin Harris (CC.Supp)
(November 11, 2024) Letter from Mary Helen Spence and Arlene DeJardins, The Avenue Road Safety Coalition (CC.Supp)
<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184646.pdf>
(November 11, 2024) E-mail from Sharon Pel (CC.Supp)
(November 11, 2024) E-mail from Arushi Nath (CC.Supp)
(November 11, 2024) E-mail from Joe Power (CC.Supp)
(November 11, 2024) E-mail from Edward Knapp (CC.Supp)
(November 11, 2024) E-mail from Janet Lin (CC.Supp)
(November 12, 2024) E-mail from John Shea (CC.Supp)
(November 10, 2024) E-mail from Alexis Venerus (CC.Supp)

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(November 10, 2024) E-mail from Christine Bear (CC.Supp)
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(November 10, 2024) E-mail from David Simmons (CC.Supp)
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(November 11, 2024) E-mail from Kevin McIntosh (CC.Supp)
(November 11, 2024) E-mail from Frank Siciliano (CC.Supp)
(November 11, 2024) E-mail from Parker Bloom (CC.Supp)
(November 11, 2024) E-mail from John Lloyd (CC.Supp)
(November 11, 2024) E-mail from Peter Osborne (CC.Supp)
(November 11, 2024) E-mail from Alina Iordache (CC.Supp)
(November 11, 2024) E-mail from Robert Fuller (CC.Supp)
(November 11, 2024) E-mail from Charles Kime (CC.Supp)
(November 11, 2024) E-mail from Barbara Captijn (CC.Supp)
(November 11, 2024) E-mail from Susan Stock (CC.Supp)
(November 11, 2024) E-mail from Chad Mohr (CC.Supp)
(November 11, 2024) E-mail from Ive Viksne (CC.Supp)
(November 11, 2024) E-mail from Nelson Torres De Miranda (CC.Supp)
(November 11, 2024) E-mail from Michael Dawn (CC.Supp)
(November 11, 2024) E-mail from Ilana Newman Hernandez (CC.Supp)
(November 11, 2024) E-mail from Erin Marchak (CC.Supp)
(November 11, 2024) E-mail from Lauri Lintott (CC.Supp)
(November 11, 2024) E-mail from Joseph Pauker (CC.Supp)
(November 11, 2024) E-mail from Lisa Kristensen (CC.Supp)
(November 11, 2024) E-mail from Kevin Carmona-Murphy (CC.Supp)
(November 11, 2024) E-mail from Tim Lynch (CC.Supp)
(November 11, 2024) E-mail from Felix Whitton (CC.Supp)
(November 11, 2024) E-mail from Julia M Swiggum (CC.Supp)
(November 11, 2024) E-mail from Elizabeth Chrumka (CC.Supp)
(November 11, 2024) E-mail from Lola Landekic (CC.Supp)
(November 11, 2024) E-mail from John Hallerman (CC.Supp)
(November 11, 2024) E-mail from Prasann Patel (CC.Supp)
(November 11, 2024) E-mail from Dan Reisler (CC.Supp)
(November 11, 2024) E-mail from David Townley (CC.Supp)
(November 11, 2024) E-mail from Virginia Trieloff (CC.Supp)
(November 12, 2024) E-mail from Caitlin Walsh (CC.Supp)
(November 11, 2024) E-mail from Caitlin Walsh (CC.Supp)
(November 12, 2024) E-mail from Angela Zehr (CC.Supp)
(November 11, 2024) E-mail from Jay D Gould (CC.Supp)
(November 11, 2024) E-mail from Jan Gould (CC.Supp)
(November 11, 2024) E-mail from Grant Oyston (CC.Supp)
(November 11, 2024) E-mail from Carol Gray (CC.Supp)
(November 12, 2024) Letter from Isaac Berman, Co-Chair, Palmerston Residents' Association (CC.Supp)
(<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184683.pdf>)
(November 11, 2024) E-mail from Frances Gallop (CC.Supp)
(November 11, 2024) E-mail from Cameron Tedford (CC.Supp)

(November 12, 2024) E-mail from Candace Hart (CC.New)
(November 12, 2024) E-mail from Patrick Dias (CC.Supp)
(November 12, 2024) E-mail from Emelia Zamidar (CC.New)
(November 12, 2024) E-mail from Tyler McGraw (CC.New)
(November 12, 2024) Letter from Michael Longfield, Executive Director, Cycle Toronto (CC.New)
<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184728.pdf>
(November 12, 2024) E-mail from Barry Pickford (CC.New)
(November 12, 2024) E-mail from L. Spring (CC.New)
(November 12, 2024) E-mail from Sandra Dosen (CC.New)
(November 12, 2024) E-mail from Luis Ledesma (CC.New)
(November 12, 2024) E-mail from John Leeson (CC.New)
(November 12, 2024) E-mail from Kimberly Hinton (CC.New)
(November 12, 2024) E-mail from Linda Nicolson (CC.New)
(November 12, 2024) E-mail from Donna Patterson (CC.New)
(November 12, 2024) E-mail from Michael Szego (CC.New)
(November 12, 2024) Letter from Marjorie Nichol, On behalf of Yonge4All (CC.New)
<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184725.pdf>
(November 12, 2024) Letter from Lee Scott, on behalf of the Steering Committee, Walk Toronto (CC.New)
<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184753.pdf>
(November 12, 2024) E-mail from Ingrid Doucet (CC.New)
(November 11, 2024) E-mail from Arushi Nath (CC.Supp)
(November 12, 2024) E-mail from Pamela Hardie (CC.New)
(November 12, 2024) E-mail from Pamela Hardie 2 (CC.New)
(November 13, 2024) Multiple Communications from 2,139 Individuals (CC.New)
<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184764.pdf>
(November 12, 2024) E-mail from Peter Lindley (CC.New)
(November 12, 2024) E-mail from Norman Di Pasquale (CC.New)
(November 12, 2024) E-mail from Hilary Stone (CC.New)
(November 12, 2024) E-mail from Angela Dale (CC.New)
(November 12, 2024) E-mail from John Shea (CC.New)
(November 12, 2024) E-mail from Aaron Matthews (CC.New)
(November 13, 2024) E-mail from Aleksuei Riabtsev (CC.New)
(November 13, 2024) E-mail from Diana Arteaga (CC.New)
(November 13, 2024) E-mail from Maria Boyad (CC.New)
(November 12, 2024) E-mail from Jay Scott (CC.New)
(November 12, 2024) E-mail from Laura Lindberg (CC.New)
(November 12, 2024) E-mail from Heather Hatch (CC.New)
(November 12, 2024) E-mail from Peter Low (CC.New)
(November 13, 2024) E-mail from Rosalie Lam (CC.New)
(November 13, 2024) E-mail from Edik Zwarenstein (CC.New)
(November 13, 2024) E-mail from Darren Donahue (CC.New)
(November 13, 2024) E-mail from Tom Henheffer (CC.New)
(November 13, 2024) E-mail from Jeff Wintersinger (CC.New)
(November 13, 2024) E-mail from Katherine Sawicka (CC.New)
(November 13, 2024) E-mail from Billy Leung (CC.New)
(November 13, 2024) E-mail from Stewart Ellis (CC.New)
(November 13, 2024) E-mail from Andrew Hurlbut (CC.New)
(November 13, 2024) E-mail from Paromita Nakshi (CC.New)
(November 13, 2024) E-mail from Jennifer Dickie (CC.New)
(November 14, 2024) Letter from Geoff Kettel and Cathie Macdonald, Co-Chairs, FoNTRA (CC.New)
<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184819.pdf>



TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

82133 Council Line, R.R. #5
Goderich, Ontario N7A 3Y2

PHONE: 519-524-4669

FAX: 519-524-1951

E-MAIL: clerk@acwtownship.ca

November 19, 2024

via email: premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
823 Albion Road
Etobicoke, ON M9V 1A3

Dear Honourable Doug Ford:

At its meeting held on November 19, 2024, the Council of the Township of Ashfield-Colborne-Wawanosh adopted the following resolution with respect to Good Roads – Ontario Rural Road Safety Program:

Moved by Jennifer Miltenburg
Seconded by Wayne Forester

BE IT RESOLVED THAT Council receive the correspondence from the Good Roads Association regarding the establishment of an Ontario Rural Road Safety Program, for information;

AND THAT Council endorse and support the motion as circulated by the Good Roads Association, being:

WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS preventing crashes reduces the burden on Ontario's already strained rural strained health care system; AND WHEREAS roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;

THEREFORE, BE IT RESOLVED THAT the Township of Ashfield-Colborne-Wawanosh requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads;

AND FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads;

AND FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

Your favourable consideration of this respectfully requested.

Sincerely,



Kelly Thomson
Deputy Clerk | Communications Co-ordinator

CC:

Minister of Transportation – Anita Anand anita.anand@parl.gc.ca
Minister of Infrastructure – Kinga Surma kinga.surma@pc.ola.org
Minister of Agriculture, Food and Agribusiness – Rob Flack rob.flack@pc.ola.org
Minister of Rural Affairs – Lisa M. Thompson lisa.thompsonco@pc.ola.org
Associate Minister of Emergency Preparedness and Response – Trevor Jones
trevor.jones3@ontario.ca
Minister of Health – Sylvia Jones sylvia.jones@pc.ola.org
MPP Lise Vaugeois lvaugois-qp@ndp.on.ca
Good Roads, Scott R. Butler, scott@goodroads.ca
Ontario Municipalities

November 19, 2024

Sent by E-mail
resolutions@amo.on.ca
clerk@stcharlesontario.ca
info@fcm.ca

Re: Green Roads Pilot Project

At its regular meeting held on November 12, 2024, the Council of the Township of Asphodel-Norwood passed a resolution expressing its support for the City of St. Catharines and the Association of Municipalities of Ontario, and the Federation of Canadian Municipalities. The resolution includes the following key points:

WHEREAS St. Catharines has declared a climate emergency, recognizing the urgent need to address and mitigate the impacts of climate change on our community and environment; and

WHEREAS alternatives to traditional road surfacing materials exist, including green roads technologies that are more sustainable and environmentally friendly; and

WHEREAS bioresin is a natural alternative that can be used to support road surfacing, providing a more sustainable option that reduces our reliance on petrochemical-based products; and

WHEREAS many secondary roads in St. Catharines require resurfacing, presenting an opportunity to explore and implement innovative and sustainable road surfacing solutions; and

WHEREAS Good Roads, the Association of Municipalities of Ontario (AMO), and the Federation of Canadian Municipalities (FCM) have presented alternatives for municipal road restoration that include sustainable and environmentally friendly materials and methods; and

WHEREAS other municipalities, such as Centre Wellington, have entered into a similar pilot project using bioresin and other sustainable materials, demonstrating a commitment to innovation and environmental stewardship; and

WHEREAS implementing pilot projects using bioresin on city roads can provide valuable data and insights into the feasibility, performance, and environmental benefits of this alternative material; and

-2-

WHEREAS the Federation of Canadian Municipalities (FCM) has established the Green Municipal Fund which includes new funding for pilot projects to test innovative and ambitious technologies to improve environmental outcomes;

THEREFORE BE IT RESOLVED that St. Catharines City Council directs staff to investigate the feasibility and potential benefits of using bioresin on City road works; and

BE IT FURTHER RESOLVED that staff investigate other alternative construction materials and methods for road works that minimizes the City's carbon footprint and are more environmentally sustainable; and

BE IT FURTHER RESOLVED that staff prepare a report on the findings, no later than Q3 2024, including potential costs, benefits, and environmental impacts of using bioresin or other sustainable construction materials or methods for road works, and if feasible, a list of City streets where a pilot project may be considered in accordance with the City's procurement policy; and

BE IT FURTHER RESOLVED that this resolution be sent to all Ontario municipalities, the Association of Municipalities of Ontario (AMO), and the FCM to encourage the exploration and adoption of sustainable road surfacing alternatives.

The Township of Asphodel-Norwood supports your position in this matter and trusts Council's support may be beneficial in your pursuit.

Sincerely,



Melanie Hudson, Clerk
Township of Asphodel-Norwood
mhudson@antownship.ca



CLEARVIEW
TOWNSHIP

Clerk's Department
Township of Clearview
Box 200, 217 Gideon Street
Stayner, Ontario L0M 1S0
clerks@clearview.ca | www.clearview.ca
Phone: 705-428-6230

November 19, 2024

Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

RE: Support Resolution – OPP Annual Billing Statement

Please be advised that at its meeting held on November 18, 2024, Council of the Township of Clearview passed the following resolution regarding the OPP Annual Billing Statement:

Moved by Councillor Broderick, Seconded by Deputy Mayor Van Staveren, Whereas current police services within the Township of Clearview are provided by the Ontario Provincial Police (OPP);

And Whereas the Township and the local OPP detachment have worked in a positive, collaborative and effective manner for decades; and

And Whereas historical increases in OPP Annual Billing Statements have trended around 2%;

And Whereas the OPP submitted their 2025 Annual Billing Statement to the Township on October 4, 2024, that identifies an approximate \$0.5 M (22.7%) increase from 2024 to 2025 that will translate to an approximate 2.57% tax rate increase, on top of what the Township was contemplating for the residents of Clearview Township;

And Whereas communication from the Township of Essa as well as other municipalities serviced by the OPP has been received by Clearview Township, seeking support;

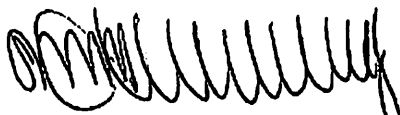
Now Therefore Be It Resolved, that Council of the Township of Clearview, hereby requests that the 2025 OPP Annual Billing Statement be reduced to an approximate 2% increase that is more manageable for the Township and in line with historical trends;

And Further That any increase above 2% be absorbed by the province as the additional costs are directly the result of collective bargaining that was within the control of the OPP and should have been known to be financially unsustainable for the municipalities that now need to pay the bill;

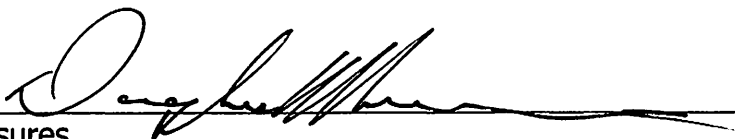
And Further That a copy of this Resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Michael Kerzner, Solicitor General, MPP Brian Saunderson, Simcoe-Grey and all 329 municipalities serviced by OPP. Motion Carried.

If you have any questions regarding the above, please do not hesitate to contact the undersigned.

Sincerely,



Sasha Helmkey-Playter, B.A., Dipl. M.A., AOMC
Clerk/Director of Legislative Service



Doug Measures
Mayor

cc: Honourable Michael Kerzner, Solicitor General
MPP Brian Saunderson, Simcoe-Grey
Municipalities Serviced by the OPP



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

November 19, 2024

Minister of Health Sylvia Jones
sylvia.jones@ontario.ca

Dear Minister Jones,

At the Township of Terrace Bay Regular Council Meeting held on Monday September 16, 2024, the following resolution was put forth by Councillor Chris Dube and was passed.

Re: Ambulance Shortages and Healthcare System Issues

Resolution 266-2024

Moved by: Councillor Johnson

Seconded by: Councillor Dube

WHEREAS, the Council of the Corporation of the Township of Terrace Bay is gravely concerned about the ongoing shortages and staffing challenges facing Superior North EMS (SNEMS);

WHEREAS, the provincial funding for ambulance services, currently at 50%, along with the city's 50% contribution, has been falling short, leading to financial strain on municipalities and regional partners, including the City of Thunder Bay;

WHEREAS, the rolling shortages of paramedics and EMS personnel in the region present a significant risk to public safety and healthcare services in northern communities, which are disproportionately affected by the province-wide shortage of paramedics;

WHEREAS, recruitment and retention issues, including insufficient wages and benefits, lack of mental health supports, frequent exposure to traumatic experiences, and inadequate recovery time between work periods, are causing high turnover rates and burnout among EMS workers;

THEREFORE, BE IT RESOLVED THAT, the Honorable Sylvia Jones, Minister of Health, be requested to take immediate action to address the funding shortfalls and structural challenges in the delivery of EMS services in northern communities, including:

1. Increasing provincial funding to support EMS services and reduce the financial burden on municipalities;
2. Implementing incentives such as "learn and stay" grants to encourage paramedics to live and work in northern Ontario;
3. Enhancing support systems for EMS workers, including improved wages, benefits, and mental health resources.



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 **Fax:** (807) 825-9576

AND THAT, this resolution be forwarded to Minister Sylvia Jones, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities.

Sincerely,

J. Hall
Chief Administrative Officer/Clerk

CC:
AMO
All Ontario Municipalities



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

November 19, 2024

Honorable Anita Anand,
President of the Treasury Board and Minister of Transportation
House of Commons
Ottawa, ON K1A 0A6
Via Email: Anita.anand@parl.gc.ca

Her Worship Mayor Olivia Chow
Office of the Mayor
City Hall, 2nd Floor
100 Queen St. W.
Toronto, ON M5H 2N2
Via Email: mayor_chow@toronto.ca

Dear Minister Anand and Mayor Chow,

At the Township of Terrace Bay Regular Council Meeting held on Monday October 21, 2024 the following resolution of support was passed.

Re: NOMA Letter re Billy Bishop Airport Support

Resolution 293-2024

Moved By: Councillor St. Louis

Seconded By: Councillor Adduono

WHEREAS Billy Bishop Airport serves more than 2 million passengers per year, making it the 9th-busiest airport in Canada, 5th-busiest serving the US market, 3rd busiest airport in Ontario, and making it a critical component of the national and regional air transportation system; and

WHEREAS the airport provides daily connections to the North with service to Thunder Bay, Sault Ste. Marie, Timmins and Sudbury, and enables access to many other neighbouring communities;

and WHEREAS Billy Bishop Airport is a critical access point for Northern communities for economic opportunities, tourism, social connectivity and critical medical care located in downtown Toronto;

WHEREAS the airport operates under a Tripartite Agreement among the City of Toronto, Transport Canada and PortsToronto, and that agreement is set to expire in 2033; and

WHEREAS the airport is seeking to secure its long-term future through a process to modernize and extend the Tripartite Agreement to drive sustainable growth and enhanced access and connections for passengers and the communities it connects to;

NOW THEREFORE BE IT RESOLVED THAT the Northwestern Ontario Municipal Association is seeking urgent action from the City of Toronto, PortsToronto and Transport Canada to commence a process and conclude it by the end of 2025 to modernize the current Tripartite Agreement and secure the future of Billy Bishop Airport.



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

AND FURTHER BE IT RESOLVED THAT a copy of this motion be sent to Hon. Anita Anand - President of the Treasury Board and Minister of Transport, Mayor Olivia Chow – Toronto City, Hon. Soraya Martinez Ferrada - Minister of Tourism, Government of Canada, Hon. François-Philippe Champagne - Minister of Innovation, Science and Industry - Government of Canada, Hon. Arun Thangaraj - Deputy Minister of Transport Canada - Government of Canada, John D. Elvidge - City of Toronto – Clerk, Paul Johnson - City of Toronto - City Manager, Jag Sharma - City of Toronto - Deputy City Manager, RJ Steenstra - President and CEO - Ports Toronto, Sandra Papatello – Chair of Board of Directors - Ports Toronto, Neil Pakey - President and CEO - Nieuport Aviation, Hon. Prabmeet Sarkaria - Minister of Transportation - Government of Ontario, Hon. Vic Fedeli - Minister of Economic Development, Job Creation and Trade - Government of Ontario, MP Patty Hajdu (Thunder Bay - Superior North), MP Marcus Powlowski – Thunder Bay-Rainy River, MP Eric Melillo – Kenora, MPP Greg Rickford, (Kenora – Rainy River), MPP Kevin Holland, (Thunder Bay - Atikokan), MPP Lise Vaugeois, (Thunder Bay - Superior North), and all NOMA member municipalities - CAOs and Clerks.

Sincerely,

J. Hall
Chief Administrative Officer/Clerk

CC:

Minister of Tourism – Soraya Martinez Ferrada Soraya.martinezferrada@parl.gc.ca
Minister of Innovation, Science and Industry – Francois-Philippe Champagne francois-philippe.champagne@parl.gc.ca
Deputy Minister of Transport Canada – Arun Thangaraj arun.thangaraj@tc.gc.ca
City of Toronto Clerk -John D. Elvidge jelvidge@toronto.ca
City of Toronto Manager – Paul Johnson paul.r.johnson@toronto.ca
City of Toronto Deputy Manager – Jag Sharma
Ports Toronto President and CEO – RJ Steenstra and Ports Toronto Board of Directors Chair – Sandra Papatello chair@portstoronto.com
Nieuport Aviation President and CEO – Neil Pakey neil@nieuport.com
Minister of Transportation – Prabmeet Sarkaria prabmeet.sakaria@pc.ola.org
Minister of Economic Development, Job Creation and Trade – Vic Fedeli vic.fedelico@pc.ola.org
MP Patty Hajdu patty.hajdu@parl.gc.ca
MP Marcus Powlowski marcus.powlowski@parl.gc.ca
MP Eric Melillo eric.melillo@parl.gc.ca
MPP Greg Rickford greg.rickford@pc.ola.org
MPP Kevin Holland kevin.holland@pc.ola.org
MPP Lise Vaugeois lvaugois-qp@ndp.on.ca
All Ontario Municipalities



Representing the Districts of Kenora, Rainy River and Thunder Bay
P.O. Box 10308, Thunder Bay, ON P7B 6T8
www.noma.on.ca
p. 807.683.6662 e. admin@noma.on.ca

October 7, 2024

Honourable Anita Anand
President of the Treasury Board and Minister of Transport
House of Commons
Ottawa, ON, K1A 0A6
Via Email: Anita.Anand@parl.gc.ca

Her Worship Mayor Olivia Chow
Office of the Mayor
City Hall, 2nd Floor
100 Queen St. W.
Toronto, ON M5H 2N2
Via Email: mayor_chow@toronto.ca

Re: The Future for Billy Bishop Airport Requires Urgent Action and a Modern Governing Agreement

Dear Minister Anand and Mayor Chow,

I am writing to you to express my support for the sustained operation and development of Billy Bishop Toronto City Airport. As the President of the Northwestern Ontario Municipal Association, I am extremely concerned to learn that the Tripartite Agreement that governs operations at the Airport expires in 2033 – less than 9 years from now.

Billy Bishop Airport provides a critical service and point of connection for the North. Many of my community members rely on Billy Bishop airport to visit family, connect through to other destinations for work, travel and tourism or to access critical medical services, the convenience and ease of Billy Bishop Airport cannot be matched. It has been reported widely that Northern Ontario communities have experience drastic reductions in air service coming out of the COVID pandemic. Reliable air connectivity available through Billy Bishop Airport is an important economic and social lifeline for my community.

We were pleased to see the Federal Government's investment in a US Customs and Border Patrol preclearance facility, which is expected to open in 2025. This is welcomed news for communities in Northwestern Ontario as it will enable more and better connections through Billy Bishop Airport and amplify the airport's already strong economic contribution. We viewed this investment in the airports long term future as recognition of the very important role the airport has come to play for the communities it connects including Northwestern Ontario – very much at odds with an agreement that expires in a matter of years.

To that end, we would implore you, as signatories to the Tripartite Agreement, to commence a process to modernize the Tripartite Agreement and secure the long-term future of Canada's 9th-busiest airport and 3rd-busiest in Ontario. My community members rely on this service, and we

want to see even more connections and expanded services to the North. As elected leaders, we have a responsibility to think past our own front doors, reflect the needs of all of our constituents and those beyond our communities who are impacted by our decisions. Certainty about the airport's long-term future should not be something we as leaders should need to think long about. **The time is now for the parties of the agreement to move forward with urgency to ensure this vital piece of transportation infrastructure and the important connections it facilitates are sustained.**

Sincerely,



Wendy Landry
President, Northwestern Ontario Municipal Association
Mayor, Municipality of Shuniah

Cc:

Hon. Soraya Martinez Ferrada, Minister of Tourism, Government of Canada
Hon. François-Philippe Champagne, Minister of Innovation, Science and Industry, Government of Canada
Hon. Arun Thangaraj, Deputy Minister of Transport Canada, Government of Canada
John D. Elvidge, City of Toronto, Clerk
Paul Johnson, City of Toronto, City Manager
Jag Sharma, City of Toronto, Deputy City Manager
RJ Steenstra, President and CEO, Ports Toronto
Sandra Pupatello, Chair, Board of Directors, Ports Toronto
Neil Pakey, President and CEO, Nieuport Aviation
Hon. Prabmeet Sarkaria, Minister of Transportation, Government of Ontario
Hon. Vic Fedeli, Minister of Economic Development, Job Creation and Trade, Government of Ontario
MP Patty Hajdu (Thunder Bay - Superior North)
MP Marcus Powlowski – Thunder Bay-Rainy River
MP Eric Melillo – Kenora
MPP Greg Rickford, (Kenora – Rainy River)
MPP Kevin Holland, (Thunder Bay - Atikokan)
MPP Lise Vaugeois, (Thunder Bay - Superior North)
All member municipalities - CAOs and Clerks



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

November 19, 2024

Premier Doug Ford
premier@ontario.ca

Dear Mr. Ford,

At the Township of Terrace Bay Regular Council Meeting held on Monday November 17, 2024 the following resolution of support was passed.

Re: Good Roads Association, Establishment of an Ontario Rural Road Safety Program

Resolution: 306-2024

Moved By: Councillor Johnson

Seconded By: Councillor Adduono

BE IT RESOLVED THAT Council receive the correspondence from the Good Roads Association regarding the establishment of an Ontario Rural Road Safety Program, for information;

AND THAT Council endorse and support the motion as circulated by the Good Roads Association, being:

WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS preventing crashes helps to alleviate the burden on Ontario's already strained rural health care system;

AND WHEREAS roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;

THEREFORE, BE IT RESOLVED THAT the Township of Terrace Bay requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads;



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

AND FURTHER THAT a copy of this resolution be forwarded to Hon. Doug Ford, Premier, Hon. Prabmeet Singh Sarkaria, Minister of Transportation, Hon. Kinga Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Food and Agribusiness, Hon. Lisa M. Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, Hon. Lise Vaugeois, MPP, and Good Roads;

AND FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

Sincerely,

J. Hall
Chief Administrative Officer/Clerk

CC:

Minister of Transportation – Anita Anand anita.anand@parl.gc.ca
Minister of Infrastructure – Kinga Surma kinga.surma@pc.ola.org
Minister of Agriculture, Food and Agribusiness – Rob Flack rob.flack@pc.ola.org
Minister of Rural Affairs – Lisa M. Thompson lisa.thompsonco@pc.ola.org
Associate Minister of Emergency Preparedness and Response – Trevor Jones
trevor.jones3@ontario.ca
Minister of Health – Sylvia Jones sylvia.jones@pc.ola.org
MPP Lise Vaugeois lvaugeois-gp@ndp.on.ca
Good Roads, Scott R. Butler, scott@goodroads.ca
Ontario Municipalities

November 6, 2024

Sent via email: premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
823 Albion Road
Etobicoke, ON M9V 1A3

Dear Honourable Doug Ford:

Re: Good Roads Association, Establishment of an Ontario Rural Road Safety Program

At their regular meeting of November 6, 2024, Council of the Town of Pelham endorsed the following:

BE IT RESOLVED THAT Council receive the correspondence from the Good Roads Association regarding the establishment of an Ontario Rural Road Safety Program, for information;

AND THAT Council endorse and support the motion as circulated by the Good Roads Association, being:

WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS preventing crashes helps to alleviate the burden on Ontario's already strained rural health care system;

AND WHEREAS roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;

THEREFORE, BE IT RESOLVED THAT the Town of Pelham requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads;

AND FURTHER THAT a copy of this resolution be forwarded to Hon. Doug Ford, Premier, Hon. Prabmeet Singh Sarkaria, Minister of Transportation, Hon. Kinga Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Food and Agribusiness, Hon. Lisa M. Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, Hon. Sam Oosterhoff, MPP, and Good Roads;

AND FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

Should you require further information, please do not hesitate to contact Town Clerk, Sarah Leach 905-892-2607 ext 315.

Yours very truly,

jlegros

Jodi Legros

Legislative Coordinator

- c. Hon. Prabmeet Singh Sarkaria, Minister of Transportation** Prabmeet.Sarkaria@pc.ola.org
- Hon. Kinga Surma, Minister of Infrastructure** Kinga.Surma@pc.ola.org
- Hon. Rob Flack, Minister of Agriculture, Food and Agribusiness** Rob.Flack@pc.ola.org
- Hon. Lisa M. Thompson, Minister of Rural Affairs** Lisa.Thompson@pc.ola.org
- Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response** trevor.jones3@ontario.ca
- Hon. Sylvia Jones, Deputy Premier and Minister of Health** sylvia.jones@pc.ola.org
- Sam Oosterhoff, MPP, Niagara West** Sam.oosterhoffco@pc.ola.org
- Good Roads, Scott R. Butler, Executive Director** scott@goodroads.ca
- Ontario Municipalities**



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

November 19, 2024

Premier Doug Ford
premier@ontario.ca

Dear Mr. Ford,

At the Township of Terrace Bay Regular Council Meeting held on Monday October 21, 2024 the following resolution of support was passed:

Re: Town of Halton Hills Resolution No. 2024-0168-Provincial Updates to the Municipal Elections Act

Resolution: 293-2024

Moved By: Councillor Adduono

Seconded By: Councillor St. Louis

WHEREAS elections rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections;

AND WHEREAS legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process;

AND WHEREAS the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that responds to the unique circumstances of their local communities;

AND WHEREAS the Municipal Elections Act 1996 (MEA) will be 30 years old by the next municipal and school board elections in 2026;

AND WHEREAS the MEA sets out the rules for local elections, the Assessment Act 1990 and the Education Act, 1990 also contain provisions impacting local elections adding more places for voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario;

AND WHEREAS the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce;

AND WHEREAS while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges;

AND WHEREAS to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape with impacts elections administration including privacy, the threats of



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
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foreign interference, increased spread of mis-disinformation and the increased use of technologies like artificial intelligence and use of digital identities;

AND WHEREAS the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration;

AND WHEREAS AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendation for amendments ahead of the 2030 elections;

THEREFORE BE IT RESOLVED THAT Council for the Township of Terrace Bay calls for the Province to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections;

AND FURTHER THAT this resolution be forwarded to all municipalities in Ontario for support that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing, the Minister of Education, the Minister of Public Business Service Delivery, Ministry of Finance, the Premier of Ontario, Thunder Bay MPP's, AMO and AMCTO.

Sincerely,

J. Hall
Chief Administrative Officer/Clerk

CC:

Minister of Municipal Affairs and Housing paul.calandra@pc.ola.org

Minister of Education – Jill Dunlop jill.dunlopco@pc.ola.org

Minister of Public Business Service Delivery – Todd McCarthy todd.mccarthy@pc.ola.org

Minister of Finance - Peter Bethlenfalvy peter.bethlenfalvyco@pc.ola.org

Thunder Bay MPP's

AMO

AMCTO

All Ontario Municipalities

October 10, 2024

Honourable Doug Ford, Premier of Ontario
Via Email

Re: Provincial Updates to the Municipal Elections Act

Please be advised that Council of the Town of Halton Hills at its meeting of Monday, October 7, 2024, adopted Resolution No. 2024-0168 regarding Provincial Updates to the Municipal Elections Act.

Attached for your information is a copy of Resolution No. 2024-0168.

Respectfully,



Melissa Lawr, AMP
Deputy Clerk – Legislation

cc. Minister of Municipal Affairs and Housing
Minister of Education
Minister of Public and Business Service Delivery
Minister of Finance
Halton MPPs
Association of Municipalities of Ontario (AMO)
Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO)
All Ontario Municipalities



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Resolution No.: 2024-0168

Title: Provincial Updates to the Municipal Elections Act

Date: October 7, 2024

Moved by: Councillor A. Hilson

Seconded by: Mayor A. Lawlor

Item No. 12.1

WHEREAS elections rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections;

AND WHEREAS legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process;

AND WHEREAS the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that responds to the unique circumstances of their local communities;

AND WHEREAS the Municipal Elections Act, 1996 (MEA) will be 30 years old by the next municipal and school board elections in 2026;

AND WHEREAS the MEA sets out the rules for local elections, the Assessment Act, 1990 and the Education Act, 1990 also contain provisions impacting local elections adding more places for voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario;

AND WHEREAS with rules across three pieces of legislation, and the MEA containing a patchwork of clauses, there are interpretation challenges, inconsistencies and gaps to fill;

AND WHEREAS the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce;

AND WHEREAS while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges;

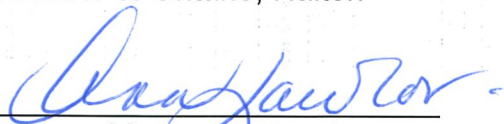
AND WHEREAS to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape which impacts elections administration including privacy, the threats of foreign interference, increased spread of mis-disinformation and the increased use of technologies like artificial intelligence and use of digital identities;

AND WHEREAS the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration;

AND WHEREAS AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendations for amendments ahead of the 2030 elections;

THEREFORE BE IT RESOLVED THAT Council for the Town of Halton Hills calls for the Province to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections;

AND FURTHER THAT this resolution be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing, the Minister of Education, the Minister of Public Business Service Delivery, Ministry of Finance, the Premier of Ontario, Halton MPPs, AMO and AMCTO.



Mayor Ann Lawlor



November 21, 2024

**Re: Township of Essa Motion No. CR172-2024
Fair Share of Provincial and Federal Government Financial Support**

Please be advised that at its meeting of November 20, 2024, Council of the Township of Essa passed the following:

Resolution No: CR172-2024 Moved by: Sander Seconded by: Kiezebrink

WHEREAS municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

WHEREAS the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

WHEREAS the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

WHEREAS the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

WHEREAS redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

WHEREAS a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

NOW THEREFORE BE IT RESOLVED THAT Council of the Township of Essa formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and further,

THAT Council of the Township of Essa calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and

THAT this redistribution of the Land Transfer Tax and GST be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and

THAT copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and

THAT copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

---Carried---

Your consideration and support to Ontario municipalities is appreciated.

Sincerely,



Lisa Lehr, CMO
Township of Essa

cc: Right Honourable Justin Trudeau, Prime Minister
Hon. Doug Ford, Premier
Hon. Peter Bethlenfalvy, Minister of Finance
Hon. Paul Calandra, Minister of Municipal Affairs and Housing
Brian Saunderson, MPP Simcoe-Grey
Terry Dowdall, MP Simcoe-Grey
All Ontario Municipalities
AMO

Sent by email

November 21, 2024

Dear LSB Chair, Secretary and Board members:

The Ministry of Northern Development is moving forward with the modernization of the *Northern Services Boards Act (NSBA)* in alignment with the *Modernizing Ontario for People and Businesses Act, 2020*. As a result of this modernization and the LSB engagement sessions that took place over Winter 2024, the following changes are being proposed in legislation to be effective August 2025:

- LSB Board term: will be changed from one year to a three-year term
- Fire Protection Services: allow fire protection services outside of the LSB geographical boundaries (to align with the Northern Fire Protection Program requirements)
- Audits: change the requirement of an annual financial audit to an annual financial review engagement
- Closed Meetings: allow LSB Boards to hold closed meetings in certain circumstances (similar to the Municipal Act Open Meeting rules)
- Ombudsman Ontario oversight: authorize the office of Ombudsman Ontario to provide oversight of closed meetings
- Power of Roads: remove the power of roads from the NSBA (currently governed under the Local Roads Board Act)
- Garbage Collection: revise wording for the power of garbage collection to include recycling and composting; and the ability to contract for one or more of the services (instead of requiring all three)
- Ministry of Finance: modify language to align with updated Ministry of Finance requirements for tax bills.

The Ministry of Northern Development has taken steps in response to public and LSB feedback to modernize the NSBA and reducing the administrative burden. If you have any comments with the above, the public can comment through Ontario's Regulatory Registry posting online which can be found at <https://www.ontariocanada.com/registry/view.do?postingId=49333&language=en>. The posting will be available for comment for 30 days.

Ministry of Northern Development

Regional Economic Development Branch

70 Foster Drive, Suite 200
Sault Ste. Marie ON P6A 6V8
Telephone: 807-475-1648

Ministère du Développement du Nord

Direction du Développement économique Régional

70, promenade Foster, bureau 200
Sault Ste. Marie ON P6A 6V8
Téléphone: 807-475-1648



Yours sincerely,

Melanie Muncaster
Director, Regional Economic Development Branch
Ministry of Northern Development

Cc: Key Stakeholders and First Nations adjacent to LSBs

RE: Resolution of Support for Establishment of Ontario Rural Road Safety Program

From Vickie Boudreau <clerk@valharty.ca>

Date Thu 2024-11-21 02:39 PM

To Rebecca Howes <admin@terracebay.ca>; doug.fordco@pc.ola.org <doug.fordco@pc.ola.org>; anita.anand@parl.gc.ca <anita.anand@parl.gc.ca>; kinga.surma@pc.ola.org <kinga.surma@pc.ola.org>; rob.flack@pc.ola.org <rob.flack@pc.ola.org>; lisa.thompsonco@pc.ola.org <lisa.thompsonco@pc.ola.org>; trevor.jones3@ontario.ca <trevor.jones3@ontario.ca>; sylvia.jones@pc.ola.org <sylvia.jones@pc.ola.org>; Lise Vaugeois <LVaugeois-QP@ndp.on.ca>; scott@goodroads.ca <scott@goodroads.ca>

Cc resolutions@amo.on.ca <resolutions@amo.on.ca>; roma@roma.on.ca <roma@roma.on.ca>; resolutions@fcm.ca <resolutions@fcm.ca>; City of Brantford <clerks@brantford.ca>; City of Greater Sudbury <clerks@greatersudbury.ca>; City of Hamilton <clerk@hamilton.ca>; City of Kawartha Lakes <clerks@kawarthalakes.ca>; City of Ottawa <Caitlin.salter-macdonald@ottawa.ca>; City of Toronto <clerk@toronto.ca>; County of Brant <alysha.dyjach@brant.ca>; County of Haldimand <clerk@haldimandcounty.on.ca>; County of Norfolk <clerks@norfolkcounty.ca>; County of Prince Edward <clerks@pecounty.on.ca>; Municipality of Chatham-Kent <ckclerk@chatham-kent.ca>; County of Bruce <cmacdonald@brucecounty.on.ca>; Municipality of Arran-Elderslie <clerk@arran-elderslie.ca>; Municipality of Brockton <fhamilton@brockton.ca>; Municipality of Northern Bruce Peninsula <clerk@northernbruce.ca>; Municipality of South Bruce <clerk@southbruce.ca>; Town of Saugeen Shores <clerk@saugeenshores.ca>

 1 attachment (58 KB)

Resolution #24-124.pdf;

Good afternoon,

Kindly see attached resolution to support rural road safety program to reduce fatalities and injuries.

From: Rebecca Howes <admin@terracebay.ca>

Sent: November 19, 2024 3:30 PM

To: doug.fordco@pc.ola.org; anita.anand@parl.gc.ca; kinga.surma@pc.ola.org; rob.flack@pc.ola.org; lisa.thompsonco@pc.ola.org; trevor.jones3@ontario.ca; sylvia.jones@pc.ola.org; Lise Vaugeois <LVaugeois-QP@ndp.on.ca>; scott@goodroads.ca

Cc: resolutions@amo.on.ca; roma@roma.on.ca; resolutions@fcm.ca; City of Brantford <clerks@brantford.ca>; City of Greater Sudbury <clerks@greatersudbury.ca>; City of Hamilton <clerk@hamilton.ca>; City of Kawartha Lakes <clerks@kawarthalakes.ca>; City of Ottawa <Caitlin.salter-macdonald@ottawa.ca>; City of Toronto <clerk@toronto.ca>; County of Brant <alysha.dyjach@brant.ca>; County of Haldimand <clerk@haldimandcounty.on.ca>; County of Norfolk <clerks@norfolkcounty.ca>; County of Prince Edward <clerks@pecounty.on.ca>; Municipality of Chatham-Kent <ckclerk@chatham-kent.ca>; County of Bruce <cmacdonald@brucecounty.on.ca>; Municipality of Arran-Elderslie <clerk@arran-elderslie.ca>; Municipality of Brockton <fhamilton@brockton.ca>; Municipality of Northern Bruce Peninsula <clerk@northernbruce.ca>; Municipality of South Bruce <clerk@southbruce.ca>; Town of Saugeen Shores <clerk@saugeenshores.ca>; Town of South Bruce Peninsula <angie.cathrae@southbrucepeninsula.com>; Township of Huron-Kinloss <edance@huronkinloss.com>; County of Dufferin <clerk@dufferincounty.ca>; Town of Grand Valley <mtownsend@townofgrandvalley.ca>; Town of Mono <clerkoffice@townofmono.com>; Town of Orangeville

<clerksdivision@orangeville.ca>; Town of Shelburne <townclerk@townofshelburnema.gov>; Township of Amaranth <nmartin@amaranth.ca>; Township of East Garafraxa <clerks@eastgarafraxa.ca>; Township of Melancthon <dholmes@melancthontownship.ca>; Township of Mulmur <tatkinson@mulmur.ca>; City of St. Thomas <mkonefal@stthomas.ca>; County of Elgin <kthompson@elgin.ca>; Municipality of Bayham <melliott@bayham.on.ca>; Municipality of West Elgin <clerk@westelgin.net>; Town of Aylmer <clerks@town.aylmer.on.ca>; Township of Malahide <aadams@malahide.ca>; Township of Southwold <cao@southwold.ca>; Town of Amherstburg <clerk@amherstburg.ca>; Town of Essex <clerks@essex.ca>; Town of Kingsville <pparker@kingsville.ca>; Town of Lakeshore <clerk@lakeshore.ca>; Town of LaSalle <jastrologo@lasalle.ca>; Town of Tecumseh <jalexander@tecumseh.ca>; City of Kingston <cityclerk@cityofkingston.ca>; County of Frontenac <jamini@frontenacounty.ca>; Township of Central Frontenac <cmacmunn@centralfrontenac.com>; Township of Frontenac Islands <dplumley@frontenacislands.ca>; Township of North Frontenac <clerkplanning@northfrontenac.ca>; Township of South Frontenac <lfragnito@southfrontenac.net>; City of Owen Sound <bbloomfield@owensound.ca>; Municipality of Grey Highlands <clerks@greyhighlands.ca>; Municipality of Meaford <clerk@meaford.ca>; Municipality of West Grey <info@westgrey.com>; Town of Hanover <tpatterson@hanover.ca>; Town of The Blue Mountains <townclerk@thebluemountains.ca>; Township of Chatsworth <patty.sinnamon@chatsworth.ca>; Township of Georgian Bluffs <clerks@georgianbluffs.ca>; Township of Southgate <clerks@southgate.ca>; County of Haliburton <mutter@haliburtoncounty.ca>; Municipality of Dysart et al <mbishop@dysartet.al.ca>; Municipality of Highlands East <rrogers@highlandseast.ca>; Township of Algonquin Highlands <dnewhook@algonquinhighlands.ca>; Township of Minden Hills <admin@minden hills.ca>; City of Belleville <mtmacdonald@belleville.ca>; City of Quinte West <clerk@quintewest.ca>; Hastings County <bradleyc@hastingscounty.com>; Municipality of Centre Hastings <tchoinard@centrehastings.com>; Municipality of Hastings Highlands <clerk@hastingshighlands.ca>; Municipality of Marmora and Lake <tbennett@marmoraandlake.ca>; Municipality of Tweed <clerk@tweed.ca>; Town of Bancroft <amckenzie@bancroft.ca>; Town of Deseronto <cmartin@deseronto.ca>; Township of Carlow Mayo <clerk@carlowmayo.ca>; Township of Limerick <clerk@township.limerick.on.ca>; Township of Madoc <clerk@madoc.ca>; Township of Stirling Rawdon <clerk@stirling-rawdon.com>; Township of Tudor and Cashel <clerk@tudorandcashel.com>; Township of Tyendinaga <clerk@tyendinagatownship.com>; Township of Wollaston <clerk@wollaston.ca>; Huron County <huronadmin@huroncounty.ca>; Municipality of Bluewater <clerk@municipalityofbluewater.ca>; Municipality of Central Huron <clerk@centralhuron.com>; Municipality of Huron East <clerk@huroneast.com>; Municipality of Morris-Turnberry <thallam@morristoryberry.ca>; Municipality of South Huron <clerk@southhuron.ca>; Town of Goderich <afisher@goderich.ca>; Township of Ashfield-Colborne-Wawanosh <clerk@acwtownship.ca>; Township of Howick <clerk@howick.ca>; Township of North Huron <clamb@northhuron.ca>; City of Sarnia <clerks@sarnia.ca>; County of Lambton <clerk@county-lambton.on.ca>; Municipality of Brooke-Alvinston <jdenkers@brookealvinston.com>; Municipality of Lambton Shores <info@lambtonshores.ca>; Town of Petrolia <petrolia@petrolia.ca>; Town of Plympton-Wyoming <ekwarciak@plympton-wyoming.ca>; Township of Dawn-Euphemia <clerk@dawneuphemia.on.ca>; Township of Enniskillen <dmctavish@enniskillen.ca>; Township of St. Clair <jbaranek@stclairtownship.ca>; Township of Warwick <clerk@townofwarwick.org>; Village of Oil Springs <clerk@oilsprings.ca>; Village of Point Edward <jburns@villageofpointedward.com>; County of Lanark <jralph@lanarkcounty.ca>; Municipality of Mississippi Mills <jharfield@mississippimills.ca>; Town of Carleton Place <sblair@carletonplace.ca>; Town of Perth <clerk@perth.ca>; Town of Smiths Falls <nbennett@smithsfalls.ca>; Township of Beckwith <cmcgregor@twp.beckwith.on.ca>; Township of Drummond-North Elmsley <cryder@dnetownship.ca>; Township of Lanark Highlands <lhclerk@lanarkhighlands.ca>; Township of Montague <clerkadministrator@township.montague.on.ca>; Township of Tay Valley <clerk@tayvalleytwp.ca>; City of Brockville <clerk@brockville.com>; Municipality of North Grenville <clerk@northgrenville.on.ca>; Town of Gananoque <clerk@gananoque.ca>; Town of Prescott <lvelt kamp@prescott.ca>; Township of Augusta <asimonian@augusta.ca>; Township of Edwardsburgh/Cardinal <rwilliams@twpec.ca>; Township of Elizabethtown - Kitley <yrobert@ektwp.ca>; Township of Front of Yonge <jault@frontofyonge.com>; Township of Leeds & the Thousand Islands <clerk@townshipleeds.on.ca>; Township of Rideau Lakes <mtruelove@rideaulakes.ca>; United Counties of Leeds and Grenville <clerk@uclg.on.ca>; Village of Merrickville-Wolford <cao@merrickville-wolford.ca>; Village of Westport <cao@villageofwestport.ca>; County of Lennox & Addington <tmckenzie@lennox-addington.on.ca>; Town of Greater Napanee <jwalters@greaternapanee.com>; Township of Addington Highlands <clerk@addingtonhighlands.ca>; Township of Loyalist <clerk@loyalist.ca>; Township of Stone Mills <bteeple@stonemills.com>; City of London <mschulth@london.ca>; Middlesex County

<mivanic@middlesex.ca>; Municipality of North Middlesex <clerk@northmiddlesex.on.ca>; Municipality of Southwest Middlesex <clerk@southwestmiddlesex.ca>; Municipality of Thames Centre <clerk@thamescentre.on.ca>; Ron Reymer <rreymer@lucanbiddulph.on.ca>; Township of Middlesex Centre <clerk@middlesexcentre.ca>; Township of Strathroy-Caradoc <clerk@strathroy-caradoc.ca>; Cathy Case <case@newbury.ca>; County of Northumberland <matherm@northumberland.ca>; Municipality of Brighton <cdoiron@brighton.ca>; Municipality of Port Hope <bgilmer@porthope.ca>; Municipality of Trent Hills <doug.irwin@trenthills.ca>; Township of Alnwick/Haldimand <asmith@ahdtp.ca>; Township of Cramahe <clerk@cramahe.ca>; Township of Hamilton <dlivingstone@hamiltontownship.ca>; City of Woodstock <clerkinfo@cityofwoodstock.ca>; Oxford County <clerksoffice@oxfordcounty.ca>; Town of Ingersoll <danielle.richard@ingersoll.ca>; Town of Tillsonburg <clerks@tillsonburg.ca>; Township of Blandford Blenheim <rmordue@blandfordblenheim.ca>; Township of East Zorra-Tavistock <wjaques@ezt.ca>; Township of Norwich <admin@norwich.ca>; Township of South-West Oxford <clerk@swox.org>; Township of Zorra <clerk@zorra.ca>; City of Stratford <clerks@stratford.ca>; Municipality of North Perth <clerks@northperth.ca>; Municipality of West Perth <dhobson@westperth.com>; Perth County <clerk@perthcounty.ca>; Town of St. Marys <clerksoffice@town.stmarys.on.ca>; Township of Perth East <mgivens@pertheast.ca>; Township of Perth South <lscott@perthsouth.ca>; City of Peterborough <clerk@peterborough.ca>; County of Peterborough <info@ptbocounty.ca>; Township of Cavan Monaghan <cpage@cavanmonaghan.net>; Township of Douro-Dummer <martinac@dourodummer.on.ca>; Township of Havelock-Belmont-Methuen <bangione@hbmtwp.ca>; Township of Otonabee-South Monaghan <hscott@osmtownship.ca>; Township of Selwyn <achittick@selwyntownship.ca>; City of Clarence-Rockland <mouellet@clarence-rockland.com>; Municipality of Casselman <sdion@casselman.ca>; Town of Hawkesbury <Infoclerk@hawkesbury.ca>; Township of Alfred & Plantagenet <arochefort@alfred-plantagenet.com>; Township of Champlain <alison.collard@champlain.ca>; Township of East Hawkesbury <hvilleeneuve@easthawkesbury.ca>; Township of Russell <clerk.greffe@russell.ca>; United Counties of Prescott and Russell <mcadieaux@prescott-russell.on.ca>; City of Pembroke <pembroke@pembroke.ca>; County of Renfrew <ckelley@countyofrenfrew.on.ca>; Town of Arnprior <ojacob@arnprior.ca>; Town of Deep River <jmellon@deeperiver.ca>; Town of Laurentian Hills <cao@laurentianhills.ca>; Town of Petawawa <choward@petawawa.ca>; Township of Admaston-Bromley <info@admastonbromley.com>; Township of Bonnechere Valley <annetteg@eganville.com>; Township of Brudenell, Lyndoch and Raglan <clerk-treasurer@blrtownship.ca>; Township of Greater Madawaska <clerk@greatermadawaska.com>; Township of Horton <nmoore@hortontownship.ca>; Township of Killaloe, Hagarty & Richards <tgorgerat@khrtownship.ca>; Township of Laurentian Valley <dsauriol@lvtownship.ca>; Township of Madawaska Valley <info@madawaskavalley.ca>; Township of McNab-Braeside <llee@mcnabbraeside.com>; Township of North Algona-Wilberforce <clerk@nalgonawil.com>; Township of Whitewater Region <cmiller@whitewaterregion.ca>; United Townships of Head, Clara & Maria <clerk@headclaramaria.ca>; City of Barrie <wendy.cooke@barrie.ca>; City of Orillia <councilservices@orillia.ca>; County of Simcoe <clerks@simcoe.ca>; Town of Bradford West Gwillimbury <clerk@townofbwg.com>; Town of Collingwood <salmas@collingwood.ca>; Town of Innisfil <clerksoffice@innisfil.ca>; Town of Midland <sedgar@midland.ca>; Town of New Tecumseth <clerk@newtecumseth.ca>; Town of Penetanguishene <scooper@penetanguishene.ca>; Town of Wasaga Beach <clerk@wasagabeach.com>; Township of Clearview <shelmkay@clearview.ca>; Township of Essa <llehr@essatownship.on.ca>; Township of Ramara <jconnor@ramara.ca>; Township of Severn <agray@severn.ca>; Township of Springwater <renee.chaperon@springwater.ca>; Township of Tiny <swalton@tiny.ca>; City of Cornwall <clerk@cornwall.ca>; Township of North Dundas <njohnston@northdundas.com>; Township of North Glengarry <deputyclerk@northglengarry.ca>; Township of North Stormont <ccalder@northstormont.ca>; Township of South Glengarry <kcampeau@southglengarry.com>; Township of South Stormont <loriann@southstormont.ca>; United Counties of Stormont, Dundas and Glengarry <kcasselman@sdgcounties.ca>; City of Guelph <clerks@guelph.ca>; County of Wellington <jennifera@wellington.ca>; Town of Erin <clerks@erin.ca>; Town of Minto <annilene@town.minto.on.ca>; Township of Centre Wellington <kokane@centrewellington.ca>; Township of Guelph/Eramosa <aknight@get.on.ca>; Township of Mapleton <lwheeler@mapleton.ca>; Township of Puslinch <choyfox@puslinch.ca>; Township of Wellington North <kwallace@wellington-north.com>; City of Elliot Lake <nbray@city.elliottlake.on.ca>; City of Sault Ste Marie <cityclerk@cityssm.on.ca>; Municipality of Huron Shores <natashia@huronshores.ca>; Municipality of Wawa <moneill@wawa.cc>; Town of Blind River <katie.scott@blindriver.ca>; Town of Bruce Mines <jdavis@brucemines.ca>; Town of Spanish <info@townofspanish.com>; Town of Thessalon <debbie@thessalon.ca>; Township of Dubreuilville

<scasey@dubreuilville.ca>; Township of Hilton <admin@hiltontownship.ca>; Township of Jocelyn <admin@jocelyn.ca>; Township of Johnson <gmartin@johnsontownship.ca>; Township of Laird <info@lairdtownship.ca>; Township of Macdonald, Meredith & Aberdeen Add'l <laceyk@ontera.net>; Township of Plummer Additional <info@plummertownship.ca>; Township of St. Joseph <clerkadmin@stjosephstownship.com>; Township of Tarbutt <clerk@tarbutt.ca>; Township of the North Shore <municipalclerk@townshipofthenorthshore.ca>; Township of White River <cao@whiteriver.ca>; Village of Hilton Beach <jillian@hiltonbeach.com>; City of Timmins <clerks@timmins.ca>; Town of Cochrane <Alice.Mercier@cochraneontario.com>; Town of Hearst <jlecours@hearst.ca>; Town of Iroquois Falls <Treasurer@Iroquoisfalls.com>; Town of Kapuskasing <townkap@ntl.sympatico.ca>; Town of Moosonee <info@moosonee.ca>; Town of Smooth Rock Falls <townhall@townsrf.ca>; Township of Black River Matheson <treasurer@blackriver-matheson.com>; Township of Fauquier-Strickland <nvachon@fauquierstrickland.com>; Township of Mattice-Val Cote <gcoulombe@matticevalcote.ca>; Township of Opatatika <twpopas@persona.ca>; Vickie Boudreau <clerk@valharty.ca>; City of Dryden <aeuler@dryden.ca>; City of Kenora <hpihulak@kenora.ca>; Municipality of Red Lake <christine.goulet@redlake.ca>; Municipality of Sioux Lookout <clerk@siouxlookout.ca>; Township of Ear Falls <kballance@ear-falls.com>; Township of Ignace <info@ignace.ca>; Township of Machin <clerktreasurer@visitmachin.com>; Township of Sioux Narrows - Nestor Falls <info@snnf.ca>; Municipality of Billings <jwhite@huronkinloss.com>; Municipality of Gordon/Barrie Island <clerk@gordonbarrieisland.ca>; Town of Gore Bay <scarr@gorebay.ca>; Town of Northeastern Manitoulin and The Islands <pccress@townofnemi.on.ca>; Township of Assiginack <info@assiginack.ca>; Township of Burpee & Mills <pgilchrist787@gmail.com>; Township of Tehkummah <clerk.administrator@tehkummah.ca>; District of Muskoka <clerk@muskoka.on.ca>; Town of Bracebridge <lmcdonald@bracebridge.ca>; Town of Gravenhurst <kayla.thibeault@gravenhurst.ca>; Town of Huntsville <clerk@huntsville.ca>; Township of Georgian Bay <kway@gbtownship.ca>; Township of Lake of Bays <csykes@lakeofbays.on.ca>; City of North Bay <karen.mcisaac@northbay.ca>; Municipality of East Ferris <municipality@eastferris.ca>; Municipality of Temagami <clerk@temagami.ca>; Municipality of West Nipissing <mducharme@westnipissing.ca>; Town of Mattawa <info@mattawa.ca>; Township of Bonfield <cao.clerk@bonfieldtownship.org>; Township of Calvin <clerk@calvintownship.ca>; Township of Chisholm <info@chisholm.ca>; Township of Mattawan <admin@mattawan.ca>; Township of Papineau-Cameron <clerk@papineaucameron.ca>; Township of South Algonquin <clerk@southalgonquin.ca>; Municipality of Callander <egunnell@callander.ca>; Municipality of Magnetawan <kvroom@magnetawan.com>; Municipality of McDougall <lwest@mcdougall.ca>; Municipality of Powassan <clerk@powassan.net>; aquinn@powassan.net; Municipality of Whitestone <deputy.clerk@whitestone.ca>; Town of Kearney <brenda.fraser@townofkearney.ca>; Town of Parry Sound <rjohnson@townofparrysound.com>; Township of Armour <clerk@armourtownship.ca>; Township of Carling <clerksoffice@carling.ca>; Township of Joly <office@townshipofjoly.com>; Township of Machar <aloneymachar@vianet.ca>; Township of McKellar <clerk@mckellar.ca>; Township of McMurrich/Monteith <clerk@mcmurrichmonteith.com>; Township of Nipissing <admin@nipissingtownship.com>; Township of Perry <beth.morton@townshipofperry.ca>; Township of Ryerson <clerk@ryersontownship.ca>; Township of Seguin <cjeffery@seguin.ca>; Township of Strong <clerk@strongtownship.com>; Township of The Archipelago <mmartin@thearchipelago.on.ca>; Village of Burk's Falls <clerk@burksfalls.ca>; Village of South River <clerk@southriver.ca>; Village of Sundridge <naustin@sundridge.ca>; Town of Fort Frances <glecuyer@fortfrances.ca>; Town of Rainy River <rainyriver@tbaytel.net>; Township of Alberton <alberton@jam21.net>; Township of Atikokan <sue.bates@atikokan.ca>; Township of Chapple <cao@chapple.on.ca>; Township of Dawson <gilesp@tbaytel.net>; Township of Emo <cao@emo.ca>; Township of Lake of the Woods <lakeofthewoodstwp@tbaytel.net>; Township of Morley <townshipofmorley@gmail.com>; Municipality of French River <clerk@frenchriver.ca>; Municipality of Killarney <cbeauvais@municipalityofkillarney.ca>; Municipality of Markstay-Warren <rforgette@markstay-warren.ca>; Municipality of St. Charles <clerk@stcharlesontario.ca>; Town of Espanola <jburke@espanola.ca>; Township of Baldwin <karin@baldwin.ca>; Township of Sables Spanish Rivers <awhalen@sables-spanish.ca>; City of Thunder Bay <cityclerk@thunderbay.ca>; Municipality of Greenstone <kristina.miousse@greenstone.ca>; Municipality of Neebing <neebing@neebing.org>; Municipality of Oliver Paipoonge <wayne.hanchard@oliverpaipoonge.on.ca>; Municipality of Shuniah <nhunley@shuniah.org>; Town of Marathon <info@marathon.ca>; Township of Conmee <conmee@conmee.com>; Township of Dorion <mavis@doriontownship.ca>; Township of Gillies <gillies@gilliestownship.com>; Township of Manitouwadge <mhartling@manitouwadge.ca>; Township of Nipigon <lindaberube@nipigon.net>; Township of O'Connor <twpoconn@tbaytel.net>; Township of Red Rock <cao@redrocktownship.com>; Township of Schreiber

<cao@schreiber.ca>; Jon Hall <cao@terracebay.ca>; Municipality of Charlton and Dack <info@charltonanddack.com>; Town of Cobalt <cobalt@cobalt.ca>; Town of Englehart <mrobinson@englehart.ca>; Town of Kirkland Lake <clerk@tkl.ca>; Town of Latchford <jallen@latchford.ca>; Township of Armstrong <amyvickerymenard@armstrong.ca>; Township of Brethour <brethour@parolink.net>; Township of Casey <lise_chhk@parolink.net>; Township of Chamberlain <info@chamberlaintownship.com>; Township of Coleman <toc@colemantownship.ca>; Township of Ewanturel <clerk@evanturel.com>; Township of Gauthier <diannesayer3@hotmail.com>; Township of Harley <admin@harley.ca>; Township of Harris <harris@parolink.net>; Township of Hilliard <twphill@parolink.net>; Township of Hudson <admin@hudson.ca>; Township of James <elklake@ntl.sympatico.ca>; Township of Kerns <admin@kerns.ca>; Township of Larder Lake <info@larderlake.ca>; Township of Matachewan <clerktreasurer@matachewan.ca>; Township of McGarry <treasure@ntl.sympatico.ca>; City of Oshawa <clerks@oshawa.ca>; City of Pickering <clerks@pickering.ca>; Durham Region <clerks@durham.ca>; Municipality of Clarington <clerks@clarington.net>; Town of Ajax <clerks@ajax.ca>; Town of Whitby <clerk@whitby.ca>; Township of Brock <clerks@brock.ca>; Township of Scugog <clerks@scugog.ca>; Township of Uxbridge <dleroux@uxbridge.ca>; City of Burlington <clerks@burlington.ca>; Halton Region <regionalclerk@halton.ca>; Town of Halton Hills <valeriep@haltonhills.ca>; Town of Milton <townclerk@milton.ca>; Town of Oakville <townclerk@oakville.ca>; City of Niagara Falls <clerk@niagarafalls.ca>; City of Port Colborne <cityclerk@portcolborne.ca>; City of St. Catharines <clerks@stcatharines.ca>; City of Thorold <clerk@thorold.com>; City of Welland <clerk@welland.ca>; Niagara Region <clerk@niagararegion.ca>; Town of Grimsby <skim@grimsby.ca>; Town of Lincoln <clerks@lincoln.ca>; Town of Niagara-on-the-Lake <clerks@notl.com>; Town of Pelham <clerks@pelham.ca>; Township of Wainfleet <mcuffetelli@wainfleet.ca>; Township of West Lincoln <jdyson@westlincoln.ca>; City of Brampton <cityclerksoffice@brampton.ca>; City of Mississauga <city.clerk@mississauga.ca>; Peel Region <regional.clerk@peelregion.ca>; City of Cambridge <clerks@cambridge.ca>; City of Kitchener <clerks@kitchener.ca>; City of Waterloo <clerkinfo@waterloo.ca>; Region-Waterloo <regionalclerk@regionofwaterloo.ca>; Township of Wellesley <gkosch@wellesley.ca>; Township of Wilmot <clerks@wilmot.ca>; Township of Woolwich <jsmith@woolwich.ca>; City of Markham <clerks@markham.ca>; City of Richmond Hill <clerks@richmondhill.ca>; City of Vaughan <clerks@vaughan.ca>; Town of East Gwillimbury <clerks@eastgwillimbury.ca>; Town of Georgina <clerks@georgina.ca>; Town of Newmarket <clerks@newmarket.ca>; Town of Whitchurch-Stouffville <clerks@townofws.ca>; Township of King <clerks@king.ca>; York Region <regional.clerk@york.ca>; Council Secretariat <clerks@aurora.ca>; Municipality of Dutton Dunwich <tkretschmer@duttondunwich.on.ca>; Township of Faraday <clerk@faraday.ca>; Township of Moonbeam <bgravel@moonbeam.ca>; Township of Pickle Lake <townclerk@picklelake.org>; Municipality of South Dundas <clebrun@southdundas.com>; Township of Hornepayne <deputyclerk@hornepayne.ca>; Township of Chapleau <cao@chapleau.ca>; Township of Oro-Medonte <yaubichon@oro-medonte.ca>; Grey County <sarah.goldrup@grey.ca>; Village of Thornloe <thornloe@outlook.com>; Township of Tay <lmckay@tay.ca>; Municipality of Central Manitoulin <ddeforge@centralmanitoulin.ca>; Township of Adjala-Tosorontio <clerk@adjtos.ca>; Township of Nairn & Hyman <melaniebilodeau@nairncentre.ca>; Municipality of Leamington <clerks@leamington.ca>; Township of Athens <athens@myhighspeed.ca>; Municipality of Trent Lakes <clerk@trentlakes.ca>

Subject: Resolution of Support for Establishment of Ontario Rural Road Safety Program

Good afternoon,

Please see the attached Letter of Support for Pelham Niagara's Resolution regarding the Establishment of Ontario Rural Road Safety Program.

Regards,



Rebecca Howes

CAO Administrative Assistant
Township of Terrace Bay

admin@terracebay.ca

Phone: 807.825.3315 x7103

Fax: 807.825.9576

PO Box 40, 1 Selkirk Avenue
Terrace Bay, ON P0T 2W0



MUNICIPALITÉ DE / MUNICIPALITY OF VAL RITA-HARTY
2 de l'Église Avenue Box 100 , Val Rita , Ontario , P0L 2G0

RESOLUTION

Agenda Item # 7.7 Pour soutenir la province, mettre en œuvre un programme de sécurité routière en milieu rural afin de réduire le nombre d'accidents mortels et de blessés./ To Support Province, implement a rural road safety program to reduce fatalities and injuries.

MOVED BY : Angèle Beauvais

Resolution # 24-124

SECONDED BY : Alain Tremblay

November 19, 2024

Que le conseil appuie la résolution visant à soutenir la Province dans la mise en œuvre d'un programme de sécurité routière en milieu rural afin de réduire les décès et les blessures.

ADOPTÉE

That council endorse the resolution to support Province, implement a rural road safety program to reduce fatalities and injuries.

CARRIED

WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS, preventing crashes reduces the burden on Ontario's already strained rural strained health care system;

AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums and preventing crashes can have a significant impact in improving municipal risk profiles;

THEREFORE, BE IT RESOLVED THAT the Township of Val Rita-Harty requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead, allowing Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and

FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. Kinga Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, Hon. Sylvia Jones, Minister of Health, the Ontario Good Roads Association; and the Federation of Northern Ontario Municipalities (FONOM); and

FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

Municipalité de / Municipality of Val Rita-Harty

consider redistributing a portion of the Land Transfer Tax

From Suzanne Lord <slord@wawa.cc>

Date Thu 2024-11-21 11:46 AM

To Justin Trudeau (justin.trudeau@parl.gc.ca) <justin.trudeau@parl.gc.ca>; Premier Doug Ford <premier@ontario.ca>; Peter.Bethlenfalvy@pc.ola.org <Peter.Bethlenfalvy@pc.ola.org>; Paul Calandra - MMAH <paul.calandra@pc.ola.org>; Anna Roberts, MP, King-Vaughan <anna.roberts@parl.gc.ca>; Scot.Davidson@parl.gc.ca <Scot.Davidson@parl.gc.ca>; Stephen.Iecce@pc.ola.org <Stephen.Iecce@pc.ola.org>; caroline.mulroneyca@pc.ola.org <caroline.mulroneyca@pc.ola.org>; info@fcm.ca <info@fcm.ca>; amo@amo.on.ca <amo@amo.on.ca>; spellegri@king.ca <spellegri@king.ca>; dboyd@king.ca <dboyd@king.ca>; aadams@malahide.ca <aadams@malahide.ca>; achittick@selwyntownship.ca <achittick@selwyntownship.ca>; achrastina@wainfleet.ca <achrastina@wainfleet.ca>; admin@harley.ca <admin@harley.ca>; admin@hudson.ca <admin@hudson.ca>; admin@jocelyn.ca <admin@jocelyn.ca>; admin@mattawan.ca <admin@mattawan.ca>; admin@mindenhills.ca <admin@mindenhills.ca>

 1 attachment (120 KB)

RC24268 - Redistribution of Land Transfer Tax.pdf;

Good morning,

On behalf of the Municipality of Wawa, at its meeting held on November 19, 2024, Council adopted the attached Resolution with respect to requesting the redistribution of provincial land transfer tax and GST to municipalities for sustainable infrastructure funding.

Regards,

Sue Lord

Administrative Assistant

Municipality of Wawa

40 Broadway Avenue

P.O. Box 500

Wawa, ON P0S 1K0

Phone: (705) 856-2244 Ext. 221

Fax: (705) 856-2120

E-mail: slord@wawa.cc

Website: www.wawa.cc

If you have any accommodation needs or require communication supports or alternate formats, please let me know.

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The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, November 19, 2024

Resolution # RC24268	Meeting Order: 6
Moved by: 	Seconded by: 

WHEREAS municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

WHEREAS the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

WHEREAS the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

WHEREAS the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

WHEREAS redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

WHEREAS a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Municipality of Wawa formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and

BE IT FURTHER RESOLVED THAT Council of the Corporation of the Municipality of Wawa calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and

p.2...



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

BE IT FURTHER RESOLVED THAT this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and

BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and

FINALLY, BE IT RESOLVED THAT copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

RESOLUTION RESULT		RECORDED VOTE		
<input checked="" type="checkbox"/>	CARRIED	MAYOR AND COUNCIL	YES	NO
<input type="checkbox"/>	DEFEATED	Mitch Hatfield		
<input type="checkbox"/>	TABLED	Cathy Cannon		
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Jim Hoffmann		
<input type="checkbox"/>	WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR - MELANIE PILON	CLERK - MAURY O'NEILL

Resolution of Support - Amendment to the Ontario Building Code

From Suzanne Lord <slord@wawa.cc>

Date Thu 2024-11-21 01:34 PM

To doug.fordco@pc.ola.org <doug.fordco@pc.ola.org>; Paul Calandra - MMAH <paul.calandra@pc.ola.org>; Michael.Parsaco@pc.ola.org <Michael.Parsaco@pc.ola.org>; vic.fedelico@pc.ola.org <vic.fedelico@pc.ola.org>; amo@amo.on.ca <amo@amo.on.ca>; christina@oboa.on.ca <christina@oboa.on.ca>; aadams@malahide.ca <aadams@malahide.ca>; achittick@selwyntownship.ca <achittick@selwyntownship.ca>; achrastina@wainfleet.ca <achrastina@wainfleet.ca>; admin@harley.ca <admin@harley.ca>; admin@hudson.ca <admin@hudson.ca>; admin@jocelyn.ca <admin@jocelyn.ca>; admin@mattawan.ca <admin@mattawan.ca>; admin@mindenfalls.ca <admin@mindenfalls.ca>; admin@norwich.ca <admin@norwich.ca>; adminassist@ryersontownship.ca <adminassist@ryersontownship.ca>; aeuler@dryden.ca <aeuler@dryden.ca>; afisher@goderich.ca <afisher@goderich.ca>; agray@severn.ca <agray@severn.ca>; AHHC@burkfalls.ca <AHHC@burkfalls.ca>

Cc admin@papineaucameron.ca <admin@papineaucameron.ca>

 1 attachment (1 MB)

RC24270 - Amend OBC to include affordable housing plans.pdf;

Good afternoon,

On behalf of the Municipality of Wawa, at its meeting held on November 19, 2024, Council adopted the attached Resolution with respect to requesting the Government to amend the Ontario Building Code to include affordable housing plans.

Regards,

Sue Lord

Administrative Assistant

Municipality of Wawa

40 Broadway Avenue

P.O. Box 500

Wawa, ON P0S 1K0

Phone: (705) 856-2244 Ext. 221

Fax: (705) 856-2120

E-mail: slord@wawa.cc

Website: www.wawa.cc

If you have any accommodation needs or require communication supports or alternate formats, please let me know.

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The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, November 19, 2024

Resolution # RC24270	Meeting Order: 8
Moved by: <i>Joseph Opat</i>	Seconded by: <i>M Hatfield</i>

RESOLVED THAT Council for the Corporation of the Municipality of Wawa does hereby support the Resolution dated November 13, 2024 passed by the Township of Papineau-Cameron regarding the Ontario Building Code;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be forwarded to the Hon. Doug Ford, Premier of Ontario, Hon. Paul Calandra, Minister of Municipal Affairs and Housing, Hon. Michael Parsa, Minister of Children, Community and Social Services, Hon. Victor Fedeli, Chair of Cabinet, Minister of Economic Development, Job Creation and Trade, Association Municipalities of Ontario, Ontario Building Officials Association, Municipalities of Ontario.

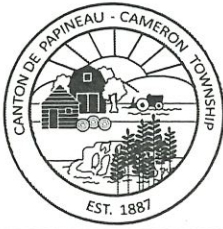
RESOLUTION RESULT		RECORDED VOTE	
<input checked="" type="checkbox"/>	CARRIED	MAYOR AND COUNCIL	YES NO
<input type="checkbox"/>	DEFEATED	Mitch Hatfield	
<input type="checkbox"/>	TABLED	Cathy Cannon	
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Melanie Pilon	
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Jim Hoffmann	
<input type="checkbox"/>	WITHDRAWN	Joseph Opat	

Disclosure of Pecuniary Interest and the general nature thereof.

Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR - MELANIE PILON	CLERK - MAURY O'NEILL
<i>M. Pilon</i>	<i>Maury O'Neill</i>



THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072
E-mail: clerk@papineaucameron.ca Website: www.papineaucameron.ca

November 13, 2024

The Honourable Doug Ford
Premier of Ontario
Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

RE: Ontario Building Code

The Council of Papineau-Cameron met at their regular Council meeting on November 12, 2024 and passed the attached resolution 2024-328.

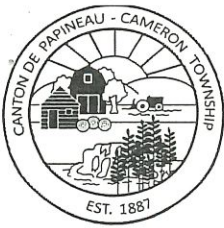
Feel free to contact us if you have any questions.

Sincerely,

Jason McMartin, BA, ADA
CAO/Clerk-Treasurer

Encl. Council Resolution 2024-328

c.c. Hon. Paul Calandra MPP, Minister of Municipal Affairs and Housing
Hon. Michael Parsa MPP, Minister of Children, Community and Social Services
Hon. Victor Fedeli MPP, Chair of Cabinet, Minister of Economic Development, Job Creation and Trade
Association of Municipalities of Ontario
Ontario Building Officials Association
Municipalities of Ontario



THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0
 Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072
 Website: www.papineaucameron.ca

DATE: November 12, 2024 **RESOLUTION NUMBER:** 2024- 328

MOVED BY: *Shelley Belanger* **SECONDED BY:** *MChenier*

WHEREAS Ontario is facing a significant affordable housing crisis, with many residents struggling to secure safe and affordable living accommodations;

AND WHEREAS the crisis of homelessness in Ontario continues to affect thousands of individuals and families, necessitating urgent and effective housing solutions;

AND WHEREAS the current Ontario Building Code contains regulations that may inadvertently hinder the development of affordable housing by imposing excessive costs and barriers on individuals and developers;

AND WHEREAS current building code regulations may restrict the development of innovative housing solutions designed to address the needs of homeless individuals and families;

AND WHEREAS an increase in affordable housing units is essential to promote economic stability, community well-being, and social equity within Ontario;

AND WHEREAS providing pre-approved affordable housing plans can streamline the construction process, reduce costs, and facilitate quicker access to housing for those in need;

THAT the Council of Papineau-Cameron Township hereby calls on the Ontario government to amend the Ontario Building Code to include provisions for pre-approved affordable housing plans specifically aimed at supporting low income and homeless individuals, including:

1. Standardized Designs: Creating a set of pre-approved housing designs that meet safety and quality standards while being cost-effective and quick to construct.
2. Flexible Design Standards: Allowing for innovative building designs and materials that meet affordability criteria while ensuring safety and livability.
3. Community Integration: Ensuring that these housing designs can be integrated into existing neighborhoods in a way that respects community character and promotes acceptance.
4. Support for Diverse Models: Including options for various types of housing, such as tiny homes, modular units, and converted shipping containers, to cater to different needs and preferences.

AND FURTHER THAT the Council of Papineau-Cameron Township encourages the Ontario government to engage with stakeholders, including architects, housing advocates, and service providers, to develop these pre-approved plans that effectively address the needs of low income and homeless individuals;

AND FURTHER THAT this resolution be provided to the Hon. Doug Ford, Premier of Ontario, Hon. Paul Calandra, Minister of Municipal Affairs and Housing, Hon. Michael Parsa, Minister of Children, Community and Social Services, Hon. Victor Fedeli, Chair of Cabinet, Minister of Economic Development, Job Creation and Trade, Association Municipalities of Ontario, Ontario Building Officials Association, Municipalities of Ontario.

CARRIED: *Robert Corriveau* **NOT CARRIED:** _____
 (Mayor) (Mayor)

COPY

Recorded Vote (Upon Request of Councillor _____) Section 246 (1) Municipal Act

RECORDED DIVISION VOTE	YES Signature	NO Signature	ABSTAIN Signature
Mayor Robert Corriveau			
Deputy Mayor Shelley Belanger			
Councillor Keith Dillabough			
Councillor Jason Bélanger			
Councillor Mélanie Chenier			

Resolution of Support - Urging the Government to Promptly Resume the Assessment Cycle

From Suzanne Lord <slord@wawa.cc>

Date Thu 2024-11-21 11:58 AM

To Premier Doug Ford <premier@ontario.ca>; Paul Calandra - MMAH <paul.calandra@pc.ola.org>; Resolutions - AMO <resolutions@amo.on.ca>; aadams@malahide.ca <aadams@malahide.ca>; achittick@selwyntownship.ca <achittick@selwyntownship.ca>; achrastina@wainfleet.ca <achrastina@wainfleet.ca>; admin@harley.ca <admin@harley.ca>; admin@hudson.ca <admin@hudson.ca>; admin@jocelyn.ca <admin@jocelyn.ca>; admin@mattawan.ca <admin@mattawan.ca>; admin@mindenhills.ca <admin@mindenhills.ca>; admin@norwich.ca <admin@norwich.ca>; adminassist@ryersontownship.ca <adminassist@ryersontownship.ca>; aeuler@dryden.ca <aeuler@dryden.ca>; afisher@goderich.ca <afisher@goderich.ca>; agray@severn.ca <agray@severn.ca>; AHHC@burkfalls.ca <AHHC@burkfalls.ca>; ahulley@westperth.com <ahulley@westperth.com>; akantharajah@loyalist.ca <akantharajah@loyalist.ca>; aknight@get.on.ca <aknight@get.on.ca>

Cc Tammy Godden <clerk@stcharlesontario.ca>

 1 attachment (116 KB)

RC24269 - Resume Assessment Cycle.pdf;

Good morning,

On behalf of the Municipality of Wawa, at its meeting held on November 19, 2024, Council adopted the attached Resolution of Support - Urging the Government to Promptly Resume the Assessment Cycle.

Regards,

Sue Lord

Administrative Assistant

Municipality of Wawa

40 Broadway Avenue

P.O. Box 500

Wawa, ON P0S 1K0

Phone: (705) 856-2244 Ext. 221

Fax: (705) 856-2120

E-mail: slord@wawa.cc

Website: www.wawa.cc

If you have any accommodation needs or require communication supports or alternate formats, please let me know.

CONFIDENTIALITY WARNING:

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The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, November 19, 2024

Resolution # RC24269	Meeting Order: 7
Moved by: 	Seconded by: 

WHEREAS the assessment cycle is an essential process for maintaining the fairness and predictability of property taxes in our province and;

WHEREAS the pause in the reassessment cycle has created uncertainty and instability in property taxation, impacting both residential and commercial property owners and;

WHEREAS the government has delayed an assessment update again in 2024, resulting in Ontario's municipalities continuing to calculate property taxes using 2016 property values and;

WHEREAS both current and outdated assessments are inaccurate, increase volatility, and are not transparent and;

WHEREAS frequent and accurate reassessments are necessary to stabilize property taxes and provide predictability for property owners, residents, and businesses alike and;

WHEREAS the staff at the Municipal Property Assessment Corporation would benefit from further skills enhancement and training in assessments, recognizing the importance of ensuring accurate evaluations for 100% of our municipality and;

WHEREAS the Government has announced a review of the property assessment and taxation system with a focus on fairness, equity, and economic competitiveness, and therefore further deferring new property assessment and;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Wawa hereby calls upon the Premier to promptly resume the assessment cycle to ensure the stability and predictability of property taxes while the Government conducts its review of the property assessment and taxation system, or respond with an alternative method for every municipality in Ontario to achieve fair taxation and;

p. 2...



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

FURTHER MORE THAT all Municipalities in Ontario and their constituents are encouraged to apply pressure to the Premier, daily, weekly, and monthly, to resolve the situation before it causes undo stress to everyone in the Municipality and;

FINALLY RESOLVED THAT a copy of this resolution be forwarded to the Premier Doug Ford, the Association of Municipality in Ontario, the Rural Ontario Municipalities Association, the Federation of Northern Ontario Municipalities, the Municipal Property Assessment Corporation, and all municipalities in Ontario for their consideration, to make proper changes as quickly and efficiently as possible.

RESOLUTION RESULT		RECORDED VOTE		
<input checked="" type="checkbox"/>	CARRIED	MAYOR AND COUNCIL		
<input type="checkbox"/>	DEFEATED		YES	NO
<input type="checkbox"/>	TABLED	Mitch Hatfield		
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Cathy Cannon		
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Melanie Pilon		
<input type="checkbox"/>	WITHDRAWN	Jim Hoffmann		
		Joseph Opato		

MAYOR - MELANIE PILON	CLERK - MAURY O'NEILL

Ministry of Natural Resources

Development and Hazard Policy Branch
Policy Division
300 Water Street
Peterborough, ON K9J 3C7

Ministère des Richesses naturelles

Direction de la politique d'exploitation des
ressources et des risques naturels.
Division de l'élaboration des politiques
300, rue Water
Peterborough (Ontario) K9J 3C7

November 25, 2024

Subject: *Decision on Discussion Paper: Regulating Commercial-Scale Geologic Carbon Storage Projects in Ontario, and Proposal on Enabling the Development of Commercial-Scale Geologic Carbon Storage in Ontario: The Geologic Carbon Storage Act*

Hello,

Over the past two years, the Ministry of Natural Resources has been taking a measured and phased approach to enabling and regulating geologic carbon storage in Ontario. Carbon storage is new to the province, and developing a comprehensive framework to regulate this activity would help ensure that it is done responsibly, with measures in place to safeguard people and the environment.

Geologic carbon storage (further referred to as carbon storage) involves injecting captured carbon dioxide (CO₂) into deep geological formations for permanent storage. This technology could provide industries in Ontario with a critical tool for managing their emissions and contributing to the achievement of Ontario's emissions reduction targets.

Today, we are writing to notify you that 1) a decision has been made to proceed with the development of a framework for enabling commercial-scale geologic carbon storage (Environmental Registry of Ontario posting # 019-8767), and 2) that a new *Geologic Carbon Storage Act* is being proposed (Environmental Registry of Ontario posting # 019-9299).

These developments represent significant steps towards Phase 3 of Ontario's [approach to enabling and regulating geologic carbon storage](#). Ontario aims to have a framework in place by summer 2025. Initially, the ministry anticipates that commercial-scale projects would be proposed in Southwestern Ontario, where the geology is expected to be the most suitable.

- 1) In the summer of this year, we shared information about the development of a legislative and regulatory framework for commercial-scale geologic carbon storage. This information included a discussion paper that provided an overview of how various components of the framework could function. Based on feedback received, a decision was made to move forward with the development of the framework.

More details on the decision, the feedback received, and the original discussion paper can be viewed in the decision notice on the Environmental Registry of Ontario: <https://ero.ontario.ca/notice/019-8767>.

- 2) Based on comments received in response to the discussion paper, as well as feedback received in previous phases of framework development, a *Geologic Carbon Storage Act* (the “Act”) is being proposed. The proposed Act would enable the regulation of research and evaluation activities, and carbon storage activities associated with the permanent storage of carbon dioxide in underground geologic formations in Ontario.

We encourage you to review, and submit feedback on, the legislative proposal on the [Environmental Registry of Ontario posting # 019-9299](#).

If you would like more information or have any questions, please contact Andrew Ogilvie, Manager of Resources Development Section, at 705-761-5815 or through email: Resources.Development@ontario.ca.

Sincerely,



Jennifer Keyes
Director, Development and Hazard Policy Branch



November 25, 2024

The Honorable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Sent by Email

Dear: Honorable Doug Ford

RE: Establishment of an Ontario Rural Road Safety Program.

The Council of the Corporation of Tay Valley Township at its meeting on November 19th, 2024, adopted the following resolution:

RESOLUTION #C-2024-11-22

MOVED BY: Fred Dobbie
SECONDED BY: Marilyn Thomas

“WHEREAS, official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS, preventing crashes reduces the burden on Ontario’s already strained rural health care system;

AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums

AND WHEREAS, preventing crashes can have a significant impact in improving municipal risk profiles;

NOW THEREFORE BE IT RESOLVED THAT, Tay Valley Township requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead, which will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads;

THAT, a copy of this resolution be forwarded to Premier Doug Ford, Honorable Prabmeet Sarkaria, Minister of Transportation, Honorable King Surma, Minister of Infrastructure, Honorable Rob Flack, Minister of Agriculture, Honorable Lisa Thompson, Minister of Rural Affairs, Honorable Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Honorable Sylvia Jones, Minister of Health, and Good Roads;

AND THAT, this resolution be circulated to all municipalities in Ontario requesting their support."

ADOPTED

If you require any further information, please do not hesitate to contact the undersigned at (613) 267-5353 ext. 130 or deputyclerk@tayvalleytwp.ca

Sincerely,



Aaron Watt, Deputy Clerk

cc: Honorable Prabmeet Sarkaria, Minister of Transportation,
Honorable King Surma, Minister of Infrastructure,
Honorable Rob Flack, Minister of Agriculture,
Honorable Lisa Thompson, Minister of Rural Affairs,
Honorable Trevor Jones, Associate Minister of Emergency Preparedness and Response,
Honorable Sylvia Jones, Minister of Health,
Thomas Barakat, Good Roads Manager of Public Policy & Government Relations,
All Municipalities in Ontario.



29 November 2024

The Hon. Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

RE: Resolution - Support for Provincial Absorption of OPP Costs

Dear Premier Ford,

Please be advised that the Council of the Corporation of the Township of Lanark Highlands passed the following resolution at their regular meeting held November 26th, 2024:

Moved by Councillor Kelso

Seconded by Reeve McLaren

THAT, the Council of the Township of Lanark Highlands expresses its support for the resolution from the Town of Midland, advocating for the full absorption of Ontario Provincial Police (OPP) costs into the provincial budget, eliminating cost recovery from municipalities;

AND THAT, a copy of this resolution be circulated to the Premier of Ontario, the Ministry of the Solicitor General, the Ministry of Finance, the Association of Municipalities of Ontario (AMO), and all municipalities across Ontario for their information and consideration.

Resolved

Sincerely,

Nicole Guthrie
Clerk

Encls.

c.c. The Solicitor General
Minister of Finance
Association of Municipalities
All Ontario Municipalities

THE CORPORATION OF THE
TOWN OF MIDLAND

575 Dominion Avenue
Midland, ON L4R 1R2
Phone: 705-526-4275
Fax: 705-526-9971
info@midland.ca



November 7, 2024

Premier Ford
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Via email: premier@ontario.ca

Dear Premier Ford:

Re: Sustainable Funding for Small Urban Municipalities

At its November 6, 2024 Regular Council Meeting the Council for the Town of Midland passed the following Resolution:

WHEREAS it is apparent that the Ontario Government has overlooked the needs of Ontario's small urban municipalities; and

WHEREAS Ontario's small urban municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads, water/ wastewater and municipally owned buildings including recreational facilities, libraries and other tangible capital assets; and

WHEREAS an increase of 26% one year, which is a million dollars (roughly 4% tax increase) for Midland and is something never projected;

NOW THEREFORE IT IS RESOLVED THAT The Town of Midland call on the Ontario Government to immediately implement sustainable funding for small urban municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities; and

FURTHER THAT the OPP Billing Model be referred to the Auditor General for review; and

FURTHER THAT Council direct Staff to circulate this resolution to Premier Doug Ford (premier@ontario.ca), Minister of Solicitor General, Minister of Finance, and to the Association of Municipalities of Ontario (amo@amo.on.ca) and all Municipalities in Ontario.

Thank you.

Yours very truly,

THE CORPORATION OF THE TOWN OF MIDLAND

Sherri Edgar

Sherri Edgar, AMCT
Municipal Clerk
Ext. 2210

cc.

MPP, Simcoe North, Jill Dunlop jill.dunlopco@pc.ola.org
Minister of the Solicitor General, Sylvia Jones sylvia.jones@pc.ola.org
Minister of Finance, Peter Bethlenfalvy peter.bethlenfalvyco@pc.ola.org
Association of Municipalities of Ontario (AMO) resolutions@amo.on.ca
All Municipalities in Ontario



Rainbow
Registered
Arc-en-ciel
Officiel

Town of Saugeen Shores
600 Tomlinson Drive, P.O. Box 820
Port Elgin, ON N0H 2C0

November 26, 2024

Sent via Email: Premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario

Re: Town of Saugeen Shores Support Resolution for Intimate Partner Violence

Dear Premier Ford,

At the November 25, 2024, Regular Council meeting for the Town of Saugeen Shores, Council passed the following resolution:

Whereas more than 4 in 10 Canadian women have experienced some form of intimate partner violence in their lifetime, and 1 in 10 experience it almost daily; and

Whereas while one-third of men have also experienced intimate partner violence, women disproportionately experience the most severe forms. According to the Government of Canada, between 2014 and 2019 there were 497 cases of intimate partner homicide nationally and 80% of the victims were women; and

Whereas rates of intimate partner violence are nationally 75% higher for rural women compared to urban women; and

Whereas although IPV is not a pathogen, it is appropriate to label IPV as an epidemic because it has ripple effects causing future poor health outcomes for affected victims and their families, which negatively affect community health, policing, and social services resources; and

Whereas in Saugeen Shores, police-reported Domestic Violence incidents increased between 2018/04/01 to 2024/04/01 by an average of 55.4%; and

Whereas in Bruce and Grey Counties, domestic violence calls between 2018 and 2020 to police increased by 133%; and

Whereas members of the Saugeen Shores Police have been enrolled in the collaborative Police Action on Intimate Partner Violence course, training which improves their policy and action to keep individuals, families, and communities safe; and

Whereas all programs in the Grey-Bruce Health Unit, especially the clinical ones, have components to identify and report any type of violence, including IPV; and several family-

based programs actively and proactively work with individuals and families on early identification and prevention of IPV, as well as the Unit's collaboration with Bruce Grey Child and Family Services and police services, and

Whereas On January 8, 2024, Saugeen Shores Council supported the Town of Goderich's resolution to Declare Intimate Partner Violence as an Epidemic, and

Whereas it is critical for victims, family members, survivors, and others in our community to see Saugeen Shores' commitment to solving the problem of IPV by, among other actions, recognizing its severity.

Now be it resolved that the Town of Saugeen Shores recognizes the issues of intimate partner violence in rural communities as serious to the health and wellness of local families, and

That the Town of Saugeen Shores is committed to engaging with community partners to educate and support our residents about the seriousness of intimate partner violence in our community; and

That the Town of Saugeen Shores calls on the Standing Committee of Justice to hold hearings in the fall of 2024 on Bill 173, The Intimate Partner Violence Epidemic Act; and

That the Town of Saugeen Shores calls on the Province of Ontario to pass and implement Bill 173, The Intimate Partner Violence Epidemic Act; and

That this resolution be circulated to the Standing Committee on Justice-Clerk, Thushitha Kobikrishna; Chair Lorne Coe, Standing Committee on Justice, Premier Doug Ford, Minister of Health Sylvia Jones, Attorney General Doug Downey, Minister of Rural Affairs Lisa Thompson, Grey Bruce Medical Officer Dr. Arra, the Saugeen Shores Police Services, the Association of Municipalities of Ontario, and to all municipalities in Ontario.

Sincerely,



Dawn Mittelholtz,
Clerk

CC: Standing Committee on Justice-Clerk, Thushitha Kobikrishna
Standing Committee on Justice, Chair Lorne Coe
Minister of Health Sylvia Jones
Attorney General Doug Downey
Minister of Rural Affairs Lisa Thompson
Grey Bruce Medical Officer Dr. Arra
Saugeen Shores Police Services
Association of Municipalities of Ontario
Ontario Municipalities



November 27, 2024

The Right Honourable Justin Trudeau
Prime Minister of Canada

Delivered by email
justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario

premier@ontario.ca

Dear Prime Minister Trudeau and Premier Ford:

**Re: Town of Aurora Council Resolution of November 26, 2024
Member Motion 8.9.1 - Mayor Mrakas; Re: Request the Redistribution of the
Provincial Land Transfer Tax and GST to Municipalities for Sustainable
Infrastructure Funding**

Please be advised that this matter was considered by Council at its meeting held on November 26, 2024, and in this regard, Council adopted the following resolution:

Whereas municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

Whereas the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

Whereas the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

Whereas the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

Whereas redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

Whereas a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure

initiatives, supporting local economic growth and improving the quality of life for residents;

- 1. Now Therefore Be It Hereby Resolved That Aurora Town Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and**
- 2. Be It Further Resolved That Aurora Town Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and**
- 3. Be It Further Resolved That this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and**
- 4. Be It Further Resolved That copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and**
- 5. Be It Further Resolved That copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.**

The above is for your consideration and any attention deemed necessary.

Sincerely,



Ishita Soneji
Deputy Town Clerk
The Corporation of the Town of Aurora

IS/lb

Attachment (Council meeting extract)

Town of Aurora Council Resolution of November 26, 2024
Request the Redistribution of the Provincial Land Transfer Tax and GST to
Municipalities for Sustainable Infrastructure Funding
November 27, 2024

3 of 3

Copy: Hon. Peter Bethlenfalvy, Ontario Minister of Finance
Hon. Paul Calandra, Ontario Minister of Municipal Affairs and Housing
Leah Taylor Roy, MP Aurora—Oak Ridges—Richmond Hill
Tony Van Bynen, MP Newmarket—Aurora
Dawn Gallagher Murphy, MPP Newmarket—Aurora
Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill
All Ontario Municipalities
Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)



8. Committee of the Whole Meeting Report of November 5, 2024

Moved by Councillor Weese

Seconded by Councillor Thompson

That the Committee of the Whole Meeting Report of November 5, 2024, be received and the recommendations carried by the Committee approved, with the exception of sub-items 8.5.4, 8.8.1, and 8.8.3, which were discussed and voted on separately as recorded below.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

8.9 Member Motions

8.9.1 Mayor Mrakas; Re: Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

Whereas municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

Whereas the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

Whereas the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

Whereas the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

Whereas redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and

sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

Whereas a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

1. Now Therefore Be It Hereby Resolved That Aurora Town Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and
2. Be It Further Resolved That Aurora Town Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and
3. Be It Further Resolved That this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and
4. Be It Further Resolved That copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and
5. Be It Further Resolved That copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Carried

November 27, 2024

Hon. Michael Kerzner, Solicitor General
Ministry of the Solicitor General
25 Grosvenor Street
Toronto, Ontario M7A 1Y6
Via email: Minister.SOLGEN@ontario.ca

RE: 2024 Increase to OPP provincial contract annual billing statement

Dear Minister Kerzner,

During the November 26, 2024, special meeting of council regarding the 2025 draft budget, recent increases issued through the annual billing statement, as provided to OPP policed municipalities in the fall of 2024 was brought forward and discussed, the following resolution was passed:

Moved: Liz Welsh Seconded: Debb Pitel

4060-0801 - Provincial OPP contract

WHEREAS municipalities across Ontario experienced a significant increase in the OPP provincial policing contracts expenses recently released, the Town of Petrolia would like to state our concern with the 21.5% increase to our municipality and this effect across the province;

AND WHEREAS the provincial auditor stated in the 2021 audit that the OPP did not have processes in place to consistently deliver provincial and municipal police services efficiently and effectively. The OPP does not have performance indicators with targets to measure and publicly report on the effectiveness of the police services it delivers.

NOW THEREFORE due to the high increases being difficult for small municipalities to adjust to each year. THAT the Council of the Town of Petrolia direct the Clerk to send a letter to the Solicitor General, Premier Doug Ford, MPP Bob Bailey, and copy municipalities across Ontario **to request that the province provide financial assistance to offset the large percentage increases as recently issued to municipalities through the OPP annual billing statement.**

Carried

Kind regards,

Original Signed

Mandi Pearson
Director of Legislative Services | Deputy Operations | Clerk

cc: file
Municipalities of Ontario
Premier@ontario.ca - Honourable Doug Ford, Premier of Ontario
bob.bailey@pc.ola.org - MPP Bob Bailey, Sarnia-Lambton
jgpsb.chair@gmail.com - Lambton OPP Detachment Board

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.petrolia150.com www.town.petrolia.on.ca



Tillsonburg Town Council Decision Letter - November 14, 2024 - Establishment of Ontario Rural Road Safety Program

From Clerks <Clerks@tillsonburg.ca>

Date Wed 2024-11-27 10:52 AM

To Clerks <Clerks@tillsonburg.ca>

Hello,

At the November 14, 2024, meeting of Tillsonburg Town Council, the following resolution was passed:

Resolution # 2024-530

Moved By: Councillor Parsons

Seconded By: Deputy Mayor Beres

WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS, preventing crashes reduces the burden on Ontario's already strained rural strained health care system;

AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;

THEREFORE, BE IT RESOLVED THAT the Town of Tillsonburg requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and

FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads; and FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

Carried

Regards,

Amelia Jaggard

Deputy Clerk

Town of Tillsonburg

10 Lisgar Ave

Tillsonburg, ON N4G 5A5

Phone: 519-688-3009 Ext. 4041

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www.Tillsonburg.ca

www.DiscoverTillsonburg.ca

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November 28, 2024

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Dear Prime Minister Trudeau:

**The Regional
Municipality of
Durham**

Corporate Services
Department –
Legislative Services
Division

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102

durham.ca

**Alexander Harras
M.P.A.
Director of
Legislative Services
& Regional Clerk**

**RE: Motion Requesting the Redistribution of the Provincial
Land Transfer Tax and GST to Municipalities for
Sustainable Infrastructure Funding, Our File: C00**

Council of the Region of Durham, at its meeting held on November 27, 2024, passed the following resolution:

Whereas municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development;

Whereas the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment;

Whereas the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities;

Whereas the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs;

Whereas redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers;

Whereas a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

1. Now Therefore Be It Hereby Resolved That The Regional Municipality of Durham Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities;
2. Be It Further Resolved That The Regional Municipality of Durham Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities;
3. Be It Further Resolved That this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs;
4. Be It Further Resolved That the province be reminded it has been asked by AMO and municipalities to develop a new and comprehensive funding arrangement with municipalities including the housing affordability taskforce recommendations;
5. Be It Further Resolved That a copy of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and
6. Be It Further Resolved That a copy of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Alexander Harras

Alexander Harras, M.P.A.
Director of Legislative Services & Regional Clerk
AH/tf

c: Hon. D. Ford, Premier, Province of Ontario
Hon. P. Bethlenfalvy, Ontario Minister of Finance, MPP,
Pickering/Uxbridge
Hon. P. Calandra, Minister of Municipal Affairs and Housing

Hon. M. Holland, MP, Ajax
J. Jivani, MP, Durham
J. Schmale, MP, Haliburton/Kawartha Lakes/Brock
P. Lawrence, MP, Northumberland/Peterborough South
C. Carrie, MP, Oshawa
J. O'Connell, MP, Pickering/Uxbridge
R. Turnbull, MP, Whitby
P. Barnes, MPP, Ajax
L. Coe, MPP, Whitby
J. French, MPP, Oshawa
Hon. T. McCarthy, MPP, Durham
Hon. D. Piccini, MPP, Northumberland/Peterborough South
L. Scott, MPP, Haliburton/Kawartha Lakes/Brock
Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities
A. Burgess, Director, Communications and Engagement
B. Hannelas, Manager, Corporate Initiatives and Government
Relations

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2024-5434

November 28, 2024

Dear Head of Council:

Through the *More Homes Built Faster Act, 2022*, changes were made to the *Planning Act* to accelerate implementation of the province's additional residential unit (ARU) framework. These changes allowed "as-of-right" (without the need to apply for a rezoning) the use of up to 3 units per lot in many existing residential areas (i.e., up to 3 units allowed in the primary building, or up to 2 units allowed in the primary building and 1 unit allowed in an ancillary building such as a garage).

To support implementation of ARUs, the *Cutting Red Tape to Build More Homes Act, 2024*, made further changes to the *Planning Act* to provide me, as the Minister of Municipal Affairs and Housing, with broader regulation-making authority to remove municipal zoning by-law barriers that may be limiting the development of ARUs.

Following consultation on the Environmental Registry of Ontario, our government has taken further action to tackle the housing supply crisis and reach our goal of building more homes by amending [Ontario Regulation 299/19 – Additional Residential Units](#) to remove certain municipal zoning by-law barriers. These changes took effect upon filing.

These changes will help to facilitate the creation of ARUs, such as basement suites and garden suites, by eliminating barriers including maximum lot coverage, angular planes, floor space index (FSI), minimum separation distances and minimum lot sizes on parcels of urban residential land subject to the ARU framework in the *Planning Act*. More information on these changes can be found through [Environmental Registry of Ontario posting 019-9210](#).

It is my expectation that municipalities will respect these regulatory changes and the intent behind them. I will not hesitate to use my available powers to ensure these changes to the *Planning Act* are allowed to support our goal of building more homes.

We will continue working with our municipal partners to achieve our goal of building the homes that Ontarians need.

Sincerely,



Hon. Paul Calandra
Minister of Municipal Affairs and Housing

c. Martha Greenberg, Deputy Minister

Jessica Lippert, Chief of Staff to Minister Calandra

Chief Administrative Officer
Office of The Clerk

FW: Urging the Government to Promptly Resume the Assessment Cycle

From Info <info@stcharlesontario.ca>

Date Thu 2024-11-28 03:27 PM

To Tammy Godden <clerk@stcharlesontario.ca>

 1 attachment (159 KB)

resol 11-25-2024.pdf;

From: Jena Doonan <jena@northglengarry.ca>

Sent: November 28, 2024 3:10 PM

To: 'Suzanne Lord' <slord@wawa.cc>; doug.fordco@pc.ola.org; premier@ontario.ca; amo@amo.on.ca; lucasw@tweed.ca; chrystia.freeland@parl.gc.ca; Cc: 'Maury O'Neill' <moneill@wawa.cc>; aadams@malahide.ca; achittick@selwyntownship.ca; achrastina@wainfleet.ca; admin@harley.ca; admin@hudson.ca; admin@jocelyn.ca; admin@mattawan.ca; admin@mindenhills.ca; admin@norwich.ca; adminassist@ryersontownship.ca; aeuler@dryden.ca; afisher@goderich.ca; agray@severn.ca; AHHC@burkfalls.ca; ahulley@westperth.com; akantharajah@loyalist.ca; aknight@get.on.ca; albertonadmin@alberton.ca; Alice.Mercier@cochraneontario.com; alison.collard@champlain.ca; alysha.dyjach@brant.ca; amckenzie@bancroft.ca; angie.cathrae@southbrucepeninsula.com; annetteg@eganville.com; annilene@town.minto.on.ca; anuziale@municipalityofkillarney.ca; ao@redrocktownship.com; aquinn@powassan.net; arochefort@alfred-plantagenet.com; asimonian@augusta.ca; asmith@ahtwp.ca; atorresan@thearchipelago.ca; awhalen@sables-spanish.ca; bangione@hbmtwp.ca; becky.jamieson@townofws.ca; 'Belleville' <mtmacdonald@belleville.ca>; bfisler@oxfordcounty.ca; bgilmer@porthope.ca; bgravel@moonbeam.ca; bpaulmachar@vianet.ca; bpercy@leamington.ca; BradleyC@hastingscounty.com; brenda.heidebrecht@portcolborne.ca; brethour@parolink.net; bteeples@stonemills.com; bthornton@pecounty.on.ca; caitlin.salter-macdonald@ottawa.ca; 'CAO Township of Chapleau' <cao@chapleau.ca>; 'CAO Twp of Dubreuilville' <scasey@dubreuilville.ca>; cao.clerk@bonfieldtownship.org; cao@chapple.on.ca; cao@emo.ca; cao@laurentianhills.ca; cao@merrickville-wolford.ca; cao@schreiber.ca; cao@southwold.ca; cao@terracebay.ca; cao@villageofwestport.ca; cao@whiteriver.ca; case@newbury.ca; cblumenberg@pecounty.on.ca; ccalders@northstormont.ca; cdoiron@brighton.ca; cdutton@gbtownship.ca; cgiles@thebluemountains.ca; 'Chantal Guillemette' <Chantal.Guillemette@kapuskasing.ca>; chislop@northdumfires.ca; choward@petawawa.ca; choytfox@puslinch.ca; christina.conklin@uclg.on.ca; christine.goulet@redlake.ca; cindy.filmore@townshipofkearney.ca; city.clerk@mississauga.ca; cityclerk@cityofkingston.ca; cityclerk@cityssm.on.ca; CityClerk@london.ca; cityclerk@thunderbay.ca; cityclerksoffice@brampton.ca; cjeffery@seguin.ca; ckclerk@chatham-kent.ca; ckelly@countyofrenfrew.on.ca; clamb@northhuron.ca; clebrun@southdundas.com; clerk.administrator@tehkummah.ca; clerk.grefe@russell.ca; clerk@addingtonhighlands.ca; clerk@adjtos.ca; clerk@amherstburg.ca; clerk@arran-elderslie.ca; clerk@brockville.com; clerk@carlowmayo.ca; clerk@centralhuron.com; clerk@cobourg.ca; clerk@county-lambton.on.ca; clerk@countyofessex.on.ca; clerk@cramahe.ca; clerk@dawneuphemia.on.ca; clerk@dufferincounty.ca; clerk@faraday.ca; Melanie Bouffard <clerk@frenchriver.ca>; clerk@gananoque.ca; clerk@gordonbarrieisland.ca; clerk@greatermadawaska.com; clerk@haldimandcounty.on.ca; clerk@hamilton.ca; clerk@hastingshighlands.ca; clerk@headclaramaria.ca; clerk@howick.ca; clerk@huntsville.ca; clerk@huroneast.com; clerk@kincardine.ca; clerk@lakeshore.ca; clerk@madoc.ca; Clerk@magnetawan.com; clerk@mckellar.ca; clerk@mcmurrichmonteith.com; clerk@meaford.ca; clerk@middlesexcentre.ca; clerk@municipalityofbluewater.ca; clerk@muskoka.on.ca; clerk@nalgona.wil.com; clerk@newtecumseth.ca;

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Subject: Urging the Government to Promptly Resume the Assessment Cycle

Hello,

Please find attached a signed resolution passed on November 25th Regular meeting of Council.

Thank you,

Jena

Please note: My working hours may not reflect yours. Please do not feel obligated to answer outside your normal work hours.



Jena Doonan

Deputy Clerk | Greffière adjointe

Marriage Officiant | Célébrant de mariage

Emergency Management Program Coordinator (CEMC)/ Coordonnatrice du

programme de gestion des urgences

Township of North Glengarry | Canton de Glengarry Nord

NEW ADDRESS

3720 County Road 34
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Alexandria ON K0C 1A0
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**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Council Meeting

Resolution # 8

Date: October 28, 2024

Moved By: Carma Williams

Seconded By: Jamie MacDonald

WHEREAS the assessment cycle is an essential process for maintaining the fairness and predictability of property taxes in our province and;

WHEREAS the pause in the reassessment cycle has created uncertainty and instability in property taxation, impacting both residential and commercial property owners and;

WHEREAS the government has delayed an assessment update again in 2024, resulting in Ontario's municipalities continuing to calculate property taxes using 2016 property values and;

WHEREAS both current and outdated assessments are inaccurate, increase volatility, and are not transparent and;

WHEREAS frequent and accurate reassessments are necessary to stabilize property taxes and provide predictability for property owners, residents, and businesses alike and;

WHEREAS the staff at the Municipal Property Assessment Corporation would benefit from further skills enhancement and training in assessments, recognizing the importance of ensuring accurate evaluations for 100% of our municipality and;

WHEREAS the Government has announced a review of the property assessment and taxation system with a focus on fairness, equity, and economic competitiveness, and therefore further deferring new property assessment and;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of North Glengarry hereby calls upon the Premier to promptly resume the assessment cycle to ensure the stability and predictability of property taxes while the Government conducts its review of the property assessment and taxation system, or respond with an alternative method for every municipality in Ontario to achieve fair taxation and;

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Council Meeting

Resolution #

Date: October 28, 2024

FURTHERMORE, THAT all Municipalities in Ontario and their constituents are encouraged to apply pressure to the Premier, daily, weekly, and monthly, to resolve the situation before it causes undo stress to everyone in the Municipality and;

FINALLY RESOLVED THAT a copy of this resolution be forwarded to the Premier Doug Ford, the Association of Municipality in Ontario, the Rural Ontario Municipalities Association, the Federation of Northern Ontario Municipalities, the Municipal Property Assessment Corporation, and all municipalities in Ontario for their consideration, to make proper changes as quickly and efficiently as possible.

CARRIED

DEFEATED

DEFERRED



MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams
Councillor: Jacques Massie
Councillor: Brian Caddell
Councillor: Jeff Manley
Councillor: Michael Madden
Councillor: Gary Martin
Mayor: Jamie MacDonald

	YEA	NEA
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____



Northumberland County Council Resolution

SENT VIA EMAIL

November 28, 2024

Honourable Doug Ford (Premier of Ontario)
Honourable Sylvia Jones (Deputy Premier and Minister of Health)
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

Re: Correspondence, 'Support for Family Physicians'

At a meeting held on November 20, 2024 Northumberland County Council approved Council Resolution # 2024-11-20-828, adopting the below recommendation from the November 5, 2024 Community Health Committee meeting:

Moved by: Deputy Warden Olena Hankivsky
Seconded by: Councillor Scott Jibb

"**That** the Corporate Support Committee having considered the correspondence from the City of Stratford regarding 'Support for Family Physicians' recommend that County Council support the correspondence and direct staff to send a copy of this resolution to the Honourable Doug Ford (Premier of Ontario), the Honourable Sylvia Jones (Deputy Premier and Minister of Health), the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities."

Council Resolution # 2024-11-20-828

Carried

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at matherm@northumberland.ca or by telephone at 905-372-3329 ext. 2238.

Sincerely,
Maddison Mather



Manager of Legislative Services / Clerk
Northumberland County

Community Health Committee Resolution

Committee Meeting Date: November 5, 2024

Agenda Item: 7.a

Resolution Number: 2024-11-05- 710

Moved by: B. Ostrander

Seconded by: O. Hankivsky

Council Meeting Date: November 20, 2024

"That the Corporate Support Committee having considered the correspondence from the City of Stratford regarding 'Support for Family Physicians' recommend that County Council support the correspondence and direct staff to send a copy of this resolution to the Honourable Doug Ford (Premier of Ontario), the Honourable Sylvia Jones (Deputy Premier and Minister of Health), the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities."

Carried 
Committee Chair's Signature

Defeated _____
Committee Chair's Signature

Deferred _____
Committee Chair's Signature



City of Stratford, Corporate Services Department

Clerk's Office

City Hall, P. O. Box 818, Stratford, Ontario N5A 6W1

Tel: 519-271-0250, extension 5237

Email: clerks@stratford.ca

Website: www.stratford.ca

September 13, 2024

Sent via email – councilmeeting@toronto.ca

John D. Elvidge,
City Clerk
City of Toronto

Re: Resolution Regarding Requesting the Province to Support Family Physicians

We acknowledge receipt of your correspondence dated July 31, 2024, regarding the above-mentioned matter.

The said correspondence was provided to Stratford City Council for their information as part of the September 9, 2024, Council meeting Consent Agenda (CA-2024-140). Council adopted the following resolution:

THAT CA-2024-140, being a resolution from The City of Toronto regarding Provincial Support for Family Physicians, be endorsed.

Sincerely,

T. Dafoe

Tatiana Dafoe Clerk

/mf

cc: Hon. Mark Holland, Minister of Health
Association of Municipalities of Ontario
All Ontario municipalities

City Council

Member Motions - Meeting 19

MM19.5	ACTION	Adopted		Ward: All
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Requesting the Province to Support Family Physicians - by Councillor Dianne Saxe, seconded by Councillor Mike Colle

City Council Decision

City Council on June 26 and 27, 2024, adopted the following:

1. City Council request the Minister of Health to take immediate action to:
 - a. properly compensate family physicians with appropriate fee increases; and
 - b. reduce the administrative burden that the Province places on family doctors so they have more time to see their patients.
2. City Council forward City Council’s decision to the Premier of Ontario, the Minister of Health, the Association of Municipalities of Ontario, and the municipal Clerks of Ontario's municipalities.
3. City Council request a direct response from the Minister of Health within 30 days.

Summary

On May 13, 2024, the City of Belleville set a good example by passing a resolution calling upon the provincial government to improve compensation and reduce administrative burden for Ontario’s family physicians. Toronto should do the same.

The Province of Ontario is responsible for providing quality health care to all residents of Ontario. Family medicine is the backbone of the healthcare system and providing timely access to a primary health care provider for everyone in Ontario, is essential and should be a top Provincial Government priority. Instead, the shortage of family physicians has reached a crisis point.

Millions of Ontario residents, and hundreds of thousands of Torontonians, do not have a family doctor. Studies show that patients without a primary care provider have poorer health outcomes while costing the health care system more. Meanwhile, hospitals, emergency rooms and clinics are overloaded by residents’ unmet health care needs.

The Province of Ontario could address this issue quickly and efficiently by paying fair wages to family physicians and by lessening the undue administrative burden this provincial government imposes on family doctors.

Background Information (City Council)

Member Motion MM19.5

(<https://www.toronto.ca/legdocs/mmis/2024/mm/bgrd/backgroundfile-246768.pdf>)



November 29, 2024

The Right Honourable Justin Trudeau, Prime Minister

Sent via email: justin.trudeau@parl.gc.ca

Dear Honourable Justin Trudeau,

Please be advised that Brantford City Council at its meeting held November 26, 2024 adopted the following:

12.2.9 Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

WHEREAS municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

WHEREAS the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

WHEREAS the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

WHEREAS the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

WHEREAS redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

WHEREAS a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents.

NOW THEREFORE BE IT RESOLVED:

- A. THAT Brantford City Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and

- B. THAT Brantford City Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and
- C. THAT this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and
- D. THAT copies of this resolution BE FORWARDED to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, Larry Brock - Member of Parliament (MP) and Will Bouma - Members of Provincial Parliament (MPP); and
- E. THAT copies of this resolution BE FORWARDED to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

I trust this information is of assistance.

Yours truly,



Chris Gauthier
City Clerk, cgauthier@brantford.ca

cc Premier Doug Ford
Ontario Minister of Finance
Minister of Municipal Affairs and Housing
Member of Parliament (MP) Larry Brock
Member of Provincial Parliament (MPP) Will Bouma
Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)
Ontario Municipalities

Tammy Godden

From: Regional.Clerk <regional.clerk@york.ca>
Sent: December 2, 2024 2:24 PM
Subject: Motion to Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

On November 28, 2024 Regional Council endorsed the following resolution:

WHEREAS municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development;

AND WHEREAS the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment;

AND WHEREAS the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities;

AND WHEREAS the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs;

AND WHEREAS redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers;

AND WHEREAS a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

THEREFORE BE IT RESOLVED THAT Regional Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities;

AND BE IT FURTHER RESOLVED THAT Regional Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities;

AND BE IT FURTHER RESOLVED THAT this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs;

AND BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to the Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs)

AND BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Regards,

Christopher Raynor (he/him) | Regional Clerk, Regional Clerk's Office, Corporate Services Department

The Regional Municipality of York | 17250 Yonge Street | Newmarket, ON L3Y 6Z1

O: 1-877-464-9675 ext. 71300 | christopher.raynor@york.ca | york.ca

Our Mission: **Working together to serve our thriving communities – today and tomorrow**



Town of South Bruce Peninsula

PO Box 310, 315 George St.
Wiarton ON N0H 2T0

Tel: (519) 534-1400 Fax: (519) 534-4976
Toll Free (in 519 area only): 1-877-534-1400

December 4, 2024

Hon. Doug Ford, Premier of Ontario
Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, Ontario
M7A 1A1
Premier@ontario.ca

Hon. Prabmeet Singh Sarkaria, Minister of Transportation
Ministry of Transportation
777 Bay Street, 5th Floor
Toronto, Ontario
M7A 1Z8
Prabmeet.Sarkaria@pc.ola.org

Dear Premier Ford and the Honourable Prabmeet Singh Sarkaria,

At the December 3, 2024, Town of South Bruce Peninsula Council meeting, the following resolution was passed:

Whereas rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

And whereas preventing crashes reduces the burden on Ontario's already strained rural health care system;

And whereas roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums; preventing car crashes can have a significant impact in improving municipal risk profiles;

Therefore, be it resolved that the Town of South Bruce Peninsula requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead;

And further that this resolution be circulated to all municipalities in Ontario requesting their support, as well as the Honourable Doug Ford, Premier of Ontario and the Honourable Prabmeet Singh Sarkaria, Minister of Transportation.

I trust you find this satisfactory; however, should you have any questions or require further information please do not hesitate to contact the undersigned.

Yours truly,

A handwritten signature in black ink that reads "B. Collins". The signature is written in a cursive, flowing style.

Brianna Collins, P.Eng.
Director of Public Works

Cc: Ontario Municipalities
Scott R. Butler, Executive Director, Good Roads
Antoine Boucher, President, Good Roads Board of Directors



The Corporation of the Town of Cobourg

Resolution

Justin Trudeau, Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Town of Cobourg
55 King Street West,
Cobourg, ON, K9A 2M2
clerk@cobourg.ca

Delivered via email

Justin.Trudeau@parl.gc.ca

December 6, 2024

RE: Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

Please be advised that the Town of Cobourg Council, at its meeting held on November 20, 2024, passed the following resolution:

WHEREAS municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

WHEREAS the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

WHEREAS the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

WHEREAS the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

WHEREAS redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

WHEREAS a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents.

NOW THEREFORE BE IT RESOLVED THAT the Town of Cobourg Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and



The Corporation of the Town of Cobourg

Resolution

FURTHER THAT the Town of Cobourg Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and

FURTHER THAT this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and

FURTHER THAT copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and

FURTHER THAT copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Sincerely,

Kristina Lepik
Deputy Clerk/Manager, Legislative Services

cc. Honourable, Doug Ford Premier of Ontario;
Honourable Peter Bethlenfalvy, Minister of Finance;
Honourable Paul Calandra, Minister of Municipal Affairs and Housing;
Honourable Philip Lawrence, Northumberland – Peterborough South MP;
Honourable David Piccini, Minister of Labour, Immigration, Training and Skills
Development and Northumberland – Peterborough South MPP; and
All Ontario Municipalities

8:26 AM
03-12-24

Municipality of St.-Charles
Cash Disbursements
October 2024

Date	Name	Class	Paid Amount	Memo
2024-10-01 64 AUTO AND TRUCK PART...				
2024-09-25	Receiver General	Municipal Facilities:Arena	-61.87	OIL FILTER & 10W40
			-8.04	HST (ON) on purchases (Input Tax Credit)
TOTAL			-69.91	
2024-10-28 Aird & Berlis LLP				
2024-10-18	Receiver General	Admin	-782.03	MATTER NO: 154336
			-86.38	HST Rebate
TOTAL			-868.41	
2024-10-01 AMAZON.COM.CA				
2024-03-22	Receiver General	Admin	-18.70	REPLACEMENT WHEELS FOR CHAIR
			-2.06	HST Rebate
2024-08-17	Receiver General	Parks & Recreation:Splash Pad	-9.40	NUMBERS STICKERS
			-1.04	HST Rebate
2024-09-11	Receiver General	Public Works	-129.84	HARDHATS
			-14.34	HST Rebate
2024-08-16	Receiver General	Public Works	-343.26	DEWALT 20V MAX
			-37.91	HST Rebate
2024-08-17	Receiver General	Public Works	-62.51	LOCKNLUBE GREASE GUN COUPLER
			-6.91	HST Rebate
2024-08-17	Receiver General	Public Works	-30.52	AZUNO GREASE GUN COULER 2ND GENERATION
			-3.37	HST Rebate
TOTAL			-659.86	
2024-10-15 AMAZON.COM.CA				
2024-10-02	Receiver General	Service Ontario	-9.48	2 HOLE PUNCH
			-1.05	HST Rebate
2024-10-02	Receiver General	Admin:COVID Expense	-20.25	SCREEN PROTECTOR
			-2.24	HST Rebate
2024-10-02	Receiver General	Admin:COVID Expense	-11.18	TABLET STAND
			-1.23	HST Rebate
TOTAL			-45.43	

8:26 AM
03-12-24

Municipality of St.-Charles
Cash Disbursements
October 2024

Date	Name	Class	Paid Amount	Memo
2024-10-28 AMAZON.COM.CA				
2024-10-15		Admin	-10.14	BANDAIDS
	Receiver General		-1.12	HST Rebate
2024-10-15		Council	-33.35	4K HDMI AUDIO EXTRACTOR SPLITTER
	Receiver General		-3.68	HST Rebate
2024-10-24		Public Works:#17 - 2022 Silv...	-58.53	TRANSFER NOZZLE
	Receiver General		-6.46	HST Rebate
TOTAL			-113.28	
2024-10-15 B&M Heating & Air Conditio...				
2024-10-11		Municipal Facilities:Arena	-2,500.00	REPLACE HOT WATER ON DEMAND
	Receiver General		-325.00	HST (ON) on purchases (Input Tax Credit)
TOTAL			-2,825.00	
2024-10-28 B&M Heating & Air Conditio...				
2024-10-18		Landfill	-2,538.91	INSTALL OF 15000 BTU PROPANE WALL HEATER
	Receiver General		-280.44	HST Rebate
TOTAL			-2,819.35	
2024-10-15 BATTLESHEILD INDUSTRIE...				
2024-10-08			-731,654.38	2024 Freightliner M2 106 - 1FVACYD27SHVK2204
	Receiver General		-80,815.62	HST Rebate
TOTAL			-812,470.00	
2024-10-31 Bell Canada				
2024-09-22		Fire Department	-85.55	OCTOBER 2024
	Receiver General		-9.45	HST Rebate
2024-09-22		Municipal Facilities:Wellness ...	-84.07	OCTOBER 2024
	Receiver General		-10.93	HST (ON) on purchases (Input Tax Credit)
TOTAL			-190.00	

Municipality of St.-Charles
Cash Disbursements
October 2024

Date	Name	Class	Paid Amount	Memo
2024-10-30 Bell Canada				
2024-10-05	Receiver General	Admin	-135.29	OCTOBER 2024
			-14.94	HST Rebate
TOTAL			-150.23	
2024-10-01 Benson 932032				
2024-09-09	Receiver General	Public Works:# 7 - Loader	-188.82	OIL FILTER
		Public Works:# 5 - Steamer	-17.35	50/50 HD
		Public Works:# 7 - Loader	-17.35	50/50 HD
		Public Works:# 7 - Loader	-17.35	50/50 HD
		Public Works:# 8 - Backhoe	-17.35	50/50 HD
		Public Works:# 9 - 2008 Dozer	-17.35	50/50 HD
		Public Works:#19 - 2022 Exc...	-17.35	50/50 HD
			-32.35	HST Rebate
TOTAL			-325.27	
2024-10-28 Benson 932032				
2024-10-23	Receiver General	Public Works	-113.52	ABSORBANT 0.8 PI.CU, SHOP RAGS 25LBS
			-12.54	HST Rebate
TOTAL			-126.06	
2024-10-01 BLACKROCK PAVING				
2024-09-27	Receiver General	Parks & Recreation:Pickelball...	-15,264.00	PAVE 50' X 50' FOR PICKLEBALL COURT
			-1,686.00	HST Rebate
TOTAL			-16,950.00	
2024-10-01 BRANCONNIER, LISE				
2024-08-25	Receiver General	Admin:Foodbank	-300.00	Purchase of knitted mitts and socks from The Thifty Shop
2024-09-18		Admin:Hot and Cold Meals	-28.67	45.5Km
2024-09-18		Admin:Hot and Cold Meals	-137.34	Hot & Hold Meal Flyer
		Admin:Hot and Cold Meals	-2.00	Donation Stamp
			-17.85	HST (ON) on purchases (Input Tax Credit)
TOTAL			-485.86	

Municipality of St.-Charles
Cash Disbursements
October 2024

Date	Name	Class	Paid Amount	Memo
2024-10-28 BRANCONNIER, LISE				
2024-10-02		Admin:Hot and Cold Meals	-197.41	GV DARK, COURIER BAGS, LABELS, MIXING BOWL, BASTIN & SERVING SPOON, BROWNE ...
		Admin:Hot and Cold Meals	-89.14	BREAD CRUMBS, COCOA, SUGAR, BC CRT
	Receiver General		-21.81	HST Rebate
2024-10-02		Admin:Hot and Cold Meals	-72.45	115 KMS
2024-10-16		Admin:Hot and Cold Meals	-85.05	135 KMS
2024-10-24		Admin:Hot and Cold Meals	-936.11	TOMATOES, GARLIC POWDER, CAESAR DRESSING, PUDDING, BUTTER CREAM CHEESE, ...
		Admin:Hot and Cold Meals	-30.52	FOIL
	Receiver General		-3.37	HST Rebate
TOTAL			-1,435.86	
2024-10-01 BRANDT SUDBURY				95201193
2024-08-30		Public Works:#15 - 2020 Gra...	-1,595.30	REPLACE WHEEL LEAN SOLENOID
	Receiver General		-176.21	HST Rebate
2024-08-30		Public Works:#15 - 2020 Gra...	-2,056.70	REQUIRES NEW HARNESS
	Receiver General		-227.17	HST Rebate
TOTAL			-4,055.38	
2024-10-01 CAMBRIAN TRUCK CENTRE...				
2024-08-02		Public Works:# 2 - 2012 Wes...	-335.43	THERMO, FSEAL, ASOLENO, ECOOLANT
	Receiver General		-37.05	HST Rebate
TOTAL			-372.48	
2024-10-28 CAMBRIAN TRUCK CENTRE...				
2024-10-04		Public Works:# 2 - 2012 Wes...	-68.01	TRAY11-COOLANT
	Receiver General		-7.51	HST Rebate
TOTAL			-75.52	
2024-10-15 CGIS Centre				
2024-11-01		Admin	-884.24	SLIMS CONTRACTED SERVICES
	Receiver General		-97.67	HST Rebate
TOTAL			-981.91	

8:26 AM
03-12-24

Municipality of St.-Charles
Cash Disbursements
October 2024

Date	Name	Class	Paid Amount	Memo
2024-10-28	Charette, Stephane			
2024-10-25	Receiver General	Municipal Facilities:Arena	-630.00	FULL REFUND OF ICE RENTAL-MECHANICAL ISSUES
			-81.90	HST (ON) on purchases (Input Tax Credit)
TOTAL			-711.90	
2024-10-01	CO-OP Régionale Nipissing S...			2023900
2024-09-12	Receiver General	Public Works	-2,530.71	FUEL OIL-COLORED DIE
			-279.53	HST Rebate
TOTAL			-2,810.24	
2024-10-28	CO-OP Régionale Nipissing S...			2023900
2024-10-23	Receiver General	Parks & Recreation:Pickelball...	-188.26	GRASS SEED
			-20.79	HST Rebate
2024-10-24	Receiver General	Public Works	-2,473.84	FUEL OIL-COLORED DIE
			-273.25	HST Rebate
TOTAL			-2,956.14	
2024-10-30	COLLABRIA			
2024-09-30	PROJECT - Lake Road Rehab	Service Ontario	-55.88	PUBLICATIONS - DRIVER'S HANDBOOK
		Admin	-71.09	MFOA-CAO
		Public Works	-93.84	CANADA POST-LAKE RD MAIL-OUT
		Admin	-226.30	FLAGS UNLIMITED
		Admin	-18.15	CELL-CAO
		CBO	-18.15	CELL-CBO
		Public Works	-18.61	CELL-DOO
		Municipal Facilities:Arena	-4.46	CELL-ARENA
		Admin	-339.36	QUICKBOOKS
		Admin	-142.27	AMAZON-TAPS
		Admin	-754.55	HOME DEPOT-VANITIES
		Parks & Recreation:#13 - 201...	-537.64	NORM'S - OIL CHANGE, BRAKE PUMP
		Admin	-129.20	AMAZON-TOILET SEATS
		Public Works	-64.60	AMAZON-TOILET SEATS
		Municipal Facilities:School R...	-78.92	AMAZON-LIFT DOOR KEY
		Admin	-1,456.63	WAYFAIR-TOILETS
		Public Works	-728.32	WAYFAIR-TOILETS
		Landfill	-184.14	GARDEPRO-CAMERA
		Municipal Facilities:Arena	-108.82	GUSPRO-VITRIM BOND PURPLE WHEEL

Total October 2024 Disbursements - \$1,396,559.07

Municipality of St.-Charles
Cash Disbursements
October 2024

Date	Name	Class	Paid Amount	Memo
	Receiver General		-14.73	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-492.54	HST Rebate
TOTAL			-5,538.20	
2024-10-01 Conseil scolaire catholique ...				
2024-09-30		Levies	-20,504.00	2024 INSTALLMENT #3
TOTAL			-20,504.00	
2024-10-01 COOPER EQUIPMENT RENT...				
2024-09-09		Public Works:Bridges/Culverts	-514.85	PLATE REV 20" MIKASA 1000LBS
	Receiver General		-56.87	HST Rebate
TOTAL			-571.72	
2024-10-01 Creighton Rock Drill Limited				
				MUN038
2024-09-20		Public Works:#15 - 2020 Gra...	-2,016.05	48" BORON BLADERUNNER WIND, PLOW GUARD CURB RUNNER 24", HIGHWEAR WING N...
		Public Works:# 7 - Loader	-724.26	CASE 621 BOLT ON CENTRE & END LOADER EDGE,
		Public Works:# 8 - Backhoe	-543.22	BOLT ON EDGE, PLOW BOLT, 3/4" HARDENED HEAVY FLAT WASHER, HEX NUT
		Public Works:# 9 - 2008 Dozer	-109.06	PLOW BOLT, HEX NUT
	Receiver General		-374.74	HST Rebate
TOTAL			-3,767.33	
2024-10-15 Creighton Rock Drill Limited				
				MUN038
2024-09-30		Public Works:# 7 - Loader	-260.00	CASE 621 BOLT ON END
	Receiver General		-28.72	HST Rebate
2024-10-04		Public Works:#15 - 2020 Gra...	-5,896.04	SCARIFIER BOARD 48", 36", PLOW BOLT, HEX NUT, BIT LARGE
	Receiver General		-651.25	HST Rebate
2024-10-10		Public Works:# 8 - Backhoe	-269.13	DITCHING BOLT ON BALDE
		Public Works:# 9 - 2008 Dozer	-332.23	DZR FLAT END BIT
	Receiver General		-66.42	HST Rebate
2024-10-10		Public Works:#15 - 2020 Gra...	-969.71	BIT LARGE GRADING
	Receiver General		-107.11	HST Rebate
TOTAL			-8,580.61	

Municipality of St.-Charles
Cash Disbursements
October 2024

Date	Name	Class	Paid Amount	Memo
2024-10-01 CSD due Grand Nord de l'O...				
2024-09-30		Levies	-4,244.00	2024 INSTALLMENT #3
TOTAL			-4,244.00	
2024-10-01 CULLIGAN WATER				
2024-09-23		Admin	-6.11	FUEL CHARGE
		Admin	-30.00	WATER
	Receiver General		-0.67	HST Rebate
TOTAL			-36.78	
2024-10-10 ED SEGUIN & SONS				
2024-08-22		Sewer	-70,496.34	HYDROVAC
		Public Works:Catch Basins	-38,652.58	HYDROVAC
	Receiver General		-12,056.15	HST Rebate
TOTAL			-121,205.07	
2024-10-01 Encompass IT				
2024-09-11		Admin	-788.64	SEPTEMBER 2024 SUPPORT
	Receiver General		-87.11	HST Rebate
2024-09-19		Admin	-432.48	AUGUST 2024 OFFICE 365
		CBO	-66.14	AUGUST 2024 OFFICE 365
	Receiver General		-55.08	HST Rebate
TOTAL			-1,429.45	
2024-10-15 Encompass IT				
2024-10-11		Admin	-788.64	OCTOBER 2024 MONTHLY SUPPORT & BACKUP
	Receiver General		-87.11	HST Rebate
TOTAL			-875.75	

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Municipality of St.-Charles
Cash Disbursements
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Date	Name	Class	Paid Amount	Memo
2024-10-28 Encompass IT				
2024-10-19	Receiver General	Admin	-73.27	EDR SECURITY 2 DEVICES
			-8.09	HST Rebate
2024-10-19	Receiver General	Admin	-432.48	OCTOBER 2024 OFFICE 365
		CBO	-66.14	OCTOBER 2024 OFFICE 365
			-55.08	HST Rebate
TOTAL			-635.06	
2024-10-18 ENERCARE HOME SERVICE				7002813119
2024-09-30	Receiver General	Municipal Facilities:Wellness ...	-20.44	SEPTEMBER 2024
			-2.66	HST (ON) on purchases (Input Tax Credit)
TOTAL			-23.10	
2024-10-15 EXP SERVICES INC.				
2024-08-23	PROJECT-WEST SIDE Receiver General	Public Works:Hardtop Road ...	-1,236.38	NTB-2300213-02 WEST VILLAGE ROADS
			-136.57	HST Rebate
2024-09-20	PROJECT-WEST SIDE Receiver General	Public Works:Hardtop Road ...	-1,722.29	NTB-23000213-02
			-190.24	HST Rebate
TOTAL			-3,285.48	
2024-10-01 FIRE MARSHAL'S PUBLIC FI...				
2024-09-16	Receiver General	Fire Department	-502.52	FIRE PREVENTION WEEK KIT, POSTER & BROCHURES
			-55.51	HST Rebate
2024-09-16	Receiver General	Fire Department	-85.26	FIRE PREVENTION BANNER
			-9.42	HST Rebate
TOTAL			-652.71	
2024-10-01 FIT CHECK GROUP				
2024-08-16	Receiver General	Municipal Facilities:Fitness C...	-144.50	REPLACE 2 CABLES
			-18.79	HST (ON) on purchases (Input Tax Credit)
TOTAL			-163.29	

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Municipality of St.-Charles
Cash Disbursements
October 2024

Date	Name	Class	Paid Amount	Memo
2024-10-15 FRENCH RIVER CONTRACTI...				
2024-09-25		Parks & Recreation:Pickelball...	-3,145.52	GRANULAR B, CLEAR STONE, GREY CRUSHER
		Public Works	-5,316.96	GRANULAR A & B
	Receiver General		-934.73	HST Rebate
2024-10-03		Public Works:Drainage	-13,562.57	HERRON MINOR IMPROVEMENT-LAMOUREUX DRAIN 1999 - DRAIN C
	Receiver General		-1,498.07	HST Rebate
TOTAL			-24,457.85	
2024-10-28 FRENCH RIVER CONTRACTI...				
2024-10-17		Parks & Recreation:Pickelball...	-3,176.44	CHERRIMAN QUARRY, GRANULAR B
		Public Works:Gravel Resurfa...	-529.86	GRANULAR B
	PROJECT - Lake Road Rehab	Public Works:Bridges/Culverts	-8,659.40	GRANULAR A
	Receiver General		-1,365.86	HST Rebate
TOTAL			-13,731.56	
2024-10-01 GFL ENVIRONMENTAL INC. ...				
				GN-1163
2024-09-30		Landfill:Waste Disposal	-9,677.78	SEPTEMBER 2024
		Landfill:Recycling	-832.20	SEPTEMBER 2024
	Receiver General		-1,160.89	HST Rebate
TOTAL			-11,670.87	
2024-10-28 GIP INTERPAVING LIMITED				
2024-10-01		Public Works:Hardtop Patching	-2,215.00	COLD MIX PRE
	Receiver General		-244.66	HST Rebate
TOTAL			-2,459.66	
2024-10-28 GRANDBOIS, YVETTE				
2024-10-16		Admin:Hot and Cold Meals	-28.35	45 KMS
TOTAL			-28.35	

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Cash Disbursements
October 2024

Date	Name	Class	Paid Amount	Memo
2024-10-28 HOUCHEN, MELANIE				
2024-10-02		Admin:Hot and Cold Meals	-22.05	35 KMS
2024-10-16		Admin:Hot and Cold Meals	-21.42	34 KMS
TOTAL			-43.47	
2024-10-10 HYDRO ONE NETWORKS INC.				
2024-09-20		Parks & Recreation	-69.26	JUL 27 - AUG 28, 2024
	Receiver General		-9.00	HST (ON) on purchases (Input Tax Credit)
2024-09-20		Municipal Facilities:Wellness ...	-1,483.76	JUL 27 - AUG 28, 2024
	Receiver General		-192.89	HST (ON) on purchases (Input Tax Credit)
2024-09-20		Municipal Facilities:Communi...	-1,109.75	JUL 27 - AUG 28, 2024
	Receiver General		-144.27	HST (ON) on purchases (Input Tax Credit)
2024-09-20		Fire Department	-185.64	JUL 27 - AUG 28, 2024
	Receiver General		-20.51	HST Rebate
2024-09-20		Sewer	-102.67	JUL 27 - AUG 28, 2024 CASIMIR
	Receiver General		-11.34	HST Rebate
2024-09-20		Admin	-360.71	JUL 27 - AUG 28, 2024
	Receiver General		-39.84	HST Rebate
2024-09-20		Sewer	-44.14	JUL 27 - AUG 28, 2024 DUNNET
	Receiver General		-4.87	HST Rebate
2024-09-20		Public Works	-139.79	JUL 27 - AUG 28, 2024
	Receiver General		-15.44	HST Rebate
TOTAL			-3,933.88	
2024-10-02 HYDRO ONE NETWORKS INC.				
2024-09-12		Municipal Facilities:Arena	-813.73	JUL 27-AUG 28 2024
	Receiver General		-105.78	HST (ON) on purchases (Input Tax Credit)
2024-09-12		Public Works:Street Lights	-17.47	JUL 26 - AUG 26, 2024
	Receiver General		-1.93	HST Rebate
TOTAL			-938.91	
2024-10-09 HYDRO ONE NETWORKS INC.				
2024-09-19		Public Works:Street Lights	-144.62	JUL 26 - AUG 26, 2024
	Receiver General		-15.97	HST Rebate
TOTAL			-160.59	

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Cash Disbursements
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Date	Name	Class	Paid Amount	Memo
2024-10-17 INNOV8 OFFICE SOLUTIONS				
2024-09-30		Admin	-215.96	CONTRACT & COLOR COPY OVERAGE
		Admin:Hot and Cold Meals	-51.55	COLOR COPY OVERAGE
	Receiver General		-6.70	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-23.85	HST Rebate
TOTAL			-298.06	
2024-10-31 INNOV8 OFFICE SOLUTIONS				
2024-10-31		Admin	-288.70	NOVEMBER 2024
	Receiver General		-31.89	HST Rebate
TOTAL			-320.59	
2024-10-01 Janix Janitorial Supplies				
2024-09-25		Municipal Facilities:Wellness ...	-125.46	CENTER PULL TOWELS, TOILET PAPER, TORK JUMBO KITCHEN TOWELS
		Admin	-30.83	BLACK GARBAGE BAGS
	Receiver General		-16.31	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-3.40	HST Rebate
2024-09-11		Municipal Facilities:Wellness ...	-24.51	GLASS CLEANER, WET MOP
		Municipal Facilities:Arena	-238.89	GLASS CLEANER, WET MOP, DUST MOP, AIR FRESH REFILL, XIARGE GLOVES
		Municipal Facilities:School R...	-69.76	WET MOP, LARGE GLOVES, CENTER PULL TOWELS
		Admin	-117.44	KRAFT HAND TOWELS, HEALTHY FOAM SOAP, PH7 NEUTRAL CLEANER
		Parks & Recreation:Splash Pad	-85.93	MURIATIC ACID
	Receiver General		-43.31	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-22.46	HST Rebate
TOTAL			-778.30	
2024-10-15 Janix Janitorial Supplies				
2024-10-09		Municipal Facilities:School R...	-42.28	TOILET PAPER, MOP
		Municipal Facilities:Communi...	-12.80	MOP
		Admin	-33.61	KLEENEX
	Receiver General		-7.16	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-3.70	HST Rebate
TOTAL			-99.55	

Total October 2024 Disbursements - \$1,396,559.07

Municipality of St.-Charles
Cash Disbursements
October 2024

Date	Name	Class	Paid Amount	Memo
2024-10-01 Jean's Home Hardware				
2024-09-10		Public Works	-46.62	PAINT SPRAY
	Receiver General		-5.15	HST Rebate
2024-09-26		Public Works	-86.49	LAUNDRY TUB
	Receiver General		-9.55	HST Rebate
2024-09-10		Parks & Recreation:Pickelball...	-14.22	COUPLINGS, & FILTER
	Receiver General		-1.57	HST Rebate
2024-09-10		Parks & Recreation:Pickelball...	-765.62	DRAIN WI FILTER, CAP END 4" DRAIN, TEE 4"
	Receiver General		-84.57	HST Rebate
TOTAL			-1,013.79	
2024-10-28 JET ICE				
2024-10-10		Municipal Facilities:Arena	-7,873.00	PAINT FOR HOCKEY & CURLING
	Receiver General		-1,023.49	HST (ON) on purchases (Input Tax Credit)
TOTAL			-8,896.49	
2024-10-31 Joseph Gauthier				
			-1,674.93	Resident is from Markstay-Warren and paid wrong Municipality. This is to refund his payments of...
TOTAL			-1,674.93	
2024-10-01 K. SMART ASSOCIATES LIM...				
2024-09-30		Public Works:Drainage	-1,828.63	SERVICES RENDERED AUG 1-31, 2024
	Receiver General		-201.98	HST Rebate
TOTAL			-2,030.61	
2024-10-28 K. SMART ASSOCIATES LIM...				
2024-10-23		Public Works:Drainage	-5,189.76	JULY 1 - OCTOBER 22, 2024 TO INSPECT 8 STRUCTURES AND PREPARE A SUMMARY REP...
	Receiver General		-573.24	HST Rebate
TOTAL			-5,763.00	

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Cash Disbursements
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Date	Name	Class	Paid Amount	Memo
2024-10-28 KAREN JONES CONSULTIN...				
2024-10-09	Receiver General	Admin	-23,913.60	COMMUNITY STRATEGIC PLAN - FIRST INSTALLMENT
			-2,641.40	HST Rebate
TOTAL			-26,555.00	
2024-10-01 KING, TAMMY				
2024-09-18		Admin:Hot and Cold Meals	-88.84	Kms
2024-09-18		Admin:Hot and Cold Meals	-22.00	Tin Foil
		Admin:Hot and Cold Meals	-75.83	No Frills - Veggies and baking supplies
	Receiver General		-2.86	HST (ON) on purchases (Input Tax Credit)
TOTAL			-189.53	
2024-10-28 KING, TAMMY				
2024-10-02		Admin:Hot and Cold Meals	-11.68	MILK & CREAM
2024-10-02		Admin:Hot and Cold Meals	-20.85	33.1 KMS
TOTAL			-32.53	
2024-10-01 KR FIRE PUMP				
2024-09-12	Receiver General	Fire Department:#1201 - 200...	-1,536.58	Pump Test - Failed
			-169.72	HST Rebate
TOTAL			-1,706.30	
2024-10-28 KROWN DISCOUNT HAND C...				
2024-10-23	Receiver General	Public Works	-1,278.51	DEF FLUID 208 LITERS
			-141.22	HST Rebate
TOTAL			-1,419.73	
2024-10-15 LAS AMO BUSINESS SERVI...				
2024-10-02	PROJECT - Lake Road Rehab Receiver General	Public Works:Bridges/Culverts	-19,755.38	CULVERTS
			-2,182.10	HST Rebate
TOTAL			-21,937.48	

Total October 2024 Disbursements - \$1,396,559.07

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Municipality of St.-Charles
Cash Disbursements
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Date	Name	Class	Paid Amount	Memo
2024-10-28 LAS AMO BUSINESS SERVI...				
2024-10-17	Receiver General	Public Works:# 7 - Loader	-480.62	DISMOUNT/MOUNT ON VEHICLE, TUBELESS TRUCK VALVE
			-53.09	HST Rebate
TOTAL			-533.71	
2024-10-08 LIUNA 493				
2024-09-30		Public Works	-295.10	415
		Public Works	-295.10	407
		Public Works	-295.10	576
		Admin	-295.10	232
		Service Ontario	-295.10	249
		CBO	-295.10	253
			-387.00	Union Dues
		Public Works	-295.10	253
		Municipal Facilities:Arena	-295.10	569
			-295.10	Intern
	Receiver General		-151.38	HST Rebate
TOTAL			-3,194.28	
2024-10-15 MANITOULIN-SUDBURY DIS...				
2024-11-01		Admin	-23,459.50	LAND AMBULANCE
		Admin	-12,893.25	SOCIAL HOUSING, ONTARIO WORKS, CHILD CARE
TOTAL			-36,352.75	
2024-10-28 MARKSTAY ELEVATOR LTD.				
2024-10-27	Receiver General	Municipal Facilities:Wellness ...	-272.00	MAINTENANCE ON LULA ELEVATOR & QUARTERLY BILLING FOR PHONE MONITORING
			-35.36	HST (ON) on purchases (Input Tax Credit)
TOTAL			-307.36	
2024-10-15 MASLACK SUPPLY LTD				
2024-09-30	Receiver General	Public Works	-295.90	PYROPLEX RED, BRAKE PART CLEANER, -40C TURBO POWER, LUBE CART, 411G INDUST...
			-32.68	HST Rebate
TOTAL			-328.58	

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Cash Disbursements
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Date	Name	Class	Paid Amount	Memo
2024-10-15 MAXIMUM SIGNS				
2024-09-17		Public Works	-32.80	911 #200 BEAUPARLANT
	Receiver General		-3.62	HST Rebate
2024-10-09		Public Works	-35.95	451 NORTHERN CENTRAL & 1516 BEAUPARLANT
	Receiver General		-3.97	HST Rebate
TOTAL			-76.34	
2024-10-28 MAXIMUM SIGNS				
2024-08-21		Public Works	-30.25	23 OSPREY COURT
	Receiver General		-3.34	HST Rebate
TOTAL			-33.59	
2024-10-01 MCDOWELL BROTHERS IN...			3702	
2024-09-24		Public Works:#19 - 2022 Exc...	-3,801.75	KIT FRONT MESH GUARD SPIN ACE
	Receiver General		-419.93	HST Rebate
TOTAL			-4,221.68	
2024-10-28 MCDOWELL BROTHERS IN...			3702	
2024-10-22		Public Works:#19 - 2022 Exc...	-1,729.06	CHANGE OIL & FILTER
	Receiver General		-190.98	HST Rebate
TOTAL			-1,920.04	
2024-10-28 MEADE, CATHY				
2024-10-02		Admin:Hot and Cold Meals	-42.84	68KMS
2024-10-16		Admin:Hot and Cold Meals	-41.58	66 KMS
TOTAL			-84.42	
2024-10-01 METIS NIPISSING FAMILY				
2024-10-01		Municipal Facilities:Communi...	-225.00	SEP 28TH, 2024 HALL RENTAL
		Municipal Facilities:Communi...	-45.00	NEW QUALIFYING ORGANIZATION
TOTAL			-270.00	

Total October 2024 Disbursements - \$1,396,559.07

Municipality of St.-Charles
Cash Disbursements
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Date	Name	Class	Paid Amount	Memo
2024-10-02 Ministry of Finance				
2024-09-30		Admin	-21,839.00	AUGUST 2024 LSR POLICING SERVICES
TOTAL			-21,839.00	
2024-10-08 Ministry of Finance - EHT				
			-1,429.78	September 2024 EHT
TOTAL			-1,429.78	
2024-10-01 Moore Propane Limited 1116				
2024-08-26		Municipal Facilities:Arena	-150.83	Propane
2024-08-31	Receiver General	Municipal Facilities:Arena	-19.61	HST (ON) on purchases (Input Tax Credit)
2024-08-31	Receiver General	Municipal Facilities:Arena	-6.11	RENEWAL AUG 30 TO SEP 30 2024
2024-08-31	Receiver General	Municipal Facilities:Arena	-0.67	HST Rebate
2024-08-31	Receiver General	Municipal Facilities:Arena	-24.00	Propane
2024-09-30	Receiver General	Municipal Facilities:Arena	-3.12	HST (ON) on purchases (Input Tax Credit)
2024-09-30	Receiver General	Municipal Facilities:Arena	-24.00	Propane
2024-09-30	Receiver General	Municipal Facilities:Arena	-3.12	HST (ON) on purchases (Input Tax Credit)
2024-09-30	Receiver General	Municipal Facilities:Arena	-6.00	SEP 30 TO OCT 30 2024
2024-09-30	Receiver General	Municipal Facilities:Arena	-0.78	HST (ON) on purchases (Input Tax Credit)
TOTAL			-238.24	
2024-10-15 Moore Propane Limited 1116				
2024-10-11		Fire Department	-81.23	Propane
2024-10-11	Receiver General	Fire Department	-8.97	HST Rebate
2024-10-11	Receiver General	Municipal Facilities:Arena	-134.34	Propane
2024-10-11	Receiver General	Municipal Facilities:Arena	-17.46	HST (ON) on purchases (Input Tax Credit)
2024-10-11	Receiver General	Municipal Facilities:Wellness ...	-886.70	Propane
2024-10-11	Receiver General	Municipal Facilities:Wellness ...	-115.27	HST (ON) on purchases (Input Tax Credit)
TOTAL			-1,243.97	

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Cash Disbursements
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Date	Name	Class	Paid Amount	Memo
2024-10-28	Moore Propane Limited			1116
2024-10-16		Admin	-304.79	Propane
	Receiver General		-33.67	HST Rebate
2024-10-22		Municipal Facilities:Arena	-71.90	Propane
	Receiver General		-9.35	HST (ON) on purchases (Input Tax Credit)
TOTAL			-419.71	
2024-10-01	MPAC			
2024-10-01		Admin	-7,734.77	4TH QUARTER-RECOVERY OF PROPERTY ASSESSMENT SERVICES AND SUPPORT SERVI...
TOTAL			-7,734.77	
2024-10-07	MS. BERNICE JONES			
2024-10-07		Municipal Facilities:Arena	-180.00	CANCELLED RENTAL
	Receiver General	Municipal Facilities:Arena	-90.00	CANCELLED RENTAL
			-23.40	HST (ON) on purchases (Input Tax Credit)
TOTAL			-293.40	
2024-10-01	NORTHERN SECURITY			
2024-08-16		Municipal Facilities:Communi...	-1,274.13	WORK PERFORMED ON MAIN DOORS AT COMMUNITY CENTRE
		Municipal Facilities:Arena	-68.95	NEW KEYS MADE
		Admin	-163.78	NEW KEYS AND BACK DOOR REKEYED
		Municipal Facilities:Wellness ...	-47.20	NEW KEYS MADE
	Receiver General		-180.74	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-18.09	HST Rebate
TOTAL			-1,752.89	
2024-10-01	NorthStar Mat & Uniform Re...			
2024-09-25		Admin	-59.76	MAT RENTAL
		Municipal Facilities:Wellness ...	-30.88	MAT RENTAL
		Municipal Facilities:Communi...	-52.85	MAT RENTAL
	Receiver General		-10.88	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-6.60	HST Rebate
TOTAL			-160.97	

Municipality of St.-Charles
Cash Disbursements
October 2024

Date	Name	Class	Paid Amount	Memo
2024-10-15 NorthStar Mat & Uniform Re...				
2024-07-19		Admin	-59.76	MAT RENTALS
		Municipal Facilities:Wellness ...	-30.88	MAT RENTALS
		Municipal Facilities:Communi...	-52.85	MAT RENTALS
	Receiver General		-10.88	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-6.60	HST Rebate
2024-08-16		Admin	-59.76	MAT RENTALS
		Municipal Facilities:Wellness ...	-30.88	MAT RENTALS
		Municipal Facilities:Communi...	-52.85	MAT RENTALS
	Receiver General		-10.88	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-6.60	HST Rebate
2024-10-09		Admin	-59.01	MAT RENTAL
		Municipal Facilities:Wellness ...	-30.14	MAT RENTAL
		Municipal Facilities:Arena	-35.14	MAT RENTAL
		Municipal Facilities:Communi...	-52.08	MAT RENTAL
	Receiver General		-15.26	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-6.52	HST Rebate
TOTAL			-520.09	
2024-10-28 NorthStar Mat & Uniform Re...				
2024-10-23		Admin	-59.01	MAT RENTALS
		Municipal Facilities:Wellness ...	-30.14	MAT RENTALS
		Municipal Facilities:Arena	-35.14	MAT RENTALS
		Municipal Facilities:Communi...	-52.08	MAT RENTALS
	Receiver General		-15.26	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-6.52	HST Rebate
TOTAL			-198.15	
2024-10-15 O.C.P. CONSTRUCTION SU... MUNSTC				
2024-09-27	PROJECT - Lake Road Rehab	Public Works:Bridges/Culverts	-718.63	TERRAFIX 270R GEOTEXTILE
	Receiver General		-79.38	HST Rebate
TOTAL			-798.01	

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October 2024

Date	Name	Class	Paid Amount	Memo
2024-10-01 Office Central				
2024-09-16		Admin	-26.14	LABEL LASER
	Receiver General		-2.89	HST Rebate
2024-09-16		Admin	-68.66	DAYILY PLANNER (CLERK), GLUE STICKS
	Receiver General		-7.58	HST Rebate
2024-09-16		Admin	-17.90	LABEL REMOV WHITE
	Receiver General		-1.98	HST Rebate
TOTAL			-125.15	
2024-10-28 Office Central				
2024-10-21		Admin	-40.69	ADMIN DAILY PLANNERS
	Receiver General		-4.49	HST Rebate
2024-10-21		Public Works	-61.05	DAILY PLANNER
	Landfill		-61.05	DAILY PLANNER
	Municipal Facilities: Arena		-59.99	DAILY PLANNER
	Receiver General		-7.80	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-13.48	HST Rebate
2024-10-24		Admin	-186.09	PAPER, COIL LINED, SCOTCH TAPE, FINE MARKER SHARPIES
	Receiver General		-20.56	HST Rebate
TOTAL			-455.20	
2024-10-08 OMERS Pension				
			-5,678.72	OMERS Company
			-5,678.72	OMERS Employee
TOTAL			-11,357.44	
2024-10-17 ONTARIO CLEAN WATER A...				
2024-10-01		Sewer	-5,078.25	WWT FACILITY
2024-08-01		Sewer	-5,078.25	AUGUST 2024
TOTAL			-10,156.50	

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Municipality of St.-Charles
Cash Disbursements
October 2024

Date	Name	Class	Paid Amount	Memo
2024-10-01 PINCHIN LTD				
2024-09-19	Receiver General	Landfill	-6,618.47	2024 FALL MONITORING EVENT
			-731.05	HST Rebate
TOTAL			-7,349.52	
2024-10-01 PLUMLEY, GENE				
2024-09-25	Receiver General	Public Works:Beaver Dams	-1,862.21	23 BEAVERS FROM 767 TURCOT RD, DRAINED ONE BEAVER DAM TO PREVENT FLOODIN...
			-205.69	HST Rebate
TOTAL			-2,067.90	
2024-10-28 PLUMLEY, GENE				
2024-08-18	Receiver General	Public Works:Beaver Dams	-228.96	POTHIER CULVERT 1 BEAVER, 710 CASIMIR DAIRY FARM 2 BEAVERS
			-25.29	HST Rebate
TOTAL			-254.25	
2024-10-02 PRE EMPLOYMENT ESSEN...				
2024-10-01	Receiver General	Admin	-249.31	1ST AID & CPR
		Public Works	-407.04	1ST AID & CPR
			-72.50	HST Rebate
TOTAL			-728.85	
2024-10-15 PSD CITYWIDE INC.				
2024-09-30	Receiver General	Admin	-6,360.00	O. REG 588/17 COMPLIANT 2024/2025 AMP, PROPOSED LEVEL OF SERVICE
			-702.50	HST Rebate
TOTAL			-7,062.50	
2024-10-01 Public Health Sudbury & Dis...				
2024-10-01		Admin	-6,735.24	OCTOBER 2024 MUNICIPAL LEVY
TOTAL			-6,735.24	

Total October 2024 Disbursements - \$1,396,559.07

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Municipality of St.-Charles
Cash Disbursements
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Date	Name	Class	Paid Amount	Memo
2024-10-15 Public Health Sudbury & Dis...				
2024-11-01		Admin	-6,735.24	NOVEMBER 2024 MUNICIPAL LEVY
TOTAL			-6,735.24	
2024-10-01 Rainbow District School Bo...				
2024-09-30		Levies	-52,934.00	2024 INSTALLMENT #3
TOTAL			-52,934.00	
2024-10-08 Receiver General				
			-3,963.93	CPP Company
			-3,963.93	CPP Employee
			-1,515.60	EI Company
			-1,082.53	EI Employee
			-10,128.68	Income Tax
TOTAL			-20,654.67	
2024-10-01 SERVICE 1 2022 INC				
2024-09-17		Public Works	-1,033.02	3/4 DR TORQUE WRENCH LONG BREAKER BAR
2024-09-19	Receiver General		-114.10	HST Rebate
2024-09-19	Receiver General	Public Works	-21.60	HEAVY DUTY TIE BLACK PK 50
			-2.39	HST Rebate
TOTAL			-1,171.11	
2024-10-15 SERVICE 1 2022 INC				
2024-09-30		Public Works:# 1 - 2015 Wes...	-40.66	PINK HD 50/50 ANTIFREEZE
	Receiver General		-4.49	HST Rebate
2024-09-30		Public Works:# 1 - 2015 Wes...	-183.14	BRAKE CHAMBER T30/30 STROKE: 3IN, PUSH ROD
	Receiver General		-20.23	HST Rebate
2024-10-08		Public Works:# 2 - 2012 Wes...	-36.59	PINK HD 50/50 ANTIFREEZE
	Receiver General		-4.04	HST Rebate
2024-10-08		Public Works	-187.19	CORROSION INHIBITOR & PENETRATING OIL
	Receiver General		-20.68	HST Rebate
TOTAL			-497.02	

Total October 2024 Disbursements - \$1,396,559.07

Municipality of St.-Charles
Cash Disbursements
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Date	Name	Class	Paid Amount	Memo
2024-10-15	St. Charles Foodmarket			
2024-09-03		Admin	-3.05	CARD
	Receiver General		-0.34	HST Rebate
2024-09-04		Municipal Facilities:Wellness ...	-27.98	WASP & HONET KILL
	Receiver General		-3.64	HST (ON) on purchases (Input Tax Credit)
2024-09-05		Admin	-5.08	PAPER PLATES
	Receiver General		-0.56	HST Rebate
2024-09-11		Parks & Recreation:Pickelball...	-8.13	DUCT TAPE
	Receiver General		-0.90	HST Rebate
2024-09-11		Admin	-3.04	SEAL FOR GARDEN HOSE
	Receiver General		-0.34	HST Rebate
2024-09-18		Public Works	-9.98	2 CASES OF WATER
2024-09-23		Municipal Facilities:Arena	-39.25	3/4 BUSHING, BRASS 3/4 THREADED, 1" BRASS STANDARD PO, 1" ELBOW 90, 3/4 X1-1/2 NI...
	Receiver General		-5.10	HST (ON) on purchases (Input Tax Credit)
2024-09-23		Municipal Facilities:Arena	-33.27	1X 3/4 BUSHING, 3/4 X CLOSE NIPPLE, 1" BRASS STANDARD PO
	Receiver General		-4.33	HST (ON) on purchases (Input Tax Credit)
2024-09-24		Municipal Facilities:Wellness ...	-29.97	WINDSOR SALT
		Admin	-10.16	WINDSOR SALT
	Receiver General		-3.90	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-1.12	HST Rebate
2024-09-25		Parks & Recreation:Splash Pad	-20.33	LIQUID SHOCK
	Receiver General		-2.25	HST Rebate
2024-09-27		Parks & Recreation:Splash Pad	-30.50	LIQUID SHOCK
	Receiver General		-3.37	HST Rebate
2024-09-28		Admin	-19.81	SCRAPER, PUTTY KNIFE, SPACKLING INTE/EXTR
	Receiver General		-2.19	HST Rebate
2024-09-29		Admin	-6.10	38 HARDWOOD
	Receiver General		-0.67	HST Rebate
2024-09-29		Admin	-6.10	38 HARDWOOD
	Receiver General		-0.67	HST Rebate
2024-09-29		Admin	-5.79	SHEET DROP
	Receiver General		-0.64	HST Rebate
2024-09-29		Admin	-11.47	ROLLER REFILL, TRY LNR
	Receiver General		-1.27	HST Rebate
2024-09-30		Public Works:#17 - 2022 Silv...	-189.15	SEP 2024 FUEL
		Public Works:# 2 - 2012 Wes...	-1,425.90	SEP 2024 FUEL
		Public Works:#11 - Utility Truck	-209.28	SEP 2024 FUEL
		Parks & Recreation:#13 - 201...	-237.13	SEP 2024 FUEL
		Public Works:# 1 - 2015 Wes...	-989.72	SEP 2024 FUEL
		Public Works:#16 - 2020 Kub...	-111.71	SEP 2024 FUEL
	Receiver General		-349.36	HST Rebate
2024-09-30		Fire Department	-497.82	SEPTEMBER 2024 FUEL
	Receiver General		-54.99	HST Rebate
2024-09-10		Cemetery:Maintenance	-7.99	PL PREMIUM 3X
	Receiver General		-1.04	HST (ON) on purchases (Input Tax Credit)

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Municipality of St.-Charles
Cash Disbursements
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Date	Name	Class	Paid Amount	Memo
2024-09-04	Receiver General	Parks & Recreation	-28.45	RV PLUMBING ANTIFREEZE
			-3.14	HST Rebate
TOTAL			-4,406.98	
2024-10-03 St. Charles Petty Cash				
2024-09-30		Admin	-27.78	SANDBAGS REFUND
		Admin	-30.48	HOME DEPOT BASEBOARDS
		Landfill	-20.00	S/O INFORMATION PACKAGE
		Municipal Facilities:Arena	-67.26	FUEL @ ARENA
		Fire Department	-24.00	S/O ABSTRACT
		Parks & Recreation:Beautific...	-182.05	RONA, HOME DEPOT ,-FLOWERS, FOODMARKET-SOIL, HOMEDEPOT-SOIL
		Admin	-11.84	REGISTERED MAIL FOR AMPS
		Parks & Recreation	-38.23	DOLLARAMA - SPONGES
		Admin	-43.41	BIRTHDAY CARDS AND CAKE
		Municipal Facilities:Fitness C...	-5.00	REFUND OF \$5.00 TO MEMBER OF FITNESS CENTRE
		Parks & Recreation:Beautific...	-36.56	HOMEDEPOT FLOWERS FOR CENOTAPH
	Receiver General		-13.71	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-36.68	HST Rebate
TOTAL			-537.00	
2024-10-29 St. Charles Petty Cash				
2024-10-29		Admin	-203.52	REPLENISH STAMPS
		Admin	-50.00	COUNTER FOR MUNICIPAL SIDE AREA
		Admin	-19.32	HALLOWEEN CANDIES
		Admin	-28.50	BIRTHDAY CELEBRATION
		Admin	-30.00	BIRTHDAY CELEBRATION
	Receiver General		-27.76	HST Rebate
TOTAL			-359.10	
2024-10-01 Sudbury Catholic District Sc...				
2024-09-30		Levies	-7,221.00	2024 INSTALLMENT #3
TOTAL			-7,221.00	
2024-10-01 SUDBURY MEMORIAL WOR...				
2024-08-15	Receiver General	Cemetery	-793.73	Engraving (4) four names on the cenotaph
			-87.67	HST Rebate
TOTAL			-881.40	

Total October 2024 Disbursements - \$1,396,559.07

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Date	Name	Class	Paid Amount	Memo
2024-10-01 Sun Life Assurance Compan...				
2024-09-24		Admin	-4.02	EAP
		Admin	-4.02	EAP
		Admin	-4.02	EAP
		Public Works	-4.02	EAP
	Receiver General		-1.77	HST Rebate
TOTAL			-17.85	
2024-10-01 Sun Life Assurance Compan...				
2024-10-01		Admin	-1,027.35	205
		Admin	-1,027.35	206
		Admin	-1,027.35	199
		Public Works	-2,054.71	DOO
	Receiver General		-567.39	HST Rebate
TOTAL			-5,704.15	
2024-10-01 Sunwire Inc.				
2024-09-30		Admin	-9.85	SEPTEMBER 2024
	Receiver General		-1.09	HST Rebate
2024-10-01		Admin	-407.14	OCTOBER 2024
	Receiver General		-44.97	HST Rebate
TOTAL			-463.05	
2024-10-01 Technical Standards and Sa... 120609				
2024-09-24		Municipal Facilities:Arena	-262.50	WORK ORDER #14448621 - 81604
2024-09-24		Municipal Facilities:School R...	-262.50	WORK ORDER #14448547 - 82060
TOTAL			-525.00	
2024-10-01 TEMISKAMING PRINTING C...				
2024-08-29		Public Works	-77.35	BUSINESS CARDS FOR DOO
	Receiver General		-8.54	HST Rebate
TOTAL			-85.89	

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Date	Name	Class	Paid Amount	Memo
2024-10-15 Testmark Laboratories Ltd				
2024-10-08		Municipal Facilities:Communi...	-40.00	WATER TESTING
	Receiver General		-5.20	HST (ON) on purchases (Input Tax Credit)
2024-10-08		Municipal Facilities:Wellness ...	-40.00	WATER TESTING
	Receiver General		-5.20	HST (ON) on purchases (Input Tax Credit)
2024-10-08		Municipal Facilities:Arena	-40.00	WATER TESTING
	Receiver General		-5.20	HST (ON) on purchases (Input Tax Credit)
TOTAL			-135.60	
2024-10-01 TRANS CANADA SAFETY				
2024-09-20		Fire Department	-243.21	8" ROYER WORK BOOT BLACK WITH SIDE ZIP
	Receiver General		-26.86	HST Rebate
TOTAL			-270.07	
2024-10-15 TRICKEY ET AL TAX TEAM I...				
2024-09-30		Levies	-457.92	ORDER TITLE SEARCH
	Receiver General		-50.58	HST Rebate
2024-09-30		Levies	-457.92	ORDER TITLE SEARCH
	Receiver General		-50.58	HST Rebate
2024-09-30		Levies	-457.92	ORDER TITLE SEARCH
	Receiver General		-50.58	HST Rebate
2024-09-30		Levies	-457.92	ORDER TITLE SEARCH
	Receiver General		-50.58	HST Rebate
2024-09-30		Levies	-457.92	ORDER TITLE SEARCH
	Receiver General		-50.58	HST Rebate
2024-09-30		Levies	-457.92	ORDER TITLE SEARCH
	Receiver General		-50.58	HST Rebate
2024-09-30		Levies	-457.92	ORDER TITLE SEARCH
	Receiver General		-50.58	HST Rebate
TOTAL			-3,559.50	
2024-10-28 TRICKEY ET AL TAX TEAM I...				
2024-10-15		Levies	-534.24	REGISTER, PREPARE ADN EXECUTION SEARCH
	Receiver General		-59.01	HST Rebate
2024-10-15		Levies	-559.68	REGISTER, PREPARE & EXCUTION SEARCH
	Receiver General		-61.82	HST Rebate
TOTAL			-1,214.75	

Total October 2024 Disbursements - \$1,396,559.07

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Cash Disbursements
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Date	Name	Class	Paid Amount	Memo
2024-10-01 TURBO MOBILE SERVICES				
2024-09-20		Public Works:# 2 - 2012 Wes...	-682.31	CHECKED BREAKS, BLOWN PARK BRAKE
	Receiver General		-75.36	HST Rebate
2024-09-20		Public Works:#18 - 2022 Bea...	-63.60	CHECKED BREAKING SYSTEM
	Receiver General		-7.03	HST Rebate
2024-09-26		Public Works:# 1 - 2015 Wes...	-1,302.54	DIAGNOSE ENGINE LIGHT
	Receiver General		-143.87	HST Rebate
TOTAL			-2,274.71	
2024-10-28 TURBO MOBILE SERVICES				
2024-10-15		Public Works:# 1 - 2015 Wes...	-619.12	CHECK UNIT FOR AIR LEAKS
	Receiver General		-68.38	HST Rebate
TOTAL			-687.50	
2024-10-01 Workplace Safety & Insuran...				
			-2,397.65	Q3 WSIB
TOTAL			-2,397.65	
2024-10-01 Workplace Safety & Insuran...				
2024-09-30		Fire Department	-429.88	WSIB Q3 FD
TOTAL			-429.88	

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Municipality of St.-Charles
Cash Disbursements
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Date	Name	Class	Paid Amount	Memo
2024-11-12 AMAZON.COM.CA				
2024-11-01		Municipal Facilities:Arena	-37.49	CASH BOX
	Receiver General		-4.87	HST (ON) on purchases (Input Tax Credit)
2024-10-17		Admin	-278.86	BLINDS
	Receiver General		-30.80	HST Rebate
TOTAL			-352.02	
2024-11-25 AMAZON.COM.CA				
2024-11-01		Admin	-274.71	GARMENT BAGS - STAFF APPRECIATION (pd by donation)
	Receiver General		-30.34	HST Rebate
2024-11-01		Admin	-164.82	GARMENT BAGS - STAFF APPRECIATION (pd by donation)
	Receiver General		-18.21	HST Rebate
2024-11-01		Admin	-274.72	GARMENT BAGS - STAFF APPRECIATION (pd by donation)
	Receiver General		-30.34	HST Rebate
2024-11-07		Admin	-34.18	GIFT BAGS STAFF APPRECIATION
	Receiver General		-3.78	HST Rebate
2024-11-07		Admin	-5.13	GIFT BAG STAFF APPRECIATION
	Receiver General		-0.57	HST Rebate
2024-11-08		Admin	-60.43	BANKERS BOXES
	Receiver General		-6.68	HST Rebate
2024-11-09		Public Works	-61.03	2000 LUMEN SUPER BRIGHT MOTION SENSOR HEADLAMP
	Receiver General		-6.74	HST Rebate
2024-11-09		Public Works	-25.30	WALL CALENDAR
	Receiver General		-2.79	HST Rebate
2024-11-13		Municipal Facilities:Communi...	-429.00	602850-103 COMBO SLEEVE AND BULB
	Receiver General		-55.77	HST (ON) on purchases (Input Tax Credit)
2024-11-19		Municipal Facilities:Communi...	-123.42	WATER FILTERS
	Receiver General		-16.04	HST (ON) on purchases (Input Tax Credit)
2024-11-19		Municipal Facilities:Arena	-57.00	SEDIMENT FILTER
	Receiver General		-7.41	HST (ON) on purchases (Input Tax Credit)
2024-11-21		Public Works	-15.88	43650 TYPE A 3 PRONG SOLENOID CONNECTOR PLUG W/LED
	Receiver General		-1.75	HST Rebate
TOTAL			-1,706.04	
2024-11-25 BAY GRINDING INC.				
2024-11-19		Municipal Facilities:Arena	-400.00	BLADES SHARPENED
	Receiver General		-52.00	HST (ON) on purchases (Input Tax Credit)
TOTAL			-452.00	

Total NOverber 2024 Disbursements - \$267,609.73

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Cash Disbursements
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Date	Name	Class	Paid Amount	Memo
2024-11-29 Bell Canada				
2024-10-22		Municipal Facilities:Wellness ...	-84.07	NOVEMBER 2024
	Receiver General		-10.93	HST (ON) on purchases (Input Tax Credit)
2024-10-22		Fire Department	-85.55	NOVEMBER 2024
	Receiver General		-9.45	HST Rebate
2024-11-05		Admin	-135.29	NOVEMBER 2024
	Receiver General		-14.94	HST Rebate
TOTAL			-340.23	
2024-11-12 BRANCONNIER, LISE				
2024-11-05		Admin:Hot and Cold Meals	-534.17	FOOD CONTAINERS
	Receiver General		-59.00	HST Rebate
TOTAL			-593.17	
2024-11-25 BRANCONNIER, LISE				
2024-11-06		Admin:Hot and Cold Meals	-75.60	120KMS
2024-11-19		Admin:Hot and Cold Meals	-36.90	BREAD CRUMBS, BEANS & CARROTS
		Admin:Hot and Cold Meals	-353.94	CHICKEN
		Admin:Hot and Cold Meals	-33.58	CONTAINERS
	Receiver General		-3.71	HST Rebate
2024-11-20		Admin:Hot and Cold Meals	-53.60	FOOD BASICS-SIRLOIN TIP
		Admin:Hot and Cold Meals	-203.37	WHOLESALE CLUB-MAND ORANGES, BROWN GRAVY, SOUR CREAM, COOLWHIP, POT RO...
		Admin:Hot and Cold Meals	-36.47	FOOD BASICS-SIRLOIN TIP
		Admin:Hot and Cold Meals	-32.53	FOOD BASICS-SIRLOIN TIP
		Admin:Hot and Cold Meals	-61.19	FOOD BASICS-SIRLOIN TIP
		Admin:Hot and Cold Meals	-77.10	SUPERSTORE-CHIVES, GREEN BEANS
		Admin:Hot and Cold Meals	-33.55	WHOLESALE CLUB-CONTAINERS
		Admin:Hot and Cold Meals	-163.63	THERMO, MITTS & ROAST PAN
		Admin:Hot and Cold Meals	-50.70	KITAIID 7 QT
	Receiver General		-27.38	HST Rebate
TOTAL			-1,243.25	

Municipality of St.-Charles
Cash Disbursements
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Date	Name	Class	Paid Amount	Memo
2024-11-12	CAMBRIAN TRUCK CENTRE...			
2024-09-18		Public Works:# 1 - 2015 Wes...	-428.64	10-I5 SLACK & 11-D BRAKE
	Receiver General		-47.35	HST Rebate
2024-09-19		Public Works:# 2 - 2012 Wes...	-227.27	10-I1 SLACK
	Receiver General		-25.10	HST Rebate
2024-09-24		Public Works:# 1 - 2015 Wes...	-306.66	ROW 13 TANK - S
	Receiver General		-33.87	HST Rebate
2024-09-25		Public Works:# 2 - 2012 Wes...	-130.15	11-C CHAMBE
	Receiver General		-14.38	HST Rebate
2024-10-08		Public Works:# 1 - 2015 Wes...	-575.88	TRAY5 GGOVERN & 10-G4 AD9 AI
	Receiver General		-63.61	HST Rebate
2024-10-31		Public Works:# 2 - 2012 Wes...	-15,688.35	ANNUAL INSPECTION
	Receiver General		-1,732.87	HST Rebate
2024-09-12		Fire Department:#1201 - 200...	-2,996.58	ANNUAL INSPECTION
	Receiver General		-330.99	HST Rebate
2024-09-24		Fire Department:#1202 - 200...	-4,808.95	ANNUAL INSPECTION
	Receiver General		-531.18	HST Rebate
TOTAL			-27,941.83	
2024-11-25	CANADIAN SAFETY EQUIPM...			
2024-11-18		Fire Department	-5,246.75	FIRE FIGHTING EQUIPMENT
	Receiver General		-579.53	HST Rebate
TOTAL			-5,826.28	
2024-11-25	CGIS Centre			
2024-12-01		Admin	-940.82	SLIMS CONTRACTED SERVICES
	Receiver General		-103.92	HST Rebate
TOTAL			-1,044.74	
2024-11-26	CO-OP Régionale Nipissing S...			2023900
2024-11-19		Public Works	-1,508.22	FUEL OIL-COLORED DIE
	Receiver General		-166.59	HST Rebate
2024-11-21		Public Works	-1,896.12	FUEL OIL-COLORED DIE
	Receiver General		-209.44	HST Rebate
TOTAL			-3,780.37	

Municipality of St.-Charles
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Date	Name	Class	Paid Amount	Memo
2024-11-19 COLLABRIA				
2024-10-31		Fire Department	-55.96	COMPUTER BATTERY
		Fire Department	-606.49	SCENE LIGHTING
		Fire Department	-191.10	TRAINING ROPE
	Receiver General		-94.28	HST Rebate
2024-10-31		Admin	-26.25	NORTHERN SECURITY - SECURE KEYS CUT
		Admin	-381.29	GRAINGER - TOILET BOWL
		Admin	-202.96	CANADA POST - STAMPS
		Admin	-19.50	ROGERS - ADMIN
		CBO	-19.45	ROGERS - BUILDING DEPT
		Public Works	-21.55	ROGERS - DOO
		Municipal Facilities: Arena	-4.76	ROGERS- ARENA
		Admin	-12.81	CANADA POST - LARGE ENVELOPES
		Admin	-437.62	QUICKBOOKS
		Service Ontario	-42.41	S/O PUBLICATION-DRIVERS HANDBOOKS
		Council:Councillor - Pothier	-681.79	ROMA - COUNCIL
		Admin	-109.90	CANADA POST - MAILOUT
		Admin	-36.56	B&B LUNCH-STRATEGIC
		Landfill	-19.15	GARDEPRO
		Admin	-77.33	HOME DEPOT
	Receiver General		-0.62	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-230.69	HST Rebate
TOTAL			-3,272.47	
2024-11-12 CULLIGAN WATER				
2024-10-28		Admin	-30.00	Water
		Admin	-6.11	Delivery
	Receiver General		-0.67	HST Rebate
TOTAL			-36.78	
2024-11-25 CULLIGAN WATER				
2024-11-21		Admin	-40.00	Water
		Admin	-6.11	Delivery
	Receiver General		-0.67	HST Rebate
TOTAL			-46.78	

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Date	Name	Class	Paid Amount	Memo
2024-11-12 DUNNET CONSTRUCTION L...				
2024-11-04	Receiver General	Public Works:Salt / Sanding	-2,849.28	LEASE OF CONVEYOR/STACKER
			-314.72	HST Rebate
TOTAL			-3,164.00	
2024-11-25 E. GRIGG & ASSOCIATES				
2024-11-19	Receiver General	Public Works	-651.26	DOO & 3 OPERATORS Propane Training
	Receiver General	Municipal Facilities:Arena	-160.00	ARENA ATTENDANT Propane Training
	Receiver General		-20.80	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-71.94	HST Rebate
TOTAL			-904.00	
2024-11-25 Encompass IT				
2024-11-11	Receiver General	Admin	-788.64	NOVEMBER 2024 SUPPORT & BACKUP
	Receiver General		-87.11	HST Rebate
2024-11-19	Receiver General	Admin	-432.48	NOVEMBER 2024 OFFICE 365
	Receiver General	CBO	-66.14	NOVEMBER 2024 OFFICE 365
	Receiver General		-55.08	HST Rebate
TOTAL			-1,429.45	
2024-11-30 ENERCARE HOME SERVICE				7002813119
2024-10-28	Receiver General	Municipal Facilities:Wellness ...	-20.44	OCTOBER 2024
	Receiver General		-2.66	HST (ON) on purchases (Input Tax Credit)
TOTAL			-23.10	
2024-11-12 EVERGUARD FIRE AND SAF...				
2024-10-25	Receiver General	Public Works:#15 - 2020 Gra...	-823.09	EP2 PARTS, FITTING KIT & GREASE
	Receiver General		-90.91	HST Rebate
TOTAL			-914.00	

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Date	Name	Class	Paid Amount	Memo
2024-11-25 FIREHALL BOOKSTORE				
2024-09-04	Receiver General	Fire Department	-318.17	ESSENTIALS OF FIRE FIGHTING, EXAM
			-35.14	HST Rebate
TOTAL			-353.31	
2024-11-12 FOUNTAIN TIRE (SUDBURY ...				
2024-10-30	Receiver General	Public Works:# 2 - 2012 Wes...	-1,316.70	TIRES, VALVE
			-145.44	HST Rebate
TOTAL			-1,462.14	
2024-11-12 FRENCH RIVER CONTRACTI...				
2024-11-06	PROJECT - Lake Road Rehab Receiver General	Parks & Recreation:Pickelball... Public Works:Bridges/Culverts	-856.82	SCREENED TOPSOIL
			-3,799.31	GRANULAR A
			-514.30	HST Rebate
TOTAL			-5,170.43	
2024-11-25 FRENCH RIVER CONTRACTI...				
2024-11-12	Receiver General	Public Works:Gravel Resurfa...	-1,355.30	MARTERIAL PICKED UP FROM CHERRIMAN QUARRY
			-149.70	HST Rebate
2024-11-18	Receiver General	Public Works:Gravel Resurfa...	-530.00	MATERIAL PICKED UP FROM CHERRIMAN QUARRY
			-58.54	HST Rebate
TOTAL			-2,093.54	
2024-11-12 GFL ENVIRONMENTAL INC. ...				
				GN-1163
2024-10-31	Receiver General	Landfill:Recycling	-947.87	OCTOBER 2024
		Landfill:Waste Disposal	-9,677.78	OCTOBER 2024
			-1,173.67	HST Rebate
TOTAL			-11,799.32	
2024-11-12 GRANDBOIS, YVETTE				
2024-10-30		Admin:Hot and Cold Meals	-43.47	69KMS
TOTAL			-43.47	

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Date	Name	Class	Paid Amount	Memo
2024-11-25 GRANDBOIS, YVETTE				
2024-11-06		Admin:Hot and Cold Meals	-31.94	50.7KMS
2024-11-20		Admin:Hot and Cold Meals	-35.28	56KMS
TOTAL			-67.22	
2024-11-12 HOUCHEN, MELANIE				
2024-10-30		Admin:Hot and Cold Meals	-25.83	41KMS
TOTAL			-25.83	
2024-11-25 HOUCHEN, MELANIE				
2024-11-06		Admin:Hot and Cold Meals	-30.24	48KMS
2024-11-20		Admin:Hot and Cold Meals	-27.72	44KMS
TOTAL			-57.96	
2024-11-04 HYDRO ONE NETWORKS INC.				
2024-10-15		Public Works:Street Lights	-17.14	AUG 27 - SEP 25, 2024
Receiver General			-1.89	HST Rebate
TOTAL			-19.03	
2024-11-04 HYDRO ONE NETWORKS INC.				
2024-10-15		Municipal Facilities:Arena	-955.87	AUG 28 - SEP 27 2024
Receiver General			-124.26	HST (ON) on purchases (Input Tax Credit)
TOTAL			-1,080.13	
2024-11-11 HYDRO ONE NETWORKS INC.				
2024-10-22		Public Works:Street Lights	-142.78	AUG 27 - SEP 25, 2024
Receiver General			-15.77	HST Rebate
TOTAL			-158.55	

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Date	Name	Class	Paid Amount	Memo
2024-11-12 HYDRO ONE NETWORKS INC.				
2024-10-23		Municipal Facilities:Wellness ...	-1,304.50	AUG 28 - SEP 27, 2024
	Receiver General		-169.58	HST (ON) on purchases (Input Tax Credit)
2024-10-23		Public Works	-174.58	AUG 28 - SEP 27, 2024
	Receiver General		-19.28	HST Rebate
2024-10-23		Parks & Recreation	-31.81	AUG 28 - SEP 27, 2024
	Receiver General		-4.13	HST (ON) on purchases (Input Tax Credit)
2024-10-23		Sewer	-41.97	AUG 28 - SEP 27, 2024-DUNNET
	Receiver General		-4.64	HST Rebate
2024-10-23		Admin	-323.57	AUG 28 - SEP 27, 2024
	Receiver General		-35.74	HST Rebate
2024-10-23		Sewer	-106.70	AUG 28 - SEP 27, 2024-CASIMIR
	Receiver General		-11.79	HST Rebate
2024-10-23		Fire Department	-197.90	AUG 28 - SEP 27, 2024
	Receiver General		-21.86	HST Rebate
2024-10-23		Municipal Facilities:Communi...	-1,103.79	AUG 28 - SEP 27, 2024
	Receiver General		-143.49	HST (ON) on purchases (Input Tax Credit)
TOTAL			-3,695.33	
2024-11-12 INNOV8 OFFICE SOLUTIONS				
2024-10-31		Admin	-164.60	NOVEMBER 2024
	Receiver General		-18.18	HST Rebate
TOTAL			-182.78	
2024-11-29 INNOV8 OFFICE SOLUTIONS				
2024-11-29		Admin	-288.70	DECEMBER 2024
	Receiver General		-31.89	HST Rebate
TOTAL			-320.59	
2024-11-12 Janix Janitorial Supplies				
2024-11-06		Admin	-215.53	PAPER TOWELS, TOILET PAPER, KITCHEN PAPER TOWELS, FOAM SOAP
		Municipal Facilities:School R...	-113.65	CENTER PULL TOWELS, TOILET PAPER, GARBAGE BAGS
		Municipal Facilities:Communi...	-65.58	GARBAGE BAGS, MOP BLUE
		Municipal Facilities:Arena	-126.67	SPRAY BOTTLE & TRIGGER, GLASS CLEANER, AIR FRESHNER
		Municipal Facilities:Wellness ...	-123.85	BROWN PAPER TOWELS, GARBAGE BAGS, TOILET PAPER, MOP BLUE

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Date	Name	Class	Paid Amount	Memo
	Receiver General		-41.09	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-36.36	HST Rebate
TOTAL			-722.73	
2024-11-25 Janix Janitorial Supplies				
2024-11-20		Admin	-139.96	HAND SOAP, CENTER PULL TOWELS
		Municipal Facilities:Communi...	-82.30	PH7 NEUTRAL CLEANER
		Public Works	-46.79	CENTER PULL TOWELS
	Receiver General		-10.70	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-20.63	HST Rebate
TOTAL			-300.38	
2024-11-25 Jean's Home Hardware				
2024-11-12		Public Works:#19 - 2022 Exc...	-35.88	HYD JIC MJ MALE, JIC FEM SWIVEL, HOSE ASSEMBLY,
	Receiver General		-3.96	HST Rebate
TOTAL			-39.84	
2024-11-25 JET ICE				
2024-09-16		Municipal Facilities:Arena	-1,217.33	3/4" BLUE HOSE
	Receiver General		-158.25	HST (ON) on purchases (Input Tax Credit)
TOTAL			-1,375.58	
2024-11-12 K. SMART ASSOCIATES LIM...				
2024-10-31		Public Works:Drainage	-1,759.43	SERVICES RENDERED SEP 1-30, 2024
	Receiver General		-194.34	HST Rebate
TOTAL			-1,953.77	
2024-11-25 K. SMART ASSOCIATES LIM...				
2024-11-11		Admin	-508.80	SECTION 65 REPORT
	Receiver General		-56.20	HST Rebate
2024-11-13		Admin	-1,244.02	LAMEROUX DRAIN 1999, DRAIN C - MINOR IMPROVEMENT
	Receiver General		-137.41	HST Rebate
TOTAL			-1,946.43	

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Date	Name	Class	Paid Amount	Memo
2024-11-12 KING, TAMMY				
2024-10-30		Admin:Hot and Cold Meals	-17.17	ORANGE & LEMON, SCOR
		Admin:Hot and Cold Meals	-411.70	SUGAR, POTATOES,BAKING POWDER, CINNAMON, BBQ SAUCE, PUMPKIN, CREAM CHEE...
	Receiver General		-1.90	HST Rebate
2024-10-30		Admin:Hot and Cold Meals	-35.91	57 KMS
TOTAL			-466.68	
2024-11-25 KING, TAMMY				
2024-11-06		Admin:Hot and Cold Meals	-153.46	PARMESAN CHEESE, LEMON, CHEESE CREAM CHEESE, BUTTER, CORNSTARCH, MILK, P...
2024-11-26		Admin:Hot and Cold Meals	-204.42	NOV 20 2024 MEAL FOOD BASICS
TOTAL			-357.88	
2024-11-12 LAS AMO BUSINESS SERVI...				
2024-10-31		Public Works:# 2 - 2012 Wes...	-3,174.22	4 X 12R225 150/147 H G282 MSD TLDX
	Receiver General		-350.61	HST Rebate
TOTAL			-3,524.83	
2024-11-12 Linda Plante				
2024-11-06		Municipal Facilities:Arena	-90.00	OCTOBER 26 2024 REFUND OF DEPOSIT
TOTAL			-90.00	
2024-11-04 LIUNA 493				
2024-10-31		Public Works	-295.10	415
		Public Works	-295.10	407
		Public Works	-295.10	576
		Admin	-295.10	232
		Service Ontario	-295.10	249
		CBO	-295.10	253
			-420.11	Union Dues
		Public Works	-295.10	253
		Municipal Facilities:Arena	-295.10	569
		Public Works	-295.10	Intern

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Date	Name	Class	Paid Amount	Memo
	Receiver General	Public Works	-227.23	Intern prorate from April 1 -23
			-164.33	HST Rebate
TOTAL			-3,467.57	
2024-11-25 MANITOULIN-SUDBURY DIS...				
2024-12-01		Admin	-23,459.50	LAND AMBULANCE
		Admin	-12,893.25	SOCIAL HOUSING, ONTARIO WORKS, CHILD CARE
TOTAL			-36,352.75	
2024-11-12 Maria Tavares				
2024-11-06		Municipal Facilities:Arena	-105.00	OCTOBER 25 2024 REFUND
TOTAL			-105.00	
2024-11-12 MARYNUK, DONALD				
2024-11-20		Admin	-500.93	LABOR & INSTALL BASEBOARDS
TOTAL			-500.93	
2024-11-12 MAXIMUM SIGNS				
2024-10-29	Receiver General	Public Works	-182.81	682 PINECOVE, EMILY ST, CHAMPAGNE RD., MONTEE BRAZEAU
			-20.19	HST Rebate
TOTAL			-203.00	
2024-11-12 MCDOWELL BROTHERS IN... 3702				
2024-10-31	Receiver General	Public Works:#19 - 2022 Exc...	-140.02	WEATHER STRIP
			-15.47	HST Rebate
TOTAL			-155.49	
2024-11-12 MEADE, CATHY				
2024-10-30		Admin:Hot and Cold Meals	-29.61	47KMS
TOTAL			-29.61	

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Date	Name	Class	Paid Amount	Memo
2024-11-25 MEADE, CATHY				
2024-11-06		Admin:Hot and Cold Meals	-34.65	55KMS
2024-11-20		Admin:Hot and Cold Meals	-34.65	55KMS
TOTAL			-69.30	
2024-11-12 Metal-Air Mechanical Syste...				
2024-10-04		Municipal Facilities:Arena	-4,633.50	SUPPLY & INSTALL REPLACEMENT FUSE BLOCK AND STARTER
	Receiver General		-602.36	HST (ON) on purchases (Input Tax Credit)
TOTAL			-5,235.86	
2024-11-25 Metal-Air Mechanical Syste...				
2024-10-23		Municipal Facilities:Arena	-1,332.31	WO 24-15652
	Receiver General		-173.20	HST (ON) on purchases (Input Tax Credit)
2024-10-28		Municipal Facilities:Arena	-29,345.23	NW6A COMPRESSOR REPLACEMENT
	Receiver General		-3,814.88	HST (ON) on purchases (Input Tax Credit)
TOTAL			-34,665.62	
2024-11-12 Ministry of Finance				
2024-10-31		Admin	-21,229.00	SEPTEMBER 2024 LSR POLICING SERVICES
TOTAL			-21,229.00	
2024-11-04 Ministry of Finance - EHT				
			-1,532.46	OCT EHT
TOTAL			-1,532.46	
2024-11-12 Moore Propane Limited				
			1116	
2024-11-05		Fire Department	-305.23	Propane
	Receiver General		-33.72	HST Rebate
TOTAL			-338.95	

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Date	Name	Class	Paid Amount	Memo
2024-11-25	Moore Propane Limited			1116
2024-11-11		Admin	-273.20	Propane
	Receiver General		-30.18	HST Rebate
2024-11-11		Municipal Facilities:Communi...	-515.33	Propane
	Receiver General		-66.99	HST (ON) on purchases (Input Tax Credit)
2024-11-11		Public Works	-1,134.54	Propane
	Receiver General		-125.32	HST Rebate
2024-11-11		Municipal Facilities:Arena	-209.12	Propane
	Receiver General		-27.19	HST (ON) on purchases (Input Tax Credit)
2024-11-22		Municipal Facilities:Arena	-110.11	Propane
	Receiver General		-12.16	HST Rebate
TOTAL			-2,504.14	
2024-11-12	NorthStar Mat & Uniform Re...			
2024-11-06		Admin	-59.01	MAT RENTAL
		Municipal Facilities:Wellness ...	-30.14	MAT RENTAL
		Municipal Facilities:Arena	-35.14	MAT RENTAL
		Municipal Facilities:Communi...	-52.08	MAT RENTAL
	Receiver General		-15.26	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-6.52	HST Rebate
TOTAL			-198.15	
2024-11-25	NorthStar Mat & Uniform Re...			
2024-09-11		Admin	-59.76	MAT RENTAL
		Municipal Facilities:Wellness ...	-30.88	MAT RENTAL
		Municipal Facilities:Communi...	-52.85	MAT RENTAL
	Receiver General		-10.88	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-6.60	HST Rebate
2024-11-20		Admin	-59.01	MAT RENTAL
		Municipal Facilities:Wellness ...	-30.14	MAT RENTAL
		Municipal Facilities:Arena	-35.14	MAT RENTAL
		Municipal Facilities:Communi...	-52.08	MAT RENTAL
	Receiver General		-15.26	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-6.52	HST Rebate
TOTAL			-359.12	

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Date	Name	Class	Paid Amount	Memo
2024-11-12 Office Central				
2024-11-01	Receiver General	Admin	-32.55	YELLOW LEGAL FILE FOLDERS
			-3.60	HST Rebate
TOTAL			-36.15	
2024-11-04 OMERS Pension				
			-500.06	OMERS Company
			-5,275.04	OMERS Company
			-500.06	OMERS Employee
			-5,275.04	OMERS Employee
TOTAL			-11,550.20	
2024-11-26 ONTARIO CLEAN WATER A...				
2024-11-01		Sewer	-5,078.25	NOVEMBER 2024
2024-10-31		Sewer	-7,722.35	FERRIC SULPHE - 1,073 GALLONS X \$6.15/GALLON
TOTAL			-12,800.60	
2024-11-25 PLUMLEY, GENE				
2024-11-13	Receiver General	Public Works:Beaver Dams	-819.17	REMOVED 4 BEAVER MUSKY ISLAND & 3 FROM hERRON'S
			-90.48	HST Rebate
TOTAL			-909.65	
2024-11-12 PSD CITYWIDE INC.				
2024-10-31	Receiver General	Admin	-6,360.00	INVOICE #2 PO 979318
			-702.50	HST Rebate
TOTAL			-7,062.50	
2024-11-25 Public Health Sudbury & Dis...				
2024-12-01		Admin	-6,735.24	DECEMBER 2024 MUNICIPAL LEVY
TOTAL			-6,735.24	

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2024-11-04 Receiver General				
			-3,819.33	CPP Company
			-3,819.33	CPP Employee
			-1,410.14	EI Company
			-1,007.27	EI Employee
			-10,448.94	Income Tax
			-137.00	CPP Company
			-137.00	CPP Employee
TOTAL			-20,779.01	
2024-11-12 SAVARIA SALES, INSTALLA...				
2024-09-25		Municipal Facilities:School R...	-900.00	ORDER NO. RA2060-344906
TOTAL			-900.00	
2024-11-12 St. Charles Foodmarket				
2024-10-01		Municipal Facilities:Communi... Cemetery	-9.98	FLY CATCH RIBBON
	Receiver General		-23.40	GRASS SEED
	Receiver General		-1.30	HST (ON) on purchases (Input Tax Credit)
2024-10-01		Admin	-2.58	HST Rebate
	Receiver General		-10.17	COUPLING
2024-10-02		Admin	-1.12	HST Rebate
	Receiver General		-8.01	GASKET BOWL WAX & BOWL RING WAX
2024-10-03		Municipal Facilities:Arena	-0.89	HST Rebate
	Receiver General		-106.96	SWITHC PRESS, PVC PIPE, CAP END PSH BRS 1/2", COUPLING BRASS 1/2"
2024-10-05		Admin	-13.90	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-10.17	16" CONNECTOR TOIL
2024-10-10		Municipal Facilities:Arena	-1.12	HST Rebate
	Receiver General		-22.99	TAPE PATCH SEAL BLK
2024-10-13		Admin	-2.99	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-25.41	PAINTERS TAPE, TAPE PAINTERS MSKG, ROLLER
2024-10-18		Municipal Facilities:Arena	-2.81	HST Rebate
	Receiver General		-13.99	RUST PAINT FIRE RED
2024-10-21		Municipal Facilities:Arena	-1.82	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-59.94	WINDSOR SALT
2024-10-24		Municipal Facilities:Arena	-7.79	HST (ON) on purchases (Input Tax Credit)
	Receiver General		-13.35	2X4 & 2X2 FOR ICE PLANT
2024-10-27	St. Charles Foodmarket		-1.74	HST (ON) on purchases (Input Tax Credit)
2024-10-28		Admin	0.00	
	Receiver General		-20.33	WINDSOR SALT
2024-10-29		Admin	-2.25	HST Rebate
	Receiver General		-16.26	MR CLEAN
			-1.80	HST Rebate

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2024-10-31		Public Works:# 2 - 2012 Wes...	-864.80	OCTOBER 2024
		Public Works	-313.41	OCTOBER 2024
		Parks & Recreation:#13 - 201...	-61.38	OCTOBER 2024
		Public Works:# 1 - 2015 Wes...	-1,163.82	OCTOBER 2024
		Public Works:#17 - 2022 Silv...	-610.16	OCTOBER 2024
		Parks & Recreation:2024 Zer...	-52.47	OCTOBER 2024
	Receiver General		-338.66	HST Rebate
2024-10-15		Admin	-5.08	TOILET FLOOR BOLTS
	Receiver General		-0.56	HST Rebate
2024-10-13		Admin	-4.67	GASKET
	Receiver General		-0.52	HST Rebate
2024-10-16		Admin	0.00	16" CONNECTOR
	Receiver General		0.00	HST Rebate
2024-10-27		Admin	-8.13	TOILET FLOOR BOLT & SCR
	Receiver General		-0.90	HST Rebate
2024-10-01		Admin	-12.81	GASKET BOWL WAS, PUTTY PLUMB
	Receiver General		-1.41	HST Rebate
2024-10-01		Admin	-18.31	PLG DRN
	Receiver General		-2.02	HST Rebate
2024-10-01		Admin	-3.04	ABS ADAPTOR 1-1/2"
	Receiver General		-0.34	HST Rebate
2024-10-01		Admin	-22.76	1-1/2" X 3 PIPE ABS, PTRAP PVTG ABS & ADAPT PIPE
	Receiver General		-2.52	HST Rebate
2024-10-01		Admin	-12.20	CEMENT ABS YELLOW
	Receiver General		-1.35	HST Rebate
TOTAL			-3,884.39	
2024-11-26 St. Charles Petty Cash				
2024-11-20		Parks & Recreation:Beautific...	-136.10	REMEMBRANCE DAY MILEAGE FOR PURCHASES
		Council	-69.05	MILEAGE FOR COMMITTEE MEETINGS
		Parks & Recreation:Beautific...	-75.00	3 CAKES FOR REMEMBRANCE DAY
		Admin	-47.95	B-DAY CARD, CAKE, STAFF APPRECIATION LUNCH
		Parks & Recreation:Beautific...	-21.48	FROSTING GEL, STIR STICKS, TABLECLOTH, FORKS, PLATES, DESSERT PLATTER
	Receiver General		-7.67	HST Rebate
TOTAL			-357.25	
2024-11-12 SUDBURY EAST MUNICIPAL...				
2024-11-07		Admin	-300.00	2023 MEMBERSHIP FEE, PAID IN 2023 BUT WRONG MUNIICIPALITY
TOTAL			-300.00	

Municipality of St.-Charles
Cash Disbursements
 November 2024

Date	Name	Class	Paid Amount	Memo
2024-11-25 Sun Life Assurance Compan...				
2024-11-01		Admin	-4.20	EAP 205
		Admin	-4.20	EAP 206
		Admin	-4.20	EAP 199
		Public Works	-4.20	EAP DOO
	Receiver General		-1.87	HST Rebate
TOTAL			-18.67	
2024-11-29 Sun Life Assurance Compan...				
2024-11-01		Admin	-1,011.95	205
		Admin	-1,011.95	206
		Admin	-1,011.95	199
		Public Works	-1,011.95	DOO
	Receiver General		-447.12	HST Rebate
TOTAL			-4,494.92	
2024-11-12 Sunwire Inc.				
2024-10-31		Admin	-3.45	OCTOBER 2024 LONG DISTANCE USE
	Receiver General		-0.38	HST Rebate
2024-11-01		Admin	-407.14	NOVEMBER 2024
	Receiver General		-44.97	HST Rebate
TOTAL			-455.94	



Report to Municipal Council

Meeting Date: December 11, 2024	Report Date: December 2, 2024
Reason Before Council: For Information Only	Priority: Normal
Department: Finance/Treasury	Type of Meeting: Regular Meeting

Report Title: 2025 OPP Fee Reduction

Recommended Resolution:

To direct the Treasurer to include a contribution to the Contingency Reserve in the 2025 budget to be used in futures years to ease the burden of the increase in OPP fees.

Analysis & Background:

At the October 16, 2024, Regular Council Meeting, a report was brought to Council with regards to the increase costs presented for the 2025 OPP costs. This \$48,379.00 increase would result in a 1.6% increase in the 2025 tax levy. As stated at that meeting, St.-Charles was on the lower end of the increases that Municipalities were seeing. Obviously, this has a major impact on Municipalities, so significant push back was given, and the Province has answered with support by reducing the 2025 OPP fees from \$310,443.00 to \$265,961.00. This support represents \$44,482.00.

Caution must be had, as this is not a permanent reduction, this is just support from the Province to help offset the increase. The Treasurer is recommending that the 2025 budget include a \$20,000 contribution to the Contingency Reserve to be used in the future when the support from the Province is no longer available. This will allow the tax levy to gradually increase, rather than the sharp increase in future years.

Attachments:

- Letter from Office of the Solicitor General

Prepared By: Pamela McCracken, Treasurer

Solicitor General

Office of the Solicitor General

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Toronto ON M7A 1Y6
Tel: 416 326-5000
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November 29, 2024

His Worship Paul Branconnier
Mayor
Municipality of St.-Charles
pbranconnier@stcharlesontario.ca

Dear Mayor Branconnier:

Our government is proud to have a strong working relationship with both our municipal partners and the police services that keep our communities safe. The collective agreement that was reached between the province and the Ontario Provincial Police Association (OPPA) earlier this year reflects this strong relationship and will support our brave women and men in uniform across Ontario.

At the same time, we understand the impact these changes are having on the budgets of municipalities that are served by the OPP, including your own, which is why we are stepping up with additional provincial support. With that in mind, I am pleased to share with you the following proposed billing changes:

- A 3.75 per cent reduction of the total 2023 reconciled costs to all communities to approximate the full (100 per cent) impact of the Ontario Provincial Police Association (OPPA) salary increases, excluding the 1 per cent increase that was built into the 2023 estimates; and
- A 44 per cent reduction on overtime 2023 reconciled costs to all communities;
- A 10 per cent reduction of 2025 invoice amounts to all communities to approximate the full (100 per cent) impact of the OPPA salary increases excluding the 1 per cent increase that was already built into the 2023 estimate.

These changes would provide over \$77 million in relief to OPP-policed municipalities.

The total billing statement that was initially provided to you for 2025, inclusive of the increases resulting from the new collective agreement, was \$310,443. Today's proposed billing changes will provide an estimated \$44,482 in financial relief for your municipality, bringing the new total for OPP services being billed to your municipality in 2025 to \$265,961.

In addition to these changes, the Government of Ontario is continuing its annual \$125 million Court Security & Prisoner Transportation Transfer Payment Program for the 2025 calendar year.

... /2

The province will also be examining options for reviewing the OPP billing model to ensure that it meets the needs of communities across the province.

If you have any questions, please contact Ryan Whealy, Deputy Director of Issues and Legislative Affairs, at Ryan.Whealy@ontario.ca.

Thank you for your continued collaboration, valuable relationship, input and dedication to ensuring the safety and well-being of your community.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Kerzner". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Michael Kerzner
Solicitor General

Report to Municipal Council



Meeting Date: December 11, 2024	Report Date: December 5, 2024
Reason Before Council: Policy Direction / Approval	Priority: Normal
Department: General Government	Type of Meeting: Regular Meeting

Report Title: 2024 AMP Phase 2 Revision

Recommended Resolution:

That Council review the revised AMP Phase 2 that was due July 1, 2024, for approval at the January 15, 2025 meeting.

Analysis & Background:

At the August 14, 2024 Council meeting, the Phase 2 Asset Management Plan was presented to Council with Current Levels of Services. Council had a few changes that they wished to make to update the AMP with some of the work that was preformed in 2023 and 2024.

Those adjustments have been made and have been highlighted in green. If Council has no other adjustments, it will be brought back to Council for final approval in January 2025.

Attachments:

- 2024 Asset Management Plan

Prepared By: Pamela McCracken, Treasurer

Asset Management Plan

Municipality of St.-Charles

2024

This Asset Management Program was prepared by:



Empowering your organization through advanced asset management, budgeting & GIS solutions.

2024 Update by Kim Thibeault

Key Statistics

Replacement cost of
asset portfolio

\$37.9 million

Replacement cost of
infrastructure per capita

\$28,000

The average condition of
the assets

49%

Percentage of assets with
assessed condition data

78%

The average annual
requirement

\$1.2 million

Recommended timeframe
for eliminating annual
infrastructure deficit

15-20 Years

Target reinvestment
rate

3.2%

Actual reinvestment
rate

1.6%

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Executive Summary

Municipal infrastructure provides the foundation for the economic, social, and environmental health and growth of a community through the delivery of critical services. The goal of asset management is to deliver an adequate level of service in the most cost-effective manner. This involves the development and implementation of asset management strategies and long-term financial planning.

Scope

This AMP identifies the current practices and strategies that are in place to manage public infrastructure and makes recommendations where they can be further refined. Through the implementation of sound asset management strategies, the Municipality can ensure that public infrastructure is managed to support the sustainable delivery of municipal services.

This AMP include the following asset categories:

Asset Category

 Road Network	 Bridges & Culverts
 Stormwater Network	 Wastewater Network
 Buildings & Facilities	 Vehicles
 Machinery & Equipment	 Land Improvements

With the development of this AMP the Municipality has achieved compliance with O. Reg. 588/17 to the extent of the requirements that must be completed by July 1, 2024. There are additional requirements concerning proposed levels of service and growth that must be met by July 1, 2025.

Findings

The overall replacement cost of the asset categories included in this AMP totals \$37.9 million. 77% of all assets analysed in this AMP are in fair or better condition and assessed condition data was available for 78% of assets. For the remaining 22% of assets, assessed condition data was unavailable, and asset age was used to approximate condition – a data gap that persists in most municipalities. Generally, age misstates the true condition of assets, making assessments essential to accurate asset management planning, and a recurring recommendation in this AMP. The development of a long-term, sustainable financial plan requires an analysis of whole lifecycle costs. This AMP uses a combination of proactive lifecycle strategies (paved roads) and replacement only strategies (all other assets) to determine the lowest cost option to maintain the current level of service.

To meet capital replacement and rehabilitation needs for existing infrastructure, prevent infrastructure backlogs, and achieve long-term sustainability, the Municipality's average annual capital requirement totals \$1.2 million. Based on a historical analysis of sustainable capital funding sources, the Municipality is committing approximately \$624,000 towards capital projects or reserves per year. As a result, there is currently an annual funding gap of \$596,000.

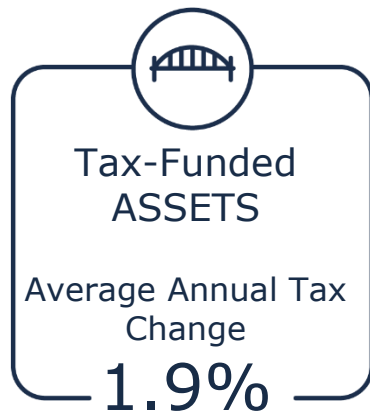
It is important to note that this AMP represents a snapshot in time and is based on the best available processes, data, and information at the Municipality. Strategic asset management planning is an ongoing and dynamic process that requires continuous improvement and dedicated resources.

Annual Deficit
per Household



Recommendations

A financial strategy was developed to address the annual capital funding gap. The following graphics shows annual tax/rate change required to eliminate the Municipality's infrastructure deficit based on a 15-year plan for tax-funded assets and a 20-year plan for rate-funded assets:



Recommendations to guide continuous refinement of the Municipality's asset management program. These include:

- Review data to update and maintain a complete and accurate dataset
- Develop a condition assessment strategy with a regular schedule
- Review and update lifecycle management strategies
- Development and regularly review short- and long-term plans to meet capital requirements
- Measure current levels of service and identify sustainable proposed levels of service

1 Introduction & Context

Key Insights

- The Municipality of St.-Charles is a small municipality in Northern Ontario and has identified the road network as an infrastructure priority
- The goal of asset management is to minimize the lifecycle costs of delivering infrastructure services, manage the associated risks, while maximizing the value ratepayers receive from the asset portfolio
- The Municipality's asset management policy provides clear direction to staff on their roles and responsibilities regarding asset management
- An asset management plan is a living document that should be updated regularly to inform long-term planning
- Ontario Regulation 588/17 outlines several key milestone and requirements for asset management plans in Ontario between July 1, 2022 and 2025

1.1 St.-Charles Community Profile

Census Characteristic	Municipality of St.-Charles	Ontario
Population 2021	1,357	14,223,942
Population Change 2016-2021	6.9	5.8
Total Private Dwellings	788	5,929,250
Population Density	4.3/km ²	15.9/km ²
Land Area	314.46 km ²	892,411.76 km ²

The Municipality of St.-Charles is located 59 kilometres east of Sudbury in Northern Ontario. The Municipality is surrounded by several small lakes and borders on the west arm of Lake Nipissing.

The region was settled in 1890 by newcomers from Quebec and Eastern Ontario. The settlers' history and traditions are still reflected in the community today with a notable portion of the community being fluent in both French and English.

St.-Charles remains a small farming community, although agriculture is no longer the largest economic sector. The close proximity to Sudbury, North Bay, and Sturgeon Falls allows residents to commute to larger cities for work.

Demand in the region is notably driven by moderate population growth, a budding summer cottage community, and an aging population above the provincial average. Population growth is largely due to urban sprawl and low housing prices. The Municipality generates a total revenue of \$2.6 million from taxes and rates and spends an average of \$624,000 annually on capital projects.

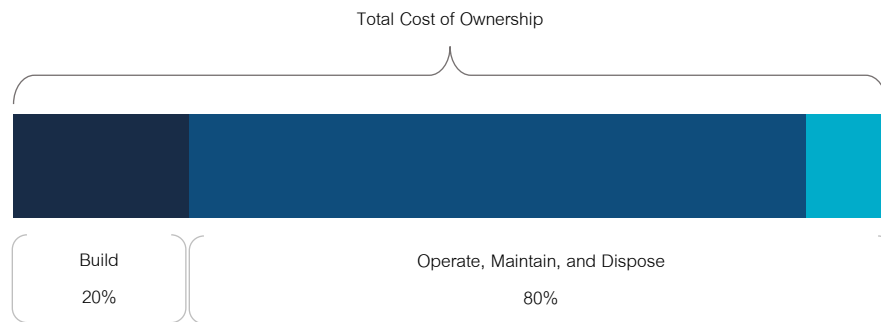
Municipal staff have identified the road network as their primary infrastructure priority. Most paved and gravel roads are in poor or very poor condition as a result of age, poor foundation and drainage, and frequent freeze thaw cycles. Most roads have severe rutting, cracks, and potholes. Staff aim to improve the level of service through a series of rehabilitation and replacement projects.

Secondary infrastructure priorities focus on recreation buildings, including the municipal arena, community center, and a new splash pad. Risk-based project prioritization is essential for capital planning since major infrastructure projects are heavily reliant on the availability of grants. Staff intend to support continuous growth within the Municipality by investing in critical infrastructure and advancing their asset management program.

1.2An Overview of Asset Management

Municipalities are responsible for managing and maintaining a broad portfolio of infrastructure assets to deliver services to the community. The goal of asset management is to minimize the lifecycle costs of delivering infrastructure services, manage the associated risks, while maximizing the value ratepayers receive from the asset portfolio.

The acquisition of capital assets accounts for only 10-20% of their total cost of ownership. The remaining 80-90% derives from operations and maintenance. This AMP focuses its analysis on the capital costs to maintain, rehabilitate and replace existing municipal infrastructure assets.



These costs can span decades, requiring planning and foresight to ensure financial responsibility is spread equitably across generations. An asset management plan is critical to this planning, and an essential element of broader asset management program. The industry-standard approach and sequence to developing a practical asset management program begins with a Strategic Plan, followed by an Asset Management Policy and an Asset Management Strategy, concluding with an Asset Management Plan.

This industry standard, defined by the Institute of Asset Management (IAM), emphasizes the alignment between the corporate strategic plan and various asset management documents. The strategic plan has a direct, and cascading impact on asset management planning and reporting.

Asset Management Policy

An asset management policy represents a statement of the principles guiding the Municipality's approach to asset management activities. It aligns with the organizational strategic plan and provides clear direction to municipal staff on their roles and responsibilities as part of the asset management program.

The Municipality adopted By-law 2019-30 the "Strategic Asset Management Policy" on June 19th, 2019, in accordance with Ontario Regulation 588/17. The guiding principles of the document include the following:

- Forward looking
- Sustainable
- Environmentally Conscious
- Health and safety

Asset Management Strategy

An asset management strategy outlines the translation of organizational objectives into asset management objectives and provides a strategic overview of the activities required to meet these objectives. It provides greater detail than the policy on how the Municipality plans to achieve asset management objectives through planned activities and decision-making criteria.

The Municipality's Asset Management Policy contains many of the key components of an asset management strategy and may be expanded on in future revisions or as part of a separate strategic document.

Asset Management Plan

The asset management plan (AMP) presents the outcomes of the Municipality's asset management program and identifies the resource requirements needed to achieve a defined level of service. The AMP typically includes the following content:

- State of Infrastructure
- Asset Management Strategies
- Levels of Service
- Financial Strategies

The AMP is a living document that should be updated regularly as additional asset and financial data becomes available. This will allow the Municipality to re-evaluate the state of infrastructure and identify how the organization's asset management and financial strategies are progressing.

1.3 Key Concepts in Asset Management

Effective asset management integrates several key components, including lifecycle management, risk management, and levels of service. These concepts are applied throughout this asset management plan and are described below in greater detail.

Lifecycle Management Strategies

The condition or performance of most assets will deteriorate over time. This process is affected by a range of factors including an asset’s characteristics, location, utilization, maintenance history and environment. Asset deterioration has a negative effect on the ability of an asset to fulfill its intended function, and may be characterized by increased cost, risk and even service disruption.

To ensure that municipal assets are performing as expected and meeting the needs of customers, it is important to establish a lifecycle management strategy to proactively manage asset deterioration.

There are several field intervention activities that are available to extend the life of an asset. These activities can be generally placed into one of three categories: maintenance, rehabilitation and replacement. The following table provides a description of each type of activity and the general difference in cost.

Lifecycle Activity	Description	Example (Roads)	Cost
Maintenance	Activities that prevent defects or deteriorations from occurring	Crack Seal	\$
Rehabilitation/ Renewal	Activities that rectify defects or deficiencies that are already present and may be affecting asset performance	Mill & Re-surface	\$\$
Replacement/ Reconstruction	Asset end-of-life activities that often involve the complete replacement of assets	Full Reconstruction	\$\$\$

Depending on initial lifecycle management strategies, asset performance can be sustained through a combination of maintenance and rehabilitation, but at some point, replacement is required. Understanding what effect these activities will have on the lifecycle of an asset, and their cost, will enable staff to make better recommendations.

The Municipality's approach to lifecycle management is described within each asset category outlined in this AMP. Developing and implementing a proactive lifecycle strategy will help staff to determine which activities to perform on an asset and when they should be performed to maximize useful life at the lowest total cost of ownership.

Risk Management Strategies

Municipalities generally take a 'worst-first' approach to infrastructure spending. Rather than prioritizing assets based on their importance to service delivery, assets in the worst condition are fixed first, regardless of their criticality. However, not all assets are created equal. Some are more important than others, and their failure or disrepair poses more risk to the community than that of others. For example, a road with a high volume of traffic that provides access to critical services poses a higher risk than a low volume rural road. These high-value assets should receive funding before others.

By identifying the various impacts of asset failure and the likelihood that it will fail, risk management strategies can identify critical assets, and determine where maintenance efforts, and spending, should be focused.

This AMP includes a high-level evaluation of asset risk and criticality. Each asset has been assigned a probability of failure score and consequence of failure score based on available asset data. These risk scores can be used to prioritize maintenance, rehabilitation and replacement strategies for critical assets.

Levels of Service

A level of service (LOS) is a measure of what the Municipality is providing to the community and the nature and quality of that service. Within each asset category in this AMP, technical metrics and qualitative descriptions that measure both technical and community levels of service have been established and measured as data is available.

These measures include a combination of those that have been outlined in O. Reg. 588/17 in addition to performance measures identified by the Municipality as worth measuring and evaluating. The Municipality measures the level of service provided at two levels: Community Levels of Service, and Technical Levels of Service.

Community Levels of Service

Community levels of service are a simple, plain language description or measure of the service that the community receives. For core asset categories (roads, bridges and culverts, water, wastewater, stormwater) the Province, through O. Reg. 588/17, has provided qualitative descriptions that are required to be included in

this AMP. For non-core asset categories, the Municipality has determined the qualitative descriptions that will be used to determine the community level of service provided. These descriptions can be found in the Levels of Service subsection within each asset category.

Technical Levels of Service

Technical levels of service are a measure of key technical attributes of the service being provided to the community. These include mostly quantitative measures and tend to reflect the impact of the Municipality's asset management strategies on the physical condition of assets or the quality/capacity of the services they provide.

For core asset categories (roads, bridges and culverts, water, wastewater, stormwater) the Province, through O. Reg. 588/17, has provided technical metrics that are required to be included in this AMP.

Current and Proposed Levels of Service

This AMP focuses on measuring the current level of service provided to the community. Once current levels of service have been measured, the Municipality plans to establish proposed levels of service over a 10-year period, in accordance with O. Reg. 588/17.

Proposed levels of service should be realistic and achievable within the timeframe outlined by the Municipality. They should also be determined with consideration of a variety of community expectations, fiscal capacity, regulatory requirements, corporate goals and long-term sustainability. Once proposed levels of service have been established, and prior to July 2025, the Municipality must identify a lifecycle management and financial strategy which allows these targets to be achieved.

1.4 Ontario Regulation 588/17

As part of the *Infrastructure for Jobs and Prosperity Act, 2015*, the Ontario government introduced Regulation 588/17 - Asset Management Planning for Municipal Infrastructure (O. Reg 588/17). Along with creating better performing organizations, more liveable and sustainable communities, the regulation is a key, mandated driver of asset management planning and reporting. It places substantial emphasis on current and proposed levels of service and the lifecycle costs incurred in delivering them.

The diagram below outlines key reporting requirements under O. Reg 588/17 and the associated timelines.

2019

Strategic Asset Management Policy

2024

Asset Management Plan for Core and Non-Core Assets (same components as 2022) and Asset Management Policy Update

2022

Asset Management Plan for Core Assets with the following components:

1. Current levels of service
2. Inventory analysis
3. Lifecycle activities to sustain LOS
4. Cost of lifecycle activities
5. Population and employment forecasts
6. Discussion of growth impacts

2025

Asset Management Plan for All Assets with the following additional components:

1. Proposed levels of service for next 10 years
2. Updated inventory analysis
3. Lifecycle management strategy
4. Financial strategy and addressing shortfalls
5. Discussion of how growth assumptions impacted lifecycle and financial

O. Reg. 588/17 Compliance Review

The following table identifies the requirements outlined in Ontario Regulation 588/17 for municipalities to meet by July 1, 2022. Next to each requirement a page or section reference is included in addition to any necessary commentary.

Requirement	O. Reg. Section	AMP Section Reference	Status
Summary of assets in each category	S.5(2), 3(i)	4 – 10	Complete
Replacement cost of assets in each category	S.5(2), 3(ii)	4.1 - 10.1	Complete
Average age of assets in each category	S.5(2), 3(iii)	4.2 - 10.2	Complete
Condition of core assets in each category	S.5(2), 3(iv)	4.2 - 10.2	Complete
Description of municipality's approach to assessing the condition of assets in each category	S.5(2), 3(v)	4.2 - 10.2	Complete
Current levels of service in each category	S.5(2), 1(i-ii)	4.2.1 – 10.2.1	Complete
Current performance measures in each category	S.5(2), 2	4.5 – 10.5	Complete
Lifecycle activities needed to maintain current levels of service for 10 years	S.5(2), 4	4.3 – 10.3	Complete
Costs of providing lifecycle activities for 10 years	S.5(2), 4	Appendix B	Complete
Growth assumptions	S.5(2), 5(i-ii) S.5(2), 6(i-vi)	6	Complete

2 Scope and Methodology

Key Insights

- This asset management plan includes 8 asset categories and is divided between tax-funded and rate-funded categories
- The source and recency of replacement costs impacts the accuracy and reliability of asset portfolio valuation
- Accurate and reliable condition data helps to prevent premature and costly rehabilitation or replacement and ensures that lifecycle activities occur at the right time to maximize asset value and useful life

2.1 Asset Categories Included in this AMP

This asset management plan for the Municipality of St.-Charles is produced in compliance with Ontario Regulation 588/17. The July 2022 deadline under the regulation—the first of three AMPs—requires analysis of only core assets (roads, bridges and culverts, water, wastewater, and stormwater).

The AMP summarizes the state of the infrastructure for the Municipality’s asset portfolio, establishes current levels of service and the associated technical and customer oriented key performance indicators (KPIs), outlines lifecycle strategies for optimal asset management and performance, and provides financial strategies to reach sustainability for the asset categories listed below.

Asset Category	Source of Funding
Road Network	
Bridges & Culverts	
Stormwater Network	
Buildings & Facilities	Tax Levy
Vehicles	
Machinery & Equipment	
Land Improvements	
Wastewater Network	User Rates

2.2 Asset Data

A key element of a municipality's asset management program includes the current asset related data, and data management practices and processes—including how staff collect, store, analyse, and link data to their decision processes. Standardized, complete, and accurate information contributes to better decision-making and prioritization and can help organizations implement proactive strategies.

A complete asset inventory should include componentized records for high-value assets. Assets such as bridges and buildings consist of several components. For example, a bridge is can be made up of a deck, abutments, columns, piles, bearings, guide rails, and other elements. Each component has a unique estimated useful life and requires asset-specific lifecycle strategies. Over time, each component will age and deteriorate at different rates, resulting in unique conditions and requiring rehabilitative and replacement activities at different times. Annual capital planning is made easier with a detailed inventory that includes asset components.

In the case of assets that have not been componentized, a single record represents the asset with an average estimated useful life, age, and condition. Pooled asset records reduce the staff's capability to develop comprehensive asset management strategies.

2.3 Deriving Replacement Costs

There are a range of methods to determine the replacement cost of an asset, and some are more accurate and reliable than others. This AMP relies on two methodologies:

- **User-Defined Cost and Cost/Unit:** Based on costs provided by municipal staff which could include average costs from recent contracts; data from engineering reports and assessments; staff estimates based on knowledge and experience
- **Cost Inflation/CPI Tables:** Historical cost of the asset is inflated based on Consumer Price Index or Non-Residential Building Construction Price Index

User-defined costs based on reliable sources are a reasonably accurate and reliable way to determine asset replacement costs. Cost inflation is typically used in the absence of reliable replacement cost data. It is a reliable method for recently purchased and/or constructed assets where the total cost is reflective of the actual costs that the Municipality incurred. As assets age, and new products and technologies become available, cost inflation becomes a less reliable method.

2.4 Estimated Useful Life and Service Life Remaining

The estimated useful life (EUL) of an asset is the period over which the Municipality expects the asset to be available for use and remain in service before requiring replacement or disposal. The EUL for each asset in this AMP was assigned according to the knowledge and expertise of municipal staff and supplemented by existing industry standards when necessary.

By using an asset's in-service data and its EUL, the Municipality can determine the service life remaining (SLR) for each asset. Using condition data and the asset's SLR, the Municipality can more accurately forecast when it will require replacement. The SLR is calculated as follows:

$$\text{Service Life Remaining (SLR)} = \text{In Service Date} + \text{Estimated Useful Life (EUL)} - \text{Current Year}$$

2.5 Reinvestment Rate

As assets age and deteriorate they require additional investment to maintain a state of good repair. The reinvestment of capital funds, through asset renewal or replacement, is necessary to sustain an adequate level of service. The reinvestment rate is a measurement of available or required funding relative to the total replacement cost.

By comparing the actual vs. target reinvestment rate the Municipality can determine the extent of any existing funding gap. The reinvestment rate is calculated as follows:

$$\text{Target Reinvestment Rate} = \frac{\text{Annual Capital Requirement}}{\text{Total Replacement Cost}}$$

$$\text{Actual Reinvestment Rate} = \frac{\text{Annual Capital Funding}}{\text{Total Replacement Cost}}$$

2.6 Deriving Asset Condition

An incomplete or limited understanding of asset condition can mislead long-term planning and decision-making. Accurate and reliable condition data helps to prevent premature and costly rehabilitation or replacement and ensures that lifecycle activities occur at the right time to maximize asset value and useful life.

A condition assessment rating system provides a standardized descriptive framework that allows comparative benchmarking across the Municipality’s asset portfolio. The table below outlines the condition rating system used in this AMP to determine asset condition. This rating system is aligned with the Canadian Core Public Infrastructure Survey which is used to develop the Canadian Infrastructure Report Card. When assessed condition data is not available, service life remaining is used to approximate asset condition.

Condition	Description	Criteria	Service Life Remaining (%)
Very Good	Fit for the future	Well maintained, good condition, new or recently rehabilitated	80-100
Good	Adequate for now	Acceptable, generally approaching mid-stage of expected service life	60-80
Fair	Requires attention	Signs of deterioration, some elements exhibit significant deficiencies	40-60
Poor	Increasing potential of affecting service	Approaching end of service life, condition below standard, large portion of system exhibits significant deterioration	20-40
Very Poor	Unfit for sustained service	Near or beyond expected service life, widespread signs of advanced deterioration, some assets may be unusable	0-20

The analysis in this AMP is based on assessed condition data only as available. In the absence of assessed condition data, asset age is used as a proxy to determine asset condition. Appendix D includes additional information on the role of asset condition data and provides basic guidelines for the development of a condition assessment program.

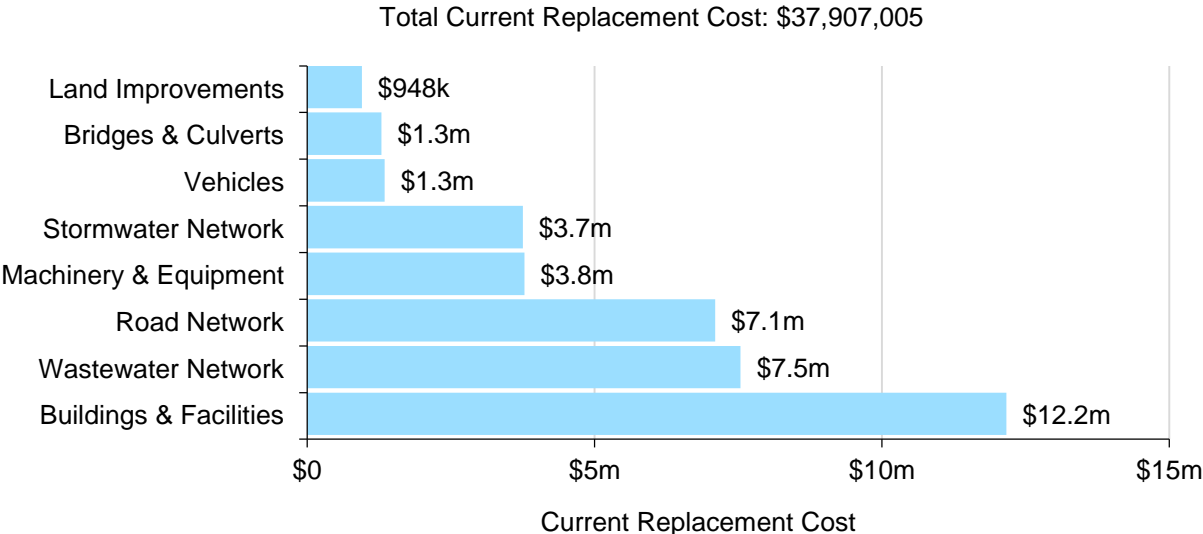
3 Portfolio Overview

Key Insights

- The total replacement cost of the Municipality's asset portfolio is \$37.9 million
- The Municipality's target re-investment rate is 3.2%, and the actual re-investment rate is 1.6%, contributing to an expanding infrastructure deficit
- 77% of all assets are in fair or better condition
- 23% of assets are projected to require replacement in the next 10 years
- Average annual capital requirements total \$1.2 million per year across all assets

3.1 Total Replacement Cost of Asset Portfolio

The asset categories analysed in this AMP have a total replacement cost of \$37.9 million based on inventory data from 2021. This total was determined based on a combination of user-defined costs and historical cost inflation. This estimate reflects replacement of historical assets with similar, not necessarily identical, assets available for procurement today.



The following table identifies the methods employed to determine replacement costs across each asset category:

Asset Category	Replacement Cost Method	
	User-Defined and/or Unit Cost	Notes
Road Network	99%	Contractor quotes and historical cost
Bridges & Culverts	0%	Historical Cost
Stormwater Network	100%	Insurance appraisal of buildings and cost comparison
Buildings & Facilities	100%	Staff estimates and historical cost
Machinery & Equipment	100%	Staff estimates and historical cost
Vehicles	0%	Historical Cost
Land Improvements	94%	Staff estimates and historical cost
Wastewater Network	99%	Insurance appraisal of buildings and cost comparison
Overall	78%	

3.2 Target vs. Actual Reinvestment Rate

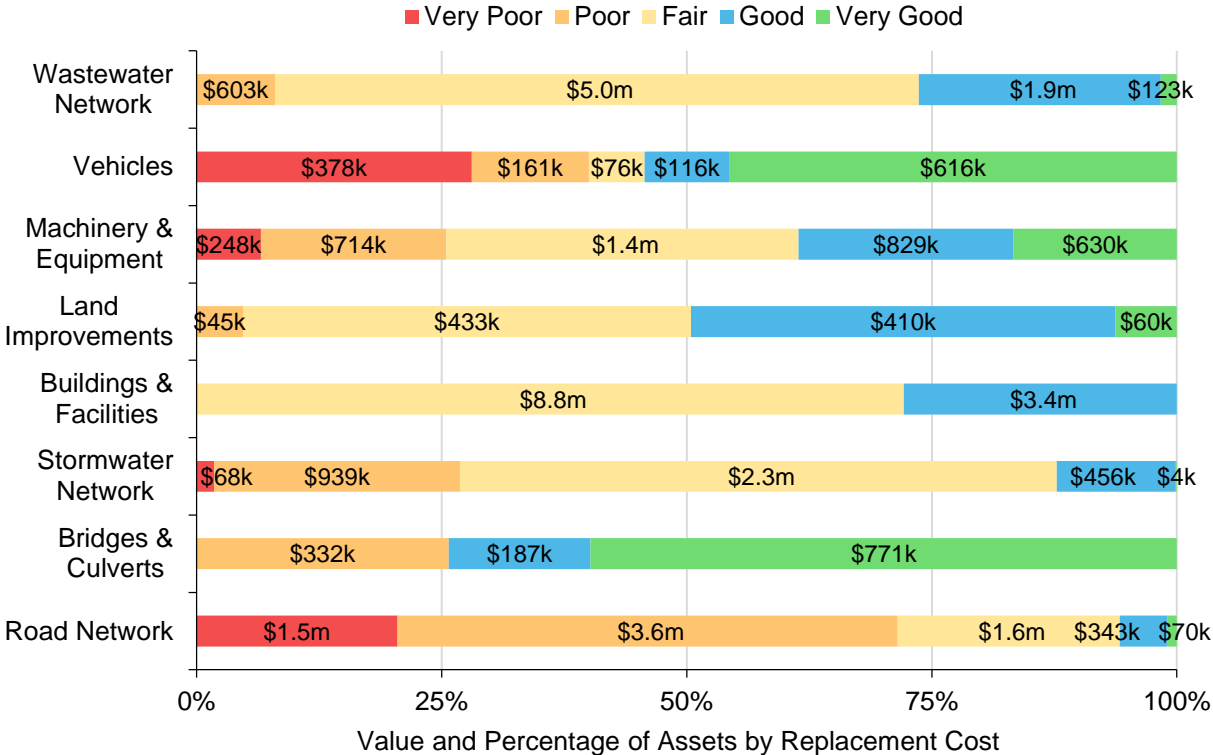
The graph below depicts funding gaps or surpluses by comparing target vs actual reinvestment rate. To meet the long-term replacement needs, the Municipality should be allocating approximately \$1.2 million annually, for a target reinvestment rate of 3.2%. Actual annual spending on infrastructure totals approximately \$624,000, for an actual reinvestment rate of 1.6%.

3.3 Service Life Remaining

Based on asset age, available assessed condition data, and estimated useful life, 23% of the Municipality's assets will require replacement within the next 10 years. Capital requirements over the next 10 years are identified in Appendix B.

3.4 Condition of Asset Portfolio

The current condition of the assets is central to all asset management planning. Collectively, 77% of assets in St.-Charles are in fair or better condition. This estimate relies on both age-based and field condition data.

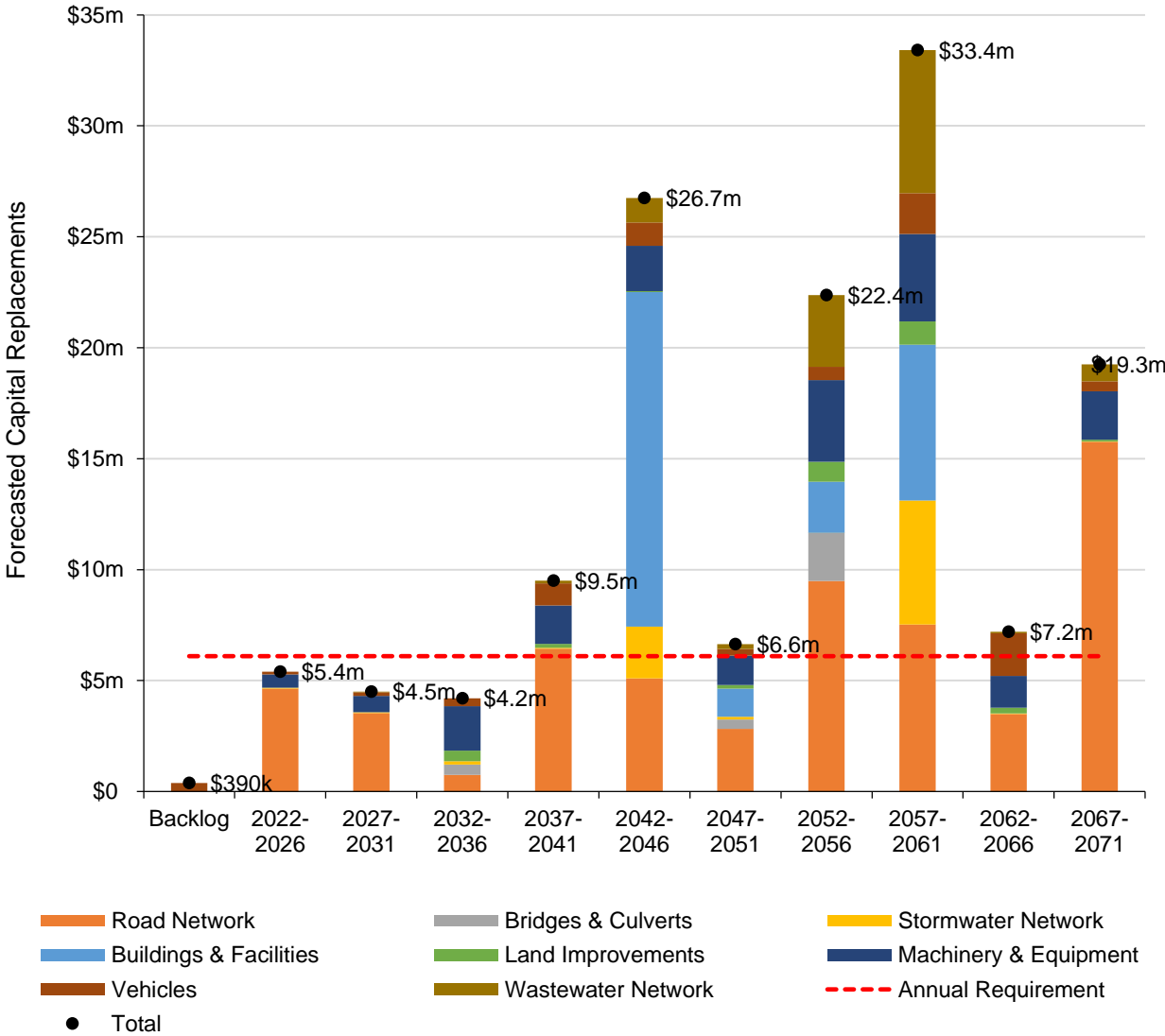


This AMP relies on assessed condition data for 78% of assets; for the remaining portfolio, age is used as an approximation of condition. Assessed condition data is invaluable in asset management planning as it reflects the true condition of the asset and its ability to perform its functions. The table below identifies the source of condition data used throughout this AMP.

Asset Category	% of Assets with Assessed Condition	Source of Condition Data
Road Network	100%	Staff Assessed
Bridges & Culverts	100%	Staff Assessed
Stormwater Network	99%	Staff Assessed
Buildings & Facilities	79%	Staff Assessed
Machinery & Equipment	100%	Staff Assessed
Vehicles	0%	N/A
Land Improvements	94%	Staff Assessed
Wastewater Network	99%	Staff Assessed

3.5 Forecasted Capital Requirements

The development of a long-term capital forecast should include both asset rehabilitation and replacement requirements. With the development of asset-specific lifecycle strategies that include the timing and cost of future capital events, the Municipality can produce an accurate long-term capital forecast. The following graph identifies capital requirements over the next 50 years. This projection is used as it ensures that every asset has gone through one full iteration of replacement. This capital forecast includes an assumption of 3% annual inflation. The forecasted requirements are aggregated into 5-year bins. The trend line represents the average 5-year capital requirement of \$6.1 million; this amount does not account for inflation.



4 Road Network

The road network is a critical component of the provision of safe and efficient transportation services and represents the highest value asset category in the Municipality’s asset portfolio. It includes all municipally owned and maintained roadways in addition to supporting roadside infrastructure including sidewalks, road culverts and streetlights.

The Municipality’s roads and sidewalks are maintained by municipal staff who are also responsible for winter snow clearing, ice control and snow removal operations.

The state of the infrastructure for the road network is summarized in the following table.

Replacement Cost	Condition	Financial Capacity	
\$7.1 million	Poor (31%)	Annual Requirement:	\$491,000
		Funding Available:	\$328,000
		Annual Deficit:	\$163,000

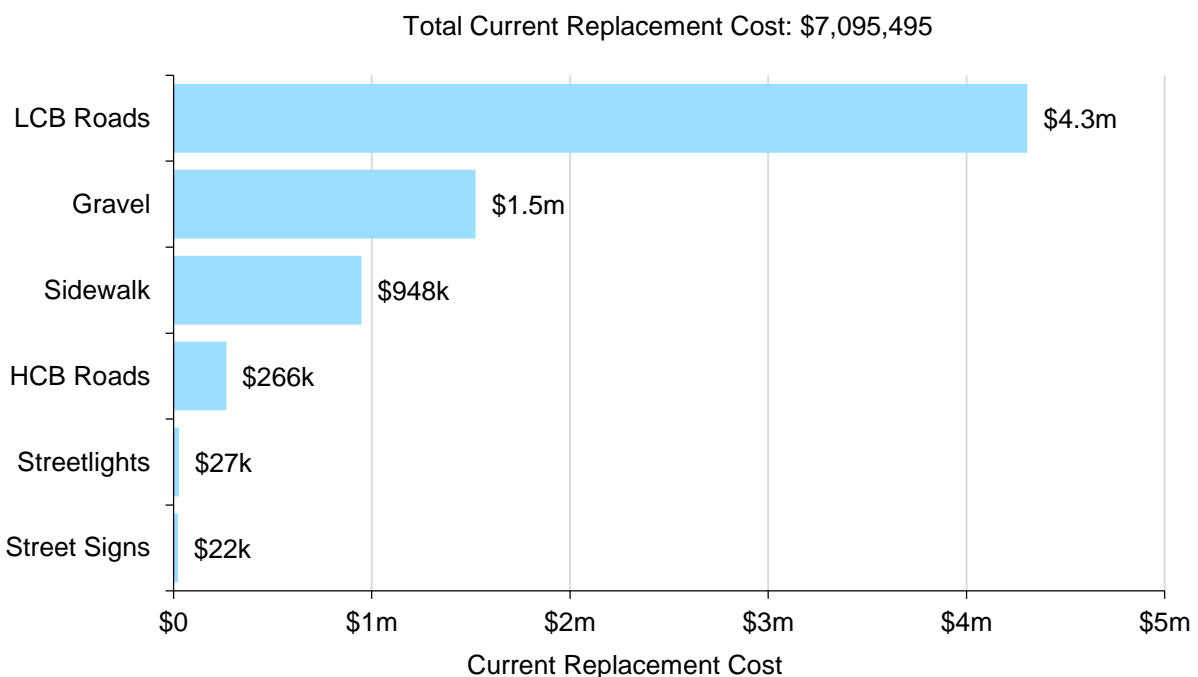
The following core values and level of service statements are a key driving force behind the Municipality’s asset management planning:

Service Attribute	Level of Service Statement
Scope	The road network service is conveniently accessible to the whole community in sufficient capacity (meets traffic demands) and is available under most weather conditions with occasional flooding causing service interruptions.
Quality	The road network is in poor condition with minimal unplanned service interruptions and road closures.

4.1 Asset Inventory & Costs

The table below includes the quantity, total replacement cost and annual capital requirements of each asset segment in the Municipality's road network inventory.

Asset Segment	Quantity	Replacement Cost	Annual Capital Requirement
Gravel	77.7 km	\$1,524,445	\$164,312
HCB Roads	608 m	\$266,304	\$13,315
LCB Roads	18.1 km	\$4,307,331	\$287,155
Sidewalk	2.6 km	\$948,096	\$24,912
Street Signs	235	\$22,225	\$854
Streetlights ¹	48	\$27,096	\$774
Total		\$7,095,495	\$491,323



Each asset's replacement cost should be reviewed periodically to determine whether adjustments are needed to more accurately represent realistic capital requirements.

¹ The streetlight asset only includes the light fixture. It does not include the light pole or the light bulb.

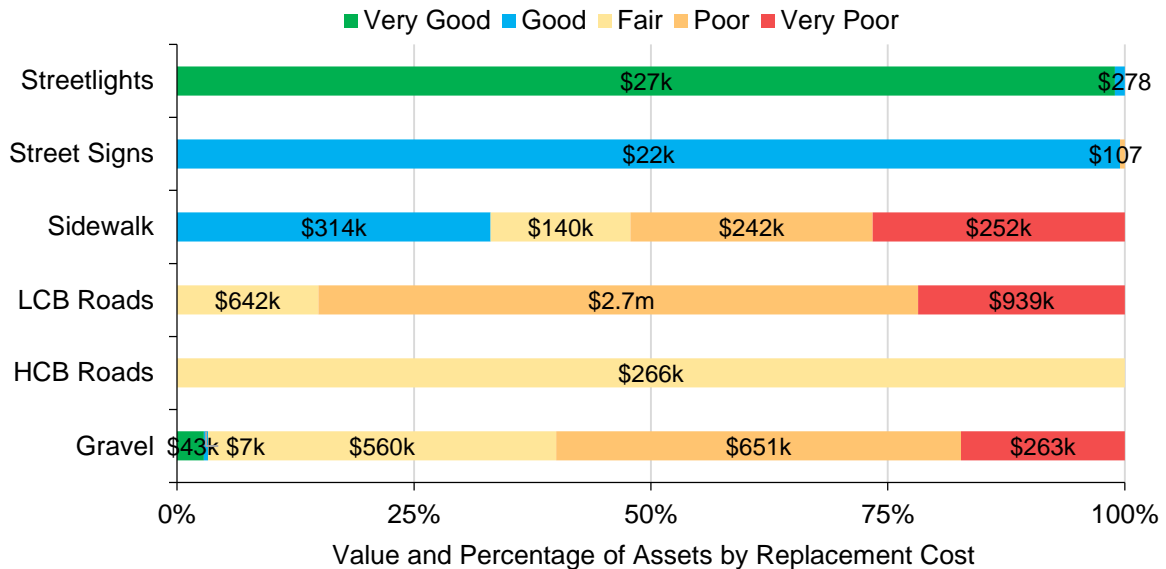
4.2 Asset Condition & Age

The table below identifies the current average condition, the average age, and the estimated useful life for each asset segment. The average condition (%) is a weighted value based on replacement cost.

The estimated useful life provided for roads refers to the surface of the road alone and does not include the estimated useful of life of the road base. The average age of the roads is calculated based on the installation date of the road base, and therefore does not include the date of surface replacements.

Asset Segment	Estimated Useful Life (Years)	Average Age (Years)	Average Condition
Gravel	11	51.6	34% (Poor)
HCB Roads	20	54.0	42% (Fair)
LCB Roads	15	48.7	27% (Poor)
Sidewalk	38	26.3	38% (Poor)
Street Signs	29	17.8	69% (Good)
Streetlights	35	7.0	89% (Very Good)
Average			31% (Poor)

The graph below visually illustrates the average condition for each asset segment on a very good to very poor.



To ensure that the Municipality’s road network continues to provide an acceptable level of service, the Municipality should monitor the average condition of all assets. If the average condition declines, staff should re-evaluate their lifecycle management strategy to determine what combination of maintenance, rehabilitation, and replacement activities is required to increase the overall condition of the roads.

Each asset’s estimated useful life should also be reviewed periodically to determine whether adjustments need to be made to better align with the observed length of service life for each asset type.

Current Approach to Condition Assessment

Accurate and reliable condition data allows staff to more confidently determine the remaining service life of assets and identify the most cost-effective approach to managing assets. The following describes the Municipality’s current approach:

- A Road Needs Study was completed in 2018 that included a detailed assessment of the condition of each road segment.
- The Road Needs Study is reviewed every year and additional roads are assessed as needed.

In this AMP the following rating criteria is used to determine the current condition of road segments and forecast future capital requirements:

Condition	Rating
Very Good	80-100
Good	60-80
Fair	40-60
Poor	20-40
Very Poor	0-20

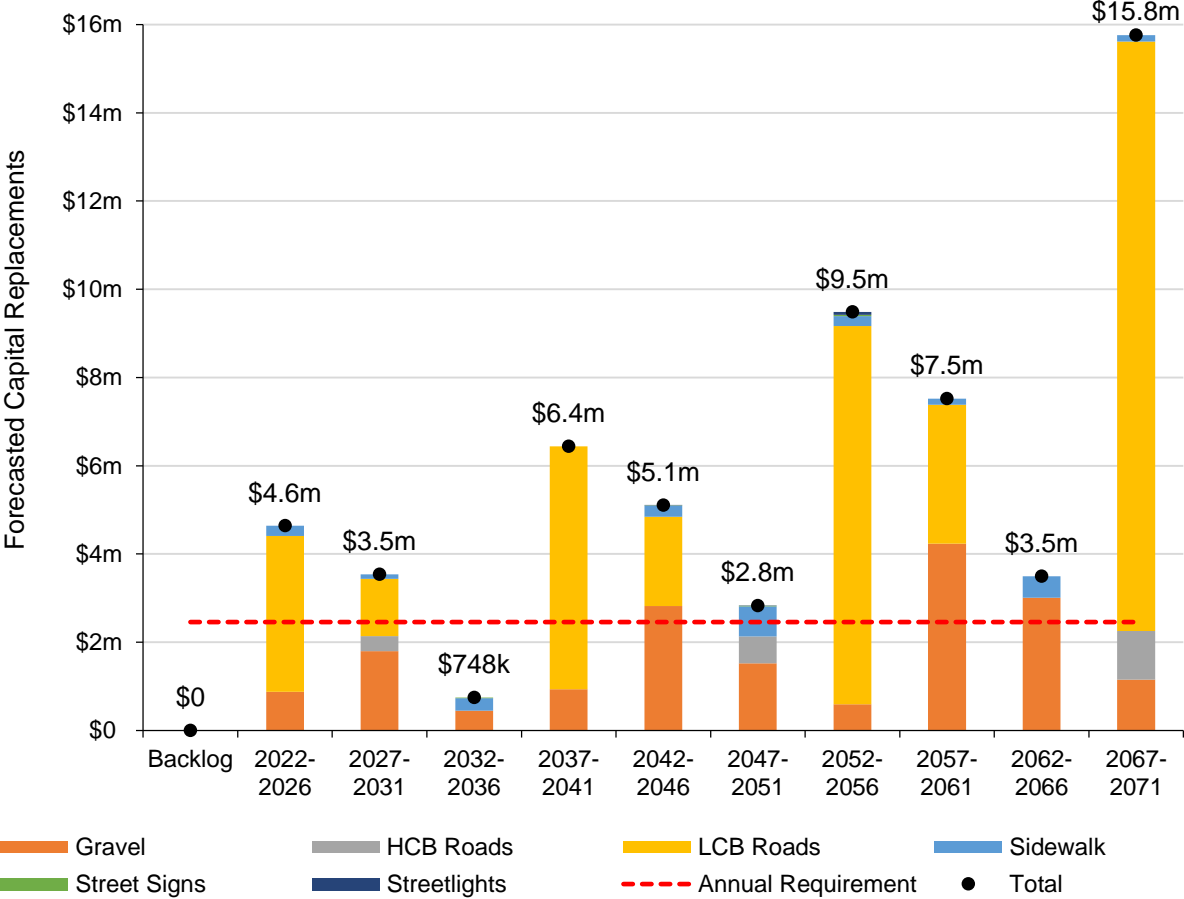
4.3 Lifecycle Management Strategy

The following table outlines the Municipality’s current lifecycle management strategies for the Municipality’s Road network.

Activity Type	Description of Current Strategy
Maintenance	Maintenance activities for roads and sidewalks include winter maintenance such as snow removal and salt/sand for ice removal as needed.
	Gravel roads are treated with calcium chloride on an annual basis and additional is applied as needed. Crack sealing is conducted for HCB and LCB roads as needed as a preventative maintenance activity.
Rehabilitation	Rehabilitation activities are conducted as needed based on a case-by-case basis. These activities are mostly reactive. Gravel roads may be re-graveled with 3 inches of aggregate; LCB roads may be surface treated; and a shave and pave and/or slurry seal may be executed for HCB roads.
Replacement	Replacement activities are prioritized based on asset condition and health and safety risks.

Forecasted Capital Requirements

The following graph forecasts long-term capital requirements. The annual capital requirement represents the average amount per year that the Municipality should allocate towards funding rehabilitation and replacement needs. The following graph identifies capital requirements over the next 50 years. This projection is used as it ensures that every asset has gone through one full iteration of replacement. This capital forecast includes an assumption of 3% inflation annually. The forecasted requirements are aggregated into 5-year bins. The trend line represents the average 5-year capital requirement of \$2.5 million; this amount does not account for inflation.



The projected cost of lifecycle activities that will need to be undertaken over the next 10 years to maintain the current level of service can be found in Appendix B.

4.4 Risk & Criticality

Risk Matrix

The following risk matrix provides a visual representation of the relationship between the probability of failure and the consequence of failure for the assets within this asset category based on 2021 inventory data.



This is a high-level model developed for the purposes of this AMP and Municipality staff should review and adjust the risk model to reflect an evolving understanding of both the probability and consequences of asset failure.

The asset-specific attributes that municipal staff utilize to define and prioritize the criticality of the road network are documented below:

Probability of Failure (POF)	Consequence of Failure (COF)
Condition	Replacement Cost (Financial)

The identification of critical assets allows the Municipality to determine appropriate risk mitigation strategies and treatment options. Risk mitigation may include asset-specific lifecycle strategies, condition assessment strategies, or simply the need to collect better asset data.

4.4.2 Risks to Current Asset Management Strategies

The following section summarizes key trends, challenges, and risks to service delivery that the Municipality is currently facing:



Climate Change & Extreme Events

An increase in the frequency and intensity of precipitation events can result in flooding of sections of the road network. The drainage capacity of the road network is not sufficient to withstand heavy water flow, particularly on roads that are located near bodies of water and roads that are impacted by extreme rutting. Further issues can arise as a result of flooding and poor drainage including accelerated deterioration caused by freeze/thaw cycles. To improve asset resiliency, Staff should identify problem areas and improve drainage through enhanced lifecycle strategies.



Infrastructure Installation

A notable portion of the paved roads need total replacement as a result of poor installation and a weak foundation. Many of the paved roads that experience higher levels of traffic have severe longitudinal vertical rutting along the wheel path. The rutting is likely caused by higher traffic levels and heavy-duty vehicles traveling on a road with poor drainage and a weak road base. The Municipality has noted which roads have been affected and are developing a capital funding strategy to enable full replacement of the asset base and surface.

4.5 Levels of Service

The following tables identify the Municipality’s current level of service for the road network. These metrics include the technical and community level of service metrics that are required as part of O. Reg. 588/17 as well as any additional performance measures that the Municipality has selected for this AMP.

Community Levels of Service

The following table outlines the qualitative descriptions that determine the community levels of service provided by the road network.

Service Attribute	Qualitative Description	Current LOS (2021)
Scope	Description, which may include maps, of the road network in the municipality and its level of connectivity	See Appendix C
Quality	Description or images that illustrate the different levels of road class pavement condition	<p>Very Poor: Widespread signs of deterioration. Requires remedial work to bring road up to standard. Service is affected</p> <p>Poor: Large portions of road exhibiting deterioration with rutting, potholes, distortions, longitude and lateral cracking. Road is mostly below standard.</p> <p>Fair: Some sections of road starting to deteriorate. Requires some remedial work and surface upgrade in near future.</p> <p>Good: Road is in overall good condition. Few sections are starting to show signs of minimal deterioration.</p> <p>Very Good: Road is well maintained and in excellent condition. Surface was newly or recently upgraded. No signs of deterioration or remedial work required.</p>

Technical Levels of Service

The following table outlines the quantitative metrics that determine the technical level of service provided by the road network.

Service Attribute	Technical Metric	Current LOS (2021)
Scope	Lane-km of arterial roads (MMS classes 1 and 2) per land area (km/km ²)	0
	Lane-km of collector roads (MMS classes 3 and 4) per land area (km/km ²)	0
	Lane-km of local roads (MMS classes 5 and 6) per land area (km/km ²)	0.54
Quality	Average pavement condition index for paved roads in the municipality	Poor (28%)
	Average surface condition for unpaved roads in the municipality (e.g. excellent, good, fair, poor)	Poor (34%)
Performance	Capital reinvestment rate	4.6%

4.6 Recommendations

Asset Inventory

- Review road, sidewalk, and appurtenances inventories to determine whether all municipal assets within these asset segments have been accounted for.

Condition Assessment Strategies

- The last comprehensive assessment of the road network was completed in 2018. Consider completing an updated assessment of all roads on a 5 to 7-year cycle.

Lifecycle Management Strategies

- Consider adopting lifecycle management strategies for HCB and LCB roads that include proactive maintenance and rehabilitation to realize potential cost avoidance and maintain a high quality of road pavement condition.
- Evaluate the efficacy of the Municipality's lifecycle management strategies at regular intervals to determine the impact cost, condition, and risk.

Risk Management Strategies

- Implement risk-based decision-making as part of asset management planning and budgeting processes. This should include the regular review of high-risk assets to determine appropriate risk mitigation strategies.
- Review risk models on a regular basis and adjust according to an evolving understanding of the probability and consequences of asset failure.

Levels of Service

- Continue to measure current levels of service in accordance with the metrics identified in O. Reg. 588/17 and those metrics that the Municipality believes to provide meaningful and reliable inputs into asset management planning.
- Work towards identifying proposed levels of service as per O. Reg. 588/17 and identify the strategies that are required to close any gaps between current and proposed levels of service.

5 Bridges & Culverts

Bridges and culverts represent a critical portion of the transportation services provided to the community. Municipal staff are responsible for the maintenance of all bridges and culverts located across municipal roads with the goal of keeping structures in an adequate state of repair and minimizing service disruptions.

The state of the infrastructure for bridges and culverts is summarized in the following table.

Replacement Cost	Condition	Financial Capacity	
\$1.3 million	Good (67%)	Annual Requirement:	\$32,000
		Funding Available:	\$29,000
		Annual Deficit:	\$3,000

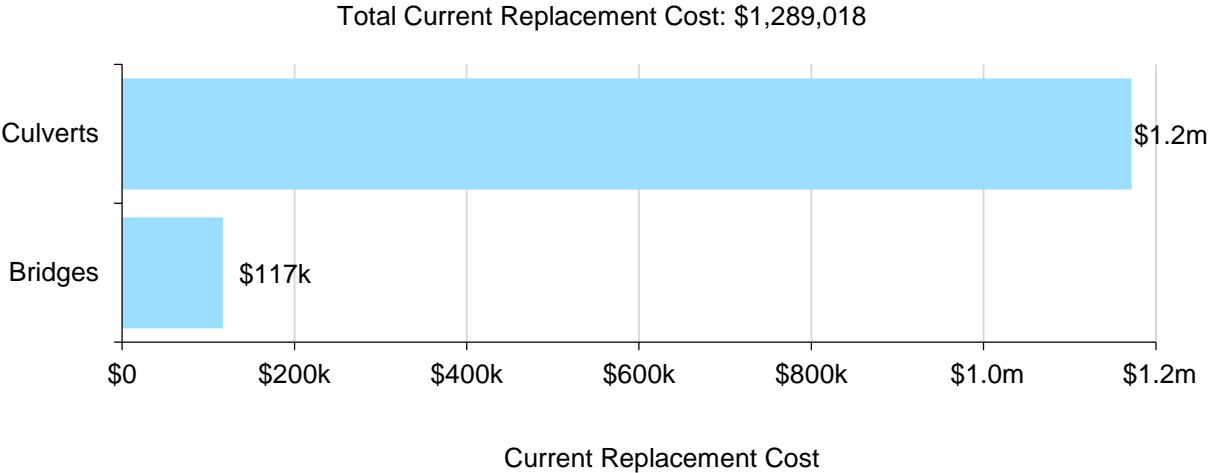
The following core values and level of service statements are a key driving force behind the Municipality’s asset management planning:

Service Attribute	Level of Service Statement
Scope	Bridges and culverts are conveniently accessible to the whole community in sufficient capacity (meets traffic demands) and are available under all weather conditions. Only 1 of the bridges and culverts in the Municipality has loading restrictions.
Quality	The bridges and culverts are in good condition with minimal unplanned service interruptions and closures.

5.1 Asset Inventory & Costs

The table below includes the quantity, total replacement cost and annual capital requirements of each asset segment in the Municipality’s bridges and culverts inventory.

Asset Segment	Quantity	Replacement Cost	Annual Capital Requirement
Bridges	1	\$117,108	\$2,342
Culverts	11	\$1,171,910	\$29,298
Total		\$1,289,018	\$31,640



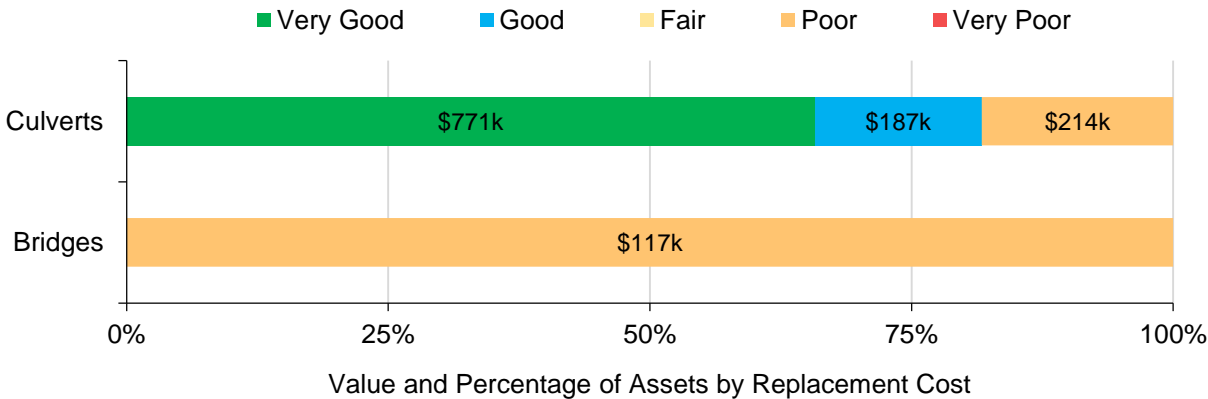
Each asset’s replacement cost should be reviewed periodically to determine whether adjustments are needed to more accurately represent realistic capital requirements.

5.2 Asset Condition & Age

The table below identifies the current average condition, the average age, and the estimated useful life for each asset segment. The average condition (%) is a weighted value based on replacement cost.

Asset Segment	Estimated Useful Life (Years)	Average Age (Years)	Average Condition
Bridges ²	50	57.0	26% (Poor)
Culverts	40	18.2	71% (Good)
Average			67% (Good)

The graph below visually illustrates the average condition for each asset segment on a very good to very poor scale.



To ensure that the Municipality’s bridges & culverts continue to provide an acceptable level of service, the Municipality should monitor the average condition of all assets. If the average condition declines, staff should re-evaluate their lifecycle management strategy to determine what combination of maintenance, rehabilitation, and replacement activities is required to increase the overall condition of the bridges and culverts.

Each asset’s estimated useful life should also be reviewed periodically to determine whether adjustments need to be made to better align with the observed length of service life for each asset type.

² A new OSIM report was completed in September of 2022. The new report recommends that the Richer Road bridge will need to be decommissioned in the near future. Municipal staff are exploring options for partial replacement, full replacement, or permanent retirement.

Current Approach to Condition Assessment

Accurate and reliable condition data allows staff to more confidently determine the remaining service life of assets and identify the most cost-effective approach to managing assets. The following describes the Municipality’s current approach:

- Condition assessments of all bridges and culverts with a span greater than or equal to 3 meters are completed every 2 years in accordance with the Ontario Structure Inspection Manual (OSIM).

In this AMP, the following rating criteria is used to determine the current condition of bridges and culverts and forecast future capital requirements:

Condition	Rating
Very Good	80-100
Good	60-80
Fair	40-60
Poor	20-40
Very Poor	0-20

5.3 Lifecycle Management Strategy

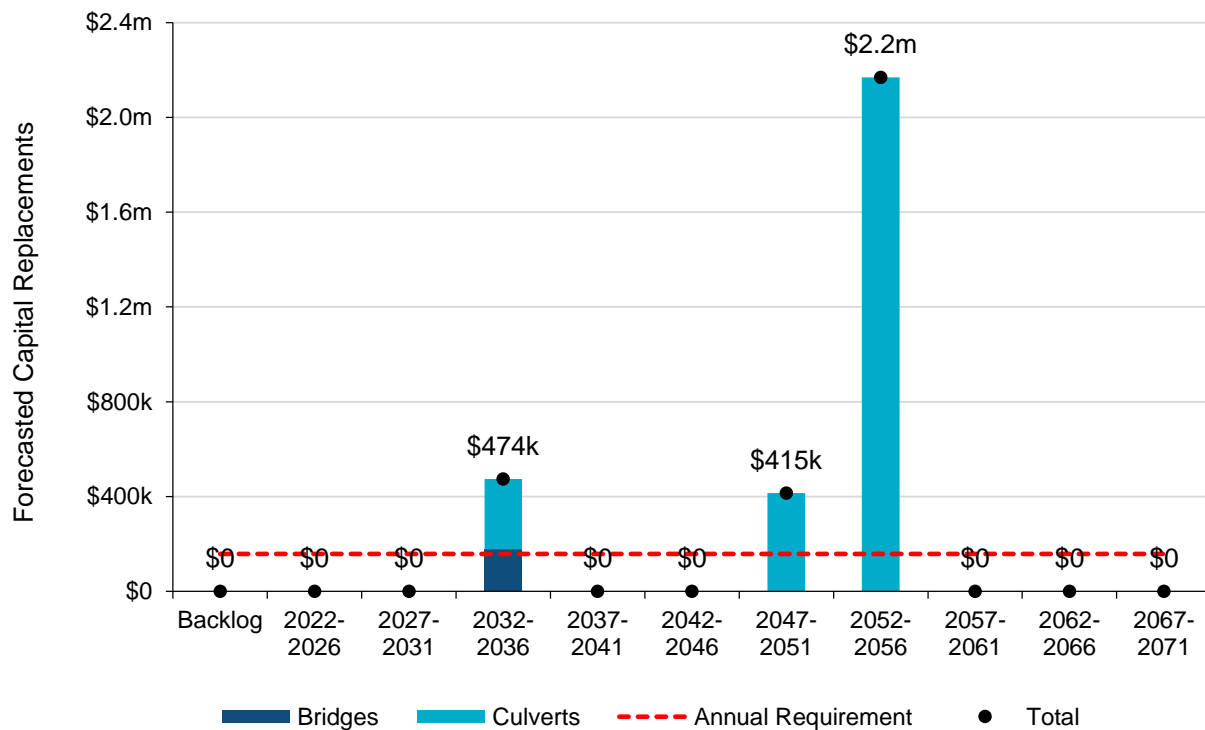
The condition or performance of most assets will deteriorate over time. To ensure that municipal assets are performing as expected and meeting the needs of customers, it is important to establish a lifecycle management strategy to proactively manage asset deterioration.

The following table outlines the Municipality’s current lifecycle management strategy.

Activity Type	Description of Current Strategy
Maintenance, Rehabilitation and Replacement	All lifecycle activities are driven by the results of mandated structural inspections completed according to the Ontario Structure Inspection Manual (OSIM).
Inspection	The most recent inspection report was completed in 2020 and the next report is schedule for the fall of 2022.

Forecasted Capital Requirements

The following graph forecasts long-term capital requirements. The annual capital requirement represents the average amount per year that the Municipality should allocate towards funding rehabilitation and replacement needs. The following graph identifies capital requirements over the next 50 years. This projection is used as it ensures that every asset has gone through one full iteration of replacement. This capital forecast includes an assumption of 3% inflation annually. The forecasted requirements are aggregated into 5-year bins. The trend line represents the average 5-year capital requirement of \$158,000; this amount does not account for inflation.



The projected cost of lifecycle activities that will need to be undertaken over the next 10 years to maintain the current level of service can be found in Appendix B. Although the data shows that there are no capital expenditures expected for the first 10 year, that may not be entirely accurate. **The Richer Road bridge is in poor condition and will likely require rehabilitation and renewal activities within the next 10 years.** The bridge components are pooled under a single asset, therefore, do not allow for component-level condition assessments and lifecycle activities.

5.4 Risk & Criticality

5.4.1 Risk Matrix

The following risk matrix provides a visual representation of the relationship between the probability of failure and the consequence of failure for the assets within this asset category based on 2021 inventory data.



This is a high-level model developed for the purposes of this AMP and Municipality staff should review and adjust the risk model to reflect an evolving understanding of both the probability and consequences of asset failure.

The asset-specific attributes that municipal staff utilize to define and prioritize the criticality of bridges and culverts are documented below:

Probability of Failure (POF)	Consequence of Failure (COF)
Condition	Replacement Cost (Financial)

The identification of critical assets allows the Municipality to determine appropriate risk mitigation strategies and treatment options. Risk mitigation may include asset-specific lifecycle strategies, condition assessment strategies, or simply the need to collect better asset data.

5.4.2 Risks to Current Asset Management Strategies

The following section summarizes key trends, challenges, and risks to service delivery that the Municipality is currently facing:



Climate Change & Extreme Events

Flooding and extreme weather causes damage to multiple components of the Municipality's bridges including the deck, superstructure, substructure, and approaches. The rising levels of freshwater and the increased frequency and intensity of precipitation events are likely to increase the water flow which can lead to deterioration of bridge components. Staff should identify and monitor affected bridges and culverts. The Municipality also should prioritize infrastructure maintenance, rehabilitation, and replacement based on susceptibility to climate impacts.



Asset Condition & Loading Restrictions

One bridge owned by the municipality is in poor condition. The 2020 OSIM report applied a 3 tonne loading restriction to the bridge. Due to limited capital funding, rehabilitation activities have not taken place since the last the last OSIM report, which has likely resulted in the worsening of the bridge's condition. The Municipality is seeking to prioritize bridge repairs to remove the loading restriction.

5.5 Levels of Service

The following tables identify the Municipality’s current level of service for bridges and culverts. These metrics include the technical and community level of service metrics that are required as part of O. Reg. 588/17 as well as any additional performance measures that the Municipality has selected for this AMP.

5.5.1 Community Levels of Service

The following table outlines the qualitative descriptions that determine the community levels of service provided by bridges and culverts.

Service Attribute	Qualitative Description	Current LOS (2021)
Scope	Description of the traffic that is supported by municipal bridges (e.g. heavy transport vehicles, motor vehicles, emergency vehicles, pedestrians, cyclists)	Bridges and structural culverts are a key component of the municipal transportation network. One bridge has a 3-tonne loading restriction. All other structures do not have loading or dimensional restrictions meaning that most types of vehicles, including heavy transport, emergency vehicles, and cyclists can cross them without restriction. ³
Quality	Description or images of the condition of bridges and culverts and how this would affect use of the bridges and culverts	<p>Very Poor: Widespread signs of deterioration. Requires remedial work to bring the bridge up to standard. Service is affected.</p> <p>Poor: Large portions of the bridge/culvert is exhibiting deterioration of the superstructure, abutments, sub-structure, and/or foundation. The bridge/culvert is mostly below service standards.</p> <p>Fair: Some sections of the bridge/culvert is starting to deteriorate. Requires some remedial work and upgrades in the near future to bring the asset up to service standard.</p> <p>Good: Bridge/culvert is in overall good condition. Few sections are starting to show signs of minimal deterioration, service is not affected.</p> <p>Very Good: Bridge/culvert is well maintained and in excellent condition. The asset was newly</p>

³ A new OSIM report was completed in September of 2022. The new report recommends that the Richer Road bridge be decommissioned as it will no longer support any traffic in the near future.

or recently upgraded. No signs of deterioration or remedial work required.

5.5.2 Technical Levels of Service

The following table outlines the quantitative metrics that determine the technical level of service provided by bridges and culverts.

Service Attribute	Technical Metric	Current LOS (2021)
Scope	% of bridges in the Municipality with loading or dimensional restrictions	100%
Quality	Average bridge condition index value for bridges in the Municipality	26%
	Average bridge condition index value for structural culverts in the Municipality	71%
Performance	Capital re-investment rate	2.2%

5.6 Recommendations

Asset Inventory

- Continue to review and validate inventory data, assessed condition data and replacement costs for all bridges and structural culverts upon the completion of OSIM inspections every 2 years.

Replacement Costs

- Gather accurate replacement costs and update costs on a regular basis to ensure the accuracy of capital projections.

Risk Management Strategies

- Implement risk-based decision-making as part of asset management planning and budgeting processes. This should include the regular review of high-risk assets to determine appropriate risk mitigation strategies.
- Review risk models on a regular basis and adjust according to an evolving understanding of the probability and consequences of asset failure.

Lifecycle Management Strategies

- This AMP only includes capital costs associated with the reconstruction of bridges and culverts. The Municipality should work towards identifying projected capital rehabilitation and renewal costs for bridges and culverts and integrating these costs into long-term planning.

Levels of Service

- Continue to measure current levels of service in accordance with the metrics identified in O. Reg. 588/17 and those metrics that the Municipality believe to provide meaningful and reliable inputs into asset management planning.
- Work towards identifying proposed levels of service as per O. Reg. 588/17 and identify the strategies that are required to close any gaps between current and proposed levels of service.

6 Stormwater Network

Municipal staff are responsible for the maintenance and operation of a stormwater network. The stormwater network consists of 2.6 km of stormwater mains, catch basins, storm culverts, and other supporting infrastructure.

The state of the infrastructure for the stormwater network is summarized in the following table.

Replacement Cost	Condition	Financial Capacity	
\$3.7 million	Fair (46%)	Annual Requirement:	\$55,000
		Funding Available:	\$20,000
		Annual Deficit:	\$ 35,000

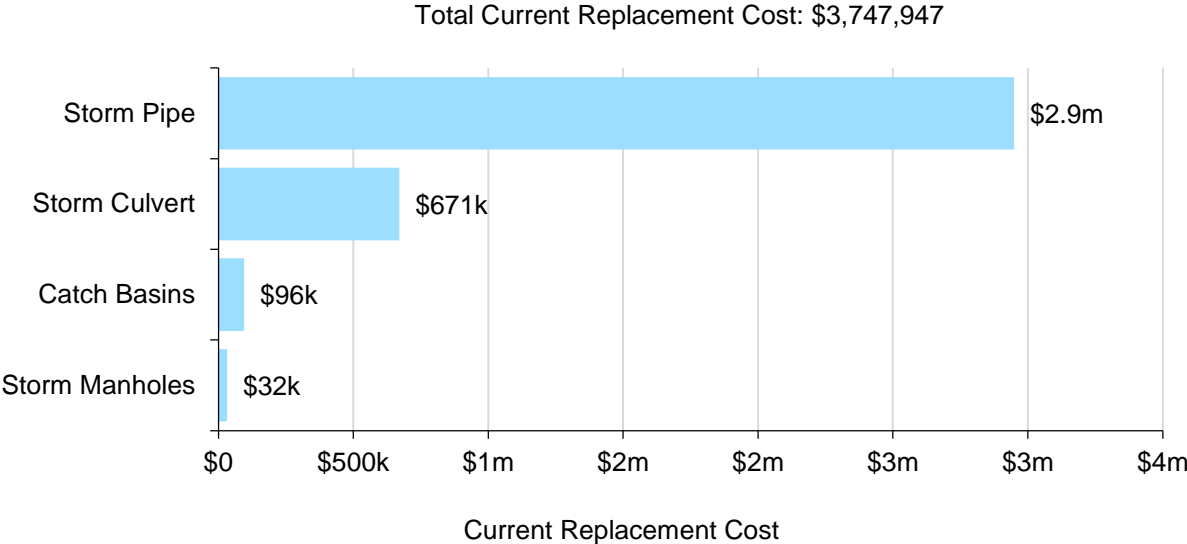
The following core values and level of service statements are a key driving force behind the Municipality's asset management planning:

Service Attribute	Level of Service Statement
Scope	The stormwater network service is conveniently accessible to the whole community in sufficient capacity and is available under all weather conditions.
Quality	The stormwater network is in fair condition with minimal unplanned service interruptions.

6.1 Asset Inventory & Costs

The table below includes the quantity, total replacement cost and annual capital requirements of each asset segment in the Municipality’s stormwater network inventory.

Asset Segment	Quantity	Replacement Cost	Annual Capital Requirement
Catch Basins	56	\$95,654	\$2,391
Storm Culvert	603	\$671,107	\$12,542
Storm Manholes	10	\$32,223	\$358
Storm Pipe	2.6 km	\$2,948,964	\$39,320
Total		\$3,747,947	\$54,611



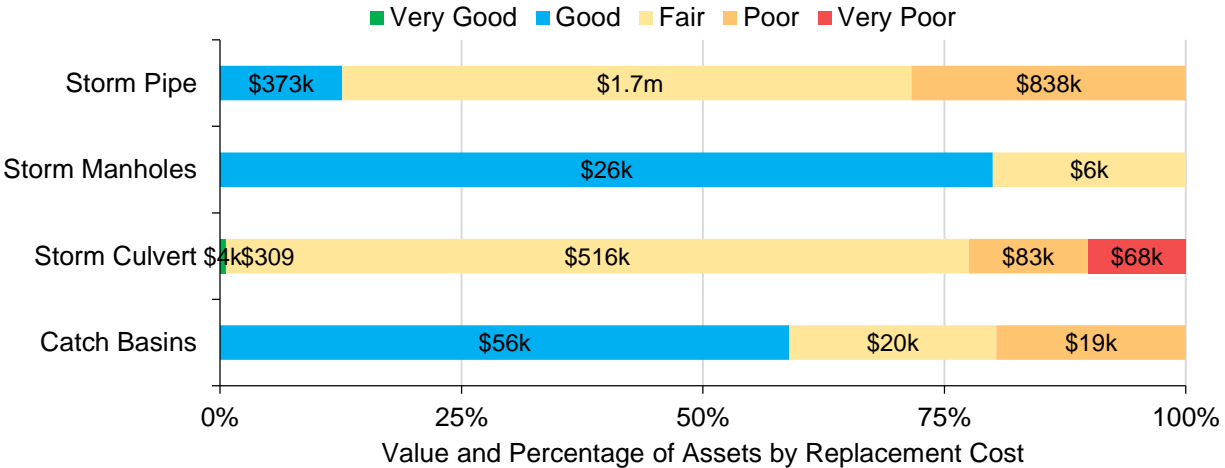
Each asset’s replacement cost should be reviewed periodically to determine whether adjustments are needed to more accurately represent realistic capital requirements.

6.2 Asset Condition & Age

The table below identifies the current average condition, the average age, and the estimated useful life for each asset segment. The average condition (%) is a weighted value based on replacement cost.

Asset Segment	Estimated Useful Life (Years)	Average Age (Years)	Average Condition
Catch Basins	40	28.8	57% (Fair)
Storm Culvert	55	39.0	39% (Poor)
Storm Manholes	90	34.0	66% (Good)
Storm Pipe	75	18.8	47% (Fair)
Average			46% (Fair)

The graph below visually illustrates the average condition for each asset segment on a very good to very poor.



To ensure that the Municipality’s stormwater network continues to provide an acceptable level of service, the Municipality should monitor the average condition of all assets. If the average condition declines, staff should re-evaluate their lifecycle management strategy to determine what combination of maintenance, rehabilitation and replacement activities is required to increase the overall condition of the stormwater network.

Each asset’s estimated useful life should also be reviewed periodically to determine whether adjustments need to be made to better align with the observed length of service life for each asset type.

6.2.1 Current Approach to Condition Assessment

Accurate and reliable condition data allows staff to more confidently determine the remaining service life of assets and identify the most cost-effective approach to managing assets. The following describes the Municipality’s current approach:

- There are no formal condition assessment programs in place for the stormwater network.
- The last CCTV inspection took place in 2024 and the Municipality plans to conduct a system-wide CCTV inspection in 2022.
- Condition data, which is provided as part of the CCTV inspection, is used to inform capital planning.
- Other assets that are part of the network, such as catch basins, storm culverts, and manholes are visually assessed on a regular basis. Defects are noted to inform capital planning.

In this AMP the following rating criteria is used to determine the current condition of road segments and forecast future capital requirements:

Condition	Rating
Very Good	80-100
Good	60-80
Fair	40-60
Poor	20-40
Very Poor	0-20

6.3 Lifecycle Management Strategy

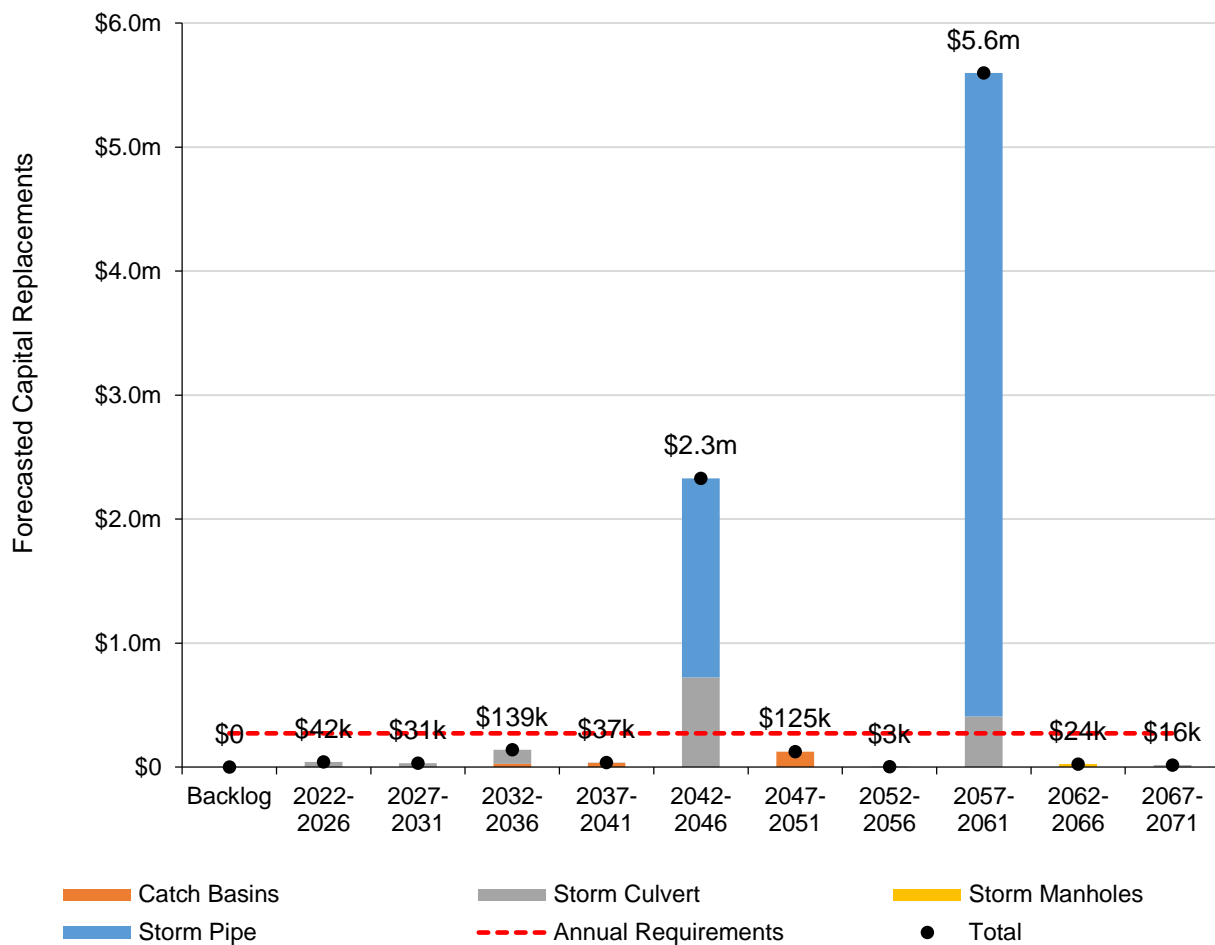
The condition or performance of most assets will deteriorate over time. To ensure that municipal assets are performing as expected and meeting the needs of customers, it is important to establish a lifecycle management strategy to proactively manage asset deterioration.

The following table outlines the Municipality’s current lifecycle management strategy.

Activity Type	Description of Current Strategy
Maintenance	<p>Primary activities include catch basin cleaning and storm main flushing. 50% of the network is flushed annually.</p> <p>CCTV inspections are completed as budget becomes available and this information will be used to drive forward rehabilitation and replacement plans.</p>
Rehabilitation	<p>Trenchless re-lining has the potential to reduce total lifecycle costs but would require a formal condition assessment program to determine viability.</p>
Replacement	<p>Replacement activities are based on condition information provided from the most recent CCTV inspection.</p>

6.3.1 Forecasted Capital Requirements

The following graph forecasts long-term capital requirements. The annual capital requirement represents the average amount per year that the Municipality should allocate towards funding rehabilitation and replacement needs. The following graph identifies capital requirements over the next 50 years. This projection is used as it ensures that every asset has gone through one full iteration of replacement. This capital forecast includes an assumption of 3% inflation annually. The forecasted requirements are aggregated into 5-year bins. The trend line represents the average 5-year capital requirement of \$273,000; this amount does not account for inflation.



The graph shows relatively low annual requirements for the first two decades since the higher valued items, such as storm pipes and culverts, will not require replacement until 2042. The projected cost of lifecycle activities that will need to be undertaken over the next 10 years to maintain the current level of service can be found in Appendix B.

6.4 Risk & Criticality

6.4.1 Risk Matrix

The following risk matrix provides a visual representation of the relationship between the probability of failure and the consequence of failure for the assets within this asset category based on 2021 inventory data.



This is a high-level model developed for the purposes of this AMP and Municipality staff should review and adjust the risk model to reflect an evolving understanding of both the probability and consequences of asset failure.

The asset-specific attributes that municipal staff utilize to define and prioritize the criticality of the stormwater network are documented below:

Probability of Failure (POF)	Consequence of Failure (COF)
Condition	Replacement Cost (Financial)

The identification of critical assets allows the Municipality to determine appropriate risk mitigation strategies and treatment options. Risk mitigation may include asset-specific lifecycle strategies, condition assessment strategies, or simply the need to collect better asset data.

6.4.2 Risks to Current Asset Management Strategies

The following section summarizes key trends, challenges, and risks to service delivery that the Municipality is currently facing:

Climate Change & Extreme Events

Staff need a better sense of the impacts of climate change on the stormwater network to inform retrofitting and replacement planning. Additional data will help address concerns with system capacity and the ability of the stormwater network to handle any potential increase in the intensity, frequency, and duration of rainfall events. Incorporating a monitoring and maintenance program for all stormwater infrastructure into the asset management plan can further support infrastructure resiliency and reduce risk.



6.5 Levels of Service

The following tables identify the Municipality’s current level of service for the stormwater network. These metrics include the technical and community level of service metrics that are required as part of O. Reg. 588/17 as well as any additional performance measures that the Municipality has selected for this AMP.

6.5.1 Community Levels of Service

The following table outlines the qualitative descriptions that determine the community levels of service provided by the stormwater network.

Service Attribute	Qualitative Description	Current LOS (2021)
Scope	Description, which may include map, of the user groups or areas of the municipality that are protected from flooding, including the extent of protection provided by the municipal stormwater system	See Appendix C

6.5.2 Technical Levels of Service

The following table outlines the quantitative metrics that determine the technical level of service provided by the stormwater network.

Service Attribute	Technical Metric	Current LOS (2021)
Scope	% of properties in municipality resilient to a 100-year storm	100% ⁴
	% of the municipal stormwater management system resilient to a 5-year storm	100% ⁵
Performance	Capital reinvestment rate	0.5%

⁴ This is based on the observations of municipal staff.

⁵ This is based on the observations of municipal staff.

6.6 Recommendations

Asset Inventory

- Review the inventory of stormwater mains, culverts, manholes, and catch basins to determine whether all municipal assets within these asset segments have been accounted for.

Condition Assessment Strategies

- Consider completing CCTV inspections on a regular cycle of 5 to 7 years. Utilize CCTV footage and resulting condition ratings to inform lifecycle strategies and replacement activities.

Risk Management Strategies

- Implement risk-based decision-making as part of asset management planning and budgeting processes. This should include the regular review of high-risk assets to determine appropriate risk mitigation strategies.
- Review risk models on a regular basis and adjust according to an evolving understanding of the probability and consequences of asset failure.

Lifecycle Management Strategies

- Document and review lifecycle management strategies for the stormwater network on a regular basis to achieve the lowest total cost of ownership while maintaining adequate service levels.

Levels of Service

- Continue to measure current levels of service in accordance with the metrics that the Municipality has established in this AMP. Additional metrics can be established as they are determined to provide meaningful and reliable inputs into asset management planning.
- Work towards identifying proposed levels of service as per O. Reg. 588/17 and identify the strategies that are required to close any gaps between current and proposed levels of service.

7 Buildings & Facilities

The Municipality of St.-Charles owns and maintains several facilities and recreation centres that provide key services to the community. These include:

- Administrative offices
- A Fire station
- Public works garages and storage sheds
- An Arena and a community centre
- Wellness Center

The asset inventory for buildings and facilities is currently at a basic level. The inventory contains a single record for each building. Buildings consist of several separate capital components that have unique estimated useful lives and require asset-specific lifecycle strategies. Since the components are pooled under a single record, an average condition for the entire building must be applied, which does not account for distinct condition ratings for different components. Municipal staff are working towards enhancing their data by adopting a comprehensive condition assessment program and by following UNIFORMAT II, a format for classifying building elements.

The state of the infrastructure for the buildings and facilities is summarized in the following table.

Replacement Cost	Condition	Financial Capacity	
\$12.2 million	Fair (51%)	Annual Requirement:	\$243,000
		Funding Available:	\$ 87,000
		Annual Deficit:	\$156,000

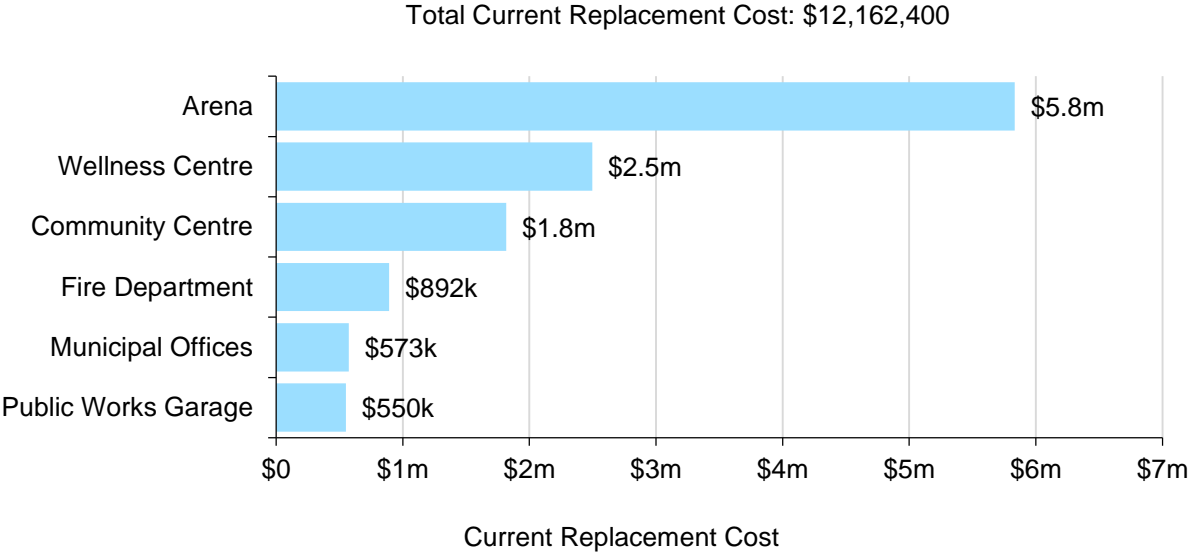
The following core values and level of service statements are a key driving force behind the Municipality's asset management planning:

Service Attribute	Level of Service Statement
Accessible and Reliable	Facilities provide adequate physical access and are available for their defined use within prescribed working hours.
Affordable	Facilities are managed cost-effectively to meet the established levels of service.
Sustainable	There are long-term plans in place for the renewal and replacement of all facilities

7.1 Asset Inventory & Costs

The table below includes the quantity, total replacement cost and annual capital requirements of each asset segment in the Municipality’s buildings and facilities inventory.

Asset Segment	Quantity	Replacement Cost	Annual Capital Requirement
Arena	1	\$5,834,300	\$116,686
Community Centre	1	\$1,817,200	\$36,344
Fire Department	1	\$892,000	\$17,840
Municipal Offices	1	\$572,600	\$11,452
Public Works Garage	1	\$550,000	\$11,000
Wellness Centre	1	\$2,496,300	\$49,926
Total		\$12,162,400	\$243,248



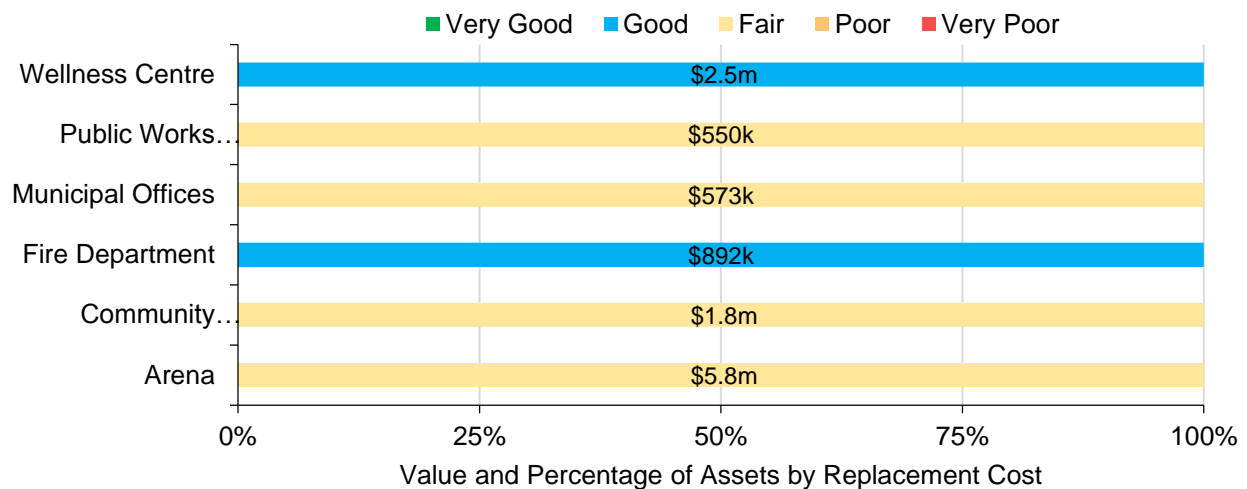
Each asset’s replacement cost should be reviewed periodically to determine whether adjustments are needed to more accurately represent realistic capital requirements.

7.2 Asset Condition & Age

The table below identifies the current average condition, the average age, and the estimated useful life for each asset segment.⁶ The average condition (%) is a weighted value based on replacement cost.

Asset Segment	Estimated Useful Life (Years)	Average Age (Years)	Average Condition
Arena	50	46	42% (Fair)
Community Centre	50	54	45% (Fair)
Fire Department	50	49	65% (Good)
Municipal Offices	50	31	55% (Fair)
Public Works Garage	50	50	46% (Fair)
Wellness Centre	50	15	70% (Good)
Average			51% (Fair)

The graph below visually illustrates the average condition for each asset segment on a very good to very poor.



To ensure that the Municipality's buildings and facilities continues to provide an acceptable level of service, the Municipality should monitor the average condition of

⁶ The data shown in this table does not account for the distinct component conditions, ages, and estimated useful lives because the asset inventory does not include a unique record for each component within a building. Instead, this table shows an estimated rating for the building's structure.

all assets. If the average condition declines, staff should re-evaluate their lifecycle management strategy to determine what combination of maintenance, rehabilitation and replacement activities is required to increase the overall condition of the buildings and facilities.

Each asset’s estimated useful life should also be reviewed periodically to determine whether adjustments need to be made to better align with the observed length of service life for each asset type.

7.2.1 Current Approach to Condition Assessment

Accurate and reliable condition data allows staff to more confidently determine the remaining service life of assets and identify the most cost-effective approach to managing assets. The following describes the Municipality’s current approach:

- Health and safety inspection by internal staff is completed monthly
- Municipal buildings are subject to internal inspections on an as-needed basis
- Currently, there are no formal structural condition assessment programs for building assets in place.

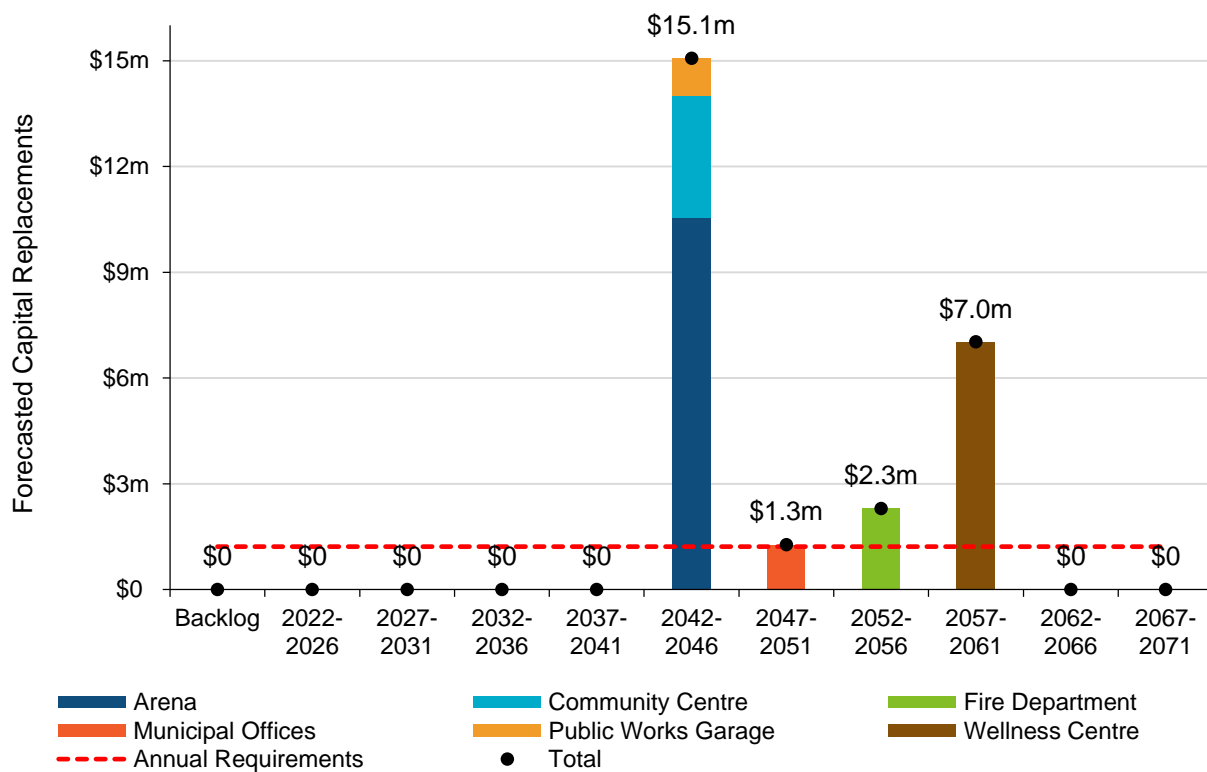
7.3 Lifecycle management Strategy

The condition or performance of most assets will deteriorate over time. To ensure that municipal assets are performing as expected and meeting the needs of customers, it is important to establish a lifecycle management strategy to proactively manage asset deterioration.

Activity Type	Description of Current Strategy
Maintenance	Health and Safety inspections are completed on a monthly basis.
	Repairs are completed on an as needed basis.
Rehabilitation	Other Maintenance, service calls and rehabilitation activities are completed as per manufacturers recommendations.
Replacement	Full replacement for the building is based on the maintenance records, maintenance time, costs and replacement costs.

7.3.1 Forecasted Capital Requirements

The following graph forecasts long-term capital requirements. The annual capital requirement represents the average amount per year that the Municipality should allocate towards funding rehabilitation and replacement needs. The following graph identifies capital requirements over the next 50 years. This projection is used as it ensures that every asset has gone through one full iteration of replacement. This capital forecast includes an assumption of 3% inflation annually. The forecasted requirements are aggregated into 5-year bins. The trend line represents the average 5-year capital requirement of \$1.2 million; this amount does not account for inflation.



The asset inventory includes a single pooled asset for each building, therefore, does not account for rehabilitation and replacement activities of the many components that make up a single building. This graph simply shows when the entire building is likely to require renewal or replacement. The projected cost of lifecycle activities that will need to be undertaken over the next 10 years to maintain the current level of service can be found in Appendix B.

7.4 Risk and Criticality

7.4.1 Risk Matrix

The following risk matrix provides a visual representation of the relationship between the probability of failure and the consequence of failure for the assets within this asset category based on 2021 inventory data.

Very Good 0 Assets - \$0.00	Good 2 Assets 15,000.00 m2 \$3,388,300.00	Fair 4 Assets 42,865.00 m2 \$8,774,100.00	Poor 0 Assets - \$0.00	Very Poor 0 Assets - \$0.00
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7.4.2 Risk to Current Asset Management Strategies

Aging Infrastructure & Capital Funding Strategies



Building assets in the Municipality will be reaching the end of their estimated useful life. Major capital rehabilitation projects for buildings and facilities will be heavily reliant on the availability of grant funding opportunities. The Municipality should consider performing internal building structure inspections on a regular cycle and document all deficiencies. With the inspection data, a 5-to- 10-year proactive facilities replacement /rehabilitation plan can be developed to reduce grant dependency and prevent deferral of capital works.

Asset Information & Lifecycle Management Strategies



The estimated useful life for the building assets is age-based. Condition-based estimated useful life can be determined by completing a detailed assessment for all building components. This can increase confidence in the development of data-driven strategies to address infrastructure needs, prioritize the inspections/maintenance activities. An enhanced proactive strategy can extend the service life of assets with lower funding requirement.

7.5 Levels of Service

The following tables identify the Municipality’s current level of service for the Buildings and Facilities. These metrics include the technical and community level of service metrics that are required as part of O. Reg. 588/17 as well as any additional performance measures that the Municipality has selected for this AMP.

7.5.1 Community Levels of Service

The following table outlines the qualitative descriptions that determine the community levels of service provided by Buildings and Facilities.

Service Attribute	Qualitative Description	Current LOS (2024)
Accessible and Reliable	Facilities provide adequate physical access and are available for their defined use within prescribed working hours	60% of facilities that are open to the public meeting AODA standards. AODA Accessibility upgrades occurred in the Arena, Community Center, and Wellness Center.
Affordable	Facilities are managed cost-effectively to meet the established level of service	Upgrades to facilities are usually dependant on grant availability. Percentage of maintenance costs to revenue is very low.
Sustainable	There are long-term plans in place for the renewal and replacement of facilities and/or components.	Average condition of facilities is in good to fair condition with some buildings having components that are in poor condition.

7.5.2 Technical Level of Service

The following table outlines the quantitative metrics that determine the technical level of service provided by the stormwater network.

Service Attribute	Technical Metric	Current LOS (2024)
Scope	% of facilities that are open to the public are meeting AODA standards	60%
	Total equivalent energy consumption / GJ of all buildings and facilities	3441.2 GJ
Performance	Actual annual capital reserve contribution rate of own source income (of all assets)	18.66%
	% of buildings in good condition	33%
	% of buildings in fair condition	66%

7.6 Recommendations

Asset Inventory

- The Municipality’s asset inventory contains a single record for each building. Buildings consist of several separate capital components that have unique estimated useful lives and require asset-specific lifecycle strategies. Staff should work towards a component-based inventory of all facilities to allow for component-based lifecycle planning.

Replacement Costs

- Gather accurate replacement costs and update on a regular basis to ensure the accuracy of capital projections.

Condition Assessment Strategies

- The Municipality should implement regular condition assessments for all facilities to better inform short and long-term capital requirements.

Risk Management Strategies

- Implement risk-based decision making as part of asset management planning and budgeting processes. This should include the regular review of high-risk assets to determine appropriate risk mitigation strategies.
- Review risk models on a regular basis and adjust according to an evolving understanding of the probability and consequences of asset failure.

Levels of Service

- Measure current levels of service in accordance with the metrics that the Municipality has established in this AMP. Additional metrics can be established as they are determined to provide meaningful and reliable inputs.

8 Vehicles

Vehicles allow staff to efficiently deliver municipal services and personnel. Municipal vehicles are used to support several service areas, including:

- Fire rescue vehicles to provide emergency services
- Dump trucks to support winter maintenance and construction activities
- Pick-up trucks to support the maintenance of the transportation network and address service requests

The state of the infrastructure for the vehicles is summarized in the following table.

Replacement Cost	Condition	Financial Capacity	
\$1.3 million	Fair (49%)	Annual Requirement:	\$73,000
		Funding Available:	\$26,000
		Annual Deficit:	\$47,000

The following core values and level of service statements are a key driving force behind the Municipality’s asset management planning:

Service Attribute	Level of Service Statement
Accessible and Reliable	Vehicles are in good repair and are available for use during service hours
Safe & Regulatory	Vehicles are safe for operations and meet all relevant regulations
Affordable	Vehicles are managed cost-effectively, ensuring affordable service delivery

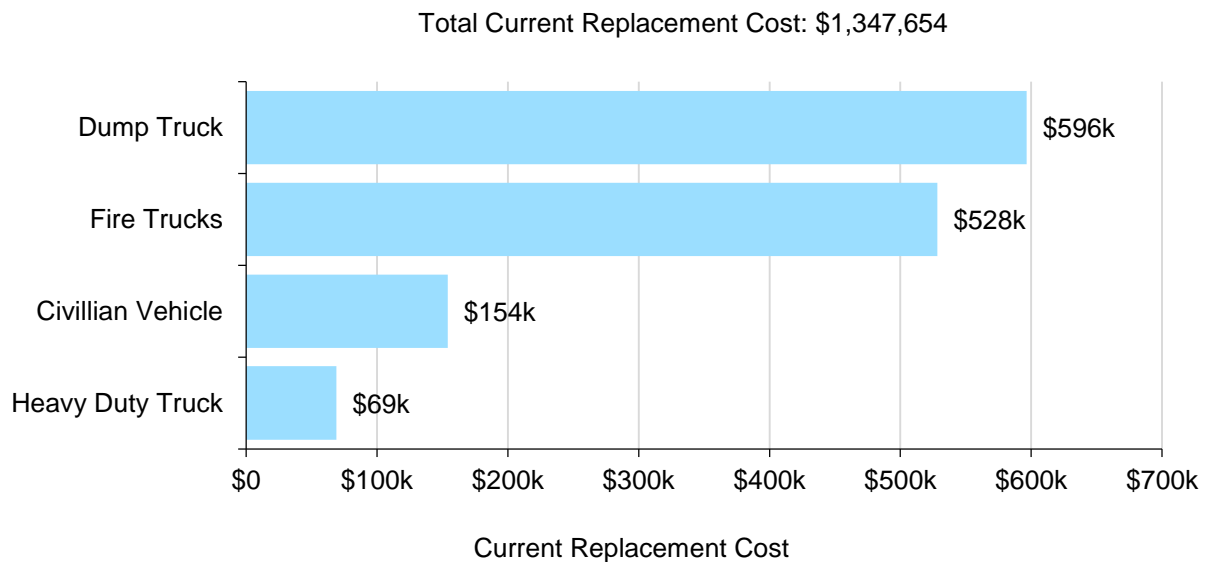
Sustainable

There are long term plans in place for the renewal and replacement of all vehicles

8.1 Asset Inventory & Costs

The table below includes the quantity, replacement cost method and total replacement cost of each asset segment in the Municipality’s vehicles.

Asset Segment	Quantity	Replacement Cost	Annual Capital Requirement
Civillian Vehicle	3	\$153,965	\$10,264
Dump Truck	3	\$596,499	\$29,825
Fire Trucks	4	\$528,257	\$28,129
Heavy Duty Truck	1	\$68,933	\$4,596
Total		\$1,347,654	\$72,814



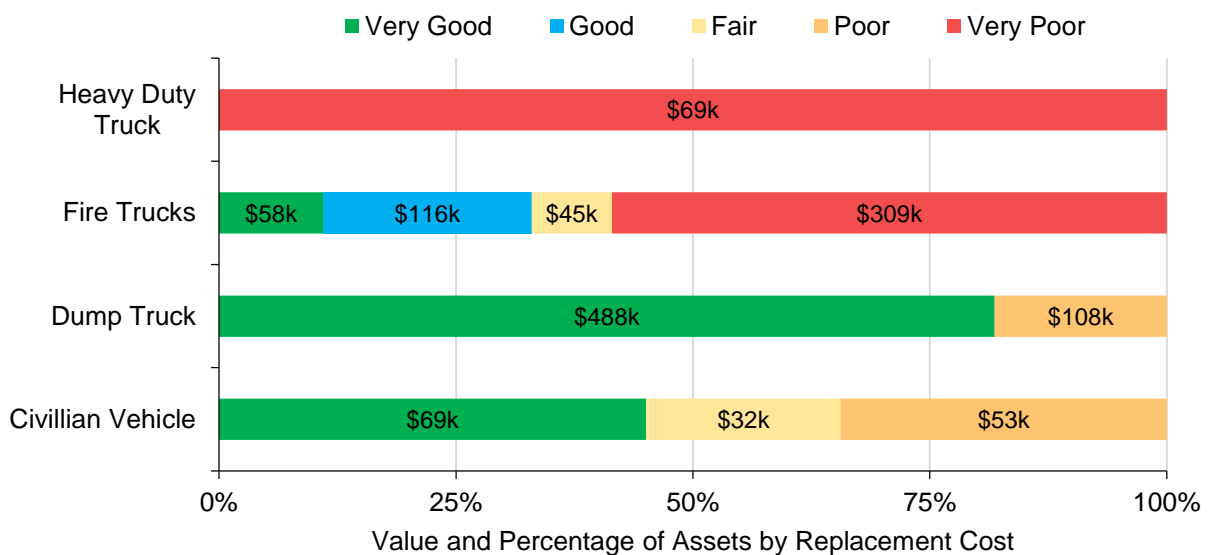
Each asset’s replacement cost should be reviewed periodically to determine whether adjustments are needed to more accurately represent realistic capital requirements.

8.2 Asset Condition & Age

The table below identifies the current average condition and source of available condition data for each asset segment. The average condition (%) is a weighted value based on replacement cost.

Asset Segment	Estimated Useful Life (Years)	Average Age (Years)	Average Condition
Civillian Vehicle	15	6.0	62% (Good)
Dump Truck	20	6.2	70% (Good)
Fire Trucks	19	15.6	27% (Poor)
Heavy Duty Truck	15	18.0	0% (Very Poor)
Average			49% (Fair)

The graph below visually illustrates the average condition for each asset segment on a very good to very poor scale.



To ensure that the Municipality's vehicles continue to provide an acceptable level of service, the Municipality should monitor the average condition of all assets. If the average condition declines, staff should re-evaluate their lifecycle management strategy to determine what combination of maintenance, rehabilitation and replacement activities is required to increase the overall condition of the vehicles.

Each asset’s estimated useful life should also be reviewed periodically to determine whether adjustments need to be made to better align with the observed length of service life for each asset type.

8.2.1 Current Approach to Condition Assessment

Accurate and reliable condition data allows staff to determine the remaining service life of assets and identify the most cost-effective approach to managing assets more confidently. The following describes the Municipalities current approach:

- Visual inspections on vehicles are completed to ensure they are in state of adequate repair prior to operation.
- Safety inspections are completed on a yearly basis.
- Air emission checks for aging vehicles are completed on a regular basis.

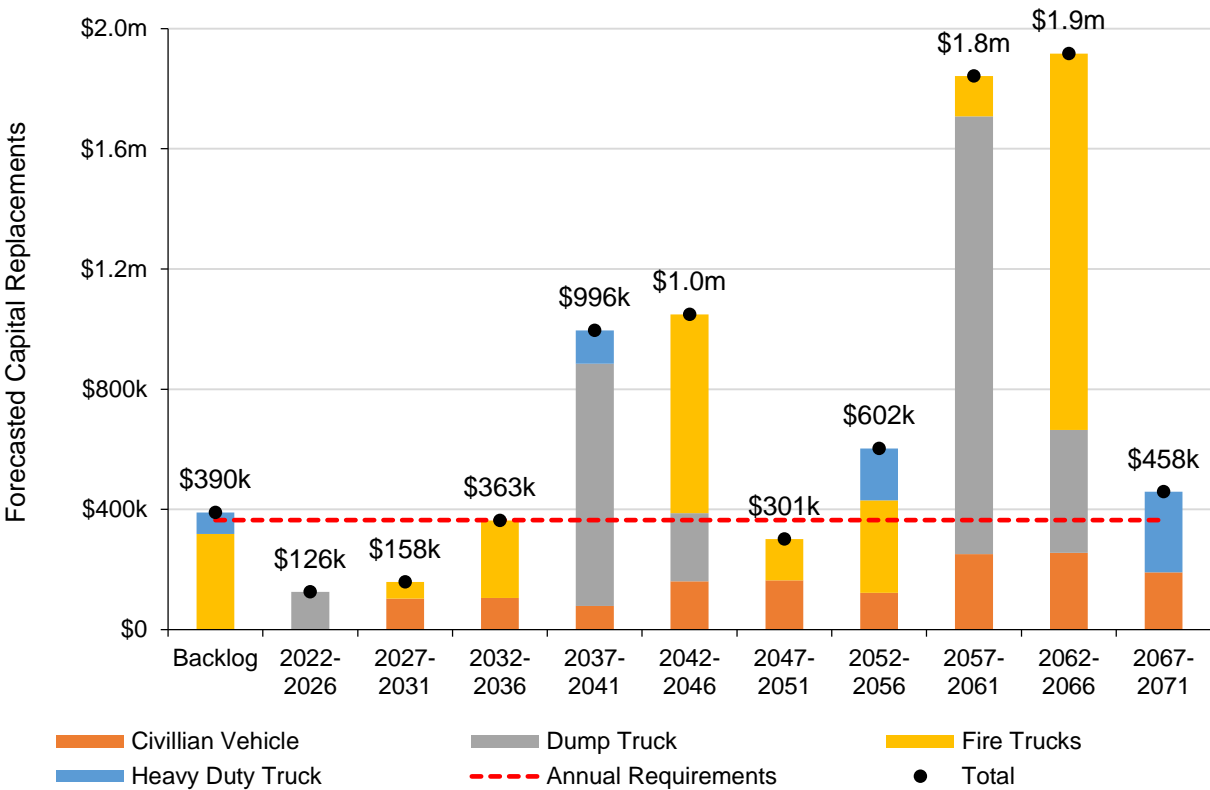
8.3 Lifecycle Management Strategies

The documentation of lifecycle management strategies, current levels of service, and risk are critical to the development of a comprehensive asset management program. These components of the asset management plan support effective short- and long-term capital planning and contribute to more proactive asset management practices, thus extending the estimated useful life of many assets and providing a higher level of service.

Activity Type	Description of Current Strategy
Maintenance	Safety inspection are complete on vehicles on an annual basis by external mechanics.
	Routine maintenance on vehicles is complete on a regular basis by external mechanics.
Rehabilitation	Oil change and other rehabilitation activities are completed based on manufacturers recommendations and staff expertise.
Replacement	Full replacement of the vehicles is based on the break down records, maintenance costs and replacement costs.

8.3.1 Forecasted Capital Requirements

The following graph forecasts long-term capital requirements. The annual capital requirement represents the average amount per year that the Municipality should allocate towards funding rehabilitation and replacement needs. The following graph identifies capital requirements over the next 50 years. This projection is used as it ensures that every asset has gone through one full iteration of replacement. This capital forecast includes an assumption of 3% inflation annually. The forecasted requirements are aggregated into 5-year bins. The trend line represents the average 5-year capital requirement of \$364,000; this amount does not account for inflation.



The projected cost of lifecycle activities that will need to be undertaken over the next 10 years to maintain the current level of service can be found in Appendix B.

8.4 Risk and Criticality

8.4.1 Risk Matrix

The following risk matrix provides a visual representation of the relationship between the probability of failure and the consequence of failure for the assets within this asset category based on 2021 inventory data.

Very Good 4 Assets 4.00 unit(s) \$615,661.00	Good 1 Asset 1.00 unit(s) \$116,003.00	Fair 2 Assets 2.00 unit(s) \$76,405.00	Poor 2 Assets 2.00 unit(s) \$161,370.00	Very Poor 2 Assets 2.00 unit(s) \$378,215.00
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8.4.2 Risk to Current Asset Management Strategies



Several vehicles within the Municipality are approaching or have exceeded their estimated useful life. As vehicles age, they will require exponentially increasing O&M costs to ensure compliance with MTO standards and to function adequately. As capital budgets become more constrained, more maintenance will be postponed, which will further amplify this risk. Replacement and major rehabilitation of the vehicles are entirely dependent on the availability of reserve fund. When funds are not available, it will cause the deferral for the vehicles renewal or vehicles purchase. Commitment to a dedicated vehicle reserve contribution can help prevent deferral of capital works.

8.5 Levels of Service

The following table outlines the quantitative metrics that determine the technical level of service provided by Vehicles.

8.5.1 Community Levels of Service

Service Attribute	Qualitative Description	Current LOS (2024)
Accessible and Reliable	Vehicles are in good repair and are available for use during service hours	Most of the vehicles owned by the Municipality are in fair condition (49% average condition)
Safe and Regulatory	Vehicles are safe for operations and meet all relevant regulations	All of the vehicles have completed the regulated MTO maintenance inspections.
Affordable	Vehicles are managed cost-effectively, ensuring affordable service delivery.	O&M cost per Vehicle should be no more than 2% of the replacement cost

8.5.2 Technical Levels of Service

Service Attribute	Technical Metric	Current LOS (2024)
Performance	% of vehicles in fair or better condition	64%
	% of vehicles in poor or very poor condition	36%

8.6 Recommendations

Replacement Costs

- Gather accurate replacement costs and update costs on a regular basis to ensure the accuracy of capital projections.

Condition Assessment Strategies

- Identify condition assessment strategies for high value and high-risk equipment.
- Review assets that have surpassed their estimated useful life to determine if immediate replacement is required or whether these assets are expected to remain in-service. Adjust the service life and/or condition ratings for these assets accordingly.

Risk Management Strategies

- Implement risk-based decision-making as part of asset management planning and budgeting processes. This should include the regular review of high-risk assets to determine appropriate risk mitigation strategies.
- Review risk models on a regular basis and adjust according to an evolving understanding of the probability and consequences of asset failure.

Levels of Service

- Begin measuring current levels of service in accordance with the metrics that the Municipality has established in this AMP. Additional metrics can be established as they are determined to provide meaningful and reliable inputs into asset management planning.

9 Machinery & Equipment

In order to maintain the high quality of public infrastructure and support the delivery of core services, Municipality staff own and employ various types of machinery and equipment. This includes:

- Landscaping equipment to maintain public parks
- Fire equipment to support the delivery of emergency services
- Equipment to run the Arena and Community Center

Keeping machinery and equipment in an adequate state of repair is important to maintain a high level of service.

The state of the infrastructure for the machinery and equipment is summarized in the following table.

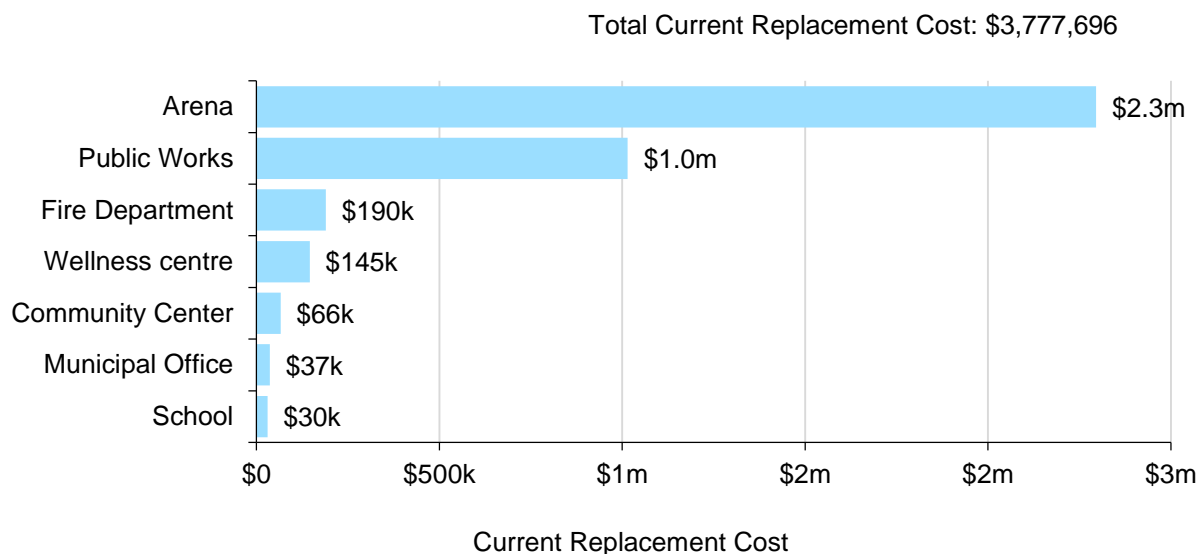
Replacement Cost	Condition	Financial Capacity	
\$3.8 million	Good (61%)	Annual Requirement:	\$198,000
		Funding Available:	\$71,000
		Annual Deficit:	\$127,000

Service Attribute	Level of Service Statement
Accessible and Reliable	Machinery and Equipment are available and accessible to readily support business operations.
Affordable	Equipment operations and services are managed cost-effectively, affordable for residents and businesses.
Sustainable	There are long term plans in place for the renewal and replacement of all Machinery and Equipment

9.1 Asset Inventory & Costs

The table below includes the quantity, total replacement cost and annual capital requirements of each asset segment in the Municipality’s machinery and equipment inventory.

Asset Segment	Quantity	Replacement Cost	Annual Capital Requirement
Arena	14	\$2,295,196	\$125,626
Community Center	4	\$66,000	\$3,358
Fire Department	42	\$189,689	\$11,792
Municipal Office	3	\$36,650	\$3,730
Public Works	10	\$1,014,800	\$45,207
School	1	\$30,000	\$1,500
Wellness centre	269	\$145,361	\$6,750
Total		\$3,777,696	\$197,963



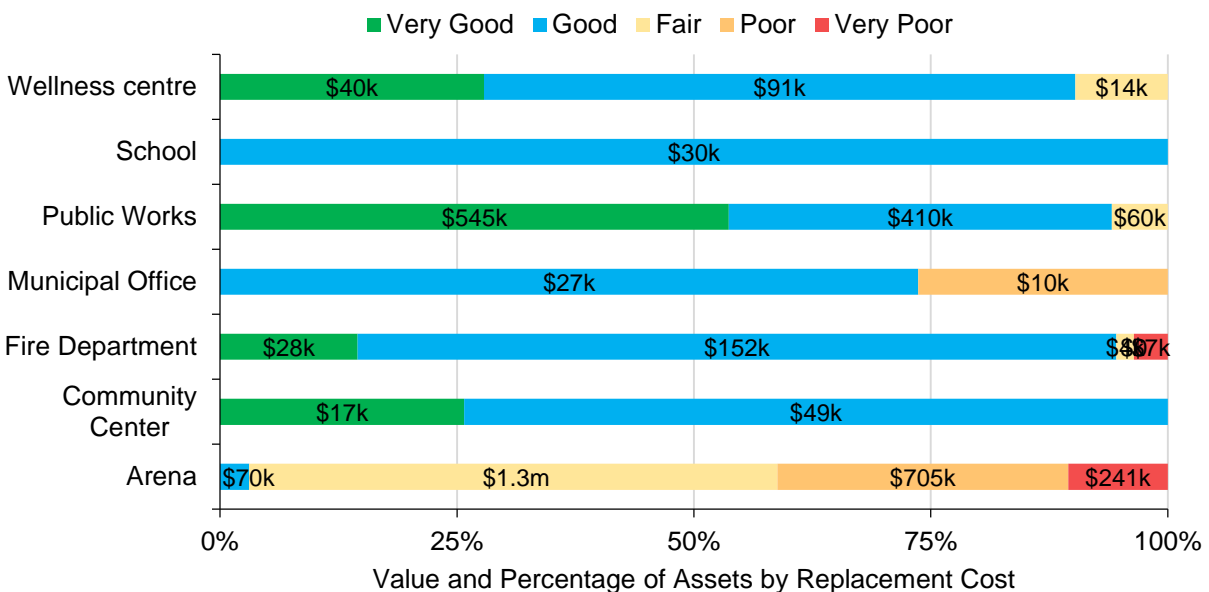
Each asset’s replacement cost should be reviewed periodically to determine whether adjustments are needed to more accurately represent realistic capital requirements.

9.2 Asset Condition & Age

The table below identifies the current average condition and source of available condition data for each asset segment. The average condition (%) is a weighted value based on replacement cost.

Asset Segment	Estimated Useful Life (Years)	Average Age (Years)	Average Condition
Arena	19	12.2	45% (Fair)
Community Center	24	11.3	85% (Very Good)
Fire Department	17	13.1	80% (Very Good)
Municipal Office	15	9.8	69% (Good)
Public Works	24	7.9	89% (Very Good)
School	20	16.0	80% (Very Good)
Wellness centre	24	12.4	83% (Very Good)
Average			61% (Good)

The graph below visually illustrates the average condition for each asset segment on a very good to very poor.



To ensure that the Municipality's machinery and equipment continues to provide an acceptable level of service, the Municipality should monitor the average condition of

all assets. If the average condition declines, staff should re-evaluate their lifecycle management strategy to determine what combination of maintenance, rehabilitation and replacement activities is required to increase the overall condition of the machinery and equipment.

Each asset’s estimated useful life should also be reviewed periodically to determine whether adjustments need to be made to better align with the observed length of service life for each asset type.

9.2.1 Current Approach to Condition Assessment

Accurate and reliable condition data allows staff to determine the remaining service life of assets and identify the most cost-effective approach to managing assets more confidently. The following describes the Municipalities current approach:

- Visual inspections on machinery and equipment are completed to ensure they are in state of adequate repair prior to operation.
- Safety checks for machinery and equipment are performed as per manufacturers guidelines or on a yearly basis.

9.3 Lifecycle Management Strategy

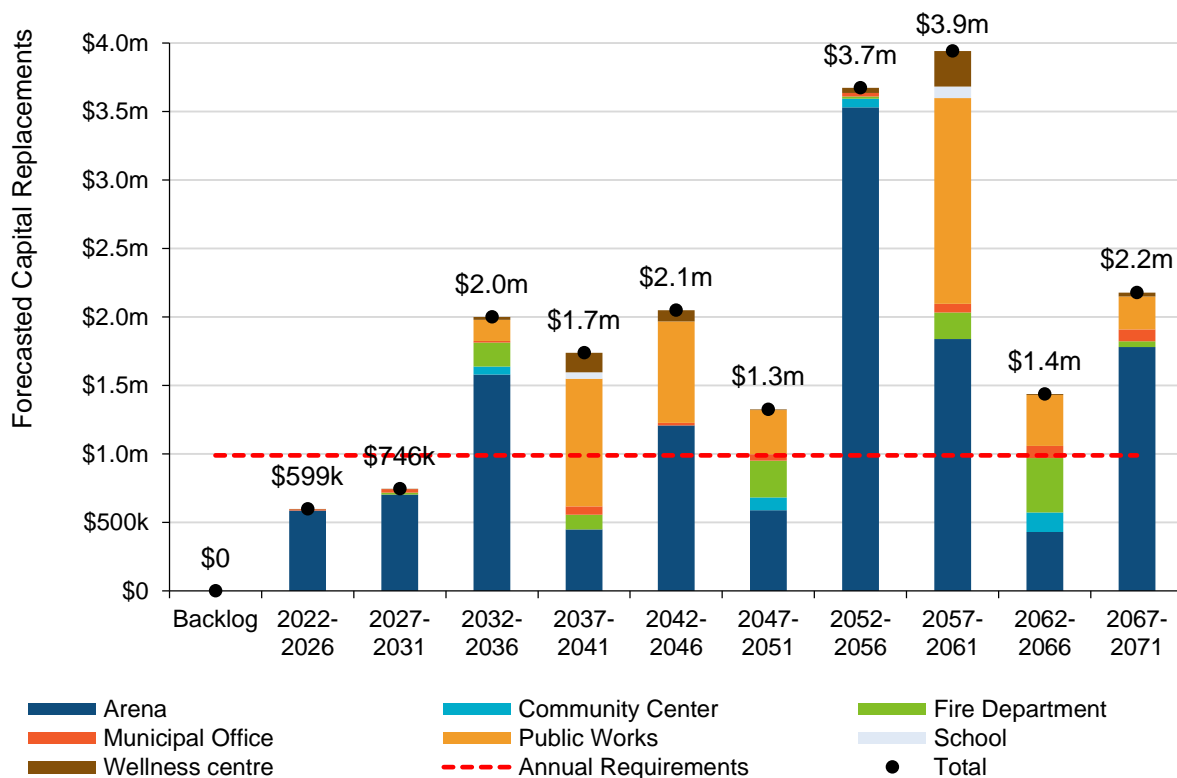
The condition or performance of most assets will deteriorate over time. To ensure that municipal assets are performing as expected and meeting the needs of customers, it is important to establish a lifecycle management strategy to proactively manage asset deterioration.

The following table outlines the Municipality’s current lifecycle management strategy.

Activity Type	Description of Current Strategy
Maintenance / Rehabilitation	Diagnostics are completed annually or as per the manufacturer’s recommendations. Machinery and equipment are maintained according to manufacturer recommended actions and supplemented by the expertise of municipal staff.
Replacement	The replacement of machinery and equipment depends on its break records, maintenance costs, usage and deficiencies identified by mechanics.

9.3.1 Forecasted Capital Requirements

The following graph forecasts long-term capital requirements. The annual capital requirement represents the average amount per year that the Municipality should allocate towards funding rehabilitation and replacement needs. The following graph identifies capital requirements over the next 50 years. This projection is used as it ensures that every asset has gone through one full iteration of replacement. This capital forecast includes an assumption of 3% inflation annually. The forecasted requirements are aggregated into 5-year bins. The trend line represents the average 5-year capital requirement of \$990,000; this amount does not account for inflation.



The projected cost of lifecycle activities that will need to be undertaken over the next 10 years to maintain the current level of service can be found in Appendix B.

9.4 Risk and Criticality

9.4.1 Risk Matrix

The following risk matrix provides a visual representation of the relationship between the probability of failure and the consequence of failure for the assets within this asset category based on 2021 inventory data.

Very Good	Good	Fair	Poor	Very Poor
23 Assets	39 Assets	12 Assets	7 Assets	4 Assets
233.00 unit(s), sq ft	46.00 unit(s)	53.00 unit(s)	7.00 unit(s)	4.00 unit(s)
\$629,816.00	\$828,567.00	\$1,357,152.89	\$714,156.44	\$248,004.00

9.4.2 Risk to Current Asset Management Strategies

The documentation of lifecycle management strategies, current levels of service, and risk are critical to the development of a comprehensive asset management program. These components of the asset management plan support effective short- and long-term capital planning and contribute to more proactive asset management practices, thus extending the estimated useful life of many assets and providing a higher level of service.

Aging Infrastructure and Funding Strategies



As machinery and equipment age, they will require increasing O&M costs to function adequately. As capital budgets become more constrained, more maintenance will be postponed, and it will cause the deferral for equipment renewal or equipment purchase. Commit to a dedicated machinery and equipment reserve contribution can help prevent deferral of capital works.

9.5 Levels of Service

The following table outlines the quantitative metrics that determine the technical level of service provided by Machinery and Equipment

9.5.1 Community Levels of Service

Service Attribute	Qualitative Description	Current LOS (2024)
Accessible and Reliable	Equipment is available and accessible to reliably support business operations	Machinery and equipment are maintained according to manufacturer recommended actions and supplemented by the expertise of municipal staff.
Affordable	Equipment operations and services are managed cost-effectively, affordable for residents and businesses	Maintenance, rehabilitation and replacement activities take place as required for certain pieces of equipment and on an ad hoc basis for others.
Sustainable	There are long-term plans in place for the renewal and replacement of all machinery and equipment assets	The average condition of the machinery and equipment is fair and replacement is dependant on Budget allowances.

9.5.2 Technical Levels of Service

Service Attribute	Qualitative Description	Current LOS (2024)
Performance	% of machinery and equipment in fair or better condition	87%
	% of machinery and equipment in poor or very poor condition	13%
Affordable	Maintenance cost to maintain equipment	
Sustainable	Average condition of the Machinery and Equipment	63%

9.6 Recommendations

Asset Inventory

- Review the inventory for machinery & equipment to determine whether all municipal assets within these asset segments have been accounted for.

Condition Assessment Strategies

- Identify condition assessment strategies for high value and high-risk equipment.
- Review assets that have surpassed their estimated useful life to determine if immediate replacement is required or whether these assets are expected to remain in-service. Adjust the service life and/or condition ratings for these assets accordingly.

Risk Management Strategies

- Implement risk-based decision-making as part of asset management planning and budgeting processes. This should include the regular review of high-risk assets to determine appropriate risk mitigation strategies.
- Review risk models on a regular basis and adjust according to an evolving understanding of the probability and consequences of asset failure.

Levels of Service

- Continue measuring current levels of service in accordance with the metrics that the Municipality has established in this AMP. Additional metrics can be established as they are determined to provide meaningful and reliable inputs into asset management planning.

10 Land Improvements

The Municipality of St.-Charles owns a small number of assets that are considered land improvements. This category includes:

- Park assets such as playgrounds, benches, flower boxes, washrooms, and shelters
- Sport field assets such as fences and bleachers
- Miscellaneous landscaping assets

The state of the infrastructure for the land improvements is summarized in the

Replacement Cost	Condition	Financial Capacity	
\$0.9 million	Good (70%)	Annual Requirement:	\$28,000
		Funding Available:	\$10,000
		Annual Deficit:	\$18,000

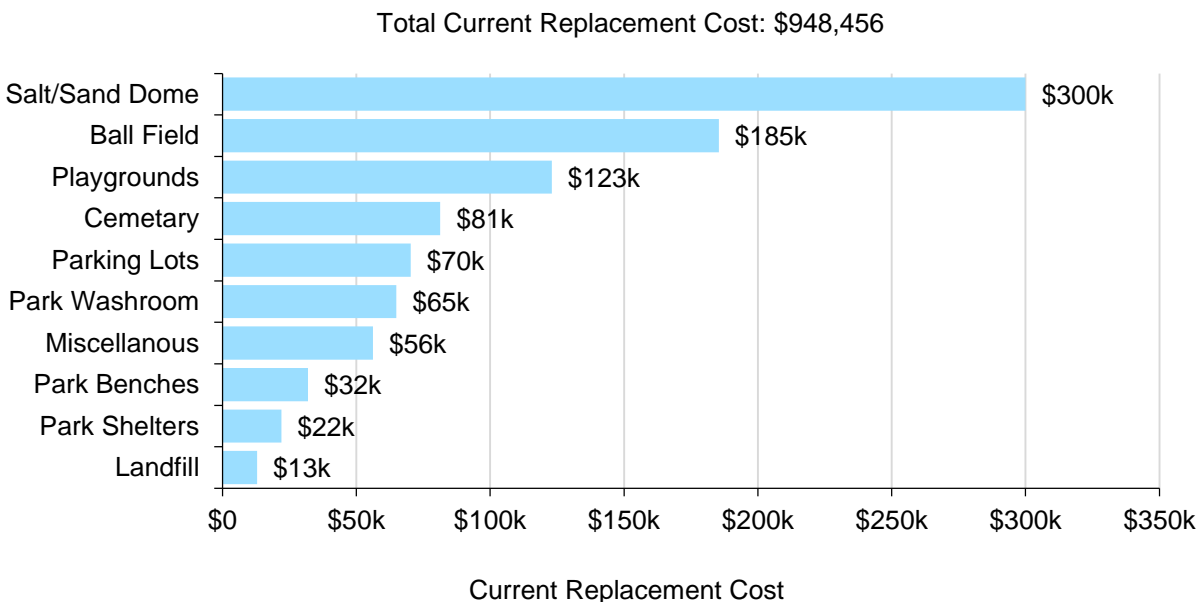
following table.

Service Attribute	Level of Service Statement
Performance	The Land Improvements owned by the Municipality that are in poor or worse condition is 9% and 91% of the land improvements are in fair or better condition.
Sustainable	There are long term plans in place for the renewal and replacement of all land improvements.

10.1 Asset Inventory & Costs

The table below includes the quantity, total replacement cost and annual capital requirements of each asset segment in the Municipality’s land improvements inventory.

Asset Segment	Quantity	Replacement Cost	Annual Capital Requirement
Ball Field	2	\$185,403	\$7,416
Cemetery	10	\$81,378	\$1,401
Landfill	2	\$13,000	\$325
Miscellaneous	18	\$56,256	\$2,156
Park Benches	10	\$32,000	\$800
Park Shelters	1	\$22,000	\$550
Park Washroom	1	\$65,000	\$1,300
Parking Lots	5	\$70,380	\$1,760
Playgrounds	2	\$123,039	\$4,922
Salt/Sand Dome	1	\$300,000	\$7,500
Total		\$948,456	\$28,129



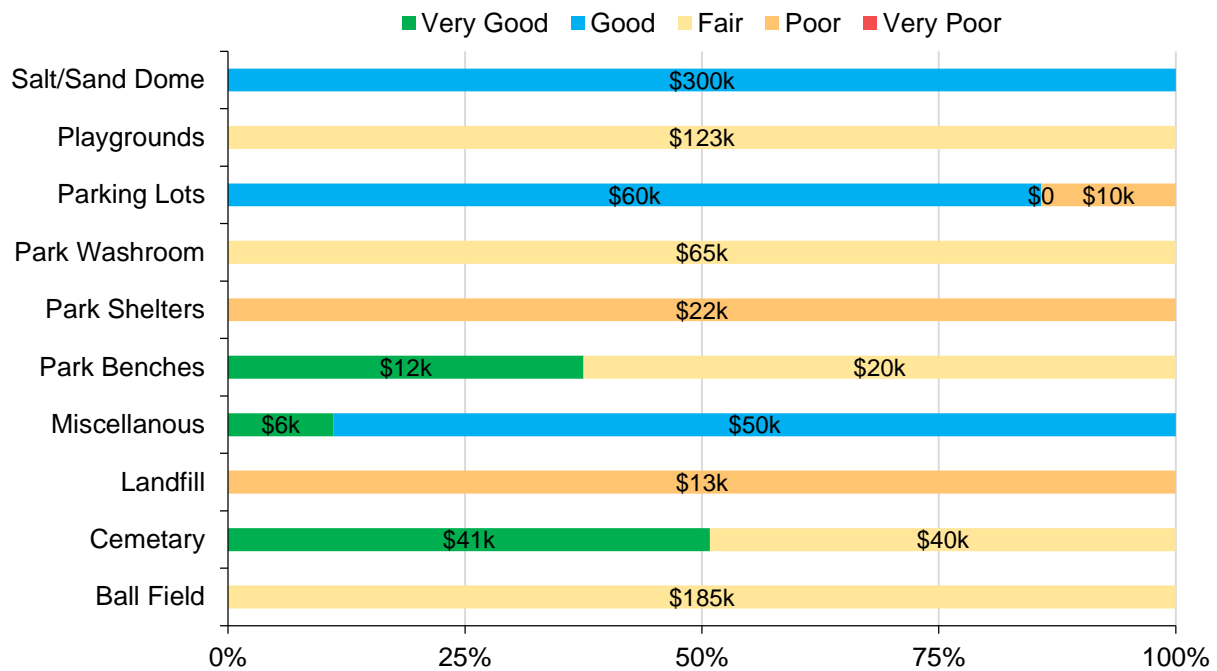
Each asset’s replacement cost should be reviewed periodically to determine whether adjustments are needed to more accurately represent realistic capital requirements.

10.2 Asset Condition & Age

The table below identifies the current average condition, the average age, and the estimated useful life for each asset segment. The average condition (%) is a weighted value based on replacement cost.

Asset Segment	Estimated Useful Life (Years)	Average Age (Years)	Average Condition
Ball Field	25	24.4	60% (Good)
Cemetary	74	14.7	80% (Very Good)
Landfill	40	44.0	40% (Fair)
Miscellaneous	27	14.6	82% (Very Good)
Park Benches	40	8.9	75% (Good)
Park Shelters	40	45.0	40% (Fair)
Park Washroom	50	45.0	60% (Good)
Parking Lots	40	20.7	72% (Good)
Playgrounds	25	19.6	60% (Good)
Salt/Sand Dome	40	17.0	80% (Very Good)
Average			70% (Good)

The graph below visually illustrates the average condition for each asset segment on a very good to very poor.



Value and Percentage of Assets by Replacement Cost

To ensure that the Municipality’s land improvements continue to provide an acceptable level of service, the Municipality should monitor the average condition of all assets. If the average condition declines, staff should re-evaluate their lifecycle management strategy to determine what combination of maintenance, rehabilitation and replacement activities is required to increase the overall condition of the land improvements.

Each asset’s estimated useful life should also be reviewed periodically to determine whether adjustments need to be made to better align with the observed length of service life for each asset type.

10.2.1 Current Approach to Condition Assessment

Accurate and reliable condition data allows staff to more confidently determine the remaining service life of assets and identify the most cost-effective approach to managing assets. The following describes the Municipality’s current approach:

- Playground structures are inspected by in-house staff on an ad hoc basis by a visual examination for CSA compliance.

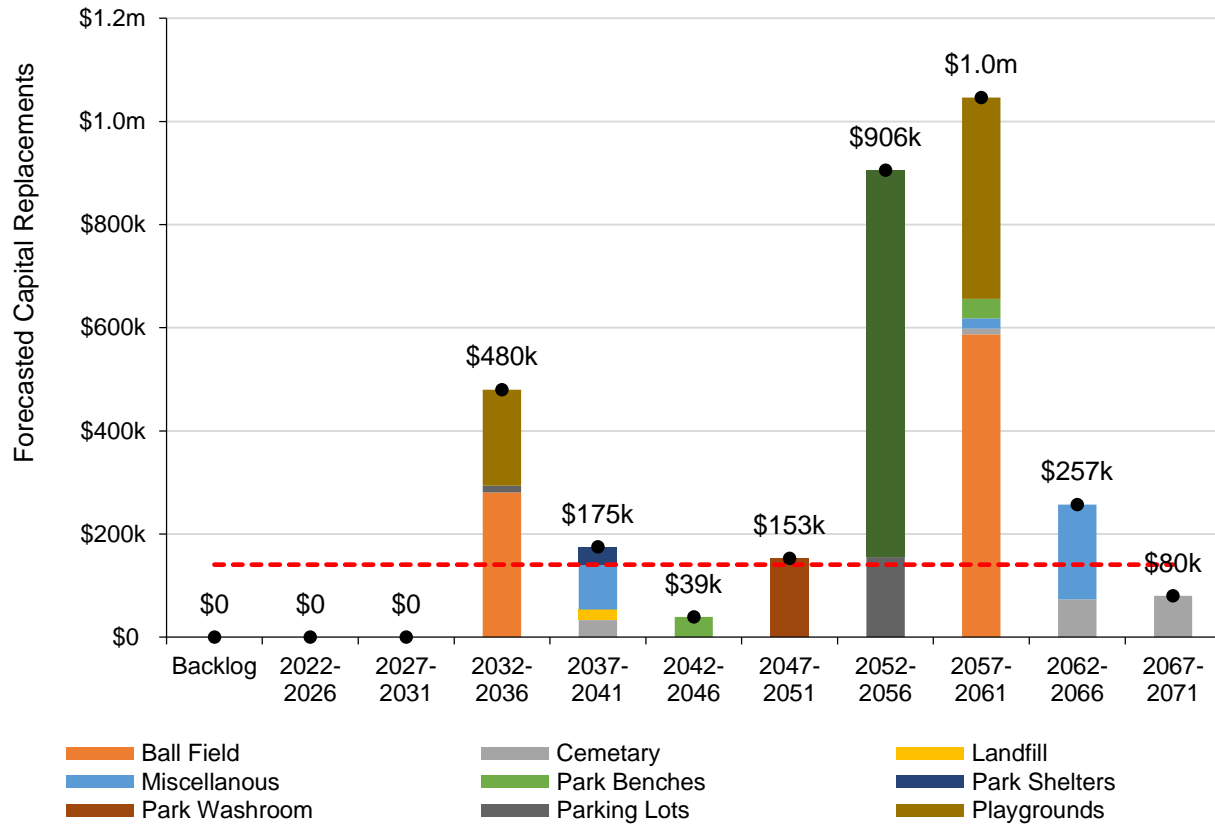
- Lighting, benches and other improvements are inspected seasonally.

10.3 Lifecycle Management Strategy

The documentation of lifecycle management strategies, current levels of service, and risk are critical to the development of a comprehensive asset management program. These components of the asset management plan support effective short- and long-term capital planning and contribute to more proactive asset management practices, thus extending the estimated useful life of many assets and providing a higher level of service.

10.3.1 Forecasted Capital Requirements

The following graph forecasts long-term capital requirements. The annual capital requirement represents the average amount per year that the Municipality should allocate towards funding rehabilitation and replacement needs. The following graph identifies capital requirements over the next 50 years. This projection is used as it ensures that every asset has gone through one full iteration of replacement. This capital forecast includes an assumption of 3% inflation annually. The forecasted requirements are aggregated into 5-year. The trend line represents the average 5-year capital requirement of \$141,000; this amount does not account for inflation.



The projected cost of lifecycle activities that will need to be undertaken over the next 10 years to maintain the current level of service can be found in Appendix B.

10.4 Risk and Criticality

10.4.1 Risk Matrix

The following risk matrix provides a visual representation of the relationship between the probability of failure and the consequence of failure for the assets within this asset category based on 2021 inventory data.

Very Good	Good	Fair	Poor	Very Poor
24 Assets	7 Assets	8 Assets	4 Assets	0 Assets
35.00 unit(s)	5,006.00 sq ft, unit(s)	889.00 sq ft, unit(s)	29.30 unit(s), sq ft	-
\$59,634.00	\$410,380.00	\$433,442.00	\$45,000.00	\$0.00

10.4.2 Risk to Current Asset Management Strategies

The following section summarizes key trends, challenges, and risks to service delivery that the Municipality is currently facing:



Growth & Infrastructure Design

As the Municipality continues to grow, new residents have higher expectations and different demands than original residents. Major capital rehabilitation projects for recreation services are entirely dependant on the availability of grant funding opportunities. When grants are not available, there may be a risk of not meeting community expectation or safety requirements. This may become critical over time if these assets are not managed proactively.

10.5 Levels of Service

The following table outlines the quantitative metrics that determine the technical level of service provided by Land Improvements.

10.5.1 Community Levels of Service

Service Attribute	Qualitative Description	Current LOS (2024)
Accessible and Reliable	Land Improvement assets are available and accessible to residents.	Land Improvements are maintained to the standards set out by the manufacturer or by regulation.
Safe and Regulatory	Land Improvements are managed cost-effectively, and affordable for residents and businesses	Maintenance, rehabilitation and replacement activities take place on a regular basis
Sustainable	There are long-term plans in place for the renewal and replacement of all land improvement assets.	The average condition of the land improvement assets in fair or better condition is 91%

10.5.2 Technical Levels of Service

Service Attribute	Technical Metric	Current LOS (2022)
Performance	% of land improvements in fair or better condition	91%
	% of land improvements in poor or very poor condition	9%

10.6 Recommendations

Asset Inventory

- Review the land improvements inventory to determine whether all municipal assets within these asset segments have been accounted for.

Condition Assessment Strategies

- Identify condition assessment strategies for high value and high-risk assets.
- Review assets that have surpassed their estimated useful life to determine if immediate replacement is required or whether these assets are expected to remain in-service. Adjust the service life and/or condition ratings for these assets accordingly.

Risk Management Strategies

- Implement risk-based decision-making as part of asset management planning and budgeting processes. This should include the regular review of high-risk assets to determine appropriate risk mitigation strategies.
- Review risk models on a regular basis and adjust according to an evolving understanding of the probability and consequences of asset failure.

Levels of Service

- Continue measuring current levels of service in accordance with the metrics that the Municipality has established in this AMP. Additional metrics can be established as they are determined to provide meaningful and reliable inputs into asset management planning.

11 Wastewater Network

The wastewater management services provided by the Municipality are overseen by the municipal staff and funded primarily through rates. The wastewater network is composed of a pump station, a lift station, lagoons, and an underground system of 4.8 km of wastewater mains.

Replacement Cost	Condition	Financial Capacity	
\$7.5 million	53% (Fair)	Annual Requirement:	\$100,000
		Funding Available:	\$53,000
		Annual Deficit:	\$47,000

The state of the infrastructure for the wastewater network is summarized in the following table.

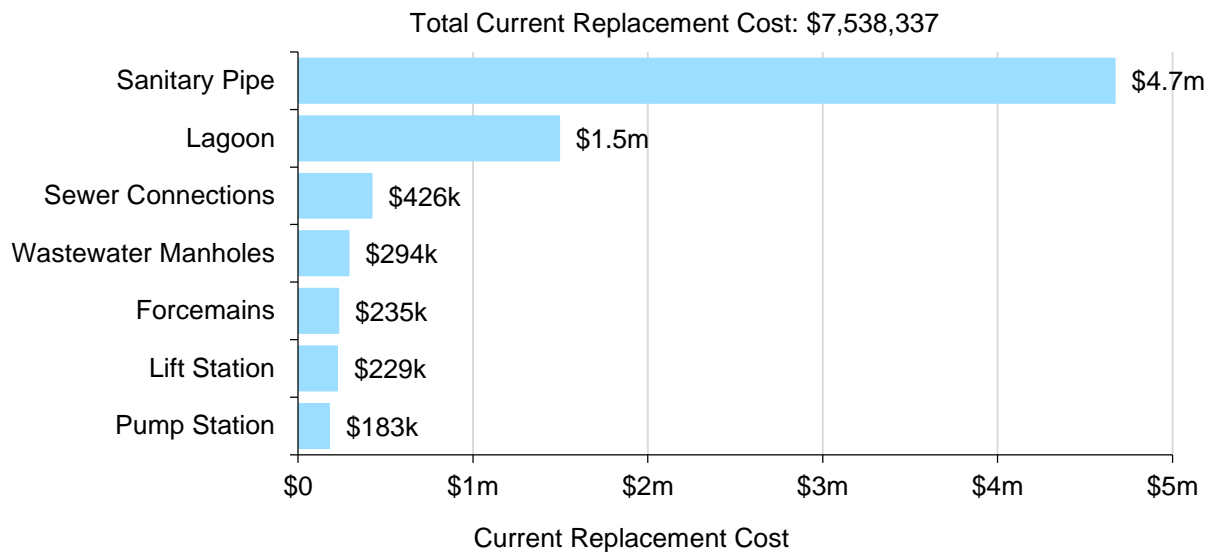
The following core values and level of service statements are a key driving force behind the Municipality’s asset management planning.

Service Attribute	Level of Service Statement
Scope	The Municipal sanitary system is accessible to 14% of the community in sufficient capacity (does not exceed maximum capacity).
Quality/Reliability	The sewer network is in fair condition with minimal unplanned service interruptions due to backups and effluent violations.

11.1 Asset Inventory & Costs

The table below includes the quantity, replacement cost method and total replacement cost of each asset segment in the Municipality’s wastewater network inventory.

Asset Segment	Quantity (Components)	Replacement Cost	Annual Capital Requirement
Forcemains	434	\$234,904	\$3,132
Lagoon	2(3)	\$1,497,456	\$15,872
Lift Station	1(3)	\$228,686	\$5,001
Pump Station	1(2)	\$182,746	\$3,769
Sanitary Pipe	4.8 km	\$4,675,260	\$62,337
Sewer Connections	266	\$425,600	\$5,675
Wastewater Manholes	61	\$293,685	\$4,518
Total		\$7,538,337	\$100,303



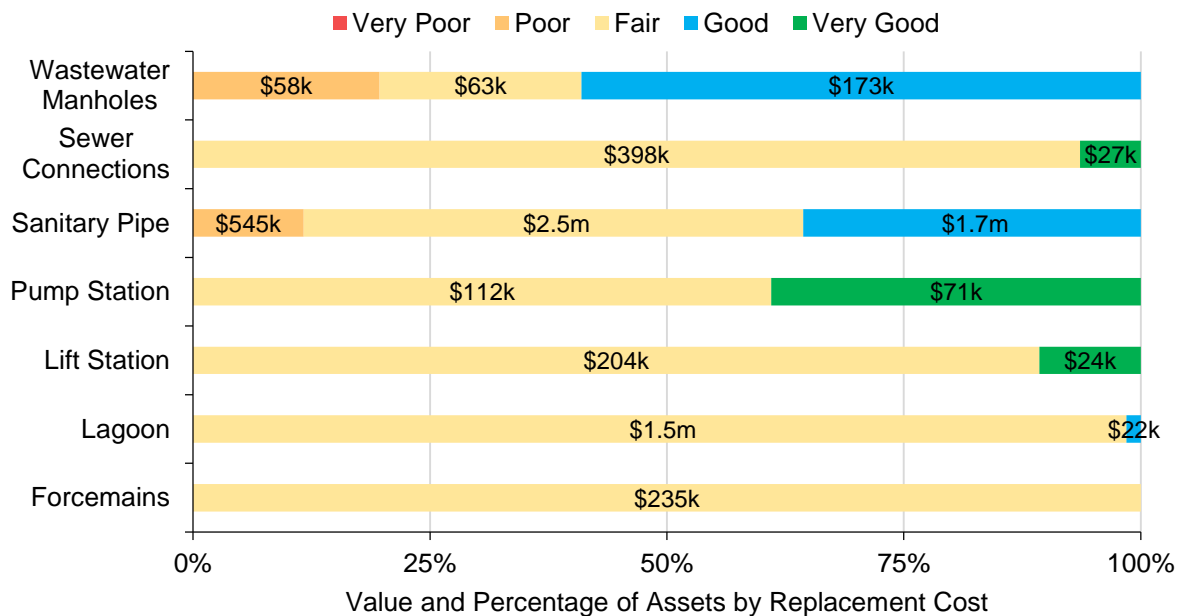
Each asset’s replacement cost should be reviewed periodically to determine whether adjustments are needed to more accurately represent realistic capital requirements.

11.2 Asset Condition & Age

The table below identifies the current average condition, the average age, and the estimated useful life for each asset segment. The average condition (%) is a weighted value based on replacement cost.

Asset Segment	Estimated Useful Life (Years)	Average Age	Average Condition (%)
Forcemains	75	45.0	40% (Fair)
Lagoon	99	44.4	55% (Fair)
Lift Station	73	40.3	49% (Fair)
Pump Station	61	29.0	60% (Good)
Sanitary Pipe	75	45.0	53% (Fair)
Sewer Connections	75	41.9	44% (Fair)
Wastewater Manholes	65	45.0	58% (Fair)
Average			53% (Fair)

The graph below visually illustrates the average condition for each asset segment on a very good to very poor scale.



To ensure that the Municipality’s wastewater network continues to provide an acceptable level of service, the Municipality should monitor the average condition of all assets. If the average condition declines, staff should re-evaluate their lifecycle management strategy to determine what combination of maintenance, rehabilitation and replacement activities is required to increase the overall condition of the wastewater network.

Each asset’s Estimated Useful Life should also be reviewed periodically to determine whether adjustments need to be made to better align with the observed length of service life for each asset type.

Current Approach to Condition Assessment

Accurate and reliable condition data allows staff to more confidently determine the remaining service life of assets and identify the most cost-effective approach to managing assets. The following describes the Municipality’s current approach:

- There is no formal condition assessment program in place for the wastewater network.
- The last CCTV inspection took place in 2010 and the Municipality plans to conduct a system-wide CCTV inspection in 2022.
- Condition data, which is provided as part of the CCTV inspection, is used to inform capital planning.
- Other assets that are part of the network, such as pump station, lift station, lagoons, and manholes, are visually assessed on a regular basis by municipal staff. Defects are noted to inform capital planning.

In this AMP the following rating criteria is used to determine the current condition of sewer network assets and forecast future capital requirements:

Condition	Rating
Very Good	80-100
Good	60-80
Fair	40-60
Poor	20-40
Very Poor	0-20

11.3 Lifecycle Management Strategy

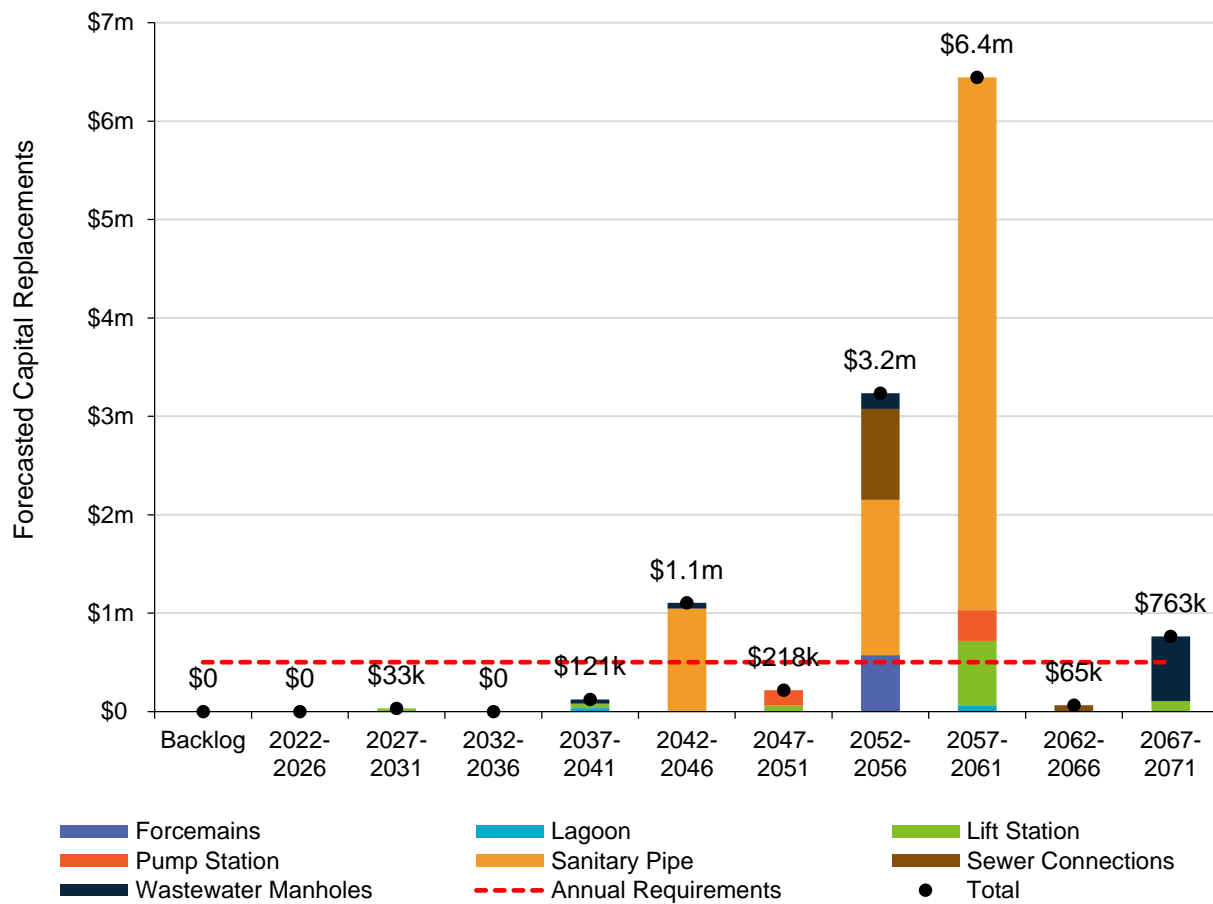
The condition or performance of most assets will deteriorate over time. To ensure that municipal assets are performing as expected and meeting the needs of customers, it is important to establish a lifecycle management strategy to proactively manage asset deterioration.

The following table outlines the Municipality’s current lifecycle management strategy.

Activity Type	Description of Current Strategy
Maintenance	Main flushing is completed on 50% of the network annually using in-house resources. Periodic pressure testing may be employed to identify deficiencies and potential leaks.
Rehabilitation	Trenchless re-lining of wastewater mains presents significant challenges and is not always a viable option.
Replacement	In the absence of mid-lifecycle rehabilitative events, most mains are simply maintained with the goal of full replacement once it reaches its end-of-life. Replacement activities are identified based on an analysis of the main break rate as well as any issues identified during regular maintenance activities.

Forecasted Capital Requirements

The following graph forecasts long-term capital requirements. The annual capital requirement represents the average amount per year that the Municipality should allocate towards funding rehabilitation and replacement needs. The following graph identifies capital requirements over the next 50 years. This projection is used as it ensures that every asset has gone through one full iteration of replacement. This capital forecast includes an assumption of 3% inflation annually. The forecasted requirements are aggregated into 5-year bins. The trend line represents the average 5-year capital requirement of \$502,000; this amount does not account for inflation.



The projected cost of lifecycle activities that will need to be undertaken over the next 10 years to maintain the current level of service can be found in Appendix B.

11.4 Risk & Criticality

Risk Matrix

The following risk matrix provides a visual representation of the relationship between the probability of failure and the consequence of failure for the assets within this asset category based on 2021 inventory data.



This is a high-level model developed for the purposes of this AMP and Municipality staff should review and adjust the risk model to reflect an evolving understanding of both the probability and consequences of asset failure.

The asset-specific attributes that municipal staff utilize to define and prioritize the criticality of the wastewater network are documented below:

Probability of Failure (POF)	Consequence of Failure (COF)
Condition	Replacement Cost (Financial)

The identification of critical assets allows the Municipality to determine appropriate risk mitigation strategies and treatment options. Risk mitigation may include asset-specific lifecycle strategies, condition assessment strategies, or simply the need to collect better asset data.

Risks to Current Asset Management Strategies

The following section summarizes key trends, challenges, and risks to service delivery that the Municipality is currently facing:



Staff Capacity & Cognizance

Staff cognizance of the wastewater management system is limited. The staff does not have the capacity to conduct formal condition assessments and determine proactive lifecycle strategies for the lagoons, lift station, pump station, and mains. The Municipality will be working with the Ontario Clean Water Association (OCWA) in 2023 to prepare a 10-year upgradation plan.

11.5 Levels of Service

The following tables identify the Municipality’s current level of service for wastewater network. These metrics include the technical and community level of service metrics that are required as part of O. Reg. 588/17 as well as any additional performance measures that the Municipality has selected for this AMP.

Community Levels of Service

The following table outlines the qualitative descriptions that determine the community levels of service provided by wastewater network.

Service Attribute	Qualitative Description	Current LOS (2021)
Scope	Description, which may include maps, of the user groups or areas of the municipality that are connected to the municipal wastewater system	See Appendix C
	Description of how combined sewers in the municipal wastewater system are designed with overflow structures in place which allow overflow during storm events to prevent backups into homes	The Municipality does not own any combined sewers
Reliability	Description of the frequency and volume of overflows in combined sewers in the municipal wastewater system that occur in habitable areas or beaches	The Municipality does not own any combined sewers
	Description of how stormwater can get into sanitary sewers in the municipal wastewater system, causing sewage to	Stormwater can enter into sanitary sewers due to cracks in sanitary mains or through indirect connections (e.g. weeping tiles). In the case of heavy rainfall events, sanitary sewers may experience a volume of water and

Service Attribute	Qualitative Description	Current LOS (2021)
overflow into streets or backup into homes		sewage that exceeds its designed capacity. In some cases, this can cause water and/or sewage to overflow backup into homes. the disconnection of weeping tiles from sanitary mains and the use of sump pumps and pits directing storm water to the storm drain system can help to reduce the chance of this occurring.
Description of how sanitary sewers in the municipal wastewater system are designed to be resilient to stormwater infiltration		The Municipality follows a series of design standards that integrate servicing requirements and land use considerations when constructing or replacing sanitary sewers. These standards have been determined with consideration of the minimization of sewage overflows and backups.
Description of the effluent that is discharged from sewage treatment plants in the municipal wastewater system		Effluent refers to water pollution that is discharged from a wastewater treatment plant, and may include suspended solids, total phosphorous and biological oxygen demand. The Environmental Compliance Approval (ECA) identifies the effluent criteria for municipal wastewater treatment plants.

Technical Levels of Service

The following table outlines the quantitative metrics that determine the technical level of service provided by the wastewater network.

Service Attribute	Technical Metric	Current LOS (2021)
Scope	% of properties connected to the municipal wastewater system	14%
	# of events per year where combined sewer flow in the municipal wastewater system exceeds system capacity compared to the total number of properties connected to the municipal wastewater system	N/A
Reliability	# of connection-days per year having wastewater backups compared to the total number of properties connected to the municipal wastewater system	0
	# of effluent violations per year due to wastewater discharge compared to the total number of properties connected to the municipal wastewater system	2/171
Performance	Capital re-investment rate	0.7%

11.6 Recommendations

Asset Inventory

- There are a number of pooled assets in the wastewater inventory including the lift station and pump station. Buildings consist of several separate capital components that have unique estimated useful lives and require asset-specific lifecycle strategies. Staff should work towards a component-based inventory of all facilities to allow for component-based lifecycle planning.

Condition Assessment Strategies

- Identify condition assessment strategies for high value and high-risk wastewater network assets.

Risk Management Strategies

- Implement risk-based decision-making as part of asset management planning and budgeting processes. This should include the regular review of high-risk assets to determine appropriate risk mitigation strategies.
- Review risk models on a regular basis and adjust according to an evolving understanding of the probability and consequences of asset failure.

Lifecycle Management Strategies

- A trenchless re-lining strategy is expected to extend the service life of sanitary mains at a lower total cost of ownership and should be implemented to extend the life of infrastructure at the lowest total cost of ownership.
- Evaluate the efficacy of the Municipality's lifecycle management strategies at regular intervals to determine the impact cost, condition and risk.

Levels of Service

- Continue to measure current levels of service in accordance with the metrics that the Municipality has established in this AMP. Additional metrics can be established as they are determined to provide meaningful and reliable inputs into asset management planning.
- Work towards identifying proposed levels of service as per O. Reg. 588/17 and identify the strategies that are required to close any gaps between current and proposed levels of service.

12 Impacts of Growth

Key Insights

- Understanding the key drivers of growth and demand will allow the Municipality to more effectively plan for new infrastructure, and the upgrade or disposal of existing infrastructure
- Moderate population increases and declines can be expected
- The costs of growth should be considered in long-term funding strategies that are designed to maintain the current level of service

12.1 Description of Growth Assumptions

The demand for infrastructure and services will change over time based on a combination of internal and external factors. Understanding the key drivers of growth and demand will allow the Municipality to more effectively plan for new infrastructure, and the upgrade or disposal of existing infrastructure. Increases or decreases in demand can affect what assets are needed and what level of service meets the needs of the community.

Sudbury East Planning Area (September 2010)

The Municipality of St.-Charles refers to the Sudbury East Planning Area Official Plan (September 2010) to guide physical development for the next 20-year period.⁷ The Plan provides a policy framework for the location of new development, strengthening urban centres, protecting the natural environment, and planning for municipal services such as roads, watermains, sewers, and parks.

The goal of the plan is to ensure that future growth is accommodated within the most appropriate areas for each type of development while also protecting the character of the Sudbury East Planning Area.

The Plan states that modest employment growth is anticipated, particularly in the tourism and resource sectors and to a lesser degree in the agricultural sector.

To analyze population and housing growth, the following table was developed using census data from 2001 to 2021.

Historical Figures	2001	2006	2011	2016	2021
Population	1,245	1159	1282	1269	1357
Population Percentage Change	1.0%	-6.9%	10.6%	-1.0%	6.9%
Private Dwellings	852	697	759	818	788

Population levels in the Municipality have increased and declined at varying rates in the last two decades. The population has ranged between 1,159 and 1,357 with no discernible growth trend. With notable growth occurring in the last 5 years, between 2016 and 2021, population growth may be anticipated in the near future.

⁷ The Municipality of St.-Charles adopted By-law No. 2014-26, "Zoning By-law", on June 17th, 2014. The By-law was prepared in accordance with the Sudbury East Planning Area Official Plan. The purpose of the By-law is to regulate the use of land.

12.2 Impact of Growth on Lifecycle Activities

By July 1, 2025, the Municipality's asset management plan must include a discussion of how the assumptions regarding future changes in population and economic activity informed the preparation of the lifecycle management and financial strategy.

As the Municipality's population is expected to remain the same with possible moderate increases and declines in the coming years, demand will evolve, and it is likely that funding will need to be reprioritized. As growth-related assets are constructed, retired, or acquired, they should be integrated into the AMP. Furthermore, the Municipality will need to review the lifecycle costs of growth-related infrastructure. These costs should be considered in long-term funding strategies that are designed to, at a minimum, maintain the current level of service.

13

Financial Strategy

Key Insights

- The Municipality is committing approximately \$624,000 towards capital projects per year from sustainable revenue sources
- Given the annual capital requirement of \$1,220,000, there is currently a funding gap of \$596,000 annually
- For tax-funded assets, we recommend increasing tax revenues by 1.2% each year for the next 15 years to achieve a sustainable level of funding
- For the wastewater network, we recommend increasing rate revenues by 1.9% annually for the next 20 years to achieve a sustainable level of funding

13.1 Financial Strategy Overview

For an asset management plan to be effective and meaningful, it must be integrated with financial planning and long-term budgeting. The development of a comprehensive financial plan will allow the Municipality of St.-Charles to identify the financial resources required for sustainable asset management based on existing asset inventories, desired levels of service, and projected growth requirements.

This report develops such a financial plan by presenting several scenarios for consideration and culminating with final recommendations. As outlined below, the scenarios presented model different combinations of the following components:

1. The financial requirements for:
 - a. Existing assets
 - b. Existing service levels
 - c. Requirements of contemplated changes in service levels (none identified for this plan)
 - d. Requirements of anticipated growth (none identified for this plan)
2. Use of traditional sources of municipal funds:
 - a. Tax levies
 - b. User fees
 - c. Reserves
 - d. Debt
3. Use of non-traditional sources of municipal funds:
 - a. Reallocated budgets
 - b. Partnerships
 - c. Procurement methods
4. Use of Senior Government Funds:
 - a. Canada Community-Building Fund (CCBF)
 - b. Annual grants

Note: Periodic grants are normally not included due to Provincial requirements for firm commitments. However, if moving a specific project forward is wholly dependent on receiving a one-time grant, the replacement cost included in the financial strategy is the net of such grant being received.

If the financial plan component results in a funding shortfall, the Province requires the inclusion of a specific plan as to how the impact of the shortfall will be managed. In determining the legitimacy of a funding shortfall, the Province may evaluate a Municipality's approach to the following:

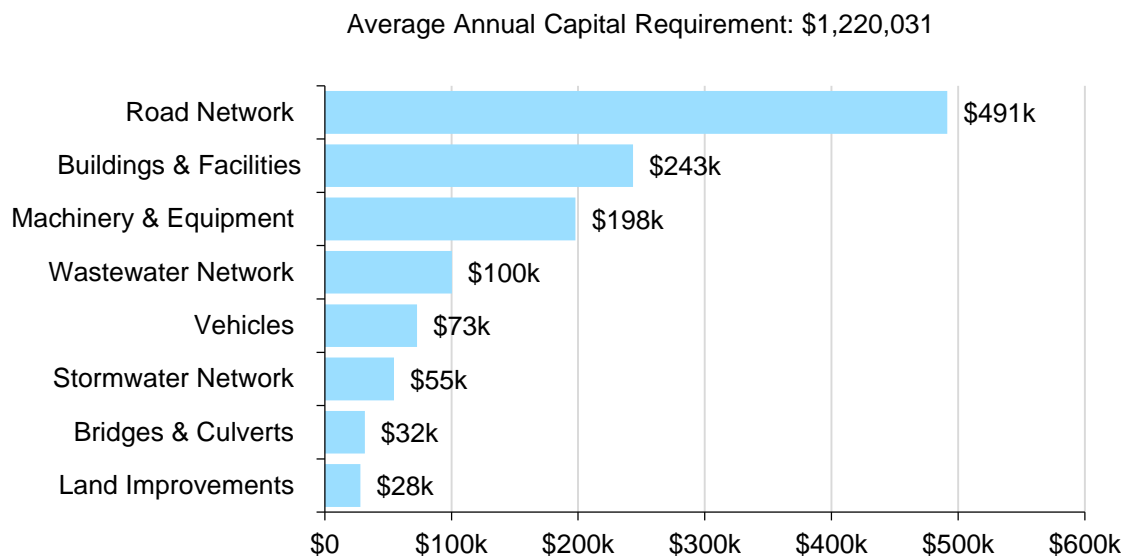
1. In order to reduce financial requirements, consideration has been given to revising service levels downward.

2. All asset management and financial strategies have been considered. For example:
 - a. If a zero-debt policy is in place, is it warranted? If not, the use of debt should be considered.
 - b. Do user fees reflect the cost of the applicable service? If not, increased user fees should be considered.

Annual Requirements & Capital Funding

Annual Requirements

The annual requirements represent the amount the Municipality should allocate annually to each asset category to meet replacement needs as they arise, prevent infrastructure backlogs and achieve long-term sustainability. In total, the Municipality must allocate approximately \$1,220,031 annually to address capital requirements for the assets included in this AMP.



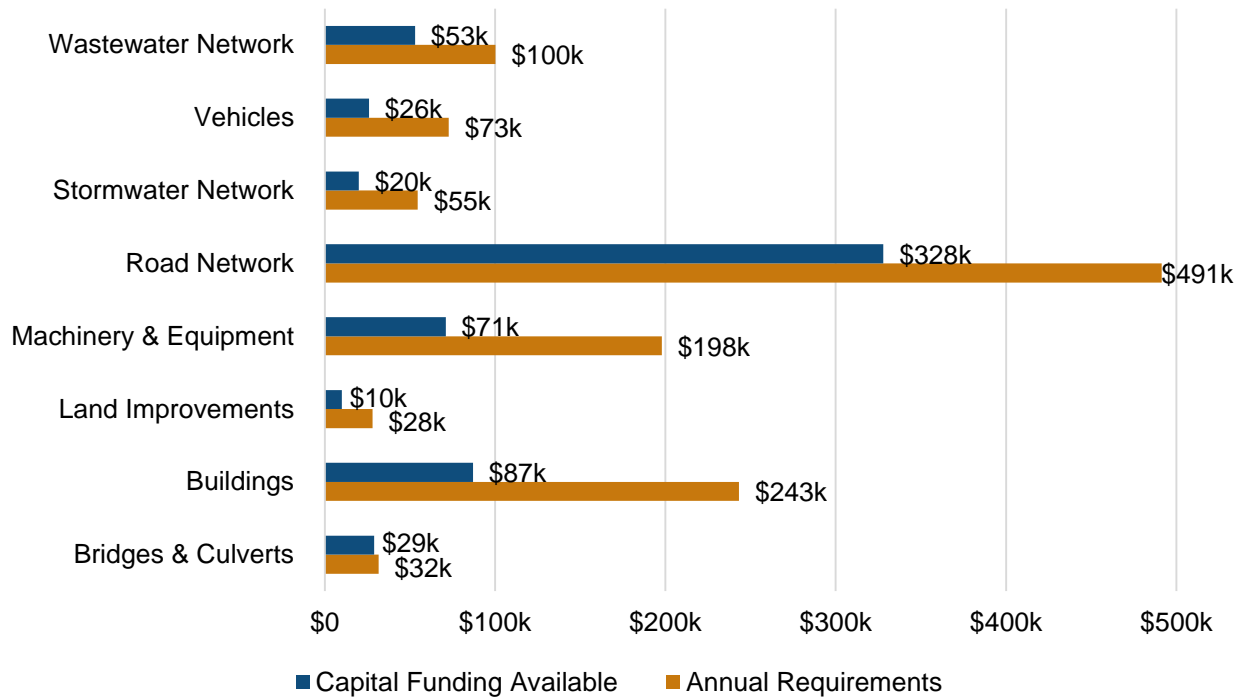
For all asset categories the annual requirement has been calculated based on a “replacement only” scenario, in which capital costs are only incurred at the construction and replacement of each asset.

However, lifecycle management strategies can be developed to identify capital costs that are realized through strategic rehabilitation and renewal of the Municipality’s assets. The development of these strategies could allow for a comparison of potential cost avoidance if the strategies were to be implemented.

1. **Replacement Only Scenario:** Based on the assumption that assets deteriorate and – without regularly scheduled maintenance and rehabilitation – are replaced at the end of their service life.
2. **Lifecycle Strategy Scenario:** Based on the assumption that lifecycle activities are performed at strategic intervals to extend the service life of assets until replacement is required.

Annual Funding Available

Based on a historical analysis of sustainable capital funding sources, the Municipality is committing approximately \$624,000 towards capital projects per year from sustainable revenue sources. Given the annual capital requirement of \$1,220,031, there is currently a funding gap of \$596,031 annually.



13.2 Funding Objective

We have developed a scenario that would enable St.-Charles to achieve full funding within 20 years for the following assets:

1. **Tax Funded Assets:** Road Network, Stormwater Network, Bridges & Culverts, Buildings & Facilities, Machinery & Equipment, Land Improvements Vehicles
2. **Rate-Funded Assets:** Wastewater Network

For the purposes of this AMP, we have excluded gravel roads since they are a perpetual maintenance asset and end of life replacement calculations do not normally apply. If gravel roads are maintained properly, they can theoretically have a limitless service life. For each scenario developed we have included strategies, where applicable, regarding the use of cost containment and funding opportunities.

13.3 Financial Profile: Tax Funded Assets

Current Funding Position

The following tables show, by asset category, St.-Charles's average annual asset investment requirements, current funding positions, and funding increases required to achieve full funding on assets funded by taxes.

Asset Category	Avg. Annual Requirement	Annual Funding Available					Annual Deficit
		Taxes	CCBF	OCIF	NORDS	Total Available	
Road Network	491,000	90,000	80,000	100,000	58,000	328,000	163,000
Bridges & Culverts	32,000	1,000	0	0	28,000	29,000	3,000
Stormwater Network	55,000	20,000	0	0	0	20,000	35,000
Buildings & Facilities	243,000	87,000	0	0	0	87,000	156,000
Machinery & Equipment	198,000	71,000	0	0	0	71,000	127,000
Vehicles	73,000	26,000	0	0	0	26,000	47,000
Land Improvements	28,000	10,000	0	0	0	10,000	18,000
Total	1,120,000	305,000	80,000	100,000	86,000	571,000	549,000

The average annual investment requirement for the above categories is \$1,120,000. Annual revenue currently allocated to these assets for capital purposes is \$571,000 leaving an annual deficit of \$549,000. Put differently, these infrastructure categories are currently funded at 51% of their long-term requirements.

Full Funding Requirements

In 2022, Municipality of St.-Charles has budgeted annual tax revenues of \$2,508,000. As illustrated in the following table, without consideration of any other sources of revenue or cost containment strategies, full funding would require the following tax change over time:

Asset Category	Tax Change Required for Full Funding
Road Network	6.5%
Bridges & Culverts	0.1%
Stormwater Network	1.4%
Buildings & Facilities	6.2%
Machinery & Equipment	5.1%
Vehicles	1.9%
Land Improvements	0.7%
	21.9%

The following changes in costs and/or revenues over the next number of years should also be considered in the financial strategy:

- a) St.-Charles’s debt payments for these asset categories will be decreasing by \$17,000 over the next 5 years and by \$32,000 over the next 10 years. Although not shown in the table, debt payment decreases will be \$64,000 over the next 15 years.

Our recommendations include capturing the above changes and allocating them to the infrastructure deficit outlined above. The table below outlines this concept and presents several options:

	Without Capturing Changes				With Capturing Changes			
	5 Years	10 Years	15 Years	20 Years	5 Years	10 Years	15 Years	20 Years
Infrastructure Deficit	549,000	549,000	549,000	549,000	549,000	549,000	549,000	549,000
Change in Debt Costs	N/A	N/A	N/A	N/A	-17,000	-32,000	-64,000	-64,000
Change in OCIF Grants	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Resulting Infrastructure Deficit	549,000	549,000	549,000	549,000	532,000	517,000	485,000	485,000
Tax Increase Required	21.9%	21.9%	21.9%	21.9%	21.2%	20.6%	19.3%	19.3%
Annually	4.1%	2.0%	1.4%	1.0%	4.0%	1.9%	1.2%	0.9%

Financial Strategy Recommendations

Considering all the above information, we recommend the 15-year option. This involves full funding being achieved over 15 years by:

- a) when realized, reallocating the debt cost reductions to the infrastructure deficit as outlined above.
- b) increasing tax revenues by 1.2% each year for the next 15 years solely for the purpose of phasing in full funding to the asset categories covered in this section of the AMP.
- c) allocating the current CCBF and OCIF revenue as outlined previously.
- d) should the scheduled OCIF grant increase, the Municipality should reduce the annual tax increase by an amount equal to the grant increase as it occurs.
- e) reallocating appropriate revenue from categories in a surplus position to those in a deficit position.
- f) increasing existing and future infrastructure budgets by the applicable inflation index on an annual basis in addition to the deficit phase-in.

Notes:

1. As in the past, periodic senior government infrastructure funding will most likely be available during the phase-in period. By Provincial AMP rules, this periodic funding cannot be incorporated into an AMP unless there are firm commitments in place. We have included OCIF formula-based funding, if applicable, since this funding is a multi-year commitment⁸.
2. We realize that raising tax revenues by the amounts recommended above for infrastructure purposes will be very difficult to do. However, considering a longer phase-in window may have even greater consequences in terms of infrastructure failure.

Although this option achieves full funding on an annual basis in 15 years and provides financial sustainability over the period modeled, the recommendations do require prioritizing capital projects to fit the resulting annual funding available.

Prioritizing future projects will require the current data to be replaced by condition-based data. Although our recommendations include no further use of debt, the results of the condition-based analysis may require otherwise.

⁸ The Municipality should take advantage of all available grant funding programs and transfers from other levels of government. While OCIF has historically been considered a sustainable source of funding, the program is currently undergoing review by the provincial government. Depending on the outcome of this review, there may be changes that impact its availability.

13.4 Financial Profile: Rate Funded Assets

Current Funding Position

The following tables show, by asset category, St.-Charles’s average annual asset investment requirements, current funding positions, and funding increases required to achieve full funding on assets funded by rates.

Asset Category	Avg. Annual Requirement	Annual Funding Available			Annual Deficit	
		Rates	To Operations	OCIF		
Wastewater Network	100,000	106,000	-53,000	0	53,000	47,000

The average annual investment requirement for the above categories is \$100,000. Annual revenue currently allocated to these assets for capital purposes is \$53,000 leaving an annual deficit of \$47,000. Put differently, these infrastructure categories are currently funded at 53% of their long-term requirements.

Full Funding Requirements

In 2022, St.-Charles has budgeted annual wastewater revenues of \$106,000. As illustrated in the table below, without consideration of any other sources of revenue, full funding would require the following changes over time:

Asset Category	Tax Change Required for Full Funding
Wastewater Network	44.3%

In the following tables, we have expanded the above scenario to present multiple options. Due to the significant increases required, we have provided phase-in options of up to 20 years:

Wastewater Network				
	5 Years	10 Years	15 Years	20 Years
Infrastructure Deficit	47,000	47,000	47,000	47,000
Change in OCIF Grants	N/A	N/A	N/A	N/A
Resulting Infrastructure Deficit	47,000	47,000	47,000	47,000
Rate Increase Required	44.3%	44.3%	44.3%	44.3%
Annually	7.7%	3.8%	2.5%	1.9%

Financial Strategy Recommendations

Considering all of the above information, we recommend the 20-year option that includes debt cost reallocations. This involves full funding being achieved over 20 years by:

- a) increasing rate revenues by 1.9% each year for the next 20 years.
- b) these rate revenue increases are solely for the purpose of phasing in full funding to the respective asset categories covered in this AMP.
- c) increasing existing and future infrastructure budgets by the applicable inflation index on an annual basis in addition to the deficit phase-in.

Notes:

1. As in the past, periodic senior government infrastructure funding will most likely be available during the phase-in period. This periodic funding should not be incorporated into an AMP unless there are firm commitments in place.
2. We realize that raising rate revenues for infrastructure purposes will be very difficult to do. However, considering a longer phase-in window may have even greater consequences in terms of infrastructure failure.
3. Any increase in rates required for operations would be in addition to the above recommendations.

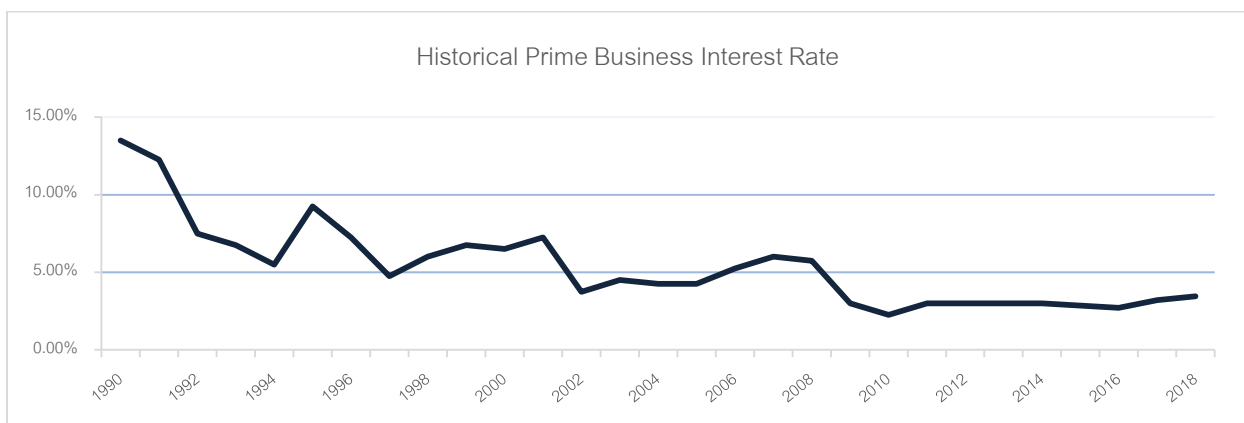
Although this strategy achieves full funding for rate-funded assets over 20 years, the recommendation does require prioritizing capital projects to fit the annual funding available. Prioritizing future projects will require the current data to be replaced by condition-based data. Although our recommendations include no further use of debt, the results of the condition-based analysis may require otherwise.

13.5 Use of Debt

Debt can be strategically utilized as a funding source with in the long-term financial plan. The benefits of leveraging debt for infrastructure planning include:

- a) the ability to stabilize tax & user rates when dealing with variable and sometimes uncontrollable factors
- b) equitable distribution of the cost/benefits of infrastructure over its useful life
- c) a secure source of funding
- d) flexibility in cash flow management

Debt management policies and procedures with limitations and monitoring practices should be considered when reviewing debt as a funding option. In efforts to mitigate increasing commodity prices and inflation, interest rates have been rising. Sustainable funding models that include debt need to incorporate the now current realized risk of rising interest rates. The following graph shows the historical changes to the lending rates:



A change in 15-year rates from 5% to 7% would change the premium from 45% to 65%. Such a change would have a significant impact on a financial plan.

For reference purposes, the following table outlines the premium paid on a project if financed by debt. For example, a \$1 million project financed at 3.0% over 15 years would result in a 26% premium or \$260 thousand of increased costs due to interest payments. For simplicity, the table does not consider the time value of money or the effect of inflation on delayed projects.

Interest Rate	Number of Years Financed					
	5	10	15	20	25	30
7.0%	22%	42%	65%	89%	115%	142%
6.5%	20%	39%	60%	82%	105%	130%
6.0%	19%	36%	54%	74%	96%	118%
5.5%	17%	33%	49%	67%	86%	106%
5.0%	15%	30%	45%	60%	77%	95%
4.5%	14%	26%	40%	54%	69%	84%
4.0%	12%	23%	35%	47%	60%	73%
3.5%	11%	20%	30%	41%	52%	63%
3.0%	9%	17%	26%	34%	44%	53%
2.5%	8%	14%	21%	28%	36%	43%
2.0%	6%	11%	17%	22%	28%	34%
1.5%	5%	8%	12%	16%	21%	25%
1.0%	3%	6%	8%	11%	14%	16%
0.5%	2%	3%	4%	5%	7%	8%
0.0%	0%	0%	0%	0%	0%	0%

The following tables outline how St.-Charles has historically used debt for investing in the asset categories as listed. There is currently \$521,000 of debt outstanding for the assets covered by this AMP with corresponding principal and interest payments of \$64,000, well within its provincially prescribed maximum of \$568,000.

Asset Category	Current Debt Outstanding	Use of Debt in the Last Five Years				
		2014	2015	2016	2017	2018
Road Network	0	0	0	0	0	0
Bridges & Culverts	146,000	0	0	0	0	0
Stormwater Network	0	0	0	0	0	0
Buildings & Facilities	0	0	0	0	0	0
Machinery & Equipment	375,000	0	0	0	411,000	0
Vehicles	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Total Tax Funded	521,000	0	0	0	411,000	0
Wastewater Network	0	0	0	0	0	0
Total Rate Funded	0	0	0	0	0	0

Asset Category	Principal & Interest Payments in the Next Ten Years						
	2022	2023	2024	2025	2026	2027	2032
Road Network	0	0	0	0	0	0	0
Bridges & Culverts	32,000	32,000	32,000	32,000	24,000	15,000	0
Stormwater Network	0	0	0	0	0	0	0
Buildings & Facilities	0	0	0	0	0	0	0
Machinery & Equipment	32,000	32,000	32,000	32,000	32,000	32,000	32,000
Vehicles	0	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0	0
Total Tax Funded	64,000	64,000	64,000	64,000	56,000	47,000	32,000
Wastewater Network	0	0	0	0	0	0	0
Total Rate Funded	0	0	0	0	0	0	0

The revenue options outlined in this plan allow St.-Charles to fully fund its long-term infrastructure requirements without further use of debt.

13.6 Use of Reserves

Available Reserves

Reserves play a critical role in long-term financial planning. The benefits of having reserves available for infrastructure planning include:

- a) the ability to stabilize tax rates when dealing with variable and sometimes uncontrollable factors
- b) financing one-time or short-term investments
- c) accumulating the funding for significant future infrastructure investments
- d) managing the use of debt
- e) normalizing infrastructure funding requirement

By asset category, the table below outlines the details of the reserves currently available to St.-Charles.

Asset Category	Balance on December 31, 2021
Road Network	657,000
Bridges & Culverts	657,000
Stormwater Network	524,000
Buildings & Facilities	771,000
Machinery & Equipment	1,020,000
Vehicles	678,000
Land Improvements	771,000
Total Tax Funded	5,078,000
Wastewater Network	117,000
Total Rate Funded	117,000

There is considerable debate in the municipal sector as to the appropriate level of reserves that a Municipality should have on hand. There is no clear guideline that has gained wide acceptance. Factors that municipalities should take into account when determining their capital reserve requirements include:

- a) breadth of services provided
- b) age and condition of infrastructure
- c) use and level of debt
- d) economic conditions and outlook
- e) internal reserve and debt policies.

These reserves are available for use by applicable asset categories during the phase-in period to full funding. This coupled with St.-Charles’s judicious use of debt in the past, allows the scenarios to assume that, if required, available reserves and debt capacity can be used for high priority and emergency infrastructure investments in the short- to medium-term.

Recommendation

In 2024, Ontario Regulation 588/17 will require St.-Charles to integrate proposed levels of service for all asset categories in its asset management plan update. We recommend that future planning should reflect adjustments to service levels and their impacts on reserve balances.

14 Appendices

Key Insights

- Appendix A includes a one-page report card with an overview of key data from each asset category
- Appendix B identifies projected 10-year capital requirements for each asset category
- Appendix C includes several maps that have been used to visualize the current level of service
- Appendix D provides additional guidance on the development of a condition assessment program

Appendix A: Infrastructure Report Card

Asset Category	Replacement Cost (millions)	Asset Condition	Financial Capacity	
Road Network	\$7.1	Poor (31%)	Annual Requirement:	\$491,000
			Funding Available:	\$328,000
			Annual Deficit:	\$163,000
Bridges & Culverts	\$1.3	Good (67%)	Annual Requirement:	\$32,000
			Funding Available:	\$29,000
			Annual Deficit:	\$3,000
Stormwater Network	\$3.7	Fair (46%)	Annual Requirement:	\$55,000
			Funding Available:	\$20,000
			Annual Deficit:	\$ 35,000
Buildings & Facilities	\$12.2	Fair (51%)	Annual Requirement:	\$243,000
			Funding Available:	\$ 87,000
			Annual Deficit:	\$156,000
Vehicles	\$1.3	Fair (49%)	Annual Requirement:	\$ 73,000
			Funding Available:	\$ 26,000
			Annual Deficit:	\$ 47,000
Machinery & Equipment	\$3.8	Good (61%)	Annual Requirement:	\$198,000
			Funding Available:	\$ 71,000
			Annual Deficit:	\$127,000
Land Improvements	0.9	Good (70%)	Annual Requirement:	\$ 28,000
			Funding Available:	\$ 10,000
			Annual Deficit:	\$ 18,000
Wastewater Network	\$7.5	53% (Fair)	Annual Requirement:	\$100,000
			Funding Available:	\$ 53,000
			Annual Deficit:	\$ 47,000
Overall	\$37.9	Fair (49%)	Annual Requirement:	\$1,220,000
			Funding Available:	\$ 624,000
			Annual Deficit:	\$ 596,000

Appendix B: 10-Year Capital Requirements

The following tables identify the capital cost requirements for each of the next 10 years in order to meet projected capital requirements and maintain the current level of service.

Road Network											
Asset Segment	Backlog	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Gravel	\$0	\$226k	\$397k	\$170k	\$50k	\$35k	\$113k	\$276k	\$418k	\$776k	\$218k
HCB Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$337k	\$0
LCB Roads	\$0	\$0	\$0	\$997k	\$720k	\$1.8m	\$526k	\$631k	\$140k	\$0	\$0
Sidewalk	\$0	\$0	\$139k	\$34k	\$0	\$54k	\$0	\$45k	\$58k	\$0	\$0
Street Signs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Streetlights	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$226k	\$535k	\$1.2m	\$770k	\$1.9m	\$638k	\$951k	\$615k	\$1.1m	\$218k

Bridges & Culverts											
Asset Segment	Backlog	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Bridges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Structural Culverts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Stormwater Network

Asset Segment	Backlog	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Catch Basins	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Storm Culvert	\$0	\$0	\$42k	\$0	\$0	\$0	\$11k	\$2k	\$0	\$16k	\$3k
Storm Manholes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Storm Pipe	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$42k	\$0	\$0	\$0	\$11k	\$2k	\$0	\$16k	\$3k

Buildings & Facilities

Asset Segment	Backlog	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Arena	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Community Centre	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fire Department	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Municipal Offices	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Works Garage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Wellness Centre	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Vehicles

Asset Segment	Backlog	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Civillian Vehicle	\$0	\$0	\$0	\$0	\$0	\$0	\$63k	\$0	\$40k	\$0	\$0
Dump Truck	\$0	\$0	\$0	\$0	\$0	\$126k	\$0	\$0	\$0	\$0	\$0
Fire Trucks	\$319k	\$0	\$0	\$0	\$0	\$0	\$0	\$55k	\$0	\$0	\$0
Heavy Duty Truck	\$71k	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$390k	\$0	\$0	\$0	\$0	\$126k	\$63k	\$55k	\$40k	\$0	\$0

Machinery & Equipment

Asset Segment	Backlog	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Arena	\$0	\$0	\$31k	\$7k	\$223k	\$325k	\$316k	\$106k	\$76k	\$206k	\$0
Community Center	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fire Department	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9k	\$0	\$3k
Municipal Office	\$0	\$0	\$10k	\$0	\$0	\$0	\$0	\$12k	\$15k	\$0	\$0
Public Works	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
School	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Wellness centre	\$0	\$0	\$21	\$0	\$22	\$2k	\$634	\$0	\$25	\$51	\$2k
Total	\$0	\$0	\$41k	\$7k	\$223k	\$327k	\$317k	\$117k	\$100k	\$206k	\$6k

Land Improvements

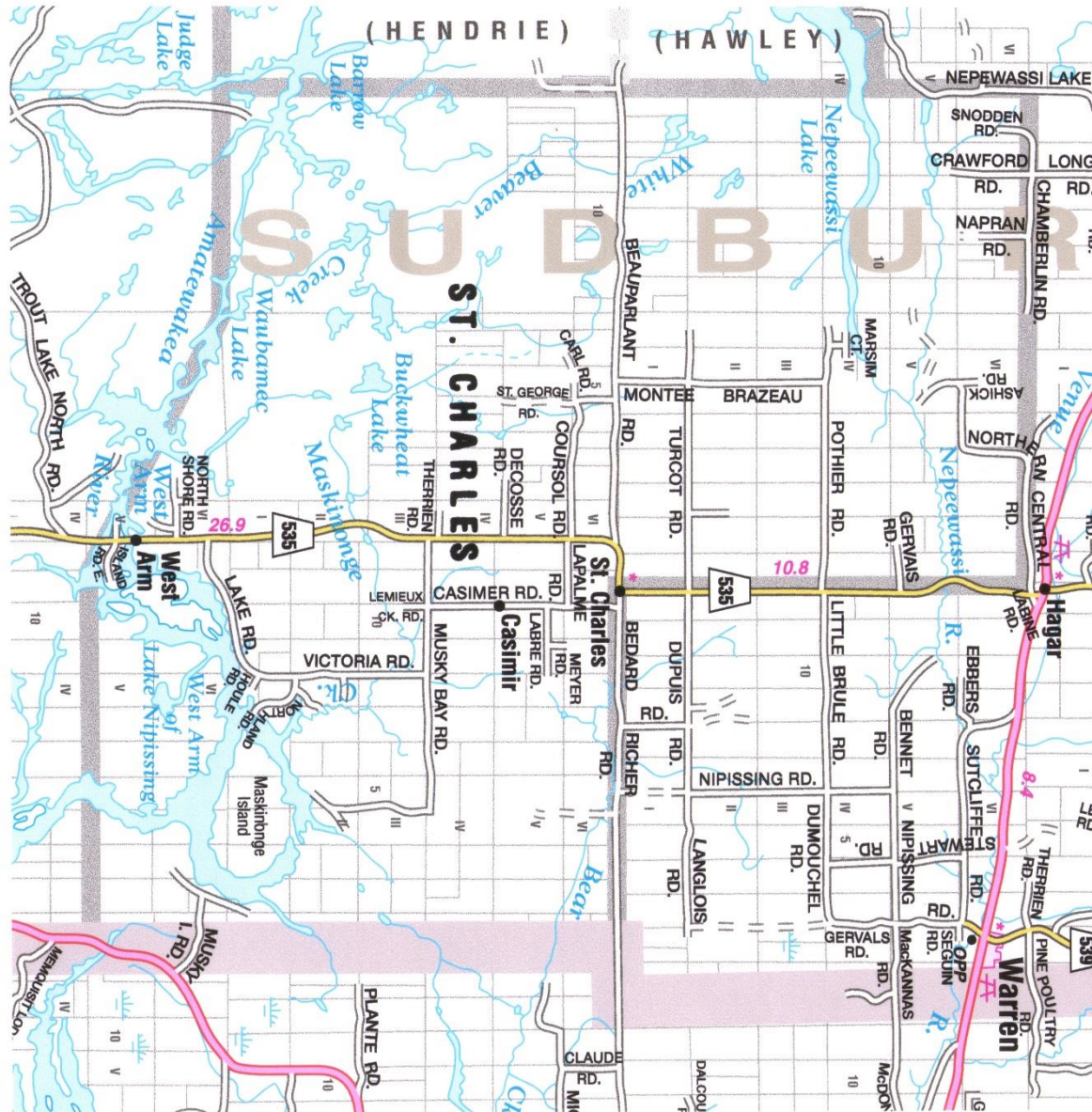
Asset Segment	Backlog	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Ball Field	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cemetary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Landfill	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Park Benches	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Park Shelters	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Park Washroom	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Parking Lots	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Playgrounds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Salt/Sand Dome	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Wastewater Network

Asset Segment	Backlog	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Forcemains	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lagoon	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lift Station	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$33k
Pump Station	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sanitary Pipe	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Connections	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Wastewater Manholes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$33k

Appendix C: Level of Service Maps

Road Network Map



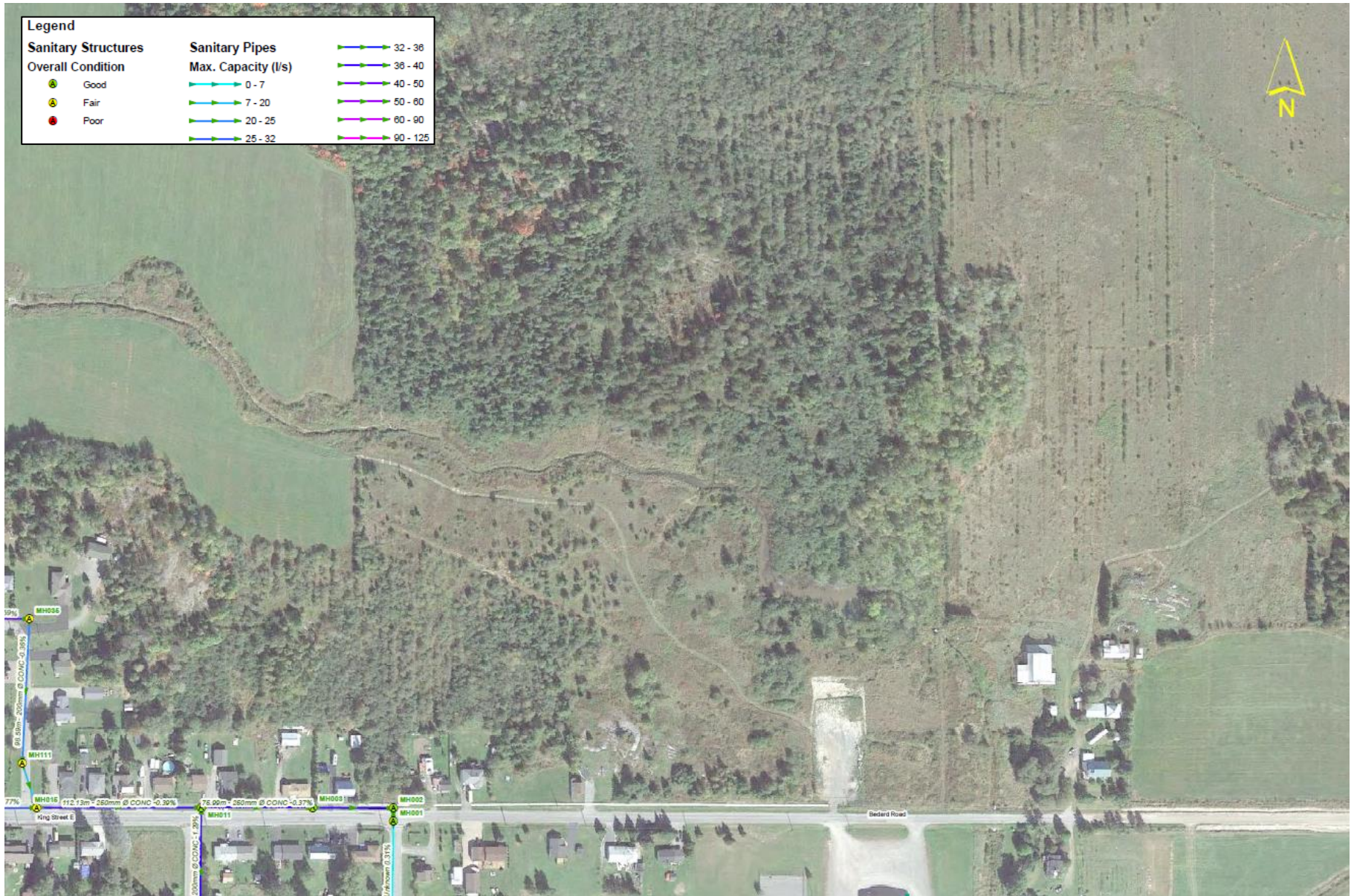
Stormwater network Map (Part 1)



Wastewater network Map (Part 1)



Wastewater network Map (Part 2)



Wastewater network Map (Part 3)



Appendix D: Condition Assessment Guidelines

The foundation of good asset management practice is accurate and reliable data on the current condition of infrastructure. Assessing the condition of an asset at a single point in time allows staff to have a better understanding of the probability of asset failure due to deteriorating condition.

Condition data is vital to the development of data-driven asset management strategies. Without accurate and reliable asset data, there may be little confidence in asset management decision-making which can lead to premature asset failure, service disruption and suboptimal investment strategies. To prevent these outcomes, the Municipality's condition assessment strategy should outline several key considerations, including:

- The role of asset condition data in decision-making
- Guidelines for the collection of asset condition data
- A schedule for how regularly asset condition data should be collected

Role of Asset Condition Data

The goal of collecting asset condition data is to ensure that data is available to inform maintenance and renewal programs required to meet the desired level of service. Accurate and reliable condition data allows municipal staff to determine the remaining service life of assets, and identify the most cost-effective approach to deterioration, whether it involves extending the life of the asset through remedial efforts or determining that replacement is required to avoid asset failure.

In addition to the optimization of lifecycle management strategies, asset condition data also impacts the Municipality's risk management and financial strategies. Assessed condition is a key variable in the determination of an asset's probability of failure. With a strong understanding of the probability of failure across the entire asset portfolio, the Municipality can develop strategies to mitigate both the probability and consequences of asset failure and service disruption. Furthermore, with condition-based determinations of future capital expenditures, the Municipality can develop long-term financial strategies with higher accuracy and reliability.

Guidelines for Condition Assessment

Whether completed by external consultants or internal staff, condition assessments should be completed in a structured and repeatable fashion, according to consistent and objective assessment criteria. Without proper guidelines for the completion of

condition assessments there can be little confidence in the validity of condition data and asset management strategies based on this data.

Condition assessments must include a quantitative or qualitative assessment of the current condition of the asset, collected according to specified condition rating criteria, in a format that can be used for asset management decision-making. As a result, it is important that staff adequately define the condition rating criteria that should be used and the assets that require a discrete condition rating. When engaging with external consultants to complete condition assessments, it is critical that these details are communicated as part of the contractual terms of the project. There are many options available to the Municipality to complete condition assessments. In some cases, external consultants may need to be engaged to complete detailed technical assessments of infrastructure. In other cases, internal staff may have sufficient expertise or training to complete condition assessments.

Developing a Condition Assessment Schedule

Condition assessments and general data collection can be both time-consuming and resource intensive. It is not necessarily an effective strategy to collect assessed condition data across the entire asset inventory. Instead, the Municipality should prioritize the collection of assessed condition data based on the anticipated value of this data in decision-making. The International Infrastructure Management Manual (IIMM) identifies four key criteria to consider when making this determination:

1. **Relevance:** every data item must have a direct influence on the output that is required
2. **Appropriateness:** the volume of data and the frequency of updating should align with the stage in the assets life and the service being provided
3. **Reliability:** the data should be sufficiently accurate, have sufficient spatial coverage and be appropriately complete and current
4. **Affordability:** the data should be affordable to collect and maintain

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The preparation of this project was carried out with assistance from the Government of Canada and the Federation of Canadian Municipalities. Notwithstanding this support, the views expressed are the personal views of the authors, and the Federation of Canadian Municipalities and the Government of Canada accept no responsibility for them.

Report to Municipal Council



Meeting Date: December 11, 2024	Report Date: December 2, 2024
Reason Before Council: Policy Direction / Approval	Priority: Normal
Department: General Government	Type of Meeting: Regular Meeting

Report Title: 2024 Holiday Schedule

Recommended Resolution:

That Council approved the following schedule:

Office and Public Works:

- Mon, Dec 23rd - Regular hours
- Tue, Dec 24th - Regular hours
- Wed, Dec 25th - Closed
- Thu, Dec 26th - Closed
- Fri, Dec 27th - Closed (Staff using vacation time)
- Mon, Dec 30th - Regular hours
- Tue, Dec 31st - Regular hours
- Wed, Jan 1st - Closed
- Thu, Jan 2nd - Regular hours

Public Skating & Shinny Schedule:

- Mon, Dec 23rd - Closed
- Tue, Dec 24th - Public Skating (**FREE**) – 11 am to 2 pm
- Shinny – Open – 2 pm to 4 pm
- Wed, Dec 25th - Closed
- Thu, Dec 26th - Closed
- Fri, Dec 27th - Public Skating – 12 pm to 2 pm
- Shinny – Open – 2 pm to 4 pm
- Public Skating – 5 pm to 6 pm
- Shinny – Open – 6 pm to 7 pm
- Sat, Dec 28th - Public Skating – 11 am to 2 pm
- Shinny – Open – 2 pm to 4 pm
- Sun, Dec 29th - Public Skating – 11 am to 2 pm
- Shinny – Open – 2 pm to 4 pm
- Mon, Dec 30th - Closed



Tue, Dec 31 st	- Public Skating (FREE) – 11 am to 2 pm - Shinny – Open – 2 pm to 4 pm
Wed, Dec 31 st	- Closed
Thu, Jan 1 st	- Public Skating – 11 am to 2 pm - Shinny – Open – 2 pm to 4 pm - Public Skating – 4 pm to 5 pm - Shinny – Open – 5 pm to 6 pm
Fri, Jan 2 nd	- Public Skating – 11 am to 2 pm - Shinny – Open – 2 pm to 4 pm - Public Skating – 4 pm to 5 pm - Shinny – Open – 5 pm to 6 pm

Options:

1. Close early on both Dec 24th and Dec 31st, past practice was 2:30 pm. Review attached draft proposed Christmas and New Years Policy and considered adopting Policy.
2. Consider a holiday schedule that also includes the closure of the office between Christmas and New Years.
3. Whereas the Service Ontario office will be closed this year from December 20th to January 2nd, due to staff taking vacation time and no available trained staff to cover the counter, that Council consider extending the office closure starting December 24th, 2024 end of day to January 2nd, 2025.

Analysis & Background:

This report is before Council as it impacts service delivery.

The only difference in the request this year that differs from previous years is the closure request of the office to the public on December 27th. Service Ontario is already closed due to staff taking vacation time (also closed Dec 30th & 31st).

Currently all office staff have sufficient left-over vacation days. This closure, if approved, will also be extended to operations staff with available vacation days and where feasible (i.e. weather conditions).

If the office is to remain open, the office would have to be staffed with at least two (2) staff on Friday, Dec 27th. Similarly, Dec 30th and 31st would also have skeleton staff in the office.

Neighbouring municipalities are closing completely between Christmas and New Years Day.



During the extended days off, we normally post the Director of Operations', Chief Administrative Officer's or alternate phone numbers to address any urgent concerns that residents may have. Currently no mail-out is possible. These numbers would be on the voicemail, posted on the office door and online on the website and Facebook.

Attachments:

- Proposed Policy HR-XXX Christmas and New Year's Policy

Prepared By: Denis Turcot, CAO



2 King St. E., P. O. Box 70, St.-Charles, ON P0M 2W0

CHRISTMAS & NEW YEAR'S POLICY

Policy Record

Policy No.: HR-XXX	Effective Date:
Replaces: N/A	Last Review Date:
Approval: Res. 202X-XXX	Next Review Date:
Reference: N/A	

Intent

To standardize Christmas and New Year's operating hours.

Policy

1. Full-time and permanent part-time staff will be credited two (2) hours to be taken at the end of day for both Christmas Eve (December 24th) and New Years Eve (December 31st) with the following conditions:
 - Applies only to staff that are scheduled to work on December 24th and 31st. Normal start time are not to change unless the Department Head authorizes it.
 - Scheduled for a regular shift.
 - Where work requirements do not permit staff to leave early, they will be credited equal time off for time worked to the end of their regular shift.
 - The credited time will be able to be taken off at a later date mutually agreed upon between the employee and their direct supervisor

2. The Chief Administrative Officer (CAO) has the authority to close the office between Christmas and New Years Day with the following conditions:
 - Emergency contact numbers are posted online, voicemail and publicly at the Municipal Office.
 - Permission to close has been granted by Service Ontario.
 - No urgent matters have been noted to be completed or addressed.
 - The majority of the office staff must agree to schedule.
 - Operations must maintain minimum operating requirements for snow removal and other municipal services.
- 3.
4. All staff are to be given a copy of this Policy.

Policy Review

The Municipality of St.-Charles will review this Policy within four (4) years of the date of the last review.

Dated at St.-Charles, Ontario, this _____ day of XXX, 202X.

X

Paul Branconnier
Mayor

X

Tammy Godden
Clerk

Report to: Council
From: Remembrance Day Volunteers Group
Date: November 30, 2024
Re: 2024 Remembrance Ceremony Report

On November 11, the Remembrance Day volunteers held our fifth Remembrance Day ceremony at the St. Charles Cenotaph and Veterans' Park. This year's ceremony was held on a Monday, which allowed the students from Ecole St Charles Borromee to attend as a group, along with their teachers. Four new veteran names were added to the Wall of Honour this year. Approximately 100 residents attended.

A copy of the 2024 program handout is attached.

There are many people to thank for their contributions both before and on the day of the Remembrance Ceremony. Special thanks to:

Committee and Volunteers: We thank the November 11 volunteers Larry Lafleur, Luis Balcazar, Carolyn Thain, Elaine Tremblay, Sue Lafleur, Phil Belanger, and Sue Fitzwilliam, and supported by Denis Turcot and Tammy Godden from municipal staff. Ellen Primeau leads our Remembrance Ceremony Group, and has prepared the opening remarks and MCs the ceremony in English and French. Other support provided by Richard Lemieux, Doriane and John Brunet and other community members as help is requested.

Club Alidor and its volunteers for providing access to their hall to support the run-through and the reception following the event, and technical needs for the slideshow on the veterans. Club support was led by Francine Bidal and Diane Beauparlant. The Club provided the hot beverages for the reception following the ceremony and subsequent clean up.

Luis Balcazar, a local sound and media expert provided his services for the fourth year, at no cost, to provide sound technician services for the ceremony so everyone could clearly hear and appreciate the ceremony. He test checked the equipment in advance and set up for the run-through and the next day ceremony, providing the use of some of his own equipment to supplement that previously purchased by the Cenotaph budget

École St-Charles Borromée teachers and students provided a bounty of beautiful and innovative decorations, posters and centrepieces to decorate the Club Alidor Hall and two students did readings in the programme.

The **Speakers** for the ceremony are listed in the program. All provided meaningful readings for the day. Linda Plante once again sang O Canada.

The **St. Charles Volunteer Firefighters' Association** and area first responders acted as escorts for the wreath laying, providing quiet dignity to the solemn occasion.

Local sponsors – St Charles Food Market (Clover Farm) donated the hotdogs and juice for the school children. Jackie and Royal Lafleur donated some of the desserts.

Finally, we want to thank **Council** for their continuing financial support for this important annual event in our community, and we can confirm that once again, we have come in under budget for the event. A few small expenses will be made in December to replace technical equipment.

The Remembrance Volunteer Group is once again requesting the same budget as has been allotted for the past years to undertake the Ceremony in 2025, following our successful model.

Submitted by:

Ellen Primeau, Volunteer Chair, Remembrance Volunteer Group

Report prepared by: Carolyn Thain



UNAPPROVED MINUTES – EIGHTH MEETING
BOARD OF HEALTH
PUBLIC HEALTH SUDBURY & DISTRICTS
BOARDROOM, SECOND FLOOR
THURSDAY, NOVEMBER 21, 2024 – 1:30 P.M.

BOARD MEMBERS PRESENT

Ryan Anderson
Robert Barclay
Michel Brabant
Renée Carrier

Guy Despatie
Pauline Fortin
René Lapierre
Abdullah Masood

Ken Noland
Mike Parent
Marc Signoretti
Natalie Tessier

BOARD MEMBERS REGRET

Michel Parent

STAFF MEMBERS PRESENT

Kathy Dokis
Stacey Gilbeau
M. Mustafa Hirji

Stacey Laforest
Rachel Quesnel
France Quirion

Renée St Onge

R. LAPIERRE PRESIDING

1. CALL TO ORDER AND TERRITORIAL ACKNOWLEDGMENT

The meeting was called to order at 1:30 p.m.

2. ROLL CALL

3. REVIEW OF AGENDA/DECLARATIONS OF CONFLICTS OF INTEREST

The agenda package was pre-circulated. There were no declarations of conflict of interest.

4. DELEGATION/PRESENTATION

i) The drug toxicity crisis and ongoing local efforts

- Nicole Gauthier, Health Promoter, Health Promotion and Vaccine Preventable Diseases Division
- Rachelle Roy, Public Health Nurse, Health Promotion and Vaccine Preventable Diseases Division

N. Gauthier and R. Roy were invited to provide an overview on the local toxic drug crisis and the progress made following the Greater Sudbury Summit on Toxic Drugs held in December 2023.

A fictional case example illustrated a scenario resulting of an opioid death, which sadly, is not unique to the story. Locally in 2020, there were 107 deaths due to opioids in comparison with 17 such deaths in 2016, representing an increase of 529% in a four-year span. This local increase is consistent with what we've observed across Northern Ontario. Annual rates of suspected drug toxicity deaths for PHSD are almost three times that of the provincial average. From January to September 2024, the rate of drug toxicity deaths in the district of Sudbury and Manitoulin is 64.5 per 100, 000 people and three times higher than the provincial rate of 22.9.

It was recapped that, per the Ontario Public Health Standards, the board of health is mandated to develop and implement a program of public health interventions that addresses risk and protective factors to reduce the burden of preventable injuries and substance use in the health unit population (*Substance Use Prevention and Harm Reduction Guideline, 2018*).

Addressing the toxic drug crisis continues to require a multifaceted approach. Public Health Sudbury & Districts remains committed to evidence-based, upstream approaches, including

- Monitoring and surveillance of substance use trends
- Promoting healthy public policy
- Addressing stigma, discrimination, and the broader social determinants of health

Public Health Sudbury & Districts is one of many partners in the community collaborating and contributing to harm reduction including

- Provision of a needle syringe programs and the distribution of sterile harm reduction supplies
- Provision of naloxone training and distribution
- Issuing drug alerts and warnings

Public Health Sudbury & Districts also provides leadership and coordination to the region's Community Drug Strategies and co-chair the four local drug strategies within our catchment area, including Manitoulin, Lacloche Foothills, Sudbury East, and Greater Sudbury. The purpose of the local drug strategies is to improve the health, safety, and well-being of communities by reducing substance use-related harms.

The Community Drug Strategy in Greater Sudbury is committed to advancing the recommendations from the Greater Sudbury Summit on Toxic Drugs. Since the Summit, the CDS has reinvigorated its structure and membership to better align with the three streams of the Summit, including health promotion, wrap-around supports, and substance use care

with overarching priorities to address structural stigma, improve collaboration, center equity and eliminating barriers to access, and ensure adequate funding. Priorities for each of the three streams were outlined.

Questions and comments were entertained. The yearly stats for local opioid-related deaths were recapped and possible factors influencing the increase in the rate of deaths discussed. It was clarified that there is no Community Drug Strategy in Chapleau; however, there is good work happening. Public Health Sudbury & Districts will be going to Chapleau for a round table discussion with community partners to discuss opportunities that can be leveraged to address community needs. It was also noted that Public Health Sudbury & Districts played a supportive role in the development of HART hub applications and provided surveillance and data to help inform that application.

Presenters were thanked for the informative presentation.

5. CONSENT AGENDA

- i) **Minutes of Previous Meeting**
 - a. Seventh Board of Health Meeting – October 17, 2024
- ii) **Business Arising from Minutes**
- iii) **Report of Standing Committees**
 - a. Board of Health Finance Standing Committee Unapproved Minutes dated November 4, 2024
 - b. Board of Health Executive Committee Unapproved Minutes dated November 4, 2024
- iv) **Report of the Medical Officer of Health / Chief Executive Officer**
 - a. MOH/CEO Report, November 2024
- v) **Correspondence**
 - a. Funding Support for Student Nutrition Program
 - Letter from Peterborough Public Health Board of Health Chair to the Premier of Ontario, Minister of Child, Community and Social Services and Minister of Education, dated October 29, 2024
 - b. Phasing out free water well testing for private wells
(Related Motion from Board of Health for Public Health Sudbury & Districts [Motion 48-24](#))
 - Letter from Northwestern Health Unit Board of Health Chair to the Minister of Health and Public Health Ontario President and Chief Executive Officer, dated October 25, 2024
 - Resolution from Municipality of Killarney supporting the Town of Goderich, dated May 8, 2024

- c. Recommendations for Government Regulation of Nicotine Pouches
(Related Motion from Board of Health for Public Health Sudbury & Districts [Motion 26-24](#))
 - Resolution from Municipality of Wawa supporting the Municipality of St-Charles, dated October 15, 2024
 - Email from Natural and Non-prescription Health Products Directorate Consultation, Health Canada, dated October 11, 2024
 - Letter from The Corporation of the Township of Dubreuilville to Public Health Sudbury & Districts, dated October 11, 2024

Comments and questions were entertained regarding the November MOH/CEO report, including MOH reflections regarding the US election and lessons from it around the risk to trust of public institutions such as PHSD.

In response to a question, it was clarified that staff vacancies contributing to the positive variance in the year-to-date financial statements span all disciplines across the agency, including public health inspectors, IT staff, public health nurses, health promoters and managers.

Additional information was provided pursuant to an inquiry regarding the health and safety risk assessment undertaken by Human Resources in collaboration with management.

The Board Chair clarified that the Board of Health Finance Standing Committee unapproved minutes are tabled for information. The recommendation from the November 4, 2024, meeting will be discussed under 6.v).

R. Barclay and R. Lapierre provided an update regarding the virtual alpha Fall Symposium held November 6 to 8, 2024. The Artificial Intelligence (AI) and Public Health all day workshop was held on November 6 and Reducing Alcohol Harms in Ontario: Canada's Guidance on Alcohol and Health and Public Education Workshop took place November 7. The Board of Health section meeting was held November 8. Symposium materials will be posted to the alpha website. R. Lapierre also reported on the alpha Board of Directors.

62-24 APPROVAL OF CONSENT AGENDA

MOVED BY MASOOD – BRABANT: THAT the Board of Health approve the consent agenda as distributed.

CARRIED

6. NEW BUSINESS

i) Annual Board of Health Self-Evaluation 2024 Survey Results

- a) Briefing Note from the Medical Officer of Health and Chief Executive Officer to the Board of Health Chair dated November 14, 2024

Part of the requirement of the Ontario Public Health Standards is that a Board of Health conducts a period self-evaluation. Board of Health Manual Policy C-I-14 notes that *the Board of Health shall engage in an annual self-evaluation process of its governance practices and outcomes*. This Board has routinely conducted a self-evaluation survey and provides Board members a chance to reflect on their individual performance, the effectiveness of Board policy and processes, and the Board's overall performance as a governing body.

Thanks was extended to those who completed the self-evaluation survey. A total of 10 out of 11 Board members completed the survey, for a response rate of over 90%. Overall results from the self-evaluation questionnaire indicate that most Board of Health members have a positive perception of their governance process and effectiveness.

Questions were entertained and the response rate was observed to be higher than in previous years. It was clarified that the results are for internal reflection and although not shared with the province, the agenda package is made available to the public. Dr. Hirji also clarified that if concerns were identified, appropriate action would be taken.

ii) Medical Officer of Health and Chief Executive Officer (MOH/CEO) Mid-Point Check-In

The Board Chair reported, that as part of good governance, he discussed a mid-point check-in review with Dr. Hirji. The Board of Health Executive Committee met on November 4, 2024, to discuss the MOH/CEO performance appraisal processes and mid-point evaluation process.

The Board of Health Executive Committee agreed that the MOH/CEO performance appraisal process will remain the same as in the past with the MOH/CEO performance appraisals conducted on an annual basis, starting approximately one year after they began in their role; therefore in April 2025 for Dr. Hirji.

The mid-point check-in review process will also be coordinated by the Board secretary and will occur in November and December 2024. The mid-point check-in will be carried out via a survey including questions about things done well and things to do even better.

R. Lapierre shared that Dr. Hirji's employment contract includes, pursuant to a request by Dr. Hirji, the conduct of 360-degree evaluation for the purposes of professional development to be conducted 18 months after commencing the role, or around September 2025. The Board Executive Committee agreed that the 360-degree evaluation remain separate from the annual performance appraisal, noting that the 360-degree evaluation is

solely for professional development purposes. The agency may rely on services of an external Human Resources Firm for the 360-degree evaluation only.

63-24 MID-POINT CHECK IN FOR THE MOH/CEO

MOVED BY NOLAND – SIGNORETTI: THAT upon recommendation from the Board of Health Executive Committee:

THAT this Board of Health support that a mid-point check-in take place for the Medical Officer of Health and Chief Executive Officer; and

THAT Board of Health members and positions that report directly to the MOH/CEO be invited to complete a confidential questionnaire responding to two questions; Things Done Well and Things To Do Even Better;

AND a summary report, prepared by the Board Secretary, be shared with the Board of Health Executive Committee members. Subsequently, the Board Chair would conduct a 1:1 meeting with the MOH/CEO to share the results and the Board would be informed once the process is completed.

CARRIED

iii) Staff Appreciation

M.M. Hirji recapped for the newer Board members that this motion is unique to Public Health Sudbury & Districts and has been tabled for the Board's consideration yearly dating back to the mid-70's. The Staff Appreciation Day has been a symbol of the Board's appreciation and grants staff a day off with pay. Previous motions aligned with the holiday season and the block of time that staff can take the paid day off has been expanded to be more cognizant of cultural diversity. Staff have shown their gratitude in the past by submitting thank you notes. The motion is tabled for the Board's consideration again this year.

64-24 STAFF APPRECIATION DAY

MOVED BY CARRIER – ANDERSON: THAT this Board of Health approve a Staff Appreciation Day for the staff of Public Health Sudbury & Districts during the upcoming holiday season. The Staff Appreciation Day may be taken between the dates of December 1, 2024, to February 28, 2025. Essential services will be available and provided at all times except for statutory holidays when on-call staff will be available.

CARRIED

iv) Consultation Regarding Amendment to the Fee Schedule for Servicers under Part VIII of the Ontario Building Code

- a) Briefing Note from the Acting Medical Officer of Health and Chief Executive Officer dated November 14, 2024
- b) Revised Board of Health G-I-50, By-Law 01-98

The briefing note speaks to the Part VIII *Ontario Building Code* program regarding private septic systems which are not connected to the Municipal sewer lines.

M.M. Hirji noted that the *Ontario Building Code Act* sets out the minimum standards related to sewage system and our agency is designated as the inspection agency responsible for the enforcement within our service areas. This is an important role to ensure our water stays free of pathogens.

Under the authority of the *Ontario Building Code*, Public Health Sudbury & Districts collects fees for Part VIII permits and services to recover all costs associated with administration and enforcement of the *Act*. The Part VIII program cannot be revenue generating and must be administered on a cost-recovery basis. The current fees, in place since 2018, are no longer cost-neutral and becoming a budget liability. There has been substantial inflation in the broader economy since 2018 which has similarly increased costs to deliver this program. The proposed fee increases are necessary to address increasing program operation and delivery costs.

The *Building Code Act* requires that public consultation take place of the proposed fee increases. The Board of Health's approval, in principle, was sought for the proposed increase in Part VIII – Ontario Building Code fees as outlined within Schedule "A" to Board of Health By-Law 01-98. Following the public meeting, the final proposed revisions will be tabled, likely in February 2025, for the Board's endorsement.

Questions and comments were entertained. It was suggested that future annual fee increases be implemented for a few years rather than for one year. The phased approach suggestion will be taken back for consideration for future years. The intent and process of a public consultation was outlined. M.M. Hirji clarified that the gaps in funds due to increasing program operation and delivery costs for Part VIII have been addressed via gapped operational funding.

It was noted that the proposed motion applies for 2025 and further consideration will given to a multi-year increase starting in 2026.

65-24 CONSULTATION REGARDING AMENDMENT TO THE FEE SCHEDULE FOR SERVICERS UNDER PART VIII OF THE ONTARIO BUILDING CODE

MOVED BY TESSIER – DESPATIE: WHEREAS the Board of Health is mandated under the Ontario Building Code (O. Reg. 332/12), under the Building Code Act to enforce the provisions of this Act and the Building Code related to sewage systems; and

WHEREAS program related costs are funded through user fees on a cost-recovery basis; and

WHEREAS the proposed fees are necessary to address increased program associated operational and delivery costs; and

WHEREAS in accordance with Building Code requirements, staff will hold a public meeting and notify all contractors, municipalities, lawyers, and other affected individuals of the proposed fee increases; and

WHEREAS an update will be provided to the Board of Health following conclusion of the notification process with recommendation coming forward at the February 2025 Board of Health meeting to formally approve the updated Schedule “A” to Board of Health By-Law 01-98;

THEREFORE BE IT RESOLVED THAT the Board of Health approves in principle the proposed fee increase in Part VIII-Ontario Building Code fees as outlined within Schedule “A” to Board of Health By-law 01-98.

CARRIED

v) Proposed 2025 Cost-Shared Operating Budget

- a) Briefing Note and Schedules from the Acting Medical Officer of Health and Chief Executive Officer dated November 14, 2024

M. Signoretti, Chair of the Board of Health Finance Standing Committee reported that at its November 4, 2024, meeting, members carefully reviewed the recommended 2025 cost-shared operating budget.

Dr. Hirji and team were commended for the work they have done to bring forward a responsible and transparent budget. The recommended budget focuses on five priorities: sustainability, leveraging of technology, focusing on outcomes, fostering culture and engagement, and a continued commitment to the implementation of the Indigenous Engagement Strategy. The recommended budget manages the fixed cost increases which we cannot control with targeted budget reductions to limit pressure on municipal levies and balancing all this with making important strategic investments to advance the organization Strategic Plan.

Budget deliberations began with a projected shortfall of approximately \$891,000. The budget recommended by the Board Finance Standing Committee to the Board of Health today totals \$31,036,499. This represents an increase of \$963,420 (3.20% over the 2024 Board approved budget). The 2025 recommended budget incorporates increases to projected interest income of \$140,000, provincial and municipal increases of \$185,383 and \$638,037, respectively, and overall reductions of \$113,024.

This budget strikes a balance of cost containment and investments in strategic priorities while continuing to respond to local needs and carry out the Board's responsibilities.

M.M. Hirji reviewed details, including the assumptions that underpin the recommended budget and the specifics of the budget recommendations. It was noted that the full details of the resource and service implications will be discussed during the in-camera session.

Public Health funding has not kept up with inflation over the last ten years. Public Health Sudbury & Districts has been working diligently to maximize financial efficiencies to delivery programs, services, and address local needs with limited resources. The outcomes are still unknown related to the Ministry's Strengthening of Public Health initiative that included voluntary mergers, review of Ontario Public Health Standards, and funding review.

Representing 87% of the budget, the most significant pressure relates to salaries and benefits. Growth in employee benefits costs also remains well above inflation. Benefits are projected to increase by 15% for 2025 and is primarily driven by usage.

Growth in expenditures is to stay status quo for the 2025 budget. A 1% increase in province funding leaves \$891,061 to be bridged and recommendations from Board Finance Standing Committee are to be discussed.

Operational pressures that drive our work such as life expectancy, opioid related death, changing patterns of infectious diseases/outbreaks, such as increases in Tuberculosis as well as Syphilis infections as well as pressures in the vaccine preventive diseases (VPD) program were reviewed. These pressures are met with staffing recruitment and retention challenges. Pressures relating to the backbone services were also outlined. M.M. Hirji concluded that we want to focus on the 2024–2028 Strategic Plan priorities while addressing and balancing other pressures.

IN CAMERA

66-24 IN CAMERA

MOVED BY FORTIN – CARRIER: THAT this Board of Health goes in camera to deal with personal matters involving one or more identifiable individuals, including employees or prospective employees. Time: 3:02 pm

CARRIED

RISE AND REPORT

67-24 RISE AND REPORT

MOVED BY BARCLAY – SIGNORETTI: THAT this Board of Health rises and reports. Time: 3:52 P.M.

CARRIED

It was reported that two personal matters involving one or more identifiable individuals, including employees or prospective employees were discussed for which the following motions emanated:

68-24 APPROVAL OF BOARD OF HEALTH INCAMERA MEETING NOTES

MOVED BY MASOOD – ANDERSON: THAT this Board of Health approve the meeting notes of the October 17, 2024, Board in-camera meeting and that these remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED

69-24 2025 COST-SHARED OPERATING BUDGET

MOVED BY NOLAND – BARCLAY: WHEREAS the Board of Health Finance Standing Committee reviewed and discussed the details of the proposed 2025 cost-shared operating budget at its November 4, 2024, meeting; and

WHEREAS the Finance Standing Committee recommends the proposed budget to the Board of Health for approval;

THEREFORE BE IT RESOLVED THAT the Board of Health approve the 2025 cost-shared operating budget for Public Health Sudbury & Districts in the amount of \$31,036,499.

CARRIED

70-24 APPOINTMENT OF PUBLIC HEALTH SUDBURY & DISTRICTS ASSOCIATE MEDICAL OFFICER OF HEALTH

MOVED BY ANDERSON – NOLAND: WHEREAS the Health Protection and Promotion Act, R.S.O. 1990, c.H.7, s.62 states that every board of health may appoint one or more associate medical officers of health (AMOH).

WHEREAS the Capacity Review Committee recommended that every local public health agency have at least one AMOH.

WHEREAS the AMOH position is vacant.

THEREFORE BE IT RESOLVED THAT the Board of Health appoint Dr. Emily Groot as Associate Medical Officer of Health, effective January 6, 2025, subject to approval of the appointment by the Minister of Health.

CARRIED

7. ADDENDUM

None.

8. ANNOUNCEMENTS

R. Lapierre and M.M. Hirji acknowledged that this is the last Board of Health meeting that F. Quirion will be attending given her pending retirement. Her leadership and significant contributions to Public Health Sudbury & Districts were highlighted and the Board applauded France on her successful career. A warm thanks and congratulations were extended.

Board members are to review the annual mandatory Emergency Preparedness PowerPoint presentation and email R. Quesnel to confirm once the review is completed.

Each board member was asked to complete the evaluation for today's Board meeting in BoardEffect.

There is no regular Board of Health meeting in December. The next regular meeting is Thursday, January 16, 2025, at 1:30 p.m. Effective January 2025, board delegations/presentations and Q&A will be recorded and posted on YouTube and phd.ca

Board members were invited to join Senior Managers for a celebration in the boardroom following today's meeting to recognize their contributions to the Board of Health and Board of Health Standing Committees.

9. ADJOURNMENT

The next regular Board of Health meeting is Thursday, January 16, 2025, at 3:59 p.m.

71-24 ADJOURNMENT

MOVED BY BARCLAY – SIGNORETTI: THAT we do now adjourn. Time: 3:59 p.m.

CARRIED

(Chair)

(Secretary)

Unapproved



November 25, 2024

Tammy Godden
Corporation of the Municipality of St.Charles
2 King Street East, P.O. Box 70
St.Charles, ON P0M 2W0

Dear Tammy Godden:

On November 21, 2024, the Board of Health approved a 2025 operating budget for the cost-shared programs of \$31,036,499. The Board of Health motion is as follows:

“THAT the Board of Health for the Sudbury and District Health Unit approve the 2025 operating budget for cost-shared programs and services in the amount of \$31,036,499.”

In accordance with the Health Protection and Promotion Act, the municipalities will be billed a total of \$11,186,768 as their share of the Board of Health approved operating budget for cost-shared programs. The 2025 per capita rate based on a population base of 161,188 is \$69.40. Based on the September 9, 2022, MPAC Ontario Population Report, your share of the municipal levy for 2025 is \$85,711.

Public Health Sudbury & Districts values its close relationships with area municipalities and the work we do in partnership with you to promote and protect health for all.

Sincerely,

France Quirion, B.A., M.B.A.
Director, Corporate Services

Sudbury

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f: 705.522.5182

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phsd.ca





Report to Municipal Council

Meeting Date: December 11, 2024	Report Date: December 4, 2024
Reason Before Council: Financial Approval	Priority: Normal
Department: Parks & Recreation	Type of Meeting: Regular Meeting

Report Title: Sawmill Bay Park - Approval of Additional Cost to Complete Environmental Study

Recommended Resolution:

Where Council wants to reduce the likelihood of further delays in the construction of the Sawmill Bay Park boat launch, that Council agrees to an upset limit of \$5,500.00 for the completion of an environmental study to facilitate the boat ramp construction.

Analysis & Background:

In 2023, Council passed a Resolution to include a boat ramp and / or beach. As such, this required a change to the Work Permit from the MNR. The CAO was told that because we are working near and in water that additional requirement / permission from the Department of Fisheries (DOF) and Ministry of Environment (MECP) would be required. Staff applied for such and the DOF permit was received in June 2024. The MECP staff (who was newly assigned to the position) response was delayed. The permit application to MECP was applied at the same time as the DOF permit. The original Environmental report that was prepared by staff and a volunteer that was acceptable in the first application required additional reviews of a few more species. This information was received by staff in October, with the intent of completing the missing information and resubmission. Not being an environmental specialist and even though we are more than seven (7) months away from construction (July 15) I cannot guarantee that the resubmission of the document will meet the expectation of MECP or incur additional delays.

We had budgeted \$20,000 in 2024's budget from a donation from the International Plowing Match event which is recommended to be forwarded to 2025 budget. With the cost of the environmental study, additional funds will have to be considered for the completion of the boat ramp.



Therefore, the retention of a consultant is recommended to meet the construction deadline. **** Please note that if any concerned species-at-risk are determined to be present, this may incur additional delay or costs i.e. fencing off areas.

A preliminary estimate from a current consultant which we use for the landfill site puts the cost of the study at +/- \$4,500.00 with possible additional cost to resubmit "Updated IGF" and / or "Avoidance Alternatives Form" of up to \$1,000.00.

Attachments:

- Council Resolution 2023-230

Prepared By: Denis Turcot, CAO

The Corporation of the Municipality of St. Charles
RESOLUTION PAGE

Committee of the Whole



Agenda Number: 6.1.
Resolution Number 2023-230
Title: Motion - Access to Free Public Boat Launches for the Residents of the Municipality of St.-Charles
Date: October 4, 2023

Moved by: Councillor Lachance

Seconded by: Councillor Loftus

WHEREAS the Municipality of St.-Charles is home to many bodies of water, two (2) of the larger ones being Lake Nipissing and Nepewassi Lake;

AND WHEREAS we feel that there should be public access made available to both these lakes for our residents;

AND WHEREAS we have a hard time understanding that with all the water frontage we have in our municipality that we do not have one (1) public beach or boat launch;

AND WHEREAS we believe that one should not have to own lakefront property in order to access and use the water;

~~**BE IT RESOLVED THAT** the Municipality of St.-Charles is to provide water access in the form of a public beach and / or boat launch at either or both lakes mentioned above.~~

BE IT RESOLVED THAT the Municipality of St.-Charles is to work towards providing water access in the form of a public beach and / or boat launch at either or both lakes mentioned above.

CARRIED

MAYOR



Sudbury East Building and By-law Services (SEBBS)

Report for the Consideration by Council

*Shared Services in the Municipalities of French River, Killarney, Markstay-Warren
and St.-Charles*

Meeting Date: December 11, 2024	Report Date: December 4, 2024
Reason Before Council: Policy Direction / Approval	Priority: Normal
Department: Protection to Persons & Property	Type of Meeting: Regular Meeting

RE: Signing Authority for Pound Agreement with North Bay Humane Society

RECOMMENDED RESOLUTION:	That Council authorizes the Clerk and Director of SEBBS to enter into an Agreement with the North Bay and District Humane Society for pound services.
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BACKGROUND:

The Municipality of St.-Charles currently has an Agreement in place with the North Bay and District Humane Society (“NBDHS”) for pound services. Updates are required to this Agreement due to the recent updates to the SEBBS Agreement that included the Municipality of Markstay-Warren and expanded to include Animal Control Services for all member Municipalities.

A Pound Services Agreement is required to provide Animal Control Services and to ensure that there is a safe place to bring dogs found running at large.

To negotiate this Agreement efficiently between the four (4) member municipalities of SEBBS, the Director of SEBBS is requesting that Council authorize the Clerk of each Municipality and the Director of SEBBS to sign the agreement with NBDHS.

ANALYSIS:

Having one (1) Agreement presented to four (4) councils is an inefficient and time-consuming way to make this Agreement. The NBDHS provides the wording for the Agreement with the only points of negotiation being the cost charged to the Municipality for stray dogs and the number of dogs that will be guaranteed for the year.

Any change in fees is potentially recoverable through each municipality’s Fees By-Law, to be charged to the owner of the animal. Changes in fees would be noted by the Clerk to make updates to the Fees By-Law to recover costs.

The number of dogs is based on the capacity of the Humane Society, and if not enough space is available, it would be up to SEBBS staff to source an alternative shelter and negotiate terms.

Any small changes to wording or formatting would be reviewed by the Clerk before the Agreement was signed.

ATTACHMENTS:

- Draft Humane Society Agreement
- By-Law 2023-19 – Being a By-Law to Enter into a Service Contract Agreement with the North Bay and District Humane Society

Respectfully submitted by: Andrea Tarini, Director of SEBBS / CBO

**SERVICE CONTRACT AGREEMENT BETWEEN:
THE NORTH BAY AND DISTRICT HUMANE SOCIETY
AND
MUNICIPALITIES OF FRENCH RIVER, KILLARNEY,
MARKSTAY-WARREN AND ST.-CHARLES**

The following outlines an agreement for the North Bay and District Humane Society to provide pound keeping services for the Municipalities of French River, Killarney, Markstay-Warren and St.-Charles.

1. DEFINITIONS:

For the purpose of this Agreement, the term “animal(s)” shall refer to domestic dog(s) only.

For the purpose of this Agreement, the North Bay and District Humane Society will be referred to as “NBDHS”.

For the purpose of this Agreement, the Municipalities of French River, Killarney, Markstay-Warren and St.-Charles will be referred to as “the Municipalities”.

2. THE HUMANE SOCIETY AGREES:

Shelter:

To provide an animal shelter capable of providing adequate accommodations, food and water, daily housekeeping and veterinary care (when deemed necessary) for animals impounded, and of meeting the requirements set for this type of building by the NBDHS, and of meeting the requirements of all applicable provincial legislation.

General Service Provision:

- a. To provide pound services up to an annual limit of 15 animals. Any decision relating to animals above the annual limit will be made at the discretion of the NBDHS.
- b. To receive and hold for claiming by owners, any stray animal delivered to the NBDHS shelter by a By-law Enforcement Officer, Animal Control Officer or other authorized employee of the Municipalities, and, if not claimed by the owner, to dispose of such animal by sale (adoption) or euthanasia. Owners of licensed and/or microchipped animals will be contacted, whenever possible.

- c. To provide an animal shelter capable of providing adequate accommodations, food and water, daily housekeeping and veterinary care (when deemed necessary) for animals impounded.
- d. To meet the requirements set for this type of building by the NBDHS and Provincial legislation.
- e. To install in the animal shelter all the equipment necessary for the proper operation of the animal shelter, and, in particular, to supply the methods and equipment necessary to humanely euthanize unwanted or unclaimed animals, if necessary. Such methods and equipment must meet the standards and comply with the applicable Provincial legislation.
- f. NBDHS will only receive stray animals as defined in the Municipalities' by-laws. NBDHS will not receive seized, removed or aggressive dogs in relation to the *Dog Owners' Liability Act* or any other piece of legislation outside of the Municipalities' by-laws.

Hours of Operation:

The NBDHS shelter will be open to the public and in operation between 10:00 a.m. and 4:30 p.m. Monday to Friday (exclusive of statutory holidays), between 10:00 a.m. and 3:30 p.m. Saturdays, and between 12:00 p.m. and 3:30 p.m. Sundays. Hours of Operation may change from time to time at the discretion of the NBDHS.

It is understood by the Municipalities and the NBDHS that ALL calls reporting complaints or concerns from residents will be forwarded to the Municipalities.

Licenses:

The NBDHS will NOT issue licenses for animals received within the Municipalities' jurisdiction.

Invoicing:

The NBDHS will invoice the Municipalities \$150.00 per animal.

Indemnity:

To indemnify and save harmless the Municipalities in respect to all charges, costs, expenses, suits, and damages, and claims for loss or accident or injury of any nature or kind whatsoever in connection with the carrying out of this agreement and in connection with the shelter.

Insurance:

To insure and keep insured the shelter building for fire and any other hazards and to provide, if required, the Municipalities a proof of insurance.

Such liability policy shall provide for the indemnification of the Municipalities and the NBDHS against the loss arising from claims of damage, injury or otherwise in connection with the carrying out of the terms of this agreement.

The NBDHS shall maintain the policy of insurance in force during this agreement. The limits of such policy shall not be less than One Million Dollars (\$1,000,000.00) inclusive for public liability and property damage and for liability coverage for injury to animals caused by an accident and resulting in the death or destruction while in the care, custody and control of the NBDHS.

Such policy shall include the names of the Municipalities and the NBDHS as the insured. The NBDHS shall pay the premium on the policy.

3. THE MUNICIPALITIES AGREE:

- a. To appoint the NBDHS as a Pound Keeper.
- b. To grant the NBDHS the right to dispose of all animals impounded by the NBDHS in accordance with the By-laws.
- c. To grant the NBDHS the right to dispose of the carcasses of all animals lawfully impounded and lawfully euthanized.
- d. To grant the NBDHS the right to collect impound fees, fines, destruction, and disposal fees levied by the NBDHS in accordance with the scale of fees and penalties authorized by the NBDHS.

4. DURATION OF AGREEMENT:

The term of the agreement shall commence on the 1st day of July, 2024 and shall expire on the 31st day of December, 2026.

This agreement may be terminated by either party upon ninety (90) days written notice of intention to terminate, delivered to the other party by prepaid registered mail.

IN WITNESS WHEREOF the parties hereto have executed these presents under the hand of their officers duly authorized in the behalf at the date below written.

FOR THE MUNICIPALITIES OF FRENCH RIVER, KILLARNEY, MARKSTAY-WARREN AND ST.-CHARLES:

Mayor
Municipalities of French River, Killarney,
Markstay-Warren and St.-Charles

Date

CAO / Clerk-Treasurer
Municipalities of French River, Killarney,
Markstay-Warren and St.-Charles

Date

FOR THE NORTH BAY AND DISTRICT HUMANE SOCIETY:

Jodi Steeves
President of the Board of Directors
North Bay and District Humane Society

Date

Liam Cullin
Executive Director
North Bay and District Humane Society

Date

**THE CORPORATION OF THE MUNICIPALITY
OF ST.-CHARLES**

BY-LAW 2023-19

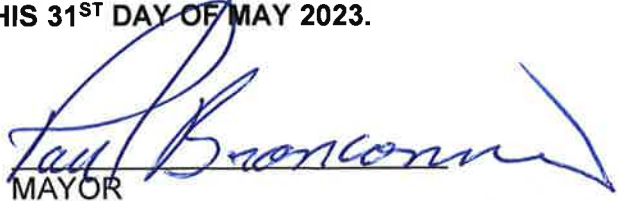
**BEING A BY-LAW TO ENTER INTO A SERVICE CONTRACT AGREEMENT WITH
THE NORTH BAY AND DISTRICT HUMANE SOCIETY**

WHEREAS Council for the Corporation of the Municipality of St.-Charles deems it necessary to enter into a Service Contract Agreement with the North Bay and District Humane Society for Pound Keeping Services;

NOW THEREFORE COUNCIL FOR THE CORPORATION OF THE MUNICIPALITY OF ST.-CHARLES HEREBY ENACTS AS FOLLOWS:

1. THAT the Corporation of the Municipality of St.-Charles enter into a Service Contract Agreement with the North Bay and District Humane Society for Pound Keeping Services.
2. THAT the Mayor and Clerk are hereby authorized and directed to execute, on behalf of the Corporation of the Municipality of St.-Charles, the Agreement attached hereto and identified as Schedule "A" to this By-Law.
3. THAT the attached Schedule "A" forms part of this By-Law.
4. THAT all other By-Laws on the same subject matter which are inconsistent with this By-Law are hereby repealed.
5. THAT this By-Law shall come into force and take effect on the day it is passed.

**READ A FIRST TIME AND CONSIDERED READ A SECOND AND THIRD TIME
AND FINALLY PASSED IN OPEN COUNCIL THIS 31ST DAY OF MAY 2023.**


MAYOR


CLERK

SCHEDULE "A"

SERVICE CONTRACT AGREEMENT BETWEEN: THE NORTH BAY AND DISTRICT HUMANE SOCIETY AND THE MUNICIPALITY OF ST.-CHARLES

The following outlines an agreement for the North Bay and District Humane Society to provide pound keeping services for the Municipality of St.-Charles.

1. DEFINITIONS:

For the purpose of this Agreement, the term "animal" shall refer to domestic dogs.

For the purpose of this Agreement, the North Bay and District Humane Society will be referred to as "NB&DHS".

For the purpose of this Agreement, the Municipality of St.-Charles will be referred to as "the Municipality".

2. THE HUMANE SOCIETY AGREES:

Shelter:

To provide an animal shelter capable of providing adequate accommodations, food and water, daily housekeeping, and veterinary care (when deemed necessary) for dogs impounded, and of meeting the requirements set for this type of building by the NB&DHS, and of meeting the requirements of all applicable provincial legislation.

General Service Provision:

- a) To provide pound services up to an annual limit of 15 dogs. Any decision relating to animals above the annual limit will be made at the discretion of the NB&DHS.
- b) To hold for claiming by owners, any stray dog delivered to the NB&DHS shelter, or any animal received or impounded by the Animal Control Officer of the Municipality, and, if not claimed by the owner, to dispose of such animal by sale or euthanasia. Owners of licensed and / or microchipped dogs will be contacted, whenever possible.
- c) To provide an animal shelter capable of providing adequate accommodations, food and water, daily housekeeping, and veterinary care (when deemed necessary) for dogs impounded.
- d) To meet the requirements set for this type of building by the NB&DHS and Provincial legislation.
- e) To install in the animal shelter all the equipment necessary for the proper operation of

the animal shelter, and, in particular, to supply the methods and equipment necessary to humanely euthanize unwanted or unclaimed animals, if necessary. Such methods and equipment must meet the standards and comply with the applicable Provincial legislation.

- f) NB&DHS will only receive stray dogs as defined in the Municipality's By-Laws. NB&DHS will not take seized, removed, or aggressive dogs in relation to the *Dog Owners' Liability Act* or any other piece of legislation outside of the Municipality's By-Laws.

Hours of Operation:

The NB&DHS shelter will be open to the public and in operation between 10:00 a.m. and 5:00 p.m. Monday to Friday (exclusive of statutory holidays), between 10:00 a.m. and 4:00 p.m. Saturdays, and between 12:00 p.m. and 4:00 p.m. Sundays. Hours of Operation may change at the discretion of the NB&DHS.

It is understood by the Municipality and the NB&DHS that ALL calls reporting complaints or concerns from residents of the Municipality will be forwarded to the Animal Control Officer of the Municipality.

Licenses:

The NB&DHS will NOT issue licenses for dogs within the Municipality of St.-Charles jurisdiction.

Invoicing:

The Municipality grants to the NB&DHS the right to collect and retain a fee of \$100 per animal claimed by the owner. If not claimed by the owner, the NB&DHS will invoice the Municipality \$100.00 per animal.

Indemnity:

To indemnify and save harmless the Municipality in respect to all charges, costs, expenses, suits, and damages, and claims for loss or accident or injury of any nature or kind whatsoever in connection with the carrying out of this agreement and in connection with the shelter.

Insurance:

To insure and keep insured the shelter building for fire and any other hazards and to provide, if required, the Municipality a proof of insurance.

Such liability policy shall provide for the indemnification of the Municipality and the NB&DHS against the loss arising from claims of damage, injury or otherwise in connection with the carrying out of the terms of this agreement.

The NB&DHS shall maintain the policy of insurance in force during this agreement. The

limits of such policy shall not be less than One Million Dollars (\$1,000,000.00) inclusive for public liability and property damage and for liability coverage for injury to dogs caused by an accident and resulting in the death or destruction while in the care, custody, and control of the NB&DHS.

Such policy shall include the names of the Municipality and the NB&DHS as the insured. The Humane Society shall pay the premium on the policy.

3. THE MUNICIPALITY OF ST.-CHARLES AGREES:

- a) To appoint the NB&DHS as Pound Keeper.
- b) To grant the NB&DHS the right to dispose of all animals impounded by the Humane Society in accordance with the By-Laws.
- c) To grant the NB&DHS the right to dispose of the carcasses of all animals lawfully impounded and lawfully euthanized or found dead in accordance with the By-Laws.
- d) To grant the NB&DHS the right to collect impound fees, fines, destruction, and disposal fees levied by the Humane Society in accordance with the scale of fees and penalties authorized by the NB&DHS.

4. DURATION OF AGREEMENT:

The term of the agreement will be for three (3) years from the date of signing.

This agreement may be terminated by either party upon three (3) months' written notice of intention to terminate, delivered to the other party by prepaid registered mail.

“”

“”

“”

“”

“”

“”

“”

“”

This agreement is made on the 31 day of May, 2023.

FOR THE MUNICIPALITY OF ST.-CHARLES:

Name: Paul Branconnier

Title: Mayor

Signature: 

Name: Tammy Godden

Title: Clerk

Signature: 

FOR THE NORTH BAY AND DISTRICT HUMANE SOCIETY:



Steven Johnson
President of the Board of Directors



Liam Cullin
Executive Director



Sudbury East Building and By-law Services (SEBBS)

Report for the Consideration by Council

*Shared Services in the Municipalities of French River, Killarney, Markstay-Warren
and St.-Charles*

Meeting Date: December 11, 2024	Report Date: November 29, 2024
Reason Before Council: Policy Direction / Approval	Priority: Normal
Department: Protection to Persons & Property	Type of Meeting: Regular Meeting

RE: Information Regarding Implementing a Blasting By-Law

RECOMMENDED RESOLUTION:	That Council review the proposed draft Blasting By-Law and provide comments and direction to staff.
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BACKGROUND:

Earlier this year, Council directed staff to investigate best practices for dealing with blasting activities happening within the Municipality.

Staff reviewed Ontario Regulation 120 (OPSS 120) and recommended the following actions that have been implemented:

1. Information about blasting has been added to the Municipal website.
2. Building permit applicants are being asked if they will be blasting as part of their building plans.

Finally, staff recommended that a draft By-Law be explored and presented for Council to review.

ANALYSIS:

Draft Blasting By-Law:

The draft Blasting By-Law is a simple and straightforward document that puts responsibility on the property owners to ensure that they are working with contractors who follow the rules of OPSS 120 and penalizes contractors who disregard their responsibilities as blasting professionals.

Staff received legal advice to ensure that any proposed By-Law would not open up the Municipality to liability in the case of wrong action by a blasting contractor.

While it was noted that neither the OPSS 120 or the Federal *Explosives Act* have provisions that would trigger the requirement of the Municipality to enact a Blasting By-Law, the *Explosives Act* at section 29

provides that nothing in the Act relieves any person of the obligation to comply with the requirements of any By-Law of any municipality lawfully enacted in relation to explosives.

It was finally concluded by legal counsel that *“Upon review of the relevant legislation and the proposed blasting by-law, we do not anticipate the Municipality being liable for the decision to enact the by-law. Any potential liability would stem from the potential administration of the by-law through the inspection and enforcement processes.”*

They go on further to say:

“In order to mitigate the potential for liability, we recommend the following:

a) *Ensure that the Municipality has discretion regarding inspection. It is not necessary to make inspection a requirement for any project that is contemplating blasting.”*

With regards to inspection, the draft By-Law would not call for an inspection of the blasting site as that is an expectation of the contractor as directed by OPSS 120.

b) *“Place a notice on all approval documents, such as building permits, indicating that any blasting activities must comply with the blasting by-law.”*

A note will be added to building permits noting that any blasting activity must adhere to OPSS 120.

c) *“If the by-law is enacted, ensure that the necessary resources are available to allow for enforcement the by-law in order to mitigate the potential liability for negligent enforcement.”*

The tools for enforcement are in place with enforcement officers having the ability to administer penalties to property owners and write orders to contractors.

Recommendations:

To review and provide comments to the Director of SEBBS which will be considered in future drafts of the By-Law to be presented for consideration in early 2025.

Attachments:

- Draft Blasting By-Law

Respectfully submitted by: Andrea Tarini, Director of SEBBS / CBO

Municipality of St.-Charles
Bylaw No. 2024-**
A Bylaw to Regulate and Prohibit Non-Compliance with Blasting Activities under
Ontario Regulation 120

WHEREAS Ontario Regulation 120 prescribes requirements for blasting activities to ensure public safety, environmental protection, and adherence to technical standards;

AND WHEREAS the Municipality of St.-Charles has the authority under the Municipal Act, 2001, to pass bylaws regulating and prohibiting activities that may affect the health and safety of its residents;

NOW THEREFORE the Council of the Municipality of St.-Charles enacts as follows:

1. Short Title

This bylaw may be cited as the "Blasting Bylaw."

2. Definitions

In this bylaw:

- **"Blasting Activities"** means any activities involving the use of explosives for demolition, construction, excavation, or similar purposes as defined under Ontario Regulation 120;
- **"Contractor"** means any company or individual performing blasting activities within the boundaries of the Municipality;
- **"Municipality"** means the Municipality of St.-Charles;
- **"Officer"** means a person appointed by the Council of the Municipality of St.- Charles to enforce this By-Law.
- **"Regulation 120"** means Ontario Regulation 120/97 made under the Explosives Act.

3. Prohibited Acts

No person, resident, or contractor shall:

1. Conduct or allow blasting activities without adhering to the procedures, permits, or notification requirements set forth in Ontario Regulation 120.
2. Use, store, or handle explosives in a manner that contravenes any provision of Regulation 120.
3. Perform or allow the performance of blasting activities without prior notification to the Municipality, and providing any documentation requested by municipal authorities to verify compliance with Regulation 120.
4. Fail to provide the employment of appropriate measures for public safety, property protection, and environmental standards as outlined in Regulation 120.

4. Inspections and Enforcement

1. Authorized municipal officers may enter any property, with proper notice, to inspect blasting activities and ensure compliance with this bylaw and Regulation 120.
2. The Municipality may request copies of any documentation required under Regulation 120 from the contractor or property owner.

5. Offenses and Penalties

1. Any person who contravenes any provision of this bylaw is guilty of an offense and is liable, upon conviction, to a fine not exceeding:
 - \$5,000 for a first offense.

- \$10,000 for any subsequent offense.
2. Each day that a contravention continues constitutes a separate offense.

Language for Administrative Monetary Penalties will be added here.

6. Severability

If any section or provision of this bylaw is found to be invalid, the remaining sections shall continue to be in effect.

7. Effective Date

This bylaw shall come into force and take effect on the date it is passed by the Council of the Municipality of St.-Charles.

Read a first and second time this ** day of *, 2024.**

Read a third time and finally passed this ** day of *, 2024.**

Mayor

Clerk

DRAFT

**Terms of Reference –
St.-Charles Age-Friendly Advisory Committee
(SCAAC)
Version française: comité consultatif-amis des aînés**

Mandate

The purpose of the **SCAAC** is to:

- 1 - Advise on the following:
 - Provide input on recommendations contained in the approved (Final-March 2017) Age-Friendly Action Plan (Res#2017-58) “THE PLAN”;
 - Achieve a greater understanding of the many requirement of the Municipality to become more involved in age friendly planning, implementation, evaluation and improvements;
 - Provide input in the development or revisions of policies to promote awareness of age-friendly community;
 - Facilitate discussions, accept and relay recommendations from residents and community groups of the Municipality in relation to recommendations of the plan;
 - Review policies, procedures, resolutions and by-laws through an age friendly lens to ensure that they are meeting the needs of all residents in our community;
 - Communicate the vision of the World Health Organisation Age Friendly Cities Guide (WHO's).
- 2 – Support Council in the implementation of action items as requested.

Scope

- The **SCAAC** is responsible to hold Council accountable to the plan and WHO when making decisions.

Membership

- Membership composition will have a maximum of 9 members representing various community organizations and senior themselves with the intention of having, if possible, the following minimum representation

Group	Minimum Representation
Municipal Council or Staff	1
Health Services/ Senior Support Organizations	2
Senior / Social Clubs	1
Local DSB	1
Public at large	2
TOTALS	7

Procedure and Frequency of Meetings

- Meeting will be held as required, but not less than once per quarter as determined by the Chair or as directed by Council;
- Meeting will be posted on the Municipal Website along with agendas and approved minutes;
- Meetings will not be open to the public;
- Meeting will take place in person, via telephone conferencing or via electronic means;
- Annual delegation to Council is at a minimum;
- Other reports will be provided to Council as required.

Roles and Responsibilities

- Co-chairs will be selected by membership for a two (2) year term
 - Calls, prepares and presides over all meetings and preserves order
 - Creates agendas, with the assistance of Municipal staff,
 - Reviews meeting notes sent from Recorder and sends to CAO
 - Review minutes sent from CAO
 - Facilitates equal sharing of viewpoints and information
 - Distribute minutes and agenda to the membership
 - Liaise with Council on reviewing Terms of Reference every two (2) years
- Recorder
 - Rotates from the interested members
 - Takes Meeting Notes and send to co-chairs for review within one month of meeting
- CAO (of the Municipality)
 - In cooperation with the recorder and co-chairs, approves official minutes.
 - Acts as Treasurer for the committee.
- Committee Members
 - Attend all meetings - Alternates are welcomed for organizations/associations – notify the co-chairs if they are unable to attend to ensure that quorum is met
 - Prepare to actively participate in discussion regarding agenda items
 - Ensure that the mandate is being fulfilled

Quorum

- Presence of a majority of the members

Decisions

- Decisions will be made by majority vote or consensus
- Definite split in opinions within the committee will be brought forth to Council for resolution through a report to Council with options.

Communication

- All public written, electronic and verbal communication will be coordinated through the CAO.
- Confirm the lead person and contact e-mail for Age-Friendly Initiative (AFCI). This can include CAO and/or Co-Chairs.
- Annual (AFCI) survey to be completed every year in January.
- Review AFVCI website community profile upon need and minimal every year.
- Update WHO St.-Charles site upon need and minimal every two years.
-

Date Initiated: November 15th, 2017

- Council for the Corporation of the Municipality of St.-Charles has approved the Terms of Reference for the St.-Charles Age-Friendly Advisory Committee at its November 15th, 2017 Regular Meeting.

Revised:

- REFERENCE: Resolution 2017-316
December 7th, 2022
- Council for the Corporation of the Municipality of St.-Charles has approved the revised Terms of Reference for the St.-Charles Age-Friendly Advisory Committee at its December 11th, 2024 Regular Meeting.
- REFERENCE: Resolution 2024-431



Report to Municipal Council

Meeting Date: 12/11/2024	Report Date: 12/5/2024
Decision Requested: Financial	Priority: Medium
Direction Only: No	Type of Meeting: RCM

Report Title: Rehabilitation of King Street East / Part of Casimir Rd and St. Joseph Street

Recommendation:

That Council directs staff on one (1) or more of the following options:

- 1) That staff in conjunction with EXP, proceed with preparation and tendering* of the following:
 - Rehabilitation of King Street East / part of Casimir Rd per submitted design
 - Rehabilitation of St. Joseph Street per submitted design (or deferred to 2026 construction season)
- 2) That staff in conjunction with EXP explore different design* options and report back to Council prior to tendering.
- 3) That the EXP engineer is requested to make a presentation to Council to answer questions on the design and costs.
- 4) Delay tendering construction to the year 2026 or more, **except** for the reconstruction of the sidewalk between Hwy 535 to Lapensee Street to be completed independently from road construction in 2025 (option is not recommended).

Below is the table for borrowing, for every \$1,000,000.00. Interest rates are from Infrastructure Ontario that were obtained a few months ago (for the fire truck).

Rate	Term	Yearly Payment	Total Interest
4.03%	15	\$89,484.08	\$342,261.99
4.24%	20	\$74,658.88	\$493,177.44



4.35%	25	\$66,010.16	\$650,253.77
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* The tender will include optional items that could be either included or removed when the tender is awarded i.e., open ditches, asphalt sidewalk vs concrete sidewalks, extension of asphalt to the arena Construction costs are estimated by the Engineer but may vary greatly once tendered.

Background:

Both King Street East and St. Joseph have been identified for rehabilitation.

The previous Council opted to apply for a sidewalk rehabilitation grant on King Street East and was successful with a \$100,000 grant. Staff have successfully been able to extend the completion / grant due date until March 26, 2026 (Original date was September 29, 2024). **NOTE: No further extension will be awarded.**

There is a possibility to complete the sidewalk project independently from road reconstruction, but it is not recommended for some of the following reasons. Excavation of the road may cause the sidewalk to shift or subside, some sections may require to be removed to address storm or wastewater rehabilitation, the engineer also says that to reduce inadvertent damage the sidewalk would be placed as far as possible from road. To note, the road design can be easily changed to address this option if needed with little costs.

Enbridge is scheduled to start installing Natural Gas lines in late 2025 going into the second quarter of 2026. From my understanding we cannot have both construction projects to be concurrent in the same location. Coordination would have to be undertaken with Enbridge to complete the work without tearing up new asphalt. To that note, I have provided EXP and Enbridge contacts to each other to hopefully have an agreed upon schedule once Council provides direction.

Some deficiencies have been noted in the wastewater and storm water system that need to be addressed which would be completed with the rehabilitation of these roads. If the road rehabilitation / reconstruction is delayed, some work on the storm and wastewater systems will have to be completed regardless in 2025 possibly increasing mobilization cost if this work cannot be completed by staff.

Also to note, Casimir Rd to PW Garage must also be completed in conjunction with King Street East to accommodate for storm drain reconstruction.



Attachments:

- EXP report St Joseph and King Street East/Casimir Rd

Prepared By: Denis Turcot, CAO



Project Memo

Subject:	Road Construction Cost Estimates & Recommendations		
Project Name:	Municipality of St.-Charles Engineering Design of Village Streets	Project #:	NTB-23000213-01/02
Prepared by:	Codey Munshaw		
Date:	December 4, 2024	Page 1	

The following budget estimates have been prepared by EXP for the Municipality of St.-Charles for the approximate reconstruction costs of various roadways in the Municipality of St. Charles. The budget estimates are based on the road designs completed by EXP, and include the cost of storm sewers, all sanitary sewers that have been identified as in need of replacement by EXP through the review of the Municipality’s CCTV inspection footage, construction mobilization, performance/bid/maintenance bonding, traffic management and control, environmental protection, construction material and compaction testing, CCTV inspection of new sewer installation, roadside ditching, driveway culvert replacement, asphalt and concrete sidewalks, asphalt and concrete curbs and gutters, driveway restorations, grass/lawn restorations, and 10% contingency. These budget estimates have been developed using unit rates for materials on construction projects of similar size and scale, and based on the experience of EXP.

This memo is intended to inform council of the anticipated costs of each roadway designed by EXP, to prioritize the reconstruction of Village Roadways, and to assist the Municipality in determining what projects to tender in the spring of 2025.

Estimated Municipal Budget of Reconstruction

The table provided on the next page provides a description of the reconstruction work that will need to be performed, the replacement priority based on condition and funding constraints, the anticipated Municipal budget, and comments that may impacting the construction. All budgets include: insurance, bonding, environmental protection, traffic/pedestrian control, CCTV inspection of new sewers, all reconstruction items, an allowance for material and compaction testing, and a 10% contingency fund. Completing more multiple projects simultaneously will likely result in cost-saving. The values provided in the table have been rounded to the nearest \$10,000.00.

In order to complete the storm sewer replacement of King Street E, the storm sewer on Casimir Rd also needs to be replaced. To avoid the additional cost of reconstructing Casimir Road, the storm sewer replacement on Casimir Road can be completed with the King St E construction, and the reconstruction of Casimir can be completed at a later time. A separate budget for this work can be provided by EXP upon request.



Section I.D.	Anticipated Municipal Budget (HST Excluded)	Roadway Section	Replacement Description	Replacement Priority	Other Comments
1	\$2,090,000.00	King Street East	Reconstruction of King Street E, including new granular base and subbase, storm sewers, subdrains, sanitary lids and modoloc, concrete curb and gutters, concrete sidewalks, and asphalt surface.	1	Storm Sewer Replacement requires the replacement of Casimir Rd Storm Sewer to provide a sufficient outlet
2	\$1,080,000.00	Casimir Road	Reconstruction of Casimir Rd, including new granular base and subbase, subdrains, storm sewers, sanitary lids and modoloc, asphalt gutter, asphalt sidewalk to community centre, roadside parking on both sides of road, and asphalt surface.	1	None
3	\$590,000.00	John Street	Reconstruction of John Street, including new granular base and subbase, subdrains, storm sewers, roadside ditch, sanitary lids and modoloc, asphalt gutter and sidewalk (on one side), and asphalt surface.	5	Must be completed after King Street E Construction



Section I.D.	Recommended Municipal Budget (HST Excluded)	Roadway Section	Replacement Description	Replacement Priority	Other Comments
4	\$540,000.00	Hector Street	Reconstruction of Hector Street, including new granular base and subbase, driveway culverts, roadside ditch, sanitary lids and moduloc, and asphalt surface.	6	Must be completed after King Street E and John Street Construction
5	\$530,000.00	Lapansee Street	Reconstruction of Lapansee Street, including new granular base and subbase, driveway culverts, roadside ditch, sanitary lids and moduloc, and asphalt surface.	7	Must be completed after King Street E Construction
6	\$1,160,000.00	St. Joseph Street	Reconstruction of St. Joseph St Street, including new granular base and subbase, Storm Sewers, asphalt gutters, asphalt sidewalk (one side), sanitary lids and moduloc, new drainage outlet to Municipal drain, improvements Branconnier-Grant Drain and asphalt surface.	2	Must be completed before Notre Dame or St. Anne construction.



Section I.D.	Recommended Municipal Budget (HST Excluded)	Roadway Section	Replacement Description	Replacement Priority	Other Comments
7	\$840,000.00	Notre Dame Street	Reconstruction of Notre Dame Street, including new granular base and subbase, Storm Sewers, asphalt gutters, asphalt sidewalk (one side), roadside ditch, driveway culverts, sanitary lids and moduloc, and asphalt surface.	3	Must be completed after St. Joseph Street Construction
8	\$520,000.00	St. Anne Street	Reconstruction of St. Anne Street, including new granular base and subbase, driveway culverts, roadside ditch, storm sewers, sanitary lids and moduloc, and asphalt surface.	4	Must be completed after St. Joseph Street Construction
9	\$720,000.00	Chevrefils Lane	Reconstruction of Chevrefils Lane to cul-de-sac, including new granular base and subbase, driveway culverts, roadside ditch, sanitary lids and moduloc, and asphalt surface.	8	This included the complete reconstruction of Chevrefils Road to the cul-de-sac. This budget can be significantly reduced by only reconstructing the first 100m until remaining development on Chevrefils Lane is completed.

Note: Costs Rounded up to the nearest \$10,000.



Recommendation

EXP understands that the Municipality secured some funding which is tied to King Street E, and recommends that the Municipality proceed with tendering King Street E and Casimir Road in the winter of 2025.



2024 Third Quarter Activity Report November 21, 2024

The following is the most recent consolidated Quarterly Report that the DSB will be sending to member municipalities and posting on the public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

CAO Overview

The DSB 2024 Second Quarter (Unaudited) Financial Report was presented to the Board and projects a year-end municipal **surplus of \$662,784**. Ontario Works, Children's Services, and Non-Urgent Patient Transfer Service are forecasted to be on budget. Community Housing is forecasted to be under budget by \$440,546. Paramedic Services is forecasted to be over budget by \$556,389. Interest revenue on non-reserve accounts is forecasted to be \$778,627 more than budgeted.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#)

Paramedic Services

Recruitment and Retention

Paramedic Services is engaged with CTS Canada Career College to accept students for their final residency from early August through late October. The process included their acceptance of employment with Manitoulin-Sudbury DSB with specific conditions of employment and timelines for those conditions to be met. Onboarding of these students into the DSB operation has been initiated throughout the residency resulting in a shortened timeline to become operational paramedics.

A similar process has been developed for CTS students who will start their final residency in November and Cambrian College students expected in late January 2025. This process is part of an overarching strategy to engage and recruit staff.

The posting for external Paramedics remains in place and staff have been meeting with potential candidates throughout this quarter and have been expediting the recruitment process. The organization continues to have challenges with external recruitment as the competition with larger and less expansive services impacts on interest.

The national recruitment process for a Chief of Paramedic Services continued in the third quarter.

Staffing Challenges

Staffing absences and a lack of fulsome capacity to backfill those absences continues to impact Paramedic Services' ability to ensure resource deployment without extensive utilization of overtime. The third quarter represents the largest period of time for use of entitlements such as vacation while the capacity to backfill is further impacted as many part-time personnel have reached their maximum hours of work. The strategies being considered to mitigate these issues are being developed, but many of these are medium-term and will start to impact overtime use later in 2024.

Fleet

The absence of new fleet arrivals continues to impact on fleet confidence. While this issue is not new, its impacts compound as staff work to keep the vehicles response ready. Staff are working with the manufacturer to ensure the urgency of the organization's needs are understood. The first vehicles are expected to be received in early November. Deployment of those vehicles will be expedited once received.

Community Paramedicine

Staff have made some initial operational changes to the Community Paramedicine program; specifically, by deploying resources into geographic areas where it makes sense and away from central deployment from Espanola. This change is expected to provide access to patients while reducing unnecessary travel. One Community Paramedic (CP) now deploys on Manitoulin Island. In the 4th quarter, a CP will deploy from Sudbury East.

Non-Urgent Patient Transportation Service

The Non-Urgent Patient Transportation Service system for transportation of non-urgent clients continues to operate in collaboration with the Emergency Health Services Branch of the Ministry of Health (MOH) and both Espanola General Hospital and Manitoulin Health Centre. This model for patient transportation continues to address the impact of increasing 9-1-1 call volumes on the Paramedic Services system. Staff have reached out to the MOH to discuss the funding design and to look for alternatives that more closely mirror other communities; specifically addressing the municipal contributions. The meeting is set for mid-November to work on these challenges.

Children's Services

The Manitoulin-Sudbury District currently has 20 licensed child care locations, 14 center-based sites in schools, 1 center-based community location, and 5 licensed home child care sites. Two licensed home child care sites have closed since last quarter. In the third quarter, 535 children were enrolled in child care services, with 440 paying full fees and 95 receiving subsidies. This is a 7% decrease from the previous quarter and a 10% decrease from the same period last year. Special Needs Resourcing supported an average of 64 children, from infants to school-age, during the third quarter, showing a significant 23% increase compared to the same quarter last year.

In the third quarter, EarlyON programs welcomed 2312 visits from parents/caregivers and children. These services are provided through various means including mobile, virtual, and outdoor programs. This represents an 11% decrease from the same quarter last year.

New Child Care Funding Approach

In September, an [issue report](#) was shared with the Board detailing the upcoming CWELCC cost-based funding model and its impact on child care services. The new [guidelines](#), received on August 1, 2024, will fund services for children aged 0-5 starting January 1, 2025, with additional guidelines for children aged 6-12 and EarlyON programs expected later in 2024.

The ministry [memo](#) outlined funding categories including cost-based funding for eligible operational expenses such as staffing and accommodations, along with a top-up for legacy or growth needs. Local priorities funding will support programs for children aged 0-12, including fee subsidies, capacity building, and special needs resourcing, while start-up funding will help increase licensed spaces for children aged 0-5 in line with space creation plans.

CWELCC Funding – Updates to 2024 Allocations: Emerging Issues

In 2024 emerging issues funding has been allocated to address non-discretionary costs for CWELCC-enrolled providers. Announced in November 2023, this funding supports essential expenses such as occupancy, salaries, benefits, and food costs. The Manitoulin-Sudbury DSB received an initial allocation of \$70,542 for January to March 2024, followed by an additional \$21,681 in April to help manage rising operational costs. In response to further financial pressures, a final increase of \$72,319 was [announced](#) in September bringing the total funding for 2024 to \$164,542. This funding has been crucial for maintaining stable and accessible child care services as we transition to the new cost-based model in 2025.

Ontario Works

In the third quarter, the Ontario Works/Temporary Care Caseload average was 473. Compared to last year at this time, the caseload has increased by 3.50%.

Centralized Intake

The Manitoulin-Sudbury District Services Board (DSB) received 140 applications in the third quarter. Of the 140 applications received, 44 were auto-granted by the Intake and Benefits Administration Unit (IBAU), 42 were referred by the IBAU to the Manitoulin-Sudbury DSB for processing, 15 were transfers from another Ontario Works office, 21 were for Emergency Assistance which is completed online and sent to the local office for processing and 13 applications were processed at the local office rather than being referred to Centralized Intake as certain applications are not yet being processed by the IBAU. The remaining 5 applications were referrals from ODSP for individuals to participate in Ontario Works programming.

The initial goal of Centralized Intake was to have 70% of applications completed by the IBAU. During the third quarter, 31% of applications were completed by the IBAU.

Policy Changes to Support Centralized Intake

Staff received a [memo](#) from the Ministry of Children, Community and Social Services (MCCSS) to advise that as of October 1, 2024, regulatory changes have been made to designate MCCSS as the Ontario Works delivery agent in 10 municipal geographic areas in the province and designate these CMSM's as delivery partners. The 10 areas are listed in the memo, none of the areas are in Northern Ontario.

In these 10 areas, the ministry will be responsible for initial eligibility decisions, including authorization of initial payments, and notifying applicants. Full implementation across the province will be completed in 2025.

2025 Ontario Works Performance Measures and Targets

On September 12, staff received a [memo](#) providing notice of the 2025 performance measures and targets from the Ministry of Children, Community and Social Services. The targets are set by the ministry against the performance measures and can be found within the memo.

2025 Ontario Works Program Delivery Funding

On September 6th, staff received [verification](#) of the 2025 Ontario Works Program Delivery Funding (PDF) planning allocations from MCCSS. Given the rise in caseload numbers, the ministry has changed the funding model and will no longer be holding Ontario Works delivery partners at their 2018 expenditure actuals. The 2025 funding has been adjusted to account for the transfers related to the Employment Services Transformation (EST).

Employment Ontario

The Employment Services (ES), Youth Job Connect (YJC), and Youth Job Connect Summer (YJCS) programs continue to be advertised and delivered from the Chapleau office.

From July to September 2024:

- There were 14 new intakes for Employment Services.
- There were no new intakes for the YJC program, however two files were closed during this period.
- There were no new intakes for the YJCS program, however 4 files were closed during this period.
- 561 people attended the resource centre including 13 employers.

Quality Assurance

During the third quarter of 2024, the Quality Assurance Coordinator for the Child Care and Ontario Works programs focused on enhancing professional development, improving service delivery, and supporting staff onboarding. A significant achievement was the coordination of a series of one-hour training sessions. These sessions, facilitated by Karine Silverwoman, cover critical topics including the Window of Tolerance, Trauma-Informed Care, and Conflict and Connection. The inaugural session was held virtually on September 5th, with 17 employees in attendance.

On September 20th and 21st, an in-person professional development workshop on Solution-Focused Coaching was hosted in Espanola. This workshop focused on boosting client engagement by aligning clients' strengths and priorities with service providers' expertise to set achievable goals. The workshop was led by Patricia J. Baldwin, a certified Solution-Focused Coach with over 15 years of experience in training health care and social service providers. A total of 38 participants attended from various organizations across the district, including Child Care, EarlyON, Kunuwanimano Child and Family Services, Mnaamodzawin, Compass Child and Youth Mental Health Services, and the Manitoulin-Sudbury District Services Board.

The annual fall all-staff professional development took place from September 24th to 26th, which included team members from Integrated Human Services, Infrastructure and Maintenance, Finance, and Paramedic Services. This event featured a half-day session on Workplace Professionalism and a full-day session on Inclusion, Diversity, Equity, and Accessibility.

The team has been working on the development of the 5-year Early Years and Child Care Service System Plan, which will be released in the first quarter of 2025.

Overall, the third quarter of 2024 demonstrated a strong commitment to enhancing the skills and knowledge of staff within the Child Care and Ontario Works programs, emphasizing the importance of professional development and fostering an inclusive environment for both employees and clients.

During the 3rd quarter, the Quality Assurance Coordinator for Housing and Homelessness has been focusing on streamlining some internal processes.

The QA Coordinator has been exploring Emergency Housing solutions in the district to potentially house the homeless population throughout the colder months. This exploration is new and will require collaboration with community partners to provide support to these individuals.

As of the end of Q3, there were a total of 50 households/57 individuals on the By Name List, 15 of whom identified as Indigenous, 28 individuals are in the LaCloche area, 21 on Manitoulin Island, 0 in Sudbury North, and 7 were from Sudbury East.

It is important to highlight as we are coming into the colder months that of these 57 actively homeless individuals, 9 of them identified as being unsheltered. Staff in collaboration with the Change Team are working on identifying existing community spaces within our district that can be utilized as warming spaces during these colder months.

Community Housing

There were 671 applications at the end of the 3rd quarter. The applicant breakdown is as follows:

1 Bedroom	501	2 Bedroom	74
3 Bedroom	54	4 bedroom	42

Staff continue to identify and complete the application process with eligible applicants for the DSS program. All applicants receiving the benefit are deemed housed. As of the end of this quarter there were 225 active DSS recipients. At the end of Q2 of this year there were 226 recipients and at this time last year there were 212.

Per DSB Policy, every effort is being made where the waitlist allows us to mix the Community Housing Buildings with RGI, Affordable and Market Rent Tenants. As of September 20, 2024, we have successfully housed 27 market rent tenants and 134 affordable rent tenants. This represents 9% and 45% of our portfolio respectively and shows an increase of 4 Market rent and a decrease of 1 affordable rent from last quarter. Comparably, at this time last year, we reported 15 market rent tenants (5%) and 118 affordable (40%)

As of the end of the 3rd quarter of 2024, 225/295 of the portfolio's units are designated as Smoke-free. This represents 76% of the full portfolio currently. Units are designated as turnover occurs or should the current resident choose.

Sudbury North Housing Case Management

On September 18, 2024, an [issue report](#) on Housing Case Management (HCM) in Sudbury North was presented to the Board. In September 2023, the Manitoulin-Sudbury District Services Board (DSB) launched a housing case management pilot program in

Sudbury North. The program is designed to support the tenants living in Community Housing to have successful tenancies.

Primarily support is offered to at-risk tenancies. Case management can include individualized action plans, financial support, employment and education support, and mental health support. Although the program priority is DSB Community Housing tenants, this HCM position has the flexibility to support community members who are experiencing homelessness.

Staff believe the support is vital to the community and thus recommended the Finance committee review the budgetary impact of providing HCM internally during the 2025 budget process.

Housing and Homelessness Progress Report

The progress [report](#) is provided to the Board and the Ministry of Municipal Affairs and Housing as an update on the final year of the 10-Year Housing and Homelessness Plan.

Homelessness Prevention Program

On August 28th, 2024, staff received [confirmation](#) from the Ministry of Municipal Affairs and Housing that the Manitoulin-Sudbury DSB's [Homelessness Prevention Program \(HPP\) Investment Plan](#) for 2024-25 has been approved.

Ending Chronic Homelessness Research and Advocacy Project

On August 30th, 2024, the Association of Municipalities of Ontario (AMO), the Ontario Municipal Social Services Association (OMSSA), and the Northern Ontario Service Deliverers Association (NOSDA) forwarded a [memo](#) to all Ontario Municipal Social Managers, CAOs, City Managers, Heads of Council and District Social Services Administration Boards to advise of an unprecedented research project.

AMO, OMSSA, and NOSDA have partnered together with HelpSeeker Technologies to undertake an Assessment of Need and Cost to End Chronic Homelessness in Ontario.

Once completed the work will serve as a platform for evidence-based-informed policy development, advocacy, and service planning to end chronic homelessness.

Homelessness and Addiction Recovery Treatment Hubs

Staff received [communication](#) on August 29th, advising that HART Hubs will be led by the Ministry of Health in partnership with the Ministry of Municipal Affairs and Housing; the Ministry of Children Community and Social Services; and the Ministry of Labour, Immigration, Training and Skills. The communication advised that Ontario is investing \$378 million over four years to support a Demonstration Project for 10 new HART Hubs across the province, 2 of which will be Indigenous Led. HART Hubs will be selected through a Call for Proposals Service Managers were asked to share the Call for Proposals

with community partners. Staff shared the call for proposals with community partners and a proposal was submitted by a community agency for consideration by the provincial review team, announcements of successful proponents are expected before the end of Q4.

Projects Underway

Capital Projects with Housing Services Corporation

The Chapleau landscaping project is well underway with only one change order submitted for a third exit after it was determined that the two remaining exits were too close to each other. This project's expected completion date is set for mid-November.

The Gogama Base abatement has been completed, the project took a little longer than expected due to 2 significant issues being identified, which have been resolved.

The 70 Barber Street Make-Up Air unit replacement project has been awarded to DMC Electrical & Mechanical Ltd. with 72% being covered by 23/24 OPHI funds, work to commence in late October.

Mindemoya window replacement project has been awarded to Barne Builders with 92% of the project being covered with 24/25 COCHI funds.

Work Orders

During the quarter (July - September 2024) a total of 265 Work Orders were generated: 204 for Community Housing; 4 for Administration Offices, and 57 for Paramedic Services. There were 169 Work Orders closed or resolved during that time.

There were 8 work orders for unit turnovers: all for apartments. Work orders are closed if the work is done in-house, or when the invoice is paid from an outside source.

COCHI-OPHI

Staff received [correspondence](#) from the Minister of Municipal Affairs and Housing to confirm that our 2024-2025 COCHI-OPHI Investment Plans were approved.

Donna Stewart

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Manitoulin-Sudbury District Services Board
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				Manitoulin-Sudbury DSB 3rd Quarter Report (Unaudited) AS AT 9/30/2024				
Total Gross Budget				Municipal Share Budget				
	YTD ACTUAL	YTD BUDGET	OVER(UNDER) BUDGET	ANNUAL BUDGET	YTD MUNICIPAL	MUNICIPAL SHARE FORECAST	MUNICIPAL SHARE BUDGET	Over(Under) Budget Forecast
Ontario Works	\$ 1,745,132	\$ 1,754,511	\$ (9,379)	\$ 2,327,365	\$ 786,747	\$ 1,043,031	\$ 1,043,031	\$ -
100% Funded	\$ 5,978,351	\$ 5,979,960	\$ (1,609)	\$ 7,973,088				
Child Care	\$ 9,383,706	\$ 9,427,279	\$ (43,573)	\$ 12,563,632	\$ 334,019	\$ 668,038	\$ 668,038	\$ -
Community Housing	\$ 1,590,165	\$ 2,069,797	\$ (479,632)	\$ 2,665,115	\$ 1,590,165	\$ 2,224,568	\$ 2,665,115	\$ (440,546)
100% Funded	\$ 363,520	\$ 361,685	\$ 1,835	\$ 482,246				
Paramedic Services	\$ 13,127,953	\$ 12,951,190	\$ 176,763	\$ 17,243,571	\$ 5,406,644	\$ 7,931,036	\$ 7,374,647	\$ 556,389
Wiikwemikong, PTS, CP	\$ 4,079,570	\$ 3,957,087	\$ 122,483	\$ 5,276,116	\$ 95,041	\$ 127,345	\$ 127,345	\$ -
TOTAL EXPENSES	\$ 36,268,397	\$ 36,501,509	\$ (233,112)	\$ 48,531,133	\$ 8,212,615	\$ 11,994,018	\$ 11,878,176	\$ 115,843
Interest Revenue	\$ (727,790)	\$ (74,372)	\$ (653,418)	\$ (99,163)	\$ (727,790)	\$ (877,790)	\$ (99,163)	\$ (778,627)
TOTAL EXPENSES	\$ 35,540,607	\$ 36,427,137	\$ (886,530)	\$ 48,431,970	\$ 7,484,825	\$ 11,116,228	\$ 11,779,013	\$ (662,784)

	NET Municipal Variance	Explanation of Unaudited Municipal Share-AS OF September 30, 2024
Ontario Works	\$ -	Municipal share of administration expenses is forecasted to be on budget.
Child Care	\$ -	Municipal share of Child Care expenses are forecasted to be on budget.
Community Housing	\$ (440,546)	<p>(0) + (\$268,292) + (\$59,086) + (\$113,168) = (\$440,546) surplus</p> <p>Federal Funding is forecasted to be on budget.</p> <p>Direct operated rev & exp and program support allocation is forecasted to be (\$268,292) under budget</p> <ul style="list-style-type: none"> - Rental Revenues are forecasted to be (\$93,871) more than budgeted. - Direct operating expenses are forecasted to be (\$21,721) under budget due to: utilities (\$58,235) under budget, salaries & benefits \$18,881 over budget, maintenance expenses over budget \$13,609, other admin expenses over budget \$21,546; bad debt expense over budget by \$25,920 - Program Support Allocation is forecasted to be (\$152,700) under budget. <p>Rent Supplement program is forecasted to be (\$59,086) under budget.</p> <p>Non-Profit, Rent Supp, and Urban Native expenses are forecasted to be (\$113,168) under budget.</p>
Paramedic Services	\$ 556,389	<p>Paramedic Services municipal share is forecasted to be \$556,389 over budget.</p> <p>The MOHLTC funding is forecasted to be on budget with all MOH funding allocation for 2024 received and agrees to budgeted.</p> <p>Medic Staffing and Benefits is forecasted to be over budget by \$164,622.</p> <p>Admin Staffing and Benefits is forecasted to be over budget by \$83,912</p> <p>Non Wages are forecasted to be over budget by \$307,855</p> <ul style="list-style-type: none"> - Other Transportation & Communication is forecasted to be (\$7,382) under budget - Operational Staffing Travel and meals are forecasted to be over budget by \$61,249 - Software costs are forecasted to be over budget by \$3,640 - Legal and Arbitration Costs are forecasted to be over budget by \$54,605 - Program Support is forecasted to be (\$50,262) under budget - Vehicle repairs and maintenance are forecasted to be over budget by \$102,292. - Building repairs and maintenance, grounds and utilities are forecasted to be \$102,354 over budget - Mal Practice Liability Insurance is forecasted to be \$7,815 over budget - Supplies are forecasted to be \$33,544 over budget.
Patient Transfer Service	\$ -	Patient Transfer Service Municipal share is forecasted to be on budget
Interest Revenue	\$ (778,627)	Interest Revenue is forecasted to be (\$778,627) more than budgeted which results in a municipal surplus.
	\$ (662,784)	

2025 TOTAL BUDGET

Cost Centre	2025 Total Budget	2024 Total Budget	% Variance Gross Program	2025 Fed/Prov Share	2024 Fed/Prov Share	2025 Municipal Share	2024 Municipal Share	Municipal Variance	% Variance Program	% Variance of Total Municipal
Ontario Works Programs	9,305,334	9,799,767	-5.05%	8,562,775	9,072,878	742,559	726,889	15,670		0.13%
OW Program Support	644,683	632,284		322,342	316,142	322,341	316,142	6,199		
Net Ontario Works	9,950,017	10,432,051		8,885,117	9,389,020	1,064,900	1,043,031	21,869	2.10%	0.19%
Children's Services	17,234,444	12,099,293	42.44%	17,042,661	11,873,026	191,783	226,267	-34,484		
CS Program Support	498,824	464,340		22,569	22,569	476,255	441,771	34,484		
Net Children's Services	17,733,268	12,563,633		17,065,230	11,895,595	668,038	668,038	0	0.00%	0.00%
Community Housing	2,366,352	2,241,177	5.59%	165,704	272,524	2,200,648	1,968,653	231,995		2.00%
Housing Program Support	609,568	542,517		0	0	609,568	542,517	67,051		
	2,975,920	2,783,694		165,704	272,524	2,810,216	2,511,170	299,046		
Investment in Affordable Housing Program	759,900	474,953		759,900	474,953	0	0	0		
Net Community Housing	3,735,820	3,258,647		925,604	747,477	2,810,216	2,511,170	299,046	11.91%	2.57%
Paramedic Services	23,287,431	21,383,224	8.91%	16,620,916	15,017,694	6,666,515	6,365,530	300,985		2.59%
Paramedic Services Program Support	1,235,550	1,136,462				1,235,550	1,136,462	99,088		
Net Paramedic Services	24,522,981	22,519,686		16,620,916	15,017,694	7,902,065	7,501,992	400,073	5.33%	3.44%
Program Budget	52,953,461	45,998,414	7.67%	43,151,956	36,711,075	9,801,505	9,287,339	514,166		4.42%
Program Support	2,988,625	2,775,603		344,911	338,711	2,643,714	2,436,892	206,822		
Subtotal	55,942,086	48,774,017		43,496,867	37,049,786	12,445,219	11,724,231	720,988		
Interest Revenue	-199,163	-99,163		0	0	-199,163	-99,163	-100,000		-0.86%
Net Budget	55,742,923	48,674,854		43,496,867	37,049,786	12,246,056	11,625,068	620,988		5.34%
Total Budget Increase (Decrease)	14.52%	7,068,069		17.40%	6,447,081	Total Municipal Variance	620,988	5.34%		

Ontario Works Budget

	Page #	2025 Budget	2025 Municipal Share	2025 Provincial Share	2024 Budget	2024 Municipal Share	2024 Provincial Share	Municipal Variance	2024 Forecast	2023 Actual
Program Allowances	36	4,725,890	-	4,725,890	4,886,776	-	4,886,776	-	4,320,779	4,279,204
Discretionary Benefits	36	179,520	-	179,520	182,420	-	182,420	-	146,668	141,378
Our Kids Count		120,400	120,400	-	120,400	120,400	-	-	120,400	120,400
Program Delivery	37	2,166,000	944,500	1,221,500	2,336,831	922,631	1,414,200	21,869	2,336,831	2,343,764
Employment Ontario	39	220,607	-	220,607	368,024	-	368,024	-	368,024	243,981
Homeless Prevention Program (HPP)	40	2,537,600	-	2,537,600	2,537,600	-	2,537,600	-	2,537,348	975,238
Total		9,950,017	1,064,900	8,885,117	10,432,051	1,043,031	9,389,020	21,869	9,830,050	8,103,965
OW Program Municipal Share Change								2.10%		
Impact on Municipal Share of Total DSB Budget								0.19%		

Public Document

Children's Services Budget

	Page #	2025 Budget	2025 Municipal Share	2025 Subsidy	2024 Budget	2024 Municipal Share	2024 Subsidy	Total Budget Variance	Municipal Variance	Provincial Variance	2024 Forecast	2023 Actual
Fee Subsidy (0-12)		147,746	-	147,746	128,968	-	128,968	18,778	-	18,778	142,382	100,244
OW Formal & Informal (0-12)		52,648	-	52,648	52,648	-	52,648	0	-	0	52,648	91,068
Wage Enhancement (6-12)		102,708	4,669	98,039	485,918	6,767	479,151	(383,210)	(2,098)	(381,112)	527,282	497,492
Operating Grant (6-12)		1,973,143	169,813	1,803,330	-	167,715	(167,715)	1,973,143	2,098	1,971,045	960,468	3,201,163
Special Needs Resourcing (0-12)		789,321	-	789,321	690,316	-	690,316	99,005	-	99,005	650,919	617,873
Capacity Building (0-12)		435,525	-	435,525	394,825	-	394,825	40,700	-	40,700	408,275	377,251
Play Based (6-12)		68,000	-	68,000	136,000	-	136,000	(68,000)	-	(68,000)	127,500	127,500
Repairs and Maintenance (6-12)		68,000	-	68,000	136,000	-	136,000	(68,000)	-	(68,000)	136,000	127,500
CWELCC - WC PL (6-12)		159,264	-	159,264	-	-	-	159,264	-	159,264	-	-
Operating Grant (0-5)		11,113,319	-	11,113,319	-	-	-	11,113,319	-	11,113,319	-	-
Expansion (2023)		-	-	-	2,397,252	150,000	2,247,252	(2,397,252)	(150,000)	(2,247,252)	2,397,252	2,192,053
ELCC (2023)		-	-	-	602,616	-	602,616	(602,616)	-	(602,616)	612,576	602,616
Operating Grant (2023)		-	-	-	2,830,752	-	2,830,752	(2,830,752)	-	(2,830,752)	3,160,353	-
CWELCC (2023)		-	-	-	1,974,663	-	1,974,663	(1,974,663)	-	(1,974,663)	2,030,632	1,352,136
CWELCC Administration		-	-	-	116,529	-	116,529	(116,529)	-	(116,529)	278,818	116,529
EarlyON	43	1,882,790	-	1,882,790	1,854,329	-	1,854,329	28,461	-	28,461	1,882,790	1,867,186
EarlyON Administration	43	160,098	-	160,098	157,186	-	157,186	2,912	-	2,912	160,098	144,330
Administration		780,706	493,556	287,150	605,631	343,556	262,075	175,075	150,000	25,075	610,230	544,510
Total		17,733,268	668,038	17,065,230	12,563,633	668,038	11,895,595	5,169,635	-	5,169,635	14,138,223	11,959,451
Child Care Program Municipal Share Change									0.00%			
Impact on Municipal Share of Total DSB Budget									0.00%			

Public Document

Community Housing Budget

	Page #	2025 Budget	2025 Municipal Share	2025 Provincial Share	2024 Budget	2024 Municipal Share	2024 Provincial Share	Budget Variance	Municipal Variance	Provincial Variance	2024 Forecast	2023 Actual
Public Housing	45	1,868,892	1,868,892	-	1,809,098	1,809,098	-	59,794	59,794	-	1,487,039	1,393,517
Non-Profit Providers	47	458,341	331,854	126,487	425,909	225,805	200,104	32,432	106,049	(73,617)	348,503	630,186
Transfer to Reserve	48	648,687	609,470	39,217	548,687	476,267	72,420	100,000	133,203	(33,203)	548,687	494,662
Community Housing		2,975,920	2,810,216	165,704	2,783,694	2,511,170	272,524	192,226	299,046	(106,820)	2,384,229	2,518,365
100% Prov Funding		759,900	-	759,900	474,953	-	474,953	284,947	-	284,947	502,630	412,250
Total		3,735,820	2,810,216	925,604	3,258,647	2,511,170	747,477	477,173	299,046	178,127	2,886,859	2,930,615
									Community Housing Municipal Share Change		11.91%	
									Impact on Municipal Share of Total DSB Budget		2.57%	

Public Document

Paramedic Services

	page #	2025 Budget	2024 Budget	Variance	2024 Forecast	2023 Actual
Salaries & Wages		11,839,308	10,758,315	1,080,993	11,058,368	10,199,902
Employee Benefits		3,427,443	3,223,479	203,964	3,312,040	3,056,582
Transportation & Communication	53	560,817	518,637	42,180	594,421	653,751
Services & Rentals	54	1,777,500	1,692,002	85,498	1,879,473	1,988,617
Supplies & Equipment	57	281,167	228,966	52,201	264,262	192,477
Vehicles	58	954,583	909,127	45,456	909,127	865,835
Community Paramedicine Revenue	52	(86,956)	(86,956)	-	(86,956)	(148,811)
		18,753,862	17,243,570	1,510,292	17,930,735	16,808,353
Community Paramedicine	61	1,649,273	1,250,000	399,273	1,250,000	954,178
Non Urgent Patient Transfer Service	59	1,045,478	788,156	257,322	343,752	504,298
Wiiqwemkoong Paramedic Services	60	3,074,368	3,237,960	(163,592)	3,237,960	2,425,021
Total		24,522,981	22,519,686	2,003,295	22,762,447	20,691,850

Paramedic Services Municipal Share	400,073
Paramedic Services Program Municipal Share Change	5.33%
Impact on Municipal Share of Total DSB Budget	3.44%

Public Document

BIBLIOTHEQUE PUBLIQUE ST-CHARLES PUBLIC LIBRARY

June 6th 2024

Minutes of the regular Library Board meeting held at 6:30 p.m., September 12th 2024

Present: Sheila Mehes (Chairperson)
Monique Kadlec
Ron Morck
Monica Loftus (Councillor)
Jen Allan

Absent:
Suzanne Dzimidowicz

Staff: Marie Richer

1. Call to order: 6:31pm
2. Approval of the agenda: That the agenda is approved
24-30 Moved by: Sheila Mehes as presented
Seconded by: Ron Morck
Carried
3. Pecuniary interests: none
4. Approval of the minutes: That the minutes of the meeting of
24-31 Moved by: Monica Loftus June 6th 2024 be approved
Seconded by: Monique Kadlec as presented.
Carried
5. Delegation: None
6. Standing Business: None
7. Unfinished business:
8. New Business:
9. Reports:
Chairperson Report:

CEO Report:

- * OCOF summer partnership was a succes and will be ongoing during the school year as well.
- * Sunwire phone had to be replaced with a cost of \$240.00
Purchased 2017 - no warrenty left.
- *Large donation of DVD's were received during the summer.
Over 100
- *Walking club social meetings will resume as of September 12th

10. Budget V Moved by: Ron Morck Budget Variance report of Aug.
24-32 Seconded by: Jen Allan 2024 to be accepted as presented.
Carried

11. Trustee Comments:

- * Ron Requested that contact be made with the post office due to Newsletters not being delivered to certain addresses.
- * Board collectively decided to send flowers to Jude in celebration of 50th wedding anniversary.
- * Next board meeting was pushed to October 17th 2024 in lieu of the 10th

12. Next meeting is to be held October 17th 2024 at 6:30 p.m.

13. Adjournr Moved by: Monique Kadlec That the regular Board Meeting of
24-33 Seconded by: Sheila Mehes September 12th 2024 be adjourned
Carried at 7:29 pm.

BIBLIOTHEQUE PUBLIQUE ST-CHARLES PUBLIC LIBRARY

Minutes of the regular Library Board meeting held at 6:30 p.m., November 14th 2024

Present: Sheila Mehes (Chairperson)
Monique Kadlec
Ron Morck
Jen Allan

Absent:
Suzanne Dzimidowicz
Monica Loftus (Councillor)

Staff: Marie Richer

1. Call to order: 6:25pm
2. Approval of the agenda: That the agenda is approved
24-34 Moved by: Sheila Mehes as presented
Seconded by: Ron Morck
Carried
3. Pecuniary interests: none
4. Approval of the minutes: That the minutes of the meeting of
24-35 Moved by: Jen Allan Sept 12th 2024 be approved
Seconded by: Monique Kadlec as presented.
Carried
5. Delegation: None
6. Standing Business: None
7. Unfinished business:
8. New Business:
9. Reports:
Chairperson Report:

CEO Report:

10. Budget V Moved by: Sheila Mehes Budget Variance report of Sept
24-36 Seconded by: Monique Kadlec 2024 to be accepted as presented.
Carried

11. Trustee Comments:

12. Next meeting is to be held November 14th 2024 at 6:30 p.m.

13. Adjournr Moved by: Ron Morck That the regular Board Meeting of
24-37 Seconded by: Sheila Mehes October 17th 2024 be adjourned
Carried at 7:21 pm.

**THE CORPORATION OF THE MUNICIPALITY
OF ST.-CHARLES**

BY-LAW 2024-49

BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY FOR THE YEAR 2025

WHEREAS under Section 317(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, provides that the Council of a local municipality, before the adoption of the estimates for the year under the Section 290, may pass a By-Law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes;

AND WHEREAS Section 317(3) of the *Municipal Act*, 2011, S.O. 2001, c.25, as amended, provides that that the amount levied on a property shall not exceed the prescribed percentage, or 50 percent if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for the previous year;

NOW THEREFORE the Council for the Corporation of the Municipality of St.-Charles hereby enacts as follows:

1.0 Interim Levy

1.1 That an interim tax levy for the year 2025 be levied on all classes of taxable properties in the Municipality, and that the amount levied on each property shall not exceed fifty (50) percent of the total amount of taxes for municipal and school purposes levied on the property for the previous year.

2.0 Due Dates

2.1 The said interim tax levy rate shall become due and payable in two (2) installments as follows:

2.1.1 February 3rd, 2025 - 50% of the interim levy rounded upwards to the nearest dollar

2.1.2 March 3rd, 2025 - the balance of the interim levy

3.0 Notice of Taxes

3.1 The Treasurer shall send out a tax bill to every taxpayer at least twenty-one (21) days before any taxes shown on the tax bill are due.

4.0 Payment and Collection

4.1 Immediately after the due dates stated in Section 2.0 of this By-Law, the Treasurer shall immediately collect at once, by distress or otherwise under the provisions of the statutes, all such installments or parts thereof that have not been paid on or before the respective dates provided, together with the said percentage penalty charges as they are incurred.

4.2 The Treasurer is hereby authorized to accept part payment from time to time on account of any taxes due, and to give a receipt for such part payment provided that acceptance of any such payment shall not reflect the collection of any percentage penalty charge imposed and collectable under this By-Law with respect to non-payment of taxes or of any installment thereof.

5.0 Method of Payment

5.1 Taxes shall be payable to **The Corporation of the Municipality of St.-Charles** and are payable:

5.1.1 at the Municipal Office, 2 King Street East, St.-Charles, Ontario;

5.1.2 by first class mail to P.O. Box 70, St.-Charles Ontario, P0M 2W0;

5.1.3 in person by Interac;

5.1.4 by pre-authorized payment by registration only;

5.1.5 Internet banking (for those who have access to the service) for banks listed:

- Caisse Populaire
- Bank of Montreal
- Scotia Bank
- Royal Bank
- TD

- CIBC

5.1.5 by use of online service provided by www.PaySimply.ca

5.2 In the event of returned payments, additional fees may be applicable as per the most recent Fees & Charges By-Law.

6.0 Default of Payment

6.1 Non-payment of any part of the installment, due by the dates stated in Section 2.0 shall constitute a default.

6.2.0 In default of payment of any part of the installment by the day named for payment thereof, the subsequent installment or installments shall forthwith become due and payable.

7.0 Penalty of Payment

7.1 On all taxes of the interim levy, which are due and payable on February 3rd, 2024, a penalty of 1.25% shall be added on March 3rd, 2024, and on the third (3rd) of every month thereafter that the taxes remain in default until December 31st, 2025.

7.2 On all taxes of the interim tax levy, which are due and payable on March 3rd, 2024, a penalty of 1.25% shall be added on April 3rd, 2024, and on the third (3rd) of every month thereafter that the taxes remain in default until December 31st, 2025.

7.3 Interest charges, not to exceed 1.25% each month of the amount of taxes due and unpaid, will be imposed for the non-payment of taxes on January 1st, 2025, and on the third (3rd) day of each month the default continues.

7.4 Penalties and interest added on all taxes of the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.

8.0 Force and Effect

8.1 This By-Law shall come into force and take effect on the day it is passed.

**READ A FIRST TIME AND CONSIDERED READ A SECOND AND THIRD TIME
AND FINALLY PASSED IN OPEN COUNCIL THIS 11TH DAY OF DECEMBER 2024.**

MAYOR

CLERK

**THE CORPORATION OF THE MUNICIPALITY
OF ST.-CHARLES**

BY-LAW 2024-50

**BEING A BY-LAW TO APPOINT THE COMMITTEE OF ADJUSTMENT FOR THE
CORPORATION OF THE MUNICIPALITY OF ST.-CHARLES**

WHEREAS, under Section 44(1) of the *Planning Act*, R.S.O. 1990, Chapter P.13, as amended, the Council of a municipality may appoint a Committee of Adjustment for the Municipality;

AND WHEREAS the powers of the Committee of Adjustment are set out under Section 45 of the *Planning Act*, R.S.O. 1990, Chapter P.13, as amended;

AND WHEREAS the composition and terms of office of the members of the Committee of Adjustment are defined under Section 44 of the *Planning Act*, R.S.O. 1990, Chapter P.13, as amended;

AND WHEREAS Section 44(3) of the *Planning Act*, R.S.O. 1990, Chapter P.13, as amended, states that the members of the committee who are members of a municipal council shall be appointed annually;

AND WHEREAS it is deemed expedient to appoint the Committee of Adjustment, as provided for under Section 44(1) of the *Planning Act*, R.S.O. 1990, Chapter P.13, as amended;

NOW THEREFORE the Council for the Corporation of the Municipality of St.-Charles hereby enacts as follows:

1. THAT the Committee of Adjustment for the Corporation of the Municipality of St.-Charles shall have all statutory duties listed under Sections 44 and 45 of the *Planning Act*, R.S.O. 1990, Chapter P.13, as amended;
2. THAT the following persons be appointed to the Committee of Adjustment for the Corporation of the Municipality of St.-Charles for the term of office indicated:

<u>Name</u>	<u>Term of Office</u>
Paul Branconnier, Mayor	January 1, 2025 to December 31, 2025
Julie Laframboise, Councillor	January 1, 2025 to December 31, 2025
Monica Loftus, Councillor	January 1, 2025 to December 31, 2025
Mathieu Pothier, Councillor	January 1, 2025 to December 31, 2025
Joshua Lachance, Councillor	January 1, 2025 to December 31, 2025

3. THAT the Clerk of the Corporation of the Municipality of St.-Charles be appointed to act as Secretary-Treasurer for the Committee of Adjustment for the Corporation of the Municipality of St.-Charles;
4. That all other By-Laws on the same subject matter which are inconsistent with this By-Law are hereby repealed;
5. THAT this By-Law shall come into force and take effect on the day it is passed.

READ A FIRST TIME AND CONSIDERED READ A SECOND AND THIRD TIME AND FINALLY PASSED IN OPEN COUNCIL THIS 11TH DAY OF DECEMBER 2024.

MAYOR

CLERK

**THE CORPORATION OF THE MUNICIPALITY
OF ST.-CHARLES**

BY-LAW 2024-51

**BEING A BY-LAW TO AUTHORIZE BORROWING FROM TIME TO TIME TO MEET
CURRENT EXPENDITURES DURING THE FISCAL YEAR ENDING DECEMBER 31,
2025**

WHEREAS Section 407 of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, provides authority for a Council by By-Law to authorize the Head of Council and the Treasurer to borrow from time to time, by way of promissory note, such sums as the Council considers necessary to meet, until taxes are collected, the current expenditures of the Corporation of the year;

AND WHEREAS the total amount, which may be borrowed from all sources at any one time to meet the current expenditures of the Corporation, except with the approval of the Ontario Municipal Board, is limited to Section 407 of the *Municipal Act*, 2001, as amended;

NOW THEREFORE the Council for the Corporation of the Municipality of St.-Charles hereby enacts as follows:

1. That the Head of Council and the Treasurer are hereby authorized to borrow from time to time by way of Promissory Note during the year 2025 (hereinafter referred to as the current year) such sums as may be necessary to meet, until the taxes are collected, the current expenditures of the Corporation and the other amounts that are set out in subsection 407(2) of the *Municipal Act*, 2001, as amended.
2. That the lender(s) from whom amounts may be borrowed under authority of this By-Law shall be the Caisse Populaire Alliance – St.-Charles Branch, of 15 King Street East, in St.-Charles, Ontario; and such other lender(s) as may be determined from time to time by resolution of Council.
3. That Section 407(2) of the *Municipal Act* provides that the amount borrowed and not repaid under subsection (1), together with the total of any similar borrowings that have not been repaid, shall not at any point in time exceed:
 - a) from January 1 to September 30 in the year, 50 percent of the total estimated revenues of the Municipality as set out in the budget adopted for the year;

AND

- b) from October 1 to December 31 in the year, 25 percent of the total estimated revenues of the Municipality as set out in the budget adopted for the year.
4. That the Treasurer shall, at the time when any amount is borrowed under this By-Law, ensure that the lender is or has been furnished with a certified copy of this By-Law, (a certified copy of this resolution mentioned in Section 2 of this By-Law, determining the lender), if applicable, and a statement showing the nature and amount of the estimated revenues for the current year not yet collected and also showing the total of any other amounts borrowed from any and all sources under the authority of section 407 of the *Municipal Act* that have not been repaid.
 5. That until the budget is adopted in the year, the limits upon borrowing under Section 407(2) of the *Municipal Act*, shall temporarily be calculated using the estimated revenues of the Municipality set out in the budget adopted for the previous year.
 6. That all or any sums borrowed under this By-Law shall, with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for any preceding years as and when such revenues are received, provided that such charge does not defeat or affect and is subject to any prior charge then subsisting in favor of any other lender.
 7. That the Treasurer is hereby authorized and directed to apply in payment of all or any sums borrowed under this By-Law, together with interest thereon, all or any of the moneys hereafter collected or received, whether on account of or realized in respect of the taxes levied for the current year and preceding years or from any other source, which may lawfully be applied for such purpose.
 8. That Promissory Notes made under Section 1 of this By-Law shall be sealed with the seal of the Corporation and signed by the Head of Council or such other person as is authorized by By-Law to sign it, and by the Treasurer.
 9. That all other By-Laws on the same subject matter which are inconsistent with this By-Law are hereby repealed.
 10. This By-Law shall come into force and take effect on the day it is passed.

READ A FIRST TIME AND CONSIDERED READ A SECOND AND THIRD TIME AND FINALLY PASSED IN OPEN COUNCIL THIS 11TH DAY OF DECEMBER 2024.

MAYOR

CLERK

**THE CORPORATION OF THE MUNICIPALITY
OF ST.-CHARLES**

BY-LAW 2024-52

**BEING A BY-LAW TO ENTER INTO A MUTUAL DRAIN AGREEMENT WITH
GAETAN GREGOIRE AND DIANE GREGOIRE**

WHEREAS Council for the Corporation of the Municipality of St.-Charles deems it necessary to enter into a Mutual Drain Agreement for a drainage outlet on the western side of Casimir Road;

NOW THEREFORE Council for the Corporation of the Municipality of St.-Charles hereby enacts as follows:

1. THAT the Corporation of the Municipality of St.-Charles enter into a Mutual Drain Agreement with Gaetan Gregoire and Diane Gregoire.
2. THAT the Mayor and Clerk are hereby authorized and directed to execute, on behalf of the Corporation of the Municipality of St.-Charles, the Agreement attached hereto and identified as Appendix "A".
3. THAT the attached Appendix "A" forms part of this By-Law.
4. THAT all other By-Laws on the same subject matter which are inconsistent with this By-Law are hereby repealed.
5. THAT this By-Law shall come into force and take effect on the day it is passed.

**READ A FIRST TIME AND CONSIDERED READ A SECOND AND THIRD TIME
AND FINALLY PASSED IN OPEN COUNCIL THIS 11TH DAY OF DECEMBER 2024.**

MAYOR

CLERK

Agreement by Owners - Mutual Agreement Drains*Drainage Act, R.S.O. 1990, c. D.17, s.2*

We, the undersigned (hereinafter referred to in this agreement as the owners), enter into this agreement made pursuant to the above Act for the construction or improvement and subsequent maintenance of the drainage works for our respective lands as described below:

Property Owners Signing the Mutual Agreement:

- Your municipal tax bill will provide the parcel roll number.
- Complete the following description of the land of each owner sufficient for registration on the title of the property in the proper land registry office.
- Please note that properties registered under *the Registry Act* may be submitted on paper while properties registered under *the Land Titles Act* must be submitted electronically.
- Ensure that each description contains its Property Identification Number (PIN). PINs for municipal roads may require a reference plan.

Contact Information

Last Name Gregoire		First Name Gaetan		Middle Initial M
Mailing Address				
Unit Number	Street/Road Number 414	Street/Road Name Casimir		PO Box 414
City/Town St. Charles		Province Ontario		Postal Code P0M 2W0
Lot or Part Lot No. 11	Concession 5	Geographic Township Casimir	Parcel Roll No. 520400000201800000	Property Identification No.

The Drainage works (*Drainage Act, R.S.O. 1990, s. (1)*) consists of: (Provide brief description of the size, length, and location of the drainage works)
The drainage outlet is located approx 103 m from the northern point of the property and 97 m from the southern property boundary it extends from the western side of Casimir Road 150 m by 6 m in width and connects to the Branconnier Drain "O"

The drainage works is located as shown on the attached plan which forms part of this agreement. (The plan must show the parcel boundaries and the location of the drain, giving points of commencement, course and termination, depth, bottom and top width, any bridge, culverts, catch basin, etc., requested and other particulars as agreed upon.) Illegible plans will not be accepted.

The name of the drainage works (optional)

n/a

The estimated cost of the drainage works \$4,000.00 (dollars)

The proportion of the cost of construction or improvement and subsequent maintenance of the drainage works shall be borne by the owners of the undersigned properties in the proportions set out opposite each property:

Express the proportion under each heading as a percentage. The total of the percentages in each column must add up to 100.

Property Identification No.	Construction/Improvement %	Maintenance %
520400000201800000	0	0
The Municipality of St. Charles	100	100
Total 100%	100	100

Additional terms to the agreement as specified by the owners(i.e. Timeframe required for maintenance)

The term of the agreement is indefinite, should maintenance be required the property owner will be asked if they would like to perform the work before the Municipality is granted permission to enter onto the land. In cases of emergency the Municipality may clear any obstruction within 24 hours of providing notice to the property owner which will allow the Municipality to ensure the structural integrity of the drain/roadway.

Registered agreement binding on successors

In accordance with section 2(3) of the *Drainage Act*, an agreement or an executed copy thereof made under this section shall, upon registration in the proper land registry office, be binding upon the heirs, executors, administrators, successors and assigns of each party to the agreement.

I hereby enter into this agreement for drainage for the land described and acknowledge my financial obligations.(Fill out the applicable section below)

Ownership

Sole ownership

Owner Name (Last Name,First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

Partnership (Each partner in the ownership of the property must sign the agreement form)

Owner Name (Last Name,First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
Gregoire, Gactan	<i>Gactan Gregoire</i>	
Gregoire, Diane	<i>Diane Gregoire</i>	Nov-25-24

Corporation (The individual with authority to bind the corporation must sign the agreement form)

Name of Signing Officer (Last Name, First Name) (Type/Print)

Branconnier, Paul

Name of Corporation	Signature
The Corporation of the Municipality of St. Charles	<i>Paul Branconnier</i>
Position Title	Date (yyyy/mm/dd)
Mayor	

I have the authority to bind the Corporation

I hereby enter into this agreement for drainage for the land described and acknowledge my financial obligations.(Fill out the applicable section below)

Ownership

Sole ownership

Owner Name (Last Name,First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

Partnership (Each partner in the ownership of the property must sign the agreement form)

Owner Name (Last Name,First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

Corporation (The individual with authority to bind the corporation must sign the agreement form)

Name of Signing Officer (Last Name, First Name) (Type/Print)

Godden, Tammy

Name of Corporation	Signature
The Corporation of the Municipality of St. Charles	I have the authority to bind the Corporation
Position Title	Date (yyyy/mm/dd)
Clerk	

I hereby enter into this agreement for drainage for the land described and acknowledge my financial obligations.(Fill out the applicable section below)

Ownership

Sole ownership

Owner Name (Last Name,First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

Partnership (Each partner in the ownership of the property must sign the agreement form)

Owner Name (Last Name,First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

Corporation (The individual with authority to bind the corporation must sign the agreement form)

Name of Signing Officer (Last Name, First Name) (Type/Print)

Name of Corporation	Signature
	I have the authority to bind the Corporation
Position Title	Date (yyyy/mm/dd)

I hereby enter into this agreement for drainage for the land described and acknowledge my financial obligations.(Fill out the applicable section below)

Ownership

Sole ownership

Owner Name (Last Name,First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

Partnership (Each partner in the ownership of the property must sign the agreement form)

Owner Name (Last Name,First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

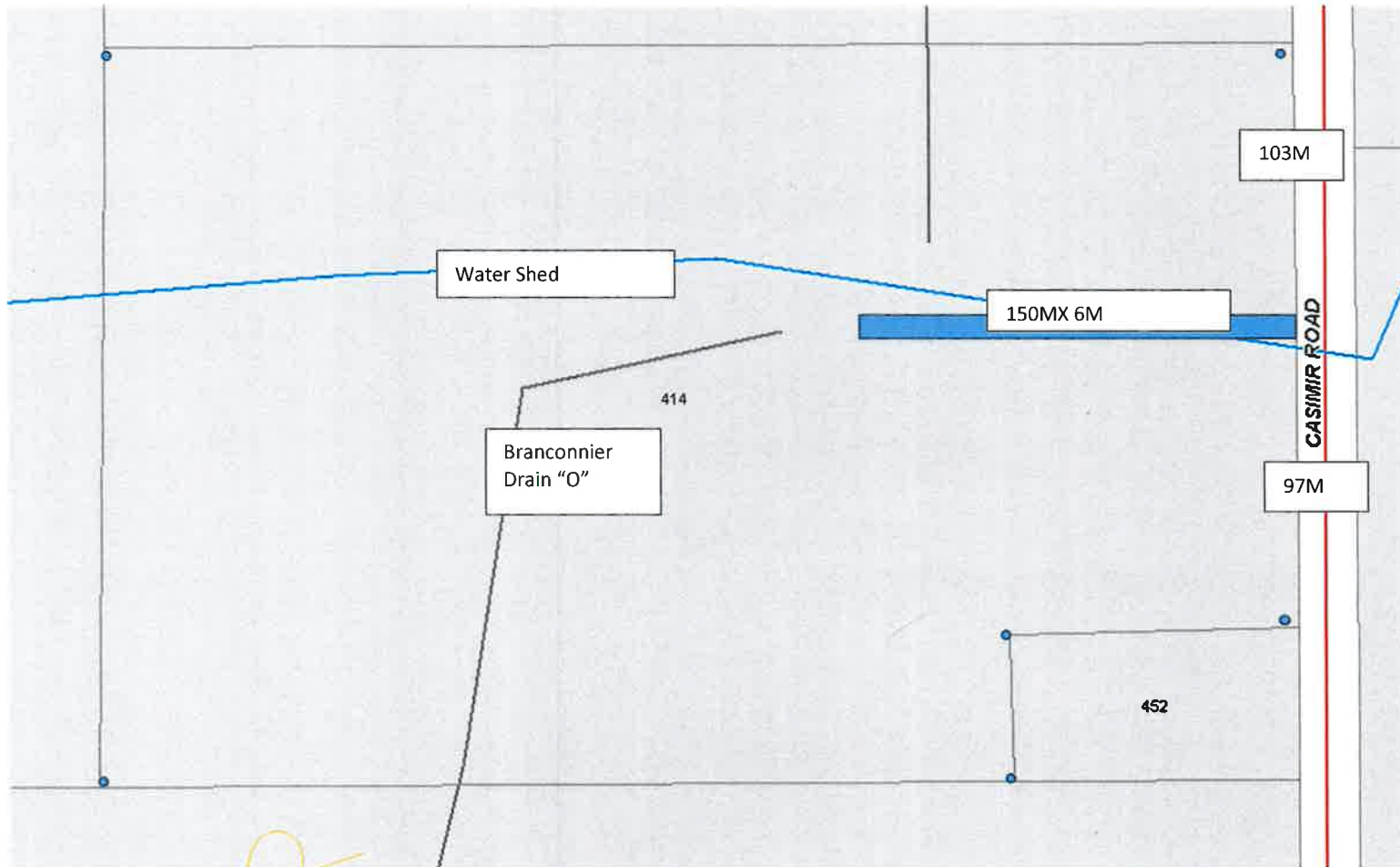
Corporation (The individual with authority to bind the corporation must sign the agreement form)

Name of Signing Officer (Last Name, First Name) (Type/Print)



Name of Corporation	Signature
	I have the authority to bind the Corporation
Position Title	Date (yyyy/mm/dd)



Municipal Drainage Outlet – Private Property



Legend

-  Drainage Outlet
-  Property Boundary
- Outlet includes a 18"x 6m Galvanized Pipe

**THE CORPORATION OF THE MUNICIPALITY
OF ST.-CHARLES**

BY-LAW 2024-53

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS
SPECIAL MEETING OF COUNCIL HELD NOVEMBER 27TH, 2024; AND, AT ITS
REGULAR MEETING OF COUNCIL HELD DECEMBER 11TH, 2024**

WHEREAS Section 5(1) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that the powers of a municipality shall be exercised by its Council;

AND WHEREAS Section 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipal power, including a municipality's capacity, rights, powers, and privileges under Section 9 shall be exercised by By-Law unless the Municipality is specifically authorized to do otherwise;

AND WHEREAS Council deems it expedient that proceedings of the Council of the Corporation of the Municipality of St.-Charles as herein set forth be confirmed and adopted by By-Law;

NOW THEREFORE, the Council for the Corporation of the Municipality of St.-Charles hereby enacts as follows:

1. THAT each motion, resolution, and other action passed and taken by the Council at its Special Meeting of Council held November 27th, 2024; and, at its Regular Meeting of Council held December 11th, 2024, are, except where their prior approval of the Ontario Municipal Board is required, hereby adopted, ratified, and confirmed.
2. THAT the Mayor and proper officials of the Corporation of the Municipality of St.-Charles are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and except where otherwise provided, the Mayor and the Clerk are hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

“”
“”
“”
“”
“”
“”
“”

3. THAT this By-Law shall come into force and take effect on the day it is passed.

**READ A FIRST TIME AND CONSIDERED READ A SECOND AND THIRD TIME
AND FINALLY PASSED IN OPEN COUNCIL THIS 11TH DAY OF DECEMBER 2024.**

MAYOR

CLERK